

CITY OF MATTOON, ILLINOIS
CITY COUNCIL AGENDA
September 03, 2013
6:30 P.M.

6:30 PM BUSINESS MEETING

Pledge of Allegiance

Roll Call

Electronic Attendance

CONSENT AGENDA:

Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the Mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.

1. Minutes of the Regular meeting August 20, 2013
2. Bills and Payroll for the last half of August, 2013

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would ask you to state your name for the record as well as stand when speaking.

- Public comments/presentations and non-agenda items

NEW BUSINESS

1. Motion – Ordinance No. 2013-5364: Amending the municipal code to update the Rules and Regulations of the Board of Fire & Police Commissioners. (Hall/Gover)
2. Motion – Special Ordinance No. 2013-1534: Granting a special use for the operation of the Word of Life Baptist Church located at 700 Shelby Avenue. Tom Butler – Petitioner (Gover)
3. Motion – Special Ordinance No. 2013-1535: Approving the Final Plat for R.P. Lumber Subdivision. Nathan Miller - Petitioner (Gover)
4. Motion – Resolution No. 2013-1453: Authorizing an extension of a lease of office space to the East Central Illinois Task Force for the 3rd Floor of the Police Department. (Gover)

5. Motion - Council Decision Request 2013-1452: Approving the solicitation of bids and bid specifications for the replacement of two Mattoon squad cars. (Gover)

DEPARTMENT REPORTS:

**CITY ADMINISTRATOR/ COMMUNITY DEVELOPMENT
CITY ATTORNEY
CITY CLERK
FINANCE
PUBLIC WORKS
FIRE
POLICE
TOURISM**

COMMENTS BY THE COUNCIL

Adjourn

CONSENT AGENDA ITEMS:

UNAPPROVED MINUTES:

Regular Meeting – August 20, 2013

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on August 20, 2013.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: Interim City Administrator Kyle Gill, City Attorney Janett Winter-Black, Public Works Director Dean Barber, Fire Chief Tony Nichols, Police Chief Jeff Branson, and City Clerk Susan J. O'Brien.

CONSENT AGENDA

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting August 6, 2013; and bills and payroll for the first half of August, 2013.

Bills and Payroll for the
first half of August, 2013

	<u>General Fund</u>		
Payroll		\$	258,673.61
Bills		\$	<u>124,623.64</u>
	Total	\$	383,297.25
	<u>Hotel Tax Administration</u>		
Payroll		\$	2,385.24
Bills		\$	<u>3,757.24</u>
	Total	\$	2,385.24
	<u>Festival Management</u>		
Bills		\$	<u>8,685.93</u>
	Total	\$	8,685.93
	<u>Insurance & Tort</u>		
Bills		\$	<u>755.00</u>
	Total	\$	755.00
	<u>Capital Project Fund</u>		
Bills		\$	<u>48,559.03</u>
	Total	\$	48,559.03
	<u>Broadway East Bus Dist</u>		
Bills		\$	<u>2,617.23</u>
	Total	\$	2,617.23
	<u>Water Fund</u>		
Payroll		\$	34,891.53

Bills		\$	<u>37,799.30</u>
	Total	\$	72,690.83
	<u>Sewer Fund</u>		
Payroll		\$	30,704.07
Bills		\$	<u>192,377.98</u>
	Total	\$	223,082.05
	<u>Heath Insurance Fund</u>		
Bills		\$	<u>74,042.28</u>
	Total	\$	74,042.00
	<u>Motor Fuel Fund</u>		
Bills		\$	<u>23,319.26</u>
	Total	\$	23,319.26

Mayor Gover opened the floor for discussion or comments which was followed with no discussion.

Mayor Gover declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

PRESENTATIONS, PETITIONS, AND COMMUNICATIONS:

Mayor Gover opened the floor for public comments or questions. There were no comments from the public. Mr. Jerry Groniger commended the Council for appointing Kyle Gill as City Administrator. Mayor Gover noted a delayed decision due to the new Commissioners.

Commissioner Graven presented Rick Shook with a retirement plaque and expressed appreciation for over 30 years of service. Mr. Shook thanked the Council and others for their help; and expressed his support for Mr. Gill’s appointment.

NEW BUSINESS:

Commissioner Cox seconded by Commissioner Graven moved to adopt Ordinance No. 2013-5363, amending Section 35.01 (B) of the municipal code to adopt additional fees charged by the Police Department for impounds, and Section 35.01 (H) (1) of the municipal code to increase Lake Mattoon Campground East Rental fees.

**CITY OF MATTOON
ORDINANCE NO. 2013-5363**

**AN ORDINANCE AMENDING THE MUNICIPAL CODE BY UPDATING
THE FEES OF THE CITY OF MATTOON, ILLINOIS**

WHEREAS, the City of Mattoon desires to change fees now contained in the Code of Ordinances.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mattoon as follows:

Section 1. Recitals. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2. Chapter 35.01 (B) of the Mattoon Code of Ordinances is amended by adopting

additional fees in Chapter 35.01 (B) as shown below effective September 1, 2013. If the fees listed below are in conflict with the same fees now contained in the Mattoon Code of Ordinances, the fees listed below shall take precedence.

§35.01 Fees and Charges

(B) *Police*

(12) **Impound Fee**

If paid within 48 hours

\$150.00

Thereafter an additional \$10 per day shall be imposed

Section 3. Chapter 35.01 (H)(1) of the Mattoon Code of Ordinances is amended by the fees shown below effective April 1, 2014. If the fees listed below are in conflict with the same fees now contained in the Mattoon Code of Ordinances, the fees listed below shall take precedence.

§35.01 Fees and Charges

(H) *Recreation and cemetery.*

(1) *Campgrounds.*

<i>Lake Mattoon East Campground Rental Fees</i>	
Seasonal Rate (April 01 thru October 01)	\$1,500 plus Electricity and Water
Electricity	Actual Metered Usage, \$13.50 per month minimum
Water	\$15.00 per month flat rate
Monthly Rate	\$275 plus Electricity and Water
Daily Rate	\$27.50 (No Electric or Water Hook-ups available for Daily Rate Customers)
<i>Lake Mattoon Campground West Rental Fee</i>	
Seasonal rate	\$1,400 April 15 to October 15
Monthly Rate	\$275
Daily Rate	\$25
Daily Tent Rate	\$15
<i>Boat Dock Rental Fee</i>	
Campers - yearly	\$200
Campers - monthly	\$50
Campers - daily	\$5
Non-campers - monthly	\$100
<i>Boat Registration Fee</i>	
Per motorized boat	\$50
Per non-motorized boat	\$10
<i>Sea Wall Barge Permit Fee</i>	

Per barge	\$500
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Section 4. All prior ordinances, resolutions and orders or parts of ordinances, resolutions and orders in conflict with this ordinance are repealed to the extent of such conflict.

Section 5. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council. The Clerk is hereby directed to publish this Ordinance in pamphlet form.

Upon motion by Commissioner Cox, seconded by Commissioner Graven, adopted this 20th day of August, 2013, by a roll call vote as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 20th day of August, 2013.

/s/ Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/ Janett S. Winter-Black
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on August 20, 2013.

Mayor Gover opened the floor for comments or discussion which was followed with no discussion.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Cox seconded by Commissioner Hall moved to adopt Special Ordinance No. 2013-1532, authorizing the sale of surplus real estate located at Lake Mattoon and owned by the municipality to David and Mary Gherardini.

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2013-1532

AN ORDINANCE AUTHORIZING THE SALE OF SURPLUS REAL ESTATE OWNED BY THE MUNICIPALITY

WHEREAS, State Statute 65 ILCS 5/11-76-4.1 enables corporate authorities to accept any contract proposal determined by them to be in the best interest of the municipality by a vote of

two-thirds of the corporate authorities then holding office, but in no event at a price less than 80% of the appraised value; and

WHEREAS, David and Mary Gherardini have requested to purchase 0.13 acres of real estate at Lake Mattoon shown on Exhibit 'A'; and

WHEREAS, David and Mary Gherardini have caused a survey plat, title search, appraisal, and a deed to be prepared at their own cost; and

WHEREAS, David and Mary Gherardini have agreed to purchase said real estate at the appraised value of \$1,650.00; and

WHEREAS, the City of Mattoon has determined that the property is no longer necessary for the operation of the Municipal Facilities at Lake Mattoon; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. Recitals. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance

Section 2. The City Attorney is authorized to prepare closing documents in the standard form for real estate transactions and the Mayor and City Clerk are authorized to sign documents conveying by a Municipal Corporation Deed title in Exhibit "B" to the real estate described in Section 3 of this ordinance to David and Mary Gherardini subject to a payment in the amount of \$1,650.00.

Section 3. The real estate to be conveyed pursuant to this ordinance is legally described as:

A part of the Southeast Quarter (SE ¼) of the Northeast Quarter (NE ¼) of Section 36, Township 11 North, Range 6 East of the Third Principal Meridian, more particularly described as follows:

Beginning at an iron pipe marking the Northwest corner of the Southeast Quarter (SE ¼) of the Northeast Quarter (NE ¼) of Section 36, Township 11 North, Range 6 East of the Third Principal Meridian, per Monument Record Book 1, Page 7, at the Shelby County Recorder's Office; thence azimuth 180 degrees 18 minutes 54 seconds (azimuths based on plat of survey by IRLS #2010 dated February 18, 1976) along the west line of the said Southeast Quarter (SE ¼) of the Northeast Quarter (NE ¼) 678.31 feet; thence continue azimuth 180 degrees 18 minutes 54 seconds along said west line 104.79 feet to an iron pipe with #2010 cap; thence azimuth 90 degrees 52 minutes 35 seconds, 75.16 feet to the shoreline of Lake Mattoon; thence meander along said shoreline azimuth 355 degrees 46 minutes 05 seconds, 24.61 feet; thence continue along said meander line azimuth 332 degrees 18 minutes 06 seconds, 39.20 feet; thence continue along said meander line azimuth 320 degrees 26 minutes 46 seconds, 32.63 feet; thence continue along said meander line 302 degrees 31 minutes 44 seconds, 40.05 feet to the west line of the said Southeast Quarter (SE ¼) of the Northeast Quarter (NE ¼) and the Point of Beginning, containing 5478 square feet, more or less, all situated in Ash Grove Township, Shelby County, Illinois.

Section 4. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 5. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Commissioner Cox, seconded by Commissioner Hall, adopted this 20th day of August, 2013, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen,
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 20th day of August, 2013.

/s/ Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/ Janett S. Winter-Black
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on August 20, 2013.

Mayor Gover opened the floor for comment or questions. Director Barber noted the location of the area and cove.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Owen moved to adopt Special Ordinance No. 2013-1533, approving the appointment of Kyle Gill as City Administrator and authorizing the Mayor to sign the contract.

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2013-1533

AN ORDINANCE APPROVING THE APPOINTMENT AND CONTRACT WITH KYLE GILL AS CITY ADMINISTRATOR

WHEREAS, the City Council for the City of Mattoon, Coles County, Illinois, deems that it is in the public interest and the interest of the citizens and taxpayers of the City of Mattoon that a City Administrator be employed to manage the business of Administrative affairs of the City of Mattoon consistent with Illinois statutes and the City of Mattoon Code of Ordinances: and,

WHEREAS, Kyle Gill has served as Interim City Administrator and has been selected to be retained in the position of City Administrator; and

WHEREAS, negotiations have taken place and an agreement has been reached between negotiators on behalf of the City of Mattoon and Kyle Gill, subject to the approval of the City

Council for the City of Mattoon.

NOW, THEREFORE, BE IT ORDAINED by the City Council for the City of Mattoon, Coles County, Illinois, as follows:

1. That Agreement (Exhibit "A", attached) is hereby approved and ratified.
2. That the Mayor and City Clerk be and are hereby authorized to execute Exhibit "A" and do all other things necessary to give effect thereto.

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after its passage and approval as provided by law.

Upon motion by Mayor Gover, seconded by Commissioner Owen, adopted this 20th day of August 2013, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen
Mayor Gover
NAYS (Names): None
ABSENT (Names): None

Approved this 20th day of August, 2013.

/s/ Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST: APPROVED AS TO FORM:
/s/ Susan J. O'Brien /s/ Janett S. Winter-Black
Susan J. O'Brien, City Clerk Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on August 20, 2013.

Mayor Gover opened the floor for discussion which was followed with no discussion.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Administrator Gill thanked the Council; and expressed appreciation and optimism in his capacity.

Mayor Gover seconded by Commissioner Graven moved to adopt Resolution No. 2013-2894, authorizing the Public Works Director to accept the 2014 Electrical Aggregation program bid and to sign an agreement.

RESOLUTION NO. 2013-2894

A RESOLUTION AUTHORIZING THE APPROVAL OF BIDS AND THE EXECUTION OF A SERVICE AGREEMENT FOR THE ELECTRICAL AGGREGATION PROGRAM FOR THE CITY OF MATTOON.

WHEREAS, a Referendum was approved on November 06, 2012 to allow the City of Mattoon to solicit bids, and to enter into service agreements, for the supply of electricity for the residential and small commercial retail electric customers within the City Limits of the City of Mattoon; and

WHEREAS, the current bid for electrical supply terminates with the Ameren billing cycle ending in June of 2014; and

WHEREAS, the City of Mattoon and other participating municipalities have been advised that market conditions are favorable to proceed with bidding for a term beginning with the Ameren billing cycle beginning in June of 2014; and

WHEREAS, said bids are expected to result in continued savings for the residential and small commercial retail electric customers located within the city limits of the City of Mattoon.

NOW THEREFORE BE IT RESOLVED, by the City Council for the City of Mattoon, Coles County, Illinois, that

Section 1. The recitals set forth above are incorporated herein as part of this Resolution.

Section 2. The City Council for the City of Mattoon, Coles County, Illinois, does hereby adopt and approve the Public Works Director to be authorized to approve the bid determined to be in the best interest of the City.

Section 3. The City Council for the City of Mattoon, Coles County, Illinois, deems that the Public Works Director is authorized to execute a service agreement with the selected vendor.

Upon motion by Mayor Gover, seconded by Commissioner Graven, adopted this 20th day of August, 2013, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen,
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 20th day of August, 2013.

/s/ Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien

/s/ Janett S. Winter-Black

Recorded in the Municipality's Records on August 20, 2013.

Mayor Gover opened the floor for discussion or comments. Director Barber requested direction from the Council on the contract term, recommending the same term as the other municipalities; the percentage of renewal energy, recommending the State minimum requirement; and civic contribution fee inclusion, recommending not to accept the fee. Mayor Gover called for opposition to the recommendations. Commissioner Owen noted the City's five percent utility tax already in place and had no objection. There were no Council objections expressed to the recommendations.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2013-1444, ratifying the re-appointments of Chris Considine, Rich Fanelli, Ken Wooddell, and Mary Wetzel to the Tourism Advisory Committee for terms ending 09/01/2016.

Mayor Gover opened the floor for comments or discussion. Council discussed the re-appointment of Chris Considine, due Commissioner Hall's non-immediate family relation.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Owen moved to approve Council Decision Request 2013-1445, ratifying the Arts Council re-appointments of Beth Heldebrandt, Robert McClean, Jenny Osborn, Rob Westcott, and Julie Wilkerson for terms ending 09/30/2015.

Mayor Gover opened the floor for comments or discussion which was followed with no discussion.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2013-1446, approving a \$5,700 grant by the Tourism Advisory Committee from hotel/motel tax funds to the Mattoon High School for hosting two events (MHS Golf Invitational September 13-14, 2013 and MHS Girls Holiday Basketball Tournament December 26-28, 2013); and authorizing the Mayor to sign the agreement.

Mayor Gover opened the floor for comments or discussion which was followed with no discussion.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2013-1447, approving a \$5,000 grant by the Tourism Advisory Committee from hotel/motel tax funds to the Charleston Riot Steering Committee for hosting 150th Anniversary of the Charleston Riot event on March 28-30, 2014; and authorizing the Mayor to sign the agreement.

Mayor Gover opened the floor for comments or discussion. Council discussed the application, volunteers of the Tourism Advisory Committee, and potential economic impact to the community.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Owen moved to approve Council Decision Request 2013-1448, approving a \$5,000 grant by the Tourism Advisory Committee from hotel/motel tax funds to the EIU Club Softball for hosting the EIU Fall Frenzy event on September 20-22, 2013 in Mattoon; and authorizing the Mayor to sign the agreement.

Mayor Gover opened the floor for comments or discussion. Commissioner Graven noted an error on the application and the correct amount on the grant agreement.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Graven moved to approve Council Decision Request 2013-1449, approving a \$12,000 grant by the Tourism Advisory Committee from hotel/motel tax funds to the Mattoon YMCA for hosting four events (Tae Kwando Meet October 4-5, 2013; Last Chance Tri October 6, 2013; Ghouls in the Pool, October 26, 2013; Girls on the Run 5k November 9, 2013); and authorizing the Mayor to sign the agreement.

Mayor Gover opened the floor for comments or discussion. Commissioner Cox expounded on the Tourism Advisory Committee's volunteerism and diligence. Mayor Gover reiterated the volunteerism and thanked them for their service. Commissioner Owen noted his abstention due to his seat on the YMCA Board of Directors.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Abstain Commissioner Owen, YEA Mayor Gover.

Commissioner Cox seconded by Commissioner Hall moved to approve Council Decision Request 2013-1450, approving an amendment to Amendment No. 1 of the Performance Contracting Agreement between the City of Mattoon and Siemens Industry, Inc.; and authorizing the mayor to sign the subsequent amended contract.

Mayor Gover opened the floor for comments or discussion. Administrator Gill explained IDOT's payback rule and noted the housekeeping need for the contract.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA

Mayor Gover.

Commissioner Graven seconded by Commissioner Owen moved to approve Council Decision Request 2013-1451, approving the expenditure of up to \$25,000 of Midtown TIF District funds for the painting and flooring of the Depot main room at street level with the \$50,000 estimate included \$25,000 from Tourism and \$25,000 from Mattoon TIF.

Mayor Gover opened the floor for comments or discussion which was followed with no discussion.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/ COMMUNITY DEVELOPMENT – noted work with the TIF, economic development, demolitions, environmental consultants on Brownfield sites, and nuisances. Mayor Gover opened the floor for questions. Mayor Gover noted telephone contact involving economic development.

CITY ATTORNEY – had nothing to report. Mayor Gover opened the floor for questions with no responses.

CITY CLERK – noted business as usual with increase of birth certificate requests due to school and sports activities. Mayor Gover opened the floor for questions with no responses.

FINANCE – noted work with the auditors, and presented a general fund report. Mayor Gover opened the floor for questions with no responses.

PUBLIC WORKS – reviewed Public Works projects, successful sports tournaments, and development of the Broadway Avenue Streetscaping Plan. Council discussed the successful softball tournaments and economic impact of \$950,000; and commended the Parks Department staff for their efforts.

FIRE – noted several public relations events; and also commended the Parks Dept on the ball diamonds. Mayor Gover opened the floor for questions. Commissioner Graven thanked the support for the upcoming Relay for Life event.

POLICE – elaborated on the Battle of Badges blood drive effort; and noted an increase in traffic patrol due to the beginning of the school year. Mayor Gover opened the floor for questions with no responses.

COMMENTS BY THE COUNCIL

Commissioners Cox, Graven, Hall and Owen had no additional business comments.

Mayor Gover seconded by Commissioner Graven moved to recess to closed session at 7:17 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of the purchase or lease of real property (5 ILCS 120(2)(c)(5)); the purpose of considering the appointment, employment, compensation, discipline, performance or dismissal of employees of the municipality (5 ILCS 120(2)(c)(1)).

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Council reconvened at 7:50 p.m.

Council and Administrator Gill discussed city-owned vehicles/policy, re-organization of the Inspections Department, compensation for employees, job descriptions, and Effingham's survey.

Commissioner Hall seconded by Commissioner Cox moved to adjourned at 8:14 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/ Susan J. O'Brien
City Clerk

BILLS & PAYROLL:

BILLS & PAYROLL BEGIN ON NEXT PAGE.

CITY OF MATTOON

8-30-13 PAYROLL

8-10-13/8-23-13

	G/L ACCOUNT	ACCOUNT NAME	AMOUNT
CITY COUNCIL	110 5110-111	SALARIES OF REG EMPLOYEES	\$ 1,476.91
CITY CLERK	110 5120-111	SALARIES OF REG EMPLOYEES	\$ 5,419.64
	110 5120-114	COMPENSATED ABSENCES	\$ 457.51
CITY ADMINISTRATOR	110 5130-111	SALARIES OF REG EMPLOYEES	\$ 314.07
FINANCIAL ADMINISTRATION	110 5150-111	SALARIES OF REG EMPLOYEES	\$ 1,392.27
	110 5150-114	COMPENSATED ABSENCES	\$ 30.74
COMPUTER INFO SYSTEMS	110 5170-111	SALARIES OF REG EMPLOYEES	\$ 4,393.91
	110 5170-114	COMPENSATED ABSENCES	\$ 131.18
POLICE ADMINISTRATION	110 5211-111	SALARIES OF REG EMPLOYEES	\$ 13,028.20
CRIMINAL INVESTIGATION	110 5212-111	SALARIES OF REG EMPLOYEES	\$ 9,215.05
	110 5212-113	OVERTIME	\$ 434.50
PATROL	110 5213-111	SALARIES OF REG EMPLOYEES	\$ 65,798.90
	110 5213-113	OVERTIME	\$ 2,139.36
K-9 SERVICE	110 5214-111	SALARIES OF REG EMPLOYEES	\$ 2,135.23
	110 5214-113	OVERTIME	\$ 253.56
SCHOOL RESOURCE PROGRAM	110 5227-111	SALARIES OF REG EMPLOYEES	\$ 2,605.23
FIRE PROTECTION ADMIN	110 5241-111	SALARIES OF REG EMPLOYEES	\$ 66,466.26
	110 5241-112	SALARIES OF PART-TIME EMPLOYEE	\$ 539.00
	110 5241-113	OVERTIME	\$ 7,721.36
	110 5241-114	COMPENSATED ABSENCES	\$ 11,943.25
CODE ENFORCEMENT ADMIN	110 5261-111	SALARIES OF REG EMPLOYEES	\$ 4,456.30
	110 5261-114	COMPENSATED ABSENCES	\$ 259.37
PUBLIC WORKS ADMIN	110 5310-111	SALARIES OF REG EMPLOYEES	\$ 6,178.51
	110 5310-114	COMPENSATED ABSENCES	\$ 54.79
STREETS	110 5320-111	SALARIES OF REG EMPLOYEES	\$ 23,246.87
	110 5320-113	OVERTIME	\$ 2,003.72
	110 5320-114	COMPENSATED ABSENCES	\$ 997.33
CUSTODIAL SERVICES	110 5381-111	SALARIES OF REG EMPLOYEES	\$ 3,119.35
	110 5381-114	COMPENSATED ABSENCES	\$ 281.54
EQUIPMENT MAINTENANCE	110 5390-111	SALARIES OF REG EMPLOYEES	\$ 621.45
	110 5390-113	OVERTIME	\$ 37.78
PARK ADMINISTRATION	110 5511-111	SALARIES OF REG EMPLOYEES	\$ 7,610.48
	110 5511-112	SALARIES OF TEMP EMPLOYEES	\$ 3,970.00
	110 5511-113	OVERTIME	\$ 52.50
	110 5511-114	COMPENSATED ABSENCES	\$ 380.28
LAKE ADMINISTRATION	110 5512-111	SALARIES OF REG EMPLOYEES	\$ 2,083.14
	110 5512-112	SALARIES OF TEMP EMPLOYEES	\$ 2,160.00
	110 5512-113	OVERTIME	\$ 358.17
	110 5512-114	COMPENSATED ABSENCES	\$ 119.39
CEMETERY	110 5570-111	SALARIES OF REG EMPLOYEES	\$ 3,050.56
	110 5570-112	SALARIES OF TEMP EMPLOYEES	\$ 1,810.00
	110 5570-114	COMPENSATED ABSENCES	\$ 121.93
		*** FUND 110 TOTALS ***	\$ 258,869.59
HOTEL TAX ADMINISTRATION	122 5653-111	SALARIES OF REG EMPLOYEES	\$ 1,865.24
	122 5653-112	SALARIES OF TEMP EMPLOYEES	\$ 486.00
		*** FUND 122 TOTALS ***	\$ 2,351.24

