

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on December 3, 2013.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Janett Winter-Black, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Fire Chief Tony Nichols, Police Chief Jeff Branson, Arts & Tourism Director Angelia Burgett and City Clerk Susan J. O'Brien.

**CONSENT AGENDA**

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting November 19, 2013; bills and payroll for the last half of November, 2013.

**Bills and Payroll for the last half of November, 2013**

**General Fund**

Payroll		\$	104,795.17
Bills		\$	<u>75,673.61</u>
	Total	\$	180,468.78

**Hotel Tax Administration**

Payroll		\$	9,213.86
Bills		\$	<u>876.30</u>
	Total	\$	10,090.16

**Festival Management**

Bills		\$	<u>8,711.62</u>
	Total	\$	8,711.62

**Insurance & Tort Judgment**

Bills		\$	<u>38,153.00</u>
	Total	\$	38,153.00

**Midtown TIF Fund**

Bills		\$	<u>1,100.00</u>
	Total	\$	1,100.00

**Capital Projects Fund**

Bills		\$	<u>4,543.13</u>
	Total	\$	4,543.13

**Water Fund**

Payroll		\$	292,206.24
Bills		\$	<u>628,901.90</u>
	Total	\$	921,108.14

**Sewer Fund**

Payroll		\$	10,673.28
Bills		\$	<u>87,145.11</u>
	Total	\$	97,818.39

**Heath Insurance Fund**

Bills		\$	<u>130,764.14</u>
	Total	\$	130,764.14

**Motor Fuel**

Bills		\$	<u>45,216.01</u>
	Total	\$	45,216.01

Mayor Gover opened the floor for public comments. There were no comments from the public.

Mayor Gover declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover opened the floor for public comments. There were no comments from the public.

Mayor Gover announced the withdrawal of CDR 2013-1466 from the meeting, due to a technicality, and consideration at the next meeting.

**DEPARTMENT REPORTS:**

**CITY ADMINISTRATOR/ COMMUNITY DEVELOPMENT** – announced the upcoming submittal of a demolition grant up to \$75,000 for vacant and abandoned houses with coordination efforts of CCRP-DC; collection agency meeting for police fines/court costs which was determined ineffective; review of assessor’s list of properties; final inspection with Title Max, and demolition contractor for 2700 Western. Mayor Gover opened the floor for questions with Commissioner Hall inquiring if the demolition grant could be used for commercial properties. Administrator Gill stated residential properties only.

**CITY ATTORNEY** – had nothing for this meeting. Mayor Gover opened the floor for questions with no responses.

**CITY CLERK** – noted insurance matters, FSA enrollment, and requested any changes to the normal Schedule of Meetings for 2014. Council offered no changes. Mayor Gover opened the floor for questions with no responses.

**FINANCE** – noted tax levy, Treasurer’s Report preparation, and audit loose ends. Mayor Gover opened the floor for questions with no responses.

**PUBLIC WORKS** – described the request of Steve Thompson for a Civil War Camp Grant commemorative marker and its potential location. Commissioner Owen believed the site to be currently leased by Mattoon Pride Softball. Director Barber was to review their lease. Director Burgett added the involvement of the Illinois Historical Society and Illinois Genealogical Society. Mayor Gover opened the floor for questions with no responses.

**FIRE** – described a team effort between the Fire Department and Police Department to raise \$600 for the Salvation Army; and noted the Fire Department Foundation’s delivery of 160 food baskets for Thanksgiving. Mayor Gover opened the floor for questions with no response.

**POLICE** – noted a successful Shop With A Cop resulting in \$15,000 on toys and clothes with \$1,000 in food cards. Mayor Gover opened the floor for questions with no responses.

ARTS AND TOURISM – updated Council on the variety of festivities in Mattoon; reported an increase in Lightworks donations and attendance, the Smithsonian exhibit in the assembly phase, and next year’s calendar. Mayor Gover opened the floor for questions with no response.

COMMENTS BY THE COUNCIL

Commissioners Cox, Graven, and Owen had no further comments.

Commissioner Hall – noted Lightworks compliments from a Springfield family.

Mayor Gover seconded by Commissioner Cox moved to recess to closed session at 6:30 p.m. pursuant to the Illinois Open Meetings Act for the purpose of discussing Collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees under Section 2(c)(2)(5ILCS/20 (2)(C)(2)); and the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired (5ILCS/20 (2)(C)(5)).

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Council reconvened at 7:39 p.m.

Commissioner Hall seconded by Commissioner Cox moved to adjourned at 7:39 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/ Susan J. O'Brien  
City Clerk