

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on February 21, 2012.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Bob Becker, YEA Commissioner Randy Ervin, YEA Commissioner Rick Hall, YEA Commissioner Chris Rankin, YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Sue McLaughlin, Attorney & Treasurer J. Preston Owen, Community Development Coordinator Kyle Gill, Public Works Director Dean Barber, Police Chief Jeff Branson, Technology Coordinator Brian Johanpeter, and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Gover seconded by Commissioner Ervin moved to approve the consent agenda consisting of minutes of the Regular meeting February 7, 2012; Financial reports and Fire and Police Pension Financial Reports for the month of January 2012; Payroll and Bills for the first half of February, 2012.

Bills and Payroll for the first half of February, 2012

<u>General Fund</u>		
Payroll		\$ 241,926.35
Bills		<u>\$ 73,121.34</u>
	Total	\$ 315,047.69
<u>Hotel Tax Fund</u>		
Payroll		\$ 1,699.99
Bills		<u>\$ 179.03</u>
	Total	\$ 1,879.02
<u>Festival Management Fund</u>		
Bills		<u>\$ 85.04</u>
	Total	\$ 85.04
<u>Midtown TIF Fund</u>		
Bills		<u>\$ 619.50</u>
	Total	\$ 619.50
<u>Insurance & Tort Judgment</u>		
Bills		<u>\$ 43,653.74</u>
	Total	\$ 43,653.74
<u>Capital Project Fund</u>		
Bills		<u>\$ 13,391.03</u>
	Total	\$ 13,391.03
<u>Water Fund</u>		
Payroll		\$ 25,877.20
Bills		<u>\$ 25,822.01</u>
	Total	\$ 51,699.21

Sewer Fund

Payroll		\$	29,527.18
Bills		\$	<u>28,473.08</u>
	Total	\$	58,000.26

Motor Fuel Tax Fund

Bills		\$	<u>20,261.79</u>
	Total	\$	20,261.79

Health Insurance Fund

Bills		\$	<u>132,753.52</u>
	Total	\$	132,753.52

Mayor Gover opened the floor for discussion with no responders.

Mayor Gover declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Becker, YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

Public comments/presentations and non-agenda items:

Mayor Gover opened the floor for public comments with no responders.

- Presentation: Arts Council Recognition of Mr. Scott Claypool

Commissioner Hall commended Mr. Scott Claypool for his service on the Arts Council. Mr. Justin Grady presented a plaque to Scott Claypool for his nine years of service and reviewed his service on the Arts Council. Mr. Claypool expressed hope that the City appreciates the work of the Arts Council which is designed to enhance the lifestyle in Mattoon. Mayor Gover thanked Mr. Claypool for his service.

- Presentation: Read-Across-Mattoon Program - Mattoon Middle School

Ms. Cheryl Body introduced the Mattoon Middle School Read-Across-Mattoon Program's Reading Committee and provided a background of the Reading Committee. Student representatives Ashley Elder, Tori Hennecke, and Mayla Johanpeter described the Program and Committee, selection process, 2012 book selection of All the Broken Pieces by Ann E. Burg, and the challenge to read and pass the book to others when finished. Ms. Body described participation of 25 businesses, 10th anniversary of the program, school challenge to students and staff, and the author's upcoming visit to the Mattoon Middle School. Ms. Body wanted the audience to know that no school funds were used in this program – funds were provided through fundraisers. Ms. Body opened the floor for questions. Mayor Gover and Jeff Branson inquired the timing of the author's visit and the success of the fundraiser. Ms. Body announced the author was to visit the school on March 21st and over \$6,000 were raised for the program. The book was distributed to all present. Mayor Gover thanked the representatives and commended the group.

NEW BUSINESS:

Mayor Gover seconded by Commissioner Hall moved to approve Council Decision Request 2012-1291, ratifying the Mayor's appointment of Melinda Stevens to the Mattoon Public Library Board to fill a vacancy created by the resignation of Clarissa Skocy for a term ending 06-30-14.

Mayor Gover opened the floor for discussion with no responders.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Becker, YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Becker moved to approve Council Decision Request 2012-1292, ratifying the appointment of Robert Westcott to the Mattoon Arts Council to fill the vacancy created by the resignation of Scott Claypool for a term ending 09/30/13.

Mayor Gover opened the floor for discussion with no responders.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Becker, YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

Commissioner Becker seconded by Commissioner Ervin moved to adopt Special Ordinance 2012-1473, declaring personal property owned by the City surplus and authorizing the sale or disposal of the property by the most advantageous means.

**CITY OF MATTOON, ILLINOIS
SPECIAL ORDINANCE: 2012-1473**

**A SPECIAL ORDINANCE DECLARING THE PERSONAL PROPERTY OWNED BY THE MUNICIPALITY
SURPLUS AND AUTHORIZING THE DISPOSAL OF THE VEHICLES**

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. The vehicles identified on Exhibit A to this ordinance are hereby declared surplus to the needs of the City of Mattoon.