CITY OF MATTOON
 8-30-13 PAYROLL
 8-10-13/8-23-13

WATER TREATMENT PLANT	211 5353-111	SALARIES OF REG EMPLOYEES	\$ 11,489.13
	211 5353-112	SALARIES OF TEMP EMPLOYEES	\$ 400.00
	211 5353-113	OVERTIME	\$ 289.14
	211 5353-114	COMPENSATED ABSENCES	\$ 203.84
WATER DISTRIBUTION	211 5354-111	SALARIES OF REG EMPLOYEES	\$ 6,700.09
	211 5354-113	OVERTIME	\$ 446.96
	211 5354-114	COMPENSATED ABSENCES	\$ 1,422.03
ACCOUNTING & COLLECTION	211 5355-111	SALARIES OF REG EMPLOYEES	\$ 5,163.67
	211 5355-112	SALARIES OF TEMP EMPLOYEES	\$ 160.00
	211 5355-114	COMPENSATED ABSENCES	\$ 502.34
ADMINISTRATIVE & GENERAL	211 5356-111	SALARIES OF REG EMPLOYEES	\$ 4,702.16
	211 5356-114	COMPENSATED ABSENCES	\$ 211.61
		*** FUND 211 TOTALS ***	\$ 31,690.97
SANITARY SEWER MTCE & CLEAN	212 5342-111	SALARIES OF REG EMPLOYEES	\$ 2,839.58
	212 5342-113	OVERTIME	\$ 348.51
	212 5342-114	COMPENSATED ABSENCES	\$ 550.89
WASTEWATER TREATMENT PLAN	212 5344-111	SALARIES OF REG EMPLOYEES	\$ 12,523.55
	212 5344-113	OVERTIME	\$ 617.50
	212 5344-114	COMPENSATED ABSENCES	\$ 1,818.56
ACCOUNTING & COLLECTION	212 5345-111	SALARIES OF REG EMPLOYEES	\$ 5,163.69
	212 5345-112	SALARIES OF TEMP EMPLOYEES	\$ 160.00
	212 5345-114	COMPENSATED ABSENCES	\$ 502.40
ADMINISTRATIVE & GENERAL	212 5346-111	SALARIES OF REG EMPLOYEES	\$ 4,702.16
	212 5346-114	COMPENSATED ABSENCES	\$ 211.61
		*** FUND 212 TOTALS ***	\$ 29,438.45
		*** GRAND TOTALS ***	\$ 322,350.25

CITY OF MATTOON
8-30-13 PAYROLL
8-10-13/8-23-13

*** PAY CODE TOTALS ***

PAY CODE	NO OF TIMES	HOURS	AMOUNT
REGULAR PAY	42	2,306.50	\$ 43,481.68
OVERTIME PAY	41	401.75	\$ 14,649.68
VACATION PAY	28	260	\$ 6,637.03
SALARY PAY	122	9,818.10	\$242,951.49
HOLIDAY PAY-REGULAR	31	119	\$ 2,741.16
VACATION PAY	12	336	\$ 7,823.43
SICK PAY-AFSCME	5	42	\$ 985.14
SICK-FD UNION	3	69	\$ 1,596.48
CAPTAIN PAY	1	96	\$ 96.00
SHIFT PAY	6	256	\$ 153.60
SHIFT PAY	4	160	\$ 112.00
COMP EARNED	5	15	\$ -
SICK-NON UNION	2	20	\$ 417.35
COMP PAID	3	24	\$ 584.83
BURIAL PAY	1	1	\$ 67.00
STRAIGHT OT POLICE	1	2	\$ 53.38

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-017200	FIRE PENSION FUND	I-201308234298	110 2172-001	DUE TO FIREFI:	MAY, JULY, AUG PPRT	117368	97,821.94
01-017200	FIRE PENSION FUND	I-201308234298	110 2172-001	DUE TO FIREFI:	BALANCE DEC/JAN PPRT	117368	7,766.50
						VENDOR 01-017200 TOTALS	105,588.44
01-030100	MATTOON PUBLIC LIBRARY	I-201308234300	110 2172-000	DUE TO LIBRAR:	MAY, JULY, AUGUST PPRT	117372	15,863.02
01-030100	MATTOON PUBLIC LIBRARY	I-201308234300	110 2172-000	DUE TO LIBRAR:	MAY, JULY, AUGUST PPRT	117372	1,259.44
						VENDOR 01-030100 TOTALS	17,122.46
01-038700	POLICE PENSION FUND	I-201308234299	110 2172-002	DUE TO POLICE:	MAY, JULY, AUGUST PPRT	117374	97,821.94
01-038700	POLICE PENSION FUND	I-201308234299	110 2172-002	DUE TO POLICE:	BALANCE DEC/JAN PPRT	117374	7,766.50
						VENDOR 01-038700 TOTALS	105,588.44
			DEPARTMENT	NON-DEPARTMENTAL	TOTAL:		228,299.34
01-023800	CONSOLIDATED COMMUNICA	I-201308294378	110 5110-532	TELEPHONE	: 234-4633	117419	49.42
						VENDOR 01-023800 TOTALS	49.42
			DEPARTMENT 110	CITY COUNCIL	TOTAL:		49.42
01-000051	AMERICAN LEGAL PUBLISH	I-94282	110 5120-519	OTHER PROFESS:	INTERNET RENEWAL COD	117400	350.00
						VENDOR 01-000051 TOTALS	350.00
01-010900	D TO Z SPORTS	I-22192	110 5120-519	OTHER PROFESS:	RETIREMENT PLAQUE	117423	60.00
						VENDOR 01-010900 TOTALS	60.00
01-023800	CONSOLIDATED COMMUNICA	I-201308284305	110 5120-532	TELEPHONE	: 235-5654	117419	263.46
						VENDOR 01-023800 TOTALS	263.46
01-033200	MATTOON PRINTING CENTE	I-201308284323	110 5120-311	OFFICE SUPPLI:	LABELS	117458	127.50
						VENDOR 01-033200 TOTALS	127.50

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 120 CITY CLERK

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-043522	STAPLES CREDIT PLAN	I-4672645001	110 5120-311	OFFICE SUPPLI:	OFFICE SUPPLIES	117481	61.97
01-043522	STAPLES CREDIT PLAN	I-4672645001	110 5120-311	OFFICE SUPPLI:	OFFICE SUPPLIES	117481	137.09
01-043522	STAPLES CREDIT PLAN	I-4863277002	110 5120-311	OFFICE SUPPLI:	OFFICE SUPPLIES	117481	57.96
						VENDOR 01-043522 TOTALS	257.02
DEPARTMENT 120 CITY CLERK						TOTAL:	1,057.98
01-002170	BUSINESS CARD	I-201308294379	110 5130-571	DUES & MEMBER:	ILCMA	117410	108.63
						VENDOR 01-002170 TOTALS	108.63
DEPARTMENT 130 CITY ADMINISTRATOR						TOTAL:	108.63
01-000435	AICPA	I-201308284345	110 5150-571	DUES & MEMBER:	DUES-WRIGHT	117394	225.00
						VENDOR 01-000435 TOTALS	225.00
01-023800	CONSOLIDATED COMMUNICA	I-201308284305	110 5150-532	TELEPHONE	: 235-5654	117419	54.83
						VENDOR 01-023800 TOTALS	54.83
DEPARTMENT 150 FINANCIAL ADMINISTRATION						TOTAL:	279.83
01-001620	VERIZON WIRELESS	I-9709932271	110 5170-533	CELLULAR PHON:	MOBILES	117491	113.13
						VENDOR 01-001620 TOTALS	113.13
01-002170	BUSINESS CARD	I-201308294379	110 5170-851	WIDE AREA NET:	HP	117410	216.56
01-002170	BUSINESS CARD	I-201308294379	110 5170-851	WIDE AREA NET:	HP	117410	52.03
						VENDOR 01-002170 TOTALS	164.53
01-028498	BRIAN JOHANPETER	I-201308294369	110 5170-562	TRAVEL & TRAI:	TRAVEL 8/17-23	117445	147.29
						VENDOR 01-028498 TOTALS	147.29
DEPARTMENT 170 COMPUTER INFO SYSTEMS						TOTAL:	424.95

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000869	RAY HALL	I-201308294376	110 5211-562	TRAVEL & TRAI:	REIMBURSE MEAL 8/20	117437	11.26
VENDOR 01-000869 TOTALS							11.26
01-001620	VERIZON WIRELESS	I-9709932271	110 5211-533	CELLULAR PHON:	MOBILES	117491	38.01
01-001620	VERIZON WIRELESS	I-9709932271	110 5211-533	CELLULAR PHON:	MOBILES	117491	570.84
VENDOR 01-001620 TOTALS							608.85
01-002170	BUSINESS CARD	I-201308294379	110 5211-562	TRAVEL & TRAI:	GUIDANCE SOFTWARE	117410	75.00
VENDOR 01-002170 TOTALS							75.00
01-005600	CATER-VEND	I-206493	110 5211-579	MISC OTHER PU:	CREAMER,SUGAR,COFFEE	117412	121.91
VENDOR 01-005600 TOTALS							121.91
01-014228	EAST CENTRAL IL TASK F	I-201308234292	110 5211-821	INTERGOVERNME:	TRFR OF FUNDS	117366	30,241.03
VENDOR 01-014228 TOTALS							30,241.03
01-023800	CONSOLIDATED COMMUNICA	I-201308234294	110 5211-532	TELEPHONE	: 045-2243	117365	60.14
01-023800	CONSOLIDATED COMMUNICA	I-201308294375	110 5211-532	TELEPHONE	: 235-2677	117419	1,629.75
VENDOR 01-023800 TOTALS							1,689.89
01-037936	ONE STOP COPY SHOP	I-16463	110 5211-550	PRINTING & BI:	BUS CARDS-GAINES	117467	62.94
VENDOR 01-037936 TOTALS							62.94
01-038400	PITNEY BOWES INC	I-5093316-AU13	110 5211-531	POSTAGE	: POSTAGE METER RENTAL	117472	130.26
VENDOR 01-038400 TOTALS							130.26
01-043522	STAPLES CREDIT PLAN	I-4672645001	110 5211-311	OFFICE SUPPLI:	OFFICE SUPPLIES	117481	3.34
01-043522	STAPLES CREDIT PLAN	I-9242754252	110 5211-311	OFFICE SUPPLI:	OFFICE SUPPLIES	117481	193.87
VENDOR 01-043522 TOTALS							197.21

DEPARTMENT 211 POLICE ADMINISTRATION TOTAL: 33,138.35

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 212 CRIMINAL INVESTIGATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002170	BUSINESS CARD	I-201308294379	110 5212-319	MISCELLANEOUS:	MERITLINE.COM	117410	131.83
						VENDOR 01-002170 TOTALS	131.83
						DEPARTMENT 212 CRIMINAL INVESTIGATION TOTAL:	131.83
01-002170	BUSINESS CARD	I-201308294379	110 5213-319	MISCELLANEOUS:	FLIR COMMERCIAL SYST	117410	308.01
						VENDOR 01-002170 TOTALS	308.01
						DEPARTMENT 213 PATROL TOTAL:	308.01
01-001487	AUTOZONE, INC.	I-0637656138	110 5223-319	MISCELLANEOUS:	FUEL TREATMENT	117403	4.64
01-001487	AUTOZONE, INC.	I-0637669263	110 5223-319	MISCELLANEOUS:	WIPER BLADES	117403	8.36
						VENDOR 01-001487 TOTALS	13.00
01-002170	BUSINESS CARD	I-201308294379	110 5223-434	REPAIR OF VEH:	BATTERY SPECIALIST	117410	233.00
01-002170	BUSINESS CARD	I-201308294379	110 5223-434	REPAIR OF VEH:	PAYPAL	117410	33.98
						VENDOR 01-002170 TOTALS	266.98
01-017000	FIRE EQUIPMENT SERVICE	I-213966	110 5223-316	TOOLS & EQUIP:	EXTINGUISHER MNTCE	117430	41.75
						VENDOR 01-017000 TOTALS	41.75
01-034603	MEARS AUTOMOTIVE	I-12011	110 5223-434	REPAIR OF VEH:	OIL CHANGE	117459	26.45
01-034603	MEARS AUTOMOTIVE	I-12064	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	117459	645.48
01-034603	MEARS AUTOMOTIVE	I-12091	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	117459	131.80
01-034603	MEARS AUTOMOTIVE	I-12095	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	117459	333.15
						VENDOR 01-034603 TOTALS	1,136.88
01-041000	SECRETARY OF STATE	I-201308294377	110 5223-319	MISCELLANEOUS:	RENEW STICKERS	117476	202.00
						VENDOR 01-041000 TOTALS	202.00
						DEPARTMENT 223 AUTOMOTIVE SERVICES TOTAL:	1,660.61

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 224 POLICE BUILDINGS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001612	ARAB	I-239558	110 5224-432	REPAIR OF BUI:	PEST CONTROL	117402	200.00
						VENDOR 01-001612 TOTALS	200.00
01-001933	PARRISH CARPET SALES	I-68671	110 5224-432	REPAIR OF BUI:	PARRISH CARPET SALES	117469	16.00
						VENDOR 01-001933 TOTALS	16.00
01-002170	BUSINESS CARD	I-201308294379	110 5224-432	REPAIR OF BUI:	HOME DEPOT	117410	17.12
01-002170	BUSINESS CARD	I-201308294379	110 5224-432	REPAIR OF BUI:	HOME DEPOT	117410	64.74
01-002170	BUSINESS CARD	I-201308294379	110 5224-432	REPAIR OF BUI:	CABINET FACTORIES	117410	1,440.20
						VENDOR 01-002170 TOTALS	1,522.06
01-008600	COLES MOULTRIE ELECTRI	I-201308284346	110 5224-321	UTILITIES :	PISTOL RANGE	117415	52.88
						VENDOR 01-008600 TOTALS	52.88
01-033800	MATTOON WATER DEPT	I-201308144220	110 5224-321	UTILITIES :	1710 WABASH	000000	184.16
01-033800	MATTOON WATER DEPT	I-201308144221	110 5224-321	UTILITIES :	221 S 17TH	000000	46.39
						VENDOR 01-033800 TOTALS	230.55
01-038300	PERRY'S LOCKSMITH	I-24-59947	110 5224-432	REPAIR OF BUI:	SERVICE CALL	117471	165.50
						VENDOR 01-038300 TOTALS	165.50
01-043522	STAPLES CREDIT PLAN	I-39467	110 5224-432	REPAIR OF BUI:	OFFICE SUPPLIES	117481	242.92
01-043522	STAPLES CREDIT PLAN	I-39821	110 5224-432	REPAIR OF BUI:	OFFICE SUPPLIES	117481	36.77
01-043522	STAPLES CREDIT PLAN	I-39845	110 5224-432	REPAIR OF BUI:	OFFICE SUPPLIES	117481	24.97
01-043522	STAPLES CREDIT PLAN	I-40028	110 5224-432	REPAIR OF BUI:	OFFICE SUPPLIES	117481	162.34
						VENDOR 01-043522 TOTALS	467.00
DEPARTMENT 224 POLICE BUILDINGS						TOTAL:	2,653.99
01-001620	VERIZON WIRELESS	I-9709932271	110 5241-533	CELLULAR PHON:	MOBILES	117491	115.11
						VENDOR 01-001620 TOTALS	115.11

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001984	BOUND TREE MEDICAL, LL	I-81177326	110 5241-313	MEDICAL & SAF:	MEDICAL SUPPLIES	117409	1,111.13
01-001984	BOUND TREE MEDICAL, LL	I-81177327	110 5241-313	MEDICAL & SAF:	MEDICAL SUPPLIES	117409	3.78
						VENDOR 01-001984 TOTALS	1,114.91
01-002170	BUSINESS CARD	I-201308294379	110 5241-326	FUEL	: AMOCO	117410	47.34
01-002170	BUSINESS CARD	I-201308294379	110 5241-326	FUEL	: HOME DEPOT	117410	17.88
01-002170	BUSINESS CARD	I-201308294379	110 5241-326	FUEL	: STOP 24 MART	117410	73.38
01-002170	BUSINESS CARD	I-201308294379	110 5241-319	MISCELLANEOUS:	VILLA	117410	70.19
01-002170	BUSINESS CARD	I-201308294379	110 5241-311	OFFICE SUPPLI:	STAPLES	117410	14.77
01-002170	BUSINESS CARD	I-201308294379	110 5241-311	OFFICE SUPPLI:	STAPLES	117410	32.78
01-002170	BUSINESS CARD	I-201308294379	110 5241-316	TOOLS & EQUIP:	AMAZON	117410	146.42
						VENDOR 01-002170 TOTALS	402.76
01-003082	ALEXIS FIRE EQUIPMENT	I-0046699-IN	110 5241-433	REPAIR OF MAC:	ALEXIS FIRE EQUIPMEN	117395	545.00
						VENDOR 01-003082 TOTALS	545.00
01-009820	COURTESY CLEANERS	I-CA-07-000545	110 5241-573	LAUNDRY SERVI:	CLEANING	117420	9.10
						VENDOR 01-009820 TOTALS	9.10
01-012970	DON BAKER'S PEST CONTR	I-1829	110 5241-579	MISC OTHER PU:	PEST CONTROL	117427	40.00
01-012970	DON BAKER'S PEST CONTR	I-1830	110 5241-579	MISC OTHER PU:	PEST CONTROL	117427	75.00
						VENDOR 01-012970 TOTALS	115.00
01-017000	FIRE EQUIPMENT SERVICE	I-214021	110 5241-433	REPAIR OF MAC:	EXTINGUISHER MNTCE	117430	423.75
01-017000	FIRE EQUIPMENT SERVICE	I-214022	110 5241-433	REPAIR OF MAC:	EXTINGUISHER MNTCE	117430	43.00
01-017000	FIRE EQUIPMENT SERVICE	I-214659	110 5241-433	REPAIR OF MAC:	EXTINGUISHER MNTCE	117430	35.50
						VENDOR 01-017000 TOTALS	502.25
01-023800	CONSOLIDATED COMMUNICA	I-201308234282	110 5241-532	TELEPHONE	: 234-2448	117365	42.19
						VENDOR 01-023800 TOTALS	42.19
01-037010	TONY NICHOLS	I-201308284303	110 5241-562	TRAVEL & TRAI:	REIMBURSE MEALS	117463	39.81
						VENDOR 01-037010 TOTALS	39.81

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-037800	RAY O'HERRON CO	I-1324146-IN	110 5241-434	REPAIR OF VEH:	STROBE BULB	117474	61.25
					VENDOR 01-037800	TOTALS	61.25
01-043371	SPRINGFIELD ELECTRIC	I-S4028163.001	110 5241-319	MISCELLANEOUS:	BATTERY	117479	32.10
					VENDOR 01-043371	TOTALS	32.10
01-043522	STAPLES CREDIT PLAN	I-4672645001	110 5241-311	OFFICE SUPPLI:	OFFICE SUPPLIES	117481	6.68
					VENDOR 01-043522	TOTALS	6.68
01-045820	WALMART COMMUNITY BRC	I-05500	110 5241-312	CLEANING SUPP:	COFFEE, DETERGENT	117492	149.57
					VENDOR 01-045820	TOTALS	149.57
DEPARTMENT 241 FIRE PROTECTION ADMIN.						TOTAL:	3,135.73
01-003015	A TOUCH OF CLASS LAWNC	I-462491	110 5261-579	MISC OTHER PU:	MOWING	117393	205.00
					VENDOR 01-003015	TOTALS	205.00
01-023800	CONSOLIDATED COMMUNICA	I-201308294382	110 5261-532	TELEPHONE	: 234-7367	117419	259.21
					VENDOR 01-023800	TOTALS	259.21
01-043522	STAPLES CREDIT PLAN	I-4672645001	110 5261-311	OFFICE SUPPLI:	OFFICE SUPPLIES	117481	26.72
					VENDOR 01-043522	TOTALS	26.72
DEPARTMENT 261 COMMUNITY DEVELOPMENT						TOTAL:	490.93
01-001293	BRAD STROHL	I-201308284326	110 5310-564	PRIVATE VEHIC:	MILEAGE 7/13	117482	5.79
					VENDOR 01-001293	TOTALS	5.79

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 310 PUBLIC WORKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001620	VERIZON WIRELESS	I-9709932271	110 5310-533	CELLULAR PHON:	MOBILES	117491	31.73
					VENDOR 01-001620 TOTALS		31.73
01-002170	BUSINESS CARD	I-201308294379	110 5310-561	BUSINESS MEET:	CODY'S	117410	42.02
					VENDOR 01-002170 TOTALS		42.02
01-002663	KEY EQUIPMENT FINANCE	I-581014526001309	110 5310-519	OTHER PROFESS:	GPS EQUIPMENT	117446	106.51
					VENDOR 01-002663 TOTALS		106.51
01-037936	ONE STOP COPY SHOP	I-16460	110 5310-319	MISCELLANEOUS:	PLAN SHEET COPIES	117467	48.00
					VENDOR 01-037936 TOTALS		48.00
01-039210	ADVANCED DISPOSAL SERV	I-F50000343890	110 5310-421	DISPOSAL SERV:	TRASH SERVICES	117362	1,202.54
01-039210	ADVANCED DISPOSAL SERV	I-F50000345757	110 5310-421	DISPOSAL SERV:	CITY TRASH	117362	316.07
					VENDOR 01-039210 TOTALS		1,518.61
01-043522	STAPLES CREDIT PLAN	I-4672645001	110 5310-311	OFFICE SUPPLI:	OFFICE SUPPLIES	117481	116.90
					VENDOR 01-043522 TOTALS		116.90
DEPARTMENT 310 PUBLIC WORKS						TOTAL:	1,869.56
01-000791	EJ EQUIPMENT	I-EJ7033	110 5320-743	MEF CONTRIBUT:	STREET SWEEPER	117428	169,675.00
					VENDOR 01-000791 TOTALS		169,675.00
01-001213	DIESEL SPEED REPAIR, I	I-11846	110 5320-434	REPAIR OF VEH:	REPAIR COOLING SYSTE	117426	173.44
					VENDOR 01-001213 TOTALS		173.44
01-001345	J.B.'S WINDSHIELD REPA	I-29552	110 5320-434	REPAIR OF VEH:	WINDSHIELD REPAIR	117444	50.00
					VENDOR 01-001345 TOTALS		50.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001620	VERIZON WIRELESS	I-9709932271	110 5320-533	CELLULAR PHON:	MOBILES	117491	5.09
					VENDOR 01-001620 TOTALS		5.09
01-002618	UNDER CUTTERS	I-201308284329	110 5320-359	OTHER STREET :	SIGNS	117486	225.00
					VENDOR 01-002618 TOTALS		225.00
01-003095	CARQUEST AUTO PARTS ST	I-201308284325	110 5320-562	TRAVEL & TRAI:	PARTS, TRAINING	117411	59.00
01-003095	CARQUEST AUTO PARTS ST	I-201308284325	110 5320-316	TOOLS AND EQU:	PARTS, TRAINING	117411	19.32
01-003095	CARQUEST AUTO PARTS ST	I-201308284325	110 5320-318	VEHICLE PARTS:	PARTS, TRAINING	117411	91.92
					VENDOR 01-003095 TOTALS		170.24
01-003206	BIRKEYS	I-P55720	110 5320-318	VEHICLE PARTS:	BIRKEYS	117407	50.25
01-003206	BIRKEYS	I-P55766	110 5320-318	VEHICLE PARTS:	BIRKEYS	117407	78.84
01-003206	BIRKEYS	I-P55779	110 5320-318	VEHICLE PARTS:	BIRKEYS	117407	80.63
01-003206	BIRKEYS	I-P55848	110 5320-318	VEHICLE PARTS:	BIRKEYS	117407	42.28
01-003206	BIRKEYS	I-P55995	110 5320-433	REPAIR OF MAC:	BIRKEYS	117407	39.16
01-003206	BIRKEYS	I-P56096	110 5320-318	VEHICLE PARTS:	ADAPTER	117407	8.22
01-003206	BIRKEYS	I-P56254	110 5320-318	VEHICLE PARTS:	DIPSTICK	117407	47.80
01-003206	BIRKEYS	I-P56269	110 5320-318	VEHICLE PARTS:	BIRKEYS	117407	71.00
01-003206	BIRKEYS	I-P56437	110 5320-318	VEHICLE PARTS:	MOWER BELT	117407	117.17
01-003206	BIRKEYS	I-P56438	110 5320-318	VEHICLE PARTS:	BIRKEYS	117407	29.31
01-003206	BIRKEYS	I-W10894	110 5320-433	REPAIR OF MAC:	TUB GRINDER REPAIRS	117408	490.66
01-003206	BIRKEYS	I-W10975	110 5320-433	REPAIR OF MAC:	CASE LOADER REPAIRS	117408	44.11
01-003206	BIRKEYS	I-W11144	110 5320-433	REPAIR OF MAC:	REPAIR SKID STEER	117408	115.39
01-003206	BIRKEYS	I-W11155	110 5320-433	REPAIR OF MAC:	REPAIR TRACTOR	117408	848.99
01-003206	BIRKEYS	I-W11181	110 5320-433	REPAIR OF MAC:	BIRKEYS	117408	174.68
					VENDOR 01-003206 TOTALS		2,238.49
01-016140	FASTENAL COMPANY	I-ILMAT99720	110 5320-316	TOOLS AND EQU:	FASTENAL COMPANY	117429	16.65
					VENDOR 01-016140 TOTALS		16.65
01-025600	ILMO PRODUCTS COMPANY	I-201308284324	110 5320-440	RENTALS	: CYLINDER RENTAL	117442	8.40
					VENDOR 01-025600 TOTALS		8.40

