

**CITY OF MATTOON, ILLINOIS**  
**CITY COUNCIL AGENDA**  
**March 1, 2016**  
**6:30 PM**

**6:30 PM BUSINESS MEETING**

Pledge of Allegiance

Roll Call

Electronic Attendance

**CONSENT AGENDA:**

*Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the Mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.*

1. Minutes of the Regular Meeting February 16, 2016.
2. Bills and Payroll for the last half of February, 2016.

**PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

*This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would ask you to state your name for the record as well as stand when speaking.*

- Public comments/presentations and non-agenda items
- DISCUSSION: Electrical Aggregation Bid Update

**NEW BUSINESS**

1. Motion – Adopt Special Ordinance No. 2016-1616: Declaring personal property owned by the municipality surplus and authorizing the sale or disposal of the property. (Gover)
2. Motion – Adopt Special Ordinance No. 2016-1617: Approving the acceptance of Lanman Drive and the real estate transfers from Lanman Oil Company and Eastern Illinois Industries to the City; and authorizing the Mayor and City Clerk to sign all documents to execute the transfers. (Graven)

**3. Motion – Adopt Special Ordinance No. 2016-1618: Approving a three-year successor Collective Bargaining Agreement with Police Benevolent and Protective Association Unit #35. (Gover)**

**4. Motion – Adopt Special Ordinance No. 2016-1619: Approving the special use permit at 1812 Western Avenue for the purposes of a homeless shelter (PADS). (Gover)**

**5. Motion – Adopt Special Ordinance No. 2016-1620: Authorizing the Mayor to sign an outright grant agreement by and between the City of Mattoon and Novinger, L.L.C. reimbursing up to \$40,000 from Mid-town TIF Revenues for the purpose of demolition of existing buildings and site design engineering for the redevelopment of the block located at 1901-2023 Charleston Avenue; and authorizing the mayor to sign the grant agreement. (Owen)**

**6. Motion – Adopt Special Ordinance No. 2016-1621: Authorizing the Mayor to sign an outright grant agreement by and between the City of Mattoon and Jasper, L.L.C. reimbursing up to \$51,450 from Mid-town TIF Revenues for the purpose of façade improvements and electrical code updates on the building located at 1804 Broadway Avenue; and authorizing the mayor to sign the grant agreement. (Owen)**

**7. Motion – Approve Council Decision Request 2016-1658: Ratifying the appointment of Phyllis Karpus to the Library Board for an unexpired term ending 06/30/17. (Gover)**

**DEPARTMENT REPORTS:**

**CITY ADMINISTRATOR/ COMMUNITY DEVELOPMENT  
CITY ATTORNEY  
CITY CLERK  
FINANCE  
PUBLIC WORKS  
FIRE  
POLICE  
ARTS AND TOURISM**

**COMMENTS BY THE COUNCIL**

**Adjourn**

# CONSENT AGENDA ITEMS:

## UNAPPROVED MINUTES: Regular Meeting – February 16, 2016

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on February 16, 2016.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Janett Winter-Black, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Deputy Fire Chief Sean Junge, Police Chief Jeff Branson, Arts and Tourism Director Angelia Burgett, and City Clerk Susan O’Brien.

### CONSENT AGENDA

Mayor Gover seconded by Commissioner Cox moved to approve the consent agenda consisting of minutes of the Regular meeting February 2, 2016 and Special meeting February 4, 2016; and bills and payroll for the first half of February, 2016.

#### Bills and Payroll for the first half of February, 2016

	<b><u>General Fund</u></b>		
Payroll		\$	260,750.49
Bills		\$	<u>65,769.88</u>
	Total	\$	326,520.37
	<b><u>Hotel Tax Administration</u></b>		
Payroll		\$	2,472.11
Bills		\$	<u>690.62</u>
	Total	\$	3,162.73
	<b><u>Insurance &amp; Tort Judgment</u></b>		
Bills		\$	<u>47,153.00</u>
	Total	\$	47,153.00
	<b><u>Capital Project Fund</u></b>		
Bills		\$	<u>17,379.25</u>
	Total	\$	17,379.25

	<b><u>Midtown TIF Fund</u></b>		
Bills		\$	54.22
	Total	\$	54.22
	<b><u>Broadway East Bus Dist</u></b>		
Bills		\$	3,405.23
	Total	\$	3,405.23
	<b><u>Water Fund</u></b>		
Payroll		\$	31,464.95
Bills		\$	28,931.23
	Total	\$	60,396.18
	<b><u>Sewer Fund</u></b>		
Payroll		\$	41,982.25
Bills		\$	55,104.21
	Total	\$	97,086.46
	<b><u>Heath Insurance Fund</u></b>		
		\$	135,422.60
	Total	\$	135,422.60
	<b><u>Motor Fuel Tax Fund</u></b>		
Bills		\$	53,111.38
	Total	\$	53,111.38

Mayor Gover declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

### **PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

Mayor Gover opened the floor for Public comments with no response.

Mayor Gover introduced the presentation acknowledging Captain Randy Myers' more than 20 years of service with the Mattoon Fire Department. Commissioner Hall presented a retirement plaque to Captain Myers, described his accomplishments and fellow firefighters' appreciation with their attendance. Captain Myers thanked the group, described his work with staff, and appreciated his service with the City.

Mr. Bill Duey described Fit to Serve as development of relationships through community service, the ABCD's of Fit to Serve (Appreciation, Bridge, Cluck, Development), and thanked the Council for support. Mayor Gover opened the floor for questions. Director Barber spoke about the anomic connections of the community gardens at the Waste Water Treatment Plant and at 14<sup>th</sup> Street /Lafayette.

### **NEW BUSINESS**

Mayor Gover seconded by Commissioner Hall moved to adopt Resolution No. 2016-2955, authorizing the Mayor or City Administrator to act as agent for the City of Mattoon in the acquisition of electrical power and natural gas for properties owned by the City.

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**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2016-2955**

**A RESOLUTION AUTHORIZING THE MAYOR OR CITY ADMINISTRATOR TO ACT AS AGENT FOR THE CITY OF MATTOON IN THE ACQUISITION OF ELECTRICAL POWER AND NATURAL GAS FOR PROPERTIES OWNED BY THE CITY OF MATTOON**

**WHEREAS**, the municipality solicits bids and enters into service agreements for the supply of electricity for city-owned properties; and

**WHEREAS**, the Finance Director receives energy quotes on a regular basis and makes recommendations to lock into agreements for periods between 12 to 36 months for acquisition of electrical power; and

**WHEREAS**, the City of Mattoon deems it to be in the best interest of the City to enter into a service agreement for the supply of natural gas for city-owned properties; and

**WHEREAS**, said solicitation of bids are expected to result in a savings for the City of Mattoon; and

**WHEREAS**, market changes dictate that timely action be taken in order to secure the best rates.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council for the City of Mattoon, Coles County, Illinois, that the Mayor or City Administrator be authorized to act as agent for the City of Mattoon in the acquisition of electrical power and natural gas for use by city-owned properties in the City of Mattoon.

Upon motion by Mayor Gover, seconded by Commissioner Hall, adopted this 16th day of February, 2016, by a roll call vote, as follows:

AYES (Names): YEA Commissioner Cox, YEA Commissioner Graven,  
YEA Commissioner Hall, YEA Commissioner Owen,  
YEA Mayor Gover.

NAYS (Names): None

ABSENT (Names): None

Approved this 16th day of February, 2016.

/s/ Tim Gover  
Tim Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/ Janett Winter-Black  
Janett Winter-Black, City Attorney

Recorded in the Municipality's Records on February 16, 2016.

Mayor Gover opened the floor for questions/comments. Administrator Gill noted this action was very similar to the electrical aggregation, except for the City's electrical and natural gas, and explained the process for locking in rates.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Cox moved to approve Council Decision Request 2016-1656, authorizing the purchase of one 2016 Ford Taurus SE vehicle with a Detective package from Pilson Auto Center in the amount of \$17,941.00 for the Mattoon Police Department.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Hall moved to approve Council Decision Request 2016-1657, authorizing the purchase of one 2016 Ford Utility Police Interceptor AWD vehicle from Pilson Auto Center in the amount of \$27,189.00 for the Mattoon Police Department.

Mayor Gover opened the floor for comments/discussion. Administrator Gill noted the MEF was budgeted for \$55,000 this year and both vehicles total \$45,130.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/ COMMUNITY DEVELOPMENT noted work on budgets and day-to-day issues. Council acknowledged the progress with the former Young's Radiator site and inquired the use of the site once completed. Administrator Gill stated the NFR (no

further remediation) letter authorizes commercial or industrial uses; otherwise, there would be special building costs.

CITY ATTORNEY had nothing to report. Mayor Gover opened the floor for questions with no response.

CITY CLERK had nothing new to report. Mayor Gover inquired about the continuance of early voting with Clerk O'Brien answering affirmatively.

FINANCE distributed and reviewed the 2016 February Financial Report. Commissioner Hall inquired as to the next budget meeting. Administrator Gill was looking at sometime next week to conduct the second budget meeting. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS updated Council on Curry Construction's work on the Satellite Treatment Plant, the Lumpkin Foundation to review bids received for Heritage Park Project with Fuetz Contractors as low bidder, and anticipated bid award for the March 1<sup>st</sup> meeting. Commissioner Hall inquired as to a start date. Director Barber stated the project is expected to start in May with an end date of mid-October. Mayor Gover opened the floor for questions with no response.

FIRE Deputy Chief Junge reported on accidents due to inclement weather, two structure fires, and budgets.

POLICE noted business as usual. Commissioner Hall inquired whether there were a large number of accidents, and described one he witnessed. Chief Branson stated there had been a lot of accidents and complimented Director Barber's crews for their work in maintaining the streets.

ARTS AND TOURISM noted a full class for a pottery workshop at the High School, full class at the quilt workshop in the Lone Elm Room, and acceptance of registration for the upcoming ukulele workshop indicating the interest in the Art Council activities. Mayor Gover opened the floor for questions with no response.

#### COMMENTS BY THE COUNCIL

Commissioner Cox was glad to see everyone in attendance and congratulated Captain Myers with well wishes. Commissioner Graven complimented the Streets crews and County on clearing snow-covered roads. Commissioners Hall and Owen had no further comments.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 6:56 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/ Susan J. O'Brien  
City Clerk

## **BILLS & PAYROLL:**

BILLS & PAYROLL BEGIN ON NEXT PAGE.

	G/L ACCOUNT	ACCOUNT NAME	AMOUNT
CITY COUNCIL	110 5110-111	SALARIES OF REG EMPLOYEES	\$ 1,476.91
CITY CLERK	110 5120-111	SALARIES OF REG EMPLOYEES	\$ 4,965.63
	110 5120-114	COMPENSATED ABSENCES	\$ 339.77
CITY ADMINISTRATOR	110 5130-111	SALARIES OF REG EMPLOYEES	\$ 1,097.44
	110 5130-114	COMPENSATED ABSENCES	\$ 165.78
FINANCIAL ADMINISTRATION	110 5150-111	SALARIES OF REG EMPLOYEES	\$ 1,457.31
	110 5150-114	COMPENSATED ABSENCES	\$ 36.51
COMPUTER INFO SYSTEMS	110 5170-111	SALARIES OF REG EMPLOYEES	\$ 4,456.68
	110 5170-114	COMPENSATED ABSENCES	\$ 274.30
POLICE ADMINISTRATION	110 5211-111	SALARIES OF REG EMPLOYEES	\$ 13,351.99
CRIMINAL INVESTIGATION	110 5212-111	SALARIES OF REG EMPLOYEES	\$ 9,524.13
PATROL	110 5213-111	SALARIES OF REG EMPLOYEES	\$ 68,374.27
	110 5213-113	OVERTIME	\$ 3,030.70
K-9 SERVICE	110 5214-111	SALARIES OF REG EMPLOYEES	\$ 4,334.86
	110 5214-113	OVERTIME	\$ 143.53
SCHOOL RESOURCE PROGRAM	110 5227-111	SALARIES OF REG EMPLOYEES	\$ 2,799.63
	110 5227-113	OVERTIME	\$ 820.17
FIRE PROTECTION ADMIN	110 5241-111	SALARIES OF REG EMPLOYEES	\$ 75,383.37
	110 5241-113	OVERTIME	\$ 12,508.51
	110 5241-114	COMPENSATED ABSENCES	\$ 7,372.46
CODE ENFORCEMENT ADMIN	110 5261-111	SALARIES OF REG EMPLOYEES	\$ 2,041.26
	110 5261-114	COMPENSATED ABSENCES	\$ 113.93
PUBLIC WORKS ADMIN	110 5310-111	SALARIES OF REG EMPLOYEES	\$ 5,319.12
	110 5310-114	COMPENSATED ABSENCES	\$ 452.53
STREETS	110 5320-111	SALARIES OF REG EMPLOYEES	\$ 21,438.07
	110 5320-113	OVERTIME	\$ 3,219.44
	110 5320-114	COMPENSATED ABSENCES	\$ 9,777.59
CUSTODIAL SERVICES	110 5381-111	SALARIES OF REG EMPLOYEES	\$ 3,574.56
EQUIPMENT MAINTENANCE	110 5390-111	SALARIES OF REG EMPLOYEES	\$ 1,408.82
	110 5390-113	OVERTIME	\$ 250.18
PARK ADMINISTRATION	110 5511-111	SALARIES OF REG EMPLOYEES	\$ 4,460.89
	110 5511-114	COMPENSATED ABSENCES	\$ 2,016.10
LAKE MATTOON	110 5512-111	SALARIES OF REG EMPLOYEES	\$ 2,044.46
	110 5512-114	COMPENSATED ABSENCES	\$ 277.21
CEMETERY	110 5570-111	SALARIES OF REG EMPLOYEES	\$ 3,222.51
	110 5570-114	COMPENSATED ABSENCES	\$ 69.73
		*** FUND 110 TOTALS ***	\$ 271,600.35
HOTEL TAX ADMINISTRATION	122 5653-111	SALARIES OF REG EMPLOYEES	\$ 1,950.11
	122 5653-112	SALARIES OF TEMP EMPLOYEES	\$ 806.00
		*** FUND 122 TOTALS ***	\$ 2,756.11

WATER TREATMENT PLANT	211 5353-111	SALARIES OF REG EMPLOYEES	\$ 11,774.93
	211 5353-113	OVERTIME	\$ 2,233.54
	211 5353-114	COMPENSATED ABSENCES	\$ 623.76
WATER DISTRIBUTION	211 5354-111	SALARIES OF REG EMPLOYEES	\$ 4,257.67
	211 5354-113	OVERTIME	\$ 538.77
	211 5354-114	COMPENSATED ABSENCES	\$ 1,341.41
ACCOUNTING & COLLECTION	211 5355-111	SALARIES OF REG EMPLOYEES	\$ 5,513.41
	211 5355-113	OVERTIME	\$ 37.24
	211 5355-114	COMPENSATED ABSENCES	\$ 580.34
ADMINISTRATIVE & GENERAL	211 5356-111	SALARIES OF REG EMPLOYEES	\$ 4,946.67
	211 5356-114	COMPENSATED ABSENCES	\$ 359.19
		*** FUND 211 TOTALS ***	\$ 32,206.93
SANITARY SEWER MTCE & CLEAN	212 5342-111	SALARIES OF REG EMPLOYEES	\$ 3,168.54
	212 5342-112	SALARIES OF TEMP EMPLOYEES	\$ 1,305.00
	212 5342-113	OVERTIME	\$ 730.54
	212 5342-114	COMPENSATED ABSENCES	\$ 2,421.83
WASTEWATER TREATMENT PLANT	212 5344-111	SALARIES OF REG EMPLOYEES	\$ 15,529.55
	212 5344-114	COMPENSATED ABSENCES	\$ 352.32
ACCOUNTING & COLLECTION	212 5345-111	SALARIES OF REG EMPLOYEES	\$ 5,513.43
	212 5345-113	OVERTIME	\$ 37.24
	212 5345-114	COMPENSATED ABSENCES	\$ 580.38
ADMINISTRATIVE & GENERAL	212 5346-111	SALARIES OF REG EMPLOYEES	\$ 4,946.67
	212 5346-114	COMPENSATED ABSENCES	\$ 359.19
		*** FUND 212 TOTALS ***	\$ 34,944.69
		*** GRAND TOTALS ***	\$ 341,508.08

\*\*\* PAY CODE TOTALS \*\*\*

PAY CODE	NO OF TIMES	HOURS	AMOUNT
REGULAR PAY	28	1,319.25	\$ 33,604.28
OVERTIME PAY	48	576.25	\$ 21,761.08
HOLIDAY PAY-REGULAR	47	259.3	\$ 6,597.15
SICK PAY-AFSCME	9	82	\$ 2,226.62
SALARY PAY	121	9,884.83	\$ 255,294.41
SICK-FD UNION	4	148	\$ 3,991.55
PEHP	28	28	\$ 350.00
COMP EARNED	5	41.63	\$ -
VACATION PAY	15	146.5	\$ 3,710.56
CAPTAIN PAY	5	168	\$ 168.00
SICK-NON UNION	12	152	\$ 4,271.62
VACACTION PAY OUT	1	200.69	\$ 6,273.77
COMP PAID	6	29	\$ 744.96
STRAIGHT OT POLICE	2	32	\$ 874.85
SHIFT PAY	5	256	\$ 163.84
HOLIDAY PAY-OT	3	24	\$ 913.93
SHIFT PAY	2	160	\$ 118.40
VACATION PAY	1	24	\$ 443.06

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003509	JOHN WARD	I-201602262895	110 2150	DEMOLITION ES:	RETURN FIRE ESCROW 7	128746	10,000.00
						VENDOR 01-003509 TOTALS	10,000.00
						DEPARTMENT NON-DEPARTMENTAL TOTAL:	10,000.00
01-003049	SHI INTERNATIONAL CORP	I-B04579123	110 5110-863	COMPUTERS	: UPS DEVICES	128733	63.00
						VENDOR 01-003049 TOTALS	63.00
01-003504	ANDERSON ELECTRIC	I-75079	110 5110-828	VGT ALLOCATIO:	INSTALL LED CANOPY F	128673	4,213.00
						VENDOR 01-003504 TOTALS	4,213.00
01-003505	MIDWEST TRUCK EQUIPMEN	I-011018	110 5110-829	VGT ALLOCATIO:	TOMMY GATE	128721	3,100.00
						VENDOR 01-003505 TOTALS	3,100.00
						DEPARTMENT 110 CITY COUNCIL TOTAL:	7,376.00
01-010900	D TO Z SPORTS	I-24283	110 5120-519	OTHER PROFESS:	RETIREMENT PLAQUE-MY	128694	60.00
						VENDOR 01-010900 TOTALS	60.00
01-043522	STAPLES CREDIT PLAN	I-201602242827	110 5120-311	OFFICE SUPPLI:	STAPLES CREDIT PLAN	128738	65.99
						VENDOR 01-043522 TOTALS	65.99
						DEPARTMENT 120 CITY CLERK TOTAL:	125.99
01-002170	BUSINESS CARD	I-201602252881	110 5130-561	BUSINESS MEET:	STADIUM GRILL	128680	27.00
01-002170	BUSINESS CARD	I-201602252881	110 5130-561	BUSINESS MEET:	3 RAVENS FOOD	128680	9.50
01-002170	BUSINESS CARD	I-201602252881	110 5130-561	BUSINESS MEET:	STADIUM GRILL	128680	21.12
01-002170	BUSINESS CARD	I-201602252881	110 5130-561	BUSINESS MEET:	VILLAGE GARDEN RESTA	128680	10.69
						VENDOR 01-002170 TOTALS	68.31
						DEPARTMENT 130 CITY ADMINISTRATOR TOTAL:	68.31

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 150 FINANCIAL ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-007885	COLES CO ANIMAL SHELTE	I-201602242837	110 5150-512	ANIMAL CONTRO:	1ST QUARTER ANIMAL C	128687	6,859.13
VENDOR 01-007885 TOTALS							6,859.13
DEPARTMENT 150 FINANCIAL ADMINISTRATION TOTAL:							6,859.13

01-001620	VERIZON WIRELESS	I-9760556782	110 5170-533	CELLULAR PHON:	MOBILES	128744	69.91
VENDOR 01-001620 TOTALS							69.91
01-001663	ADVANCED DIGITAL SOLUT	I-38166	110 5170-311	OFFICE SUPPLI:	TAD & CIS XEROX MNTC	128667	21.00
VENDOR 01-001663 TOTALS							21.00
01-003049	SHI INTERNATIONAL CORP	I-B04579123	110 5170-316	TOOLS & EQUIP:	UPS DEVICES	128733	21.00
VENDOR 01-003049 TOTALS							21.00
01-023800	CONSOLIDATED COMMUNICA	I-201602262885	110 5170-854	WIDE AREA NET:	101-5520	000000	88.65
01-023800	CONSOLIDATED COMMUNICA	I-201602262886	110 5170-854	WIDE AREA NET:	101-0937	000000	88.65
VENDOR 01-023800 TOTALS							177.30
DEPARTMENT 170 COMPUTER INFO SYSTEMS TOTAL:							289.21

01-000342	SPRINGFIELD CLINIC	I-201602242834	110 5211-519	OTHER PROFESS:	1/13 PREVENTIVE VISI	128735	280.00
VENDOR 01-000342 TOTALS							280.00
01-001408	INDUSTRIAL MECHANICAL	I-7977	110 5211-319	MISCELLANEOUS:	FILTERS	128706	910.56
VENDOR 01-001408 TOTALS							910.56
01-001620	VERIZON WIRELESS	I-9760556782	110 5211-533	CELLULAR PHON:	MOBILES	128744	690.13
VENDOR 01-001620 TOTALS							690.13

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002019	BARBECK COMMUNICATIONS	I-237524	110 5211-535	RADIOS	: RADIO REPAIRS	128676	90.00
01-002019	BARBECK COMMUNICATIONS	I-237626	110 5211-535	RADIOS	: ANTENNA	128676	16.50
01-002019	BARBECK COMMUNICATIONS	I-237640	110 5211-535	RADIOS	: RADIO REPAIR	128676	360.00
						VENDOR 01-002019 TOTALS	466.50
01-002170	BUSINESS CARD	I-201602252881	110 5211-316	TOOLS & EQUIP:	PK FIREARMS	128680	172.80
01-002170	BUSINESS CARD	I-201602252881	110 5211-533	CELLULAR PHON:	WIRELESS MIKE'S	128680	39.99
01-002170	BUSINESS CARD	I-201602252881	110 5211-315	UNIFORMS & CL:	COPS PLUS INC	128680	108.91
01-002170	BUSINESS CARD	I-201602252881	110 5211-533	CELLULAR PHON:	AMAZON	128680	37.85
01-002170	BUSINESS CARD	I-201602252881	110 5211-571	DUES & MEMBER:	FBINAA	128680	95.00
01-002170	BUSINESS CARD	I-201602252881	110 5211-562	TRAVEL & TRAI:	HAMPTON	128680	101.48
01-002170	BUSINESS CARD	I-201602252881	110 5211-562	TRAVEL & TRAI:	HAMPTON	128680	294.84
01-002170	BUSINESS CARD	I-201602252881	110 5211-571	DUES & MEMBER:	INT ASSOC OF CHIEFS	128680	150.00
01-002170	BUSINESS CARD	I-201602252881	110 5211-562	TRAVEL & TRAI:	SNIPERCRAFT	128680	215.00
						VENDOR 01-002170 TOTALS	1,215.87
01-002401	SMITHAMUNDSEN	I-488411	110 5211-515	LABOR RELATIO:	LEGAL SERVICES	128734	9,962.50
						VENDOR 01-002401 TOTALS	9,962.50
01-003105	NBS TOWING	I-5986	110 5211-579	MISC OTHER PU:	TOW SQUAD	128723	82.00
						VENDOR 01-003105 TOTALS	82.00
01-009057	COMM REVOLVING FUND	I-T1625590	110 5211-537	I-WIN ACCESS :	COMM SVCS 1/16	128688	526.72
						VENDOR 01-009057 TOTALS	526.72
01-023800	CONSOLIDATED COMMUNICA	I-201602252860	110 5211-532	TELEPHONE	: 045-2243	000000	101.68
						VENDOR 01-023800 TOTALS	101.68
01-033200	MATTOON PRINTING CENTE	I-201602242832	110 5211-550	PRINTING & BI:	RECORD OF PROPERTY	128716	898.80
						VENDOR 01-033200 TOTALS	898.80
01-037800	RAY O'HERRON CO	I-1610285-IN	110 5211-315	UNIFORMS & CL:	BADGE	128729	130.79
						VENDOR 01-037800 TOTALS	130.79

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-038400	PITNEY BOWES INC	I-5093316-FB16	110 5211-531	POSTAGE	: POSTAGE METER LEASE	128727	130.26
					VENDOR 01-038400 TOTALS		130.26
01-040463	SARAH BUSH LINCOLN HEA	I-201602242833	110 5211-519	OTHER PROFESS:	TB SKIN TEST	128732	15.00
					VENDOR 01-040463 TOTALS		15.00
01-043522	STAPLES CREDIT PLAN	I-201602242826	110 5211-316	TOOLS & EQUIP:	STAPLES CREDIT PLAN	128737	153.36
01-043522	STAPLES CREDIT PLAN	I-201602242826	110 5211-311	OFFICE SUPPLI:	STAPLES CREDIT PLAN	128737	137.35
01-043522	STAPLES CREDIT PLAN	I-201602242826	110 5211-319	MISCELLANEOUS:	STAPLES CREDIT PLAN	128737	1,476.03
					VENDOR 01-043522 TOTALS		1,766.74
DEPARTMENT 211 POLICE ADMINISTRATION						TOTAL:	17,177.55
01-002170	BUSINESS CARD	I-201602252881	110 5212-319	MISCELLANEOUS:	OPTICS PLANET	128680	207.49
					VENDOR 01-002170 TOTALS		207.49
01-003049	SHI INTERNATIONAL CORP	I-B04579123	110 5212-863	COMPUTERS	: UPS DEVICES	128733	63.00
					VENDOR 01-003049 TOTALS		63.00
01-003429	ADORAMA	I-17356554-2	110 5212-319	MISCELLANEOUS:	ADORAMA	128666	19.95
01-003429	ADORAMA	I-17380628-1	110 5212-319	MISCELLANEOUS:	ADORAMA	128666	55.00
					VENDOR 01-003429 TOTALS		74.95
01-015675	US BANK	I-S2015-11280	110 5212-579	MISC OTHER PU:	RESEARCH TIME	128741	23.00
					VENDOR 01-015675 TOTALS		23.00
01-038300	PERRY'S LOCKSMITH	I-5-65183	110 5212-579	MISC OTHER PU:	SERVICE CALL	128726	122.50
					VENDOR 01-038300 TOTALS		122.50

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 212 CRIMINAL INVESTIGATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-043522	STAPLES CREDIT PLAN	I-201602242826	110 5212-579	MISC OTHER PU:	COLOR TONER	128737	99.99
						VENDOR 01-043522 TOTALS	99.99
						DEPARTMENT 212 CRIMINAL INVESTIGATION TOTAL:	590.93
01-003049	SHI INTERNATIONAL CORP	I-B04579123	110 5213-863	COMPUTERS	: UPS DEVICES	128733	63.00
						VENDOR 01-003049 TOTALS	63.00
01-043522	STAPLES CREDIT PLAN	I-201602242826	110 5213-319	MISCELLANEOUS:	STAPLES CREDIT PLAN	128737	413.54
						VENDOR 01-043522 TOTALS	413.54
						DEPARTMENT 213 PATROL TOTAL:	476.54
01-030083	LANMAN OIL CO INC	I-017520	110 5223-326	FUEL	: GAS	128712	14.34
01-030083	LANMAN OIL CO INC	I-017521	110 5223-326	FUEL	: GAS	128712	21.36
01-030083	LANMAN OIL CO INC	I-017676	110 5223-326	FUEL	: GAS	128712	30.00
						VENDOR 01-030083 TOTALS	65.70
01-034603	MEARS AUTOMOTIVE, INC.	I-18222	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	128717	48.40
01-034603	MEARS AUTOMOTIVE, INC.	I-18223	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	128717	39.40
01-034603	MEARS AUTOMOTIVE, INC.	I-18224	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	128717	39.40
01-034603	MEARS AUTOMOTIVE, INC.	I-18227	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	128717	39.40
01-034603	MEARS AUTOMOTIVE, INC.	I-18228	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	128717	24.45
01-034603	MEARS AUTOMOTIVE, INC.	I-18229	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	128717	3,343.46
01-034603	MEARS AUTOMOTIVE, INC.	I-18230	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	128717	39.40
01-034603	MEARS AUTOMOTIVE, INC.	I-18231	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	128717	39.40
01-034603	MEARS AUTOMOTIVE, INC.	I-18232	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	128717	24.45
01-034603	MEARS AUTOMOTIVE, INC.	I-18233	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	128717	35.50
01-034603	MEARS AUTOMOTIVE, INC.	I-18271	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	128717	55.90
						VENDOR 01-034603 TOTALS	3,729.16
01-037800	RAY O'HERRON CO	I-1608633-IN	110 5223-434	REPAIR OF VEH:	RAY O'HERRON CO	128729	163.28
						VENDOR 01-037800 TOTALS	163.28

