

CITY OF MATTOON, ILLINOIS
CITY COUNCIL AGENDA
August 2, 2011
6:30 P.M.

6:30 PM BUSINESS MEETING

Pledge of Allegiance

Roll Call

Electronic Attendance

CONSENT AGENDA:

Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the Mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.

Minutes of the Regular meeting July 19, 2011

Library Annual Report and Fire and Police Pension Financial Reports for the month of June, 2011.

Bills and Payroll for the last of July, 2011 and HOME Rehab Expenditures

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments; and state your name for the record as well as stand when speaking.

- **Public comments/presentations and non-agenda items**

NEW BUSINESS:

- 1. Motion – Approve Council Decision Request 2011-1233: Ratifying the Mayor’s appointment of Jon Spitz to the Board of Fire & Police Commissioners to fill the vacancy created due to the resignation of Gary Rollings for the unexpired term of 4/30/2013. (Gover)**
- 2. Motion – Adopt Special Ordinance 2011-1447: Approving a variance to the zoning ordinance for a property located at 2501 Marshall Avenue to allow parking on the east boulevard. Petitioners – Duane Stewart (Gover)**

- 3. Motion – Adopt Special Ordinance 2011-1448: Approving a variance to the sign ordinance for a property at 4920 Lake Land Court. Petitioners – SNC JJ Holdings, LLC and H&D Restaurants, LLC (Subway) (Gover)**
- 4. Motion – Approve Council Decision Request 2011-1234: Approving the plans and specifications for the Progress Square Parking Lot Project. (Becker)**
- 5. Motion – Approve Council Decision Request 2011-1235: Approving the rejection of the single bid for the Lake Paradise Spillway Repairs; directing staff to modify the bid documents in order to keep the project within budget; and authorizing the rebidding of the project in early Spring. (Rankin)**
- 6. Motion – Approve Council Decision Request 2011-1236: Approving the recommendation to dedicate the One Hundred Seventy-Five Thousand Dollars (\$175,000) received from the property sale to the YMCA to be used to shore up the financial stability of the City and not be expended during the current fiscal year. (Ervin)**
- 7. Motion – Adopt Special Ordinance 2011-1449: Approving a three-year successor Collective Bargaining Agreement with the American Federation of State, County, and Municipal Employees (AFSCME) Council 31, AFL-CIO, on behalf of the Mattoon Local 3821. (Becker)**
- 8. Motion – Adopt Special Ordinance 2011-1450: Approving a four-year successor Collective Bargaining Agreement with Police Benevolent and Protective Association Unit #35. (Gover)**

DEPARTMENT REPORTS:

**CITY ADMINISTRATOR
ATTORNEY & TREASURER
CITY CLERK
PUBLIC WORKS
COMMUNITY DEVELOPMENT
FIRE
POLICE**

COMMENTS BY THE COUNCIL

Recess to closed session pursuant to the Illinois Open Meetings Act for the purpose of discussing collective bargaining negotiating matters (5 ILCS 120/2(c)(2)).

Reconvene

Adjourn

UNAPPROVED MINUTES:

July 19, 2011 – Regular

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on July 19, 2011.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Bob Becker, YEA Commissioner Randy Ervin, YEA Commissioner Rick Hall, YEA Commissioner Chris Rankin, YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Sue McLaughlin, Attorney & Treasurer J. Preston Owen, Community Development Coordinator Kyle Gill, Public Works Director Dean Barber, Fire Chief Tony Nichols, Police Chief Jeff Branson, and City Clerk Susan O'Brien.

Mayor Gover introduced family members in attendance.

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting July 5, 2011; Fire Department report for the month of June, 2011; bills and payroll for the first half of July, 2011 and HOME Rehab.