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-033800	MATTOON WATER DEPT	I-201308144235	110 5320-321	UTILITIES	: 212 N 12TH	000000	18.23
01-033800	MATTOON WATER DEPT	I-201308144236	110 5320-321	UTILITIES	: 221 N 12TH	000000	75.14
01-033800	MATTOON WATER DEPT	I-201308144254	110 5320-321	UTILITIES	: 420 N LOGAN	000000	31.67
						VENDOR 01-033800 TOTALS	125.04
01-036810	CR NEFF PLUMBING, HEAT	I-15813	110 5320-351	CONCRETE	: SDWLK 2317 RICHMOND	117421	439.38
						VENDOR 01-036810 TOTALS	439.38
01-043522	STAPLES CREDIT PLAN	I-1420243001	110 5320-311	OFFICE SUPPLI:	OFFICE SUPPLIES	117375	34.99
01-043522	STAPLES CREDIT PLAN	I-1420243002	110 5320-311	OFFICE SUPPLI:	OFFICE SUPPLIES	117375	32.99
01-043522	STAPLES CREDIT PLAN	I-1420243003	110 5320-311	OFFICE SUPPLI:	OFFICE SUPPLIES	117375	3.97
01-043522	STAPLES CREDIT PLAN	I-1420243004	110 5320-311	OFFICE SUPPLI:	OFFICE SUPPLIES	117375	4.00
01-043522	STAPLES CREDIT PLAN	I-31082	110 5320-311	OFFICE SUPPLI:	OFFICE SUPPLIES	117375	34.10
						VENDOR 01-043522 TOTALS	110.05
DEPARTMENT 320 STREETS						TOTAL:	173,236.78
01-001070	AMEREN ILLINOIS	I-201308284362	110 5381-321	UTILITIES	: 208 N 19TH	117398	21.23
01-001070	AMEREN ILLINOIS	I-201308284363	110 5381-321	UTILITIES	: 19TH ST	117399	31.78
						VENDOR 01-001070 TOTALS	53.01
01-002719	TRI-M PLUMBING	I-201308284361	110 5381-460	OTHER PROP MA:	INSPECT BACKFLOW DEV	117484	300.00
						VENDOR 01-002719 TOTALS	300.00
01-023800	CONSOLIDATED COMMUNICA	I-201308234284	110 5381-435	ELEVATOR SERV:	234-7376	117365	40.06
						VENDOR 01-023800 TOTALS	40.06
01-033800	MATTOON WATER DEPT	I-201308144253	110 5381-321	UTILITIES	: 1701 WABASH	000000	31.02
						VENDOR 01-033800 TOTALS	31.02
01-035600	KONE INC	I-221243310	110 5381-435	ELEVATOR SERV:	ELEV MNTCE 8/13	117449	212.81

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 381 CUSTODIAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-035600	KONE INC	I-221243311	110 5381-435	ELEVATOR SERV:	ELEV MNTCE 8/13	117449	129.33
						VENDOR 01-035600 TOTALS	342.14
						DEPARTMENT 381 CUSTODIAL SERVICES TOTAL:	766.23
01-001070	AMEREN ILLINOIS	I-201308284304	110 5511-321	UTILITIES	: 1200 CHAMPAIGN	117396	27.78
01-001070	AMEREN ILLINOIS	I-201308284340	110 5511-321	UTILITIES	: S 22ND	117398	30.67
						VENDOR 01-001070 TOTALS	58.45
01-001135	BEACON ATHLETICS	I-0430385-IN	110 5511-319	MISCELLANEOUS:	JOX BOX,BATTERS BOX	117405	2,512.74
						VENDOR 01-001135 TOTALS	2,512.74
01-001620	VERIZON WIRELESS	I-9709932271	110 5511-533	CELLULAR PHON:	MOBILES	117491	59.94
						VENDOR 01-001620 TOTALS	59.94
01-001744	HELENA CHEMICAL COMPAN	I-87892475	110 5511-424	LAWN CARE	: HELENA CHEMICAL	117440	806.00
						VENDOR 01-001744 TOTALS	806.00
01-002056	STACEY'S HOUSE OF COLO	I-11314	110 5511-319	MISCELLANEOUS:	STACEY'S HOUSE OF CO	117480	630.00
01-002056	STACEY'S HOUSE OF COLO	I-11320	110 5511-319	MISCELLANEOUS:	STACEY'S HOUSE OF CO	117480	472.50
						VENDOR 01-002056 TOTALS	1,102.50
01-003206	BIRKEYS	I-P56180	110 5511-433	REPAIR OF MAC:	HYDRALIC HOSE	117407	130.00
						VENDOR 01-003206 TOTALS	130.00
01-011600	DEBUHR'S SEED STORE	I-28291	110 5511-319	MISCELLANEOUS:	FERTILIZER	117425	11.99
						VENDOR 01-011600 TOTALS	11.99
01-016000	JOHN DEERE FINANCIAL	I-J80023	110 5511-319	MISCELLANEOUS:	JOHN DEERE FINANCIAL	117370	22.46
						VENDOR 01-016000 TOTALS	22.46

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 511 PARKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016140	FASTENAL COMPANY	I-ILMAT99694	110 5511-825	TOURISM GRANT:	FASTENAL COMPANY	117429	22.51
					VENDOR 01-016140 TOTALS		22.51
01-023800	CONSOLIDATED COMMUNICA	I-201308294374	110 5511-532	TELEPHONE	: 234-3611	117419	71.84
					VENDOR 01-023800 TOTALS		71.84
01-029825	KIRCHNER BUILDING CENT	I-40108273	110 5511-825	TOURISM GRANT:	SCREWS	117448	90.88
					VENDOR 01-029825 TOTALS		90.88
01-030021	L & S SAFETY	I-20135290	110 5511-313	MEDICAL & SAF:	BANDAGES	117450	43.00
					VENDOR 01-030021 TOTALS		43.00
01-032980	FRED THROM	I-11261	110 5511-433	REPAIR OF MAC:	AIR FILTER	117457	7.50
					VENDOR 01-032980 TOTALS		7.50
01-033800	MATTOON WATER DEPT	I-201308144239	110 5511-321	UTILITIES	: 418 RICHMOND	000000	32.26
01-033800	MATTOON WATER DEPT	I-201308144241	110 5511-321	UTILITIES	: 500 B'DWAY	000000	91.91
01-033800	MATTOON WATER DEPT	I-201308144243	110 5511-321	UTILITIES	: 500 B'DWAY	000000	15.28
01-033800	MATTOON WATER DEPT	I-201308144244	110 5511-321	UTILITIES	: 305 RICHMOND	000000	239.88
01-033800	MATTOON WATER DEPT	I-201308144245	110 5511-321	UTILITIES	: 301 RICHMOND	000000	274.65
01-033800	MATTOON WATER DEPT	I-201308144246	110 5511-321	UTILITIES	: 500 B'DWAY	000000	183.71
01-033800	MATTOON WATER DEPT	I-201308144247	110 5511-321	UTILITIES	: 307 RICHMOND	000000	323.53
01-033800	MATTOON WATER DEPT	I-201308144248	110 5511-321	UTILITIES	: 713 SHELBY	000000	485.49
					VENDOR 01-033800 TOTALS		1,646.71
01-035154	MID-ILLINOIS CONCRETE	I-137363	110 5511-825	TOURISM GRANT:	GIRLS SOFTBALL COMPL	117460	418.00
					VENDOR 01-035154 TOTALS		418.00
01-044325	TERMINIX	I-399892	110 5511-436	PEST CONTROL	: PEST CONTROL	117483	55.00
01-044325	TERMINIX	I-399899	110 5511-436	PEST CONTROL	: PEST CONTROL	117483	55.00
					VENDOR 01-044325 TOTALS		110.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 511 PARKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-046740	WEBB ELECTRIC CO	I-23426	110 5511-319	MISCELLANEOUS:	CORD REPAIRS	117494	115.13
						VENDOR 01-046740 TOTALS	115.13
						DEPARTMENT 511 PARKS	TOTAL: 7,229.65
01-000481	PANA BAIT CO	I-2600908	110 5512-317	CONCESSION & :	CONCESSIONS	117468	437.95
01-000481	PANA BAIT CO	I-2601214	110 5512-317	CONCESSION & :	CONCESSIONS	117468	368.40
						VENDOR 01-000481 TOTALS	806.35
01-000886	O'DELL PLUMBING, HEATI	I-201308284343	110 5512-450	CONSTRUCTION :	HOOK UP WATER HEATER	117466	75.00
						VENDOR 01-000886 TOTALS	75.00
01-001596	AMERICAN ROD & GUN	I-7847434	110 5512-317	CONCESSION & :	CONCESSIONS	117401	1,246.62
						VENDOR 01-001596 TOTALS	1,246.62
01-001620	VERIZON WIRELESS	I-9709932271	110 5512-533	CELLULAR PHON:	MOBILES	117491	69.94
						VENDOR 01-001620 TOTALS	69.94
01-001648	CENTRAL CIGAR-CANDY CO	I-505069	110 5512-317	CONCESSION & :	CONCESSIONS	117414	281.84
						VENDOR 01-001648 TOTALS	281.84
01-002166	ZOLLMANN TRAILER SALES	I-10200	110 5512-319	MISCELLANEOUS:	HITCH,BED MAT	117498	454.00
						VENDOR 01-002166 TOTALS	454.00
01-002170	BUSINESS CARD	I-201308294379	110 5512-326	FUEL	: MACH 1	117410	76.30
						VENDOR 01-002170 TOTALS	76.30
01-003200	FRED BIGGS ELECTRIC SU	I-078160	110 5512-319	MISCELLANEOUS:	FRED BIGGS ELECTRIC	117432	423.91
						VENDOR 01-003200 TOTALS	423.91

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 512 LAKE MATTOON

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-009093	CONNOR CO	I-S5814532.001	110 5512-450	CONSTRUCTION :	CONNOR CO	117417	432.44
						VENDOR 01-009093 TOTALS	432.44
01-024060	IL DEPT OF NATURAL RES	I-201308234295	110 5512-802	HUNTING/FISHI:	LAKE HUNT/FISH 8-13/ 000000		175.50
01-024060	IL DEPT OF NATURAL RES	I-201308294385	110 5512-802	HUNTING/FISHI:	LAKE 8-20/26 HUNT/FI 000000		126.75
						VENDOR 01-024060 TOTALS	302.25
01-037050	NIEMEYER REPAIR SERVIC	I-51815	110 5512-433	REPAIR OF MAC:	NIEMEYER REPAIR SERV 117465		31.20
						VENDOR 01-037050 TOTALS	31.20
01-043522	STAPLES CREDIT PLAN	I-4672645001	110 5512-311	OFFICE SUPPLI:	OFFICE SUPPLIES	117481	26.72
						VENDOR 01-043522 TOTALS	26.72
01-045155	UNITED PARCEL SERVICE	I-8Y610333	110 5512-531	POSTAGE :	SHIPPING	117487	8.57
						VENDOR 01-045155 TOTALS	8.57

DEPARTMENT 512 LAKE MATTOON TOTAL: 4,235.14

01-001070	AMEREN ILLINOIS	I-201308284336	110 5551-321	UTILITIES :	221 SHELBY	117397	75.56
01-001070	AMEREN ILLINOIS	I-201308284337	110 5551-321	UTILITIES :	311 N 6TH	117397	238.91
01-001070	AMEREN ILLINOIS	I-201308284338	110 5551-321	UTILITIES :	311 N 6TH BLDG 2	117398	34.58
01-001070	AMEREN ILLINOIS	I-201308284339	110 5551-321	UTILITIES :	312 N 10TH	117398	26.75
01-001070	AMEREN ILLINOIS	I-201308284341	110 5551-321	UTILITIES :	312 N 10TH	117398	185.61
01-001070	AMEREN ILLINOIS	I-201308284342	110 5551-321	UTILITIES :	421 SHELBY	117398	225.59
						VENDOR 01-001070 TOTALS	787.00
01-002056	STACEY'S HOUSE OF COLO	I-11498	110 5551-319	MISCELLANEOUS:	FENCE PAINT	117480	569.84
01-002056	STACEY'S HOUSE OF COLO	I-11526	110 5551-319	MISCELLANEOUS:	FIELDMARKING PAINT	117480	50.00
						VENDOR 01-002056 TOTALS	619.84
01-033800	MATTOON WATER DEPT	I-201308134201	110 5551-321	UTILITIES :	BASEBALL DIAMOND	000000	421.51

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 551 SPORTS FACILITIES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-033800	MATTOON WATER DEPT	I-201308144240	110 5551-321	UTILITIES	: 421 SHELBY	000000	153.66
01-033800	MATTOON WATER DEPT	I-201308144242	110 5551-321	UTILITIES	: 801 SHELBY	000000	758.39
						VENDOR 01-033800 TOTALS	1,333.56
01-035154	MID-ILLINOIS CONCRETE	I-137588	110 5551-319	MISCELLANEOUS:	BOYS COMPLEX	117460	489.00
						VENDOR 01-035154 TOTALS	489.00
01-040253	RENTAL CENTER USA	I-332438	110 5551-440	RENTALS	: AUGER RENTAL	117475	60.00
						VENDOR 01-040253 TOTALS	60.00
						DEPARTMENT 551 SPORTS FACILITIES TOTAL:	3,289.40
01-001070	AMEREN ILLINOIS	I-201308234290	110 5570-321	UTILITIES	: 917 N 22ND	117363	20.56
						VENDOR 01-001070 TOTALS	20.56
01-001620	VERIZON WIRELESS	I-9709932271	110 5570-533	CELLULAR PHON:	MOBILES	117491	23.45
						VENDOR 01-001620 TOTALS	23.45
01-003206	BIRKEYS	I-201308284344	110 5570-433	REPAIR OF MAC:	MULCH KIT	117407	809.77
01-003206	BIRKEYS	I-201308284364	110 5570-743	MEF CONTRIBUT:	MOWER	117407	9,989.23
						VENDOR 01-003206 TOTALS	10,799.00
01-043522	STAPLES CREDIT PLAN	I-4672645001	110 5570-311	SUPPLIES	: OFFICE SUPPLIES	117481	3.34
						VENDOR 01-043522 TOTALS	3.34
						DEPARTMENT 570 DODGE GROVE CEMETERY TOTAL:	10,846.35
						VENDOR SET 110 GENERAL FUND TOTAL:	473,212.71

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 122 HOTEL TAX FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003085	HAMPTON INN	I-201308294368	122 4170-100	HOTEL & MOTEL:	REIMBURSE OVERPAYMEN	117438	3,213.17
						VENDOR 01-003085 TOTALS	3,213.17
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	3,213.17
01-000879	MATTOON HIGH SCHOOL	I-201308234296	122 5653-825	TOURISM GRANT:	GRANT	117371	5,700.00
						VENDOR 01-000879 TOTALS	5,700.00
01-001070	AMEREN ILLINOIS	I-201308294372	122 5653-321	NATURAL GAS &:	MARSHALL WELCOME SIG	117399	25.39
01-001070	AMEREN ILLINOIS	I-201308294373	122 5653-321	NATURAL GAS &:	DEWITT WELCOME SIGN	117399	28.57
						VENDOR 01-001070 TOTALS	53.96
01-002170	BUSINESS CARD	I-201308294379	122 5653-572	COMMUNITY PRO:	BUFFALO WILD WINGS	117410	276.42
01-002170	BUSINESS CARD	I-201308294379	122 5653-572	COMMUNITY PRO:	PAGLIACCI'S	117410	85.00
01-002170	BUSINESS CARD	I-201308294379	122 5653-572	COMMUNITY PRO:	LITTLE MEXICO	117410	27.98
01-002170	BUSINESS CARD	I-201308294379	122 5653-572	COMMUNITY PRO:	VILLA	117410	98.00
01-002170	BUSINESS CARD	I-201308294379	122 5653-572	COMMUNITY PRO:	JIMMY JOHN'S	117410	112.00
01-002170	BUSINESS CARD	I-201308294379	122 5653-572	COMMUNITY PRO:	JIMMY JOHN'S	117410	112.00
01-002170	BUSINESS CARD	I-201308294379	122 5653-561	BUSINESS MEET:	JIMMY JOHN'S	117410	59.26
						VENDOR 01-002170 TOTALS	770.66
01-002928	EIU CLUB SOFTBALL	I-201308234286	122 5653-825	TOURISM GRANT:	GRANT	117367	5,000.00
						VENDOR 01-002928 TOTALS	5,000.00
01-003081	CHARLESTON RIOT STEERI	I-201308234285	122 5653-825	TOURISM GRANT:	GRANT	117364	5,000.00
						VENDOR 01-003081 TOTALS	5,000.00
01-008600	COLES MOULTRIE ELECTRI	I-201308284347	122 5653-321	NATURAL GAS &:	WELCOME SIGN	117415	36.78
						VENDOR 01-008600 TOTALS	36.78
01-023800	CONSOLIDATED COMMUNICA	I-201308294371	122 5653-532	TELEPHONE	: 800-500-6286	117419	5.07
						VENDOR 01-023800 TOTALS	5.07

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 122 HOTEL TAX FUND

DEPARTMENT: 653 HOTEL TAX ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-032600	MATTOON FLOWER SHOP	I-664	122 5653-572	COMMUNITY PRO:	FLOWERS	117456	48.00
					VENDOR 01-032600	TOTALS	48.00
01-043522	STAPLES CREDIT PLAN	I-4672645001	122 5653-311	OFFICE SUPPLI:	OFFICE SUPPLIES	117481	13.36
					VENDOR 01-043522	TOTALS	13.36
01-046000	NIEMANN FOODS INC	I-1581896	122 5653-561	BUSINESS MEET:	COFFEE,CHIPS	117464	33.85
					VENDOR 01-046000	TOTALS	33.85
01-048900	YMCA	I-201308234297	122 5653-825	TOURISM GRANT:	GRANT	117376	12,000.00
					VENDOR 01-048900	TOTALS	12,000.00
DEPARTMENT 653 HOTEL TAX ADMINISTRATION TOTAL:							28,661.68
VENDOR SET 122 HOTEL TAX FUND							TOTAL: 31,874.85

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 123 FESTIVAL MGMT FUND

DEPARTMENT: 584 BAGELFEST

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001276	WEJT,WYDS,WZNX,WZUS	I-616-00003-0000	123 5584-540	ADVERTISING	: ADVERTISING	117495	220.00
						VENDOR 01-001276 TOTALS	220.00
01-002925	WCRC/WCRA/WHQQ	I-235-00047-0000	123 5584-540	ADVERTISING	: ADVERTISING	117493	426.00
						VENDOR 01-002925 TOTALS	426.00
01-038005	FIVE STAR RENTAL	I-21543	123 5584-834	ENTERTAINMENT:	SCAFFOLD	117431	134.88
						VENDOR 01-038005 TOTALS	134.88
01-045603	WMCI,WWGO,WCBH	I-235-00041-0001	123 5584-540	ADVERTISING	: ADVERTISING	117496	1,150.00
01-045603	WMCI,WWGO,WCBH	I-235-00043-0001	123 5584-540	ADVERTISING	: ADVERTISING	117496	578.00
01-045603	WMCI,WWGO,WCBH	I-235-00044-0001	123 5584-540	ADVERTISING	: ADVERTISING	117496	575.00
						VENDOR 01-045603 TOTALS	2,303.00
01-045820	WALMART COMMUNITY BRC	I-007897	123 5584-832	BEER TENT	: SNACKS,POP	117492	93.76
						VENDOR 01-045820 TOTALS	93.76
						DEPARTMENT 584 BAGELFEST TOTAL:	3,177.64
01-001640	GP DESIGNS INC	I-9332	123 5586-432	REPAIR OF STR:	GP DESIGNS INC	117436	174.83
						VENDOR 01-001640 TOTALS	174.83
						DEPARTMENT 586 LIGHTWORKS TOTAL:	174.83
						VENDOR SET 123 FESTIVAL MGMT FUND TOTAL:	3,352.47

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 124 MOBILE EQUIPMENT FUND

DEPARTMENT: 241 FIRE VEHICLES & MACHINERY

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-017403	FIRST MID-IL BANK & TR I-201308234283		124 5241-742	FIRE VEHICLES:	FIRE TRUCK PAYMENT	117369	64,452.33
						VENDOR 01-017403 TOTALS	64,452.33
						DEPARTMENT 241 FIRE VEHICLES & MACHINERY TOTAL:	64,452.33
						VENDOR SET 124 MOBILE EQUIPMENT FUND TOTAL:	64,452.33

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 125 INSURANCE & TORT JDGMNT

DEPARTMENT: 150 FINANCIAL ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
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01-001888	IL PUBLIC RISK FUND	I-10952	125 5150-250	WORKERS' COMP:	SEPTEMBERS WORKERS C	117441	38,153.00
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						VENDOR 01-001888 TOTALS	38,153.00
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						DEPARTMENT 150 FINANCIAL ADMINISTRATION TOTAL:	38,153.00
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						VENDOR SET 125 INSURANCE & TORT JDGMNT TOTAL:	38,153.00
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VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 130 CAPITAL PROJECT FUND

DEPARTMENT: 150 FINANCIAL ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001744	HELENA CHEMICAL COMPAN	I-176879752	130 5150-816	FARM EXPENSES:	CROP EXPENSES	117440	974.40
					VENDOR 01-001744 TOTALS		974.40
01-003086	BOB SNOWDEN	I-201308294381	130 5150-816	FARM EXPENSES:	CROP EXPENSES	117477	209.75
					VENDOR 01-003086 TOTALS		209.75
DEPARTMENT 150 FINANCIAL ADMINISTRATION TOTAL:							1,184.15
01-021348	LEE ENTERPRISES-CENTRA	I-20550358	130 5211-720	POLICE BUILDI:	POLICE PARKING LOT	117452	55.92
	PROJ: 251-000	PD Parking Lot#2		EXPENSES			
					VENDOR 01-021348 TOTALS		55.92
DEPARTMENT 211 POLICE ADMINISTRATION TOTAL:							55.92
01-021348	LEE ENTERPRISES-CENTRA	I-20550355	130 5321-730	IMPROVEMENTS :	SWORDS DR SDWLK	117452	54.58
	PROJ: 243-000	Swords Dr Sidewalk		EXPENSES			
					VENDOR 01-021348 TOTALS		54.58
DEPARTMENT 321 STREETS TOTAL:							54.58
01-023801	CONSOLIDATED COMMUNICA	I-43050-0000001742	130 5328-730	IMPROVEMENTS :	PHONE LINE RELOCATE	117418	30,535.00
	PROJ: 169-000	14th St. Detention		PROJECT EXPENSES			
					VENDOR 01-023801 TOTALS		30,535.00
01-045400	UPCHURCH GROUP INC	I-12158	130 5328-730	IMPROVEMENTS :	SURVEYING SERVICES	117488	1,500.00
	PROJ: 169-000	14th St. Detention		PROJECT EXPENSES			
					VENDOR 01-045400 TOTALS		1,500.00
DEPARTMENT 328 STORM DRAINAGE TOTAL:							32,035.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 130 CAPITAL PROJECT FUND

DEPARTMENT: 382 CITY HALL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003054	JAMES W. OWEN	I-201308234293	130 5382-721	BUILDINGS & G:	BURGESS ROOF	117373	6,818.00
	PROJ: 250-000	Burgess Osb Rehab		EXPENSES			
						VENDOR 01-003054 TOTALS	6,818.00
01-003083	GOSSARD-HOLSAPPLE PAIN	I-201308284328	130 5382-721	BUILDINGS & G:	SEAL & REPAIR DRYWAL	117435	1,186.00
	PROJ: 236-000	PETERSON HOUSE RPR		EXPENSES			
						VENDOR 01-003083 TOTALS	1,186.00
						DEPARTMENT 382 CITY HALL	TOTAL: 8,004.00
						VENDOR SET 130 CAPITAL PROJECT FUND	TOTAL: 41,333.65

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 351 RESERVOIRS & WTR SOURCES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002900	BEN TIRE DISTRIBUTORS,	I-201308284308	211 5351-433	REPAIR OF MAC:	TIRE REPAIRS	117406	29.00
					VENDOR 01-002900 TOTALS		29.00
01-008600	COLES MOULTRIE ELECTRI	I-201308284309	211 5351-322	ELECTRICITY :	RESERVOIR CONTROL AC	117415	7.50
					VENDOR 01-008600 TOTALS		7.50
01-009000	COMMERCIAL ELECTRIC	I-26172001	211 5351-519	OTHER PROFESS:	PUMP STA REPAIRS	117416	382.50
					VENDOR 01-009000 TOTALS		382.50
01-016000	JOHN DEERE FINANCIAL	I-J75174	211 5351-319	MISCELLANEOUS:	NUTS,BOLTS,SCREWS,HO	117370	109.66
					VENDOR 01-016000 TOTALS		109.66
01-032980	FRED THROM	I-11202	211 5351-319	MISCELLANEOUS:	SHARPEN SAWS	117457	51.90
					VENDOR 01-032980 TOTALS		51.90
01-037050	NIEMEYER REPAIR SERVIC	I-52827	211 5351-433	REPAIR OF MAC:	NIEMEYER REPAIR SERV	117465	228.00
01-037050	NIEMEYER REPAIR SERVIC	I-52851	211 5351-433	REPAIR OF MAC:	REPAIR BRUSH BULL	117465	118.45
					VENDOR 01-037050 TOTALS		346.45
DEPARTMENT 351 RESERVOIRS & WTR SOURCES TOTAL:							927.01
01-000189	BALLINGER AUTO COMPANY	I-201308284306	211 5353-460	OTHER PROPERT:	CLEAN LARGE LAGOON	117404	5,000.00
					VENDOR 01-000189 TOTALS		5,000.00
01-000468	R.E. PEDROTTI CO., INC	I-00045757-MATIWTC	211 5353-516	TECHNOLOGY SU:	SERVICE CALL	117473	867.00
					VENDOR 01-000468 TOTALS		867.00
01-001414	GENERAL CHEMICAL PERFO	I-90587211	211 5353-314	CHEMICALS :	CHEMICALS	117434	4,825.28
					VENDOR 01-001414 TOTALS		4,825.28