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 223 AUTOMOTIVE SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-041000	SECRETARY OF STATE	I-201602262894	110 5223-319	MISCELLANEOUS:	TITLE FOR 05 EXPLORE	128662	95.00
VENDOR 01-041000 TOTALS							95.00

DEPARTMENT 223 AUTOMOTIVE SERVICES TOTAL: 4,053.14

01-001408	INDUSTRIAL MECHANICAL	I-7984	110 5224-439	OTHER REPAIR :	WATER LEAK IN BASEME	128706	153.00
01-001408	INDUSTRIAL MECHANICAL	I-7985	110 5224-439	OTHER REPAIR :	PUMP SEAL LEAKING	128706	1,000.29
VENDOR 01-001408 TOTALS							1,153.29

01-001612	ARAB	I-201602242829	110 5224-432	REPAIR OF BUI:	ANNUAL RENEWAL FEE	128674	250.00
01-001612	ARAB	I-280735	110 5224-432	REPAIR OF BUI:	QUARTERLY PEST CONTR	128674	115.00
VENDOR 01-001612 TOTALS							365.00

01-008600	COLES MOULTRIE ELECTRI	I-201602252866	110 5224-321	UTILITIES :	PISTOL RANGE	000000	136.24
VENDOR 01-008600 TOTALS							136.24

01-033800	MATTOON WATER DEPT	I-201602092681	110 5224-321	UTILITIES :	221 S 17TH	000000	50.40
01-033800	MATTOON WATER DEPT	I-201602092682	110 5224-321	UTILITIES :	1710 WABASH	000000	169.32
VENDOR 01-033800 TOTALS							219.72

DEPARTMENT 224 POLICE BUILDINGS TOTAL: 1,874.25

01-000239	JASON ROOT	I-201602242835	110 5241-562	TRAVEL & TRAI:	MEAL 2/6	128730	10.00
VENDOR 01-000239 TOTALS							10.00

01-001070	AMEREN ILLINOIS	I-201602242830	110 5241-321	UTILITIES :	2700 MARSHALL	128670	211.11
01-001070	AMEREN ILLINOIS	I-201602252846	110 5241-321	UTILITIES :	2700 MARSHALL	000000	13.46
01-001070	AMEREN ILLINOIS	I-201602252850	110 5241-321	UTILITIES :	1801 PRAIRIE	000000	200.31
VENDOR 01-001070 TOTALS							424.88

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001582	AUTO, TRUCK AND FARM R	I-53146	110 5241-434	REPAIR OF VEH:	UNIT 29 REPAIRS	128675	892.43
					VENDOR 01-001582 TOTALS		892.43
01-001620	VERIZON WIRELESS	I-9760556782	110 5241-532	TELEPHONE	: MOBILES	128744	267.49
					VENDOR 01-001620 TOTALS		267.49
01-002170	BUSINESS CARD	I-201602252881	110 5241-326	FUEL	: BP	128680	44.68
01-002170	BUSINESS CARD	I-201602252881	110 5241-562	TRAVEL & TRAI:	ARBYS	128680	6.81
01-002170	BUSINESS CARD	I-201602252881	110 5241-562	TRAVEL & TRAI:	AIRPORT STEAK HOUSE	128680	35.23
01-002170	BUSINESS CARD	I-201602252881	110 5241-311	OFFICE SUPPLI:	STAPLES	128680	32.69
01-002170	BUSINESS CARD	I-201602252881	110 5241-326	FUEL	: BP	128680	30.00
01-002170	BUSINESS CARD	I-201602252881	110 5241-562	TRAVEL & TRAI:	PANERA	128680	11.50
01-002170	BUSINESS CARD	I-201602252881	110 5241-562	TRAVEL & TRAI:	MCDONALDS	128680	4.76
01-002170	BUSINESS CARD	I-201602252881	110 5241-319	MISCELLANEOUS:	IL DEPT OF PUBLIC HE	128680	76.76
01-002170	BUSINESS CARD	I-201602252881	110 5241-311	OFFICE SUPPLI:	STAPLES	128680	67.52
					VENDOR 01-002170 TOTALS		309.95
01-002981	BIO-TRON, INC.	I-36082	110 5241-313	MEDICAL & SAF:	ANNUAL PREVENTATIVE	128678	270.00
01-002981	BIO-TRON, INC.	I-36090	110 5241-313	MEDICAL & SAF:	ANNUAL PREVENTATIVE	128678	110.00
					VENDOR 01-002981 TOTALS		380.00
01-003049	SHI INTERNATIONAL CORP	I-B04579123	110 5241-319	MISCELLANEOUS:	UPS DEVICES	128733	21.00
					VENDOR 01-003049 TOTALS		21.00
01-003351	CFS INSPECTIONS	I-2016JF0034	110 5241-433	REPAIR OF MAC:	UNIT LADDER	128681	985.00
					VENDOR 01-003351 TOTALS		985.00
01-017000	FIRE EQUIPMENT SERVICE	I-231015	110 5241-433	REPAIR OF MAC:	EXTINGUISHER MNTCE	128699	34.85
					VENDOR 01-017000 TOTALS		34.85
01-031000	LORENZ SUPPLY CO.	I-406340	110 5241-312	CLEANING SUPP:	TISSUE,TOWELS,LINERS	128713	120.85
					VENDOR 01-031000 TOTALS		120.85

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-032980	FRED THROM	I-11603	110 5241-433	REPAIR OF MAC:	SHARPEN CHAIN SAW	128715	30.00
VENDOR 01-032980 TOTALS							30.00
01-040356	MIKE ROMINE	I-201602262891	110 5241-319	MISCELLANEOUS:	EYEWEAR INSERT FOR M	128653	211.34
VENDOR 01-040356 TOTALS							211.34
01-045820	WALMART COMMUNITY BRC	I-04960	110 5241-319	MISCELLANEOUS:	CAR WASH,DISH DETERG	128745	134.64
VENDOR 01-045820 TOTALS							134.64
DEPARTMENT 241 FIRE PROTECTION ADMIN. TOTAL:							3,822.43
01-001395	CITY OF CHARLESTON	I-2015-00000014	110 5261-571	DUES & MEMBER:	ELECTRICAL LIC RENEW	128684	100.00
VENDOR 01-001395 TOTALS							100.00
01-009075	CUSD #2 TRANSPORTATION	I-201602242836	110 5261-564	PRIVATE VEHIC:	BUILDING INSPECTION	128693	70.64
VENDOR 01-009075 TOTALS							70.64
01-023800	CONSOLIDATED COMMUNICA	I-201602252859	110 5261-532	TELEPHONE	: 234-7367	000000	182.87
VENDOR 01-023800 TOTALS							182.87
DEPARTMENT 261 COMMUNITY DEVELOPMENT TOTAL:							353.51
01-001620	VERIZON WIRELESS	I-9760556782	110 5310-533	CELLULAR PHON:	MOBILES	128744	35.08
VENDOR 01-001620 TOTALS							35.08
01-002170	BUSINESS CARD	I-201602252881	110 5310-319	MISCELLANEOUS:	US FEDERAL CONTRACTO	128680	299.50
VENDOR 01-002170 TOTALS							299.50

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 310 PUBLIC WORKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-039210	ADVANCED DISPOSAL	I-F50000448548	110 5310-421	DISPOSAL SERV:	TRASH SERVICES	128634	967.40
01-039210	ADVANCED DISPOSAL	I-F50000449901	110 5310-421	DISPOSAL SERV:	TRASH SERVICES	128634	100.62
					VENDOR 01-039210 TOTALS		1,068.02
01-043522	STAPLES CREDIT PLAN	I-201602192824	110 5310-311	OFFICE SUPPLI:	OFFICE SUPPLIES	128636	81.38
					VENDOR 01-043522 TOTALS		81.38
DEPARTMENT 310 PUBLIC WORKS						TOTAL:	1,483.98
01-001582	AUTO, TRUCK AND FARM R	I-53224	110 5320-434	REPAIR OF VEH:	UNIT 9 REPAIRS	128675	191.92
					VENDOR 01-001582 TOTALS		191.92
01-001620	VERIZON WIRELESS	I-9760556782	110 5320-533	CELLULAR PHON:	MOBILES	128744	0.23
					VENDOR 01-001620 TOTALS		0.23
01-002170	BUSINESS CARD	I-201602252881	110 5320-316	TOOLS & EQUIP:	SUMMITEQUIP	128680	115.75
					VENDOR 01-002170 TOTALS		115.75
01-002990	CINTAS CORPORATION	I-5004464743	110 5320-313	MEDICAL & SAF:	MEDICAL SUPPLIES	128682	47.38
					VENDOR 01-002990 TOTALS		47.38
01-003206	BIRKEYS	I-P83061	110 5320-318	VEHICLE PARTS:	549 REPAIRS	128679	55.73
01-003206	BIRKEYS	I-W16842	110 5320-433	REPAIR OF MAC:	LOADER REPAIRS	128679	256.41
					VENDOR 01-003206 TOTALS		312.14
01-007890	DUST & SON OF COLES CO	I-125111	110 5320-318	VEHICLE PARTS:	FLEX TUBE,CLAMP	128696	6.90
					VENDOR 01-007890 TOTALS		6.90
01-017000	FIRE EQUIPMENT SERVICE	I-230628	110 5320-519	OTHER PROFESS:	EXTINGUISHER MNTCE	128699	283.50

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-017000	FIRE EQUIPMENT SERVICE	I-230638	110 5320-519	OTHER PROFESS:	EXTINGUISHER MNTCE	128699	42.70
						VENDOR 01-017000 TOTALS	326.20
01-033800	MATTOON WATER DEPT	I-201602102770	110 5320-321	UTILITIES	: 420 N LOGAN	000000	33.67
01-033800	MATTOON WATER DEPT	I-201602102784	110 5320-321	UTILITIES	: 221 N 12TH	000000	57.26
01-033800	MATTOON WATER DEPT	I-201602102785	110 5320-321	UTILITIES	: 212 N 12TH	000000	9.82
						VENDOR 01-033800 TOTALS	100.75
01-040448	S & K AIR POWER	I-1466814-01	110 5320-316	TOOLS & EQUIP:	S & K AIR POWER	128731	58.15
01-040448	S & K AIR POWER	I-1467152-01	110 5320-319	MISCELLANEOUS:	S & K AIR POWER	128731	12.86
01-040448	S & K AIR POWER	I-1467239-01	110 5320-316	TOOLS & EQUIP:	S & K AIR POWER	128731	9.30
01-040448	S & K AIR POWER	I-1467387-0001-01	110 5320-440	RENTALS	: RENT PAVING BREAKING	128731	150.00
						VENDOR 01-040448 TOTALS	230.31
01-040469	DURWIN SANDERS	I-21569	110 5320-351	CONCRETE	: 1220 S 19TH	128695	2,130.52
						VENDOR 01-040469 TOTALS	2,130.52
01-044324	TERMINAL SUPPLY CO	I-85914-00	110 5320-318	VEHICLE PARTS:	TERMINAL SUPPLY CO	128739	56.30
						VENDOR 01-044324 TOTALS	56.30
01-045850	AJ WALKER CONST CO	I-120410	110 5320-440	RENTALS	: MOVE BACK HOE	128668	350.00
						VENDOR 01-045850 TOTALS	350.00
						DEPARTMENT 320 STREETS TOTAL:	3,868.40
01-001070	AMEREN ILLINOIS	I-201602242830	110 5381-321	UTILITIES	: 208 N 19TH	128670	2,572.30
01-001070	AMEREN ILLINOIS	I-201602252843	110 5381-321	UTILITIES	: 19TH ST	000000	46.28
01-001070	AMEREN ILLINOIS	I-201602252844	110 5381-321	UTILITIES	: 208 N 19TH	000000	30.64
01-001070	AMEREN ILLINOIS	I-201602252845	110 5381-321	UTILITIES	: 1701 WABASH	000000	820.39
						VENDOR 01-001070 TOTALS	3,469.61

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 381 CUSTODIAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002529	WILLIAM BEESE	I-1177	110 5381-460	OTHER PROP MA:	FEBRUARY CLEANING	128677	320.00
						VENDOR 01-002529 TOTALS	320.00
01-033800	MATTOON WATER DEPT	I-201602102771	110 5381-321	UTILITIES	: 1701 WABASH	000000	32.00
						VENDOR 01-033800 TOTALS	32.00
01-035600	KONE INC	I-949203770	110 5381-435	ELEVATOR SERV:	ELEV MNTCE 2/16	128710	234.96
01-035600	KONE INC	I-949203771	110 5381-435	ELEVATOR SERV:	ELEV MNTCE 2/16	128710	138.81
						VENDOR 01-035600 TOTALS	373.77
						DEPARTMENT 381 CUSTODIAL SERVICES TOTAL:	4,195.38
01-001070	AMEREN ILLINOIS	I-201602252855	110 5511-321	UTILITIES	: 1200 CHAMPAIGN	000000	40.15
						VENDOR 01-001070 TOTALS	40.15
01-001166	QUALITY CHEMICAL COMPA	I-16007	110 5511-319	MISCELLANEOUS:	QUALITY CHEMICAL COM	128728	462.41
						VENDOR 01-001166 TOTALS	462.41
01-001620	VERIZON WIRELESS	I-9760556782	110 5511-533	CELLULAR PHON:	MOBILES	128744	59.91
						VENDOR 01-001620 TOTALS	59.91
01-031402	M & M PUMP SUPPLY INC	I-777511	110 5511-319	MISCELLANEOUS:	WATER HOSE FITTINGS	128714	150.81
						VENDOR 01-031402 TOTALS	150.81
01-033800	MATTOON WATER DEPT	I-201602102772	110 5511-321	UTILITIES	: 500 B'DWAY	000000	17.78
01-033800	MATTOON WATER DEPT	I-201602102773	110 5511-321	UTILITIES	: 500 B'DWAY	000000	17.78
01-033800	MATTOON WATER DEPT	I-201602102774	110 5511-321	UTILITIES	: 500 B'DWAY	000000	9.93
01-033800	MATTOON WATER DEPT	I-201602102778	110 5511-321	UTILITIES	: 418 RICHMOND	000000	52.05
						VENDOR 01-033800 TOTALS	97.54
						DEPARTMENT 511 PARKS TOTAL:	810.82

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 512 LAKE MATTOON

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001620	VERIZON WIRELESS	I-9760556782	110 5512-533	CELLULAR PHON:	MOBILES	128744	69.91
						VENDOR 01-001620 TOTALS	69.91
01-043522	STAPLES CREDIT PLAN	I-201602192824	110 5512-311	OFFICE SUPPLI:	OFFICE SUPPLIES	128636	6.24
						VENDOR 01-043522 TOTALS	6.24
DEPARTMENT 512 LAKE MATTOON						TOTAL:	76.15
01-001070	AMEREN ILLINOIS	I-201602252852	110 5551-321	UTILITIES	: 311 N 6TH	000000	48.78
01-001070	AMEREN ILLINOIS	I-201602252853	110 5551-321	UTILITIES	: 311 N 6TH	000000	41.91
01-001070	AMEREN ILLINOIS	I-201602252854	110 5551-321	UTILITIES	: 221 SHELBY	000000	48.40
01-001070	AMEREN ILLINOIS	I-201602252856	110 5551-321	UTILITIES	: 421 SHELBY	000000	178.80
01-001070	AMEREN ILLINOIS	I-201602252857	110 5551-321	UTILITIES	: 312 N 10TH	000000	39.40
01-001070	AMEREN ILLINOIS	I-201602252858	110 5551-321	UTILITIES	: 312 N 10TH	000000	136.92
						VENDOR 01-001070 TOTALS	494.21
01-017000	FIRE EQUIPMENT SERVICE	I-231058	110 5551-319	MISCELLANEOUS:	WATER NOZZELS	128699	315.00
						VENDOR 01-017000 TOTALS	315.00
01-031402	M & M PUMP SUPPLY INC	I-777688	110 5551-319	MISCELLANEOUS:	WATER NOZZEL FITTING	128714	86.08
						VENDOR 01-031402 TOTALS	86.08
01-033800	MATTOON WATER DEPT	I-201602092684	110 5551-321	UTILITIES	: BASEBALL DIAMOND	000000	33.67
01-033800	MATTOON WATER DEPT	I-201602102775	110 5551-321	UTILITIES	: 307 RICHMOND	000000	17.78
01-033800	MATTOON WATER DEPT	I-201602102776	110 5551-321	UTILITIES	: 305 RICHMOND	000000	15.91
01-033800	MATTOON WATER DEPT	I-201602102777	110 5551-321	UTILITIES	: 301 RICHMOND	000000	15.95
01-033800	MATTOON WATER DEPT	I-201602102779	110 5551-321	UTILITIES	: 801 SHELBY	000000	33.67
01-033800	MATTOON WATER DEPT	I-201602102780	110 5551-321	UTILITIES	: 713 SHELBY	000000	33.67
01-033800	MATTOON WATER DEPT	I-201602102781	110 5551-321	UTILITIES	: 421 SHELBY	000000	33.67
						VENDOR 01-033800 TOTALS	184.32
DEPARTMENT 551 SPORTS FACILITIES						TOTAL:	1,079.61

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 570 DODGE GROVE CEMETERY

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000696	HIGGS WELDING LLC	I-42398	110 5570-433	REPAIR OF MAC:	HIGGS WELDING LLC	128702	525.00
						VENDOR 01-000696 TOTALS	525.00
01-001070	AMEREN ILLINOIS	I-201602192819	110 5570-321	UTILITIES	: 917 N 22ND	000000	246.42
01-001070	AMEREN ILLINOIS	I-201602252851	110 5570-321	UTILITIES	: 917 N 22ND	000000	28.76
						VENDOR 01-001070 TOTALS	275.18
01-001620	VERIZON WIRELESS	I-9760556782	110 5570-533	CELLULAR PHON:	MOBILES	128744	59.91
						VENDOR 01-001620 TOTALS	59.91
01-007605	COBBLE WELDING & SERVI	I-001725	110 5570-433	REPAIR OF MAC:	PUMP REPAIRS	128685	125.00
						VENDOR 01-007605 TOTALS	125.00
						DEPARTMENT 570 DODGE GROVE CEMETERY TOTAL:	985.09
						VENDOR SET 110 GENERAL FUND TOTAL:	65,566.42

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 122 HOTEL TAX FUND

DEPARTMENT: 653 HOTEL TAX ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001663	ADVANCED DIGITAL SOLUT	I-38166	122 5653-814	PRINTING/COPY: TAD & CIS	XEROX MNTC	128667	36.24
						VENDOR 01-001663 TOTALS	36.24
01-002170	BUSINESS CARD	I-201602252881	122 5653-561	BUSINESS MEET: VILLA		128680	40.23
01-002170	BUSINESS CARD	I-201602252881	122 5653-319	MISCELLANEOUS: CVS		128680	19.60
01-002170	BUSINESS CARD	I-201602252881	122 5653-319	MISCELLANEOUS: AMAZON		128680	7.15
01-002170	BUSINESS CARD	I-201602252881	122 5653-562	TRAVEL & TRAI: EXPEDIA		128680	197.08
01-002170	BUSINESS CARD	I-201602252881	122 5653-562	TRAVEL & TRAI: ICCVB		128680	70.00
01-002170	BUSINESS CARD	I-201602252881	122 5653-319	MISCELLANEOUS: AMAZON		128680	71.19
						VENDOR 01-002170 TOTALS	405.25
DEPARTMENT 653 HOTEL TAX ADMINISTRATION TOTAL:							441.49
VENDOR SET 122 HOTEL TAX FUND TOTAL:							441.49

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 125 INSURANCE & TORT JDGMNT

DEPARTMENT: 150 FINANCIAL ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-025682	IMCO UTILITY SUPPLY	I-1074789-00	125 5150-527	SELF INSURED :	IMCO UTILITY SUPPLY	128705	950.00
						VENDOR 01-025682 TOTALS	950.00

DEPARTMENT 150 FINANCIAL ADMINISTRATION TOTAL: 950.00

VENDOR SET 125 INSURANCE & TORT JDGMNT TOTAL: 950.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 128 MIDTOWN TIF FUND

DEPARTMENT: 604 MIDTOWN TIF DISTRICT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
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01-000755	ALTORFER	I-C3407902	128 5604-900	PARKS	: EQUIPMENT RENTAL	128669	3,300.00
	PROJ: 246-000	LumpkinFamPark		EXPENSES			

VENDOR 01-000755	TOTALS	3,300.00
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01-002336	MIKE KALLIS	I-201602242828	128 5604-825	TIF GRANTS	: TIF GRANT	128708	6,884.00
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VENDOR 01-002336	TOTALS	6,884.00
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01-003336	WRD ENVIRONMENTAL	I-W-13358	128 5604-900	PARKS	: HERITAGE PARK DESIGN	128747	2,600.00
	PROJ: 246-000	LumpkinFamPark		EXPENSES			

VENDOR 01-003336	TOTALS	2,600.00
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01-043522	STAPLES CREDIT PLAN	I-201602192824	128 5604-900	PARKS	: OFFICE SUPPLIES	128636	986.32
	PROJ: 246-000	LumpkinFamPark		EXPENSES			

VENDOR 01-043522	TOTALS	986.32
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DEPARTMENT 604	MIDTOWN TIF DISTRICT	TOTAL:	13,770.32
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VENDOR SET 128	MIDTOWN TIF FUND	TOTAL:	13,770.32
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VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 130 CAPITAL PROJECT FUND

DEPARTMENT: 321 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000755	ALTORFER	I-C3407902	130 5321-720	PUBLIC WORKS :	EQUIPMENT RENTAL	128669	3,300.00
	PROJ: 219-000	PW BUILDING		JOB EXPENSES			
						VENDOR 01-000755 TOTALS	3,300.00
01-003476	J & J PORTABLE RESTROO	I-2852	130 5321-720	PUBLIC WORKS :	POTTY RENTAL	128707	88.00
	PROJ: 219-000	PW BUILDING		JOB EXPENSES			
						VENDOR 01-003476 TOTALS	88.00
01-025682	IMCO UTILITY SUPPLY	I-1075309-00	130 5321-720	PUBLIC WORKS :	IMCO UTILITY SUPPLY	128705	2,365.30
	PROJ: 219-000	PW BUILDING		JOB EXPENSES			
						VENDOR 01-025682 TOTALS	2,365.30
						DEPARTMENT 321 STREETS TOTAL:	5,753.30
						VENDOR SET 130 CAPITAL PROJECT FUND TOTAL:	5,753.30

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 353 WATER TREATMENT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-201602242831	211 5353-321	NATURAL GAS &	LAKE MATTOON PUMP	128671	187.75
					VENDOR 01-001070 TOTALS		187.75
01-001620	VERIZON WIRELESS	I-9760556782	211 5353-533	CELLULAR PHON:	MOBILES	128744	38.01
					VENDOR 01-001620 TOTALS		38.01
01-002170	BUSINESS CARD	I-201602252881	211 5353-378	PLANT MTCE & :	WW GRAINGER	128680	112.40
01-002170	BUSINESS CARD	I-201602252881	211 5353-378	PLANT MTCE & :	ES2	128680	532.36
					VENDOR 01-002170 TOTALS		644.76
01-003049	SHI INTERNATIONAL CORP	I-B04579123	211 5353-863	COMPUTERS :	UPS DEVICES	128733	63.00
					VENDOR 01-003049 TOTALS		63.00
01-003097	CINTAS CORPORATION #37	I-370198632	211 5353-439	OTHER REPAIR :	TOWELS,MATS,MOPS	128683	53.84
					VENDOR 01-003097 TOTALS		53.84
01-003369	USALCO	I-1198479	211 5353-314	CHEMICALS :	CHEMICALS	128743	4,594.38
					VENDOR 01-003369 TOTALS		4,594.38
01-008600	COLES MOULTRIE ELECTRI	I-201602252865	211 5353-321	NATURAL GAS &:	RESERVOIR CONTROL AC 000000		12.25
					VENDOR 01-008600 TOTALS		12.25
01-009000	COMMERCIAL ELECTRIC	I-27631001	211 5353-377	PLANT EQUIPME:	SOLENOID TIMER ON TA	128689	558.57
					VENDOR 01-009000 TOTALS		558.57
01-016000	JOHN DEERE FINANCIAL	I-201602192813	211 5353-316	TOOLS & EQUIP:	PROPANE,JARS,HEATER	128635	62.45
01-016000	JOHN DEERE FINANCIAL	I-201602192813	211 5353-311	OFFICE SUPPLI:	COFFEE	128635	11.98
01-016000	JOHN DEERE FINANCIAL	I-201602192813	211 5353-318	VEHICLE PARTS:	ANTIFREEZE	128635	9.99
01-016000	JOHN DEERE FINANCIAL	I-201602192813	211 5353-316	TOOLS & EQUIP:	SOCKET SET	128635	26.97
					VENDOR 01-016000 TOTALS		111.39

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 353 WATER TREATMENT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-031000	LORENZ SUPPLY CO.	I-405563	211 5353-316	TOOLS & EQUIP:	AUTO SCRUBBER	128713	1,629.85
					VENDOR 01-031000	TOTALS	1,629.85
01-035600	KONE INC	I-949212878	211 5353-435	ELEVATOR SERV:	ELEV MNTCE 2/16	128710	290.34
					VENDOR 01-035600	TOTALS	290.34
01-037976	PDC LABORATORIES	I-823653	211 5353-519	OTHER PROFESS:	PDC LABORATORIES	128725	411.00
					VENDOR 01-037976	TOTALS	411.00
01-043371	SPRINGFIELD ELECTRIC	I-S4941761.001	211 5353-377	PLANT EQUIPME:	SPRINGFIELD ELECTRIC	128736	84.88
					VENDOR 01-043371	TOTALS	84.88
01-045171	USA BLUEBOOK	I-858751	211 5353-319	MISCELLANEOUS:	USA BLUEBOOK	128742	487.53
					VENDOR 01-045171	TOTALS	487.53
01-049003	XEROX CORPORATION	I-083174499	211 5353-814	PRINTING & CO:	COPIER XL3-564138	128748	48.97
					VENDOR 01-049003	TOTALS	48.97

DEPARTMENT 353 WATER TREATMENT PLANT TOTAL: 9,216.52

01-001070	AMEREN ILLINOIS	I-201602242831	211 5354-321	NATURAL GAS &:	12TH ST POWER	128671	90.03
01-001070	AMEREN ILLINOIS	I-201602242831	211 5354-321	NATURAL GAS &:	W 121 WATER TOWER	128671	47.84
01-001070	AMEREN ILLINOIS	I-201602242831	211 5354-321	NATURAL GAS &:	EAST WATER TOWER	128671	43.99
01-001070	AMEREN ILLINOIS	I-201602242831	211 5354-321	NATURAL GAS &:	WATER TREATMENT PLAN	128671	2,331.47
01-001070	AMEREN ILLINOIS	I-201602242831	211 5354-321	NATURAL GAS &:	12TH ST STORAGE	128671	49.95
01-001070	AMEREN ILLINOIS	I-201602252847	211 5354-321	NATURAL GAS &:	1201 MARSHALL	000000	515.00
01-001070	AMEREN ILLINOIS	I-201602252848	211 5354-321	NATURAL GAS &:	621 S 12TH	000000	45.71
01-001070	AMEREN ILLINOIS	I-201602252849	211 5354-321	NATURAL GAS &:	1201 MARSHALL	000000	73.92
					VENDOR 01-001070	TOTALS	3,197.91
01-001582	AUTO, TRUCK AND FARM R	I-53224	211 5354-434	REPAIR OF VEH:	UNIT 9 REPAIRS	128675	191.93
					VENDOR 01-001582	TOTALS	191.93

