

**CITY OF MATTOON, ILLINOIS
SPECIAL CITY COUNCIL AGENDA**

May 20, 2016

8:00 AM

8:00 AM BUSINESS MEETING

Pledge of Allegiance

Roll Call

Electronic Attendance

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would ask you to state your name for the record as well as stand when speaking.

- **Public comments/presentations and non-agenda items**

NEW BUSINESS

1. **Motion – Adopt Resolution No. 2016-2967: Approving an Intergovernmental Agreement with the City of Charleston for reconstruction, enhancements, and transportation improvements to the Lincoln Prairie Grass Trail; and authorizing the Mayor and City Clerk to sign the agreement. (Cox) bike trail – ITEP Grant]**

Adjourn

NEW BUSINESS:

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2016- 2967

A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF CHARLESTON FOR RECONSTRUCTION, ENHANCEMENTS, AND TRANSPORTATION IMPROVEMENTS TO THE LINCOLN PRAIRIE GRASS TRAIL

WHEREAS, the City of Mattoon and the City of Charleston own and maintain a bike trail in and between the two communities known as the Lincoln Prairie Grass Trail; and

WHEREAS, the City of Mattoon owns and maintains the portion of the Lincoln Prairie Grass Trail west of Loxa Road; and

WHEREAS, the City of Charleston owns and maintains the portion of the Lincoln Prairie Grass Trail east of Loxa Road; and

WHEREAS, the City of Mattoon and the City of Charleston intend to complete a joint grant application for Reconstruction, Enhancements, and Transportation Improvements on Lincoln Prairie Grass Trail; and

WHEREAS, the improvements west of Loxa Road include: extending the existing trail from 10th Street to 16th Street in Mattoon, connecting the existing trail to the Cross-County Mall, connecting the existing trail to Sarah Bush Lincoln Health Center, and upgrading the aggregate portion of the existing trail to an asphalt surface; and

WHEREAS, the improvements east of Loxa Road include: connecting the existing trail to Eastern Illinois University, connecting the existing trail to the Lincoln-Douglas Debate Museum, and upgrading the aggregate portion of the existing trail to an asphalt surface.

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Mattoon, Coles County, Illinois, that an Intergovernmental Agreement with the City of Charleston be approved for Reconstruction, Enhancements, and Transportation Improvements to the Lincoln Prairie Grass Trail.

Upon motion by _____, seconded by _____, adopted this _____ day of _____, 2016, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____

ABSENT (Names): _____

Approved this _____ day of _____, 2016.

Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien, City Clerk

Janett S. Winter-Black, City Attorney

Intergovernmental Cooperation Agreement

2016 Illinois Transportation Enhancement Program (ITEP) Grant Reconstruction, Enhancement and Transportation Improvements to the Lincoln Prairie Grass Trail

By and Between the City of Charleston and the City of Mattoon

This Agreement made and entered into this _____ day of _____, 2016 by and between the CITY OF CHARLESTON, COLES COUNTY, ILLINOIS, a Municipal Corporation (hereinafter called "the City of Charleston") and the CITY OF MATTOON, COLES COUNTY, ILLINOIS, a Municipal Corporation (hereinafter called "the City of Mattoon").

WITNESSETH:

WHEREAS, through this two party agreement, the City of Charleston and the City of Mattoon agree to cooperate in their efforts to obtain 2016 Illinois Transportation Enhancement Program (ITEP) grant funds from the Illinois Department of Transportation (IDOT). The ITEP grant funds will be used by the City of Charleston and the City of Mattoon to reconstruct, enhance and improve the Lincoln Prairie Grass Trail and related bicycle and pedestrian path to a more "transportation friendly" path from 1718 Broadway Avenue, Mattoon, Illinois (Amtrak Depot) to 600 Lincoln Avenue, Charleston, Illinois (Eastern Illinois University) and to connect commuter connections, with more accommodating alternate modes of transportation, to regional facilities (including: workplaces, business, shopping centers, historic areas, nature areas and Eastern Illinois University) along the trail; and

WHEREAS, these improvements are consistent with the local planning efforts and Comprehensive Plan documents in addition to the State of Illinois' Long Range State Transportation Plan; and