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 353 WATER TREATMENT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001620	VERIZON WIRELESS	I-9709932271	211 5353-533	CELLULAR PHON:	MOBILES	117491	38.01
					VENDOR 01-001620 TOTALS		38.01
01-002638	ROB LECRONE	I-201308284307	211 5353-562	TRAVEL & TRAI:	REIMBURSE TRAINING	117451	100.00
					VENDOR 01-002638 TOTALS		100.00
01-002900	BEN TIRE DISTRIBUTORS,	I-201308284308	211 5353-433	REPAIR OF MAC:	TIRE REPAIRS	117406	13.00
					VENDOR 01-002900 TOTALS		13.00
01-008600	COLES MOULTRIE ELECTRI	I-201308284334	211 5353-322	ELECTRICITY :	WATER PURIFICATION P	117415	6,856.07
					VENDOR 01-008600 TOTALS		6,856.07
01-016000	JOHN DEERE FINANCIAL	I-72413	211 5353-319	MISCELLANEOUS:	WATER	117370	5.94
					VENDOR 01-016000 TOTALS		5.94
01-030099	LEE'S FAMOUS RECIPE	I-100456	211 5353-562	TRAVEL & TRAI:	DINNERS	117453	309.50
					VENDOR 01-030099 TOTALS		309.50
01-031000	LORENZ SUPPLY CO.	I-333953	211 5353-312	CLEANING SUPP:	DUST MOP	117454	21.08
					VENDOR 01-031000 TOTALS		21.08
01-031402	M & M PUMP SUPPLY INC	I-697379	211 5353-378	PLANT MTCE & :	ADAPTERS,SEALANT,BUS	117455	126.79
					VENDOR 01-031402 TOTALS		126.79
01-035365	MISSISSIPPI LIME COMPA	I-1099544	211 5353-314	CHEMICALS :	LIME	117462	4,459.91
					VENDOR 01-035365 TOTALS		4,459.91
01-035600	KONE INC	I-221252820	211 5353-435	ELEVATOR SERV:	ELEV MNTCE 8/13	117449	262.98
					VENDOR 01-035600 TOTALS		262.98

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 353 WATER TREATMENT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-037976	PDC LABORATORIES	I-746937	211 5353-519	OTHER PROFESS:	PDC LABORATORIES	117470	72.00
01-037976	PDC LABORATORIES	I-748289	211 5353-519	OTHER PROFESS:	PDC LABORATORIES	117470	96.00
						VENDOR 01-037976 TOTALS	168.00
01-045155	UNITED PARCEL SERVICE	I-8Y610333	211 5353-531	POSTAGE	: SHIPPING	117487	9.76
						VENDOR 01-045155 TOTALS	9.76
01-045171	USA BLUEBOOK	I-128280	211 5353-319	MISCELLANEOUS:	USA BLUEBOOK	117490	823.70
						VENDOR 01-045171 TOTALS	823.70
01-045820	WALMART COMMUNITY BRC	I-01738	211 5353-562	TRAVEL & TRAI:	SNACKS,SUGAR,DETERGE	117492	20.37
01-045820	WALMART COMMUNITY BRC	I-08785	211 5353-562	TRAVEL & TRAI:	CUPS,PLATES,POP	117492	40.35
						VENDOR 01-045820 TOTALS	60.72
01-049003	XEROX CORPORATION	I-069315786	211 5353-814	PRINTING & CO:	COPIER XL3-564138	117497	41.90
						VENDOR 01-049003 TOTALS	41.90
						DEPARTMENT 353 WATER TREATMENT PLANT TOTAL:	23,989.64
01-001070	AMEREN ILLINOIS	I-201308284331	211 5354-321	NATURAL GAS &:	621 S 12TH	117397	25.53
01-001070	AMEREN ILLINOIS	I-201308284332	211 5354-321	NATURAL GAS &:	1201 MARSHALL	117397	32.19
01-001070	AMEREN ILLINOIS	I-201308284333	211 5354-321	NATURAL GAS &:	1201 MARSHALL	117397	413.00
						VENDOR 01-001070 TOTALS	470.72
01-001213	DIESEL SPEED REPAIR, I	I-11846	211 5354-434	REPAIR OF VEH:	REPAIR COOLING SYSTE	117426	173.44
						VENDOR 01-001213 TOTALS	173.44
01-002414	CCI REDIMIX	I-278342	211 5354-376	BACKFILL & SU:	CCI REDIMIX	117413	688.75
						VENDOR 01-002414 TOTALS	688.75

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT	
01-002735	SPIC & SPAN	I-5952	211 5354-730	IMPROVEMENTS :	SERVICE CALL	117478	725.00	
	PROJ: 201-000	ElmRidge WaterMain		EXPENSES				
						VENDOR 01-002735 TOTALS	725.00	
01-003084	HEATHER & HEATH UPENCA	I-201308284327	211 5354-730	IMPROVEMENTS :	REPLACE WATER LINE	117489	550.00	
	PROJ: 201-000	ElmRidge WaterMain		EXPENSES				
						VENDOR 01-003084 TOTALS	550.00	
01-003206	BIRKEYS	I-P55779	211 5354-318	VEHICLE PARTS:	BIRKEYS	117407	80.63	
01-003206	BIRKEYS	I-P55995	211 5354-433	REPAIR OF MAC:	BIRKEYS	117407	39.16	
01-003206	BIRKEYS	I-W10975	211 5354-433	REPAIR OF MAC:	CASE LOADER REPAIRS	117408	44.11	
01-003206	BIRKEYS	I-W11144	211 5354-433	REPAIR OF MAC:	REPAIR SKID STEER	117408	115.39	
						VENDOR 01-003206 TOTALS	279.29	
01-008600	COLES MOULTRIE ELECTRI	I-201308284335	211 5354-321	NATURAL GAS &:	SBLHC PUMP STA	117415	226.41	
						VENDOR 01-008600 TOTALS	226.41	
01-011600	DEBUHR'S SEED STORE	I-28286	211 5354-730	IMPROVEMENTS :	GRASS SEED	117425	199.88	
	PROJ: 201-000	ElmRidge WaterMain		EXPENSES				
01-011600	DEBUHR'S SEED STORE	I-28341	211 5354-730	IMPROVEMENTS :	GRASS SEED	117425	239.88	
	PROJ: 201-000	ElmRidge WaterMain		EXPENSES				
						VENDOR 01-011600 TOTALS	439.76	
01-020803	HARRELSON PLUMBING & H	I-18008	211 5354-730	IMPROVEMENTS :	INSTALL WATER LINE	117439	780.59	
	PROJ: 201-000	ElmRidge WaterMain		EXPENSES				
						VENDOR 01-020803 TOTALS	780.59	
01-025682	IMCO UTILITY SUPPLY	I-1055181-03	211 5354-379	OTHER WATER M:	LINESTOP VALVE	117443	2,175.00	
01-025682	IMCO UTILITY SUPPLY	I-1055182-01	211 5354-374	SERVICE LINE :	IMCO UTILITY SUPPLY	117443	170.00	
01-025682	IMCO UTILITY SUPPLY	I-1055562-01	211 5354-374	SERVICE LINE :	IMCO UTILITY SUPPLY	117443	198.18	
01-025682	IMCO UTILITY SUPPLY	I-1056030-00	211 5354-730	IMPROVEMENTS :	IMCO UTILITY SUPPLY	117443	384.00	
	PROJ: 201-000	ElmRidge WaterMain		EXPENSES				
01-025682	IMCO UTILITY SUPPLY	I-3014741-00	211 5354-379	OTHER WATER M:	IMCO UTILITY SUPPLY	117443	365.00	
						VENDOR 01-025682 TOTALS	3,292.18	
DEPARTMENT 354 WATER DISTRIBUTION							TOTAL:	7,626.14

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 355 ACCOUNTING & COLLECTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000124	DATA FLOW	I-69820	211 5355-311	OFFICE SUPPLI:	LATE NOTICES	117424	130.18
					VENDOR 01-000124	TOTALS	130.18
01-002166	ZOLLMANN TRAILER SALES	I-10180	211 5355-742	VEHICLES	: BED MAT	117498	37.50
					VENDOR 01-002166	TOTALS	37.50
01-002170	BUSINESS CARD	I-201308294379	211 5355-326	FUEL	: MACH 1	117410	39.08
					VENDOR 01-002170	TOTALS	39.08
01-002663	KEY EQUIPMENT FINANCE	I-581014526001309	211 5355-519	OTHER PROFESS:	GPS EQUIPMENT	117446	52.46
					VENDOR 01-002663	TOTALS	52.46
01-002809	TRUELINE COMMUNICATION	I-9269	211 5355-742	VEHICLES	: INSTALL LIGHTS & RAD	117485	543.13
					VENDOR 01-002809	TOTALS	543.13
01-023800	CONSOLIDATED COMMUNICA	I-201308284313	211 5355-532	TELEPHONE	: 235-5483	117419	330.26
					VENDOR 01-023800	TOTALS	330.26
01-025682	IMCO UTILITY SUPPLY	I-1055657-00	211 5355-372	METER TILES,	: IMCO UTILITY SUPPLY	117443	1,160.00
					VENDOR 01-025682	TOTALS	1,160.00
01-035266	MIDWEST METER INC	I-0047775-IN	211 5355-730	IMPROVEMENTS	: GASKETS	117461	88.00
					VENDOR 01-035266	TOTALS	88.00
01-038300	PERRY'S LOCKSMITH	I-60168	211 5355-742	VEHICLES	: KEY	117471	17.50
					VENDOR 01-038300	TOTALS	17.50

DEPARTMENT 355 ACCOUNTING & COLLECTION TOTAL: 2,398.11

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 356 ADMINISTRATIVE & GENERAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001620	VERIZON WIRELESS	I-9709932271	211 5356-533	CELLULAR PHON:	MOBILES	117491	31.72
						VENDOR 01-001620 TOTALS	31.72

DEPARTMENT 356 ADMINISTRATIVE & GENERAL TOTAL: 31.72

VENDOR SET 211 WATER FUND TOTAL: 34,972.62

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000791	EJ EQUIPMENT	C-0057554	212 5342-318	VEHICLE PARTS:	RETURN	117428	92.38-
						VENDOR 01-000791 TOTALS	92.38-
01-001213	DIESEL SPEED REPAIR, I	I-11846	212 5342-434	REPAIR OF VEH:	REPAIR COOLING SYSTE	117426	173.45
						VENDOR 01-001213 TOTALS	173.45
01-002414	CCI REDIMIX	I-278344	212 5342-363	BACKFILL & SU:	FLOWABLE FILL	117413	140.00
						VENDOR 01-002414 TOTALS	140.00
01-003206	BIRKEYS	I-P55779	212 5342-318	VEHICLE PARTS:	BIRKEYS	117407	80.64
01-003206	BIRKEYS	I-P55995	212 5342-433	REPAIR OF MAC:	BIRKEYS	117407	39.16
01-003206	BIRKEYS	I-W10975	212 5342-433	REPAIR OF MAC:	CASE LOADER REPAIRS	117408	44.11
01-003206	BIRKEYS	I-W11144	212 5342-433	REPAIR OF MAC:	REPAIR SKID STEER	117408	115.40
						VENDOR 01-003206 TOTALS	279.31
01-010000	CRAWFORD MURPHY & TILL	I-97602	212 5342-730	IMPROVEMENTS :	CSO TREATMENT FACILI	117422	96,828.14
PROJ: 203-000		CSO-LT OVERFLOW CMB	JOB EXPENSES				
						VENDOR 01-010000 TOTALS	96,828.14
01-036810	CR NEFF PLUMBING, HEAT	I-15856	212 5342-460	OTHER PROPERT:	REPAIR SEWER LINE	117421	1,000.00
						VENDOR 01-036810 TOTALS	1,000.00
						DEPARTMENT 342 SEWER COLLECTION SYSTEM TOTAL:	98,328.52
01-001070	AMEREN ILLINOIS	I-201308284315	212 5343-321	NATURAL GAS &:	4220 DEWITT LIFT STA	117396	30.95
						VENDOR 01-001070 TOTALS	30.95
01-001620	VERIZON WIRELESS	I-9709932271	212 5343-533	CELLULAR PHON:	MOBILES	117491	1.32
						VENDOR 01-001620 TOTALS	1.32

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 343 SEWER LIFT STATIONS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-008600	COLES MOULTRIE ELECTRI	I-201308284310	212 5343-322	ELECTRICITY (: SBLHC LIFT STA		117415	307.05
01-008600	COLES MOULTRIE ELECTRI	I-201308284311	212 5343-322	ELECTRICITY (: LLC LIFT STA		117415	82.18
01-008600	COLES MOULTRIE ELECTRI	I-201308284365	212 5343-321	NATURAL GAS &: BUXTON CENTRE		117415	73.96
01-008600	COLES MOULTRIE ELECTRI	I-201308284366	212 5343-322	ELECTRICITY (: GOLDEN VALLEY SEWER		117415	400.39
						VENDOR 01-008600 TOTALS	863.58
						DEPARTMENT 343 SEWER LIFT STATIONS TOTAL:	895.85
01-000845	KIRBY RISK CORPORATION	I-S107025778.001	212 5344-516	TECHNOLOGY SU: SCADA SOFTWARE		117447	7,543.33
						VENDOR 01-000845 TOTALS	7,543.33
01-001070	AMEREN ILLINOIS	I-201308284314	212 5344-321	NATURAL GAS &: S 12TH ST SHED		117396	25.39
01-001070	AMEREN ILLINOIS	I-201308284316	212 5344-321	NATURAL GAS &: 820 S 5TH PLACE		117396	72.95
01-001070	AMEREN ILLINOIS	I-201308284317	212 5344-321	NATURAL GAS &: 820 S 5TH PLACE		117396	87.23
01-001070	AMEREN ILLINOIS	I-201308284318	212 5344-321	NATURAL GAS &: 820 S 5TH PLACE GRIT		117396	85.69
01-001070	AMEREN ILLINOIS	I-201308284319	212 5344-321	NATURAL GAS &: 820 S 5TH PLACE DIGE		117396	463.75
01-001070	AMEREN ILLINOIS	I-201308284320	212 5344-321	NATURAL GAS &: 820 S 5TH PLACE SLUD		117397	43.00
						VENDOR 01-001070 TOTALS	778.01
01-001620	VERIZON WIRELESS	I-9709932271	212 5344-533	CELLULAR PHON: MOBILES		117491	0.40
						VENDOR 01-001620 TOTALS	0.40
01-002170	BUSINESS CARD	I-201308294379	212 5344-311	OFFICE SUPPLI: WALMART		117410	63.73
01-002170	BUSINESS CARD	I-201308294379	212 5344-326	FUEL : MACH 1		117410	78.30
01-002170	BUSINESS CARD	I-201308294379	212 5344-318	VEHICLE PARTS: NAPA		117410	15.98
						VENDOR 01-002170 TOTALS	158.01
01-003032	G.L. DOWNS, INC.	I-072413	212 5344-319	MISCELLANEOUS: G.L. DOWNS, INC.		117433	571.46
						VENDOR 01-003032 TOTALS	571.46
01-009000	COMMERCIAL ELECTRIC	I-26143001	212 5344-433	REPAIR OF MAC: TROUBLESHOOT MOTORS		117416	467.50
						VENDOR 01-009000 TOTALS	467.50

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 344 WASTEWATER TREATMNT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016000	JOHN DEERE FINANCIAL	C-201308234277	212 5344-366	PLANT MTCE &	: RETURN	117370	181.21-
01-016000	JOHN DEERE FINANCIAL	I-429480	212 5344-366	PLANT MTCE &	: OIL	117370	237.12
01-016000	JOHN DEERE FINANCIAL	I-432479	212 5344-366	PLANT MTCE &	: PIN,OIL	117370	240.77
01-016000	JOHN DEERE FINANCIAL	I-J75012	212 5344-366	PLANT MTCE &	: PUMP	117370	56.97
01-016000	JOHN DEERE FINANCIAL	I-J81929	212 5344-366	PLANT MTCE &	: OIL	117370	59.98
01-016000	JOHN DEERE FINANCIAL	I-J92783	212 5344-366	PLANT MTCE &	: OIL	117370	89.97
01-016000	JOHN DEERE FINANCIAL	I-J99372	212 5344-366	PLANT MTCE &	: HITCH PIN, STARTING	117370	11.95
						VENDOR 01-016000 TOTALS	515.55
01-023800	CONSOLIDATED COMMUNICA	I-201308234278	212 5344-532	TELEPHONE	: 234-2737	117365	40.45
01-023800	CONSOLIDATED COMMUNICA	I-201308234279	212 5344-532	TELEPHONE	: 234-6828	117365	60.40
01-023800	CONSOLIDATED COMMUNICA	I-201308284321	212 5344-532	TELEPHONE	: 234-3016	117419	99.31
						VENDOR 01-023800 TOTALS	200.16
01-039210	ADVANCED DISPOSAL SERV	I-F50000344277	212 5344-439	OTHER REPAIR	: SLUDGE DISPOSAL	117362	85.75
						VENDOR 01-039210 TOTALS	85.75
01-043371	SPRINGFIELD ELECTRIC	I-S4026810.001	212 5344-366	PLANT MTCE &	: TIMING RELAY	117479	159.40
01-043371	SPRINGFIELD ELECTRIC	I-S4031424.001	212 5344-366	PLANT MTCE &	: BULBS	117479	73.92
						VENDOR 01-043371 TOTALS	233.32
DEPARTMENT 344 WASTEWATER TREATMNT PLANTTOTAL:							10,553.49
01-000124	DATA FLOW	I-69820	212 5345-311	OFFICE SUPPLI:	LATE NOTICES	117424	130.18
						VENDOR 01-000124 TOTALS	130.18
01-002166	ZOLLMANN TRAILER SALES	I-10180	212 5345-742	VEHICLES	: BED MAT	117498	37.50
						VENDOR 01-002166 TOTALS	37.50
01-002170	BUSINESS CARD	I-201308294379	212 5345-326	FUEL	: MACH 1	117410	39.07
01-002170	BUSINESS CARD	I-201308294379	212 5345-531	POSTAGE	: POST OFC	117410	4.42
						VENDOR 01-002170 TOTALS	43.49

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 345 ACCOUNTING & COLLECTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002809	TRUELINE COMMUNICATION	I-9269	212 5345-742	VEHICLES	: INSTALL LIGHTS & RAD	117485	543.12
					VENDOR 01-002809 TOTALS		543.12
01-023800	CONSOLIDATED COMMUNICA	I-201308284313	212 5345-532	TELEPHONE	: 235-5483	117419	330.26
					VENDOR 01-023800 TOTALS		330.26
01-035266	MIDWEST METER INC	I-0047775-IN	212 5345-730	IMPROVEMENTS	: GASKETS	117461	88.00
					VENDOR 01-035266 TOTALS		88.00
01-038300	PERRY'S LOCKSMITH	I-60168	212 5345-742	VEHICLES	: KEY	117471	17.50
					VENDOR 01-038300 TOTALS		17.50
01-043522	STAPLES CREDIT PLAN	I-13582	212 5345-531	POSTAGE	: OFFICE SUPPLIES	117375	14.63
					VENDOR 01-043522 TOTALS		14.63
						DEPARTMENT 345 ACCOUNTING & COLLECTION TOTAL:	1,204.68
01-001620	VERIZON WIRELESS	I-9709932271	212 5346-533	CELLULAR PHON:	MOBILES	117491	31.72
					VENDOR 01-001620 TOTALS		31.72
						DEPARTMENT 346 ADMINISTRATIVE & GENERAL TOTAL:	31.72
						VENDOR SET 212 SEWER FUND TOTAL:	111,014.26
						REPORT GRAND TOTAL:	798,365.89