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003206	BIRKEYS	I-W16842	211 5354-433	REPAIR OF MAC:	LOADER REPAIRS	128679	256.42
						VENDOR 01-003206 TOTALS	256.42
01-025682	IMCO UTILITY SUPPLY	I-1075320-00	211 5354-374	SERVICE LINE :	IMCO UTILITY SUPPLY	128705	3,789.50
01-025682	IMCO UTILITY SUPPLY	I-1075320-01	211 5354-374	SERVICE LINE :	IMCO UTILITY SUPPLY	128705	46.50
01-025682	IMCO UTILITY SUPPLY	I-3020608-00	211 5354-375	LEAK REPAIR M:	IMCO UTILITY SUPPLY	128705	1,305.84
						VENDOR 01-025682 TOTALS	5,141.84
01-030021	L & S SAFETY	I-0012-016	211 5354-316	TOOLS & EQUIP:	WRENCH	128711	14.00
						VENDOR 01-030021 TOTALS	14.00
01-031402	M & M PUMP SUPPLY INC	I-777769	211 5354-316	TOOLS & EQUIP:	M & M PUMP SUPPLY IN	128714	734.96
						VENDOR 01-031402 TOTALS	734.96
01-039210	ADVANCED DISPOSAL	I-F50000449894	211 5354-439	OTHER REPAIR :	PIPE YARD CLEANUP	128634	517.00
						VENDOR 01-039210 TOTALS	517.00
01-044324	TERMINAL SUPPLY CO	I-85914-00	211 5354-318	VEHICLE PARTS:	TERMINAL SUPPLY CO	128739	56.30
						VENDOR 01-044324 TOTALS	56.30
						DEPARTMENT 354 WATER DISTRIBUTION TOTAL:	10,110.36
01-001657	TYLER TECHNOLOGIES	I-025-147744	211 5355-516	TECHNOLOGY SU:	MAINTENANCE	128740	3,872.87
						VENDOR 01-001657 TOTALS	3,872.87
01-025682	IMCO UTILITY SUPPLY	I-1075063-00	211 5355-372	METER TILES, :	IMCO UTILITY SUPPLY	128705	675.00
						VENDOR 01-025682 TOTALS	675.00
01-035266	MIDWEST METER INC	I-0075060-IN	211 5355-863	COMPUTERS :	MIDWEST METER INC	128720	1,579.50
						VENDOR 01-035266 TOTALS	1,579.50
						DEPARTMENT 355 ACCOUNTING & COLLECTION TOTAL:	6,127.37

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 356 ADMINISTRATIVE & GENERAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001615	AMERICAN WATER WORKS	I-7001092749	211 5356-571	DUES & MEMBER:	MEMBERSHIP DUES	128672	1,930.00
						VENDOR 01-001615 TOTALS	1,930.00
01-001620	VERIZON WIRELESS	I-9760556782	211 5356-533	CELLULAR PHON:	MOBILES	128744	35.09
						VENDOR 01-001620 TOTALS	35.09
01-043522	STAPLES CREDIT PLAN	I-201602192824	211 5356-311	OFFICE SUPPLI:	OFFICE SUPPLIES	128636	81.39
						VENDOR 01-043522 TOTALS	81.39
						DEPARTMENT 356 ADMINISTRATIVE & GENERAL TOTAL:	2,046.48
						VENDOR SET 211 WATER FUND TOTAL:	27,500.73

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000598	CURRY CONSTRUCTION, IN	I-145946957	212 5342-730	IMPROVEMENTS :	CSO SATELLITE TRMT F	128692	115,470.00
	PROJ: 203-000	CSO-LT OVERFLOW CMB		JOB EXPENSES			
					VENDOR 01-000598 TOTALS		115,470.00
01-001582	AUTO, TRUCK AND FARM R	I-53224	212 5342-434	REPAIR OF VEH:	UNIT 9 REPAIRS	128675	191.93
					VENDOR 01-001582 TOTALS		191.93
01-002879	IL CENTRAL RAILROAD	I-9500156908	212 5342-440	RENTALS :	SEWAGE PIPE	128704	50.00
					VENDOR 01-002879 TOTALS		50.00
01-003206	BIRKEYS	I-P83731	212 5342-440	RENTALS :	EXCAVATOR RENTAL	128679	300.00
01-003206	BIRKEYS	I-W16842	212 5342-433	REPAIR OF MAC:	LOADER REPAIRS	128679	256.42
					VENDOR 01-003206 TOTALS		556.42
01-003503	MIDWEST ENGINEERING AN	I-61003-602	212 5342-730	IMPROVEMENTS :	CSO SATELLITE TRMT F	128719	9,995.00
	PROJ: 203-000	CSO-LT OVERFLOW CMB		JOB EXPENSES			
					VENDOR 01-003503 TOTALS		9,995.00
01-007820	COE EQUIPMENT INC	I-61076	212 5342-318	VEHICLE PARTS:	COE EQUIPMENT INC	128686	954.73
					VENDOR 01-007820 TOTALS		954.73
01-010000	CRAWFORD MURPHY & TILL	I-107980	212 5342-730	IMPROVEMENTS :	CSO SATELLITE TRMT F	128691	95.00
	PROJ: 203-000	CSO-LT OVERFLOW CMB		JOB EXPENSES			
					VENDOR 01-010000 TOTALS		95.00
01-031402	M & M PUMP SUPPLY INC	I-777802	212 5342-318	VEHICLE PARTS:	M & M PUMP SUPPLY IN	128714	73.51
					VENDOR 01-031402 TOTALS		73.51
01-036820	NEENAH FOUNDRY COMPANY	I-156623*	212 5342-362	MANHOLES CASI:	FRAME	128724	2,832.00
					VENDOR 01-036820 TOTALS		2,832.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-044324	TERMINAL SUPPLY CO	I-85914-00	212 5342-318	VEHICLE PARTS:	TERMINAL SUPPLY CO	128739	56.31
						VENDOR 01-044324 TOTALS	56.31
DEPARTMENT 342 SEWER COLLECTION SYSTEM TOTAL:							130,274.90
01-001620	VERIZON WIRELESS	I-9760556782	212 5343-533	CELLULAR PHON:	MOBILES	128744	0.37
						VENDOR 01-001620 TOTALS	0.37
01-008600	COLES MOULTRIE ELECTRI	I-201602252861	212 5343-321	NATURAL GAS &:	LLC LIFT STA	000000	92.63
01-008600	COLES MOULTRIE ELECTRI	I-201602252862	212 5343-321	NATURAL GAS &:	SBLHC LIFT STA	000000	262.91
01-008600	COLES MOULTRIE ELECTRI	I-201602252863	212 5343-321	NATURAL GAS &:	GOLDEN VALLEY SEWER	000000	437.41
01-008600	COLES MOULTRIE ELECTRI	I-201602252864	212 5343-321	NATURAL GAS &:	BUXTON CENTRE	000000	86.88
						VENDOR 01-008600 TOTALS	879.83
DEPARTMENT 343 SEWER LIFT STATIONS TOTAL:							880.20
01-000063	HYDRO-KINETICS CORP	I-8328	212 5344-433	REPAIR OF MAC:	ELECTRIC ACTUATOR	128703	7,707.00
						VENDOR 01-000063 TOTALS	7,707.00
01-000550	NAPA AUTO PARTS INC	I-201602242839	212 5344-434	REPAIR OF VEH:	BELT,SOLENOIDS	128722	99.30
						VENDOR 01-000550 TOTALS	99.30
01-000845	KIRBY RISK ELECTRICAL	I-S108367417.001	212 5344-366	PLANT MTCE & :	KIRBY RISK ELECTRICA	128709	93.26
						VENDOR 01-000845 TOTALS	93.26
01-001620	VERIZON WIRELESS	I-9760556782	212 5344-533	CELLULAR PHON:	MOBILES	128744	0.25
						VENDOR 01-001620 TOTALS	0.25
01-002170	BUSINESS CARD	I-201602252881	212 5344-311	OFFICE SUPPLI:	STAPLES	128680	10.12
01-002170	BUSINESS CARD	I-201602252881	212 5344-314	CHEMICALS :	BULKAPOTHECARY.COM	128680	246.74

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 344 WASTEWATER TREATMNT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002170	BUSINESS CARD	I-201602252881	212 5344-311	OFFICE SUPPLI:	AMAZON	128680	129.99
					VENDOR 01-002170 TOTALS		386.85
01-002280	HARRIS COMPANIES, INC.	I-1456581-IN	212 5344-366	PLANT MTCE & :	CAPACITY SIGN	128701	17.21
					VENDOR 01-002280 TOTALS		17.21
01-003049	SHI INTERNATIONAL CORP	I-B04579123	212 5344-863	COMPUTERS :	UPS DEVICES	128733	126.00
					VENDOR 01-003049 TOTALS		126.00
01-009000	COMMERCIAL ELECTRIC	I-27634001	212 5344-433	REPAIR OF MAC:	ROTORK VALVE ASSEMBL	128689	182.46
					VENDOR 01-009000 TOTALS		182.46
01-009870	COX MOTORS	I-89078	212 5344-439	OTHER REPAIR :	SAFETY TEST	128690	33.00
					VENDOR 01-009870 TOTALS		33.00
01-012925	MICKEY'S LINEN & TOWEL	I-201602242838	212 5344-439	OTHER REPAIR :	CLEANING	128718	88.00
					VENDOR 01-012925 TOTALS		88.00
01-016000	JOHN DEERE FINANCIAL	I-201602262884	212 5344-366	PLANT MTCE & :	BULBS, LAUNDRY DETERG	128652	66.89
01-016000	JOHN DEERE FINANCIAL	I-201602262884	212 5344-366	PLANT MTCE & :	PVC CEMENT, PVC	128652	24.97
01-016000	JOHN DEERE FINANCIAL	I-201602262884	212 5344-366	PLANT MTCE & :	COFFEE, HEATER, CIRCUI	128652	152.93
01-016000	JOHN DEERE FINANCIAL	I-201602262884	212 5344-312	CLEANING SUPP:	PLATES, HASP, BITS	128652	32.92
					VENDOR 01-016000 TOTALS		277.71
01-016140	FASTENAL COMPANY	I-ILMAT112964	212 5344-366	PLANT MTCE & :	FASTENAL COMPANY	128697	99.90
					VENDOR 01-016140 TOTALS		99.90
01-020540	HACH COMPANY	I-9732570	212 5344-319	MISCELLANEOUS:	HACH COMPANY	128700	665.25
01-020540	HACH COMPANY	I-9782619	212 5344-319	MISCELLANEOUS:	HACH COMPANY	128700	409.00
01-020540	HACH COMPANY	I-9789810	212 5344-319	MISCELLANEOUS:	HACH COMPANY	128700	618.92
					VENDOR 01-020540 TOTALS		1,693.17

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 344 WASTEWATER TREATMNT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT	
01-023800	CONSOLIDATED COMMUNICA	I-201602262887	212 5344-532	TELEPHONE	: 101-0939	000000	178.63	
						VENDOR 01-023800 TOTALS	178.63	
01-039210	ADVANCED DISPOSAL	I-F50000448838	212 5344-439	OTHER REPAIR	: SLUDGE DISPOSAL	128651	110.17	
						VENDOR 01-039210 TOTALS	110.17	
01-043371	SPRINGFIELD ELECTRIC	I-S4935890.001	212 5344-366	PLANT MTCE &	: BULBS	128736	66.16	
						VENDOR 01-043371 TOTALS	66.16	
01-044400	FERRELLGAS	I-1090826077	212 5344-323	BOTTLED GAS	: PROPANE	128698	928.70	
						VENDOR 01-044400 TOTALS	928.70	
DEPARTMENT 344 WASTEWATER TREATMNT PLANT							TOTAL:	12,087.77
01-001657	TYLER TECHNOLOGIES	I-025-147744	212 5345-516	TECHNOLOGY SU	: MAINTENANCE	128740	3,872.87	
						VENDOR 01-001657 TOTALS	3,872.87	
01-002170	BUSINESS CARD	I-201602252881	212 5345-531	POSTAGE	: POST OFFICE	128680	20.94	
01-002170	BUSINESS CARD	I-201602252881	212 5345-531	POSTAGE	: POST OFFICE	128680	9.52	
						VENDOR 01-002170 TOTALS	30.46	
01-025682	IMCO UTILITY SUPPLY	I-1075063-00	212 5345-372	METER TILES R:	IMCO UTILITY SUPPLY	128705	675.00	
						VENDOR 01-025682 TOTALS	675.00	
01-035266	MIDWEST METER INC	I-0075060-IN	212 5345-863	COMPUTERS	: MIDWEST METER INC	128720	1,579.50	
						VENDOR 01-035266 TOTALS	1,579.50	
DEPARTMENT 345 ACCOUNTING & COLLECTION							TOTAL:	6,157.83

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 346 ADMINISTRATIVE & GENERAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001620	VERIZON WIRELESS	I-9760556782	212 5346-533	CELLULAR PHON:	MOBILES	128744	35.09
						VENDOR 01-001620 TOTALS	35.09
01-002170	BUSINESS CARD	I-201602252881	212 5346-319	MISCELLANEOUS:	US FEDERAL CONTRACTO	128680	299.50
01-002170	BUSINESS CARD	I-201602252881	212 5346-340	BOOKS & PERIO:	AMERICAN CONCRETE IN	128680	206.00
						VENDOR 01-002170 TOTALS	505.50
01-043522	STAPLES CREDIT PLAN	I-201602192824	212 5346-319	MISCELLANEOUS:	OFFICE SUPPLIES	128636	9.49
01-043522	STAPLES CREDIT PLAN	I-201602192824	212 5346-311	OFFICE SUPPLI:	OFFICE SUPPLIES	128636	81.39
						VENDOR 01-043522 TOTALS	90.88

DEPARTMENT 346 ADMINISTRATIVE & GENERAL TOTAL: 631.47

VENDOR SET 212 SEWER FUND TOTAL: 150,032.17

REPORT GRAND TOTAL: 264,014.43

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2015-2016	110-2150	DEMOLITION ESCROW PAYABLE	10,000.00				
	110-5110-828	VGT ALLOCATION-CITY PROPER	4,213.00	37,200	30,553.50		
	110-5110-829	VGT ALLOCATION-EQUIPMENT	3,100.00	37,200	27,047.00		
	110-5110-863	COMPUTERS	63.00	1,200	1,137.00		
	110-5120-311	OFFICE SUPPLIES	65.99	1,140	240.76		
	110-5120-519	OTHER PROFESSIONAL SERVICE	60.00	13,535	3,914.32		
	110-5130-561	BUSINESS MEETING EXPENSE	68.31	750	353.92		
	110-5150-512	ANIMAL CONTROL SERVICES	6,859.13	27,436	0.52-	Y	
	110-5170-311	OFFICE SUPPLIES	21.00	300	19.35		
	110-5170-316	TOOLS & EQUIPMENT	21.00	2,500	1,210.77		
	110-5170-533	CELLULAR PHONE	69.91	2,400	224.84		
	110-5170-854	WIDE AREA NETWORK WIRING A	177.30	2,200	426.17		
	110-5211-311	OFFICE SUPPLIES	137.35	4,500	684.31-	Y	
	110-5211-315	UNIFORMS & CLOTHING	239.70	4,500	509.65		
	110-5211-316	TOOLS & EQUIPMENT	326.16	20,500	3,507.96		
	110-5211-319	MISCELLANEOUS SUPPLIES	2,386.59	5,000	927.95		
	110-5211-515	LABOR RELATIONS COUNSEL	9,962.50	7,500	44,789.28-	Y	
	110-5211-519	OTHER PROFESSIONAL SERVICE	295.00	8,000	6,098.50		
	110-5211-531	POSTAGE	130.26	2,500	68.14		
	110-5211-532	TELEPHONE	101.68	20,000	2,821.99		
	110-5211-533	CELLULAR PHONE	767.97	9,000	1,771.08		
	110-5211-535	RADIOS	466.50	20,000	554.86-	Y	
	110-5211-537	I-WIN ACCESS CHARGE	526.72	7,000	2,149.49		
	110-5211-550	PRINTING & BINDING	898.80	3,000	222.59-	Y	
	110-5211-562	TRAVEL & TRAINING	611.32	25,000	684.50		
	110-5211-571	DUES & MEMBERSHIPS	245.00	2,400	397.50		
	110-5211-579	MISC OTHER PURCHASED SERVI	82.00	185,000	50,356.73		
	110-5212-319	MISCELLANEOUS SUPPLIES	282.44	10,000	42.63-	Y	
	110-5212-579	MISC OTHER PURCHASED SERVI	245.49	1,500	216.01		
	110-5212-863	COMPUTERS	63.00	3,700	3,637.00		
	110-5213-319	MISCELLANEOUS SUPPLIES	413.54	4,000	299.18-	Y	
	110-5213-863	COMPUTERS	63.00	16,200	16,137.00		
	110-5223-319	MISCELLANEOUS SUPPLIES	95.00	2,000	390.00		
	110-5223-326	FUEL	65.70	65,000	21,890.64		
	110-5223-434	REPAIR OF VEHICLES	3,892.44	30,000	537.24-	Y	
	110-5224-321	UTILITIES	355.96	55,000	4,612.30		
	110-5224-432	REPAIR OF BUILDINGS	365.00	15,000	656.59-	Y	
	110-5224-439	OTHER REPAIR & MAINT SRVCS	1,153.29	15,000	827.63-	Y	
	110-5241-311	OFFICE SUPPLIES	100.21	3,300	2,305.81		
	110-5241-312	CLEANING SUPPLIES	120.85	5,300	1,840.26		
	110-5241-313	MEDICAL & SAFETY SUPPLIES	380.00	59,625	6,409.47		
	110-5241-319	MISCELLANEOUS SUPPLIES	443.74	8,320	6,270.65		
	110-5241-321	UTILITIES	424.88	8,000	1,869.88		
	110-5241-326	FUEL	74.68	33,200	9,939.41		
	110-5241-433	REPAIR OF MACHINERY	1,049.85	17,900	1,898.51		
	110-5241-434	REPAIR OF VEHICLES	892.43	24,570	6,802.41		
	110-5241-532	TELEPHONE	267.49	8,360	1,430.32		

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	110-5241-562	TRAVEL & TRAINING	68.30	14,105	4,172.27		
	110-5261-532	TELEPHONE	182.87	2,720	425.92		
	110-5261-564	PRIVATE VEHICLE EXP REIMB	70.64	3,000	1,215.06		
	110-5261-571	DUES & MEMBERSHIPS	100.00	700	179.00		
	110-5310-311	OFFICE SUPPLIES	81.38	1,200	328.20		
	110-5310-319	MISCELLANEOUS SUPPLIES	299.50	1,500	85.02		
	110-5310-421	DISPOSAL SERVICES	1,068.02	20,000	3,453.41		
	110-5310-533	CELLULAR PHONE	35.08	900	216.17		
	110-5320-313	MEDICAL & SAFETY SUPPLIES	47.38	2,000	333.43		
	110-5320-316	TOOLS & EQUIPMENT	183.20	10,000	3,036.41		
	110-5320-318	VEHICLE PARTS	118.93	28,000	10,338.28		
	110-5320-319	MISCELLANEOUS SUPPLIES	12.86	10,000	3,342.54		
	110-5320-321	UTILITIES	100.75	18,000	9,080.00		
	110-5320-351	CONCRETE	2,130.52	25,000	8,872.06-	Y	
	110-5320-433	REPAIR OF MACHINERY	256.41	39,000	23,696.47		
	110-5320-434	REPAIR OF VEHICLES	191.92	15,000	7,911.51		
	110-5320-440	RENTALS	500.00	5,000	395.79		
	110-5320-519	OTHER PROFESSIONAL SERVICE	326.20	2,500	1,633.85		
	110-5320-533	CELLULAR PHONE	0.23	500	192.70		
	110-5381-321	UTILITIES	3,501.61	59,000	24,852.35		
	110-5381-435	ELEVATOR SERVICE AGREEMEN	373.77	7,000	3,042.76		
	110-5381-460	OTHER PROP MAINT SERVICES	320.00	8,000	542.15		
	110-5511-319	MISCELLANEOUS SUPPLIES	613.22	15,000	1,891.85		
	110-5511-321	UTILITIES	137.69	31,000	14,044.29		
	110-5511-533	CELLULAR PHONE	59.91	1,800	963.61		
	110-5512-311	OFFICE SUPPLIES	6.24	600	372.01		
	110-5512-533	CELLULAR PHONE	69.91	900	201.09		
	110-5551-319	MISCELLANEOUS SUPPLIES	401.08	14,000	9,034.24		
	110-5551-321	UTILITIES	678.53	32,000	238.39		
	110-5570-321	UTILITIES	275.18	5,000	298.63		
	110-5570-433	REPAIR OF MACHINERY	650.00	6,000	2,919.21		
	110-5570-533	CELLULAR PHONE	59.91	900	301.09		
	122-5653-319	MISCELLANEOUS SUPPLIES	97.94	0	1,724.05-	Y	
	122-5653-561	BUSINESS MEETING EXPENSE	40.23	1,000	692.78		
	122-5653-562	TRAVEL & TRAINING	267.08	5,000	1,549.75		
	122-5653-814	PRINTING/COPY MACH LEASE/M	36.24	599	63.49-	Y	
	125-5150-527	SELF INSURED RETENTION/DED	950.00	15,000	8,656.39-	Y	
	128-5604-825	TIF GRANTS	6,884.00	182,000	37,461.40		
	128-5604-900	PARKS	6,886.32	794,000	746,811.56		
	130-5321-720	PUBLIC WORKS BUILDINGS	5,753.30	2,900,000	2,688,595.80		
	211-5353-311	OFFICE SUPPLIES	11.98	600	122.73		
	211-5353-314	CHEMICALS	4,594.38	200,000	61,518.77		
	211-5353-316	TOOLS & EQUIPMENT	1,719.27	2,000	361.34-	Y	
	211-5353-318	VEHICLE PARTS	9.99	600	111.27		
	211-5353-319	MISCELLANEOUS SUPPLIES	487.53	18,000	5,908.28		
	211-5353-321	NATURAL GAS & ELECTRIC	200.00	135,000	46,056.04		
	211-5353-377	PLANT EQUIPMENT	643.45	30,000	5,486.32		
	211-5353-378	PLANT MTCE & REPAIR	644.76	10,000	3,628.79		

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	211-5353-435	ELEVATOR SERVICE AGREEMENT	290.34	4,000	1,099.04		
	211-5353-439	OTHER REPAIR & MAINT. SERV	53.84	4,000	2,615.25		
	211-5353-519	OTHER PROFESSIONAL SERVICE	411.00	10,000	5,653.90		
	211-5353-533	CELLULAR PHONE	38.01	1,700	319.90		
	211-5353-814	PRINTING & COPY MACHINE LE	48.97	600	130.91		
	211-5353-863	COMPUTERS	63.00	5,000	4,937.00		
	211-5354-316	TOOLS & EQUIPMENT	748.96	7,000	2,115.55-	Y	
	211-5354-318	VEHICLE PARTS	56.30	5,000	2,593.01		
	211-5354-321	NATURAL GAS & ELECTRIC	3,197.91	14,000	1,433.53		
	211-5354-374	SERVICE LINE MATERIALS	3,836.00	16,000	4,034.58		
	211-5354-375	LEAK REPAIR MATERIALS	1,305.84	20,000	8,947.96-	Y	
	211-5354-433	REPAIR OF MACHINERY	256.42	9,000	58.54-	Y	
	211-5354-434	REPAIR OF VEHICLES	191.93	11,000	5,131.93		
	211-5354-439	OTHER REPAIR & MAINT. SERV	517.00	4,000	3,299.23-	Y	
	211-5355-372	METER TILES, RIMS & LIDS	675.00	6,500	143.42		
	211-5355-516	TECHNOLOGY SUPPORT SERVICE	3,872.87	19,000	2,621.65		
	211-5355-863	COMPUTERS	1,579.50	3,500	1,920.50		
	211-5356-311	OFFICE SUPPLIES	81.39	700	133.60		
	211-5356-533	CELLULAR PHONE	35.09	800	116.15		
	211-5356-571	DUES & MEMBERSHIPS	1,930.00	2,000	70.00		
	212-5342-318	VEHICLE PARTS	1,084.55	7,500	7,178.95-	Y	
	212-5342-362	MANHOLES CASINGS & LIDS	2,832.00	4,000	441.33		
	212-5342-433	REPAIR OF MACHINERY	256.42	13,500	4,395.51-	Y	
	212-5342-434	REPAIR OF VEHICLES	191.93	12,500	708.65-	Y	
	212-5342-440	RENTALS	350.00	2,000	1,310.00		
	212-5342-730	IMPROVEMENTS OTHER THAN BL	125,560.00	10,118,000	9,755,310.10		
	212-5343-321	NATURAL GAS & ELECTRIC	879.83	38,000	7,153.27		
	212-5343-533	CELLULAR PHONE	0.37	1,700	426.84		
	212-5344-311	OFFICE SUPPLIES	140.11	1,000	630.98		
	212-5344-312	CLEANING SUPPLIES	32.92	1,200	873.79		
	212-5344-314	CHEMICALS	246.74	19,000	3,107.10		
	212-5344-319	MISCELLANEOUS SUPPLIES	1,693.17	7,500	2,801.48		
	212-5344-323	BOTTLED GAS	928.70	0	928.70-	Y	
	212-5344-366	PLANT MTCE & REPAIR MATERI	521.32	24,000	11,539.77		
	212-5344-433	REPAIR OF MACHINERY	7,889.46	30,000	5,468.42		
	212-5344-434	REPAIR OF VEHICLES	99.30	3,000	1,826.64		
	212-5344-439	OTHER REPAIR & MNTCE SERVI	231.17	13,000	1,116.34		
	212-5344-532	TELEPHONE	178.63	3,500	431.59		
	212-5344-533	CELLULAR PHONE	0.25	1,200	195.01		
	212-5344-863	COMPUTERS	126.00	2,400	2,274.00		
	212-5345-372	METER TILES RIMS & LIDS	675.00	6,500	200.44		
	212-5345-516	TECHNOLOGY SUPPORT SERVICE	3,872.87	22,000	3,121.65		
	212-5345-531	POSTAGE	30.46	17,000	2,332.25		
	212-5345-863	COMPUTERS	1,579.50	3,500	1,920.50		
	212-5346-311	OFFICE SUPPLIES	81.39	900	294.17		
	212-5346-319	MISCELLANEOUS SUPPLIES	308.99	600	286.01		
	212-5346-340	BOOKS & PERIODICALS	206.00	100	106.00-	Y	
	212-5346-533	CELLULAR PHONE	35.09	800	116.03		
		TOTAL:	264,014.43				