WHEREAS, following the adoption of the Coles County Recreation Plan, Charleston's planning efforts continued in 1996 with the development of the "Charleston Tomorrow Strategic Plan" which was a product of local input and investment. In 1996, the Charleston Tomorrow Plan stated as its goals to "encourage use of bike trails" and "develop walk / run/ bike tours" throughout the City. In 1999 (and in its update of 2009), the Charleston Comprehensive Plan was developed which specifically included the development of pedestrian and bicycle paths which were incorporated as part of the plan's Capital Improvement Plan. The Charleston Comprehensive Plan also stated as its goals to develop pedestrian linkages between parks and other major land uses to encourage physical activity and alternative mode of travel throughout Charleston; and

WHEREAS, the City of Mattoon has a Bikeway Plan that was started during the development of the City Comprehensive Plan in 2013. One of the primary goals of the Bikeway Plan is to interconnect various destinations in the community via an existing bicycle / pedestrian trail between Mattoon and Charleston; and

WHEREAS, the State of Illinois's Long Range State Transportation Plan (September 2012, pages 25-26) incorporates the Lincoln Prairie Grass Trail as one of the "longer linear trails" in the State of Illinois as part of Multi-Use Facilities where the State of Illinois recognizes that linear trails "may be an option for transportation purposes"; and

WHEREAS, this agreement will document that the Corporate Authorities of the City of Charleston and the City of Mattoon City formally support the joint application in order to benefit the residents of both cities; and

WHEREAS, the Corporate Authorities of both cities agree to cooperate for the mutual well-being of its respective residents in connection with the aforesaid ITEP grant request; and

WHEREAS, it is understood by both parties that the City of Charleston shall be and is hereby designated as the lead agency and applicant for submitting the aforesaid ITEP grant application and will be responsible for the submission of the ITEP grant application and administration of the grant; and

WHEREAS, the City of Charleston and the City of Mattoon desire to provide for the proportional apportionment of both grant eligible costs and non-grant funded costs, as defined in the attached Project Budget (Exhibit 1), to complete the project.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the City of Charleston and the City of Mattoon agree as follows:

1.) The City of Charleston and the City of Mattoon will divide and pay for all grant eligible expenses and non-grant funded expenses proportionality where costs will be separated at the intersection of the Lincoln Prairie Grass Trail and Loxa Road (and as defined in the attached Project Budget (Exhibit 1)) for each City in order to complete the project. Reimbursement of grant eligible funds by the ITEP grant will be reimbursed proportionality to both cities depending on the availability of grant funds and by grant fund distribution by IDOT.

2.) The minimum non-grant funded costs (“local match”) apportioned by the City of Charleston shall be of a minimum amount of 20% of its share of total grant eligible project costs, which is estimated to be \$70,000. The minimum non-grant funded costs (“local match”) apportioned by the City of Mattoon shall be of a minimum amount of 20% of its share of total grant eligible project costs, which is estimated to be \$130,000. Additionally, Mattoon’s local match also includes an estimated \$35,000 of “soft match” for engineering related services (Preliminary Engineering I (\$10,000) plus Preliminary Engineering II (\$10,000) plus Construction Engineering (\$15,000) (Exhibit 1).

3.) Maintenance Plan: As part of the 2016 ITEP Grant Application, the City of Charleston and the City of Mattoon agree to maintain the enhancement funded improvements to the Lincoln Prairie Grass Trail for a period of 25 years, with funds to be appropriated on a multi-year basis as part of each city’s Capital Improvement Plan. The City of Charleston and the City of Mattoon have the proper equipment and experienced municipal employees (and/or volunteers) to perform maintenance of the trail. The City of Charleston agrees to provide proper maintenance of its portion of the Lincoln Prairie Grass Trail from Loxa Road then east to 600 Lincoln Avenue, Charleston, Illinois; and the City of Mattoon agrees to provide proper maintenance of its portion of the Lincoln Prairie Grass Trail from Loxa Road then west to 1718 Broadway Avenue, Mattoon, Illinois; where the maintenance responsibilities for both Cities will be separated at the intersection of the Lincoln Prairie Grass Trail and Loxa Road.

4.) Lincoln Prairie Grass Trail Bikeway and Pedestrian Trail Plan: In conjunction with its already adopted pedestrian and bicycle path plans and with the State of Illinois’s Long Range State Transportation Plan, the City of Charleston and the City of Mattoon jointly agree to incorporate the attached Lincoln Prairie Grass Trail Bikeway and Pedestrian Trail Enhancement and Improvement Plan (Exhibit 2) as a joint project intended to support each community’s existing planning policies. This project will be documented and incorporated to support alternative transportation modes for the region already specified in existing planning documents.

