

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on December 17, 2013.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Janett Winter-Black, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Fire Chief Tony Nichols, Police Chief Jeff Branson, and City Clerk Susan J. O'Brien.

**CONSENT AGENDA**

Mayor Gover seconded by Commissioner Graven moved to approve the consent agenda consisting of minutes of the regular meeting December 3, 2013; bills and payroll for the first half of December, 2013.

**Bills and Payroll for the first half of December, 2013**

**General Fund**

Payroll		\$	245,367.30
Bills		\$	<u>579,646.75</u>
	Total	\$	825,014.05

**Hotel Tax Administration**

Payroll		\$	2,321.24
Bills		\$	<u>30,839.45</u>
	Total	\$	10,090.16

**Festival Management**

Bills		\$	<u>3,373.68</u>
	Total	\$	3,373.68

**Insurance & Tort Judgment**

Bills		\$	<u>608.85</u>
	Total	\$	608.85

**Midtown TIF Fund**

Bills		\$	<u>729.98</u>
	Total	\$	729.98

**Capital Projects Fund**

Bills		\$	<u>420.00</u>
	Total	\$	420.00

**Broadway East Bus Dist**

Bills		\$	<u>2,406.82</u>
	Total	\$	2,406.82

**Water Fund**

Payroll		\$	37,098.17
Bills		\$	<u>66,154.94</u>
	Total	\$	103,253.11

	<b><u>Sewer Fund</u></b>		
Payroll		\$	33,310.99
Bills		\$	<u>69,571.17</u>
	Total	\$	102,882.16
	<b><u>Heath Insurance Fund</u></b>		
Bills		\$	<u>99,452.63</u>
	Total	\$	99,452.63
	<b><u>Motor Fuel</u></b>		
Bills		\$	<u>22,737.53</u>
	Total	\$	22,737.53

Mayor Gover opened the floor for public comments. There were no comments from the public.

Mayor Gover declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover opened the floor for public comments which was followed with no responses.

Mr. Paul John Dhermy inquired as to the rehabilitating homes, demolition processes, municipal bonds, and the cleaning of properties. Mayor Gover and Administrator Gill explained HOME grants, legalities concerning demolitions, and Community Pride efforts.

There were no additional Public inquiries or comments.

**NEW BUSINESS**

Commissioner Owen seconded by Commissioner Hall moved to adopt Special Ordinance No. 2013-1546, levying taxes for all corporate purposes for the fiscal year beginning May 1, 2013 and ending April 30, 2014.

**CITY OF MATTOON, ILLINOIS  
SPECIAL ORDINANCE NO. 2013-1546**

**AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2013 AND ENDING APRIL 30, 2014**

**BE IT ORDAINED** by the Mayor and City Council of the City of Mattoon, Coles County, Illinois:

**Section 1. Assumed Equalized Assessed Valuation.** The corporate authorities have assumed the Equalized Assessed Valuation (EAV) of property within the municipality will increase from \$190,700,874 to \$193,804,171, one and sixty-three tenths percent (1.63%) over the previous fiscal year.

**Section 2. Tax Levy.** The amount hereinafter set forth, or so much thereof as may be authorized by law, and the same are hereby levied upon all property subject to taxation within the municipality as that property is assessed and equalized for the current year, to defray expenses and liabilities for the City of Mattoon, Coles County, Illinois, for the fiscal year beginning May 1, 2013 and ending April 30, 2014. The total property tax levy extension is attached hereto and marked as "Exhibit A" and incorporated herein by reference.

**Section 3. Maximum Rates for Certain Services.** If the equalized assessed value of the municipality ends up lower or higher than the value anticipated by this ordinance, the Coles County Clerk is petitioned to levy the maximum property tax rate authorized by law for General Corporate, Police Protection and Fire Protection.

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**Section 4. Tax Abatement for General Obligation Bonds.** Since alternative revenue sources will be sufficient to pay debt service on the City of Mattoon's General Obligation Bonds, the 2013 tax levy (to be received in 2014) is hereby abated for the following General Obligation Bonds:

<u>Issue</u>	<u>Tax Levy Years</u>	<u>Bond Ordinance Number</u>
Series 2003 Library Refunding Bonds	2004 thru 2013	Special Ordinance 2003-936
Series 2003A Pension Obligation Bonds	2004 thru 2013	Special Ordinance 2003-938
Series 2005A Sewer Refunding Bonds	2006 thru 2018	Special Ordinance 2004-1050
Series 2005B Police Refunding Bonds	2006 thru 2019	Special Ordinance 2004-1050
Series 2009A General Obligation Bonds	2009 thru 2027	Special Ordinance 2009-5275
Series 2009B General Obligation Bonds	2009 thru 2027	Special Ordinance 2009-5276
Series 2011 Water Refunding Bonds	2011 thru 2015	Special Ordinance 2011-5326

The levy for paying principal and interest on these bonds shall only be abated for the 2013 tax levy. In all other respects, the ordinances that authorized the foregoing bonds shall continue in effect according to the express terms thereof.