Bills and Payroll for the first half of July, 2011

| | | | |
|---------|---|----|-------------------|
| | <u>General Fund</u> | | |
| Payroll | | \$ | 246,899.48 |
| Bills | | \$ | <u>112,409.16</u> |
| | Total | \$ | 359,308.64 |
| | <u>Hotel Tax Fund</u> | | |
| Payroll | | \$ | 2,300.40 |
| Bills | | \$ | <u>3,503.25</u> |
| | Total | \$ | 5,803.65 |
| | <u>Festival Management Fund</u> | | |
| Bills | | \$ | <u>56,155.49</u> |
| | Total | \$ | 56,155.49 |
| | <u>Insurance & Tort Judgment</u> | | |
| Bills | | \$ | <u>38,671.50</u> |
| | Total | \$ | 38,671.50 |
| | <u>Mid-town TIF Fund</u> | | |
| Bills | | \$ | <u>10.44</u> |
| | Total | \$ | 10.44 |
| | <u>Capital Project Fund</u> | | |
| Bills | | \$ | <u>25,432.28</u> |
| | Total | \$ | 25,432.28 |

Water Fund

| | | |
|---------|-------|---------------------|
| Payroll | | \$ 26,846.10 |
| Bills | | <u>\$ 32,177.16</u> |
| | Total | \$ 59,023.26 |

Sewer Fund

| | | |
|---------|-------|---------------------|
| Payroll | | \$ 34,479.30 |
| Bills | | <u>\$ 70,614.79</u> |
| | Total | \$ 105,094.09 |

Motor Fuel Tax Fund

| | | |
|-------|-------|---------------------|
| Bills | | <u>\$ 29,660.91</u> |
| | Total | \$ 29,660.91 |

Health Insurance Fund

| | | |
|-------|-------|---------------------|
| Bills | | <u>\$ 74,858.23</u> |
| | Total | \$ 74,858.23 |

Mayor Gover opened the floor for discussion with no responders.

Mayor Gover declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Becker, YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

PRESENTATIONS, PETITIONS & COMMUNICATIONS

Mayor Gover opened the floor for other public discussion. There were no comments from the public.

Mayor Gover opened the public hearing at 6:33 p.m. in the City Hall Council Chambers on July 19, 2011 for the purpose of vacating a portion of Richmond Avenue and 16th Street and the entirety of Planters Street. Mayor Gover opened the floor for public questions. Mr. Francis Henning inquired as to the portion of Richmond Avenue to be vacated. Attorney & Treasurer Owen explained the one foot strip of the south section of Richmond Avenue at 16th Street, which is the northern boundary of the YMCA. With no further questions or comments Mayor Gover closed the public hearing at 6:34 p.m.

Police Chief Branson presented a retirement plaque to Lt. Scot Moran for more than 26 years of service with the City. Mayor Gover noted the attendance of other law enforcement agencies' officers at Lt. Moran's police department retirement celebration.

NEW BUSINESS:

Commissioner Rankin moved to adopt Special Ordinance 2011-1443, declaring Lot 37 in Lake Paradise Subdivision surplus real estate and authorizing the sale of the property by means of sealed bids. [2450 East Lake Paradise Road]

After discussion of previously declaring Lake Paradise Subdivision (Resolution 2006-2642), Commissioner Rankin withdrew his motion.

Commissioner Becker seconded by Commissioner Rankin moved to adopt Special Ordinance 2011-1444, vacating portions of Planters Avenue, Richmond Avenue and 16th Street in the City of Mattoon.

