

**CITY OF MATTOON, ILLINOIS
CITY COUNCIL AGENDA**

May 7, 2013

6:30 P.M.

6:30 PM BUSINESS MEETING

Pledge of Allegiance

Roll Call

Electronic Attendance

CONSENT AGENDA:

Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the Mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.

1. Minutes of the Regular meeting April 16, 2013
2. Fire Department reports for the months of March & April, 2013
3. Bills and Payroll for the last half of April, 2013 & HOME Rehab Expenditures

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would ask you to state your name for the record as well as stand when speaking.

- Public comments/presentations and non-agenda items
- PRESENTATION: 2011/2012 City Audit – Brian Daniell – West & Company, LLC
- Acknowledgement of Service for outgoing Council
- Group Photo Session of outgoing Council
- Group Photo Session of incoming Council

- Administration of the Oath of Office to New Council by City Clerk

Roll Call

NEW BUSINESS

1. Motion - Approve the Orientation minutes of April 19, 2013 as presented in written form. (Gover)
2. Motion – Adopt Resolution No. 2013-2886: Assigning members of the City Council to departments for the administration of the municipal government. (Gover)

3. **Motion – Adopt Resolution No. 2013-2887: Appointing Susan J. O’Brien to the Office of City Clerk and Beth Wright to the Office of City Treasurer. (Gover)**
4. **Motion – Adopt Resolution No. 2013-2888: Designating the depositories in which the funds or moneys of the City may be deposited. (Owen)**
5. **Motion – Adopt Resolution No. 2013-2889: Authorizing the Mayor, City Treasurer and City Clerk to sign checks by facsimile signature. (Owen)**

Recess to closed session pursuant to the Illinois Open Meetings Act for the purpose of considering the employment, performance or dismissal of employees of the municipality (5 ILCS 120(2)(c)(1)).

Reconvene

6. **Motion – Adopt Special Ordinance No. 2013-1517: Appointing Kyle Gill as Interim City Administrator and authorizing an extension of the Interim City Administrator’s contract. (Gover)**
7. **Motion – Adopt Resolution No. 2013-2890: Appointing Janett Winter-Black as City Attorney and authorizing the City Attorney’s contract. (Gover)**
8. **Motion – Adopt Special Ordinance No. 2013-1518: Ratifying employment contracts with City Clerk, Finance Director & City Treasurer, Information Technology Director, Community Development Coordinator, Fire Chief, Assistant Fire Chief, Police Chief, Deputy Police Chief, Public Works Director, Public Works Superintendent, Assistant Public Works Superintendent, Water & Waste Water Treatment Plant Superintendents, Parks/Lakes/Cemetery Superintendent, and Director of Arts & Tourism. (Gover)**
9. **Motion – Approve Council Decision Request 2013-1409: Approving the re-appointment of Tom Graven to the Electrical Commission with a term expiring 04/30/2017. (Gover)**
10. **Motion – Approve Council Decision Request 2013-1410: Approving the re-appointment of Madge Shoot to the Police Pension Board with a term expiring 04/30/2015. (Gover)**
11. **Motion – Approve Council Decision Request 2013-1411: Approving the re-appointments of Mike Genta and Ken Wooddell to the Revolving Loan Fund Board with terms expiring 04/30/15. (Gover)**
12. **Motion – Approve Council Decision Request 2013-1412: Approving the purchase of one 2014 Ford Taurus AWD Police Interceptor as a replacement vehicle for the School Resource Officer. (Gover)**
13. **Motion – Approve Council Decision Request 2013-1413: Awarding the bid of \$69,874.40 from Bartels Construction, Inc. for the Broadway Avenue Sidewalk Project. (Graven)**

DEPARTMENT REPORTS:

**CITY ADMINISTRATOR/ COMMUNITY DEVELOPMENT
CITY ATTORNEY
CITY CLERK
FINANCE
PUBLIC WORKS
FIRE
POLICE**

COMMENTS BY THE COUNCIL

Adjourn