Section 2. The City of Mattoon, Illinois does not express any warranty nor imply any statement of condition of this surplus property. The Public Works Superintendent and Police Chief are hereby authorized to advertise the equipment for sale by the most advantageous means and to negotiate the conditions for their sale with any interested parties; recycle, or otherwise destroy the property without further formal consideration or approval by the City Council.. The City of Mattoon shall reserve the right to accept or reject any and/or all offers for this property. Upon no offer for any of the items listed on Exhibit A, the Public Works Superintendent and Police Chief are authorized to dispose by any means necessary.

Section 3. The Mayor and City Clerk are authorized and directed to execute any documents necessary to affect the disposal of the property.

Section 4. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 5. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Commissioner Becker, seconded by Commissioner Ervin, adopted this 21st day of February, 2012, by a roll call vote, as follows:

AYES (Names): Commissioner Becker, Commissioner Ervin,
 Commissioner Hall, Commissioner Rankin,
 Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 21st day of February, 2012.

/s/ Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

/s/ Susan J. O'Brien
Susan J. O'Brien, City Clerk

APPROVED AS TO FORM:

/s/ J. Preston Owen
J. Preston Owen, City Attorney & Treasurer

Recorded in the Municipality's Records on February 21, 2012.

EXHIBIT A

- 1.) 2001 Dodge 1500 truck VIN: 1B7HC16XX1S323708; having approximate mileage of 87,248; in running condition
- 2.) 2000 Chevrolet Impala VIN: 2G1WF55K2Y9266307; having approximate mileage of 82,900; in running condition

Mayor Gover opened the floor for discussion with no responders.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Becker, YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Rankin moved to approve Council Decision Request 2012-1293, approving the employment of Troy Walker as an Information Technology Assistant in the Computer Information Services Department with an annual salary of \$48,000.00, pending pre-employment drug testing and background check.

Mayor Gover opened the floor for discussion with no responders.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Becker, YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Ervin moved to approve Council Decision Request 2012-1294, approving a \$9,900 grant by the Tourism Advisory Committee from hotel/motel tax funds to the Mattoon Youth Wrestling Booster Club for the purchase of a mobile wrestling mat; and authorizing the Mayor to sign the agreement.

Mayor Gover opened the floor for discussion with no responders.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Becker, YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Becker moved to approve Council Decision Request 2012-1295, approving a \$5,000 grant by the Tourism Advisory Committee from hotel/motel tax funds to the Mattoon Hit-Men Baseball Organization for hosting two events to be held May 18-20, 2012 and June 8-10, 2012; and authorizing the Mayor to sign the agreement.

Mayor Gover opened the floor for discussion with no responders.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Becker, YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Hall moved to approve Council Decision Request 2012-1296, approving a home occupation application and authorizing the Mayor to sign a permit to enable computer repair business at 1305 S. 3rd Street by Gregory L. Magoon.

Mayor Gover opened the floor for discussion with no responders.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Becker, YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

Mayor Gover opened the floor for questions or comments by the public with no responders.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR – updated the Council on budget revision, meeting on vacant lot at 17th and Broadway, and progressive Depot renovations. Administrator McLaughlin opened the floor for questions from the Council or Public with no responders.

ATTORNEY & TREASURER – noted work on budgets with Administrator McLaughlin and Department Heads. Mayor Gover opened the floor for questions with no responders.

CITY CLERK – noted business as usual with increased window traffic.

PUBLIC WORKS – updated the Council on in-house design work, Upchurch plans for Phase 2 of the South Side Detention piping, crews working on Champaign Avenue brick patching, and Parks repair of the Grimes Field outfield fence and removal of Kinzel Field old equipment. Director Barber opened the floor for questions. Commissioner Hall inquired as to the Depot platform project. Director Barber noted a recent development in Amtrak's request for the requirement of a construction manager. Administrator McLaughlin added Amtrak had a policy and guidelines for a construction manager. Director Barber informed the Council that no current firm had an Amtrak qualified construction manager; therefore, the City would need to solicit an RFP. He stated he had been waiting on the Amtrak agreement since last June, which has caused a slow and complicated process. Mrs. Jackie Record inquired whether the parking lot and platform would be under construction simultaneously and where the entry point would be for the platform workers. Director Barber wanted the work to be performed simultaneously with three possibilities for platform crane work.

COMMUNITY DEVELOPMENT – updated the Council on the initiation of demolition at 812 Edgar, finalization of budget revisions, review of ADA compliance for City buildings with additional summaries to be prepared for City properties which have not already been addressed. Mayor Gover opened the floor for questions with no responders.

POLICE – updated the Council on Post 2 – impound building nearing completion, CAD upgrades in progress, statistics report for next meeting, and CAD upgrade cost of \$9,000. Coordinator Johanpeter added the CAD upgrade was for a CAD server and Records Management server which should last 5-6 years. Chief Branson added the surveillance cameras for the entrance of the evidence building would be monitored from the dispatch center. Mayor Gover opened the floor for questions with no responders.

COMMENTS BY THE COUNCIL

Commissioners Becker, Ervin, Hall, and Rankin had no further comments.

Commissioner Hall seconded by Commissioner Rankin moved to adjourn at 7:00 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Becker, YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

/s/ Susan J. O'Brien
City Clerk