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
110	NON-DEPARTMENTAL	10,000.00
110-110	CITY COUNCIL	7,376.00
110-120	CITY CLERK	125.99
110-130	CITY ADMINISTRATOR	68.31
110-150	FINANCIAL ADMINISTRATION	6,859.13
110-170	COMPUTER INFO SYSTEMS	289.21
110-211	POLICE ADMINISTRATION	17,177.55
110-212	CRIMINAL INVESTIGATION	590.93
110-213	PATROL	476.54
110-223	AUTOMOTIVE SERVICES	4,053.14
110-224	POLICE BUILDINGS	1,874.25
110-241	FIRE PROTECTION ADMIN.	3,822.43
110-261	COMMUNITY DEVELOPMENT	353.51
110-310	PUBLIC WORKS	1,483.98
110-320	STREETS	3,868.40
110-381	CUSTODIAL SERVICES	4,195.38
110-511	PARKS	810.82
110-512	LAKE MATTOON	76.15
110-551	SPORTS FACILITIES	1,079.61
110-570	DODGE GROVE CEMETERY	985.09
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110 TOTAL	GENERAL FUND	65,566.42
122-653	HOTEL TAX ADMINISTRATION	441.49
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122 TOTAL	HOTEL TAX FUND	441.49
125-150	FINANCIAL ADMINISTRATION	950.00
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125 TOTAL	INSURANCE & TORT JDMNT	950.00
128-604	MIDTOWN TIF DISTRICT	13,770.32
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128 TOTAL	MIDTOWN TIF FUND	13,770.32
130-321	STREETS	5,753.30
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130 TOTAL	CAPITAL PROJECT FUND	5,753.30
211-353	WATER TREATMENT PLANT	9,216.52
211-354	WATER DISTRIBUTION	10,110.36
211-355	ACCOUNTING & COLLECTION	6,127.37
211-356	ADMINISTRATIVE & GENERAL	2,046.48
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211 TOTAL	WATER FUND	27,500.73
212-342	SEWER COLLECTION SYSTEM	130,274.90
212-343	SEWER LIFT STATIONS	880.20
212-344	WASTEWATER TREATMNT PLANT	12,087.77
212-345	ACCOUNTING & COLLECTION	6,157.83

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
212-346	ADMINISTRATIVE & GENERAL	631.47
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212 TOTAL	SEWER FUND	150,032.17
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	** TOTAL **	264,014.43

## \*\*\* PROJECT TOTALS \*\*\*

PROJECT	LINE ITEM	AMOUNT
203 CSO-LT OVERFLOW CMB	000 JOB EXPENSES	125,560.00
	** PROJECT 203 TOTAL **	125,560.00
219 PW BUILDING	000 JOB EXPENSES	5,753.30
	** PROJECT 219 TOTAL **	5,753.30
246 LumpkinFamPark	000 EXPENSES	6,886.32
	** PROJECT 246 TOTAL **	6,886.32

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: MFTBK

FUND : 121 MOTOR FUEL TAX FUND

DEPARTMENT: 321 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-022400	HOWELL ASPHALT CO	I-124	121 5321-353	COLD MIX ASPH:	COLD MIX	128750	1,202.24
						VENDOR 01-022400 TOTALS	1,202.24
						DEPARTMENT 321 STREETS	TOTAL: 1,202.24
01-008600	COLES MOULTRIE ELECTRI	I-201602252867	121 5326-322	ELECTRIC (COL: RT 16 & LERNA		000000	94.20
01-008600	COLES MOULTRIE ELECTRI	I-201602252868	121 5326-322	ELECTRIC (COL: S RT 45		000000	89.57
01-008600	COLES MOULTRIE ELECTRI	I-201602252869	121 5326-322	ELECTRIC (COL: SUNRISE APTS		000000	14.00
01-008600	COLES MOULTRIE ELECTRI	I-201602252870	121 5326-322	ELECTRIC (COL: SOUTH 9TH ST		000000	12.25
01-008600	COLES MOULTRIE ELECTRI	I-201602252871	121 5326-322	ELECTRIC (COL: OLD STATE VILLAGE		000000	14.00
01-008600	COLES MOULTRIE ELECTRI	I-201602252872	121 5326-322	ELECTRIC (COL: LAKELAND INN ENTRANC		000000	12.25
01-008600	COLES MOULTRIE ELECTRI	I-201602252873	121 5326-322	ELECTRIC (COL: S RT 45 & PARADISE		000000	22.93
01-008600	COLES MOULTRIE ELECTRI	I-201602252875	121 5326-322	ELECTRIC (COL: S RT 45 & PARADISE		000000	22.93
01-008600	COLES MOULTRIE ELECTRI	I-201602252876	121 5326-322	ELECTRIC (COL: S RT 45 & PARADISE		000000	56.89
01-008600	COLES MOULTRIE ELECTRI	I-201602252877	121 5326-322	ELECTRIC (COL: 3020 LAKELAND BLVD		000000	12.50
01-008600	COLES MOULTRIE ELECTRI	I-201602252878	121 5326-322	ELECTRIC (COL: PIATT & RT 316		000000	21.30
01-008600	COLES MOULTRIE ELECTRI	I-201602252879	121 5326-322	ELECTRIC (COL: COLES CENTRE PKWY		000000	109.21
01-008600	COLES MOULTRIE ELECTRI	I-201602252880	121 5326-322	ELECTRIC (COL: GOLDEN OAK		000000	19.90
						VENDOR 01-008600 TOTALS	501.93
						DEPARTMENT 326 STREET LIGHTING	TOTAL: 501.93
01-002776	PALS ELECTRIC INC.	I-4760	121 5327-432	REPAIR OF STR: 6TH & CHARLESTON REP		128752	1,799.50
						VENDOR 01-002776 TOTALS	1,799.50
						DEPARTMENT 327 TRAFFIC CONTROL DEVICES	TOTAL: 1,799.50
01-036820	NEENAH FOUNDRY COMPANY	I-156623	121 5328-357	CATCH BASINS : INLET FRAME		128751	3,756.00
						VENDOR 01-036820 TOTALS	3,756.00
						DEPARTMENT 328 STORM DRAINAGE	TOTAL: 3,756.00
						VENDOR SET 121 MOTOR FUEL TAX FUND	TOTAL: 7,259.67
						REPORT GRAND TOTAL:	7,259.67

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2015-2016	121-5321-353	COLD MIX ASPHALT	1,202.24	20,000	9,802.82		
	121-5326-322	ELECTRIC (COLES MOULTRIE)	501.93	7,000	2,435.92		
	121-5327-432	REPAIR OF STRUCTURE	1,799.50	7,000	5,316.90-	Y	
	121-5328-357	CATCH BASINS	3,756.00	7,000	8,350.00-	Y	
		TOTAL:	7,259.67				

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
121-321	STREETS	1,202.24
121-326	STREET LIGHTING	501.93
121-327	TRAFFIC CONTROL DEVICES	1,799.50
121-328	STORM DRAINAGE	3,756.00
121 TOTAL	MOTOR FUEL TAX FUND	7,259.67
	** TOTAL **	7,259.67

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: EHBK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 411 STOP LOSS INS COVERAGE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000221	COVENTRY HEALTH CARE O I-201602192820		221 5411-211	STOP LOSS INS:	STOP LOSS SPECIFIC	128638	22,910.36
01-000221	COVENTRY HEALTH CARE O I-201602192820		221 5411-211	STOP LOSS INS:	STOP LOSS AGGREGATE	128638	994.26
						VENDOR 01-000221 TOTALS	23,904.62
						DEPARTMENT 411 STOP LOSS INS COVERAGE TOTAL:	23,904.62
01-000221	COVENTRY HEALTH CARE O I-201602192820		221 5412-211	HEALTH PLAN A:	ADMIN FEES	128638	5,905.70
						VENDOR 01-000221 TOTALS	5,905.70
						DEPARTMENT 412 HEALTH PLAN ADMIN TOTAL:	5,905.70
01-000236	COVENTRY HEALTH CARE I-201602192821		221 5413-211	MEDICAL CLAIM:	COVENTRY HEALTH CARE 000000		26,934.01
01-000236	COVENTRY HEALTH CARE I-201602262892		221 5413-211	MEDICAL CLAIM:	COVENTRY HEALTH CARE 000000		56,206.31
						VENDOR 01-000236 TOTALS	83,140.32
						DEPARTMENT 413 MEDICAL CLAIMS TOTAL:	83,140.32
01-000236	COVENTRY HEALTH CARE I-201602192821		221 5414-211	RX CLAIMS	: COVENTRY HEALTH CARE 000000		18,860.05
01-000236	COVENTRY HEALTH CARE I-201602262892		221 5414-211	RX CLAIMS	: COVENTRY HEALTH CARE 000000		8,127.41
						VENDOR 01-000236 TOTALS	26,987.46
						DEPARTMENT 414 RX CLAIMS TOTAL:	26,987.46
01-003216	ASSURANT EMPLOYEE BENE I-201602192818		221 5417-212	LIFE INSURANC:	MARCH LIFE INS	128637	2,139.00
						VENDOR 01-003216 TOTALS	2,139.00
						DEPARTMENT 417 LIFE INSURANCE TOTAL:	2,139.00
						VENDOR SET 221 HEALTH INSURANCE FUND TOTAL:	142,077.10
						REPORT GRAND TOTAL:	142,077.10

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2015-2016	221-5411-211	STOP LOSS INSURANCE	23,904.62	330,292		38,295.67	
	221-5412-211	HEALTH PLAN ADMINISTRATION	5,905.70	147,619		16,113.19	
	221-5413-211	MEDICAL CLAIMS	83,140.32	2,839,866	1,202,615.90		
	221-5414-211	RX CLAIMS	26,987.46	858,628		41,766.38	
	221-5417-212	LIFE INSURANCE	2,139.00	26,108		2,401.00	
		TOTAL:	142,077.10				

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
221-411	STOP LOSS INS COVERAGE	23,904.62
221-412	HEALTH PLAN ADMIN	5,905.70
221-413	MEDICAL CLAIMS	83,140.32
221-414	RX CLAIMS	26,987.46
221-417	LIFE INSURANCE	2,139.00
221 TOTAL	HEALTH INSURANCE FUND	142,077.10
	** TOTAL **	142,077.10

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: DDBNK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 412 HEALTH PLAN ADMIN

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 2/17/2016 THRU 3/01/2016

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000276	DELTA DENTAL-ASC	I-201602262888	221 5412-211	HEALTH PLAN A:	DELTA DENTAL-ASC	000000	1,297.40
						VENDOR 01-000276 TOTALS	1,297.40
						DEPARTMENT 412 HEALTH PLAN ADMIN TOTAL:	1,297.40
01-000276	DELTA DENTAL-ASC	I-201602192814	221 5415-211	DENTAL CLAIMS:	DELTA DENTAL-ASC	000000	1,368.30
01-000276	DELTA DENTAL-ASC	I-201602262888	221 5415-211	DENTAL CLAIMS:	DELTA DENTAL-ASC	000000	1,894.95
						VENDOR 01-000276 TOTALS	3,263.25
						DEPARTMENT 415 DENTAL CLAIMS TOTAL:	3,263.25
						VENDOR SET 221 HEALTH INSURANCE FUND TOTAL:	4,560.65
						REPORT GRAND TOTAL:	4,560.65

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2015-2016	221-5412-211	HEALTH PLAN ADMINISTRATION	1,297.40	147,619	16,113.19		
	221-5415-211	DENTAL CLAIMS	3,263.25	115,000	40,603.03		
		TOTAL:	4,560.65				

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
221-412	HEALTH PLAN ADMIN	1,297.40
221-415	DENTAL CLAIMS	3,263.25
-----		
221 TOTAL	HEALTH INSURANCE FUND	4,560.65
-----		
	** TOTAL **	4,560.65

NO ERRORS

-----ACCOUNT-----	-----NAME-----	-----DATE-----	-----TYPE-----	-----CK #-----	-----AMOUNT-----	-----CODE-----	-----RECEIPT-----	-----AMOUNT-----	-----MESSAGE-----
11-08760-11	KEARNEY, STEPHEN K	2/19/16	FINAL BILL	128643	45.30CR	100	40708	60.00CR	
11-12600-06	FULLER, TODD	2/19/16	FINAL BILL	128644	79.13CR	100	40683	100.00CR	
13-20700-03	ORCHESTRATE HEALTH CARE	2/19/16	FINAL BILL	128645	44.06CR	100	41162	60.00CR	

										-----DEPOSIT-----		
ACCOUNT	NAME	DATE	TYPE	CK #	AMOUNT	CODE	RECEIPT	AMOUNT	MESSAGE			
19-11300-09	SIBIGTROTH, TYLER J	2/26/16	FINAL BILL	128654	21.04CR	100	41832	60.00CR				
20-16300-09	GARAVALGLIA, JAMES A	2/26/16	FINAL BILL	128655	13.48CR	100	41246	60.00CR				
20-18710-09	MUGARULA, TIBESHARA	2/26/16	FINAL BILL	128656	23.43CR	100	41842	60.00CR				
21-03700-02	ARTHUR JR, JOHN L	2/26/16	FINAL BILL	128657	7.04CR	100	40874	60.00CR				
23-10310-15	CONNELLY, DONNA L	2/26/16	FINAL BILL	128658	44.50CR	100	36346	60.00CR				
23-10900-02	D & D INVESTMENT PROPERTIE	2/26/16	FINAL BILL	128659	2.84CR	000		0.00				
25-07000-02	D & D INVESTMENT PROPERTIE	2/26/16	FINAL BILL	128660	5.29CR	000		0.00				
26-00500-04	GODDEN, BRYAN L	2/26/16	FINAL BILL	128661	55.33CR	100	41910	60.00CR				

# NEW BUSINESS:

## CITY OF MATTOON, ILLINOIS

### SPECIAL ORDINANCE NO. 2016-1616

#### A SPECIAL ORDINANCE DECLARING PERSONAL PROPERTY OWNED BY THE MUNICIPALITY SURPLUS AND AUTHORIZING THE SALE OR DISPOSAL OF THE PROPERTY

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

**Section 1.** Supplies and equipment identified on Exhibit A to this ordinance are no longer necessary or useful to, or for the best interest of, the City of Mattoon, and are hereby declared surplus to the needs of the City of Mattoon.

**Section 2.** The City of Mattoon, Illinois does not express any warranty or imply any statement of condition of this surplus property. The Department Heads are hereby authorized to administratively sell by the most advantageous means and to negotiate the conditions for the sale, recycle, or other disposition of the property without further formal consideration or approval by the City Council. The City of Mattoon shall reserve the right to accept or reject any and/or all offers for this property.

**Section 3.** The Mayor and City Clerk are authorized and directed to execute any documents necessary to affect the sale or disposal of the property.

**Section 4.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 5.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_,  
adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by a roll call vote, as follows:

AYES (Names): \_\_\_\_\_

\_\_\_\_\_

NAYS (Names): \_\_\_\_\_

ABSENT (Names): \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Tim Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 2016.

## **EXHIBIT A**

One (1) 2005 Black Ford Expedition Utility, VIN 1FMFU19535LA11854, Mileage is 178,966, in running condition

One (1) Nikon model D60 digital camera, SN# 3280450

One (1) Nikon DX 18.55mm lens, SN# US16301312

One (1) Nikon Quick Charger MH-23, SN# 0807027191G

One (1) Lowepro Nova Sport 7L AW gray vinyl camera case, no SN#

One (1) MMF Cash Drawer (24 VDC): M/N 225-175 16, S/N MP47016, P/N 22517516141E5

One (1) IBM 6400 Line Matrix Printer: M/N 6400 – 010; S/N 01L2673

One (1) Dell Latitude D820 Notebook: S/N DDT0XB1

One (1) USB Dictation Foot pedal: M/N Infinity IN-USB-1

One (1) Panasonic Color CCTV Camera: M/N WV-CP234, S/N 97R03981

One (1) Panasonic Color CCTV Camera: M/N WV-CP234, S/N 97R04424

One (1) Panasonic Color CCTV Camera: M/N WV-CP234, S/N 97R04456

One (1) DYMO Rhino 5200 Label printer: S/N FA2500532499C

**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2016-1617**

**AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF A SET OF PUBLIC IMPROVEMENTS KNOWN AS LANMAN DRIVE, AND AUTHORIZING THE ACCEPTANCE OF A REAL ESTATE TRANSFER FROM LANMAN OIL COMPANY, AND AUTHORIZING THE ACCEPTANCE OF A REAL ESTATE TRANSFER FROM EASTERN ILLINOIS INDUSTRIES.**

**WHEREAS**, Lanman Oil Company has recently completed a set of improvements to their facility at 100 Miller Road including the construction of 458' of new roadway known as Lanman Drive; and

**WHEREAS**, a portion of proposed public right-of-way for Lanman Drive is located on real estate owned by Lanman Oil Company and a portion is located on real estate owned by Eastern Illinois Industries; and

**WHEREAS**, the portion of the right-of-way located on real estate owned by Lanman Oil Company is shown on the attached sketch labeled Exhibit 'V', the Warranty Deed labeled Exhibit 'W', and the Survey Plat labeled Exhibit 'X'; and

**WHEREAS**, the portion of the right-of-way located on real estate owned by Eastern Illinois Industries is shown on the attached sketch labeled Exhibit 'V', the Warranty Deed labeled Exhibit 'Y', and the Survey Plat labeled Exhibit 'Z'; and

**WHEREAS**, Lanman Oil Company and Eastern Illinois Industries have requested final acceptance of the public improvements known as Lanman Drive; and

**WHEREAS**, Lanman Oil Company and Eastern Illinois Industries have requested to transfer their respective portions of the Lanman Drive right-of-way to the City of Mattoon; and

**WHEREAS**, the Public Works Department of the City of Mattoon has inspected the street construction for Lanman Drive and has determined that said public improvements are ready for acceptance.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, that

**Section 1.** The public improvements known as Lanman Drive are hereby accepted.

**Section 2.** The transfer of 0.024 acres of real estate from Lanman Oil Company to the City of Mattoon is approved, as described on the attached Warranty Deed listed as Exhibit 'W', and the attached Survey Plat listed as Exhibit 'X', and that the Mayor and the City Clerk are hereby authorized to execute the necessary documents to complete the purchase.

**Section 3.** The transfer of 0.668 acres of real estate from Eastern Illinois Industries to the City of Mattoon is approved, as described on the attached Warranty Deed listed as Exhibit ‘Y’, and the attached Survey Plat listed as Exhibit ‘Z’, and that the Mayor and the City Clerk are hereby authorized to execute the necessary documents to complete the purchase.

**Section 4.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 5.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_, adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by a roll call vote, as follows:

AYES (Names): \_\_\_\_\_  
\_\_\_\_\_

NAYS (Names): \_\_\_\_\_

ABSENT (Names): \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

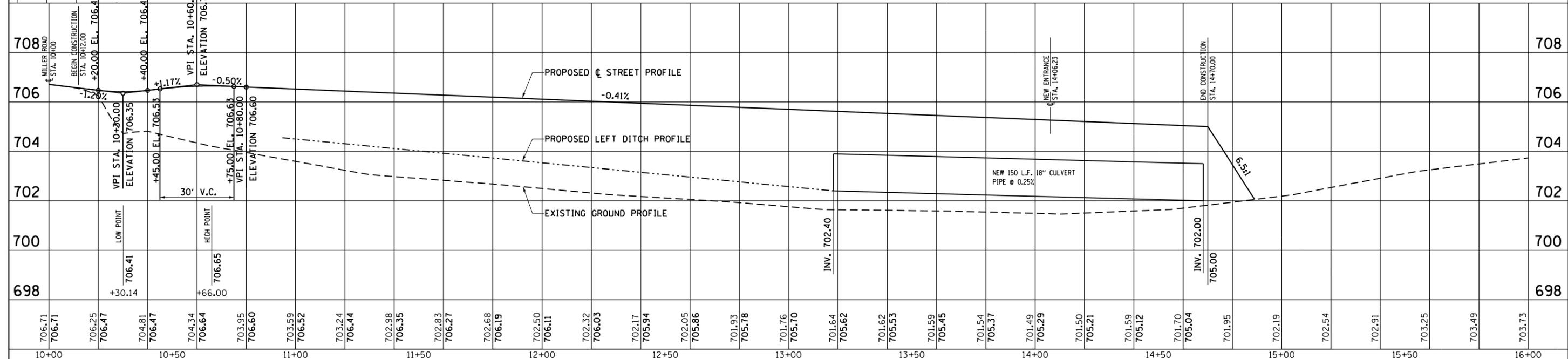
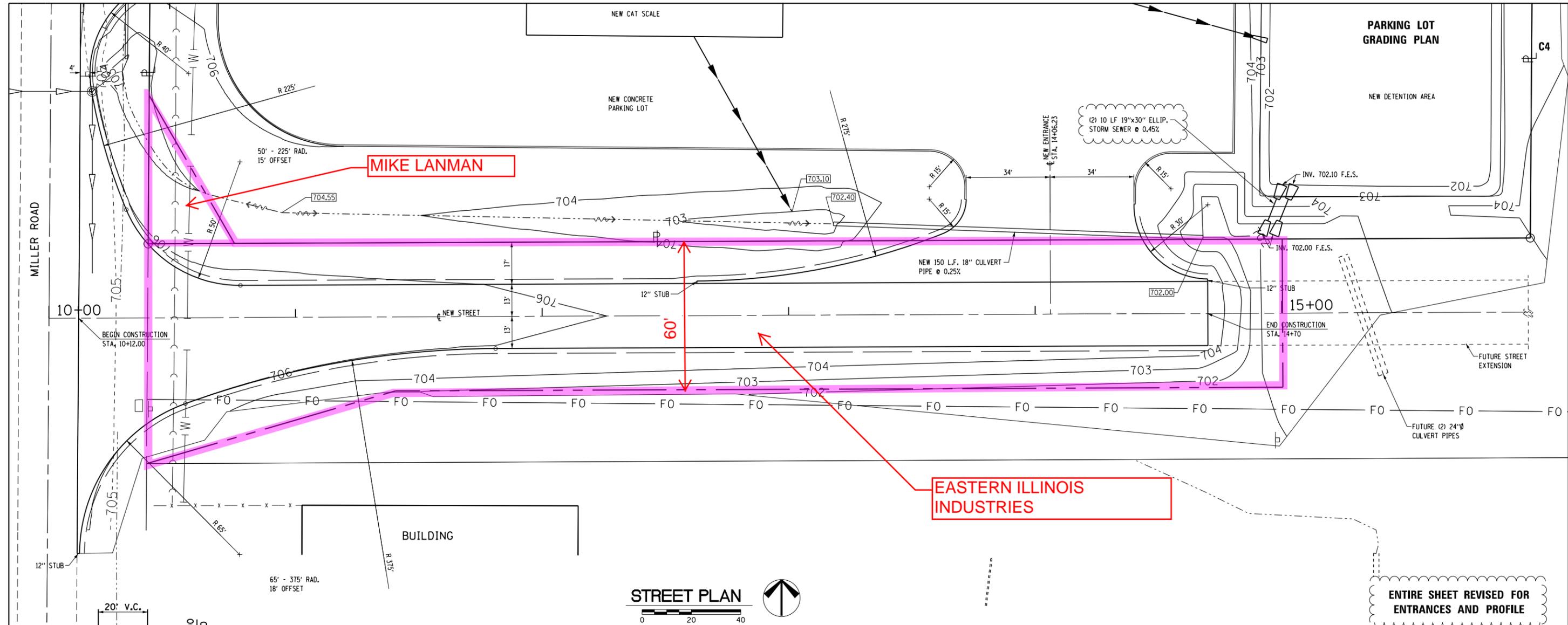
\_\_\_\_\_  
Susan J. O’Brien, City Clerk

\_\_\_\_\_  
Janett S. Winter-Black, City Attorney

Recorded in the Municipality’s Records on \_\_\_\_\_, 2016.

PLAN	SURVEYED	DATE
	PLOTTED	BY
	GRADES CHECKED	
	ALIGNMENT CHECKED	
	STRUCTURE NOTATIONS CHECKED	
	NOTE BOOK NO.	
	CADD FILE NAME	

PROFILE	SURVEYED	DATE
	PLOTTED	BY
	GRADES CHECKED	
	ALIGNMENT CHECKED	
	STRUCTURE NOTATIONS CHECKED	
	NOTE BOOK NO.	
	CADD FILE NAME	



10+00	10+50	11+00	11+50	12+00	12+50	13+00	13+50	14+00	14+50	15+00	15+50	16+00																																											
706.71	706.71	706.25	706.47	704.81	706.47	704.34	706.64	703.95	706.60	703.59	706.52	703.24	706.44	702.98	706.35	702.83	706.27	702.68	706.19	702.50	706.11	702.32	706.03	702.17	705.94	702.05	705.86	701.93	705.78	701.76	705.70	701.64	705.62	701.62	705.53	701.59	705.45	701.54	705.37	701.49	705.29	701.50	705.21	701.59	705.12	701.70	705.04	701.95	705.00	702.19	702.54	702.91	703.25	703.49	703.73

FILE NAME = P:\Civil\Lenman\_BP\_Miller\_Dr\_3814054\Civil

USER NAME = Stot21

DESIGNED - ALB

DRAWN - EWING

PLOT SCALE = 40.0000' / in.

DATE - JULY 2015

REVISOR -

REVISOR -

REVISOR - JULY 30, 2015

REVISOR - JULY 23, 2015

**The Upchurch Group**

123 North 15th Street Mattoon, Illinois 61938

Professional Design Firm Corporation License No. 184-003401

**LAMBO'S NO. 3**

**MILLER ROAD, MATTOON, ILLINOIS**

SCALE: 40.0000' / in.

PROJECT: 3815063

**NEW STREET PLAN AND PROFILE**

TOTAL SHEETS: C9

SHEET NO.: C5

ENTIRE SHEET REVISED FOR ENTRANCES AND PROFILE

(ABOVE SPACE RESERVED FOR RECORDER OF DEEDS)

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**SPECIAL WARRANTY DEED**

THIS INDENTURE, WITNESSETH that the GRANTOR, Lanman Oil Company, Inc., a Corporation duly organized and existing under and by virtue of the laws of the State of Illinois, having its principal place of business in the City of Mattoon, and State of Illinois, and duly authorized to do and transact business or acquire and hold title to real estate in the State of Illinois, for and in consideration of Ten and No/100 Dollars (\$10.00) and other good and valuable consideration in hand paid, the receipt of which is hereby acknowledged, and pursuant to authority given by the Board of Directors of said Corporation, CONVEYS and WARRANTS unto the City of Mattoon, a Municipal Corporation duly organized and existing under and by virtue of the laws of the State of Illinois, which is situated in Coles County, Illinois, the following described real estate situated in the County of Coles and State of Illinois, to-wit:

A PART OF THE WEST HALF (W.1/2) OF THE SOUTHWEST QUARTER (SW.1/4) OF SECTION FIFTEEN (15), TOWNSHIP TWELVE (12), NORTH, RANGE EIGHT (8) EAST OF THE THIRD PRINCIPAL MERIDIAN, LAFAYETTE TOWNSHIP, COLES COUNTY, STATE OF ILLINOIS, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SECTION FIFTEEN (15), TOWNSHIP TWELVE (12) NORTH, RANGE EIGHT (8) EAST OF THE THIRD PRINCIPAL MERIDIAN; THENCE AZIMUTH 0 DEGREES 24 MINUTES 41 SECONDS (AZIMUTHS REFER TO PREVIOUS SURVEY), 1943.32 FEET TO THE POINT OF BEGINNING, SAID POINT BEING THE SOUTHWEST CORNER OF A TRACT OF LAND DESCRIBED IN DEED RECORDED AS DOCUMENT NUMBER 755565 AT THE COLES COUNTY RECORDER'S OFFICE; THENCE CONTINUE AZIMUTH 0 DEGREES 24 MINUTES 41 SECONDS ALONG THE WEST LINE OF SAID TRACT OF LAND AS DESCRIBED IN DEED RECORDED AS DOCUMENT NUMBER 755565 A DISTANCE OF 60.00 FEET TO AN IRON PIN WITH #3140 CAP; THENCE AZIMUTH 149 DEGREES 59 MINUTES 26 SECONDS, 69.12 FEET TO AN IRON PIN WITH #3140 CAP ON THE SOUTH LINE OF SAID TRACT OF LAND AS DESCRIBED IN DEED RECORDED AS DOCUMENT NUMBER 755565; THENCE AZIMUTH 269 DEGREES 45 MINUTES 39 SECONDS ALONG THE SAID SOUTH LINE, 35.00 FEET TO THE POINT OF BEGINNING.