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2011-1444

**AN ORDINANCE VACATING A PORTIONS OF PLANTER AVENUE,
RICHMOND AVENUE AND 16TH STREET IN THE CITY OF MATTOON, COLES
COUNTY, ILLINOIS**

WHEREAS, The City of Mattoon has heretofore presented a Petition to the City Clerk to vacate a portion of Planter Avenue, Richmond Avenue and 16th Street which Petition requests that said portions of Planter Avenue, Richmond Avenue and 16th Street be vacated by the City of Mattoon, Coles County, Illinois; and

WHEREAS, a copy of the plat of vacation is attached hereto and incorporated herein as Exhibit "A"; and,

WHEREAS, said Petition was recommended for approval at a meeting of the Mattoon Planning Commission held June 28, 2011; and,

WHEREAS, a Public Hearing on said vacation was held immediately prior to the presentation of this Special Ordinance; and,

WHEREAS, the City Council of the City of Mattoon, Coles County, Illinois, has determined that the public interest will be served by vacating said portions of Planter Avenue, Richmond Avenue and 16th Street so as to relieve the public from further burden and responsibility of maintaining the public right-of-way.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, A MUNICIPAL CORPORATION, as follows:

Section 1. That the portions of Planter Avenue, Richmond Avenue and 16th Street to be vacated is legally described as follows:

RICHMOND AVENUE

A part of Richmond Avenue in the Original Town of Mattoon, Coles County, Illinois more particularly described as follows:

Beginning at an iron pin with #3140 cap at the northeast corner of Lot 1 of Block 110 in the Original Town of Mattoon; thence on an assumed azimuth 270 degrees 01 minute 16 seconds along the south right-of-way line of Richmond Avenue 231.51 feet to a drill hole in concrete; thence azimuth 0 degrees 22 minutes 33 seconds 1.00 foot; thence azimuth 90 degrees 01 minute 16 seconds parallel with the south right-of-way line of Richmond Avenue 231.51 feet to the extended west right-of-way line of 16th Street; thence azimuth 180 degrees 10 minutes 46 seconds along the extended west right-of-way line of 16th Street, 1.00 foot to the Point of Beginning, and is as shown on the plat attached hereto and made a part hereof.

16TH STREET

A part of 16th Street in the Original Town of Mattoon, Coles County, Illinois more particularly described as follows:

Beginning at an iron pin with #3140 cap at the northeast corner of Lot 1 of Block 110 in the Original Town of Mattoon; thence on an assumed azimuth 180 degrees 10 minutes 46 seconds along the west right-of-way line of 16th Street 287.66 feet; thence azimuth 180 degrees 14 minutes 30 seconds continuing along said west right-of-way line of 16th Street 43.26 feet to an iron pin with #3140 cap; thence azimuth 90 degrees 18 minutes 32 seconds 1.00 foot; thence azimuth 0 degrees 14 minutes 30 seconds parallel with the west right-of-way line of 16th Street 43.26 feet; thence azimuth 0 degrees 10 minutes 46 seconds continuing parallel with said west right-of-way line of 16th Street 288.67 feet to a point 1.00 foot northerly of the extended south right-of-way line of Richmond Avenue and 1.00 foot easterly of the extended west right-of-way line of 16th Street; thence azimuth 270 degrees 01 minute 16 seconds 1.00 foot to the extended west right-of-way line of 16th Street; thence azimuth 180 degrees 10 minutes 46 seconds along the extended west right-of-way line of 16th Street 1.00 foot to the Point of Beginning, and is as shown on the plat attached hereto and made a part hereof.

PLANTERS STREET

All that part of Planters Street lying within Block 110 in the Original Town of Mattoon, Coles County, Illinois, except that part previously vacated by special ordinance No. 155 City of Mattoon 7-6-48, and is as shown on the plat attached hereto and made a part hereof.

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3. The City Clerk shall make and file a duly certified copy of this ordinance with the Clerk and Recorder’s Office of Coles County, Illinois.

Upon motion by Commissioner Becker, seconded by Commissioner Rankin, adopted this 19th day of July, 2011, by a roll call vote, as follows:

AYES (Names): Commissioner Becker, Commissioner Ervin,
Commissioner Hall, Commissioner Rankin,
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 19th day of July, 2011.

/s/ Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O’Brien

/s/ J. Preston Owen

Susan J. O'Brien,
City Clerk

J. Preston Owen
City Attorney

Effective Date: 7-19-2011

Recorded in the Municipality's Records on July 19, 2011.