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2013-2014	110-2172-000	DUE TO LIBRARY FUND	17,122.46				
	110-2172-001	DUE TO FIREFIGHTERS PENSIO	105,588.44				
	110-2172-002	DUE TO POLICE PENSION FUND	105,588.44				
	110-5110-532	TELEPHONE	49.42	600	368.96		
	110-5120-311	OFFICE SUPPLIES	384.52	2,156	1,580.63		
	110-5120-519	OTHER PROFESSIONAL SERVICE	410.00	12,960	10,377.00		
	110-5120-532	TELEPHONE	263.46	3,060	1,775.34		
	110-5130-571	DUES & MEMBERSHIPS	108.63	1,900	1,791.37		
	110-5150-532	TELEPHONE	54.83	1,860	1,189.36		
	110-5150-571	DUES & MEMBERSHIP	225.00	800	175.00		
	110-5170-533	CELLULAR PHONE	113.13	2,400	1,562.32		
	110-5170-562	TRAVEL & TRAINING	147.29	5,250	4,258.29		
	110-5170-851	WIDE AREA NETWORK SERVERS	164.53	25,500	24,960.47		
	110-5211-311	OFFICE SUPPLIES	197.21	4,000	2,972.55		
	110-5211-531	POSTAGE	130.26	2,500	2,304.69		
	110-5211-532	TELEPHONE	1,689.89	16,000	7,830.43		
	110-5211-533	CELLULAR PHONE	608.85	11,000	8,811.49		
	110-5211-550	PRINTING & BINDING	62.94	2,500	1,762.11		
	110-5211-562	TRAVEL & TRAINING	86.26	23,500	17,240.36		
	110-5211-579	MISC OTHER PURCHASED SERVI	121.91	219,250	167,218.14		
	110-5211-821	INTERGOVERNMENTAL EXPENDIT	30,241.03	100,000	95,412.00		
	110-5212-319	MISCELLANEOUS SUPPLIES	131.83	8,250	3,291.64		
	110-5213-319	MISCELLANEOUS SUPPLIES	308.01	4,000	2,562.50		
	110-5223-316	TOOLS & EQUIPMENT	41.75	250	122.89		
	110-5223-319	MISCELLANEOUS SUPPLIES	215.00	2,500	2,896.44		
	110-5223-434	REPAIR OF VEHICLES	1,403.86	35,000	24,389.52		
	110-5224-321	UTILITIES	283.43	71,200	57,766.89		
	110-5224-432	REPAIR OF BUILDINGS	2,370.56	15,000	6,507.68		
	110-5241-311	OFFICE SUPPLIES	54.23	3,800	3,625.77		
	110-5241-312	CLEANING SUPPLIES	149.57	5,300	3,687.04		
	110-5241-313	MEDICAL & SAFETY SUPPLIES	1,114.91	19,398	12,858.69		
	110-5241-316	TOOLS & EQUIPMENT	146.42	9,850	8,582.58		
	110-5241-319	MISCELLANEOUS SUPPLIES	102.29	7,670	6,156.43		
	110-5241-326	FUEL	138.60	29,200	20,226.97		
	110-5241-433	REPAIR OF MACHINERY	1,047.25	17,350	11,982.17		
	110-5241-434	REPAIR OF VEHICLES	61.25	24,398	22,582.02		
	110-5241-532	TELEPHONE	42.19	7,880	6,549.62		
	110-5241-533	CELLULAR PHONE	115.11	2,400	1,110.93		
	110-5241-562	TRAVEL & TRAINING	39.81	18,325	15,547.22		
	110-5241-573	LAUNDRY SERVICES	9.10	800	702.45		
	110-5241-579	MISC OTHER PURCHASED SERVI	115.00	29,498	23,117.50		
	110-5261-311	OFFICE SUPPLIES	26.72	1,000	850.57		
	110-5261-532	TELEPHONE	259.21	3,000	1,994.00		
	110-5261-579	MISC OTHER PURCHASED SERVI	205.00	10,000	7,470.00		
	110-5310-311	OFFICE SUPPLIES	116.90	1,200	828.47		
	110-5310-319	MISCELLANEOUS SUPPLIES	48.00	1,500	933.81		
	110-5310-421	DISPOSAL SERVICES	1,518.61	20,000	16,365.07		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	110-5310-519	OTHER PROFESSIONAL SERVICE	106.51	2,200	1,773.96		
	110-5310-533	CELLULAR PHONE	31.73	1,000	739.87		
	110-5310-561	BUSINESS MEETING EXPENSE	42.02	100	12.99		
	110-5310-564	PRIVATE VEHICLE EXP REIMB	5.79	150	130.00		
	110-5320-311	OFFICE SUPPLIES	110.05	1,000	655.62		
	110-5320-316	TOOLS AND EQUIPMENT	35.97	7,000	3,427.99		
	110-5320-318	VEHICLE PARTS	617.42	27,000	21,608.44		
	110-5320-321	UTILITIES	125.04	17,000	15,037.16		
	110-5320-351	CONCRETE	439.38	25,000	17,355.18		
	110-5320-359	OTHER STREET MAINT SUPPLIE	225.00	10,000	9,715.04		
	110-5320-433	REPAIR OF MACHINERY	1,712.99	50,000	41,419.33		
	110-5320-434	REPAIR OF VEHICLES	223.44	13,000	10,381.02		
	110-5320-440	RENTALS	8.40	7,000	6,974.80		
	110-5320-533	CELLULAR PHONE	5.09	500	352.64		
	110-5320-562	TRAVEL & TRAINING	59.00	1,500	1,173.00		
	110-5320-743	MEF CONTRIBUTION	169,675.00	40,000	143,008.32-	Y	
	110-5381-321	UTILITIES	84.03	51,000	39,465.67		
	110-5381-435	ELEVATOR SERVICE AGREEMEN	382.20	5,000	3,394.90		
	110-5381-460	OTHER PROP MAINT SERVICES	300.00	9,000	6,899.92		
	110-5511-313	MEDICAL & SAFETY SUPPLIES	43.00	1,200	1,052.21		
	110-5511-319	MISCELLANEOUS SUPPLIES	3,764.82	15,000	8,268.70		
	110-5511-321	UTILITIES	1,705.16	31,000	24,462.67		
	110-5511-424	LAWN CARE	806.00	3,000	1,644.00		
	110-5511-433	REPAIR OF MACHINERY	137.50	15,000	11,396.14		
	110-5511-436	PEST CONTROL SERVICES	110.00	400	180.00		
	110-5511-532	TELEPHONE	71.84	900	615.35		
	110-5511-533	CELLULAR PHONE	59.94	900	660.37		
	110-5511-825	TOURISM GRANT EXPENDITURES	531.39	20,000	5,307.54		
	110-5512-311	OFFICE SUPPLIES	26.72	500	405.31		
	110-5512-317	CONCESSION & SOUVENIR SUPP	2,334.81	25,000	9,122.48		
	110-5512-319	MISCELLANEOUS SUPPLIES	877.91	10,000	5,914.86		
	110-5512-326	FUEL	76.30	5,000	2,785.85		
	110-5512-433	REPAIR OF MACHINERY	31.20	3,000	1,059.25		
	110-5512-450	CONSTRUCTION SERVICES	507.44	9,000	1,582.56		
	110-5512-531	POSTAGE	8.57	100	63.57		
	110-5512-533	CELLULAR PHONE	69.94	750	465.70		
	110-5512-802	HUNTING/FISHING REMITTANCE	302.25	12,000	5,336.00		
	110-5551-319	MISCELLANEOUS SUPPLIES	1,108.84	15,000	9,050.63		
	110-5551-321	UTILITIES	2,120.56	35,000	24,424.11		
	110-5551-440	RENTALS	60.00	3,000	1,669.75		
	110-5570-311	SUPPLIES	3.34	3,000	2,430.90		
	110-5570-321	UTILITIES	20.56	5,000	3,674.74		
	110-5570-433	REPAIR OF MACHINERY	809.77	7,500	5,843.04		
	110-5570-533	CELLULAR PHONE	23.45	300	206.35		
	110-5570-743	MEF CONTRIBUTION	9,989.23	11,300	2,455.91-	Y	
	122-4170-100	HOTEL & MOTEL T*NON-EXPENS	3,213.17	300,000-	214,991.56-		
	122-5653-311	OFFICE SUPPLIES	13.36	1,000	61.62		
	122-5653-321	NATURAL GAS & ELECTRIC (CI	90.74	1,500	986.26		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	122-5653-532	TELEPHONE	5.07	3,000	2,570.96		
	122-5653-561	BUSINESS MEETING EXPENSE	93.11	2,000	1,866.51		
	122-5653-572	COMMUNITY PROMOTION & RELA	759.40	3,000	732.69		
	122-5653-825	TOURISM GRANTS	27,700.00	120,000	39,225.00		
	123-5584-540	ADVERTISING	2,949.00	7,500	2,966.00-	Y	
	123-5584-832	BEER TENT	93.76	13,000	1,884.31		
	123-5584-834	ENTERTAINMENT	134.88	45,000	6,676.75		
	123-5586-432	REPAIR OF STRUCTURES	174.83	5,000	15,595.42		
	124-5241-742	FIRE VEHICLES	64,452.33	64,452	0.33-	Y	
	125-5150-250	WORKERS' COMPENSATION	38,153.00	446,477	255,712.00		
	130-5150-816	FARM EXPENSES	1,184.15	3,500	2,315.85		
	130-5211-720	POLICE BUILDINGS	55.92	96,000	95,944.08		
	130-5321-730	IMPROVEMENTS OTHER THAN BL	54.58	160,000	85,750.17		
	130-5328-730	IMPROVEMENTS OTHER THAN BL	32,035.00	450,000	342,706.31		
	130-5382-721	BUILDINGS & GROUNDS	8,004.00	60,000	51,996.00		
	211-5351-319	MISCELLANEOUS SUPPLIES	161.56	2,000	1,430.37		
	211-5351-322	ELECTRICITY	7.50	100	85.00		
	211-5351-433	REPAIR OF MACHINERY	375.45	3,000	2,400.52		
	211-5351-519	OTHER PROFESSIONAL SVCS	382.50	0	382.50-	Y	
	211-5353-312	CLEANING SUPPLIES	21.08	1,200	1,113.63		
	211-5353-314	CHEMICALS	9,285.19	200,000	158,774.01		
	211-5353-319	MISCELLANEOUS SUPPLIES	829.64	16,000	9,297.64		
	211-5353-322	ELECTRICITY	6,856.07	73,000	69,400.04		
	211-5353-378	PLANT MTCE & REPAIR	126.79	10,000	7,297.87		
	211-5353-433	REPAIR OF MACHINERY	13.00	10,000	6,078.95		
	211-5353-435	ELEVATOR SERVICE AGREEMENT	262.98	3,500	2,448.08		
	211-5353-460	OTHER PROPERTY MAINT. SERV	5,000.00	40,000	30,000.00		
	211-5353-516	TECHNOLOGY SUPPORT SERVICE	867.00	4,000	3,027.81		
	211-5353-519	OTHER PROFESSIONAL SERVICE	168.00	10,000	7,377.00		
	211-5353-531	POSTAGE	9.76	200	181.63		
	211-5353-533	CELLULAR PHONE	38.01	1,700	1,149.90		
	211-5353-562	TRAVEL & TRAINING	470.22	600	129.78		
	211-5353-814	PRINTING & COPY MACHINE LE	41.90	500	382.98		
	211-5354-318	VEHICLE PARTS	80.63	7,000	6,221.97		
	211-5354-321	NATURAL GAS & ELECTRIC	697.13	13,000	10,744.18		
	211-5354-374	SERVICE LINE MATERIALS	368.18	12,000	9,937.28		
	211-5354-376	BACKFILL & SURFACE MATERIA	688.75	10,000	8,627.25		
	211-5354-379	OTHER WATER MAINT. MATERIA	2,540.00	4,000	4,908.00-	Y	
	211-5354-433	REPAIR OF MACHINERY	198.66	8,000	6,650.26		
	211-5354-434	REPAIR OF VEHICLES	173.44	10,000	8,144.85		
	211-5354-730	IMPROVEMENTS OTHER THAN BL	2,879.35	140,000	46,313.94		
	211-5355-311	OFFICE SUPPLIES	130.18	4,500	3,819.12		
	211-5355-326	FUEL	39.08	55,000	41,309.08		
	211-5355-372	METER TILES, RIMS & LIDS	1,160.00	8,500	5,516.00		
	211-5355-519	OTHER PROFESSIONAL SERVICE	52.46	0	209.84-	Y	
	211-5355-532	TELEPHONE	330.26	1,500	799.56		
	211-5355-730	IMPROVEMENTS OTHER THAN BL	88.00	75,000	16,382.59		
	211-5355-742	VEHICLES	598.13	0	650.63-	Y	

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	211-5356-533	CELLULAR PHONE	31.72	1,000	739.89		
	212-5342-318	VEHICLE PARTS	11.74-	7,500	6,150.11		
	212-5342-363	BACKFILL & SURFACE MATERIA	140.00	30,000	29,619.93		
	212-5342-433	REPAIR OF MACHINERY	198.67	10,000	339.35-	Y	
	212-5342-434	REPAIR OF VEHICLES	173.45	10,000	8,059.30		
	212-5342-460	OTHER PROPERTY MTCE SERVIC	1,000.00	0	1,000.00-	Y	
	212-5342-730	IMPROVEMENTS OTHER THAN BL	96,828.14	1,015,000	807,563.69		
	212-5343-321	NATURAL GAS & ELECTRIC (AM	104.91	31,000	21,273.28		
	212-5343-322	ELECTRICITY (COLES-MOULTRI	789.62	9,000	6,423.96		
	212-5343-533	CELLULAR PHONE	1.32	3,000	2,606.99		
	212-5344-311	OFFICE SUPPLIES	63.73	1,000	936.27		
	212-5344-318	VEHICLE PARTS	15.98	1,000	562.97		
	212-5344-319	MISCELLANEOUS SUPPLIES	571.46	8,000	5,340.29		
	212-5344-321	NATURAL GAS & ELECTRIC (AM	778.01	250,000	190,270.55		
	212-5344-326	FUEL	78.30	0	78.30-	Y	
	212-5344-366	PLANT MTCE & REPAIR MATERI	748.87	20,000	11,523.52		
	212-5344-433	REPAIR OF MACHINERY	467.50	30,000	26,703.04		
	212-5344-439	OTHER REPAIR & MNTCE SERVI	85.75	15,000	9,748.29		
	212-5344-516	TECHNOLOGY SUPPORT SERVICE	7,543.33	4,000	3,543.33-	Y	
	212-5344-532	TELEPHONE	200.16	3,500	2,147.95		
	212-5344-533	CELLULAR PHONE	0.40	1,300	898.93		
	212-5345-311	OFFICE SUPPLIES	130.18	4,500	3,834.57		
	212-5345-326	FUEL	39.07	50,000	36,309.06		
	212-5345-531	POSTAGE	19.05	21,000	14,526.09		
	212-5345-532	TELEPHONE	330.26	1,500	558.01		
	212-5345-730	IMPROVEMENTS OTHER THAN BL	88.00	75,000	16,382.59		
	212-5345-742	VEHICLES	598.12	0	650.62-	Y	
	212-5346-533	CELLULAR PHONE	31.72	1,000	606.56		
		TOTAL:	798,365.89				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
110	NON-DEPARTMENTAL	228,299.34
110-110	CITY COUNCIL	49.42
110-120	CITY CLERK	1,057.98
110-130	CITY ADMINISTRATOR	108.63
110-150	FINANCIAL ADMINISTRATION	279.83
110-170	COMPUTER INFO SYSTEMS	424.95
110-211	POLICE ADMINISTRATION	33,138.35
110-212	CRIMINAL INVESTIGATION	131.83
110-213	PATROL	308.01
110-223	AUTOMOTIVE SERVICES	1,660.61

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
110-224	POLICE BUILDINGS	2,653.99
110-241	FIRE PROTECTION ADMIN.	3,135.73
110-261	COMMUNITY DEVELOPMENT	490.93
110-310	PUBLIC WORKS	1,869.56
110-320	STREETS	173,236.78
110-381	CUSTODIAL SERVICES	766.23
110-511	PARKS	7,229.65
110-512	LAKE MATTOON	4,235.14
110-551	SPORTS FACILITIES	3,289.40
110-570	DODGE GROVE CEMETERY	10,846.35

110 TOTAL	GENERAL FUND	473,212.71
122	NON-DEPARTMENTAL	3,213.17
122-653	HOTEL TAX ADMINISTRATION	28,661.68

122 TOTAL	HOTEL TAX FUND	31,874.85
123-584	BAGELFEST	3,177.64
123-586	LIGHTWORKS	174.83

123 TOTAL	FESTIVAL MGMT FUND	3,352.47
124-241	FIRE VEHICLES & MACHINERY	64,452.33

124 TOTAL	MOBILE EQUIPMENT FUND	64,452.33
125-150	FINANCIAL ADMINISTRATION	38,153.00

125 TOTAL	INSURANCE & TORT JDMNT	38,153.00
130-150	FINANCIAL ADMINISTRATION	1,184.15
130-211	POLICE ADMINISTRATION	55.92
130-321	STREETS	54.58
130-328	STORM DRAINAGE	32,035.00
130-382	CITY HALL	8,004.00

130 TOTAL	CAPITAL PROJECT FUND	41,333.65
211-351	RESERVOIRS & WTR SOURCES	927.01
211-353	WATER TREATMENT PLANT	23,989.64
211-354	WATER DISTRIBUTION	7,626.14
211-355	ACCOUNTING & COLLECTION	2,398.11
211-356	ADMINISTRATIVE & GENERAL	31.72

211 TOTAL	WATER FUND	34,972.62
212-342	SEWER COLLECTION SYSTEM	98,328.52
212-343	SEWER LIFT STATIONS	895.85
212-344	WASTEWATER TREATMNT PLANT	10,553.49

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
212-345	ACCOUNTING & COLLECTION	1,204.68
212-346	ADMINISTRATIVE & GENERAL	31.72

212 TOTAL	SEWER FUND	111,014.26

** TOTAL **		798,365.89

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
169 14th St. Detention	000 PROJECT EXPENSES	32,035.00
	** PROJECT 169 TOTAL **	32,035.00
201 ElmRidge WaterMain	000 EXPENSES	2,879.35
	** PROJECT 201 TOTAL **	2,879.35
203 CSO-LT OVERFLOW CMB	000 JOB EXPENSES	96,828.14
	** PROJECT 203 TOTAL **	96,828.14
236 PETERSON HOUSE RPR	000 EXPENSES	1,186.00
	** PROJECT 236 TOTAL **	1,186.00
243 Swords Dr Sidewalk	000 EXPENSES	54.58
	** PROJECT 243 TOTAL **	54.58
250 Burgess Osb Rehab	000 EXPENSES	6,818.00
	** PROJECT 250 TOTAL **	6,818.00
251 PD Parking Lot#2	000 EXPENSES	55.92
	** PROJECT 251 TOTAL **	55.92

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: MFTBK

FUND : 121 MOTOR FUEL TAX FUND

DEPARTMENT: 321 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003019	FRAKER TRUCKING, INC.	I-8726	121 5321-352	AGGREGATE SUR:	HAUL ROCK	117503	608.71
01-003019	FRAKER TRUCKING, INC.	I-8753	121 5321-352	AGGREGATE SUR:	HAUL ROCK	117503	869.64
						VENDOR 01-003019 TOTALS	1,478.35
01-022400	HOWELL ASPHALT CO	I-10008MB	121 5321-353	BITUMINOUS PA:	COLD MIX	117504	152.32
						VENDOR 01-022400 TOTALS	152.32
						DEPARTMENT 321 STREETS TOTAL:	1,630.67
01-037100	NORTH AMERICAN SALT CO	I-71012879	121 5325-354	ICE REMOVAL C:	ICE REMOVAL CHEMICAL	117505	14,656.99
						VENDOR 01-037100 TOTALS	14,656.99
						DEPARTMENT 325 SNOW & ICE REMOVAL TOTAL:	14,656.99
01-008600	COLES MOULTRIE ELECTRI	I-201308284348	121 5326-322	ELECTRIC (COL:	RT 16 & LERNA	117502	88.64
01-008600	COLES MOULTRIE ELECTRI	I-201308284349	121 5326-322	ELECTRIC (COL:	S RT 45 & OLD STATE	117502	70.82
01-008600	COLES MOULTRIE ELECTRI	I-201308284350	121 5326-322	ELECTRIC (COL:	SUNRISE APTS	117502	10.59
01-008600	COLES MOULTRIE ELECTRI	I-201308284351	121 5326-322	ELECTRIC (COL:	SOUTH 9TH	117502	9.00
01-008600	COLES MOULTRIE ELECTRI	I-201308284352	121 5326-322	ELECTRIC (COL:	OLD STATE VILLAGE	117502	10.59
01-008600	COLES MOULTRIE ELECTRI	I-201308284353	121 5326-322	ELECTRIC (COL:	LAKELAND INN ENTRANC	117502	9.00
01-008600	COLES MOULTRIE ELECTRI	I-201308284354	121 5326-322	ELECTRIC (COL:	S RT 45 & PARADISE	117502	15.13
01-008600	COLES MOULTRIE ELECTRI	I-201308284355	121 5326-322	ELECTRIC (COL:	S RT 45 & PARADISE	117502	15.13
01-008600	COLES MOULTRIE ELECTRI	I-201308284356	121 5326-322	ELECTRIC (COL:	S RT 45 & PARADISE	117502	51.28
01-008600	COLES MOULTRIE ELECTRI	I-201308284357	121 5326-322	ELECTRIC (COL:	3020 LAKELAND BLVD	117502	9.09
01-008600	COLES MOULTRIE ELECTRI	I-201308284358	121 5326-322	ELECTRIC (COL:	PIATT & RT 316	117502	13.50
01-008600	COLES MOULTRIE ELECTRI	I-201308284359	121 5326-322	ELECTRIC (COL:	COLES CENTRE PKWY	117502	204.08
01-008600	COLES MOULTRIE ELECTRI	I-201308284360	121 5326-322	ELECTRIC (COL:	GOLDEN OAK	117502	15.39
						VENDOR 01-008600 TOTALS	522.24
						DEPARTMENT 326 STREET LIGHTING TOTAL:	522.24
						VENDOR SET 121 MOTOR FUEL TAX FUND TOTAL:	16,809.90
						REPORT GRAND TOTAL:	16,809.90

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2013-2014	121-5321-352	AGGREGATE SURFACE COAT	1,478.35	25,000	22,339.97		
	121-5321-353	BITUMINOUS PATCHING	152.32	108,000	102,406.62		
	121-5325-354	ICE REMOVAL CHEMICALS	14,656.99	27,000	12,343.01		
	121-5326-322	ELECTRIC (COLES MOULTRIE)	522.24	6,000	4,952.41		
		TOTAL:	16,809.90				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
121-321	STREETS	1,630.67
121-325	SNOW & ICE REMOVAL	14,656.99
121-326	STREET LIGHTING	522.24
121 TOTAL	MOTOR FUEL TAX FUND	16,809.90
	** TOTAL **	16,809.90

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: EHBK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 411 STOP LOSS INS COVERAGE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000221	COVENTRY HEALTH CARE O I-201308234280		221 5411-211	STOP LOSS INS:	STOP LOSS AGGREGATE	117377	1,290.55
01-000221	COVENTRY HEALTH CARE O I-201308234280		221 5411-211	STOP LOSS INS:	STOP LOSS SPECIFIC	117377	18,475.35
						VENDOR 01-000221 TOTALS	19,765.90
						DEPARTMENT 411 STOP LOSS INS COVERAGE TOTAL:	19,765.90

01-000221	COVENTRY HEALTH CARE O I-201308234280		221 5412-211	HEALTH PLAN A:	ADMIN FEES	117377	10,719.25
						VENDOR 01-000221 TOTALS	10,719.25
						DEPARTMENT 412 HEALTH PLAN ADMIN TOTAL:	10,719.25

01-000236	COVENTRY HEALTH CARE I-201308234281		221 5413-211	MEDICAL CLAIM:	COVENTRY HEALTH CARE 000000		53,145.66
01-000236	COVENTRY HEALTH CARE I-201308294384		221 5413-211	MEDICAL CLAIM:	COVENTRY HEALTH CARE 000000		21,449.81
						VENDOR 01-000236 TOTALS	74,595.47
						DEPARTMENT 413 MEDICAL CLAIMS TOTAL:	74,595.47

01-000236	COVENTRY HEALTH CARE I-201308234281		221 5414-211	RX CLAIMS	: COVENTRY HEALTH CARE 000000		19,793.03
01-000236	COVENTRY HEALTH CARE I-201308294384		221 5414-211	RX CLAIMS	: COVENTRY HEALTH CARE 000000		13,863.27
						VENDOR 01-000236 TOTALS	33,656.30
						DEPARTMENT 414 RX CLAIMS TOTAL:	33,656.30

01-001982	DEARBORN NATIONAL LIFE I-201308294370		221 5417-212	LIFE INSURANC:	SEPTEMBER LIFE INS	117499	2,461.90
						VENDOR 01-001982 TOTALS	2,461.90
						DEPARTMENT 417 LIFE INSURANCE TOTAL:	2,461.90

01-002761	OPTUM HEALTH I-194659		221 5418-212	SECTION 125 B:	MAY FSA	117500	100.00
						VENDOR 01-002761 TOTALS	100.00
						DEPARTMENT 418 SECTION 125 PLAN TOTAL:	100.00

						VENDOR SET 221 HEALTH INSURANCE FUND TOTAL:	141,298.82
						REPORT GRAND TOTAL:	141,298.82

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2013-2014	221-5411-211	STOP LOSS INSURANCE	19,765.90	217,693	138,236.00		
	221-5412-211	HEALTH PLAN ADMINISTRATION	10,719.25	132,029	86,196.26		
	221-5413-211	MEDICAL CLAIMS	74,595.47	2,032,287	1,483,129.55		
	221-5414-211	RX CLAIMS	33,656.30	912,853	658,802.03		
	221-5417-212	LIFE INSURANCE	2,461.90	29,400	17,268.59		
	221-5418-212	SECTION 125 BENEFIT PLAN A	100.00	1,200	900.00		
		TOTAL:	141,298.82				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
221-411	STOP LOSS INS COVERAGE	19,765.90
221-412	HEALTH PLAN ADMIN	10,719.25
221-413	MEDICAL CLAIMS	74,595.47
221-414	RX CLAIMS	33,656.30
221-417	LIFE INSURANCE	2,461.90
221-418	SECTION 125 PLAN	100.00
221 TOTAL	HEALTH INSURANCE FUND	141,298.82
	** TOTAL **	141,298.82

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: DDBNK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 412 HEALTH PLAN ADMIN

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 8/21/2013 THRU 9/03/2013

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000276	DELTA DENTAL-ASC	I-201308294383	221 5412-211	HEALTH PLAN A:	DELTA DENTAL-ASC	000000	1,229.60
						VENDOR 01-000276 TOTALS	1,229.60
						DEPARTMENT 412 HEALTH PLAN ADMIN TOTAL:	1,229.60
01-000276	DELTA DENTAL-ASC	I-201308234288	221 5415-211	DENTAL CLAIMS:	DELTA DENTAL-ASC	000000	2,306.60
01-000276	DELTA DENTAL-ASC	I-201308294383	221 5415-211	DENTAL CLAIMS:	DELTA DENTAL-ASC	000000	2,097.90
						VENDOR 01-000276 TOTALS	4,404.50
						DEPARTMENT 415 DENTAL CLAIMS TOTAL:	4,404.50
						VENDOR SET 221 HEALTH INSURANCE FUND TOTAL:	5,634.10
						REPORT GRAND TOTAL:	5,634.10

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2013-2014	221-5412-211	HEALTH PLAN ADMINISTRATION	1,229.60	132,029	86,196.26		
	221-5415-211	DENTAL CLAIMS	4,404.50	120,492	89,277.26		
		TOTAL:	5,634.10				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
221-412	HEALTH PLAN ADMIN	1,229.60
221-415	DENTAL CLAIMS	4,404.50

221 TOTAL	HEALTH INSURANCE FUND	5,634.10

	** TOTAL **	5,634.10

NO ERRORS

							-----DEPOSIT-----		
---ACCOUNT---	-----NAME-----	---DATE---	---TYPE---	-CK #-	---AMOUNT---	CODE	-RECEIPT--	---AMOUNT---	---MESSAGE---
10-07010-08	EDWARDS, JOSEPH D	8/23/13	FINAL BILL	117378	18.43CR	100	38743	60.00CR	
10-17200-07	SHAFER, MITCHELL W	8/23/13	FINAL BILL	117379	38.53CR	100	38158	60.00CR	
12-09700-05	BELL, JAMES W	8/23/13	FINAL BILL	117380	53.86CR	100	36629	60.00CR	
12-12600-06	MERKLE, STEPHANIE	8/23/13	DEMAND RETURN	117381	11.63CR	000		0.00	
14-23720-13	ARNOLD, SCOTT A	8/23/13	FINAL BILL	117382	7.86CR	100	37719	60.00CR	
19-18700-10	BURK, ROBERT D	8/23/13	FINAL BILL	117383	30.33CR	100	38162	60.00CR	
20-01700-02	TURNER, RANDALL L	8/23/13	FINAL BILL	117384	38.18CR	100	37629	60.00CR	
21-00400-13	SNOW, TAMELA J	8/23/13	FINAL BILL	117385	9.19CR	100	35967	60.00CR	
22-10410-15	WICKERSHAM, BRADLEY K	8/23/13	FINAL BILL	117386	21.94CR	100	35869	60.00CR	
22-18410-09	HOLLAND, GWENDOLYN R	8/23/13	FINAL BILL	117387	21.81CR	100	36936	60.00CR	
25-03150-08	SHRIVER, KELLI J	8/23/13	FINAL BILL	117388	47.92CR	100	38891	60.00CR	
26-01100-06	GLENNEY, ALLISON C	8/23/13	FINAL BILL	117389	38.40CR	100	37449	60.00CR	

ACCOUNT	NAME	DATE	TYPE	CK #	AMOUNT	CODE	RECEIPT	AMOUNT	MESSAGE
20-09100-02	WESTRA, AMY L	8/30/13	DEMAND RETURN	117506	500.00	CR 000		0.00	

NEW BUSINESS:

CITY OF MATTOON, ILLINOIS

ORDINANCE NO. 2013-5364

AN ORDINANCE RATIFYING THE MATTOON CODE OF ORDINANCES TO AMEND THE RULES AND REGULATIONS FOR THE OPERATION OF THE BOARD OF FIRE & POLICE COMMISSIONERS

WHEREAS, the City of Mattoon currently has an ordinance that established the rules and regulations for the Board of Fire and Police Commissioners; and,

WHEREAS, the Board of Fire and Police Commissioners wishes to amend and update the rules and regulations for the Board of Fire and Police Commissioners; and,

WHEREAS, the City wishes to ratify the amended rules and regulations for the Board of Fire and Police Commissioners.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mattoon as follows:

Section 1. Recitals. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2. Amendments. Section 34.002 of Chapter 34 of the Code of Ordinances of the City of Mattoon is hereby repealed. Section 34.002 of Chapter 34 is reenacted in accordance with the attached and incorporated Exhibit A.