EXCEPTING ANY INTEREST OR ESTATE IN THE MINERALS UNDERLYING THE SURFACE OF THE LAND WHICH MAY HAVE BEEN HERETOFORE CONVEYED OR RESERVED, AND ALL RIGHTS AND EASEMENTS IN FAVOR OF ANY SUCH MINERAL INTEREST OR ESTATE.

situated in the County of Coles in the State of Illinois.

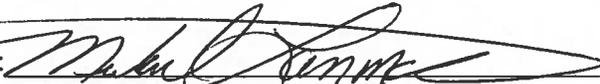
Subject to:

- A. All easements, covenants and restrictions of record including mineral reservations and mineral leases;
- B. Rights and claims of parties in possession of the aforesaid real estate and easements not shown of record;
- C. Encroachments, overlaps, boundary line disputes and any matters which would be disclosed by an accurate survey and inspection of the premises; and
- D. 2015 and 2016 general real estate taxes and assessments.

hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois.

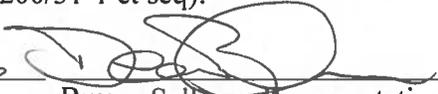
Dated this 12th day of January, 2016.

LANMAN OIL COMPANY, INC., an Illinois Corporation

By:   
Michael Lanman, President

ATTEST:   
Michael Lanman, Secretary

Exempt under provisions of Paragraph (e),  
Section 31-45, Real Estate Transfer Tax Act  
(35 ILCS 200/31-1 et seq).

1/26/16   
Date Buyer, Seller or Representative

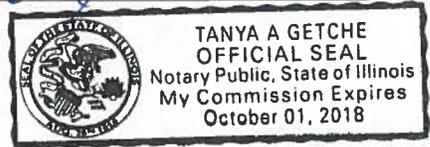
ACKNOWLEDGEMENT

STATE OF ILLINOIS )  
 ) SS.  
COUNTY OF COLES )

I, the undersigned, a notary public in and for said County, in the State aforesaid, do hereby certify that MICHAEL LANMAN, personally known to me to be the President and Secretary of the corporation who is the GRANTOR, and personally known to me to be the same person whose name is subscribed to the foregoing instrument, as having executed the same, appeared before me this day in person and acknowledged that as such President and Secretary he signed, sealed and delivered the said instrument as President and Secretary of said corporation, and caused the corporate seal of said corporation to be affixed thereto, pursuant to authority by the Board of Directors of said corporation as his free and voluntary act and as the free and voluntary act and deed of said corporation, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.

Given under my hand and notarial seal this 12th day of January, A.D. 2016.

*Tanya A Getche*  
Notary Public



TITLE NOT EXAMINED

Person closing this transaction is responsible to comply with the reporting requirements of Section 6045 of the Internal Revenue Code. Preparer of Deed not responsible for closing.

Mail Future Tax Bills to:

City of Mattoon  
208 N. 19th St.  
Mattoon, Illinois 61938

This Deed Prepared By:

Jacob N. Smallhorn  
Tapella & Eberspacher LLC  
P. O. Box 627  
Mattoon, Illinois 61938-0627

**LEGAL DESCRIPTION**

SPACE RESERVED FOR RECORDING OFFICER

A part of the West Half of the Southwest Quarter of Section 15, Township 12 North, Range 8 East of the Third Principal Meridian, Lafayette Township, Coles County, State of Illinois, more particularly described as follows:

Commencing at the southwest corner of Section 15, Township 12 North, Range 8 East of the Third Principal Meridian, thence azimuth 0 degrees 24 minutes 41 seconds (azimuths refer to previous survey), 1943.32 feet to the Point of Beginning, said point being the southwest corner of a tract of land as described in deed recorded as Document Number 755565 at the Coles County Recorder's Office; thence continue azimuth 0 degrees 24 minutes 41 seconds along the west line of said tract of land as described in deed recorded as Document Number 755565 a distance of 60.00 feet to an iron pin with #3140 cap; thence azimuth 149 degrees 59 minutes 26 seconds, 69.12 feet to an iron pin with #3140 cap on the south line of said tract of land as described in deed recorded as Document Number 755565; thence azimuth 269 degrees 45 minutes 39 seconds along the said south line, 35.00 feet to the Point of Beginning containing 0.024 acres, more or less, and is as shown by a plat attached hereto and made a part hereof.

LANMAN/CITY OF MATTOON

SHEET 1 OF 2

**LEGAL DESCRIPTION**

PART OF THE W 1/2, SW 1/4,  
SEC. 15, T12N, R8E, 3RD P.M.  
LAFAYETTE TOWNSHIP  
COLES COUNTY, ILLINOIS

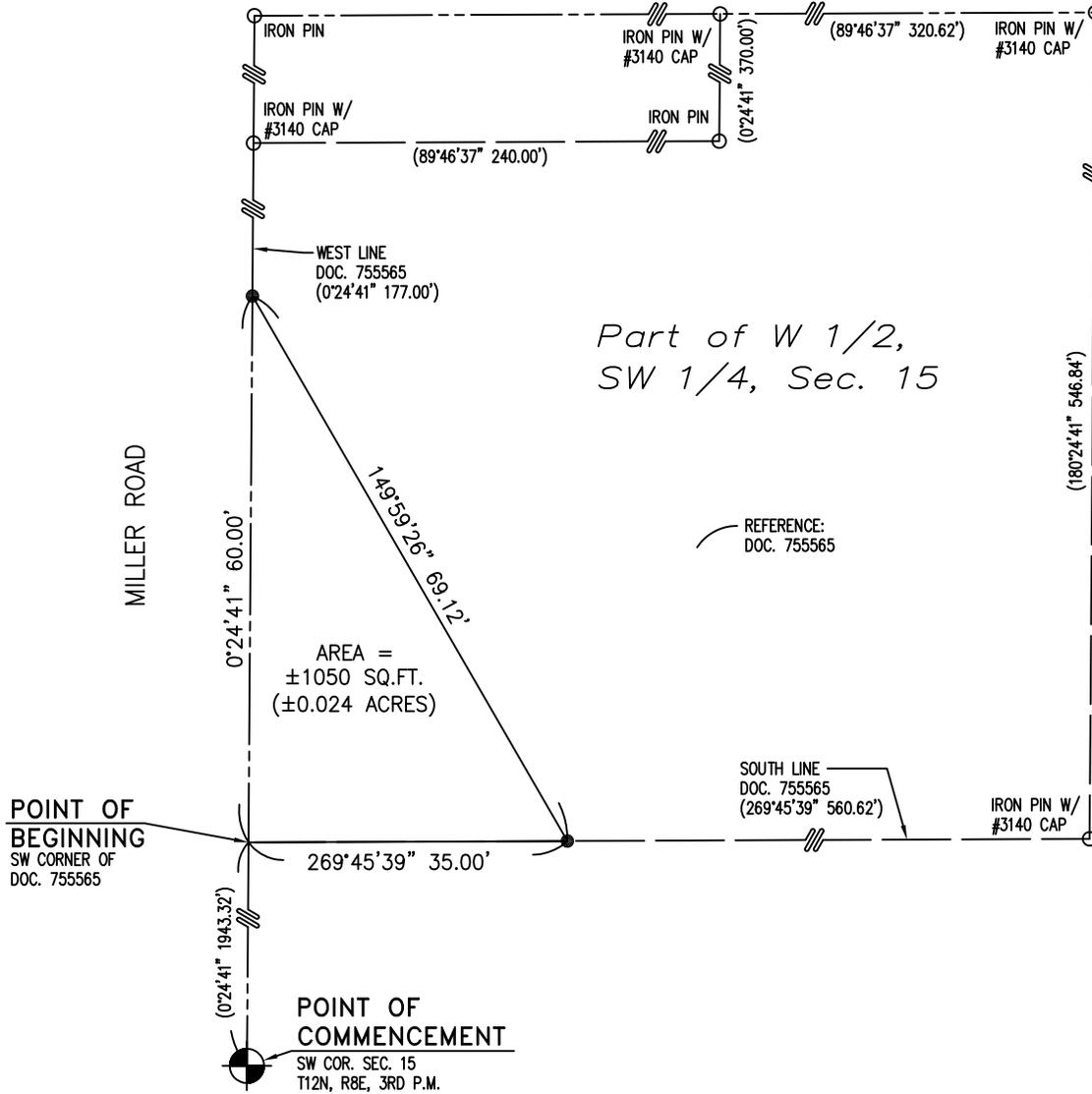
Job No. 3815063  
Date 10-23-15  
Drawn S. EWING  
Checked DEH  
Revised \_\_\_\_\_

**The Upchurch  
Group**  
surveyors  
engineers  
architects

Professional Design Firm Corporation  
License No. 184-003401  
e mail: upchurchgroup@upchurchgroup.com  
123 North 15th Street  
Mattoon, IL 61938  
Phone: 217.235.3177

LANMAN - CITY ROADWAY

F.A. RTE 17 (IL RTE 16)



Part of W 1/2, SW 1/4, Sec. 15

REFERENCE: DOC. 755565

**NOTES:**

1. FIELD WORK COMPLETED OCTOBER 2015.
2. AZIMUTHS REFER TO PREVIOUS SURVEYS.
3. NO RESEARCH WAS MADE FOR EASEMENTS, VACATIONS OR DEDICATIONS.
4. THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

**LEGEND**

- SURVEY MARKER FOUND
- SET 1/2"Ø REBAR W/#3140 CAP
- ( ) RECORD INFORMATION

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015 A.D.

Daniel E. Hoelscher, I.P.L.S. #3140  
LICENSE EXPIRES NOVEMBER 30, 2016

LANMAN/CITY OF MATTOON

SHEET 2 OF 2

**PLAT OF SURVEY**

PART OF THE W 1/2, SW 1/4,  
SEC. 15, T12N, R8E, 3RD P.M.  
LAFAYETTE TOWNSHIP  
COLES COUNTY, ILLINOIS

Job No. 3815063  
 Date 10-23-15  
 Drawn S. EWING  
 Checked DEH  
 Revised \_\_\_\_\_

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 Mattoon, IL 61938  
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LANMAN - CITY ROADWAY

(This space reserved for Recorder's use)

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### **SPECIAL WARRANTY DEED**

THIS INDENTURE WITNESSETH, THE GRANTOR, EASTERN ILLINOIS INDUSTRIES, INC., an Illinois Corporation, of the City of Mattoon, County of Coles and State of Illinois, for and in consideration of TEN DOLLARS (\$10.00) and other good and valuable consideration in hand paid, CONVEYS AND WARRANTS to CITY OF MATTOON, an Illinois Municipal Corporation, of the County of Coles and State of Illinois, the following described Real Estate, to-wit:

A part of the West Half of the Southwest Quarter of Section 15, Township 12 North, Range 8 East of the Third Principal Meridian, Lafayette Township, Coles County, State of Illinois, more particularly described as follows:

Commencing at the southwest corner of Section 15, Township 12 North, Range 8 East of the Third Principal Meridian, thence azimuth 0 degrees 24 minutes 41 seconds (azimuths refer to previous survey), 1854.32 feet to an iron pin with #3140 cap being the Point of Beginning, said point being the northwest corner of a tract of land as described in deed recorded as Document Number 757511 at the Coles County Recorder's Office; thence continue azimuth 0 degrees 24 minutes 41 seconds, 89.00 feet to the southwest corner of a tract of land as described in deed recorded as Document Number 755565 at the Coles County Recorder's Office; thence azimuth 89 degrees 45 minutes 39 seconds along the south line of said tract of land as described in deed recorded as Document Number 755565 a distance of 460.00 feet to an iron pin with #3140 cap; thence azimuth 179 degrees 45 minutes 39 seconds, 60.00 feet to an iron pin with #3140 cap; thence azimuth 269 degrees 45 minutes 39 seconds, 360.00 feet to an iron pin with #3140 cap; thence azimuth 253 degrees 44 minutes 43 seconds, 105.09 feet to the point of beginning, situated in Coles County, Illinois

Subject to:

- A. All easements, covenants and restrictions of record including mineral reservations and mineral leases;
- B. Rights and claims of parties in possession of the aforesaid real estate and easements not shown of record;
- C. Encroachments, overlaps, boundary line disputes and any matters which would be disclosed by an accurate survey and inspection of the premises; and
- D. 2015 and 2016 general real estate taxes and assessments.

hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois.

Dated this 12<sup>th</sup> day of February, 2016.

EASTERN ILLINOIS INDUSTRIES, INC., an  
Illinois Corporation

By: Charles L. Kirchner  
Charles L. Kirchner, President

ATTEST:

Myron D. Boyd  
Myron D. Boyd, Secretary

"Exempt under provisions of 35 ILCS 200/31-45(e)  
Real Estate Transfer Tax Law."

2/23/16  
Date

[Signature]  
Buyer, Seller or Representative

ACKNOWLEDGMENT

STATE OF Illinois )  
 ) SS:  
COUNTY OF Coles )

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, do hereby certify that CHARLES L. KIRCHNER, personally known to me to be the President of EASTERN ILLINOIS INDUSTRIES, INC., an Illinois Corporation, whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged as such President of said Corporation he signed said instrument and caused the seal of said Corporation to be affixed thereto pursuant to authority given by the Board of Directors of said Corporation and as his free and voluntary act, and as the free and voluntary act and deed of said Corporation for the uses and purposes therein set forth.

Given under my hand and notarial seal this 12 day of February, 2016.

Melissa D. Goad  
NOTARY PUBLIC

STATE OF ILLINOIS )  
 ) SS:  
COUNTY OF COLES )



I, the undersigned, a Notary Public in and for said County, in the State aforesaid, do hereby certify that MYRON D. BOYD, personally known to me to be the Secretary of EASTERN ILLINOIS INDUSTRIES, INC., an Illinois Corporation, whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged as such Secretary of said Corporation he signed said instrument and caused the seal of said Corporation to be affixed thereto pursuant to authority given by the Board of Directors of said Corporation and as his free and voluntary act, and as the free and voluntary act and deed of said Corporation for the uses and purposes therein set forth.

Given under my hand and notarial seal this 8<sup>th</sup> day of February, 2016.

Robert G. Grierson  
NOTARY PUBLIC



Mail future tax bills to:

City of Mattoon  
208 N. 19<sup>th</sup> Street  
Mattoon, IL 61938

This Deed prepared by:

Robert G. Grierson  
of Craig & Craig, LLC  
1807 Broadway Avenue  
PO Box 689  
Mattoon, IL 61938-0689

**LEGAL DESCRIPTION**

SPACE RESERVED FOR RECORDING OFFICER

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EASTERN IL INDUSTRIES/CITY OF MATTOON

SHEET 1 OF 2

**LEGAL DESCRIPTION**

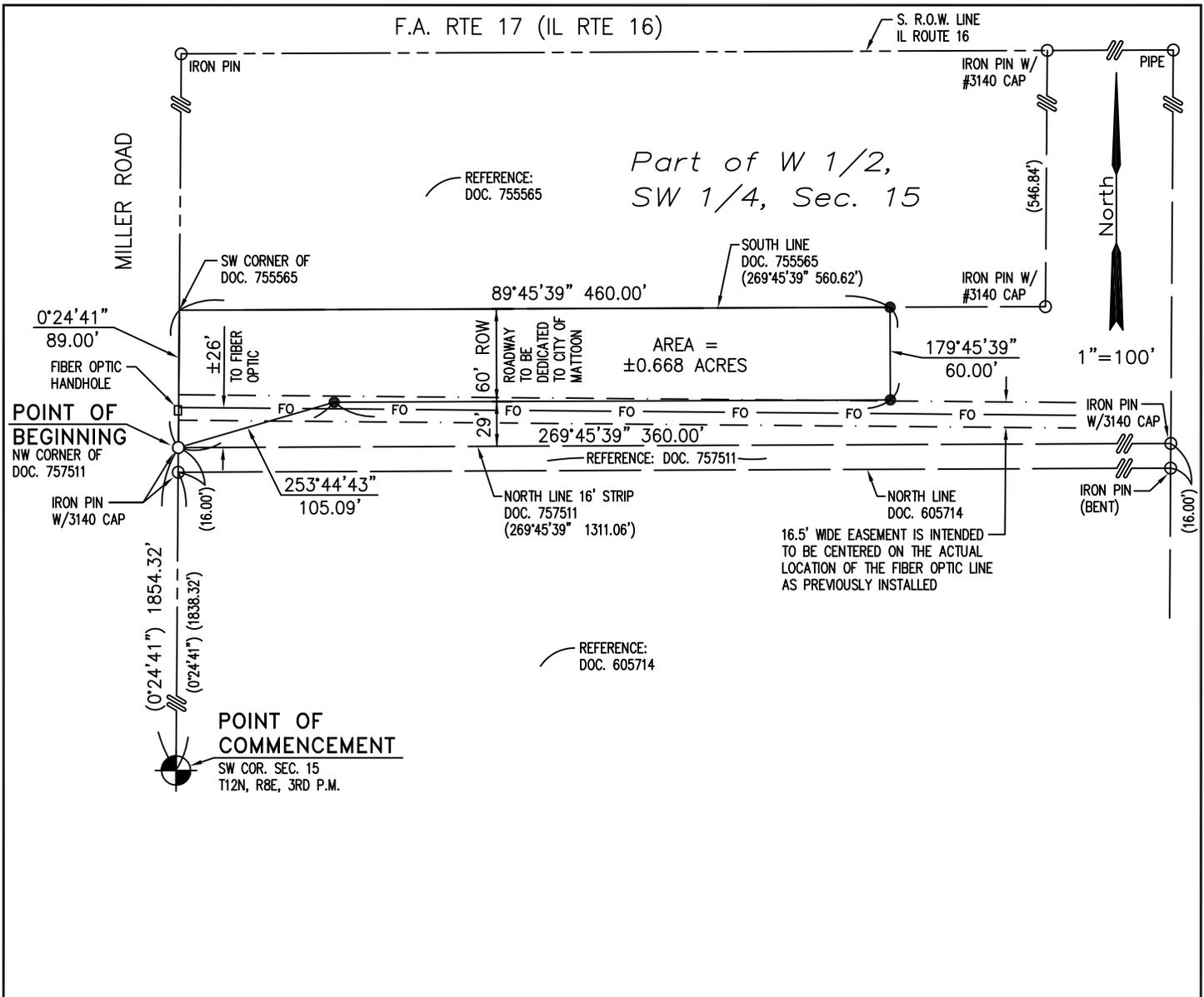
PART OF THE W 1/2, SW 1/4,  
SEC. 15, T12N, R8E, 3RD P.M.  
LAFAYETTE TOWNSHIP  
COLES COUNTY, ILLINOIS

Job No. 3815063  
Date 10-23-15  
Drawn S. EWING  
Checked DEH  
Revised \_\_\_\_\_

**The Upchurch  
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surveyors  
engineers  
architects

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e mail: upchurchgroup@upchurchgroup.com  
123 North 15th Street  
Mattoon, IL 61938  
Phone: 217.235.3177

EASTERN IL IND - CITY ROADWAY



**NOTES:**

1. FIELD WORK COMPLETED OCTOBER 2015.
2. AZIMUTHS REFER TO PREVIOUS SURVEYS.
3. NO RESEARCH WAS MADE FOR EASEMENTS, VACATIONS OR DEDICATIONS.
4. THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

**LEGEND**

○	SURVEY MARKER FOUND
●	SET 1/2"Ø REBAR W/#3140 CAP
( )	RECORD INFORMATION
FO	FIBER OPTIC CABLE

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015 A.D.

Daniel E. Hoelscher, I.P.L.S. #3140  
LICENSE EXPIRES NOVEMBER 30, 2016

EASTERN IL INDUSTRIES/CITY OF MATTOON

SHEET 2 OF 2

**PLAT OF SURVEY**

PART OF THE W 1/2, SW 1/4,  
SEC. 15, T12N, R8E, 3RD P.M.  
LAFAYETTE TOWNSHIP  
COLES COUNTY, ILLINOIS

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EASTERN IL IND. - CITY ROADWAY

**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2016-1618**

**AN ORDINANCE APPROVING A THREE YEAR CONTRACT RENEWAL OF THE COLLECTIVE BARGAINING AGREEMENT WITH THE POLICE BENEVOLENT AND PROTECTIVE ASSOCIATION UNIT # 35**

**BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1.** The Council hereby approves a three year contract renewal to the “Collective Bargaining Agreement” dated May 1, 2014 with the Police Benevolent and Protective Association Unit #35, a copy of which is attached and incorporated by reference.

**Section 2.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 3.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_, adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by a roll call vote, as follows:

AYES (Names): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAYS (Names): \_\_\_\_\_

ABSENT (Names): \_\_\_\_\_

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Tim Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O’Brien, City Clerk

\_\_\_\_\_  
Janett S. Winter-Black, City Attorney

Recorded in the Municipality’s Records on \_\_\_\_\_, 2016.

## COLLECTIVE BARGAINING AGREEMENT

THIS AGREEMENT made and entered into this \_\_\_\_ day of \_\_\_\_\_, by and between the CITY OF MATTOON, COLES COUNTY, ILLINOIS (hereinafter the "City") and, the POLICE BENEVOLENT AND PROTECTIVE ASSOCIATION, UNIT #35, (hereinafter the "Union")

"Parties" refers to the "City" and the "Union".

"Department" refers to the City of Mattoon Police Department.

"City" or "Employer" means the City of Mattoon, Coles County, Illinois, a municipal corporation.

"Union" means the Mattoon Police Benevolent and Protective Association, Unit 35

"ILRA" means the Illinois Labor Relations Act 5 ILCS 315/1 et seq.

### ARTICLE 1

#### RECOGNITION

The Union is hereby recognized by the City as the exclusive bargaining unit for all members of the department subject to the jurisdiction of the Board of Fire and Police Commissioners of the City, except for the persons occupying the positions of the "Police Chief", "Deputy Police Chief".

### ARTICLE 2

#### UNION SECURITY

##### Section 1 Union Business

Employees elected or appointed to represent the Union may be granted time to perform their Union functions, including but not limited to, attendance at regular and special meetings, and activities related to grievance procedures without the loss of pay, only to the extent that it does not interfere with the operations of the Employer. Members of the Union Negotiating Team shall be allowed time off for all meetings concerned with contractual bargaining. The Negotiating Team and the City shall mutually agree upon these meetings, provided that no off duty member of the Negotiating Team shall receive call back or pay for attendance.

##### Section 2 Dues Check-off

The City agrees to deduct union dues and assessments from the pay of those employees who individually request in writing that such deductions be made in an amount certified to be current by the Secretary-Treasurer of the local Union. The City shall remit the total amount of deduction each month to the Treasurer of the local Union.

##### Section 3 Fair Share Service Fee

The Employer agrees that all employees in the collective bargaining unit are required to pay their proportionate share of the costs of the collective bargaining process, contract administration, and pursuing matters affecting wages, hours, and other conditions of employment, but not to exceed the amount of dues uniformly required of members. The amount certified by the Union shall not include any fees for contributions related to the election or support of any candidate for political office. Nothing in this section shall preclude an employee from making voluntary political contributions in conjunction with his or her fair share payment.

#### **Section 4 Right of Non-association**

The foregoing Fair Share Agreement safeguards the right of non-association of employees based upon bona fide religious tenets or teachings of a church or religious body of which such employees are members. Such employees may be required to pay an amount equal to their fair share to a nonreligious charitable organization mutually agreed upon by the employees affected and the Union to which such employees would otherwise pay such service fee. If the affected employees and the Union are unable to reach an agreement on the matter, the Union shall petition the Illinois State Labor Relations Board to establish a list of charitable organizations to which such payments will be made.

#### **Section 5 Administration of Payroll Deductions**

New employees shall be required to pay the Fair Share Service Fee after they have completed thirty (30) calendar days of service with the Employer. Such Fair Share Fee shall be deducted from the employee's paycheck on the same basis that regular Union dues are deducted. The aggregate deductions of all employees and a list of their names, addresses and social security numbers shall be remitted monthly to the Union at the address designated in writing to the Employer by the Union. The Union shall advise the Employer of any increase in dues or other approved deductions in writing at least fifteen (15) days prior to its effective date. The Union shall indemnify, defend and hold the Employer harmless against any claim, demand, suit or liability arising from any action taken by the Employer in complying with this section in the administration of payroll deductions for the Fair Share Service Fee.

#### **Section 6 Printing and Supplying Agreement**

This Agreement and any further Agreement shall be e-mailed by the City to each employee of the Department on their City e-mail within thirty (30) calendar days of the execution date of the Agreement. The City shall also be required to keep a hard copy of the Agreement on file to be made available for employees to copy.

### **ARTICLE 3**

#### **MANAGEMENT RIGHTS**

The management of the operations of the Employer, the determination of its policies, budget and operations, the manner of exercise of its statutory functions and the direction of its work force, including but not limited to, the right to hire, promote, demote, transfer, allocate, assign and direct employees; to determine, declare and fill vacancies at its discretion; to discipline, suspend and discharge for just cause; to relieve employees from duty because of lack of work or for other legitimate reasons; to make and enforce reasonable rules of conduct and regulations; to determine the departments, divisions and sections and work to be performed therein; to determine quality; to determine the number of hours

of work and shifts per work week, if any; to establish and change work schedules and assignments, the right to introduce new methods of operations, to eliminate, relocate, transfer or subcontract work; to maintain efficiency and to take such actions as are necessary in an emergency is vested exclusively in the Employer provided the exercise of such rights by the Employer shall not conflict with any provisions of this Agreement or the Employer's authority under applicable statutes, including the Illinois Labor Relations Act.

#### **ARTICLE 4**

##### **HOURS OF WORK**

###### **Section 1 12 Hour Shift**

Police officers assigned to the Patrol Section shall work a rotating twelve hour shift schedule. The first shift will normally commence at 6:00 a.m. and will conclude at 6:00 p.m. The second shift will normally commence at 6:00 p.m. and will conclude at 6:00 a.m. The schedule shall consist of two days on, two days off, three days on, two days off, two days on, three days off, this schedule shall then repeat itself. The first and second shift will switch every seven weeks. The parties agree that changes can be made to this schedule by mutual agreement of the parties.

###### **Section 2 5-2 Schedule**

Police officers assigned to the T.A.S.K. Force, the detective section, and the school resource officer work a 5-2 schedule. The workday consists of eight hours on-duty for five consecutive days followed by two consecutive days off. The Police Chief shall have the discretion to vary the hours worked by officers assigned to this section.

#### **ARTICLE 5**

##### **WAGES**

Wages are as provided on Appendix A and shall be paid during the term of this Agreement over 26 pay periods annually and until such time as this Agreement has been extended, amended, modified or substituted by any subsequent agreement between the parties. Payroll checks will display gross wages for the pay period and payroll deductions. An employee will receive a copy of a "Personnel Action Payroll Change Form", which presents an itemized breakdown of the components of gross wages and any changes thereto. An employee's written approval will be required for all payroll deductions that are not authorized by this Agreement. All employees shall be required to be enrolled in the City's Direct Deposit program.

#### **ARTICLE 6**

##### **OVERTIME**

###### **Section 1 Work Period**

The parties agree that the work period for employees included under the overtime provisions of the Fair Labor Standards Act shall be twenty eight days for those officers working the 12 Hour Shift Schedule.

The work period for all other officers shall be seven days. The parties further agree that overtime compensation on an hourly basis shall not be paid until and unless an employee has worked more than one hundred sixty-eight hours in any twenty eight day work period for those officers working the 12 Hour Shift Schedule and forty-three hours in a seven day work period for all other officers.

## **Section 2 Overtime Rate**

Employees entitled to overtime compensation shall be paid at the rate of one and one-half times their normal hourly rate of pay for each hour of overtime worked.