**Section 5. Amount to be Raised by Tax Levy.** The amount to be levied for each purpose is placed in a separate column under the heading "Amount to be Raised by Tax Levy", which appears over same being as follows, to wit:

	<u>Amount Budgeted</u>	<u>Amount To Be Received from Other Sources</u>	<u>Amount To Be Raised By Tax Levy</u>
<b>General Fund</b>			
General Government	849,515	74,298	775,217
Public Safety	10,158,731	7,422,550	2,736,181
Public Works	1,653,266	1,653,266	-0-
Health & Welfare	1,333,985	1,333,985	-0-
Culture & Recreation	1,017,890	872,537	145,353
Economic Development	50,000	50,000	-0-
Debt Service	621,446	621,446	-0-
Other Financing Uses	<u>1,242,321</u>	<u>1,242,321</u>	<u>-0-</u>
Total General Fund	\$ 16,927,154	\$ 13,270,403	\$ 3,656,751

Statutory Authority:

General Corporate Tax (65 ILCS 5/8-3-1): 0.25 Limit	775,217
Fire Protection (65 ILCS 5/11-7-1): 0.15 Limit	290,706
Police Protection (65 ILCS 5/11-1-3): 0.15 Limit	290,706
Parks (65 ILCS 5/11-98-1): 0.075 Limit	145,353
Firemen's Pension (40 ILCS 5/4-118) No Limit	1,019,457
Firemen's Pension (35 ILCS 200/18-185) No Limit	25,994
Policemen's Pension (40 ILCS 5/3-125) No Limit	<u>1,109,318</u>

\$ 3,656,751

	<u>Amount Budgeted</u>	<u>Amount To Be Received from Other Sources</u>	<u>Amount To Be Raised By Tax Levy</u>
<b>Other Governmental Funds:</b>			
Library Fund	\$ 511,770	\$ 66,020	\$ 445,750
Motor Fuel Tax Fund	1,179,100	1,179,100	-0-
Hotel & Motel Tax Fund	354,424	354,424	-0-
Festival Management Fund	143,625	143,625	-0-
Mobile Equipment Fund	398,252	398,252	-0-
Insurance & Tort Judgment Fund	852,506	852,506	-0-
Home Rehabilitation Grant Fund	126,000	126,000	-0-
Revolving Loan Fund	111,123	111,123	-0-
Midtown TIF Fund	312,732	312,732	-0-
East I-57 TIF Fund	12,167	12,167	-0-
South Route 45 TIF District Fund	75,614	75,614	-0-
South Route 45 Business District Fund	30,900	30,900	-0-
Broadway East TIF District Fund	13,061	13,061	-0-
Broadway East Business District Fund	368,713	368,713	-0-
Capital Improvement Fund	<u>\$4,632,500</u>	<u>\$4,632,500</u>	<u>-0-</u>
Total Other Governmental Funds	\$9,122,487	\$8,676,737	\$ 445,750

Statutory Authority:

Library (75 ILCS 5/3-1, 5/3-4, 5/3-7) 0.23 Limit \$ 445,750

	<u>Amount Budgeted</u>	<u>Amount To Be Received from Other Sources</u>	<u>Amount To Be Raised By Tax Levy</u>
<b>Enterprise Funds:</b>			
Water Fund	\$ 4,552,922	\$ 4,552,922	-0-
Sewer Fund	<u>6,044,358</u>	<u>6,044,358</u>	<u>-0-</u>
Total Enterprise Funds	\$ 10,597,280	\$ 10,597,280	-0-
<b>All Fund Totals</b>	<b>\$ 36,646,921</b>	<b>\$32,544,420</b>	<b>\$4,102,501</b>

**Section 6.** The City Clerk shall make and file with the Clerk of Coles County, on or before the last Tuesday in December, a duly certified copy of this ordinance.