Section 3. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 4. This ordinance shall be effective upon its publication in pamphlet form and approval as provided by law.

Upon motion by _____, seconded by _____, adopted this _____ day of _____, 2013, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____
ABSENT (Names): _____

Approved this _____ day of _____, 2013.

Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien, City Clerk

Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on _____, 2013.

**CITY OF MATTOON, ILLINOIS
BOARD OF FIRE & POLICE COMMISSIONERS
(Ordinance No. 2012-5353)**

**RULES
&
REGULATIONS**

**(Board Approved: April 11, 2012)
(Mattoon City Council Ratified: May 1, 2012)
(Board Amended & Approved: August 15, 2013)**

**Commissioners:
Dennis A. Gathmann, Secretary
Richard F. Record, Jr.
Jon T. Spitz**

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Board Amended -- 8/15/13

City of Mattoon Board of Fire & Police Commissioners

“Rules & Regulations”

DEFINITIONS

For the purpose of these Rules and Regulations, the following words shall have the meanings ascribed to them as follows:

Agent: Any entity or person acting on behalf of the Board.

Applicant: An individual applying for an entry level position in either the Mattoon Fire or Police Department, or a current employee appointed by the Board who is seeking promotion to a higher rank.

Board: The three (3) citizen Board of Fire and Police Commissioners of the City of Mattoon, Illinois.

Captain: Promotable rank in both the Fire and Police Departments for which Firefighters and Police Officers may advance upon meeting the specified prerequisites.

Chairperson: Refers to the Commissioner designated as the presiding officer who shall perform all duties pertaining to the office.

Chief: Refers to the ranking officer and department director of either the Fire or Police Department.

City: Refers to the corporate local government entity of the City of Mattoon, Illinois and its corporate limits.

City Administrator: Refers to the Chief Administrative Officer of the City whereas designated as City Administrator or Assistant City Administrator or otherwise.

City Council: The City Council of the City of Mattoon, Illinois.

Code of Ordinances: Refers to the City of Mattoon Code of Ordinances as duly approved and in force on any given date.

Commissioner: Refers to a duly appointed and approved citizen of the City of Mattoon having met the qualifications of the Statutes and the Code of Ordinances of the City of Mattoon.

Departments: Refers to the Fire and Police Departments when used in the singular or the plural without specific identification.

Driver: Promotable rank in the Fire Department for which Firefighters may advance upon meeting the specified prerequisites.

Eligibility List: A rank order Preliminary, Initial, and Final lists of all eligible candidates successfully passing the initial steps of the selection process for original entry-level or promotable positions.

Engineer: Promotable rank in the Fire Department for which Firefighters may advance upon meeting the specified prerequisites.

Examinations: Refers to a process of all testing elements for a position that includes, but is not limited to, all physical agility, written, oral, polygraph, psychological, medical and any other exam or test deemed advisable by the Board and any other exam or test deemed advisable, approved, and used by the Board or any Agency that leads to the establishment of an eligibility list.

Firefighter: Refers to all qualified and sworn Members at the entry-level rank in the Fire Department.

FOIA: Refers to the Freedom Of Information Act of Illinois.

FOIA Officer: Refers to the City Clerk of the City of Mattoon, Illinois.

Gender: Whenever the male gender is used, it includes the female gender.

Grade: Refers to a numeric or pass/fail mark assessed for a test element in the selection process for a position.

Hearing: A formal meeting of the Board to hear charges against a Member of the Fire or Police Departments or are to hear an appeal of by such Members of a suspension or change in employment status by a Chief.

Lieutenant: Promotable rank in the Police Department for which Police Officers may advance upon meeting the specified prerequisites

Mayor: Refers to the elected official head of the City and City Council.

Members: Refers to all sworn personnel in the Fire and Police Departments appointed by the Board, but not civilian personnel.

Police Officer: Refers to all qualified and sworn Members at the entry level rank in the Police Department.

Probationary Period: Refers to a 12 month period from the date of original employment in the Fire or Police Departments.

Promotion: Refers to the advancement from one rank to the next after passing the appropriate examination process as established by the Board and ranked on an eligibility list.

Rules: Refers to the published rules and Standing Operating Guidelines (SOG) issued by the Chief of the Fire Department and the published rules and Policy Manual issued by the Chief of the Police Department.

Rules and Regulations: The published Rules and Regulations of the Board and such other policies as may be ordered by the Board on selection or hearing procedures.

Secretary: The Commissioner responsible for recording minutes, maintaining a correspondence file, recording and filing all Board documents with the Board FOIA Officer.

Sergeant: Promotable rank in the Police Department for which Police Officers may advance upon meeting the specified prerequisites.

Shift Captain: Promotable rank in the Fire Department for which Firefighters may advance upon meeting the specified prerequisites.

CHAPTER I

Board of Fire and Police Commissioners

Administration

100.00 SOURCE OF AUTHORITY OF BOARD

The Board of Fire and Police Commissioners of the City of Mattoon derives its power and authority from an Act of the General Assembly entitled "Illinois Municipal Code," Article 10, Division 2.1 Board of Fire and Police Commissioners of Chapter 65 of the Illinois Compiled Statutes and as amended from time to time and from the City of Mattoon under its Non-Home Rule powers.

110.00 QUALIFICATION - OATH - BOND

Commissioners are officers of the City and shall take an oath or affirmation of office administered by the City Clerk. Each appointed Commissioner may be required by the City Council to give a bond in such amount and with such sureties as may be determined by the City Council, conditioned upon the faithful performance of the duties of his office or position. Costs, expenses, or fees associated with said Bond shall be borne by the City of Mattoon. No person employed by the City shall be a Commissioner of the Board of Fire and Police Commissioners.

120.00 DUTIES

120.10 Chairperson: The Chairperson shall be the presiding officer at all meetings, and shall attend to all the duties ordinarily pertaining to such office. The Chairperson shall call such meetings as the need arises.

120.20 Board Secretary Appointment: The Board of Fire and Police Commissioners may designate one of its own members to act as Secretary.

120.25 Duties: The Secretary shall keep the minutes of the Board proceedings, shall be custodian of all papers pertaining to the business of the Board, shall keep a record of all examinations held and shall perform such other duties as the Board may prescribe. All such documents shall be forwarded to the FOIA Officer.

120.30 Board: The Commissioners shall make such rules and regulations as may be necessary to provide for the appointment, promotion, suspension and removal of the Members of each Department, and from time to time may make such changes in the Rules and Regulations as

may be indicated. The Commissioners shall appoint all Members of the Fire and Police Departments of the City, with the exception of the Assistant Fire Chief, the Fire Chief, the Deputy Police Chief and the Chief of Police, each of whom shall be appointed by the City Council.

The Board shall conduct and hold open competitive entrance and promotional examinations for both Departments in accordance with statutes pertaining thereto and in adherence with local, state and federal laws.

The sole authority to issue certificates of appointment is vested in the Board of Fire and Police Commissioners and all certificates of appointments issued to any Member of the Fire or Police Departments of the City shall be signed by the Chairperson and/or Secretary respectively of the Board of Fire and Police Commissioners and returned to the respective Fire or Police Chief for final City Council approval of this appointment.

130.00 ROOMS FOR OPERATION OF THE BOARD

The City authorities shall provide suitable rooms for the Board, and shall allow reasonable use of public buildings for holding meetings and/or examinations by the Board.

140.00 ANNUAL REPORT

Annually, the Board shall submit to the Mayor and City Council a subject heading report of its activities and of its Rules & Regulations in force. The Annual Board Report to the Mayor shall be delivered to the Mayor at the first council meeting no longer than thirty (30) days following the end of the City of Mattoon fiscal year.

150.00 PUBLICATION OF RULES AND REGULATIONS

Copies of the current Rules and Regulations and subsequent amendments will be available in the City Clerk's Office for inspection.

160.00 MEETINGS

Meetings of the Board of Fire and Police Commissioners shall be governed by an Act of the General Assembly entitled "Open Meetings Act" (OMA), of Chapter 5 of the Illinois Compiled Statutes and as amended from time to time.

160.10 Meetings: Meetings of the Board shall be held and scheduled as determined necessary by the Commissioners.

160.15 Meeting Notices: Meetings shall be published Forty-Eight (48) hours prior to convening, called by the filing of a notice in writing with the Secretary of the Board and signed either by the Secretary of the Board or any two Members thereof. This notice shall contain a brief Agenda of items to be considered by the Board.

160.20 Executive Session: During any meeting an executive session may be called for by any single Commissioner for any proper purpose. Attendance during Executive sessions may be limited to Commissioners and such persons as the Board may invite. As required by FOIA, the Secretary will record both confidential written minutes and audio recordings during the Executive Session.

160.30 Public Notice: Public notice for all meetings shall be sent forty-eight (48) hours prior to the Board meeting by the City Clerk's office to appropriate parties.

160.40 Rules of Procedure: Meetings shall be conducted in an orderly way. Parliamentary procedure prescribed in Robert's "Rules of Order" shall be followed as applicable.

160.50 Quorum: A majority of the Board constitutes a quorum for the conduct of all business.

160.60 Order of Business: The order of business shall be as follows: 1) meeting called to order; 2) public comments; 3) approval of minutes; 4) consideration of old business; 5) new business; 6) adjournment to "closed, executive session (if necessary); 7) return to "open" meeting status; 8) adjournment. In order for the Commissioners to facilitate their proceedings, the order of business may be suspended or amended at any time by a majority of the Commissioners.

160.70 Motions: Motions may be stated orally by any Commissioner and shall be recorded in the minutes along with the action taken on the motion.

160.80 Document Management: The Board documents shall abide by all state statutes regarding document retention. All Board documents shall be in electronic format whenever possible.

CHAPTER II

Board of Fire and Police Commissioners

Rules and Regulations for Entry-Level Appointments To the Fire and Police Departments

200.00 ELIGIBILITY REQUIREMENTS

200.10 Citizenship: All Applicants for the position of Firefighter or Police Officer shall be a citizen of the United States or an alien admitted for permanent residency or authorized to work in the United States.

All Applicants must be able to communicate fluently in English (including writing, speaking and comprehension).

200.20 Character and Fitness: All Applicants must be of good character, have not been convicted of a felony, have temperate habits, be able to conform with a "Drug Free Work Place" environment, and demonstrate a personality status which is consistent with business necessity. The burden of establishing these facts rests upon the Applicant.

200.30 Physical Requirements: All Applicants must be physically and mentally able to perform the essential functions of the job with reasonable ADA accommodations. Applicants must have vision correctable to 20/20 and have the ability to distinguish colors.

The initial assessment of the physical ability to perform the essential functions of the job shall be determined by the successful completion of entry-level physical ability examinations for the Mattoon Fire Department or the Mattoon Police Department.

200.40 Age Requirements: All Applicants for the position of Firefighter must be at least 21 years of age but must not be 35 years of age or older unless the Applicant has had previous employment status as a full-time firefighter in a regularly constituted fire department of any municipality or fire protection district located in Illinois at the time the written examination is administered, or is otherwise exempt from this age requirement pursuant to applicable law.

All Applicants for the position of Police Officer must be at least 21 years of age but must not be 35 years of age or older at the time the written examination is administered unless the Applicant has had previous employment status as a full-time police officer in a regularly constituted police department of any municipality or certified police department located in Illinois at the time the written examination is administered, or is otherwise exempt from this age requirement pursuant to applicable law.

If an Applicant is placed on an eligibility list and becomes over age before he is appointed, he remains eligible for appointment until the list is abolished pursuant to authorized procedures.

200.50 Education Requirements: All Applicants for the positions of Firefighter or Police Officer must possess a high school diploma or equivalent high school education.

200.60 Proof of Special Qualifications or Eligibility for Preference Points: If the application for examination includes special qualifications or offers certain statutory preference points, the Board may require evidence of attainment or eligibility. The Board may authorize specific points for special qualifications or statutory preference points as announced at the time of notice of examination.

200.70 Other Requirements: All Applicants must possess a valid Driver's License and must be legally eligible to operate a motor vehicle in the State of Illinois.

200.80 Entry-Level Examination Notices: At least three (3) weeks prior to entry-level examinations, the Board shall put a Legal Notice plus a display ad in the local newspaper announcing the date, time, location, and requirements for Applicants to apply for Mattoon Fire Department and Mattoon Police Department entry-level employment testing.

210.00 APPLICATION PROCESS

210.10 Application Forms: Application forms for members of the Fire or Police Department are to be in a form previously approved by the Board.

210.20 Filing Deadlines: Deadline dates for filing applications shall be determined by the Board with respect to each examination. Such dates shall be included in the publication of examination notice

210.30 Defective Applications: Defective Applications shall be returned to the Applicant for correction, provided the Applicant is otherwise qualified for the position he seeks.

210.40 Fraud in Applications: A false statement knowingly made by any person on an application for examination, connivance of any false statement made in any certificate which may accompany such application, or complicity in any fraud touching the same, shall be regarded as good cause for exclusion from the examination, or from the eligibility list; but no Applicant shall be removed from the eligibility list, or from service, under this section, until he has been given an opportunity to be heard by the Board.

220.00 TESTING PROCESS

220.05 Notice of Examinations: Examinations shall be held on the dates determined and designed by the Board. Advertisement shall be in accordance with local, state and federal laws.

Examinations may be postponed by order of the Board; such order shall state the reason for such postponement and shall designate a new date for said examination. Applicants shall be notified of the new date fixed for said examination.

220.10 Purpose and Scope: The subject matter for the examination components shall be such as will fairly test the capacity of the Applicant to discharge the duties of the position to which the Applicant has applied. All elements of the selection process including scheduling and attendance thereto shall be administered, scored, evaluated and interpreted in a uniform manner. No examination shall contain questions regarding Applicant's political or religious opinions or affiliations.

220.15 General Testing Procedure: The selection process and test components will be conducted under the supervision of the Board to preserve the integrity of the examination process. Individual components of the process may be delegated, at the Board's discretion, to qualified agents. Applicants may be assigned numbers, photographed and/or fingerprinted before and/or after the examination. Time duration of the examinations will be announced.

It is the responsibility of the Board or its Agent to safeguard all testing materials. All Applicants shall be notified within a reasonable time of their test results. All examination materials shall become the property of the Board or its Agent and the grading thereof by the Board or its agent shall be final and conclusive and not subject to review by any other board or tribunal of any kind or description.

220.20 Orientation Session: All Applicants shall attend any mandatory orientation session designed to explain the responsibilities of the position they seek and pertinent information about the Department and lifestyle of Members of the Fire or Police Department.

220.25 Written Entry-Level Examination: All Applicants shall participate in a written examination designed to determine their suitability for the position for which they are applying.

The subject matter for such an examination shall be of a general nature, and will not require previous training or experience in Fire or Police Service. Failure to pass this examination disqualifies and removes the Applicant from the remainder of the testing process.

220.30 Physical Ability Test: All Applicants shall submit themselves to a Physical Ability Test as determined by the Board and conducted in the manner in which the Board shall direct. Such examinations shall determine the physical ability of the Applicant to perform the essential functions of the Firefighter or Police Officer jobs. Failure to pass this test disqualifies and removes the Applicant from participating in the remaining phases of the selection process. Such physical ability tests shall include any testing criteria required by applicable law.

In lieu of conducting a physical ability test in-house, the Board may require that Firefighter Applicants provide proof of the successful completion of the Candidate Physical Ability Test (CPAT) and proof of passing a Ladder Climb Test within six (6) months prior to the written examination. If an Applicant on the eligibility list has not been appointed to a firefighter position

within two (2) years after the date of his physical ability examination, the Applicant must retake the physical ability component prior to his appointment. In lieu of conducting a physical ability test in-house, the Board may require that Police Officer Applicants provide proof of completion of the Peace Officer Wellness Evaluation Report (POWER) Test within six (6) months prior to the written examination. All Applicants that are appointed will be required to successfully complete the POWER Test at the Police Academy.

220.35 Personal Security Profile: At the discretion of the Board, a Personal Profile instrument may be included as an element in an original entry testing cycle.

220.40 Background Investigation: An in-depth background investigation shall be conducted on all Applicants for the position of Firefighter or Police Officer. Applicants shall be informed of the scope of the investigation prior to it being conducted. The purpose of this investigation is to verify information obtained in the testing activities, and includes checking criminal, credit, business, education, personal and employment records and references.

220.50 Oral Interview: The Board will conduct an oral interview of all entry-level and promotional Applicants.

220.55 Conditional Offer of Employment: An Applicant who has successfully advanced through the various stages of the selection process will be made a conditional offer of employment by the Board at the appropriate time when a written requisition has been made and approved by the City Council to fill a vacant position. Said job offer is subject to the Applicant's successful completion of a psychological assessment and a medical examination, including a drug screening.

220.60 Psychological Assessment: All Applicants, upon notice of a conditional offer of employment, shall undergo a psychological assessment from qualified and licensed examiners selected by the Department or the City of Mattoon. These assessments are conducted to determine whether the Applicant's mental, emotional and personality status is consistent with business necessity. A copy of a successful Applicant's report will become part of the personnel record. A copy of the unsuccessful Applicant's report will be securely maintained by the Department until a minimum of five (5) years have lapsed after the expiration of an eligibility list for an Applicant not hired.

The Board may withdraw its conditional job offer based on information obtained on the psychological examination.

All reports are confidential and will not be surrendered to any agency or individual by the Board or Department, unless otherwise required by law.

220.65 Medical Examination: All Applicants, upon notice of a conditional offer of employment, shall undergo a medical examination by a licensed physician designated by the Department. The Board may withdraw its job offer based on information obtained from the

medical examination that shows the Applicant is not able to perform the essential functions of the job with or without reasonable accommodation. An Applicant whose conditional offer of employment has been withdrawn based on the results of a medical examination may refute the conclusion of the examination by submitting to the Department evidence from his personal, or other licensed physician. Examination results will be maintained in a Department file separate from the personnel file and be accessible as prescribed by law.

The Board may withdraw its conditional job offer based on information obtained on the medical examination.

220.70 Applicant's Review: Any Applicant deemed disqualified to continue in the hiring process shall be notified in writing by the Board. Applicants who disagree with the Board's decision may request the Board to review the Applicant's file for reconsideration by submitting such request in writing to the Board within five (5) days after the date of such notice. After review, the Board shall affirm or reverse its decision and notify the Applicant accordingly.

230.00 ADMINISTRATION OF TEST COMPONENTS

230.10 Scoring of the **Completed** Test Components:

- Written Examination – Minimum 70% required or State Statute
- Oral Interview – Scored
- Physical Ability – Pass or Fail
- Background Investigation – Recommended or Not Recommended

Conditional Offer of Employment:

- Psychological Assessment – Recommended or Not Recommended
- Medical Examination – Qualified or Not Qualified

If an Applicant is not advanced from one step to the next in the selection process, he shall be considered as being disqualified from appointment during that testing cycle.

230.20 Review or Release of Examination Materials: No Applicant's examination materials shall be released to or reviewed by any person or agency.

230.30 Sequence of Test Components: The sequence of the testing components is subject to change by the Board without notice.

230.40 Eligibility List for Firefighters: The Board shall prepare and maintain an initial eligibility list of the Applicants. The Applicant's position on the initial eligibility list shall be

determined by his score on the written examination and if the Applicant successfully passed the physical ability component. The Board will prepare, post, and maintain the initial eligibility list of Applicants based on a minimum qualifying score of either 70 for police officers or for entry-level firefighters, the median score. All entry-level firefighters on this initial list will be scored on an oral interview. The cumulative score of the entry-level test and oral interview (equated to 100 points) shall determine the entry-level Applicant's position on the preliminary eligibility list. Applicants who are eligible for available statutory preference point credit (as determined by the Board prior to the start of the testing process) shall make a claim in writing to the Board within 10 days after the posting of the preliminary eligibility list or the claim shall be deemed waived. The Board will prepare, post, and maintain a final eligibility list of the Applicants. The final eligibility list shall be established after the awarding of verified statutory preference points. The Board shall give preference point credits by adding them to the score of the written examination (subject to any veterans' preference or alternative procedures required by law).

In the event of a tie score on the Preliminary List, the placement of the tied Applicants' names on the Final Eligibility List shall be determined by lot, in the presence of a quorum of the Board in whatever manner the Board deems appropriate. The Final Eligibility List shall remain in force for two years from the effective date of posting. The official effective date of posting shall be the date the Board approves the Final Eligibility List but no later than 120 days after the completion of the testing process. No Applicant shall be appointed from an expired eligibility list. Testing cycles should be coordinated in order to anticipate the expiration of eligibility lists. There should be no integration of eligibility lists. It is incumbent upon Applicants and persons whose names are placed upon an eligibility list to notify the Board, by letter, of any change of address.

230.45 Eligibility List for Police Officers: The Board shall prepare, post, and maintain an eligibility list of the Applicants who pass the testing components up to and including the written examination and physical ability test. Applicants shall be listed in the order of their written examination score. In the event of a tie score on the Preliminary List, the placement of the tied Applicants' names on the Preliminary Eligibility List shall be determined by lot, in the presence of a quorum of the Board in whatever manner the Board deems appropriate. The eligibility list shall remain in force for two years from the effective date of posting. However, the Board reserves the right to extend the Eligibility List for a period of up to six (6) months or until a new Eligibility List has been established, whichever occurs first. The official effective date of posting shall be the date the Board approves the eligibility list. No Applicant shall be appointed from an expired eligibility list. Testing cycles should be coordinated in order to anticipate the expiration of eligibility lists. There should be no integration of eligibility lists. It is incumbent upon Applicants and persons whose names are placed upon an eligibility list to notify the Board, by letter, of any change of address.

230.50 Veteran's Preference: Applicants for appointment may elect to use Veteran preference points during the entry-level selection process. Veteran preference points shall be granted in accordance with Chapter 65 of the Illinois Compiled Statutes and as amended from time to time.

Entry-level candidates may elect to use educational preference points or preference points for being a certified firefighter or police officer in the State of Illinois.

230.60 Re-examination: No person who has failed to pass any component of the testing process shall be re-examined within six (6) months from the date of such failure.

230.70 Fraud in Examination: No Applicant shall make false representations regarding himself or any of the Applicants at any examination or in any document signed and/or furnished, either by him or in cooperation with others; nor shall he impersonate anyone or allow anyone to impersonate him, nor use or provide aid in using any memoranda, printed or written, whereby an advantage is obtained over other competitors at such an examination. Any Applicant found in violation of the aforementioned shall be allowed to be heard in his own defense before the Board and any Applicant found to have made false representations shall be excluded from the examination and his name stricken from any eligibility lists upon which it may appear.

230.80 Disqualifications: The Board may refuse to examine an applicant, or after examination, to certify him as eligible:

- Who is found lacking in any of the established preliminary requirements for the service for which he applies.
- Who is physically or mentally unable to perform the essential functions of the position to which appointment is sought with or without reasonable accommodations.
- Who uses illegal drugs, misuses prescription or over-the-counter medications, fails a confirmed drug test or has a record of illegal drug activity.
- Who uses intoxicating beverages to the extent that the ability to perform the essential functions of the job is so affected as to be inconsistent with business necessity.
- Who has been convicted of a felony or misdemeanor..
- Who has attempted to practice any deception or fraud in his application.
- Who has attempted to practice any deception or fraud in the examination process.
- Whose character and employment references are unsatisfactory.
- Who, upon being made an offer of employment conditioned on successfully undergoing a psychological assessment or medical examination, is subsequently disqualified.

240.00 APPOINTMENT PROCESS

240.10 Requisition to Fill Vacancy: When it is sought to declare a vacancy, the Department Chief shall obtain approval from the City Administrator or ~~Assistant~~ Interim City Administrator and then submit a written requisition to the Board. The Board shall forward the top three names of qualified entry-level Applicants to the Department Chief from which one will be chosen. If the top Applicant is not chosen, the Department Chief must explain his reasoning to the Board.

240.20 Waiver of Appointment: An Applicant may waive appointment one time only by submitting within ten days from the date of notification a written request to the Board. The Applicant's name shall be returned to its original ranking and become eligible for vacancies occurring thereafter. In no case shall an appointment be postponed due to a request for waiver.

240.30 Birth Certificate/Military Service and Discharge Records: Applicants for the positions of Firefighter or Police Officer shall furnish to the Board a certified copy of their birth certificates and, when applicable, certified copies of their Military Service Record and Discharge papers.