## **Section 3 Overtime Rules**

- A. For officers working the 12 hour shift schedule the normal hourly rate of pay shall be paid for the first through the one hundred sixty-eighth hour worked in a twenty-eight day pay period.
- B. For officers working the 5-2 schedule the normal hourly rate of pay shall be paid for the first through the fortieth hour worked in any given seven day pay period.
- C. The normal hourly rate of pay is determined by dividing the sum of the annual salary plus longevity pay by 2,080 hours.
- D. Officers working "court time" shall be credited with the actual time worked, but not less than two hours. The Employer will normally provide a vehicle for transportation to court. In the event that an officer must use his personal vehicle for transportation to court, mileage shall be paid at the prevailing Internal Revenue Service approved rate. Mileage shall be calculated from the Police Station at 1710 Wabash Avenue to the place court is held. All court time earned under this paragraph shall be paid at one and one-half times the normal hourly rate of pay regardless of the total number of hours worked by the officer during the applicable twenty-eight day pay period. Subpoena and witness fees paid by others to officers shall be remitted to City. "Court time" is defined as required attendance at any state or federal court for trial or pre-trial purposes, arising out of employment with the Department.
- E. Employees who are scheduled to work the second shift and are also scheduled for a court appearance the following morning shall be released from duty at 2:00 a.m. at the request of the employee, if manning permits. Such time shall be deducted from any court time payment under paragraph D above.
- F. In the event that an officer is subpoenaed for testimony in any court, he is entitled to and shall receive two hours pay if such appearance is canceled with less than twelve hours notice. Notice of cancellation is sufficient if notice has been provided to the Police Chief or his designee. The Police Chief or his designee shall make reasonable efforts to inform the officer subject to the subpoena of the cancellation.
- G. Officers who work Christmas Day shall be paid at the rate of one and one-half times the normal hourly rate of pay for each hour worked.
- H. In the event that an off-duty officer is called in for service outside the scope of his regular schedule, he shall receive credit for actual time worked, but not less than two hours pay.

- I. Each officer shall record actual time worked as he has in the past and shall complete an overtime slip of overtime worked. The Police Chief, or his designee, shall calculate time eligible for overtime pay and shall round time actually worked to the nearest one-half hour, up or down.
- J. Hours worked or credited under paragraphs E and/or G of this section shall be paid at straight time rates unless all or a portion of such hours are overtime as defined herein.
- K. The City shall attempt to equalize overtime for all employees. The City shall provide overtime sign up sheets on a tri-monthly basis, coinciding with regular shift changes. Employees who wish to be considered for overtime shall sign up on the turn sheet prior to the first day of the ensuing shift. Priority on the list shall be based on seniority. The City shall attempt to assign overtime to each person, in turn, provided that the City may take into consideration the skill and rank necessary to perform the overtime work. Officers shall be contacted, on the basis of seniority within rank. Any officer who refuses overtime work or is not available for overtime work when called shall go to the bottom of the list. The list shall remain operative until the officer with the lowest seniority has had an opportunity to be selected for overtime work. Upon the list having been exhausted, a new list shall be created by seniority. Such new list shall take into account transfers and new hires. It is expressly understood that no officer will be considered for overtime if the selection of said officer would involve working a double shift.
- L. Sick leave and compensatory leave shall be counted as hours worked in the calculation of total hours worked for overtime purposes.

**Section 4      Compensatory Time Leave**

Compensatory time or cash shall be paid to all officers for overtime earned as provided by the Fair Labor Standards Act (FLSA), or other terms of this Agreement. Employees shall have the option of carrying any unused compensatory time over into the following quarter. Each fiscal quarter any unused compensatory time will be paid in cash to the officer, unless the employee indicates his desire to carry any unused compensatory time over into the next quarter. All accrued compensatory time in excess of one hundred fifty (150) hours will be purchased by the City at the end of each succeeding fiscal year. Such payment shall be made no later than the pay day for the first complete pay period following the conclusion of the fiscal year. Pay for such accrued compensatory time shall be at the employees contractual rate of pay effective on May 1 of that year.

**ARTICLE 7**

**VACATION LEAVE**

- A. All officers shall receive paid vacation leave based on continuous years of service at the following rate:

Officers working the 5-2 schedule:

- Eighty hours upon completion of one year of service.
- One hundred twenty hours upon completion of seven years of service.
- One hundred sixty hours upon completion of fourteen years of service.
- Two hundred hours upon completion of twenty-one years of service.

Officers working the 12 Hours Shift schedule:

Ninety hours upon completion of one year of service.

One hundred thirty-five hours upon completion of seven years of service.

One hundred eighty hours upon completion of fourteen years of service.

Two hundred twenty-five hours upon completion of twenty-one years of service.

- B. Officers shall be allowed to use up to forty hours of vacation and any additional hours received for years in excess of 20 years in daily increments subject to the same guidelines governing the use of holiday time days as described herein. All other vacation shall be taken in not less than one-week increments. One week of vacation time shall be defined as the officer's regularly scheduled workweek.
- C. Officers may choose to carryover accrued vacation leave from one year to the next, but subject to a limit of two year's accrued vacation.
- D. Vacation time periods will be selected in the following manner:
  - 1. By order of seniority, each officer shall initially select a time period for one or more weeks of his vacation leave. If more than one week is initially selected, those weeks shall be taken consecutively.
  - 2. In the event that an officer elects to split his vacation leave between two or more time periods, his second and subsequent selections, if applicable, shall be made only after all of the other officers have made at least one selection.
  - 3. Second and subsequent selections, if applicable, shall also be made in order of seniority for those officers with such selections available.
  - 4. In the event, for any reason, that any officer fails to make a selection within ninety-six hours of a written request by a commanding officer, he shall then be deemed to have waived his seniority rights for that round of selection.
  - 5. Vacation leave shall be taken in not less than one-week increments. Officers who have completed twenty years of service and are eligible for up to five weeks of vacation, pursuant to Paragraph B of this section, shall be allowed to schedule any vacation time in excess of four weeks in one day increments, manpower permitting.
  - 6. Past practice shall control with respect to coordinating vacation schedules and departmental staffing, including adequate command personnel.
- E. An employee separating from service shall be compensated for accrued vacation pro-rated from the previous employment anniversary date to the date of separation.
- F. Employees separating from service shall be paid for accrued vacation based upon the employee's regular rate of pay at the time of separation. Officers may choose to be compensated for accrued vacation in one of the following methods:
  - 1. Full payment immediately upon separation of service;
  - 2. Full payment within one year of separation of service;
  - 3. Full payment of health insurance premiums until such time as the total amount due for accumulated sick leave is exhausted; or
  - 4. Partial payment of health insurance premiums until such time as the total amount due for

accumulated sick leave is exhausted.

5. Place any amount (partial or full) into the employee's Post Employment Health Plan. This amount shall be done pre-tax.

Options 3. and 4. immediately above shall only be available to employees who are eligible to remain on the City's health insurance upon separation from service.

## **ARTICLE 8**

### **HOLIDAY TIME**

- A. Subject to the last paragraph of this section, each officer assigned to the 5-2 schedule shall receive thirteen (13) holiday time days per calendar year in lieu of holidays. Subject to the last paragraph of this section, each officer assigned to the 12 hour shift schedule shall receive one hundred seventeen (117) holiday time hours per calendar year in lieu of holidays. **All** holiday time days shall be with the approval of the officer's supervisor and the Chief of Police or his designee.
- B. Holiday time days shall be limited to a maximum of the number of days in an employee's regular schedule workweek.
- C. All holiday time days or hours shall be taken within the calendar year. When personal holiday time day(s) are denied due to staffing requirements, the employee need not resubmit the denied personal day(s) unless the employee desires to attempt to take the personal day on a different day. The employee may choose to bank the denied personal day(s) until the end of the fiscal year, at which time the total denied personal day(s) banked shall be cashed in at the employee's regular rate of pay. Cash out of personal days accrued, but not used, shall be paid on the second pay period of the month of April.
- D. Newly employed officers receive holiday time days at the rate of nine and three-quarters hours per month through December 31 of the year of their first anniversary.
- E. In the event that an officer retires during the year the holiday time days or hours shall be prorated from the beginning of the year to date of retirement. The officer shall be paid out for the prorated amount of holiday time days not taken and a deduction shall be taken if the officer has taken more than the prorated amount earned between the first of the year and the date of retirement.

## **ARTICLE 9**

### **PERSONAL LEAVE**

Employees assigned to the 12 hour shifts shall receive an additional 12 hours of personal leave each month as compensation for additional hours worked under the 12 hour shift schedule. All personal leave shall be with the approval of the officer's supervisor and the Chief of Police or his designee manpower permitting. All such personal leave shall be taken within the calendar year. When personal leave is denied due to staffing requirements, the employee need not resubmit the denied personal leave unless the employee desires to attempt to take the personal leave on a different day.

**ARTICLE 10**

**SICK LEAVE**

**Section 1 Sick Leave**

- A. Sick leave accrued prior to the inception of this Agreement shall be carried forward.
- B. Each Employee shall be credited in their sick leave account with 4.62 hours per each bi-weekly payroll period.
- C. The maximum number of sick leave hours that may be accrued by employees is 1260 hours.
- D. In the event than an employee uses all credited and accrued sick leave, vacation leave, personal leave, compensatory time and holiday time day then that employee may borrow as many as 10 sick leave days from sick leave days accrued in the future. Additionally, such employee may use any earned but unused vacation days for sick leave purposes. In the event that an employee leaves the service of the Employer with a debit balance in his sick leave account due to borrowing days as provided in the preceding paragraph, the value of such days as calculated by his then current rate of pay shall be deducted from the employee's final paycheck.
- E. Employees leaving the service of the City by way of retirement with a minimum twenty (20) years of service or a duty related disability pension (separation from service) shall be paid for their accrued sick leave according to the following schedule:

0-472 hours	No pay
473 -800 hours	Eight (8) hours pay for every sixteen hours accumulated from 0 to 800
801 plus hours	Eight hours pay for each eight hours accumulated from 801 to 1260 hours

Pay for sick days so accumulated shall be based upon the employee's regular rate of pay upon separation from service. Officers may choose to be compensated for accumulated sick leave in one of the following methods:

1. Full payment immediately upon separation of service;
2. Full payment within one year of separation of service;
3. Full payment of health insurance premiums until such time as the total amount due for accumulated sick leave is exhausted; or
4. Partial payment of health insurance premiums until such time as the total amount due for accumulated sick leave is exhausted.
5. Place any amount (partial or full) into the employee's Post Employment Health Plan. This amount shall be done pre-tax.

Options 3. and 4. immediately above shall only be available to employees who are eligible to remain on the City's health insurance upon separation from service.

- F. The use of twenty-four hours, for those officers working the 5-2 schedule, and thirty-six hours,

for those officers assigned to the 12 hour shift schedule, of sick leave shall not be compensated unless supported by a physician's statement.

## **Section 2 Major Illness Leave Pool**

Employees who incur an extreme major illness which requires overnight in-patient hospitalization, outpatient surgical treatment or continuing outpatient treatment; and who have exhausted all of their vacation, sick, personal days, holiday and any other leave benefits; shall become eligible for benefits under the Major Illness Leave Pool.

All employees of the City shall automatically donate one hour per year to the Major Illness Leave Pool. If, as of January 1 of any year, the pool contains more than 1,000 hours then no hours will be automatically donated. The Major Illness Leave Pool Board may ask for additional hours to be donated if it determines that more hours are needed. Any hours donated shall remain in the pool until used.

Employees shall not be eligible to use the Major Illness Leave Pool if they have been discipline for sick leave abuse and/or have failed to provide a proof of illness, when required, during the previous twenty-four (24) month period or if they cannot provide a written doctors statement certifying the need to be off work longer than five (5) consecutive work days. Employees injured on the job and/or covered by workers compensation insurance shall not be eligible to use the Major Illness Leave Pool. The City shall establish one pool to serve all employees of the City. Employees shall be limited to receiving a maximum of two hundred forty (240) hours in any 12 month period.

The Major Illness Leave Pool shall be administered by the Major Illness Leave Pool Board. The board shall consist of one City Commissioner (the Commissioner of Accounts and Finances) who shall be the chairman, one member from American Federation of State, County and Municipal Employees -Local 3821, one member from Mattoon Fire Fighters Association -Local 691, one member from Police Benevolent and Protective Association Unit #35 and one member from the unrepresented workers. The City Administrator and City Clerk shall be ex-officio non-voting members. Members shall serve from their appointment until removal by their respective employee group. The board shall meet on an as needed basis, with meetings to be called by the chairman. The board is responsible for determining who shall receive the benefits of the pool and the amount of benefits to be given. If an employee disagrees with the decision of the Major Illness Leave Pool Board they may appeal to the Mattoon City Council. Under no circumstances shall the benefits given be greater than the time actually needed.

## **ARTICLE 11**

### **OTHER LEAVES**

#### **Section 1 Bereavement Leave**

- A. In the event of death in the family of an employee including spouse, parents, children (including stepchildren), brother, sister, grandparents, great-grandparents, father-in-law, mother-in-law, brother-in-law, sister-in-law, step parents, sons-in-law, and daughters-in-law, grandchildren or legal guardian, an employee shall be granted leave of absence with full pay to make household adjustments, arrange for medical services, or to attend funeral services.
- B. An employee may request authorization for bereavement leave involving deaths other than

those listed above where the employee considers such leave justified; such authorization shall be at the sole discretion of the Chief.

- C. Bereavement leave shall not be in excess of twenty-four hours for those officers working the 52 schedule and thirty-six hours for those officers assigned to the 12 hour shift schedule. The Chief may at his discretion grant additional leave.
- D. Bereavement leave shall not affect any other leave

#### **Section 2      Emergency Leave**

Any employee may have one emergency leave of up to four (4) hours in the case accident or sudden illness in the employee's family. If the employee is absent more than four (4) hours, a replacement shall be acquired following the rules of overtime as prescribed by this Agreement. The employee's sick leave bank shall be charged for the time used less the original four hours of emergency leave for any leave time used under this Section.

#### **Section 3      Education Leave**

Employees may at the discretion of Chief be granted leave for educational purposes to attend conferences, seminars, briefings or actual classes in a school which are of a nature to improve, maintain, or upgrade that individual's certification, skills, and/or professional ability. While on education leave the employee will receive his or her regular daily wage for each day that he or she would have worked. The City will absorb the costs incurred for continuing education. Costs may include, but not be limited to tuition, room and board, book fees, and any other related costs.

#### **Section 4      Family Medical Leave**

Family Medical leave shall be provided in accordance with the Family Medical Leave Act of 1994 and the rules and regulations promulgated thereunder.

#### **Section 5      Jury Duty**

In the event an officer serves jury duty on days which he is scheduled to work he shall receive his regular pay at his normal hourly rate of pay. Such officer shall remit to the Employer all payments received by officer for jury duty, with the exception of payments for mileage, meals and parking fees. In the event an officer serves jury duty on days which are otherwise scheduled as his days off, he shall be allowed one of compensation time for each such hour served on his/her day off.

#### **Section 6      Leave without Pay**

- A. Unpaid leave of absence may be requested in writing. The request shall be submitted to the Chief of Police giving the reason and the estimated duration of absence. Employees are not entitled to any such leave; however, the Employer will give due consideration to all such requests.
- B. PB&PA designated members of the bargaining committee shall be allowed leave for actual bargaining sessions with the City representative. Such leave shall be allowed without pay and

shall be allowed provided that there is available scheduled manpower to provide necessary police services.

## ARTICLE 12

### INSURANCE

#### Section 1 Health Plan

- A. Effective May 1, 2014, tThe Employee shall pay 17.5% 45%, effective May 1, 2015, the Employee shall pay 20% and effective May 1, 2016, the Employee shall pay 22.5% of the cost of the health insurance plan by payroll deduction. Changes to the employee's share of the cost of the health insurance plan will take effect on a retrospective basis with the first paycheck of May after the cost for the preceding calendar year are disclosed by the Employer's health insurance.
- B. The Employer has established a Section 125 Plan as authorized by Internal Revenue Code. The Employer shall pay the cost of administering the plan. Employees may use the Plan according to the rules and regulations established thereunder. The Employer is authorized to exclude a monthly amount voluntarily elected by an employee from salary otherwise payable each employee and contribute such amounts to the Plan Trustee in accordance with the Participation Agreement established for the Section 125 Plan. The Employer will select a third party by a competitive procedure to administer the Section 125 Plan.
- C. Benefits under the health care plan shall be available to a surviving spouse of any employee or retired employee until such time as the surviving spouse reaches the age of sixty-five (65) and such coverage shall be available to dependent children until such time as they reach twenty-six (26) years of age. Coverage for such surviving spouse or dependent children shall not be available unless the deceased employee or deceased retired employee was a member of the group plan at the time of their death. In the event that any surviving spouse or dependent is extended any medical coverage, Medicare coverage, or other insurance benefit or governmental benefit for health coverage, the benefit under this group shall be coordinated with such other benefit so as to result in the lowest net cost to the City or the City's health care plan without a decrease in available benefits or coverage to such surviving spouse or dependent. Premiums for such health care coverage for a surviving spouse or dependent shall be paid by someone other than the City.

#### Section 2 Life Insurance Plan

The Employer agrees to provide a minimum of ten thousand dollars (\$10,000.00) life insurance for each employee and ten thousand dollars (\$10,000.00) for each dependent until the employee retires from active service, resigns or is terminated with the Department. Employee agrees to compensate the Employer by payroll deduction for the additional charge in premiums due to the additional coverage.

#### Section 3 Indemnification and Insurance for Malpractice and Occupational Injuries

Indemnification and insurance for malpractice and occupational injuries shall be provided in accordance with requirements of state and federal law and the rules and regulations promulgated thereunder.

**Section 4 Post-Employment Health Plan**

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~~The Employer shall establish a Post-Employment Health Plan (PEHP) for each employee. The Employer shall contribute \$25.00 per month, per employee who was employed by the City on May 1, 2006, to the Plan Trustee in accordance with the Employer Participation Agreement. The City shall be responsible for paying any and all administrative costs for the PEHP accounts. The City's contribution shall automatically expire on April 30, 2014.~~

**ARTICLE 13**

**GRIEVANCE PROCEDURE**

Any grievance or dispute, which may arise between the parties, including the application, meaning or interpretation of this Agreement, shall be settled in the manner prescribed by this Article.

**Section 1 Definitions**

"Immediate Supervisor"-means the next highest-ranking Supervisor, following the established chain of command.

**Section 2 Time Limits**

- A. Grievances must be submitted within twenty (20) days of the cause-giving rise to the grievance.
- B. The time limits set forth in this Article will take effect at the time of receipt of the grievance or the answer to the grievance, but may be extended by mutual consent of both parties.
- C. Failure of the Employer to meet time limits shall automatically advance the procedure to the next level. Failure of the employee to meet time limits except as provided in (B) above shall be considered as a withdrawal of the grievance. However, should the Employer give notice of the failure to meet time limits, the employee shall have fifteen (15) days to re-file said grievance. If the Employer gives no notice, the employee shall have thirty (30) days to re-file the grievance. All actions taken prior to re-filing shall remain as the decision at that level. Withdrawal shall have no value as precedent.

**Section 3 Procedure and Steps**

Step 1. An employee may, with or without the presence of a representative of the Union, submit a grievance orally to the employee's immediate Supervisor. The Supervisor shall attempt to adjust and/or address the grievance at that time and render an oral decision within twenty-four (24) hours.

Step 2. If the grievance is not settled at Step 1, the grievance shall be submitted in writing to the Police Chief within seventy-two (72) hours, who shall render a written decision within seventy-two (72) hours after receipt of the grievance. The Employer shall notify the Union within seventy-two (72) hours of the receipt of the grievance. Irregardless of whether the employee requests the attendance of the Union, the Union shall have the right to participate in said procedure, at each step.

Step 3. If the grievance is not settled at Step 2, the grievance shall be submitted in writing within three (3) days to the City Administrator who shall render a written decision within fourteen (14) days after the receipt of the grievance.

Step 4. In cases of discipline, if the grievance is not settled at Step 3, ~~the employee must make an irrevocable election within ten (10) days to advance the grievance to arbitration or to the Board of Fire and Police Commissioners, who shall thereafter render a decision within~~ the grievance shall be submitted in writing within ten (10) days to the Board of Fire and Police Commissioners, who shall render a written decision within thirty (30) calendar days after the receipt of the grievance. All other grievance shall not be subject to this Step.

Step 5. ~~In cases other than discipline, if~~ the grievance is not settled at Step 3 or Step 4, as applicable, the grievance shall be submitted to arbitration by either of the parties upon written notice, within fifteen (15) calendar days to the other party.

#### Step 6. Arbitration

- A. The parties agree that they shall jointly request a panel of arbitrators to be supplied by the Federal Mediation and Conciliation Service (FMCS) or other mutually agreed arbitration service.
- B. Each party shall strike potential arbitrators from the list in alternate. The first strike shall be determined by the flip of a coin. The last name remaining shall be selected as arbitrator; provided, each party shall have the right to reject one (1) complete list prior to beginning to strike names.
- C. The findings of the arbitrator shall be final and binding upon both parties.
- D. The arbitrator's expense and compensation shall be borne equally by both parties.
- E. The arbitrator shall consider and decide only the issue or issues of contract interpretation or application raised by the grievance and appealed to arbitration. The parties shall endeavor in good faith to stipulate to the grievance issues(s) in dispute but if they are unable to do so, the Arbitrator shall frame the issue. The arbitrator shall have no authority to make a decision on any issues not raised by the grievance appealed to arbitration. The arbitrator shall have no right to amend, modify, nullify, ignore, add to, or subtract from the provisions of this agreement.

### **ARTICLE 14**

#### **DEPARTMENTAL RULES, REGULATIONS AND POLICIES**

Any rules and regulations adopted by the Employer for the orderly management of the Police Department, not in conflict with the terms of this Agreement, are hereby incorporated by reference.

#### **Section 1 Standard Operating Policies**

A Committee consisting of the Police Chief, the Deputy Police Chief and two members of the Union appointed by the Union shall meet as needed throughout the year to review and make

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recommendations for changes in the Standard Operating Policies (SOPs). This Committee shall meet for review of the SOPs throughout the year when a circumstance suggests change is necessary.

#### **Section 2 Ordinance Rules**

A Committee consisting of the Police Chief (Commissioner of the Police Department, Chairman of the Board of Fire and Police Commissioners and three members selected by the Union shall be established to periodically meet, review and make recommendations for changes in said "Ordinance Rules". The Committee may recommend to the Board of Fire and Police Commissioners and City Council changes desired by the Committee. Should the Committee members disagree on recommendations, both the Union and Police Chief shall have the right to present the respective language changes to the Board and Council.

#### **Section 3 Policy Advisory Committee**

A representative of the Union, appointed by the Union, shall be a member of the Police and Fire Department Policy Advisory Committee.

#### **Section 4 Final Determinations on Rules and Regulations**

Final authority for proposed changes to "SOPs" and "Ordinance Rules" is vested in the Board of Fire and Police Commissioners or the City Council, as applicable, provided that:

- A. No change shall be effective which is in conflict with the terms of this Agreement; and
- B. If a proposed change affects a benefit or condition of employment not covered by an express term of this Agreement and which is a mandatory subject of collective bargaining under §7 of the ILRA, it shall not be unilaterally implemented, but upon request of the Union shall be subject to negotiation between the parties.

### **ARTICLE 15**

#### **WORK PRESERVATION**

##### **Section 1 Bargaining Unit Integrity**

If the Employer wishes to transfer work done by Bargaining Unit Members to persons outside the Bargaining Unit, it must first bargain the transfer with the Union. In accordance with past practice, temporary help may be used to perform work, which cannot be performed by regular employees for reasons of employee availability or excessive workflow. The Employer shall retain the right to use temporary and part time employees in accordance with past practices.

##### **Section 2 Mutual Aid Agreements**

Mutual Aid Agreements now in existence shall be allowed in accordance with past practice. However, it is specifically agreed that said agreements shall not be used by the Employer as a method to reduce the current work force of the Bargaining Unit or to reduce overtime compensation for emergency call outs.

**Section 3 Additional Duties/Volunteer Service**

- A. Except in case of emergency, no member of the Bargaining Unit shall be required to perform duties inconsistent with the duties set forth by the rules and regulations currently adopted. Nothing herein shall prohibit a member of the Bargaining Unit from performing additional tasks and/or projects on behalf of the Department with consent of both the Union and the Chief.
- B. The Employer shall maintain the right to use auxiliary police officers in accordance with past practice and applicable state law. Provided, however, that no auxiliary police officer shall be used to diminish the use of sworn officers who are members of the bargaining unit. It is expressly understood between the parties that should the Union object to the use of auxiliary police officers, regularly scheduling practices will be adhered to. No overtime payments will inure to the benefit of Union members for the non-use of auxiliary police officers, provided the minimum staffing standards are maintained.

**ARTICLE 16**

**SENIORITY**

**Section 1 Definition of Seniority**

Seniority shall be determined by continuous service in the Police Department calculated from the most recent date of hire. Only resignation, discharge, service outside the bargaining unit or retirement shall break continuous service. This definition of seniority shall not bind the Board of Fire and Police Commissioners except in accordance with this Agreement.

**Section 2 Seniority List**

The Police Chief shall maintain and post annually a current seniority list.

**Section 3 Layoff and Recall**

In case of a personnel reduction, the employee with the least seniority shall be laid off first. Employees shall be recalled in the order of their seniority. No new employee shall be hired until all laid off employees have been given ample opportunity to return to work and have returned to work with thirty (30) days of written notice. In the event of any rule, regulation, statute or interpretation of law, which shall control the Board of Fire and Police Commissioners, then such rule, regulations, statute or interpretation shall control.

**ARTICLE 17**

**DRUG POLICY**

The use of illegal drugs and the abuse of legal drugs and alcohol by members of the Department present unacceptable risk to the safety and well being of other employees and the public, invite accidents and injuries, and reduce productivity. In addition, such conduct violates the reasonable expectations of the public that employees who serve and protect them obey the law and be fit from the adverse affects of

drug and alcohol abuse. In the interest of employing persons who are fully fit and capable of performing their jobs, and for the safety and well being of employees and resident, the Employer and the Union agree to establish a program that will allow the Employer to take the necessary steps, including drug and/or alcohol testing, to implement the general policy regarding drugs and alcohol. Such policy shall be implemented in accordance with the procedures and conditions set forth in Appendix C, attached to this Agreement.

## **ARTICLE 18**

### **SCHEDULING AND STAFFING**

Minimum staffing shall be maintained on all shifts. Minimum staffing shall consist of four (4) police officers per shift, including the shift commander. On Friday and Saturday, second and third shifts, minimum staffing shall consist of five (5) officers, including the shift commander. If the Employer wishes to change the minimum staffing, then the Employer shall give notice to the Union of its desire to reopen this Agreement for purposes of discussing minimum staffing levels. In the event the parties are unable to agree on minimum staffing, then either party may submit the issue to interest arbitration pursuant to Section 14 of the Illinois Public Labor Relations Act. The City may obtain a recommendation from the Safety Committee.

## **ARTICLE 19**

### **PROMOTIONS**

The parties recognize the need to establish a fair and equitable procedure for establishing promotional lists for promotions to position of higher rank. The parties agree to continue negotiating on this matter. The City shall make every effort to promote qualified individuals into said ranks within 60 days of the position becoming available.

## **ARTICLE 20**

### **UNIFORMS, CLOTHING AND EQUIPMENT**

#### **Section 1 Uniform Clothing and Protective Gear**

- A. Each police officer upon being assigned to duty will be issued personal protective clothing as required by State and Federal law and the rules and regulations promulgated thereunder.
- B. The Employer agrees to furnish each officer with the following equipment when necessary:
  - Approved Duty Weapon and three (3) magazines
  - Approved Duty Ammunition
  - Approved Leather Items to include: Holster, Duty Belt, Handcuff Case, Double Magazine Pouch, Flashlight Rind, and Baton Case/Holder
  - National Institute of Justice (NIJ) Approved Protective Ballistic Vest, replaced as needed upon the expiration of the Manufactures Warranty.
  - One (1) Shield (hat)

- Two (2) Breast (Shirt & Jacket) Shields.
- Approved Department Photo Identification Card
- Official City of Mattoon Commission Card
- Approved Expandable baton
- Mattoon Police Department Shoulder Patches as needed
- Mattoon Police Department Rules and Procedure Manual

C. Employer agrees to furnish each squad car with the following equipment:

- Two (2) "Mag-Lite" brand or equivalent, rechargeable flashlights for each squad car
- Two emergency blankets for each squad car
- One first aid kit with approved respiratory protective masks and protective (latex) gloves

D. The Employer further agrees to furnish that equipment which is required for any officer that is promoted within the department.