5.) The City of Charleston agrees that the Public Works Director for the City of Mattoon may act as the primary liaison for the project with the IDOT, consulting engineers and contractors employed to complete the project. It is specifically agreed, however, that employees of the City of Charleston and the City of Mattoon are not agents or employees of the other for any purpose. It is also specifically agreed that employees of the City of Charleston and the City of Mattoon may not commit either party to costs or expenses which exceed those provided in this Agreement.

6.) Term of Agreement:

a.) If 2016 ITEP Grant funds are awarded by IDOT to the City of Charleston and the City of Mattoon for this joint transportation enhancement project, then this Agreement shall be binding for an initial period of not less than 20 years (as measured from the final legislative act approving the agreement) and for so long as the Parties shall undertake the maintenance required by the term of the Grant, and then shall renew automatically thereafter for 5 year periods unless terminated by either Party upon 6 months notice to the other Party. The parties agree to review the agreement at each 5 year anniversary of approval to determine whether they mutually agree that any changes to the agreement are necessary.

b.) If 2016 ITEP Grant funds are not awarded by IDOT to the City of Charleston and the City of Mattoon for this joint transportation enhancement project, then this agreement shall terminate immediately following the notification of denial of award of 2016 ITEP grant funds.

CITY OF CHARLESTON, COLES COUNTY, ILLINOIS,
a Municipal Corporation

By: _____
Mayor

ATTEST:

City Clerk

CITY OF MATTOON, COLES COUNTY, ILLINOIS, a
Municipal Corporation

By: _____
Mayor

ATTEST:

City Clerk

Charleston / Mattoon Lincoln Prairie Grass Trail

2016 Illinois Transportation Enhancement Program (ITEP) Grant

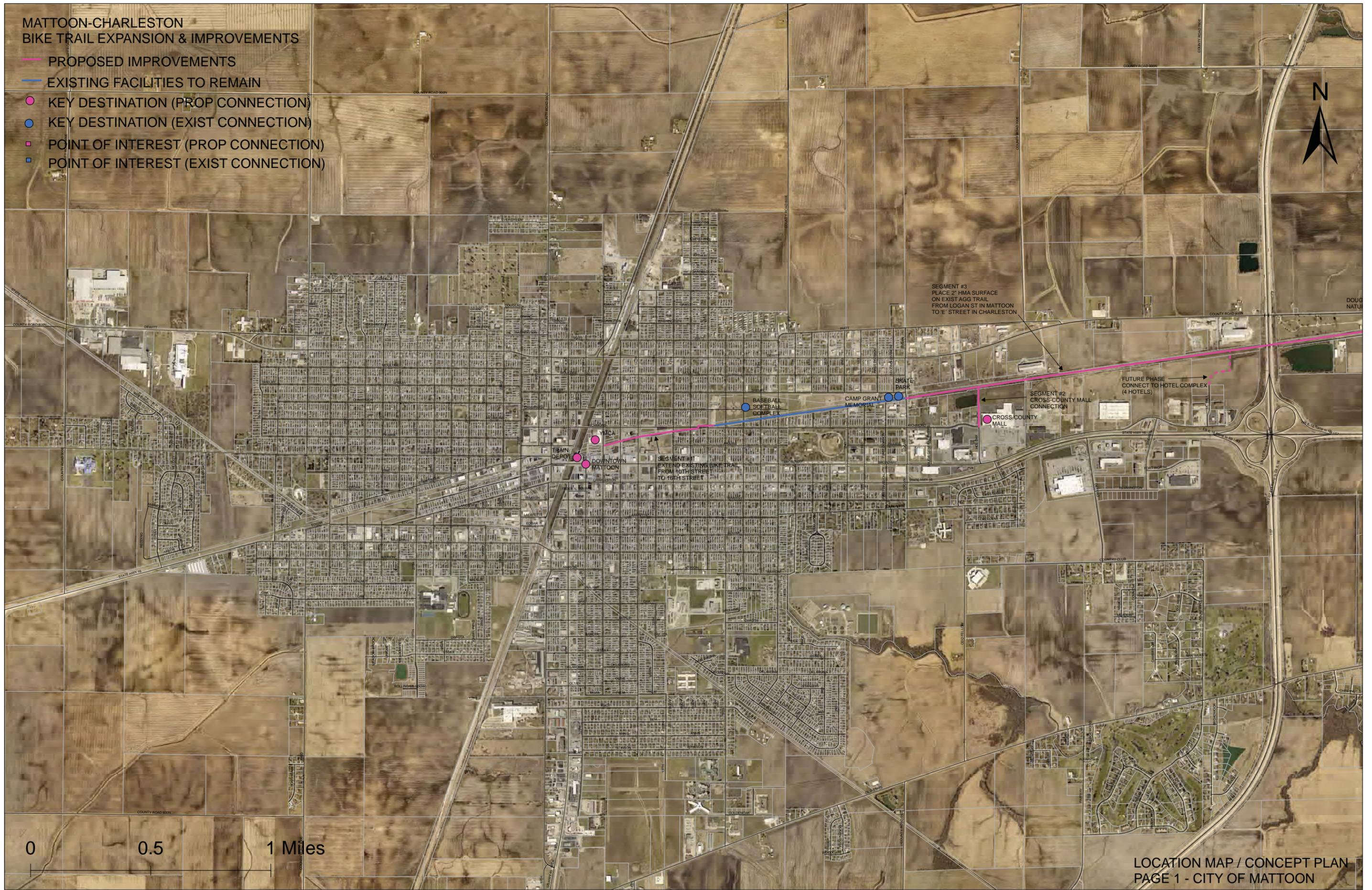
Reconstruction, Enhancement and Transportation Improvements to the Lincoln Prairie Grass Trail