240.40 Temporary Appointments: To prevent the stoppage of public business or to meet other exigencies, the Board of Fire and Police Commissioners may make one or more temporary appointments to either the Fire or Police Departments to remain in force not exceeding 90 days, and only until regular appointments can be made under these rules.

250.00 PROBATIONARY APPOINTMENTS – ASSIGNMENTS

250.10 Probationary Period: Firefighters who have been appointed to their respective department shall be classified as probationary for a period of 12 months. Police officers who have been appointed to their respective department shall be classified as probationary for a period of 12 months. If a new hire has successfully completed training in accordance with the Illinois Law Enforcement Training Board as an Illinois State Certified Law Enforcement Officer prior to employment with the City, and has not been out of law enforcement for a period of more than two (2) years, then the Board of Fire & Police Commissioners may, at its sole discretion, lessen the period of probation to six (6) months on a case-by-case basis.

During the probationary period, the employee's work habits, abilities, attitude, promptness and other characteristics will be observed and evaluated periodically by Department supervisory personnel.

Final certification of probationary Police Officers shall be subject to successful completion of the Basic Training Course as provided by the Illinois Local Governmental Law Enforcement Officers Training Board within the prescribed probationary period. Inability to successfully complete this course shall be grounds for dismissal.

Failure of Firefighters or Police Officers to pass their respective training program within the specified time limit may result in their termination.

If at any time during the probationary period, the Department Chief determines that the employee's performance is unsatisfactory, the Chief may recommend to the Board that the employee be terminated or his probationary period be extended to correct deficiencies. The Board shall have the power to act upon the Chief's recommendation.

At least 15 days prior to the end of a probationer's probationary period, the Department Chief shall recommend to the Board on the following:

- a.) Whether the employee has successfully passed the required training program and is capable of performing the duties of the position satisfactorily and is therefore recommended for permanent appointment.
- b.) Whether the employee has failed to perform satisfactorily and is therefore recommended for termination.
- c.) Whether the probationary period should be extended in the event a probationary employee is absent and/or on leave of 30 days or more during the first twelve (12) months of employment. The probationary period may also be extended due to training as described by statute

250.20 Restoration of Probationer to Register: Should the work for which the probationer has been certified prove temporary, and he is laid off without fault or delinquency on his part before his time of probation is completed, his name shall be restored to its proper position upon the register of eligibility and the term he has served shall be credited to his probationary period.

250.30 Assignment to Duty: All persons appointed to, or promoted in either Department, shall be assigned to and perform the duties of the position of rank to which appointed or promoted.

CHAPTER III

Board of Fire and Police Commissioners

Rules and Regulations for Promotional Appointments to the Fire and Police Departments

300.00 PROMOTIONAL APPOINTMENTS

Promotional appointments are made to vacancies in the Fire and Police Departments upon a request from the Department Chief or City Administrator. The scheduling of the promotional examination process will be at the discretion of the Board.

310.00 ELIGIBILITY PREREQUISITES

No Mattoon Fire Department or Mattoon Police Department employee shall be examined for promotion unless he meets service, education, certification/licenses and any other prerequisites as may, from time to time, be established by the Board. Applicants for promotion must comply with the requirements of application deadlines including required scheduled testing and interviews subject to the following exceptions (military deployment; health conditions documented by a medical doctor; death of an immediate family member such as a spouse, a child, or a parent; or being called for jury duty). A candidate's failure to participate in the promotional exam or interview will result in the automatic disqualification of that candidate from the current Promotional Cycle.

Future promotional testing dates and interview schedules shall be determined by the Department Head to avoid employment conflicts.

310.10 Service Eligibility: Within the Fire and Police Department any Member may participate in the promotion process. To be promoted to the next rank in the Fire Department an Applicant must have at least one year of service in the next lowest rank. To be promoted to the position of Police Sergeant, an Applicant must have at least five years of service following the completion of the probationary period. To be promoted to any other rank in the Police Department an Applicant must have at least one year of service in the next lowest rank. If a position comes open and the top person on the promotional list does not have the service requirement he shall not be considered for that promotion, but does not lose his position on the promotional listing.

310.20 Certification/License Eligibility: To participate in the promotional examination process for certain positions, the possession of specified certifications and licenses will be required. A list of promotional prerequisites, as approved by the Board and in accordance with the labor agreement, will be distributed to all applicable Applicants. Such promotional prerequisites may be modified from time to time as standards change or are updated

320.00 NOTICE OF PROMOTIONAL TESTING

At least 90 days prior to the start of any promotional examination for any position in the Fire Department, and at least 90 days for the positions of Police Sergeant and Lieutenant, the Board shall have posted a written notice identifying, at a minimum, promotional ranks to be tested, testing elements and the percentage weight of each element, eligibility requirements and a bibliography of reading materials used as sources for any written examination. Applicants for promotion must comply with the requirement of application deadlines and testing procedures identified in the notice of promotional testing.

330.00 PROMOTIONAL EXAMINATION PROCESS

330.10 Purpose and Scope: The subject matter for the examination components shall be such as will fairly test the capacity of the Applicant to discharge the duties of the positions to which the Applicant has applied. All examinations for promotion shall be competitive among eligible Members submitting themselves to such examination.

330.20 General Testing Procedure: Tests will be conducted under the supervision of the Board or its Agent to preserve the integrity of the examination process and to ensure that all elements of the promotional process are job-related and non-discriminatory.

330.30 Promotional Elements and Scoring to Establish Eligibility List:

Scoring weights for promotional elements (written examination, oral interview, Chief's points, and experience points) for both the Mattoon Fire Department and the Mattoon Police Department are subject to applicable state statutes and collective bargaining agreements of the City of Mattoon.

340.00 DEVELOPMENT OF PROMOTIONAL LIST

340.10 Promotional Eligibility List: The Board will prepare, post, and maintain a preliminary promotional eligibility list of the Members who passed the written examination/evaluation process for promotable positions. A Member's written examination, Oral Interview, Chief's Points, seniority credits shall be equated to a 100 point scale on this Preliminary Promotional List and then any eligible military statutory preference points shall be added to determine Final ranking on the promotional eligibility list.

All promotion lists shall be in effect for three (3) years from the date of posting, which shall be the date the Board adopts the list, or until the list is exhausted, whichever occurs first.

340.20 Veteran's Preference: Applicants for promotion may elect once in their career to use Veteran preference points during a promotional examination. Veteran's points shall be granted in accordance with Chapter 65 of the Illinois Compiled Statutes as amended from time to time

350.00 PROBATIONARY PERIOD

Subject to contractual agreements of the City of Mattoon or Statutes, all promoted Members shall be on probation for a period of 12 months. At the end of this period, if the conduct and capacity of the Member is satisfactory, the promotion will be certified as complete. If the Board determines the newly promoted Member has unsatisfactorily performed the duties of the position he is filling, he shall, by Board action, assume the position held prior to promotion.

Board Amended -- 8/15/13

CHAPTER IV

Board of Fire and Police Commissioners

Rules and Regulations for Removal, Suspension, Demotions, Discharges, Hearings, Department Records, Department Rules & Conflicts, and Violation of Laws for the Fire and Police Departments

Subject to the limitations contained hereinafter and in any contractual undertaking by the City of Mattoon, the infraction of any of the Rules and Regulations of the Fire and Police Commissioners, or any other misconduct, shall subject the Department Member to disqualification for any position being applied for, reprimands, fines, forfeitures of leave time, suspension, demotion or discharge. Fines shall be assessed on the basis of an amount not to exceed the Member's regular pay, per day and shall be collected by withholding from the Member's paycheck.

400.10 Day: "Day" shall mean a regular tour of duty. Regular tour of duty is defined as 24 hours for fire personnel and 12 hours for police personnel assigned to 12 hour shifts and 8 hours for those assigned to a 5-2 schedule. For the purposes of this Chapter, "discipline day" is defined as 12 hours for fire and police personnel.

400.20 Wages: Wages shall not be credited during any period of suspension.

400.30 Suspension Pending Investigation: The Chief, with the concurrence of the Board, may place a Member on Administrative Leave, with pay, pending investigation and without a hearing when the charges under investigation, if ultimately established, would constitute a felony. Any suspension beyond this period for charges being processed through the Board shall be only by further order of the Board, which shall have the right to continue such suspension pending investigation or order its termination and set the matter for hearing

400.40 Authority of Department Chiefs: Reprimands, fines, forfeitures or suspensions (with or without pay) totaling not more than five discipline days for a single act or omission may be imposed for cause by the Department Chief, subject to the right of the Member to appeal this action within 48 hours to the Board after being notified thereof or as may be provided by a collective bargaining agreement. An appeal to the Board shall be heard in as expeditious manner as possible. When appealed to the Board, the Board may impose any sanction warranted without regard to the sanction from which the appeal is taken.

410.00 HEARINGS

The discharge of any Member, or the imposition of fines, forfeitures or suspensions, or any combination thereof for a period of more than five (5) discipline days for a single act or omission shall be only by the Board unless modified under a collective bargaining agreement, and shall be

for cause upon written charges, and after the Member has been afforded an opportunity to be heard in his own defense.

The Board shall conduct a fair and impartial hearing of the charges which must be commenced within 30 days of the filing thereof or the date of the election by the Member for the matter to be heard by the Board under a collective bargaining agreement or as expeditiously as possible for appeals of a Department head's action, and may be continued from time to time.

410.10 Charges: All charges for which an appeal has been made by the Member to the Board, shall be in writing and shall set forth, with sufficient details to permit the Member to prepare his defense. The written charges shall include the names of all witnesses. The Member shall have the right to request the Board to issue subpoenas to any persons whom he may wish to call as witnesses.

410.20 Findings: In case any Member is found guilty, the Board may demote, may discharge, may fine, may impose forfeitures of leave time, may suspend such Member, or any combination thereof. If the charges are not sustained, the Member shall be reimbursed for all sanctions imposed.

410.30 Conduct: In the conduct of any hearing, each Commissioner of the Board shall have power to administer oaths and affirmation, and the Board shall have power to secure by its subpoena, both the attendance and testimony of witnesses and the production of any and all evidence relevant to the hearing.

420.00 DEPARTMENT RECORDS

The Department shall provide the Board with copies of all disciplinary actions taken against any of the Members of the Department with respect to which records have been kept by the Department.

430.00 RULES & CONFLICTS

The personnel of the Fire and Police Departments shall be governed by the Rules of the Fire and Police Departments as approved by the Board. In case of conflict, the Rules and Regulations of the Board shall govern.

440.00 VIOLATION OF LAWS

Violation of any local, state, or federal law, by any Member of the Fire or Police Departments of such municipality shall be cause for the filing of charges against said Member.

(Board Approved: April 11, 2012)
(Mattoon City Council Ratified: May 1, 2012)
(Board Amended & Approved: August 15, 2013)

Board Amended -- 8/15/13

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2013-1534

**AN ORDINANCE GRANTING A SPECIAL USE FOR OPERATION OF A SMALL
COMMUNITY CHURCH AT 700 SHELBY AVENUE**

WHEREAS, there has been filed a written Petition for Tom Butler requesting a special use permit, respecting the property legally described as:

LOTS EIGHT (8), NINE (9), TEN (10), ELEVEN (11), and TWELVE (12), BLOCK FIFTY-NINE (59) OF THE ORIGINAL TOWN OF MATTOON, NOW THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, commonly known as 700 Shelby Avenue, Mattoon, Illinois.

WHEREAS, said premises is zoned C3, Service Commercial District which does allow the operation of a church with the granting of a special use permit; and

WHEREAS, the property is well suited for the operation of a small church; and

WHEREAS, the Planning Commission held a public hearing for the City of Mattoon, Coles County, Illinois, and has recommended that the requested special use permit be granted; and

WHEREAS the City Council for the City of Mattoon, Coles County, Illinois, deems that it would be in the public interest to approve a special use permit to allow the operation of a small community church at 700 Shelby Avenue.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. Pursuant to enabling authority provided at Section §159.05 of the Mattoon Code of Ordinances, the property legally described as aforesaid, be and the same is granted a special use permit allowing for lawful right to operate a church known as the Word of Life Baptist Church thereat.

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3. This ordinance shall be effective upon its approval as provided by law.

Section 4. The City Clerk shall make and record a duly certified copy of this ordinance with the Clerk and Recorder's Office of Coles County, Illinois.

Upon motion by _____, seconded by _____,
adopted this _____ day of _____, 2013, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____

ABSENT (Names): _____

Approved this _____ day of _____, 2013.

Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien, City Clerk

Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on _____, 2013.



STAFF REPORT

August 13, 2013

The applicant is requesting a special use to allow the existing building and property located at 700 Shelby Avenue to be used as a small community church, known as the Word of Life Baptist Church.

Applicant

Tom Butler

Location

The subject property is located at 700 Shelby Avenue.

Description of Property and Surrounding Uses

LOCATION	ZONING	LAND USE
Applicant Property	C3	Service Commercial
North	C4	General Commercial
South	R1	Single Family Residential
East	C3	Service Commercial
West	R1	Single Family Residential

Comprehensive Plan

The subject property is designated Single Family Residential along with the properties to the North, East and West. The property to the South is designated Parks and Open Space.

Review Comments

Staff has recognized that the existing use of the property has been primarily commercial and that churches are listed under the special uses and can be located in any zoning district except C5, Shopping Center and I, Industrial Districts.

The parking requirement for a church is 1 space for every four seats. There is rock on the boulevard that has been providing approximately 10 parking spaces for several years.

The applicant states the building has seating for 30 people.

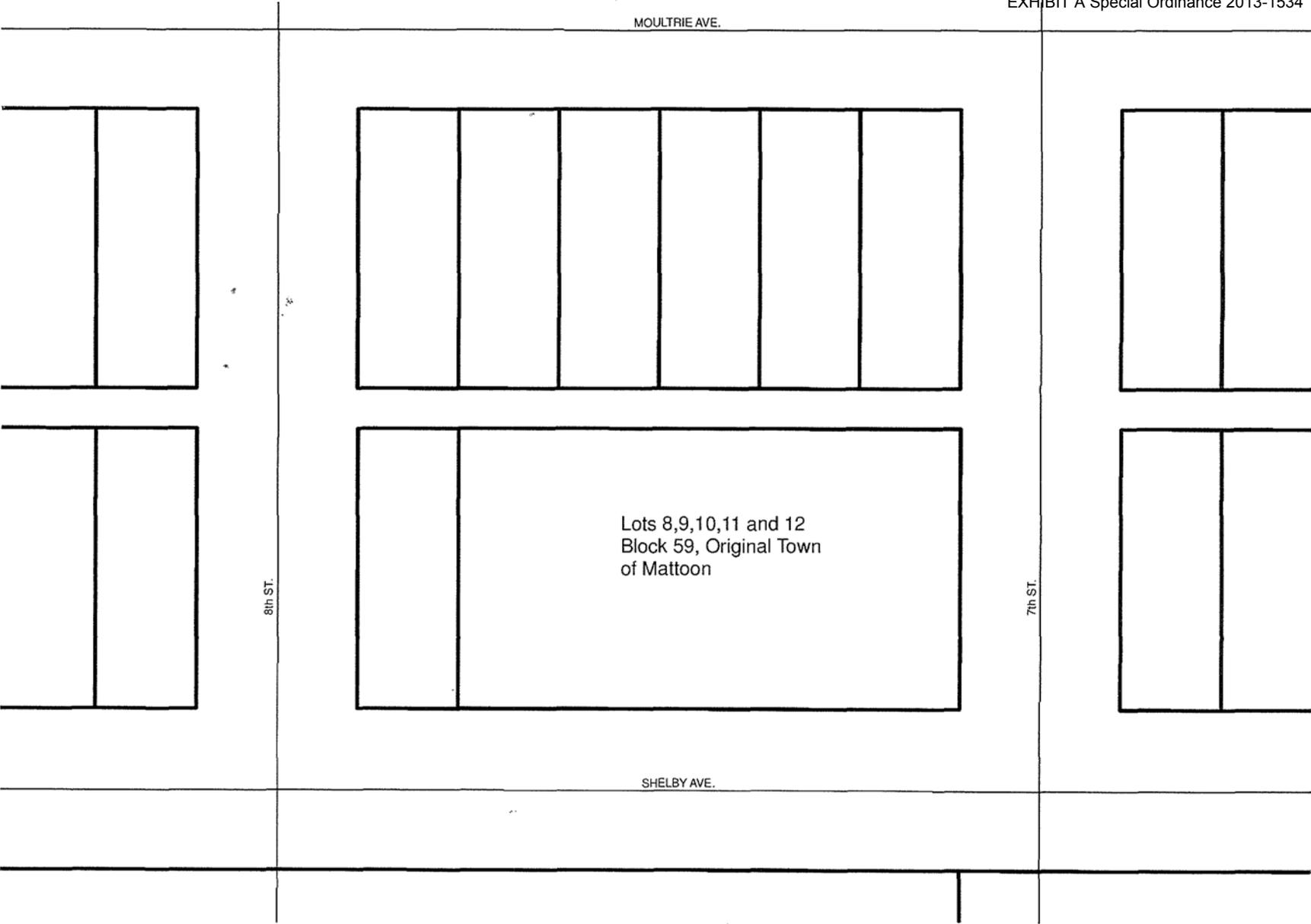
Staff Recommendation

A favorable recommendation of a variance should be considered based on the following.

1. The special use, if granted, will not alter the essential character of the neighborhood or district.
2. The special use, will not substantially or permanently impair the appropriate use or development of adjacent property, nor be detrimental to the public welfare.

ATTACHMENTS

1. Aerial Photo



Planning Commission Minutes
Tuesday August 27, 2013
City Hall Caucus Room
5:30 p.m.

DRAFT

A meeting of the Planning Commission was held on Tuesday August 27, 2013. Vice Chairman Gary Boske called the meeting to order at 5:30 p.m. in the caucus room at city hall.

Members physically present: Gary Boske, Janet Grove, Mike Ramage, Mike Sullivan, Ed Neal, Mary Wetzel and Dean Willaredt. City Administrator Kyle Gill was also present.

Members absent: Rick Otto and Dave Skocy.

- I. Motion by Dean Willaredt, seconded by Janet Grove to approve the minutes of the August 13, 2013 meeting as presented. Motion carried unanimously.
- II. Vice Chairman Gary Boske opened the public hearing at 5:35 p.m. to hear a petition from Tom Butler requesting a Special Use Permit for the operation of a church at 700 Shelby Avenue.

City Administrator Kyle Gill advised that Mr. Butler was requesting the Special Use for the operation of the Word of Life Baptist Church. He added the property was zoned C-3 and was previously a day care center and head start school. Parking requires one (1) spot for every four (4) members and Gill added the church was anticipating approximately 30 members, which would be adequate.

Ed Neal asked about the Special Use Permit being transferred to another establishment and Mike Sullivan inquired about the congregation expanding in size.

Vice Chairman Boske asked if there were any objectors present or otherwise and there were none. He closed the public hearing at 5:40 p.m.

Motion by Mike Sullivan, seconded by Janet Grove to recommend approval of the petition from Tom Butler requesting a Special Use Permit for the purpose of a church at 700 Shelby Avenue. Motion carried unanimously.

- III. Administrator Gill advised of two petitions for the upcoming September 10, 2013 meeting. A petition requesting the rezoning of 1309 – 1321 North 11th and 1401 – 1421 North 11th from C-1 Neighborhood Commercial to I - Industrial and a petition requesting a variance for lot coverage at the property located at 712 Dewitt Avenue.

Being no further business, the meeting adjourned at 5:45 p.m.

Respectfully submitted Judy E. Winn

DRAFT

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2013-1535

**AN ORDINANCE APPROVING THE FINAL SUBDIVISION PLAT OF
R.P. LUMBER SUBDIVISION**

WHEREAS, Robert Plummer, owner of the following described property:

Part of the East Half (E. ½) of the Northeast Quarter (NE. ¼) of Section Two (2), Township Eleven (11) North, Range Seven (7) East of the Third Principal Meridian, Coles County, Illinois, described as follows:

Commencing at the Northwest corner of the Northeast Quarter (NE. ¼) of the Northeast Quarter (NE. ¼) of Section Two (2), Township Eleven (11) North, Range Seven (7) East of the Third Principal Meridian, thence Azimuth 180 degrees 14 minutes 18 seconds, 857.17 feet along the West line of the East Half (E. ½) of the Northeast Quarter (NE. ¼) of said Section Two (2); thence Azimuth 90 degrees 18 minutes 28 seconds, 556.84 feet to the point of beginning; thence continue 90 degrees 18 minutes 28 seconds, 477.16 feet to the Westerly Right of Way line of relocated S.B.I. Rte. 25 (U.S. Route 45); thence Azimuth 177 degrees 42 minutes 57 seconds, 531.22 feet along the said Right of Way line; thence Azimuth 214 degrees 23 minutes 23seconds, 96.11 feet along said Right of Way line; thence Azimuth 251 degrees 07 minutes 43 seconds, 296.83 feet along the Northerly Right of Way line of F.A.I Route 57 and relocated U.S. Route 45 Interchange; thence Azimuth 214 degrees 29 minutes 40 seconds, 295.1 feet along said Northerly Right of Way line; thence Azimuth 0 degrees 14 minutes 18 seconds, 951.92 feet to the point of beginning, in COLES COUNTY, ILLINOIS.

has caused said premises to be surveyed and subdivided into two lots shown on the plat submitted to the City Council for approval in accordance with the Statutes of the State of Illinois in such made and provided; and

WHEREAS, said plat of the subdivision to be known as R.P. Lumber Subdivision, City of Mattoon, Coles County , Illinois has been submitted to the City Council of the City of Mattoon for approval in the manner as by law required, which plat is attached hereto as Exhibit "A" and made a part hereof by reference thereto; and

WHEREAS, it appears from an examination of said plat that the same is in due form as required by law and complies with all rules, regulations, and requirements relative to subdivisions and zoning in the City of Mattoon, Illinois, and that by said plat should be approved; and

WHEREAS, the Planning Commission of the City of Mattoon, on June 11, 2013 recommended said plat be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. Pursuant to enabling authority, that the plat, of R.P. Lumber Subdivision, to the City of Mattoon, Coles County, Illinois, be hereby approved and certificate of such approval be endorsed upon said plat signed by the Mayor and the City Clerk in the manner as provided by

law.

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3. This ordinance shall be effective upon its approval as provided by law.

Upon motion by _____, seconded by _____, adopted this _____ day of _____, 2013, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____

ABSENT (Names): _____

Approved this _____ day of _____, 2013.

Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien, City Clerk

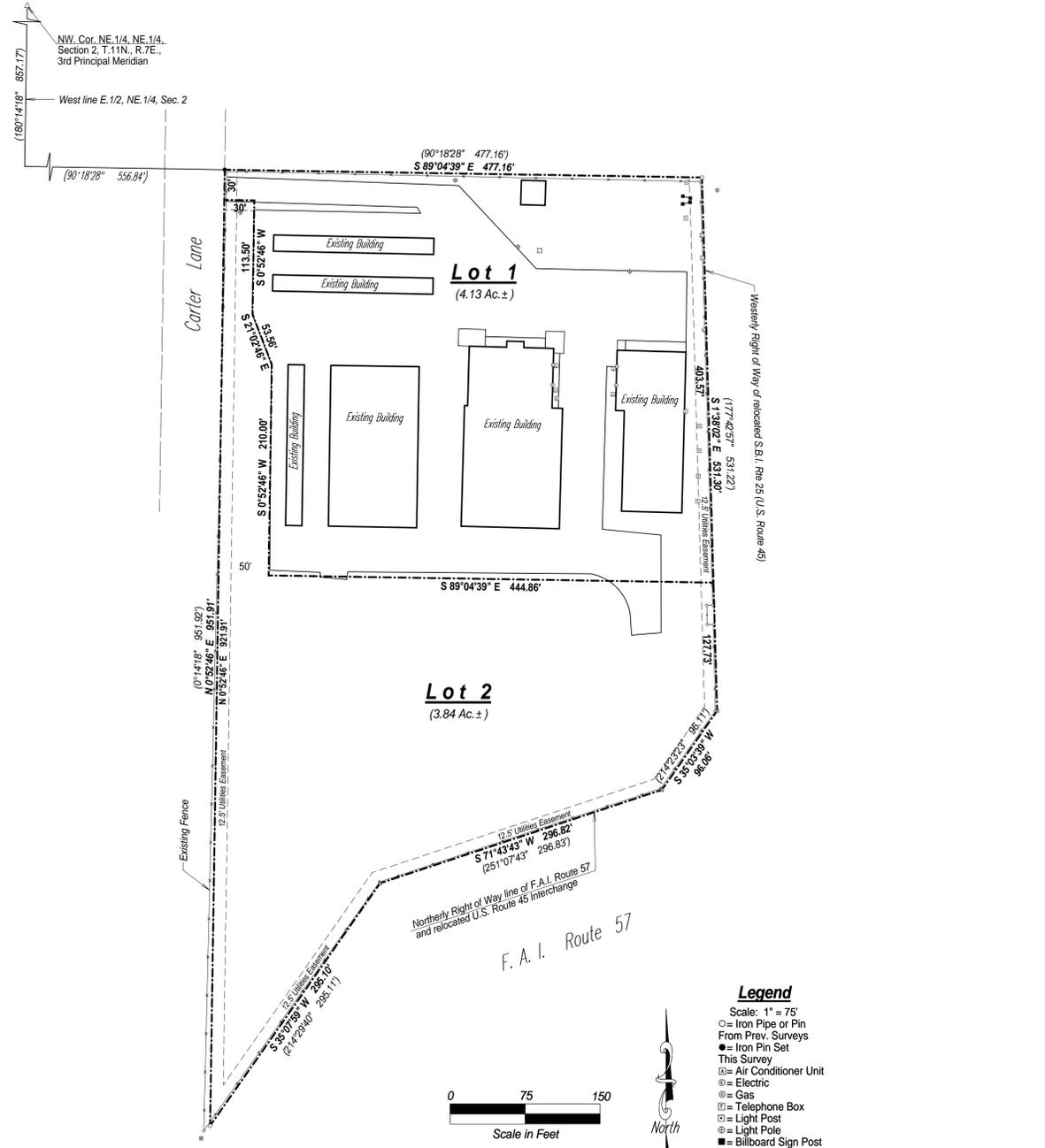
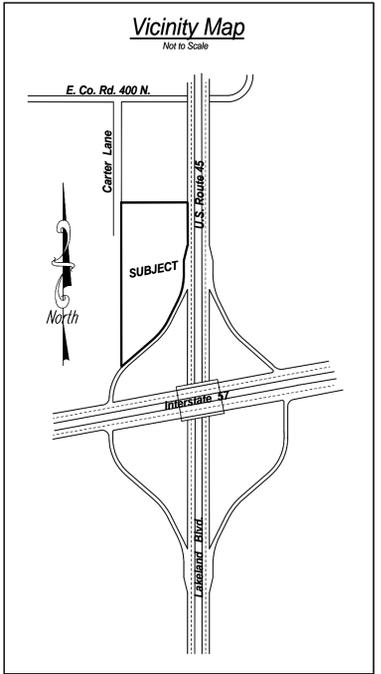
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on _____, 2013.