E. All above listed equipment shall be surrendered at the officer's resignation, retirement or termination of employment. Any officer not surrendering said equipment shall be billed for the replacement cost of said item. In the event the Employer is required to collect the amount billed and prevails in their collection effort; the employee shall pay the reasonable costs and attorney fees associated therewith.

## **Section 2 Personal Devices and Equipment**

The Employer agrees to pay full replacement cost of lost or broken eye glasses or contact lenses rendered unusable as a result of an event occurring while the employee is on duty causing eye glass or contact lenses to be lost, broken or unusable. Hearing aids or other medically prescribed devices or equipment shall also be replaced when broken or rendered unusable in the course of duty.

### **ARTICLE 21**

#### **RESIDENCY**

Employees **shall** reside within 20 miles of the corporate boundaries of the City of Mattoon.

### **ARTICLE 22**

#### **SAFETY**

A Safety Committee with representation from each department of the Employer is established to meet on at least a quarterly basis for the purpose of identifying and correcting unsafe or unhealthy working conditions.

The Safety Committee shall:

1. Review and approve written policies and procedures for each of the written programs required by OSHA.

2. Conduct safety audits, review accident reports, formulate accident prevention recommendations, and otherwise critique the Employer's safety and risk management program.
3. Make personal inspections, participate in government inspections, and investigate complaints concerning allegations of unsafe or unhealthy conditions.
4. Promote education programs, which will motivate adoption of safe working habits.

Unions that represent the City's employees appoint members to the Safety Committee, one voting member from each work group. Employees who are not represented by a collective bargaining agent shall also have a voting member appointed by the Departmental Director from each work group. The City Administrator and Departmental Directors are non-voting "ex officio" members of the Committee. The City Clerk or the Clerk's designee is responsible for staffing the Safety Committee.

Where, following Safety Committee meetings, agreement is reached by a majority vote of the members as to the existence of an unsafe or unhealthy working condition, the Employer shall attempt to correct it within a reasonable time, utilizing existing budget funds. If no budget funds are then available, the City Administrator shall seek funding for such corrections in the budget for the Employer's next fiscal year.

A Union may grieve an unsafe or unhealthy working condition at any time at Step 3. In the event a grievance over this Section proceeds to Step 6 of the Grievance Procedure, an Arbitrator shall determine:

1. Whether the claimed unsafe or unhealthy working condition exists; and
2. If so, whether the Employer's proposed remedy is reasonable under the relevant circumstances.

If the Arbitrator determines that the claimed unsafe or unhealthy working condition exists and the Employer's proposed remedy is unreasonable, he/she shall order it corrected and the Employer shall make every effort to correct it using the best means available to do it. Provided, however, that where funds for the remedy have not been budgeted, the Employer shall make every effort to secure the necessary funds to correct the condition in the budget for the next fiscal year.

## **ARTICLE 23**

### **LIGHT DUTY PROVISIONS**

Light duty may be made available to officers who are injured and unable to perform their normal duties because of an extended illness or injury. Such light duty assignments will be made, or not, based upon the needs of the Department and the availability of any such light duty assignments.

## **ARTICLE 24**

### **DISCIPLINE**

- A. All disciplinary action against employees shall be carried out in accordance with Departmental rules, regulations, orders, policies, procedures, City ordinances and State Laws governing the discipline of police officers except modified herein.
- B. Discipline shall be progressive and corrective, and shall be designed to improve behavior and

not merely punish it. In some instances, an incident may justify severe disciplinary action including termination, depending on the seriousness of the incident. No employee shall be disciplined without just cause.

- C. Investigations shall be conducted in accordance with provisions of the Uniform Peace Officers Disciplinary Act (55 ILCS 725/1). Officers shall be informed, in writing, of their rights under said Act, and of their constitutional rights as dictated by current decisions of the U.S. Supreme Court prior to any interrogation.

## **ARTICLE 25**

### **GENERAL PROVISIONS**

#### **Section 1      Holiday Pay**

Regular members of the Police Department shall be paid for 48 hours straight time on the paycheck for the last pay period of November of each year as holiday bonus pay.

Should an employee leave the service of the City prior to the last pay period of November, or a "new" employee starts service with the City during the year, the City shall prorate the holiday pay at the rate of one-twelfth (1/12) of the total hours per month. For the purpose of calculating the prorated amount, sixteen (16) calendar days shall count as a full month. Employees leaving the service of the City prior to the last pay period in November shall receive this prorated amount with their last regular paycheck. "New" employees starting service with the City after the last paycheck in November shall receive the prorated amount, if any, with their last regular paycheck in December.

After April 3D, 2009, the amount of holiday pay shall increase to 72 hours straight time on the paycheck for the last pay period of November of each year as holiday bonus pay.

#### **Section 2      Discrimination**

The parties to this Agreement agree not to discriminate against any employee because of race, color, creed, sex, disability, or national origin.

## **ARTICLE 26**

### **LEGAL EFFECT AND SEVERABILITY**

#### **Section 1      State and Federal Laws**

The parties agree that this Agreement is subject to the terms, conditions, and provisions of all State of Illinois and Federal statutes, case law and applicable administrative regulations; further, this Agreement shall be construed as being consistent therewith whenever possible.

#### **Section 2      City of Mattoon Code of Ordinances**

This Agreement incorporates by reference the City of Mattoon Code of Ordinances and all special ordinances now in effect. To the extent that this agreement is inconsistent with any ordinance of the City of Mattoon, the terms of this agreement shall control. It is the intention of the City to repeal any

provision of the Code of Ordinances or special ordinances to the extent that they are in conflict herewith.

**Section 3      Invalidity**

In the event that the parties agree or a court of competent jurisdiction declares that a portion of this Agreement is invalid for any reason, the parties shall bargain in good faith in an attempt to amend the Agreement with language that will not be invalid and that will give effect to the original intent and tenor of this Agreement. Should any portion be deemed null and void or invalid for any reason, it is the intention of the parties that the remainder of the agreement continues in full force and effect.

**ARTICLE 27**

**PAST PRACTICES AND RESERVATIONS OF RIGHTS**

**Section 1      Custom and Practice**

The Parties agree that all other items of pay, benefits and conditions of employment which have customarily been extended by the Employer to employees heretofore shall continue during the term of this Agreement. Pay and benefits shall not be changed during the term of this Agreement, except as may be mutually agreed by the parties.

**Section 2      Reservation of Rights**

It is understood and agreed that any of the rights, powers, or authority the Employer or Union had prior to the signing of this Agreement are retained by the Employer or Union except those specifically abridged, granted, or modified by this Agreement.

**Section 3      Retroactive Application**

The benefits of a successor agreement shall apply retroactive to May 1<sup>st</sup> of the first year of the successor agreement, but only those active employees on the Employer's payroll on the date the agreement is ratified by the Union. The term "active employees" includes employees on sick leave, family medical leave or disability status.

**ARTICLE 28**

**DURATION**

**Section 1      Term**

This Agreement shall become effective May 1, ~~2010-2014~~ and extend until the 30<sup>th</sup> day of April ~~2014~~ 2017.

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**Section 2      Negotiation of Successor Agreement**

Negotiations for a successor agreement shall be conducted according to the following procedure.

- A. At least 120 days prior to the termination date of this Agreement, the Union shall present to the

City a written proposal for any requested changes in wages, benefits, terms or conditions of employment.

- B. The City shall, at its next regularly scheduled meeting following receipt of the written proposal, but no later than thirty (30) days, discuss the proposal in executive session and shall direct its representative to respond in writing to the Union's request for negotiations.
- C. The parties shall meet from time to time as mutually agreed, to negotiate the terms of the successor Agreement.
- D. If no Agreement is reached within 60 days prior to the termination date of this Agreement, the parties shall jointly execute a letter to the Federal Mediation and Conciliation Service requesting the assignment of a mediator to assist in the negotiations for a successor Agreement.
- E. Unless mutually agreed otherwise, the parties shall schedule a negotiating session with the mediator during the month of April prior to the expiration date of this Agreement.
- F. If no agreement as to the terms of a successor Agreement is reached prior to the termination date of this Agreement, the terms of this Agreement shall be extended until the terms of a successor Agreement negotiated and modified by the parties or determined in accordance with the impasse procedures as provided in §14 of the Illinois Labor Relations Act.

This collective bargaining agreement was approved by Special Ordinance No. \_\_\_\_\_ adopted by the Mattoon City Council on the \_\_\_\_ day of \_\_\_\_\_, ~~2016~~ 2011

\_\_\_\_\_  
Tim Gover, Mayor City of Mattoon,  
Coles County, Illinois

ATTEST:

\_\_\_\_\_  
Susan O'Brien, City Clerk

This Agreement is executed this \_\_\_\_ day of \_\_\_\_\_, ~~2016~~ 2011

POLICE BENEVOLENT AND PROTECTIVE ASSOCIATION UNIT #35:

By: \_\_\_\_\_ By: \_\_\_\_\_

By: \_\_\_\_\_ By: \_\_\_\_\_

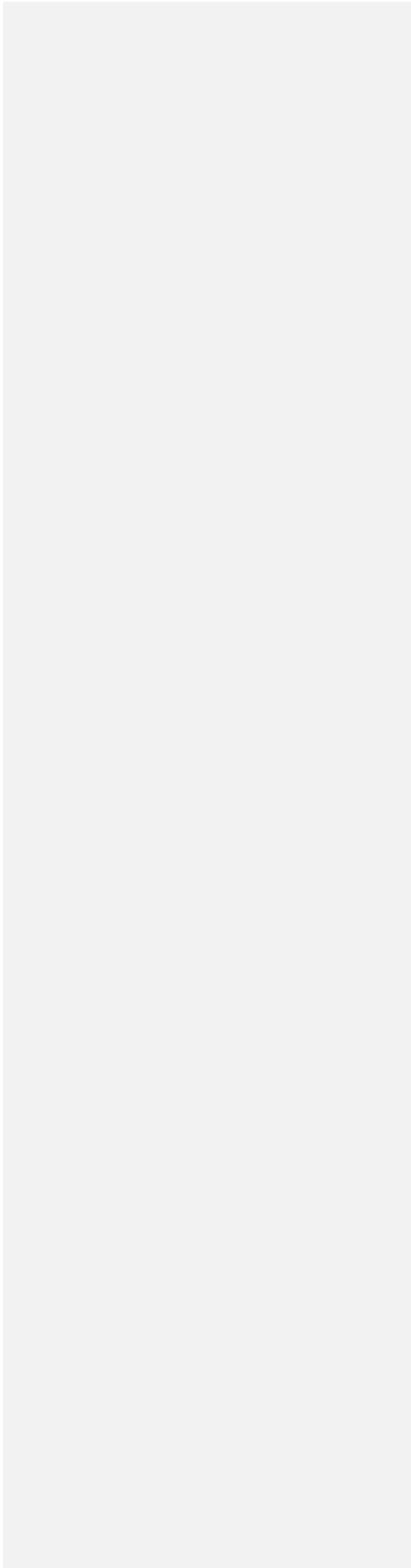
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By: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_



APPENDIX A

**POLICE BARGAINING UNIT WAGE SCHEDULE**

Active employees on the payroll as of the execution date of this Agreement shall receive a ~~0% increase retroactive to May 1, 2010~~; a 2% general wage increase effective May 1, 2014; a 2.5% general wage increase effective May 1, 2015; and a 3% general wage increase effective May 1, 2016. The term "Inactive employees" includes employees on sick leave, family medical leave or disability status. Retroactive amounts due shall be made within 30 days after the date this Agreement is ratified by the Union. Hourly rates are computed by dividing annual salary by 2,080 hours.

**Section 1 Base Pay Schedule**

Job Classification	2014/2015 Base Hourly Wage	2014/2015 Base Annual Salary
Patrol Officer (1st Year)	\$21.2019.40	\$44,104.7140,350.34
Patrol Officer (2nd Year)	\$25.4323.27	\$52,895.8948,393.19
Patrol Officer (3rd-5th Year)	\$25.7923.60	\$53,653.6949,086.48
Patrol Officer (6th-9th Year)	\$26.1723.95	\$54,448.3949,813.53
Patrol Officer (10 Years and Over)	\$26.5524.30	\$55,240.7050,538.40
Sergeant	\$27.7625.44	\$57,760.9752,844.14
Lieutenant	\$28.9826.51	\$60,281.3055,149.92
Captain	\$30.1927.62	\$62,801.5157,455.61

Job Classification	2015/2016 Base Hourly Wage	2015/2016 Base Annual Salary
Patrol Officer (1st Year)	\$21.7319.79	\$45,207.3241,157.35
Patrol Officer (2nd Year)	\$26.0623.73	\$54,218.2849,361.06
Patrol Officer (3rd-5th Year)	\$26.4324.07	\$54,995.0350,068.21
Patrol Officer (6th-9th Year)	\$26.8324.43	\$55,809.5950,809.80
Patrol Officer (10 Years and Over)	\$27.2224.78	\$56,621.7151,549.17
Sergeant	\$28.4625.91	\$59,204.9953,901.02
Lieutenant	\$29.7027.05	\$61,788.3356,252.92
Captain	\$30.9428.18	\$64,371.5458,604.72

Job Classification	2016/2017 Base Hourly Wage	2016/2017 Base Annual Salary
Patrol Officer (1st Year)	\$22.3820.18	\$46,563.5341,980.50
Patrol Officer (2nd Year)	\$26.8424.21	\$55,844.8250,348.27
Patrol Officer (3rd-5th Year)	\$27.2324.55	\$56,644.8851,069.57
Patrol Officer (6th-9th Year)	\$27.6324.92	\$57,483.8751,826.00
Patrol Officer (10 Years and Over)	\$28.0325.28	\$58,320.3652,580.15
Sergeant	\$29.3126.43	\$60,981.1354,979.04
Lieutenant	\$30.5927.59	\$63,641.9757,377.98
Captain	\$31.8728.74	\$66,302.6859,776.81

<del>Job Classification</del>	<del>2013/2014 Base Hourly Wage</del>	<del>2013/2014 Base Annual Salary</del>
<del>Patrol Officer (1<sup>st</sup> Year)</del>	<del>\$20.79</del>	<del>\$43,239.92</del>
<del>Patrol Officer (2<sup>nd</sup> Year)</del>	<del>\$24.93</del>	<del>\$51,858.72</del>
<del>Patrol Officer (3<sup>rd</sup> - 5<sup>th</sup> Year)</del>	<del>\$25.29</del>	<del>\$52,601.66</del>
<del>Patrol Officer (6<sup>th</sup> - 9<sup>th</sup> Year)</del>	<del>\$25.66</del>	<del>\$53,380.78</del>
<del>Patrol Officer (10 Years and Over)</del>	<del>\$26.04</del>	<del>\$54,157.55</del>
<del>Sergeant</del>	<del>\$27.23</del>	<del>\$56,628.41</del>
<del>Lieutenant</del>	<del>\$28.41</del>	<del>\$59,099.32</del>
<del>Captain</del>	<del>\$29.60</del>	<del>\$61,570.11</del>

**Section 2 Longevity Pay**

A. In addition to the annual salary set forth above, each regular full-time employee shall be compensated for length of service (longevity pay) in the following amounts:

4 years -2 % of salary

Longevity pay shall increase by 1% for every two years subsequent to the fourth year of continuous service, up to and including 28 years of service.

B. Longevity pay will be based on employee's base salary as of anniversary date.

**Section 3 Clothing Allowance**

Regular members of the Police Department shall receive a clothing allowance, in addition to the above scale, in the sum of \$650.00 annually to be paid within 30 days after the date this Agreement is ratified by the Union in the first fiscal year of this Agreement and within 30 days after May 1<sup>st</sup> in each successor fiscal year of this Agreement. The Police Chief has the authority to designate what style of uniforms may be worn.

**Section 4 Rank Differential Pay**

Persons occupying the rank of Captain, Sergeant and Lieutenant shall each receive rank differential pay, in addition to the above scale, in the sum of ONE HUNDRED DOLLARS (\$100.00) to be paid each month.

Effective May 1, 2011, persons occupying the rank of Captain, Sergeant or Lieutenant shall each receive rank differential pay, in addition to the above scale, in the sum of ONE HUNDRED FIFTY DOLLARS (\$150.00) to be paid each month.

**Section 5 Command Upgrade Pay**

Any Police Officer acting in the capacity of a SHIFT COMMANDER shall receive an additional one dollar and fifty cents (\$1.50) per hour adjustment to his base hourly rate for the time period he or she assumes the SHIFT COMMANDER responsibilities. Assignments to the SHIFT COMMANDER responsibilities shall be made by the Police Chief or his designee, rather than by seniority, and such assignment shall be made when a Captain, Lieutenant, or Sergeant is not available to assume the command responsibilities.

**Section 6 Stand-by Pay**

- A. An officer assigned to the Criminal Investigation Unit, the K-9 Unit or other services assigned by the Chief is entitled to stand-by pay if he/she is required by the Employer to be on stand-by; that is to keep the Employer informed of his/her whereabouts on off-duty time and to be available for possible recall for work, either on a day the employee was not scheduled to work or for a period of time after completing the employees work day. An employee entitled to stand-by pay shall receive eight (8) hours compensatory time leave at an "adjusted rate" for each week of stand-by whether required to work or not. An officer assigned to the K-9 Unit is limited to 8 hours of stand-by pay per month. The parties agree that this "stand-by compensatory leave" is not compensable working time under the FLSA for which adjustments would be required in the employee's regular base rate.
- B. An employee shall NOT receive stand-by pay if he/she was not available upon call by the Employer during such stand-by time or did not keep the Employer informed of his/her whereabouts.
- C. Officers assigned to stand-by duty are not confined to home during these periods, but may come and go as they please so long as they can be contacted by phone and/or radio/pager. An employee assigned to stand-by pay shall be provided a radio/pager by the Employer for the purpose of contacting the employee on short notice if the need arises to contact the employee for possible recall work.
- D. An employee on stand-by shall receive four (4) hours of overtime pay for any holiday recognized by the Employer, which falls during their week of stand-by duty assignment.

**APPENDIX B CITY OF MATTOON EMPLOYEE GROUP HEALTH PLAN**

Current Plan
<b>Prescription Drug Benefits</b>
Calendar Year Maximum Benefit: None
Generic prescription: \$2015 co-payment per prescription
Brand name prescription when generic equivalent not available: \$2015 co-payment per prescription
Brand name prescription when generic equivalent is available: 50% co-payment per prescription
Mail Order Maintenance Drugs & Medications:
Generic prescription: \$2015 co-payment per each order for 3-month supply
Brand name prescription when generic equivalent not available: \$2015 co-payment per each order for 3-month supply
Brand name prescription when generic equivalent is available: 50% co-payment per each order for a 3-month supply

**APPENDIX B CITY OF MATTOON EMPLOYEE GROUP HEALTH PLAN**

Current Plan
<b>Dental Benefits</b>
Calendar Year Maximum Benefit: \$1,000
Calendar Year Deductible, Excluding Orthodontic Services: Individual Deductible Maximum - <del>\$12500</del> Family Deductible Maximum - <del>\$25000</del>
Co-Payment Requirements: Preventative Services -10% Basic Services -20% Major Services -30%
Orthodontia for Dependent Children Under 19 Years of Age
Deductible –None Co-Payment -50% Lifetime Maximum -\$700 Per Child

**APPENDIX B CITY OF MATTOON EMPLOYEE GROUP HEALTH PLAN**

Current Plan
<b>Medical Benefits</b>
<b>CO-Payment Requirements After the Annual Deductible:</b> Accident Benefit -\$50 Co-Pay per ER visit up to \$300 PPO Providers -10% Non-PPO Providers -30% X-Ray and Laboratory Services -20% Ambulance -20% Prosthetic Devices -20% Durable Medical Equipment -20% Psychiatric & Substance Abuse Care 20%
<b>Exceptions apply for:</b> <ul style="list-style-type: none"><li>• Inpatient Hospital Physician Services, where there is a 20% co-payment required for PPO Providers</li><li>• Chiropractic Care, where there is a 20% co-payment uniformly required and a calendar year maximum benefit of 20 visits not to exceed \$500</li><li>• TMJ care, where there is a \$1,000 lifetime maximum.</li><li>• Inpatient and outpatient rehab services, where there is a 60 day maximum per illness or injury.</li><li>• Home health care, where there is a 100 visit per calendar year maximum benefit.</li><li>• Private nursing, where there is a \$1,000 per month limit.</li><li>• For obesity treatment, where there is a \$15,000 lifetime maximum.</li><li>• For inpatient psychiatric care, where there is a 60 day calendar year maximum.</li><li>• For inpatient substance abuse care, where there is a 30 day maximum.</li><li>• For outpatient psychiatric and substance abuse care, where there is a 30 visit combined maximum per calendar year.</li></ul>

**APPENDIX B CITY OF MATTOON EMPLOYEE GROUP HEALTH PLAN**

Current Plan						
<b>Calendar Year Deductible &amp; Maximums</b>						
Lifetime Maximum Benefit: None						
Calendar Year Deductible: <table border="0"> <tr> <td>Network:</td> <td>Non-Network:</td> </tr> <tr> <td>Individual - \$<del>5300</del></td> <td>Individual - \$<del>7500</del></td> </tr> <tr> <td>Family - \$<del>1000600</del></td> <td>Family - \$<del>1,5000</del></td> </tr> </table>	Network:	Non-Network:	Individual - \$ <del>5300</del>	Individual - \$ <del>7500</del>	Family - \$ <del>1000600</del>	Family - \$ <del>1,5000</del>
Network:	Non-Network:					
Individual - \$ <del>5300</del>	Individual - \$ <del>7500</del>					
Family - \$ <del>1000600</del>	Family - \$ <del>1,5000</del>					
The family maximum includes covered expenses that are used to satisfy deductibles for all family members combined. Carry-over deductible applies as provided in the current plan.						
There are separate yearly deductibles for dental benefits.						
Calendar Year Out of Pocket Maximum in Excess of Deductible: Individual: PPO Providers -\$1,000 Non-PPO Providers -\$2,000 Family: PPO Providers -\$2,000 Non-PPO Providers -\$4,000						
The family out-of-pocket maximum includes out-of-pocket maximums for all family members combines. PPO/Non-PPO expenses will be applied equally toward the satisfaction of both the PPO and Non-PPO out-of-pocket maximums.						
There are separate yearly out-of-pocket maximums for dental benefits.						

**APPENDIX C**  
**POLICE DRUG TESTING POLICY**

**Section 1 Statement of Policy**

It is the policy of the Employer that the public has the right to expect persons employed by the Employer to be free from the effects of drugs and alcohol. As the Employer, it has the right to expect its employees to report to work fit and able for duty. In order to further their goal of obtaining a drug and alcohol free workplace, the Employer has decided to implement a drug and alcohol testing program which we believe will help reduce accidents and casualties in Employer's workplace, and will help discourage substance abuse and reduce absenteeism, accidents, health care costs and other drug and alcohol related problems. Finally, we believe that this program will enhance the safety and health of our Employees.

**Section 2 Prohibitions**

The Employer prohibits the following conduct:

- A. Consuming, possessing or being under the influence of alcohol or illegal drugs (unless in accordance with duty requirements), at any time during the work day or anywhere on any City premises or job sites, including all Employer buildings, properties (except alcohol which is secured in the Employee's personal vehicle), vehicles and while engaged in Employer's business;
- B. Illegally selling, purchasing or delivering any illegal drug or alcohol during the workday or on the Employer's premises.
- C. Failing to report to their supervisor any known adverse side effects of medication or prescription drugs, which they are taking.

**Section 3 Drug and Alcohol Testing Permitted**

A. Reasonable Suspicion

Where the Employer or his designated representative has reasonable suspicion to believe that an Employee is then under the influence of alcohol or illegal drugs during the course of the work day, the Employer shall have the right to require the Employee to submit to alcohol or drug testing as set forth in this Agreement. The Employer shall verbally explain the reason for suspicion at the time the Employee is requested to take the test. This shall not preclude the Employer from investigating and discovering any additional evidence to present at any discipline hearing. The Employer or his designated representative must certify their reasonable suspicions concerning the affected Employee within 48 hours of any order to submit to the testing authorized herein. ~~There shall be no random or unit wide testing of Employees except random testing of an individual Employee as authorized in Section X hereinafter or required by law.~~ The foregoing shall not limit the right of the Employer to conduct such tests as it may deem appropriate for persons seeking employment with the Employer prior to their date of hire.

B. Random Testing

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Employees shall be randomly tested for drugs and/or alcohol quarterly as part of the pool of names used for testing all employees, or after an accident, if it occurs while on duty.

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#### **Section 4 Substances Tested**

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- A. Controlled substances: Any drug test required by Employer pursuant to this policy will analyze an individual's urine to test for the presence of drug identified in 720 ILCS 5 50/3(a) and 720 ILCS 580/et seq. and 570/20/et seq. Any levels detected above those amounts described in Exhibit A attached hereto and incorporated herein by reference shall conclusively deem the Employee to be under the influence of a controlled substance or drug. After detection of a controlled substance by urine, a confirmatory test will be conducted by the Employer at their expense to determine the level of concentration in the those prescribed in Exhibit A shall not preclude the Employer from proving the Employee has consumed or is under the influence of drugs.
- B. Alcohol: Any alcohol test required by the Employer pursuant to this policy will analyze an employee's breath to test for the presence of alcohol. The alcohol concentration of .02 or more based upon the grams of alcohol per 1000 ml of blood shall be considered a positive test presumptively concluding the Employee is under the influence of alcohol. Test levels below .02 shall not preclude the Employer from proving the Employee has consumed or is under the influence of alcohol.
- C. Test shall be given by a Department Employee or a Designee who is not a member of the bargaining unit.

#### **Section 5 Order to Submit to Testing**

The Employer shall verbally explain the reason for suspicion at the time the Employee is requested to take the test. This shall not preclude the Employer from investigating and discovering any additional evidence to present at any discipline hearing. Once an Employee is ordered to submit to testing as authorized by this Agreement, they must do so within 30 minutes. Within 48 hours of the time the Employee is ordered to submit to the test, the Employer shall provide the Employee with a written notice of the order, setting forth all of the objective facts and reasonable inferences drawn from those facts which have formed the basis of the order to test. The Employee shall be permitted to consult with a representative of the Union within 30 minutes of the time the order is given. No questioning of the Employee shall be conducted without first affording the Employee the right to union representation and/or legal counsel of the Employee's choice, whichever is applicable. Refusal to submit to such testing may subject the Employee to discipline, but the Employees taking of the test shall not be construed as a waiver of any objection or rights that he may have. Right to counsel and union representation shall not delay the time in which the Employee must take the test requested.

#### **Section 6 Place of Testing**

Any Employee required to be tested pursuant to this Section will be transported to an appropriate collection facility or testing facility by the Employer or his designee (not a bargaining unit member) to await collection and testing. Any Employee failing to cooperate with any of the procedures prescribed above will be subject to discipline.

**Section 7 Test to Be Conducted**

In conducting the testing authorized by this Agreement, the Employer shall:

- A. Use only a clinical laboratory or hospital facility that is licensed pursuant to the Illinois Clinical Laboratory Act or is capable of being accredited by the National Institute of Drug Abuse (NIDA):
- B. Insure that the laboratory or facility selected confirms to all NIDA standards:
- C. Establish a chain of custody procedure for both sample collection and testing that will ensure the integrity of the identity of each sample and test result.
- D. Collect a sufficient sample of the same body fluid or material from an Employee to allow for initial screening, confirmatory test, and a sufficient amount to be set aside reserved for later testing if requested by the Employee.
- E. Collect samples in such a manner as to insure a high degree of security for the sample and its freedom from alteration.
- F. Confirm any sample that tests positive in the initial screening for drugs by testing the second portion of the same sample by gas, chromatography, mass spectrometry (gcms) or an equivalent or better scientifically accurate and acceptable method that provides quantitative data about the detected drug or drug metabolites;
- G. Provide the Employee tested with an opportunity to have the additional sample tested by a clinical laboratory or hospital facility of the Employee's own choosing, at the Employee's own expense provided the Employee notifies the Employer within 72 hours of receiving the results of the tests;
- H. Require that the laboratory or hospital facility report to the Employer that a blood or a urine sample is positive only if both the initial screening and confirmatory test is positive for a particular drug or alcohol. The Employer may discover the test results if below the levels provided for in Exhibit A should they choose to proceed to prove consumption and/or influence of drugs at levels below the presumption of influence. The parties agree that should any information concerning such testing or the results thereof be obtained by the Employer inconsistent with the understandings expressed herein, the Employer will not use such information in any manner or form adverse to the Employee's interests;
- I. Provide each Employee tested and the Union with a copy of all information and reports received by the Employer in connection with the testing and the results;
- J. Provide that no Employee will be the subject of any employment action that is not without just cause. Any temporary reassignment, suspension or the like shall be immediately discontinued in the event of negative test results.