Project Budget

Cost Items	IDOT ITEP Grant Request	City of Charleston (Local Match)	City of Mattoon (Local Match)	Totals
Preliminary Engineering I	\$0		\$10,000 (In-Kind soft match)	\$10,000
Preliminary Engineering II	\$0		\$10,000 (In-Kind soft match)	\$10,000
Construction	\$800,000 (total grant request) <i>(\$280,000 City of Charleston / estimate)</i> <i>(\$520,000 City of Mattoon / estimate)</i>	\$70,000	\$130,000	\$1,000,000
Construction Engineering	\$0	\$0	\$15,000 (In-Kind soft match)	\$15,000
TOTAL	\$800,000	\$70,000	\$165,000	\$1,035,000
		<i>\$235,000 (Local Match) / 23% of Total Project Costs</i>		

MATTOON-CHARLESTON BIKE TRAIL EXPANSION & IMPROVEMENTS

- PROPOSED IMPROVEMENTS
- EXISTING FACILITIES TO REMAIN
- KEY DESTINATION (PROP CONNECTION)
- KEY DESTINATION (EXIST CONNECTION)
- POINT OF INTEREST (PROP CONNECTION)
- POINT OF INTEREST (EXIST CONNECTION)



SEGMENT #3
PLACE 2" HMA SURFACE
ON EXIST AGG TRAIL
FROM LOGAN ST IN MATTOON
TO 'E' STREET IN CHARLESTON

FUTURE PHASE
CONNECT TO HOTEL COMPLEX
(4 HOTELS)

SEGMENT #2
CROSS-COUNTY MALL
CONNECTION

BASEBALL
SOFTBALL
COMPLEX

CAMP GRANT
MEMORIAL
SKATE
PARK

SEGMENT #1
EXTEND EXISTING BIKE TRAIL
FROM 10TH STREET
TO 18TH STREET

YMCA

TRAIN
DEPOT

DOWNTOWN
MATTOON

MATTOON-CHARLESTON BIKE TRAIL EXPANSION & IMPROVEMENTS

- PROPOSED IMPROVEMENTS
- EXISTING FACILITIES TO REMAIN
- KEY DESTINATION (PROP CONNECTION)
- KEY DESTINATION (EXIST CONNECTION)
- POINT OF INTEREST (PROP CONNECTION)
- POINT OF INTEREST (EXIST CONNECTION)