R.P. Lumber Subdivision

Part of the East Half (E. 1/2) of the Northeast Quarter (NE. 1/4) of Section Two (2), Township Eleven (11) North, Range Seven (7) East of the Third Principal Meridian, Coles County, Illinois, described as follows:

Commencing at the Northwest corner of the Northeast Quarter (NE. 1/4) of the Northeast Quarter (NE. 1/4) of Section Two (2), Township Eleven (11) North, Range Seven (7) East of the Third Principal Meridian, thence Azimuth 180 degrees 14 minutes 18 seconds, 857.17 feet along the West line of the East Half (E. 1/2) of the Northeast Quarter (NE. 1/4) of said Section Two (2); thence Azimuth 90 degrees 18 minutes 28 seconds, 556.84 feet to the point of beginning; thence continue 90 degrees 18 minutes 28 seconds, 477.16 feet to the Westerly Right of Way line of relocated S.B.I. Rte. 25 (U.S. Route 45); thence Azimuth 177 degrees 42 minutes 57 seconds, 531.22 feet along the said Right of Way line; thence Azimuth 214 degrees 23 minutes 23 seconds, 96.11 feet along said Right of Way line; thence Azimuth 251 degrees 07 minutes 43 seconds, 296.83 feet along the Northerly Right of Way line of F.A.I. Route 57 and relocated U.S. Route 45 Interchange; thence Azimuth 214 degrees 29 minutes 40 seconds, 295.11 feet along said Northerly Right of Way line; thence Azimuth 0 degrees 14 minutes 18 seconds, 951.92 feet to the point of beginning, in COLES COUNTY, ILLINOIS.



Flood Hazard Statement

This property does not lie within a special flood hazard area according to the Federal Flood Insurance Rate Map, Community Panel No. 17029C0275D with an effective date of July 18, 2011.

Property Address: 4888 Carter Lane
 Mattoon, IL 61938
 Property Tax Number: 10-0-00036-000
 Current Zoning is C-4

Deed of Dedication

We the undersigned, for R.P. Lumber, do hereby certify that we have laid off, platted and subdivided, and hereby lay off, plat and subdivide said real estate in accordance with the subdivided plat.

This subdivision shall be known and designated as "R.P. Lumber Subdivision". All streets and alleys, if any, shown and not heretofore dedicated, are hereby dedicated to the public. Building setback lines are hereby established as shown on this plat, between which lines and the property lines of the street, there shall be erected or maintained no building structure.

There are strips of ground as shown on this plat and marked easement reserved for the use of public utilities for the installation of water and sewer mains, surface drainage, poles, ducts, lines and wires, subject at all times to the proper authorities and to the easement herein reserved. No buildings or other structures are to be erected or maintained upon said strips of land, but owners of lots in this subdivision shall take their titles subject to the rights of the public utilities or entities holding vested rights.

This property lies entirely within Mattoon Community Unit School District No. 2.
 Dated this _____ day of _____, 2013.

Owner (R.P. Lumber)

Notary Public Certificate

State of Illinois (SS)
 County of Coles)

I, _____, a notary public in and for the county aforesaid, do hereby certify that _____ is personally known to me to be the same person whose name is subscribed to the foregoing instrument, and that he appeared before me this day in person and acknowledged that he signed the same as his free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____, 2013.

Notary Public

Planning Commission Certificate

We, _____, Chairman and _____, Secretary of the City of Mattoon Planning Commission, do hereby certify that the attached plat of "R.P. Lumber Subdivision" was submitted to the City Planning Commission at a meeting held on _____, 2013, attended by a quorum of said City Planning Commission, the City Council of the City of Mattoon, and that said planning commission approved said plat by a vote of majority and instructed us to execute this certificate as evidence of said proceedings.

Given under our hand this _____ day of _____, 2013

Chairman Secretary

Certificate of Final Approval

We, Timothy Gover, Mayor, and Susan J. O'Brien, Clerk, for the City of Mattoon, Illinois, do hereby certify that the attached plat was duly presented to the City Council, and that by Special Ordinance No. _____ was adopted and approved at a meeting of the same held on the day of _____, 2013.

Timothy Gover, Mayor Susan J. O'Brien, Clerk

Surveyor's Certificate

I, Robert L. Cox, Illinois Professional Land Surveyor Number 2442, do hereby certify that this plat is a correct representation of a survey made under the direct supervision at the request of R.P. Lumber Company, for the purpose of subdividing the tract into lots as shown, the land is within the corporate limits of the City of Mattoon, Illinois, which has adopted a city plan and is exercising the special powers authorized by Division 12 of Article II of the Illinois Municipal Code, as now or hereafter amended.

I further certify that no part of this plat to be recorded is situated within, bordering or included in any public waters of the state in which the State of Illinois has any property rights or property interests, and that this subdivision does not lie within 500 feet or any surface drain or watercourse serving a tributary area of 640 acres, or more.

I hereby certify that no part of this plat to be recorded is located within a special flood hazard area as identified by the Federal Emergency Management Agency.

This professional service conforms with the current "Minimum Standards for Boundary Surveys in Illinois."

Date Robert L. Cox
 IL Professional Land Surveyor No. 2442
 (License expires 11/30/2014)

Survey Notes:
 1.) The field and office procedures were performed by me, or under my direct supervision in the month of March 2013.
 2.) No investigation was made concerning environmental or subsurface conditions or the existence of underground utilities in the course of this survey, other than those with above ground equipment.
 3.) No investigation was made concerning the compliance or non-compliance with local zoning ordinances in effect, if any, in the course of this survey.
 4.) The boundary of this property was determined by the physical location of existing monumentation in Section 2 and the surrounding sections.
 5.) This professional service conforms with the current IPLSA Minimum Standards of Practice applicable to boundary surveys.
 6.) All corners are marked with iron pins, unless otherwise noted, for the future retracement of boundary lines.

Planning Commission Minutes
Tuesday August 13, 2014
City Hall Council Chambers
5:30 p.m.

A meeting of the Planning Commission was held on Tuesday August 13, 2013 in the council chambers at city hall. Chairman Rick Otto called the meeting to order at 5:30 p.m.

Members physically present: Gary Boske, Janet Grove, Rick Otto, Mike Ramage, Dave Skocy, Mike Sullivan, and Dean Willaredt. Interim City Administrator Kyle Gill and Commissioner Sandy Graven were also present.

Members absent: Mary Wetzel and Ed Neal.

- I. Motion by Dave Skocy, seconded by Dean Willaredt to recommend approval of the June 11, 2013 minutes as presented. Motion carried unanimously.
- II. Chairman Otto opened the public hearing at 5:33 p.m. for a petition from Tom Butler, requesting a Special Use Permit for the operation of a church at 700 Shelby. However, the Commission was informed the petitioner failed to post the required signage, which will result in a two week delay before being heard by the Commission. The audience was polled for any objectors. There were no objectors present or otherwise. Chairman Otto closed the hearing at 5:35 p.m.
- III. Chairman Otto presented a petition from RP Lumber for the approval of the preliminary and final plat of the RP Lumber Subdivision located at 4888 Carter Lane. Nathan Miller represented RP Lumber outlining their request citing Lot 2 will be fenced from Lot 1 and access can only be gained to Lot 1 during their business hours. R. P. Lumber is planning to construct storage units on Lot 2.

Kyle Gill stated the lot was a ‘flag lot’ and recommended that it have its own entrance gate south of the lumber business. Nathan Miller advised he would talk to the planners and get back to the city. There were no objectors present or otherwise.

Motion by Mike Sullivan, seconded by Dave Skocy to recommend approval of the preliminary and final plat of the R.P. Lumber Subdivision located at 4888 Carter Lane, with the stipulation of changing the entrance. Motion carried unanimously.

- IV. Interim City Administrator Kyle Gill distributed the final version of the Comprehensive Plan for the City. He advised that the original plan was made in 1968, and this copy would be used as a tool for future land use plans.

Being no further business, the meeting adjourned at 5:55 p.m.

Respectfully submitted by Judy E. Winn

DRAFT

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2013-2895

A RESOLUTION AUTHORIZING AN EXTENSION TO THE LEASE OF OFFICE SPACE IN THE POLICE DEPARTMENT BUILDING TO EAST CENTRAL ILLINOIS TASK FORCE

BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS THAT THE MAYOR IS AUTHORIZED TO SIGN A LEASE OF OFFICE SPACE IN THE POLICE DEPARTMENT BUILDING TO THE EAST CENTRAL ILLINOIS TASK FORCE IN THE FORM OF THE DOCUMENT ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE AS EXHIBIT "A."

Upon motion by _____, seconded by _____, adopted this _____ day of _____, 2013, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____

ABSENT (Names): _____

Approved this _____ day of _____, 2013.

Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien, City Clerk

Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on _____, 2013.

COMMERCIAL OFFICE SPACE LEASE

Section I Parties

This lease is made between the City of Mattoon, a municipal corporation, as "lessor," and the East Central Illinois Task Force (ECITF) as "lessee."

Section II Description of Leased Premises

Lessor leases to lessee and lessee leases from lessor, the space known as the third floor (except for the three offices in the southwest corner of the floor and the janitors room on the west end of the floor), referred to below as the "premises," in the building known as the Mattoon Police Department, at 1700 Wabash Avenue in Mattoon, Illinois, referred to below as the "building."

Section III Term

The term of this lease shall commence on October 1, 2008 and shall continue until September 30, 2013. This lease may be extended at the option of the Lessee for an additional five (5) year period beginning on October 1, 2013 and ending on September 30, 2018. Lessee must give Lessor 90 days' written notice of its intent to extend the Lease for the five year period. The rent for the extended lease term shall be the same as the original lease term. The utility payment called for in Section XI shall increase by the percentage increase in the nation wide consumer price index between October 1, 2008 and October 1, 2013 as published by the Bureau of Labor Statistics.

Lessee may terminate this lease by giving Lessor ninety (90) days written notice of its intent to terminate the lease. In addition to termination for the non-payment of rent or other payments due under this lease, the City may only terminate this lease if the Lessee is declared insolvent or if it is dissolved.

Section IV Rent

The annual rent shall be \$1.00. This sum is payable annually, in advance, on the first day of October each calendar year during the term of this lease.

Section V Use and Occupancy

Lessee may use and occupy the premises as office space and any necessary additions in order to serve as the headquarters for the ECITF. Lessor represents that the premises may lawfully be used for such purpose.

Section VI
Place for Payment of Rent

Lessee will pay rent, and any additional payments as provided below, to lessor at the office of the Mattoon City Clerk, or at any other place lessor designates in writing, without demand and without counterclaim, deduction or setoff.

Section VII
Care and Repair of Premises

Lessee will commit no act of waste and will take good care of the premises and the fixtures and appurtenances on it. In the use and occupancy of the premises, lessee will conform to all laws, orders and regulations of the federal, state, and municipal governments or any of their departments. Lessor will make all necessary repairs to the premises, except where the repair has been made necessary by misuse or neglect by lessee or lessee's agents, servants, visitors or licensees. All improvements made by lessee to the premises that are so attached to the premises that they cannot be removed without material injury to the premises, become the property of lessor on installation.

Not later than the last day of the term lessee will, at lessee's expense, remove all of lessee's personal property and those improvements made by lessee which have not become the property of lessor, including cabinet work, movable paneling, partitions and the like' repair all injury done by or in connection with the installation or removal of the property and improvements; and surrender the premises in as good condition as they were at the beginning of the term, reasonable wear and damage by fire, the elements, casualty or other cause not due to the misuse or neglect by lessee or lessee's agents, servants, visitors or licensees, excepted. All property of lessee remaining on the premises after the last day of the term of this lease are conclusively deemed abandoned and may be removed by lessor, and lessee will reimburse lessor for the cost of the removal. Lessor may have any such property stored at lessee's risk and expense.

Section VIII
Alterations, Additions or Improvements

Lessee will not, without first obtaining lessor's consent, make any alterations, additions or improvements in, to or about the premises.

Section IX
Assignment of the Sublease

Lessee will not, without first obtaining lessor's written consent, assign, mortgage, pledge, or encumber this lease, in whole or in part, or sublet the premises or any part of such premises. This covenant is binding on the legal representatives of lessee, and on every person to whom lessee's interest under this lease passes by operation of law.

Section X
Compliance with Rules and Regulations

Lessee will observe and comply with the rules and regulations set forth below, which are made part of this agreement, and with such further reasonable rules and regulations as lessor may prescribe, on written notice to the lessee, for the safety, care and cleanliness of the building and the comfort, quiet and convenience of other occupants of the building.

Section XI
Utilities

Lessor will furnish all utilities for the premises leased by this agreement. Lessee agrees to pay Lessor \$1,000.00 in advance each month as partial payment for the utilities.

Section XII
Cleaning Services

Lessee shall be responsible for and will furnish all cleaning services for the premises.

Section XIII
Damages to Building

If the building is damaged by fire or any other cause then lessor may, no later than the thirty days following the damage, give lessee a notice of election to terminate this lease. In any case in which use of the premises is affected by any damage to the building, lessee is entitled to either an abatement or an equitable reduction on the period for which and the extent to which the premises are not reasonably usable for the purpose for which they are leased under this agreement.

Section XIV
Waivers of Subrogation

Regardless of Section VII above, in any event of loss or damage to the building, the premises and/or any contents, each party will look first to any insurance in its favor before making any claim against the other party. To the extent possible without additional cost, each party will obtain, for each insurance policy, provisions permitting waiver of any claim against the other party for loss or damage within the scope of such insurance, and each party, to such extent permitted, for itself and its insurers waives all such insured claims against the other party.

Section XV
Lessor's Remedies on Default

If lessee defaults in the payment of rent, or any additional payments, or defaults in the performance of any of the other covenants or conditions of this agreement, lessor may give lessee notice of the default. If lessee does not cure any rent, or additional rent, default within ten days, or other default within twenty days, after the giving of the notice,

or if such other default is of such nature that it cannot be completely cured within such period, and lessee does not commence such curing within such twenty days and thereafter proceed with reasonable diligence and in good faith to cure such default, then lessor may terminate this lease on not less than thirty days' notice of lessee. On the date specified in the notice, the term of this lease will terminate and lessee will then quit and surrender the premises to lessor. If this lease is so terminated by lessor, lessor may at any time thereafter resume possession of the premises by any lawful means and remove lessee or other occupants and its or their effects.

Section XVI
Effect of Failure to Insist on Strict Compliance

Either party's failure to insist on strict performance of any covenant or condition of this agreement, or to exercise any option contained in this agreement, will not be construed as a waiver of such covenant, condition or option in any other instance. This lease cannot be changed or terminated orally.

Section XVII
Subordination of Lease

This lease is subject and subordinate to all underlying leases and obligations of the City of Mattoon and to mortgages and trust deeds that may now or later affect those leases or the real property of which the premises for a part, and also to all renewals, modifications, consolidations, and replacements of the underlying leases and the mortgages and trust deeds. Although no instrument or act on the part of lessee is necessary to effectuate such subordination, lessee will, nevertheless, execute and deliver any such further instruments confirming subordination of this lease as may be desired by the holders of the mortgages and trust deeds or by any of the lessors under those underlying leases. Lessee appoints lessor attorney in fact, irrevocably, to execute and deliver any such instruments for lessee. If any underlying lease to which this lease is subject terminates, lessee will, on timely request, transfer to the owner of the reversion.

Section XVIII
Lessor's Right to Cure Lessee's Breach

If lessee breaches any covenant or condition of this lease, lessor may, on reasonable notice to lessee (except that no notice need be given in case of emergency), cure such breach at lessee's expense. The reasonable amount of all expenses, including attorney fees, incurred by lessor in so doing, whether paid by lessor or not is additional rent payable on demand.

Section XIX
Notices

Any notice by either party to the other will be in writing and will be deemed to have been duly given only if delivered personally or sent by registered or certified mail in an

addressed postpaid envelope; if to lessee, at the above described building; if to lessor, to the Mattoon City Clerk; or, to either, at such other address as lessee or lessor, respectively, may designate in writing. Notice is duly given, if delivered personally, on delivery, and if mailed, on the fourth day after the mailing of that notice.

Section XX
Lessor's right to Inspection, Repair and Maintenance

Lessor may enter the premises at any reasonable time, on adequate notice to lessee (except that no notice need be given in case of emergency) for the purpose of inspection or the making of any repairs, replacements, or additions in, to, on and about the premises or the building, that lessor deems necessary or desirable. Lessee has no claim or cause of action against lessor because of or lessor's entry for these purposes.

Section XXI
Interruption of Services or Use

Interruption or curtailment of any service maintained in the building, if caused by strikes, mechanical difficulties, or any causes beyond lessor's control whether similar or dissimilar to those enumerated, does not entitle lessee to any claim against lessor or to any abatement in rent, and does not constitute constructive or partial eviction, unless lessor fails to take reasonable measures to restore the service. If the premises are rendered untenable in whole or in part, for a period of fifteen business days, by the making of repairs, replacements, or additions, other than those made with lessee's consent or caused by misuse or neglect by lessee or lessee's agents, servants, visitors, or licensees, lessee is entitled to a proportionate abatement of rent during the period of untenability.

Section XXII
Conditions of Lessor's Liability

Lessee is not entitled to claim a constructive eviction from the premises unless: (1) lessee first notifies lessor in writing of the condition or conditions giving rise to the constructive eviction, and (2) the complaints are justified. Lessee is entitled to claim for constructive eviction if lessor fails within a reasonable time after receiving lessee's notice of the condition giving rise to the constructive eviction to remedy those conditions.

Section XXIII
Effect of Other Representations

No representations or promises are binding on the parties to this agreement except those representations and promises contained in this agreement or in some future writing signed by the party making such representations or promises.

Section XXIV
Peaceful Enjoyment

If lessee pays the rent (and any additional payments as provided for in this agreement), and performs the covenants of this lease, lessee is entitled to peaceable and quietly have, hold and enjoy the premises for the term provided for in this agreement, subject to the provisions of this lease.

Section XXV
Authority

Both of the undersigned do hereby certify that they have been authorized by their positions and other competent authority to enter into this agreement and bind their respective organizations to the conditions of this lease.

Section XXVI
Section Headings

The section headings in this lease are intended for convenience only and are not meant to be taken into consideration in any construction or interpretation of this lease or any of its provisions.

This document is the five year extension from October 1, 2013 through September 30, 2018.

Dated this _____ of September, 2013.

Timothy D. Gover, Mayor

Thomas Houser, Commander
East Central Illinois
Task Force (ECITF)

CITY OF MATTOON, ILLINOIS

**2014 SEDAN POLICE
INTERCEPTOR AWD
ALL WHEEL DRIVE**

BID SPECIFICATIONS

August 2013

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Attachments

Bid Form

**CITY OF MATTOON, ILLINOIS
NOTICE TO BIDDERS
2014 FORD POLICE INTERCEPTORS**

The City of Mattoon is accepting bids for two (2) 2014 Ford sedan police interceptors all-wheel drive. Bid Specifications are available from the Mattoon City Clerk's Office at 208 North 19th Street, Mattoon IL 61938, 217-235-5654. Sealed bids labeled "2014 Ford Police Interceptors" are due at 11:00 A.M. on Wednesday, September 11, 2013.

BID PROCEDURES & GENERAL REQUIREMENTS

Bid Procedure

Bids are due at 11:00 A.M. on Wednesday, September 11th, 2013.

Bids are to be submitted on the attached Bid Form to:

City of Mattoon
City Clerk's Office
208 North 19th Street
Mattoon, IL 61938

Bids are to be submitted in sealed envelopes marked as follows:

"Police Squad Car Bid – September 11th Bid Opening"

The contract will be awarded to the lowest responsive, responsible bidder. The City of Mattoon reserves the right to reject any or all bids, to waive any informalities in the bid procedure, and to accept the bid considered to be in the best interest of the City.

Contracts and Performance/Payment Bond

Sales Contracts and Performance/Payment Bonds are not required.

Delivery

Delivery shall be made to: Mattoon Police Department
will pick up squads.

Delivery shall be made within 60 days of Notice to Proceed.

Payment

Payment will be made at the time of pick up.

Taxes

The materials included in this bid are exempt from Illinois State Sales Tax.

BID PROCEDURES & GENERAL REQUIREMENTS (cont.)

General Equipment Specifications

All equipment shall be new and shall be the manufacturer's current product line. Equipment shall be furnished in fully operational condition with no assembly required by the owner.

Warranty

The bidder shall provide the manufacturer's standard warranty conditions.

Default

Failure to make delivery by the specified date may result in revocation of the bid award and loss of bid surety.

Questions

Bidders may contact Jeff Branson, at 217-235-2255, with questions about the bid. Only those questions addressed in a written addendum to all bidders shall be considered to modify these bid specifications.

SPECIFICATIONS

General Description

AIR CONDITIONER	SIDE-IMPACT AIR BAGS
3.7L TI-VCT V6 FFV	SAFETY CANOPY W/ ROLLOVER SENSOR
POWER WINDOWS	POWER LOCKS
FRONT CLOTH BUCKET SEATS	FULL SIZE SPARE TIRE
VINYL REAR BENCH	DUAL EXHAUST- QUASI
6 WAY POWER DRIVERS SEAT	WORK TASK LIGHT
POWER REMOTE CONTROL MIRRORS	SOLAR TINTED GLASS
AM/FM/CD/MP3CAPABLE/CLOCK	DRIVERS SIDE SPOT LAMP
ENGINE HOUR METER	ENGINE OIL COOLER
POWER TRAIN MOUNTS HEAVY DUTY	DOOR LIGHT SWITCHES DISABLED
UNDERCARRIAGE DEFLECTOR PLATES	TILT WHEEL
220 AMP ALTERNATOR	HALOGEN TAIL LAMPS
HEAVY DUTY COOLING SYSTEM	HALOGEN DECK LID LAMPS
750 CCA BATTERY	POWER ADJUSTABLE PEDALS
NOISE SUPPRESSION BONDS	TRUNK-FLAT LOAD FLOOR
HUB CAPS	ANTI-LOCK BRAKES WITH TRACTION
18" TIRES AND WHEELS	CONTROL
CRUISE CONTROL	TWO-WAY RADIO PRE-WIRE
CAPLESS FUEL-FILTER	HEADLIGHTS-PROJECTOR HALOGEN
SPEEDOMETER-CALIBRATED	FRONT & REAR STABILIZER BAR
AUXILIARY TRANSMISSION OIL COOLER	ENGINE OIL COOLER
COLUMN SHIFTER	
ELECTRIC POWER ASSIST STEERING HD	
PRE-WIRE GRILLE LAMP,SIREN	REAR WINDOW SWITCH DELETE
SPOT LIGHT DRIVERS SIDE LED	KEYED ALIKE
TWO-TONE VINYL PACKAGE#1	HEADLAMP HOUSING PRE DRILLED
REAR HANDLES & INOPERABLE	

BID FORM

I/We agree to provide the items described in the Bid Specifications titled "City of Mattoon, Illinois, **2014 SEDAN POLICE INTERCEPTOR AWD ALL WHEEL DRIVE**, September 11th, 2013" at the following price(s):

ITEM **QTY: TWO (2)** **Price** _____

**2014 SEDAN POLICE
INTERCEPTOR AWD
ALL WHEEL DRIVE**

Return bid on this Bid Form.
Attach sufficient catalogue cuts to clearly identify the manufacturer, model, options and accessories being bid.

Bidder Name and Address

Phone: _____

Fax: _____

Email: _____

Signature _____

Nothing follows