**Section 7.** If any section, subdivision or sentence of this ordinance shall for any reason is held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining part of this ordinance.

**Section 8.** This ordinance shall be in full force and effect after its adoption, as provided by law.

Upon motion by Commissioner Owen, seconded by Commissioner Hall, adopted this 17<sup>th</sup> day of December, 2013, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,  
Commissioner Hall, Commissioner Owen  
Mayor Gover

NAYS (Names): None  
ABSENT (Names) None

Approved this 17<sup>th</sup> day of December, 2013.

/s/ Timothy D. Gover  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/ Janett S. Winter Black  
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on December 17, 2013.

Mayor Gover opened the floor for comments or discussion which was followed with no responses.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Cox seconded by Commissioner Graven moved to adopt Special Ordinance No. 2013-1547, approving the vacating of an alley north of Marion Avenue and between South 19th Street and the Canadian National Railroad in the City of Mattoon. Kenneth Perry – Petitioner

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**CITY OF MATTOON, ILLINOIS**  
**SPECIAL ORDINANCE NO. 2013-1547**

**AN ORDINANCE VACATING AN ALLEY NORTH OF MARION AVENUE AND BETWEEN SOUTH 19<sup>TH</sup> STREET AND THE CANADIAN NATIONAL RAILROAD IN THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**

**WHEREAS**, Mark R. Karpus, for Kenneth Perry, presented a Petition to the City Clerk to vacate an alley lying between the Illinois Central (now Canadian National) Railroad and Lot Three (3) also that part of the same alley lying between the east line of the Illinois Central (now Canadian National) Railroad and the vacated alley north of Lot Three (3) all in McClellan's Addition to the City of Mattoon, which Petition requests that said alley be vacated by the City of Mattoon, Coles County, Illinois; and

**WHEREAS**, a copy of the plat of survey is attached hereto and incorporated herein as Exhibit "A"; and,

**WHEREAS**, a Public Hearing on said vacation was held before the Mattoon Planning Commission December 10, 2013; and,

**WHEREAS**, said Petition was recommended for approval by the Mattoon Planning Commission on December 10, 2013; and

**WHEREAS**, the City Council of the City of Mattoon, Coles County, Illinois, has determined, the public interest will be served by vacating said alley so as to relieve the public from further burden and responsibility of maintaining the public right-of-way.

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, A MUNICIPAL CORPORATION**, as follows:

**Section 1.** That the alley to be vacated is legally described as follows:

All that part of the ten (10) foot wide alley lying between the Illinois Central (now Canadian National) Railroad and Lot Three (3) also that part of the same alley lying between the east line of the Illinois Central (now Canadian National) Railroad and the vacated alley north of Lot Three (3) all in McClellan's Addition to the City of Mattoon, Coles County, Illinois containing 1592.81 square feet.

**Section 2.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 3.** This ordinance shall be effective immediately after Kenneth Perry has tendered to the City of Mattoon an amount equivalent to the average of two appraisals of the fair market value of the vacated premises and payment of all costs associated with said vacation.

**Section 4.** Kenneth Perry, after having made the entire payment of the average appraised value and the costs associated with this vacation, shall be and is vested with title to the vacated portion of the abovementioned alley as legally described above.

**Section 5.** Upon becoming effective, the City Clerk shall make and record a duly certified copy of this ordinance with the Clerk and Recorder's Office of Coles County, Illinois.

Upon motion by Commissioner Cox, seconded by Commissioner Graven, adopted this 17th day of December, 2013, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,  
Commissioner Hall, Commissioner Owen  
Mayor Gover  
NAYS (Names): None  
ABSENT (Names) None

Approved this 17<sup>th</sup> day of December, 2013.

/s/ Timothy D. Gover  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien  
City Clerk

/s/ Janett S. Winter Black  
City Attorney

Effective Date: December 17, 2013

Recorded in the Municipality's Records on December 17, 2013.

