

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on January 21, 2014.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Janett Winter-Black, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Fire Chief Tony Nichols, Police Chief Jeff Branson, Arts & Tourism Director Angelia Burgett, and City Clerk Susan J. O'Brien.

CONSENT AGENDA

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the rescheduled meeting January 9, 2014; bills and payroll for the first half of January, 2014.

Bills and Payroll for the first half of January, 2014

	<u>General Fund</u>		
Payroll		\$	259,626.04
Bills		\$	178,632.62
	Total	\$	438,258.66
	<u>Hotel Tax Administration</u>		
Payroll		\$	2,075.24
Bills		\$	1,591.11
	Total	\$	3,666.35
	<u>Festival Management</u>		
Bills		\$	1,694.44
	Total	\$	1,694.44
	<u>Insurance & Tort Judgment</u>		
Bills		\$	253,024.37
	Total	\$	253,024.37
	<u>Midtown TIF Fund</u>		
Bills		\$	46,376.86
	Total	\$	46,376.86
	<u>Capital Projects Fund</u>		
Bills		\$	5,938.06
	Total	\$	5,938.06
	<u>I-57 East TIF District</u>		
Bills		\$	5,483.92
	Total	\$	5,483.92

	<u>South Rte 45 TIF Dist</u>	
Bills		\$ 4,235.23
	Total	\$ 4,235.23
	<u>Broadway East TIF Dist</u>	
Bills		\$ 5,237.83
	Total	\$ 5,237.83
	<u>Broadway East Bus Dist</u>	
Bills		\$ 2,426.15
	Total	\$ 2,426.15
	<u>Water Fund</u>	
Payroll		\$ 33,577.36
Bills		\$ 23,665.80
	Total	\$ 57,243.16
	<u>Sewer Fund</u>	
Payroll		\$ 33,613.64
Bills		\$ 27,441.58
	Total	\$ 61,055.22
	<u>Heath Insurance Fund</u>	
Bills		\$ 155,159.40
	Total	\$ 155,159.40
	<u>Motor Fuel</u>	
Bills		\$ 1,159.48
	Total	\$ 1,159.48

Mayor Gover opened the floor for discussion or comments which was followed with no response.

Mayor Gover declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover opened the floor for public comments or questions with no response from the public.

Mr. Todd Schroeder of Lauterbach & Amen, LLP presented the Council with an Actuarial Discussion and Analysis for developing a sound funding policy for the Mattoon Police Pension Fund. Mr. Schroeder opened the floor for Council questions. Commissioner Hall inquired as to comparable cities' funding, the necessity of 100% funding, and potential growth of investments. Mr. Schroeder explained other municipalities' funding, funding near 100%, and assets shown included the City's contributions.

NEW BUSINESS

Mayor Gover seconded by Commissioner Cox moved to adopt Special Ordinance No. 2014-1549 SUBSTITUTE, declaring the personal property owned by the municipality surplus and authorizing the sale or disposal of property by most advantageous means. Mayor Gover reviewed the surplus items.

**CITY OF MATTOON, ILLINOIS
SPECIAL ORDINANCE: 2014-1549 SUBSTITUTE**

**A SPECIAL ORDINANCE DECLARING THE PERSONAL PROPERTY OWNED BY THE
MUNICIPALITY SURPLUS AND AUTHORIZING THE SALE OF THE VEHICLE AND EQUIPMENT**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON,
COLES COUNTY, ILLINOIS, as follows:**

Section 1. The items identified on Exhibit A to this ordinance are no longer necessary or useful to, or for the best interest of the City of Mattoon, and are hereby declared surplus to the needs of the City of Mattoon.

Section 2. The City of Mattoon, Illinois does not express any warranty nor imply any statement of condition of this surplus property. Department Heads are hereby authorized to advertise their Department's respective vehicle and equipment for sale by the most advantageous means and to negotiate the conditions for their sale with any interested party without further formal consideration or approval by the City Council with the exception of the flashbar, which is approved to be transferred to Lake Land College. The City of Mattoon shall reserve the right to accept or reject any and/or all offers for this property. Upon no offer for any of the items listed on Exhibit A, the Department Heads are authorized to dispose of said vehicle and equipment by any means necessary.

Section 3. The Mayor and City Clerk are authorized and directed to execute any documents necessary to affect the sale or disposal of the property.

Section 4. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 5. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Mayor Gover, seconded by Commissioner Cox, adopted this 21st day of January, 2014, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
 Commissioner Hall, Commissioner Owen,
 Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 21st day of January, 2014.

/s/ Timothy D. Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/ Janett S. Winter-Black
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on January 21, 2014.

Mayor Gover opened the floor for comments or discussion which was followed with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Graven moved to adopt Special Ordinance No. 2014-1550, approving the rezoning of 2.8 acres within the mile and one half jurisdiction near Lake Land College from Rural Suburban (RS) to Service Commercial District (C-3) to allow reconstruction of a post frame building for equipment storage. (William Dean – Petitioner)

**CITY OF MATTOON, ILLINOIS
SPECIAL ORDINANCE NO. 2014-1550**

ORDINANCE TO APPROVE PETITION FOR REZONING

WHEREAS, a Petition for Rezoning was filed with the City Clerk for the City of Mattoon by William Dean, requesting that the City of Mattoon, rezone from RS, Suburban District to C3, Service Commercial District for the real estate described as follows:

Part of the Northwest Quarter (NW ¼) of the Southwest Quarter (SW ¼) of Section 1 of Paradise Township 11 North, Range 7 East, containing 2.81 acres.