**Section 8 Right to Contest.**

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The Union and/or the Employee will have the right to file a grievance concerning any testing permitted by this Agreement, contesting the basis for the order to submit to the tests, the right to test, the administration of the tests, the significance and accuracy of the tests, the consequences of the testing or results or any other alleged violation of this testing policy. Such grievances shall be commenced at Step II of the grievance procedure.

**Section 9 Voluntary Requests for Assistance.**

Employees who voluntarily come forward or test positive for illegal drug use at any level, or alcohol consumption at any level shall be subject to discipline. If the Employer, in their sole discretion, determines to retain the Employee, the Employer may require reassignment of the Employee with pay if they are otherwise fit for duty, as determined in the sole discretion of the Employer or suspend them without pay if they are then unfit for duty as determined in the sole discretion of the Employer. The Employer shall refer Employee who voluntarily come forward or those who test positive to an Employee Assistance Program, a means by which Employee may obtain referrals and treatment. All such requests shall be confidential to the fullest extent permitted by law and shall not be used in any manner adverse to the Employee's interest except as required for disciplinary action against the Employees of the Employer. All requests and testing with positive test results shall be included in the Employee's file for future disciplinary consideration.

**Section 10 Continued Employment.**

Any Employee who tests positive for alcohol or drugs or who voluntarily takes treatment for drug or alcohol dependency shall be subject to periodic, random or reasonable suspicion drug testing, as a condition of continued employment should they remain in the employment of Employer for up to a period of twenty-four (24) months after the positive test. Continued employment will also be conditioned upon the Employee successfully completing any counseling which may be recommended by the Employee Assistance Program or the Employer as part of a program to seek the appropriate treatment as determined by any physicians involved, invested cost of counseling shall be borne by the Employee.

**EXHIBIT A**

**DRUG CONCENTRATION LEVELS**

Initial Test		Initial Test Level
		(ng/ml)
	Marijuana Metabolites	100
	Cocaine Metabolites	300
	Opiate Metabolites	300
	Phencyclidine	25
	Amphetamines	1,000
	Opiate Metabolites for free Morphine	25
	All other controlled substances	25
Confirmatory Test		Confirmatory Test Level
		(ng/ml)
	Marijuana Metabolites	15
	Cocaine Metabolites 2	150
	Opiates:	
	Morphine	300
	Codeine	300
	Phencyclidine	25
	Amphetamines:	
	Amphetamine	500
	Methamphetamine	500
	1 Delta-9-tetrahydrocannabinol-9carboxylic acid	
	2 Benzoylecgonine	

Any changes by the Department of Health and Human Services to these test levels shall automatically modify this exhibit.

The Mattoon Planning Commission held a meeting February 23, 2016 in the City Hall Council Chambers to discuss the special use permit petition of 1812 Western Avenue for operation of a Homeless Shelter.

Chairman Rick Otto presided, calling the meeting to order at 5:30 p.m.

Members present: Gary Boske, Ed Dowd, Janet Grove, Rick Otto, Michael Ramage, Dave Skocy, Mike Sullivan, Dean Willaredt. Matt Frederick- Code Enforcement Officer/Electrical Inspector and Janett Winter-Black – City Attorney were also present in the advisory capacity.

Members absent: Ed Neal.

- I. Motion by Dean Willaredt seconded by Dave Skocy to approve the minutes from the October 27, 2015 as presented. Motion carried unanimously.
- II. Chairman Otto opened the meeting with a petition from Mattoon Area P.A.D.S., represented by Brent Holmes for a Special Use Permit to construct a homeless shelter located at 1812 Western Avenue.
- III. Brent Holmes began the discussion concerning the location meeting requirements recommended by the Commission at a previous meetings (not being located in a residential neighborhood or too close to a school) and hoped that the third time would be a charm. Mr. Holmes on behalf of the Mattoon Area P. A. D. S. Community Organization would like to express their appreciation to Victoria Kull and family who most graciously donated this property. He also referred to a traffic study that was completed and noted parking would not be a problem.
- IV. Bill Standerfer presented a colored sketch and floor plan drawn by the Upchurch Group and appreciated their willingness to help with this project. Chairman Otto and Mike Sullivan asked if there would be adequate parking for the volunteers. Bill stated the building would face Western Avenue with six parking spaces in front of the building. Brent Holmes reiterated this should be plenty of parking considering there are usually 2 to 3 volunteers at a time and off street parking is available in the area if needed.
- V. Chairman Otto asked for any Proponents. Sandy Graven asked for clarification of which direction the front of the building would face. Mr. Standerfer answered 19<sup>th</sup> Street. Commissioner Graven addressed her concerns regarding traffic interfering with the Fire Department entering or exiting the City Hall Building. Mr. Standerfer stated the location of the building would be 25 feet further south from the City Hall building than current building.
- VI. Chairman Otto called for any opponents. There were none.

- VII. Chairman Otto opened the floor to Matt Frederick for staff recommendations. Mr. Frederick stated the petitioner meets the Standard & Finding requirements for a Special Use on this property and that the Soil & Water Conservation District had no objections. Mr. Frederick did not foresee a problem with parking, as additional parking is available in that area. With the property being zoned properly and not located in a residential neighborhood and meeting the S & F requirements the staff would recommend approval of a special use permit.
- VIII. Chairman Otto called for a vote. Dave Skocy seconded by Mike Sullivan recommended the special use permit for 1812 Western be approved and sent before the City Council for their approval. Motion carried unanimously.
- IX. Dave Skocy seconded by Dean Willaredt moved to adjourn at 5:46 p.m. Motion carried unanimously.

Respectfully submitted,

*Marsha A. True*

Marsha A True  
Deputy City Clerk

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**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2016-1619**

**AN ORDINANCE GRANTING A SPECIAL USE AT 1812 WESTERN AVENUE**

**WHEREAS**, there has been filed a written Petition by Mattoon Area PADS for requesting a special use of the property legally described as:

**ORIGINAL TOWN OF MATTOON BLK 115, ALL OF LOT 4 &  
E1/2 OF LOT 5 NW 1/4 SEC 13 T12N R07E PIN# 07-1-03759-000**

**WHEREAS**, said site is zoned C-3 Commercial, which requires a special use for Homeless Shelters; and

**WHEREAS**, the property is well suited for homeless shelter; and

**WHEREAS**, the Planning Commission held a public hearing on February 23, 2016 for the City of Mattoon, Coles County, Illinois, and has recommended that the requested special use be granted; and

**WHEREAS** the City Council for the City of Mattoon, Coles County, Illinois, deems that it would be in the public interest to approve said special use at 1812 Western Avenue, Mattoon, Illinois, 61938.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1.** Pursuant to enabling authority provided at Section §159.05 of the Mattoon Code of Ordinances, the property legally described as aforesaid, be and the same is granted a special use allowing for lawful right to construct a homeless shelter thereat.

**Section 2.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 3.** This ordinance shall be effective upon its approval as provided by law.

**Section 4.** The City Clerk shall make and record a duly certified copy of this ordinance with the Clerk and Recorder's Office of Coles County, Illinois.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_,  
adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by a roll call vote, as follows:

AYES (Names): \_\_\_\_\_  
\_\_\_\_\_

NAYS (Names): \_\_\_\_\_  
ABSENT (Names): \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 2016.

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**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2016-1620**

**AN ORDINANCE APPROVING A GRANT AGREEMENT BY AND BETWEEN THE CITY OF MATTOON, ILLINOIS AND NOVINGER LLC, IN CONNECTION WITH THE MATTOON MID-TOWN REDEVELOPMENT PROJECT AREA**

**WHEREAS**, Novinger, L.L.C. (the “**Grantee**”), has submitted a proposal to the City of Mattoon, Illinois (the “**Municipality**”) for redevelopment of a part of the Municipality’s Mattoon Mid-town Redevelopment Project Area (the “**Redevelopment Project Area**”); and, thereafter, the Municipality and the Grantee have engaged in negotiations related to a Grant Agreement (including all exhibits and attachments in connection therewith, the “**Grant Agreement**”) concerning redevelopment incentives and assistance related to the preservation, development and redevelopment of a part of the Redevelopment Project Area.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1.** The Grant Agreement, in substantially the form thereof presented before the meeting of the City Council at which this ordinance is adopted, shall be and is hereby ratified, confirmed and approved, and the Mayor and City Clerk are authorized to execute and deliver the Grant Agreement for and on behalf of the Municipality; and upon the execution thereof by the Municipality and the Grantee, the appropriate officers, agents, attorneys and employees of the Municipality are authorized to take all supplemental actions, including the execution and delivery of related supplemental opinions, certificates, agreements and instruments not inconsistent with the Grant Agreement, desirable or necessary to implement and otherwise give full effect to the Grant Agreement. Upon full execution thereof, the Grant Agreement shall be attached to this ordinance as EXHIBIT “A”.

**Section 2.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 3.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_, adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by a roll call vote, as follows:

AYES (Names): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAYS (Names): \_\_\_\_\_

ABSENT (Names): \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
Janett Winter-Black, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 2016.

Attachment (1) - EXHIBIT "A"

## **EXHIBIT “A”**

### **GRANT AGREEMENT**

This Grant Agreement is made this 1<sup>st</sup> day of March, 2016, by and between the CITY OF MATTOON, Coles County, Illinois, a municipal corporation (hereinafter the “Grantor”), and Novinger, L.L.C. of 1901-2023 Charleston Avenue, Mattoon, Coles County, Illinois, (hereinafter the “Grantee”), as follows:

1. Grantor does grant unto Grantee up to the sum of Forty Thousand Dollars (\$40,000.00) to be disbursed as hereinafter described, subject to the following terms and conditions:

A. It is agreed and understood that approximately \$40,000.00 of said grant shall be for the sole purpose of the demolition of existing buildings and site design engineering for the redevelopment of the block, located at 1901-2023 Charleston Avenue, Mattoon, Coles County, Illinois. Said demolition and site design engineering must be acceptable to the City of Mattoon. The authorized agent acting on behalf of the City is the City Administrator or such other official the City Council may designate. Said design must include, but is not necessarily limited to, a description or scope of work to be performed, but also a list of specifications in compliance all codes and ordinances adopted by the City of Mattoon. The City of Mattoon reserves the right to demand a high level of detail concerning design, materials, and other construction aspects, and, further, demands strict adherence to said design. This grant is specifically contingent upon the undersigned first receiving initial design approval from the City. The undersigned acknowledges that the primary consideration for the grant herein from the City of Mattoon unto the undersigned is for the demolition of existing buildings and site design engineering for the redevelopment, and, as such, the undersigned acknowledges this consideration and agrees to abide by the rules and regulations and oversight of the City of Mattoon for implementation and/or construction of said design including, but not necessarily limited to: construction of said design pursuant to the design specifications; prior consent from the City of Mattoon before any alterations or changes to the design; oversight authority on the part of the City of Mattoon during the construction of said design if reasonably necessary to ensure said design and specifications are being complied with. Further, as

additional consideration herein, the undersigned covenants that once completed, said City-approved work shall remain the same and not be substantially changed without prior written consent of the City within 15 years of completion of the same, which covenant shall survive the payment of the grant and remain obligatory unto the parties herein whether or not they retain control of the property or transfer the same to a third party within said 15 years. The undersigned agrees to demolish existing buildings within 60 days of approval from the City, and to proceed diligently to the completion of the same, but in no event to be completed in not less than 12 months from the date hereof. During said demolition and design engineering, the City, at any time, can issue a written notice to the undersigned that it is in violation of the agreed upon design and specifications heretofore approved by the City. The undersigned will have thirty (30) days from receipt of written notice of noncompliance with design to correct the same to the City's satisfaction or otherwise reach a mutually agreeable resolution of the same. If correction or a mutual resolution is not completed within said thirty (30) day response time, then in that event, the City may consider this grant to be in default, to cease all future payments due hereunder, and shall rescind the grant. Though the City of Mattoon retains approval authority for the design, it is not responsible for the demolition/construction of the same nor for the payment of the same. Accordingly, the undersigned hereby agrees to assume all responsibility for any damages or claims for damages as a result of any injuries or claims for injuries for said repairs, and, further, agrees to indemnify and hold the City of Mattoon free and harmless in association with any damages or claims for damages by the undersigned, or other third parties.

B. It is agreed and understood that the grant shall be for the purpose of the demolition of existing buildings and site design engineering for the redevelopment of the block, located at 1901-2023 Charleston Avenue, Mattoon, Coles County, Illinois.

C. It is agreed and understood that there is dollar limit flexibility between the elements of demolition and design costs as more fully set forth hereinabove. Said grant proceeds shall be based upon the actual demolition and design cost, but not to exceed Forty Thousand Dollars (\$40,000.00) as determined by the City's authorized agent.

D. Said grant is to be used solely for the following described real estate, commonly known as 1901-2023 Charleston Avenue, Mattoon, Illinois, but more specifically described as:

Lots One (1) thru Seven (7), Block One Hundred Forty (140) of Noyes Addition to the City of Mattoon, Coles County, Illinois and Lots One (1) thru Six (6), Block One Hundred Forty Two (142) of Noyes Addition to the City of Mattoon, Coles County, Illinois.

E. Grantee shall secure the necessary building permits from Grantor, and shall indemnify and hold the Grantor harmless from any and all claims, damages, and injuries associated with or resulting from the rehabilitation and improvement of said real estate.

F. It is agreed and understood that improvement of said real estate shall include the demolition of existing buildings and site design engineering for the redevelopment of the block, located at 1901-2023 Charleston Avenue. Grantee warrants that the total value of the demolition and design at 1901-2023 Charleston Avenue shall not be less than 80 Thousand Dollars (\$80,000.00), including the grant authorized by this agreement.

G. Any and all work performed under this grant shall be at the prevailing wage in Coles County and as adopted by the City of Mattoon from time to time. Grantees hereby agree to abide by all the Illinois Prevailing Wage Act, 820 ILCS 130et.seq.

2. Grantor shall disburse the grant funds to Grantee in Five (5) annual payments. These payments shall begin on September 30, in the year following the completion of all the demolition and design work. The amount of these payments shall be no more than Eight Thousand Dollars (\$8,000.00) or one fifth of the actual cost for the work authorized within the scope of this grant, whichever is less, as certified by the City's authorized agent. The payments shall only be made if this grant is valid and in full force at the time the payments are to be made.

3. This Grant is expressly contingent upon the execution of this grant agreement by Grantee and Grantor and upon presentation to Grantor of vouchers or other sufficient proof of work authorized and approved and within the scope of this grant in amounts which exceed the grant money provided herein.

4. Grantee does hereby guarantee and covenant that it will apply the grant money only for the uses intended as set forth herein pursuant to the terms and conditions set forth herein.

5. Grantor's grant as made herein is made contingent upon Grantee performing all of the covenants and conditions by it to be performed.

6. This is an outright grant and is not repayable to Grantor unless Grantee fails to perform one or more of the covenants and conditions herein by it to be performed, and in that event, Grantor shall send written notice of said breach to Grantee and afford it an opportunity to correct the same within 30 days. Should Grantee fail to correct the breach within 30 days of said written notice, then in that event, Grantor shall rescind the grant, and shall be entitled to recover from Grantee any and all grant moneys heretofore delivered to Grantee, which grant money Grantee agrees to repay unto Grantor.

7. This grant made herein is pursuant to a Special Ordinance duly adopted by the City Council of the City of Mattoon meeting in regular session on March 1, 2016.

8. Grantee covenants unto Grantor that it intends to retain ownership of the building for the operation of a commercial business or office/general business use, and that it is not its intention to use the grant money herein to redevelop the property and then resell the same to a third party. To secure this covenant, Grantor and Grantee agree that if the property is sold to a third party, then there shall be a rebate of the grant based upon the following schedule: if sold within one year of the date of the grant, there shall be a 75% rebate of the grant amount already paid; if sold after one year from the date of this grant but within two years of the date of this grant, then there shall be a 50% rebate of the grant amount already paid; and if sold after two years from the date of this grant but within three years of the date of this grant, then there shall be a 25% rebate of

the grant amount already paid. Further, Grantor and Grantee agree that if the business operation ceases for a period in excess of thirty days, and within five years from the date of this grant, then Grantor's obligation to make continuing payments from the grant shall cease immediately and this agreement shall be null and void and of no further force and effect, and there shall be a rebate of the grant money heretofore paid based upon the timeline and percent established herein for the sale of the business, being 75% within one year of the date of this grant, 50% after one year but within two years from the date of this grant, and 25% after two years but within three years of the date of this grant.

9. Grantor reserves to itself the right to seek reimbursement for the amount expended under this grant from revenues of the Mattoon Mid-town Tax Increment Financing District.

10. This grant is subject to the availability of Mid-town TIF District Funds.

11. Grantor reserves to itself the right to seek reimbursement for the amount expended under this grant from revenues of the Mattoon Mid-town Tax Increment Financing District.

Executed at Mattoon, Illinois, on the day and year first above written.

GRANTEE

CITY OF MATTOON, GRANTOR

\_\_\_\_\_  
Novinger, L.L.C. by Its President

\_\_\_\_\_  
Timothy D. Gover, Mayor

ATTEST:

ATTEST:

\_\_\_\_\_  
By Its Secretary

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

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**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2016-1621**

**AN ORDINANCE APPROVING A GRANT AGREEMENT BY AND BETWEEN THE CITY OF MATTOON, ILLINOIS AND JASPER, L.L.C. IN CONNECTION WITH THE MATTOON MID-TOWN REDEVELOPMENT PROJECT AREA**

**WHEREAS**, Jasper, L.L.C. (the “**Grantee**”), has submitted a proposal to the City of Mattoon, Illinois (the “**Municipality**”) for redevelopment of a part of the Municipality’s Mattoon Mid-town Redevelopment Project Area (the “**Redevelopment Project Area**”); and, thereafter, the Municipality and the Grantee have engaged in negotiations related to a Grant Agreement (including all exhibits and attachments in connection therewith, the “**Grant Agreement**”) concerning redevelopment incentives and assistance related to the preservation, development and redevelopment of a part of the Redevelopment Project Area.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1.** The Grant Agreement, in substantially the form thereof presented before the meeting of the City Council at which this ordinance is adopted, shall be and is hereby ratified, confirmed and approved, and the Mayor and City Clerk are authorized to execute and deliver the Grant Agreement for and on behalf of the Municipality; and upon the execution thereof by the Municipality and the Grantee, the appropriate officers, agents, attorneys and employees of the Municipality are authorized to take all supplemental actions, including the execution and delivery of related supplemental opinions, certificates, agreements and instruments not inconsistent with the Grant Agreement, desirable or necessary to implement and otherwise give full effect to the Grant Agreement. Upon full execution thereof, the Grant Agreement shall be attached to this ordinance as EXHIBIT “A”.

**Section 2.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 3.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_, adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by a roll call vote, as follows:

AYES (Names): \_\_\_\_\_  
\_\_\_\_\_

NAYS (Names): \_\_\_\_\_

ABSENT (Names): \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
Janett Winter-Black, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 2016.

Attachment (1) - EXHIBIT "A"

## **EXHIBIT "A"**

### **GRANT AGREEMENT**

This Grant Agreement is made this 1<sup>st</sup> day of March, 2016, by and between the CITY OF MATTOON, Coles County, Illinois, a municipal corporation (hereinafter the "Grantor"), and Jasper, L.L.C. of 1804 Broadway Avenue, Mattoon, Coles County, Illinois, (hereinafter the "Grantee"), as follows:

1. Grantor does grant unto Grantee up to the sum of Fifty-One Thousand Four Hundred Fifty Dollars (\$51,450.00) to be disbursed as hereinafter described, subject to the following terms and conditions:

E. It is agreed and understood that approximately \$51,450.00 of said grant shall be for the sole purpose of façade improvements and electrical code updates of the building located at 1804 Broadway Avenue, Mattoon, Coles County, Illinois. Said improvements and repairs shall be pursuant to a design which first must be acceptable to the City of Mattoon. The authorized agent acting on behalf of the City is the City Administrator or such other official the City Council may designate. Said design must include, but is not necessarily limited to, a description or scope of work to be performed, but also a list of specifications in compliance with the all building and electrical codes adopted by the City of Mattoon. The City of Mattoon reserves the right to demand a high level of detail concerning design, materials, and other construction aspects, and, further, demands strict adherence to said design. This grant is specifically contingent upon the undersigned first receiving initial design approval from the City. The undersigned acknowledges that the primary consideration for the grant herein from the City of Mattoon unto the undersigned is for façade improvements and electrical code updates, and, as such, the undersigned acknowledges this consideration and agrees to abide by the rules and regulations and oversight of the City of Mattoon for implementation and/or construction of said design including, but not necessarily limited to: construction of said design pursuant to the design specifications; prior consent from the City of Mattoon before any alterations or changes to the design; oversight authority on the part of the City of Mattoon during the construction of said design if reasonably necessary to ensure said design and specifications are being complied with. Further, as additional consideration herein, the undersigned covenants that once completed, said City-approved repair work shall remain

the same and not be substantially changed without prior written consent of the City within 15 years of completion of the same, which covenant shall survive the payment of the grant and remain obligatory unto the parties herein whether or not they retain control of the property or transfer the same to a third party within said 15 years. The undersigned agrees to facilitate façade improvements and electrical code updates within 60 days of initial design approval from the City, and to proceed diligently to the completion of the same, but in no event to be completed in not more than 12 months from the date hereof. During said construction, the City, at any time, can issue a written notice to the undersigned that it is in violation of the agreed upon design and specifications heretofore approved by the City. The undersigned will have thirty (30) days from receipt of written notice of noncompliance with design to correct the same to the City's satisfaction or otherwise reach a mutually agreeable resolution of the same. If correction or a mutual resolution is not completed within said thirty (30) day response time, then in that event, the City may consider this grant to be in default, to cease all future payments due hereunder, and shall rescind the grant. Though the City of Mattoon retains approval authority and oversight responsibility for the design and restoration program discussed herein, it is not responsible for the construction of the same nor for the payment of the same. Accordingly, the undersigned hereby agrees to assume all responsibility for any damages or claims for damages as a result of any injuries or claims for injuries resulting from said repairs, and, further, agrees to indemnify and hold the City of Mattoon free and harmless in association with any damages or claims for damages by the undersigned, or other third parties.

F. It is agreed and understood that the grant shall be for the purpose of façade improvements and electrical code updates of the building at 1804 Broadway Avenue, Mattoon, Coles County, Illinois.

G. It is agreed and understood that there is dollar limit flexibility between the elements of construction cost as more fully set forth hereinabove. Said grant proceeds shall be based upon the actual construction cost of work, but not to exceed Fifty-One Thousand Four Hundred Fifty Dollars (\$51,450.00) as determined by the City's authorized agent.

H. Said grant is to be used solely for the following described real estate, commonly known as 1804 Broadway Avenue, Mattoon, Illinois, but more specifically described as:

Lots One (1) & Two (2), Block One Hundred Sixteen (116) of the Original Town of Mattoon, now City of Mattoon, Coles County, Illinois.

H. Grantee shall secure the necessary building permits from Grantor, and shall indemnify and hold the Grantor harmless from any and all claims, damages, and injuries associated with or resulting from the rehabilitation and improvement of said real estate.

I. It is agreed and understood that improvement of said real estate shall include the façade improvements and electrical code updates of the building located at 1804 Broadway Avenue. Grantee warrants that the total value of the repairs at 1804 Broadway Avenue shall not be less than Ninety-Six Thousand Seven Hundred Seventeen Dollars (\$96,717.00), including the grant authorized by this agreement.

J. Any and all work performed under this grant shall be at the prevailing wage rates in Coles County and as adopted by the City of Mattoon from time to time. Grantees hereby agree to abide by all the Illinois Prevailing Wage Act, 820 ILCS 130et.seq.

2. Grantor shall disburse the grant funds to Grantee in Five (5) annual payments. These payments shall begin on September 30, in the year following the completion of all the façade and electrical code updates. The amount of these payments shall each be no more than Ten Thousand Two Hundred Ninety Dollars (\$10,290.00) or one fifth of the actual cost for the work authorized within the scope of this grant, whichever is less, as certified by the City's authorized agent. The payments shall only be made if this grant is valid and in full force at the time the payments are to be made.

3. This Grant is expressly contingent upon the execution of this grant agreement by Grantee and Grantor and upon presentation to Grantor of vouchers or other sufficient proof of work authorized and approved and within the scope of this grant in amounts which exceed the grant money provided herein.

4. Grantee does hereby guarantee and covenant that it will apply the grant money only for the uses intended as set forth herein pursuant to the terms and conditions set forth herein.

5. Grantor's grant as made herein is made contingent upon Grantee performing all of the covenants and conditions by it to be performed.

6. This is an outright grant and is not repayable to Grantor unless Grantee fails to perform one or more of the covenants and conditions herein by it to be performed, and in that event, Grantor shall send written notice of said breach to Grantee and afford it an opportunity to correct the same within 30 days. Should Grantee fail to correct the breach within 30 days of said written notice, then in that event, Grantor shall rescind the grant. and shall be entitled to recover from Grantee any and all grant moneys heretofore delivered to Grantee, which grant money Grantee agrees to repay unto Grantor.

7. This grant made herein is pursuant to a Special Ordinance duly adopted by the City Council of the City of Mattoon meeting in regular session on March 1, 2016.

8. Grantee covenants unto Grantor that it intends to retain ownership of the building for the operation of a commercial business or office/general business use, and that it is not its intention to use the grant money herein to remodel the building and then resell the same to a third party. To secure this covenant, Grantor and Grantee agree that if the building is sold to a third party, then there shall be a rebate of the grant based upon the following schedule: if sold within one year of the date of the grant, there shall be a 75% rebate of the grant amount already paid; if sold after one year from the date of this grant but within two years of the date of this grant, then there shall be a 50% rebate of the grant amount already paid; and if sold after two years from the date of this grant but within three years of the date of this grant, then there shall be a 25% rebate of the grant amount already paid. Further, Grantor and Grantee agree that if the business operation ceases for a period in excess of thirty days, and within five years from the date of this grant, then Grantor's obligation to make continuing payments from the grant shall cease immediately and this agreement shall be null and void and of no further force and effect, and there shall be a rebate of the grant money heretofore paid based upon the timeline and percent established herein for the sale of the business, being 75% within one year of the date of this grant, 50% after one

year but within two years from the date of this grant, and 25% after two years but within three years of the date of this grant.

9. Grantor reserves to itself the right to seek reimbursement for the amount expended under this grant from revenues of the Mattoon Mid-town Tax Increment Financing District.

10. This grant is subject to the availability of Mid-town TIF District Funds.

11. Grantor reserves to itself the right to seek reimbursement for the amount expended under this grant from revenues of the Mattoon Mid-town Tax Increment Financing District.

Executed at Mattoon, Illinois, on the day and year first above written.

GRANTEE

CITY OF MATTOON, GRANTOR

\_\_\_\_\_  
Jasper, L.L.C. by Its President

\_\_\_\_\_  
Timothy D. Gover, Mayor

ATTEST:

ATTEST:

\_\_\_\_\_  
By Its Secretary

\_\_\_\_\_  
Susan J. O'Brien, City Clerk



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**Nothing follows**