Mayor Gover opened the floor for comments or discussion which was followed with no responses.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Owen moved to adopt Resolution No. 2013-2900: Approving Motor Fuel Tax funds in the amount of \$3,000 for South 9<sup>th</sup> Street Project. (05-00142-00-BR)



**Illinois Department  
of Transportation**

**Resolution for Improvement by  
Municipality Under the Illinois**

BE IT RESOLVED, by the City Council of the  
City of Mattoon Council or President and Board of Trustees  
City, Town or Village of Mattoon Illinois  
 that the following described street(s) be improved under the Illinois Highway Code:

Name of Thoroughfare	Route	From	To
S. 9th Street	N/A	Williams Ct	Dakota Ave

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of Bridge replacement on S. 9th Street, north of Mattoon Middle School. The project was completed in 2008. Additional MFT Funds are being obliogated, by formal resolution,  
to cover utility relocation costs that were incurred, and paid, during construction. This increases the total  
amount of MFT Funds from \$268,000.00 to \$271,000.00. Federal Bridge Funds in the amount of \$655,129.53  
were also used for the project. and shall be constructed 48' wide  
 and be designated as Section 05-00142-00-BR

2. That there is hereby appropriated the (additional  Yes  No) sum Three Thousand Dollars  
Dollars ( \$3,000.00 ) for the  
 improvement of said section from the municipality's allotment of Motor Fuel Tax funds.

3. That work shall be done by Contract ; and,

Specify Contract or Day Labor  
 BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the district  
 office of the Department of Transportation.

Approved    Date	I, <u>Susan J. O'Brien</u> Clerk in and for the <u>City</u> of <u>Mattoon</u> City, Town or County of <u>Coles</u> , hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted
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Department of Transportation

Regional Engineer

by the City Council

Council or President and Board of Trustees  
at a meeting on December 17, 2013

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this <sup>Date</sup>

18th day of December, 2013

(SEAL)

/s/ Susan J. O'Brien  
Civ. Town. or Village Clerk

Mayor Gover opened the floor for comments or discussion which was followed with no responses.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Cox moved to adopt Resolution No. 2013-2901, appropriating \$683,000 of Motor Fuel Tax (MFT) funds for the 2014 Street Maintenance uses; approving the 2014 MFT Street Maintenance Expenditure Statement in the amount of \$683,000; and authorizing the mayor and city clerk to sign the documents. [14-00000-00-GM]



**RESOLUTION 2013-2901**

**Resolution for Maintenance of  
Streets and Highways by  
Municipality**

BE IT RESOLVED, by the City Council of the  
(Council or President and Board of Trustees)  
City of Mattoon, Illinois, that there is hereby  
(City, Town or Village) (Name)  
appropriated the sum of \$683,000.00 of Motor Fuel Tax funds for the purpose of maintaining  
streets and highways under the applicable provisions of the Illinois Highway Code from January 1, 2014  
(Date)  
to December 31, 2014.  
(Date)

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon a practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department , a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Effingham , Illinois.

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I, Susan J, OBrien Clerk in and for the City  
(City, Town or Village)  
of Mattoon , County of Coles

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by

the Council at a meeting on December 17, 2013  
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 18th day of December, 2013 .

(SEAL) /s/ Susan J. O'Brien City Clerk  
(City, Town or Village)

<p style="text-align: center;"><b>Authorized MFT Expenditure</b></p> <p style="text-align: center;">_____ Date</p> <p style="text-align: center;">Department of Transportation</p> <p style="text-align: center;">_____ Regional Engineer</p>
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Mayor Gover opened the floor for comments or discussion which was followed with no responses.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Owen moved to approve Council Decision Request 2013-1466, approving the employment of replacement firefighter Tyler Johns as probationary firefighter pending successful completion of exams and evaluations.

Mayor Gover opened the floor for comments or discussion which was followed with no responses.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Cox moved to approve Council Decision Request 2013-1467, ratifying the re-appointments of Jeff Collings, Mark Cox, Mike Hamblen, and Cheryl Sweet to the Public Works Advisory Board for terms ending December 31, 2016.

Mayor Gover opened the floor for comments or discussion which was followed with no responses.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2013-1468, approving a \$9,500 grant by the Tourism Advisory Committee from hotel/motel tax funds to the Mattoon Youth Wrestling Club for hosting two events – the 2014 Mattoon Kids Open and the 2014 IKWF Central Sectionals - to be held on January 12 and March 8, 2014 respectively.

Mayor Gover opened the floor for comments or discussion which was followed with no responses.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2013-1469, approving a \$5,000 grant by the Tourism Advisory Committee from hotel/motel tax funds to the Mattoon YMCA for hosting the YMCA Jr. District Swim Meet to be held on February 22, 2014.

Mayor Gover opened the floor for comments or discussion. Commissioner Owen noted his abstention due to service on the YMCA Board of Directors.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, ABSTAIN Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2013-1470, approving a \$3,000 grant by the Tourism Advisory Committee from hotel/motel tax funds to the EIU Intercollegiate Athletics for hosting the NCAA FCS Playoff Game which was held on December 7, 2013.