Parcel Identification Number 10-0-00003-000

WHEREAS, a public hearing was held before the Planning Commission of the City of Mattoon on the 14th day of January, 2014 pursuant to published notice; and

WHEREAS, said Mattoon Planning Commission considered said Petition and recommended the rezoning be approved; and

WHEREAS the City Council for the City of Mattoon, Coles County, Illinois, deems that it would be in the public interest to approve the rezoning of the premises described in this ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. It is hereby determined and found by the City Council of the City of Mattoon, Illinois and corporate authorities of said City of Mattoon that the Petition for Rezoning submitted by William Dean is in compliance with Section §159.05 of the Mattoon Code of Ordinances and is hereby approved and that the premises described in said Petition for Rezoning shall henceforth be zoned as C3, Service Commercial District.

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3. This ordinance shall be effective upon its approval as provided by law.

Section 4. The City Clerk shall make and record a duly certified copy of this ordinance with the Clerk and Recorder's Office of Coles County, Illinois.

Upon motion by Mayor Gover, seconded by Commissioner Graven, adopted this 21st day of January 2014, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen,
Mayor Gover
NAYS (Names): None
ABSENT (Names): None

Approved this 21st day of January, 2014.

Timothy D. Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/ Janett S. Winter- Black
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on January 21, 2014.

Mayor Gover opened the floor for comments or discussion. Commissioner Hall inquired as to the location and size of the property. Administrator Gill explained Mr. Dean's property and ten foot rezoning.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Owen moved to approve Council Decision Request 2014-1480, authorizing the hiring of Michael Kircher a replacement probationary firefighter, pending the successful completion of a physical exam, Candidate Physical Ability Test (CPAT) and a psychological evaluation, due to the anticipated reduction of staff.

Mayor Gover welcomed Mr. Kircher to the Fire Department.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Cox moved to approve Council Decision Request 2014-1481, approving the plans and specifications for the 2014 Federal-Aid Resurfacing Project. [12-00239-00-RS]

Mayor Gover opened the floor for comments or discussion which was followed with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Cox moved to approve Council Decision Request 2014-1482, approving the final 2013 MFT Street Maintenance Expenditure Statement in the amount of \$300,975.95; and authorizing the mayor to sign the document. [13-00000-00-GM]

Mayor Gover opened the floor for comments or discussion which was followed with no responses.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/ COMMUNITY DEVELOPMENT-noted his attendance with the Mayor of the Chamber retreat, work on the rezoning approved at this meeting, demolition progress on Western Avenue, consultation with the labor attorney, and upcoming budget. Mayor Gover opened the floor for questions. Commissioner Cox inquired as to Chamber's view on cooperation by the City. Administrator Gill noted positive cooperation and good feedback.

CITY ATTORNEY – noted the upcoming liquor hearing to be conducted due to an ordinance violation. Mayor Gover opened the floor for questions with no response.

CITY CLERK –noted work on the budget and other reports. Mayor Gover opened the floor for questions with no response.

FINANCE – reviewed the financial report for December 2013; and noted 2015 budget projections as flat. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS – updated Council on Public Works' efforts, including Lightworks, street crews, and design and plan work on Dettro Drive. Council with Director Barber discussed salting methods, damage to a light pole, snow plowing procedures, and no new Federal funding for Dettro Drive.

FIRE – stated normal day-to-day operations, training, year-end report preparation, and budget preparation. Chief Nichols thanked Kurt Stretch for his efforts in snow removal at the Fire Department. Commissioner Graven expressed thanks to the Fire Department efforts in raising \$1400 in t-shirt and other sales for Relay for Life.

POLICE – thanked Kurt Stretch for snow removal, preparation of year-end report, budget preparation, and noted Officer Koop's second week of training with the new canine. Mayor Gover opened the floor for questions with no response.

ARTS AND TOURISM – expounded on the Smithsonian Exhibit progress, plans for Bagelfest, and closing out of Lightworks. With Commissioner Hall, Director Burgett also updated Council on this year's Gee's Bend visit.

COMMENTS BY THE COUNCIL

Commissioners Cox, Graven, Hall, and Owen had no further comments.

Mayor Gover seconded by Commissioner Hall moved to recessed to closed session at 7:17 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of minutes of meetings lawfully closed for purposes of the semi-annual review as mandated by Section 2.06 (5 ILCS 120(2)(c)(21)); and Collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS/20 (2)(C)(2)).

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Council reconvened at 7:29 p.m.

Mayor Gover seconded by Commissioner Owen moved to approve Council Decision Request 2014-1483, authorizing release of all Executive Session minutes from October 14, 2009 through December 17, 2013, except for October 14, 20, 2009; May 18, 2010; September 7, 2010; August 16, 2011; October 18, 2011; January 10, 2012; February 01, 2012; May 01, 15, 29, 2012; June 12, 2012; July 2, 2013; and December 3, 17, 2013; and to approve the destruction of Executive Session verbatim records that have been approved for release in written form as follows: January 17, 2012; March 6, 2012; April 17, 2012; June 19, 2012.

Mayor Gover seconded by Commissioner Owen declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Council with input from Chief Branson discussed the potential of Lake Land College using the Mattoon Police Department's pistol range under a memo of understanding. Council had no objections.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 7:34 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/ Susan J. O'Brien
City Clerk