SEGMENT #3
PLACE 2" HMA SURFACE
ON EXIST AGG TRAIL
FROM LOGAN ST IN MATTOON
TO 'E' STREET IN CHARLESTON

SEGMENT #4A
CONNECT TO SARAH BUSH LINCOLN
HEALTH CENTER
VIA SHARED-USE LANES ON CR800N

SEGMENT #4B
CONNECT TO SARAH BUSH LINCOLN
HEALTH CENTER
VIA SHARED-USE LANES ON LOXA RD

DOUGLAS-HART
NATURE CENTER

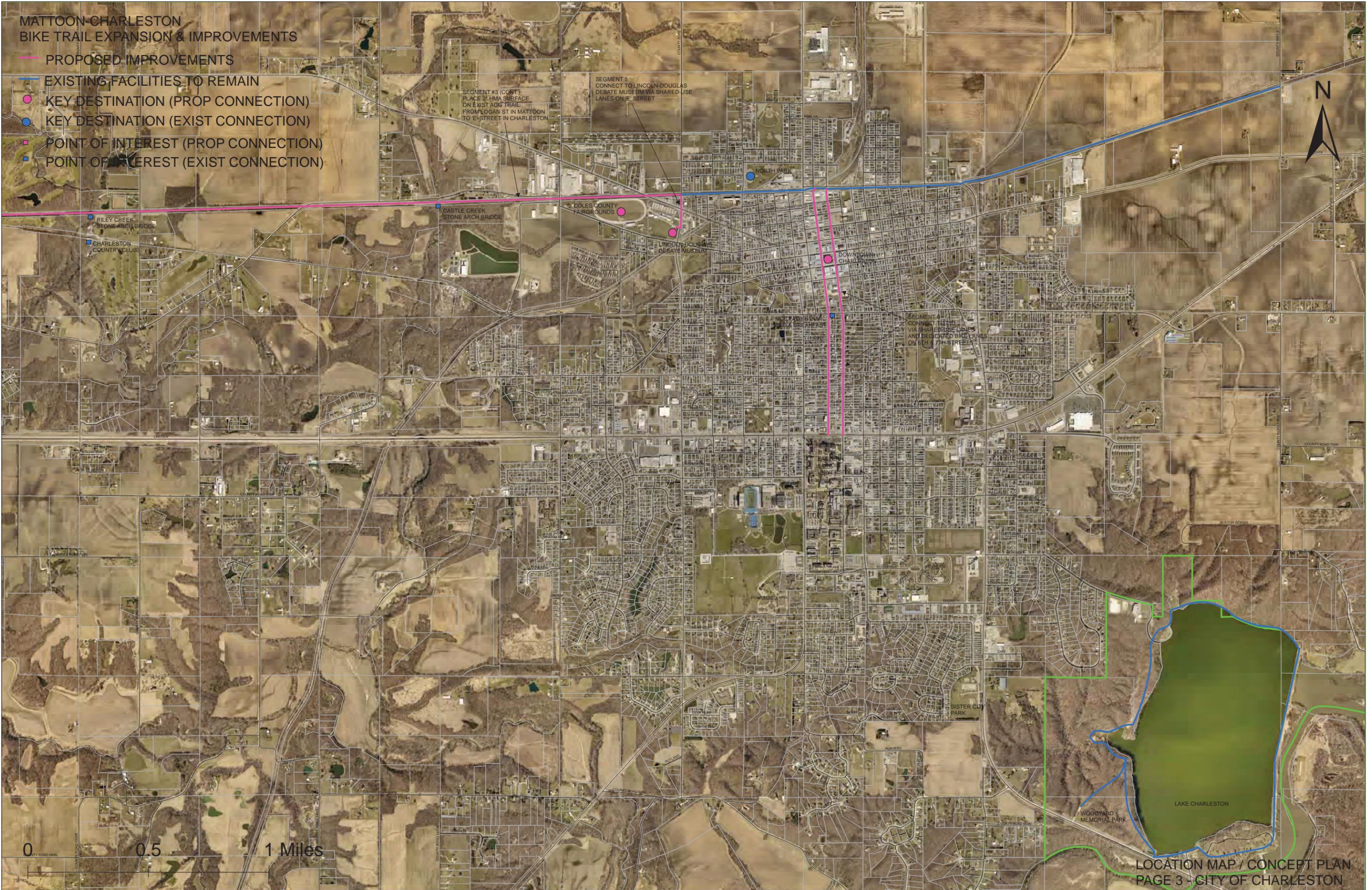
SARAH BUSH LINCOLN
HEALTH CENTER

COLES COUNTY
COUNCIL ON AGING

RILEY CREEK
STONE ARCH BRIDGE

CHARLESTON
COUNTRY CLUB

0 0.5 1 Miles



Nothing follows