Mayor Gover opened the floor for comments or discussion which was followed with no responses.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Owen moved to approve Council Decision Request 2013-1471, approving a grant of up to \$4,500 by the Tourism Advisory Committee from hotel/motel tax funds to pay directly to the hotel the costs of rooms associated with the Lake Land College Women's Laker Holiday Classic to be held on December 29-31, 2013.

Mayor Gover opened the floor for comments or discussion. Commissioner Cox noted his abstention due to his employment at Lake Land College.

Mayor Gover declared the motion carried by the following vote: ABSTAIN Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Hall moved to approve Council Decision Request 2013-1472, approving a financial services agreement with Dell Financial Services LP for the lease of two Dell KACE system management appliances over three years without interest; and authorizing the Mayor to sign the document. Mayor Gover opened the floor for comments or discussion which was followed with no responses.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Hall moved to approve Council Decision Request 2013-1473, authorizing the promotion of Lt. Jonathan M. Seiler to rank of Captain effective January 1, 2014, due to the retirement of Greg Voudrie.

Mayor Gover opened the floor for comments or discussion. Chief Branson expressed his anticipation to work with each of the promoted staff and his consensus with the Board of Fire & Police Commissioners. Mayor Gover expressed accolades for each of those promoted.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Owen moved to approve Council Decision Request 2013-1474, authorizing the promotion of Sgt. Jason L. Cobb to rank of Lieutenant effective January 1, 2014, due to the retirement of Greg Voudrie.

Mayor Gover opened the floor for comments or discussion which was followed with no responses.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Cox moved to approve Council Decision Request 2013-1475, authorizing the promotion of Officer Brandon A. Saunders to rank of Sergeant effective January 1, 2014, due to the retirement of Greg Voudrie.

Mayor Gover opened the floor for comments or discussion which was followed with no responses.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

#### DEPARTMENT REPORTS:

CITY ADMINISTRATOR/ COMMUNITY DEVELOPMENT – noted the submittal of the IDHA Abandoned Residential Property Grant, receipt of a new TIF application, attendance at various meetings, and review of revenues and budget timeline with steady inspections and nuisances. Mayor Gover opened the floor for questions and added the \$8 million of revenue did not include several expansions.

CITY ATTORNEY – noted the recent liquor commission hearing involving Villa Nova open after hours. Mayor Gover opened the floor for questions with no response.

CITY CLERK – noted business as usual. Mayor Gover opened the floor for questions with no response.

FINANCE – announced publication of the Annual Treasurer’s Report, postings of audit adjustments, audit pension adjustments, and reviewed the financial report for November. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS – updated Council on the skate park restoration, Swords Drive, CSO system modeling, and 9<sup>th</sup> Street Drainage projects and Lightworks. Mayor Gover opened the floor for questions with no response.

FIRE – congratulated Firefighter Tyler and expressed anticipation working with him. Mayor Gover opened the floor for questions with no response.

POLICE- complimented the Police Department staff and other agencies for their efforts in apprehending the individual who was shooting at residential homes. Mr. Dherny inquired as to certain state statutes with Chief Branson to discuss outside of the meeting.

ARTS AND TOURISM – absent

#### COMMENTS BY THE COUNCIL

Commissioner Cox wished everyone happy holidays. Commissioner Graven noted volunteering with One Stop County Christmas, thanked Lake Land College, and wished everyone a Merry Christmas. Commissioners Hall and Owen had nothing further to add.

Mayor Gover wished everyone a Merry Christmas & Happy New Year.

Mayor Gover seconded by Commissioner Hall moved to recess to closed session at 6:59 p.m. pursuant to the Illinois Open Meetings Act for the purpose of discussing Collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS/20 (2)(C)(2)); the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired (5ILCS/20 (2)(C)(5)); and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the City (5ILCS/20 (2)(C)(1)).

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Council reconvened at 8:00 p.m.

Administrator Gill opened discussion on the Inspections Department and offered solutions to the vacancy. [Department Heads were dismissed from open session.] Council discussed the vacancy and options. Council’s consensus was to promote Luke Edwards with stipulations for action at the next Council meeting.

Commissioner Hall seconded by Commissioner Cox moved to adjourned at 8:30 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/ Susan J. O’Brien  
City Clerk