

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on December 1, 2015.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Janett Winter-Black, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Fire Chief Tony Nichols, Police Chief Jeff Branson, Arts & Tourism Director Angelia Burgett and City Clerk Susan O'Brien.

**CONSENT AGENDA**

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the Regular meeting November 17, 2015; and bills and payroll for the last half of November, 2015.

**Bills and Payroll for the last half of November, 2015**

	<b><u>General Fund</u></b>		
Payroll		\$	342,811.12
Bills		\$	<u>36,558.38</u>
	Total	\$	379,369.50
	<b><u>Hotel Tax Administration</u></b>		
Payroll		\$	3,449.94
Bills		\$	<u>1,250.79</u>
	Total	\$	4,700.73
	<b><u>Festival Management Fund</u></b>		
Bills		\$	<u>4,558.98</u>
		\$	4,558.98
	<b><u>Insurance &amp; Tort Judgment</u></b>		
Bills		\$	<u>780.00</u>
	Total	\$	780.00
	<b><u>Midtown TIF Fund</u></b>		
Bills		\$	<u>1,200.00</u>
	Total	\$	1,200.00
	<b><u>Capital Project Fund</u></b>		
Bills		\$	<u>12,543.45</u>
	Total	\$	12,543.45

		<b><u>Broadway E Bus Dist</u></b>	
Bills		\$	3,175.29
	Total	\$	<u>3,175.29</u>
		<b><u>Water Fund</u></b>	
Payroll		\$	34,941.95
Bills		\$	<u>650,138.88</u>
	Total	\$	685,080.83
		<b><u>Sewer Fund</u></b>	
Payroll		\$	30,870.07
Bills		\$	<u>58,467.18</u>
	Total	\$	89,337.25
		<b><u>Heath Insurance Fund</u></b>	
Bills		\$	<u>116,674.66</u>
	Total	\$	116,674.66
		<b><u>Motor Fuel Tax Fund</u></b>	
Bills		\$	<u>8,169.14</u>
	Total	\$	8,169.14

Mayor Gover opened the floor for questions or comments with no response.

Mayor Gover declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

**PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

Mayor Gover opened the floor for comments from the Public with no response.

**NEW BUSINESS**

Commissioner Hall seconded by Commissioner Graven moved to approve Council Decision Request 2015-1645, approving a \$4,000 grant by the Tourism Advisory Committee from hotel/motel tax funds to the Mattoon Youth Wrestling Club for hosting the 2016 Mattoon Kids Open on January 10, 2016; and authorizing the Mayor to sign the agreement.

Mayor Gover opened the floor for questions or comments. Mayor Gover noticed some errors in the application. Commissioner Hall stated the applicants had not completed the applications correctly, and the Committee will begin to refuse applications with errors.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Owen moved to approve Council Decision Request 2015-1646, approving a grant of up to \$4,500 by the Tourism Advisory Committee from hotel/motel tax funds to pay directly to the hotels used for participating teams associated with the Lake Land College Women's Basketball Holiday Laker Classic to be held from December 28-30, 2015.

Mayor Gover opened the floor for comments /questions with no response.

Mayor Gover declared the motion carried by the following vote: Abstain Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Graven moved to approve Council Decision Request 2015-1647, ratifying the re-appointments of Terry Brotherton, Dean Coleman, Bill Standerfer, and David Stapleton to the Public Works Advisory Board with terms ending 12/31/2018.

Mayor Gover opened the floor for questions or comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

#### DEPARTMENT REPORTS:

CITY ADMINISTRATOR/ COMMUNITY DEVELOPMENT updated Council on amending the municipal tax and municipal meters update for Ameren, and communications to be held with the attorneys on the former Young's Radiator site. Mayor Gover opened the floor for questions. Commissioner Cox inquired as to the progress with the railroad property. Administrator Gill reported the property to have been cleaned up.

CITY ATTORNEY noted reviewing the schedule of fines and setting a meeting with the Police Chief to review. Mayor Gover opened the floor for questions with no response.

CITY CLERK noted insurance and liquor license renewals; otherwise, business as usual. Mayor Gover opened the floor for questions with no response.

FINANCE noted the bills included final payment of a bond, posting of auditors' adjustments, and preparation of the tax levy. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS updated Council on smaller projects including the Douglas Hart/City bike trail connection, Camp Grant area, and new alley between 6<sup>th</sup> and 7<sup>th</sup> Street; and announced Mike Lanman had opened the BP gas station after their improvements were made. Mayor Gover opened the floor for questions with no response.

FIRE updated Council on donations made to Relay for Life, Thanksgiving food baskets, and application for a fire prevention grant. Mayor Gover inquired as to the comparison of food baskets from last year with Chief Nichols stating they were close to last years' distribution. Mayor Gover opened the floor for questions with no response.

POLICE had nothing new to report.

ARTS AND TOURISM reported on Downtown Celebration event, activities in the Lone Elm Room at the Depot, and Lightworks donations on track with sponsorships on a waiting list. Mayor Gover opened the floor for questions with no response.

#### COMMENTS BY THE COUNCIL

Commissioner Cox extended well wishes for a City employees' speedy recovery. Commissioner Graven reported on Relay for Life's group who helped with Lightworks, and invited everyone to the Camp Grant Phase II dedication on Saturday. Commissioner Hall announced Rotary's Food Drive on Saturday. Commissioner Owen had no further comments.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 6:45 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O'Brien  
City Clerk