Mayor Gover opened the floor for discussion with no responders.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Becker, YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

Commissioner Ervin seconded by Commissioner Becker moved to adopt Special Ordinance 2011-1445, authorizing the sale of the surplus real estate owned by the City of Mattoon to the Mattoon Area Young Christian Men's Association (YMCA).

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2011 - 1445

**AN ORDINANCE AUTHORIZING SALE OF SURPLUS REAL ESTATE OWNED
BY THE MUNICIPALITY TO THE MATTOON AREA FAMILY YOUNG MEN'S
CHRISTIAN ASSOCIATION**

WHEREAS, state statute (65 ILCS 5/11-76-4.1) enables the corporate authorities to accept any contract proposal determined by them to be in the best interest of the municipality by a vote of two-thirds of the corporate authorities then holding office, but in no event at a price less than 80% of the appraised value; and

WHEREAS, the property being sold is land currently leased to the Mattoon Area Family Young Men's Christian Association and is described in the plat of survey and the attached plat of vacation, which are attached hereto and incorporated herein as Exhibits "A" and "B"; and,

WHEREAS, the parcel is zoned partially C- 3, Service Commercial and partially C-4 General Commercial; and,

WHEREAS, the City Council hereby makes a finding that the real estate owned by the municipality that is the subject of this ordinance is no longer necessary or required for the use of the municipality; and

WHEREAS, the Mattoon Area Family Young Men's Christian Association has made an offer to purchase the property for \$175,000.00; and

WHEREAS, the Mattoon Area Family Young Men's Christian Association currently leases the property from the City of Mattoon and the Lease contains a provision allowing the YMCA to purchase the property during the term of the lease; and

WHEREAS, Stan Gordon of Gordon Appraisal Service, Inc., a State Certified General Real Estate Appraiser, determined \$195,000.00 was the fair market value of the real estate as of June 21, 2011 and the appraisal is available in the Mattoon City Clerk's office for inspection.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. Recitals. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance

Section 2. The City Attorney is authorized to prepare closing documents in the standard form for real estate transactions and the Mayor and City Clerk are authorized to sign documents conveying by a Warranty Deed fee simple title to the real estate described in Section 3 of this ordinance to the Mattoon Area Family Young Men's Christian Association subject to a payment in the amount of \$175,000.00 and the payment of the cost of the survey and title work. All leases and any other agreements between the City and the Mattoon Area Family Young Men's Christian Association regarding the property shall terminate effective on the closing on the real estate transaction with the City and Mattoon and Mattoon Area Family Young Men's Christian Association to execute a release in a proper form.

Section 3. The real estate to be conveyed pursuant to this ordinance is legally described as:

Part of Block 110 in the Original Town of Mattoon and part of the former St. Louis, Alton and Terre Haute Railroad right-of-way, all located in the City of Mattoon, Coles County, Illinois, more particularly described as follows:

Beginning at an iron pin with #3140 cap at the northeast corner of Lot 1 of Block 110 in the Original Town of Mattoon; thence on an assumed azimuth 180 degrees 10 minutes 46 seconds along the west right-of-way line of 16th Street 287.66 feet; thence azimuth 180 degrees 14 minutes 30 seconds continuing along the said west right-of-way line of 16th Street 43.26 feet to an iron pin with #3140 cap; thence azimuth 270 degrees 18 minutes 32 seconds along a line parallel with and 30.00 feet perpendicular distance southerly of the south wall of the YMCA Building 295.28 feet to an iron pin with #3140 cap; thence azimuth 0 degrees 17 minutes 06 seconds 146.01 feet to an iron pin with #3140 cap; thence azimuth 90 degrees 17 minutes 44 seconds 62.92 feet to an iron pin with #3140 cap; thence azimuth 0 degrees 22 minutes 33 seconds 183.73 feet to a drill hole in concrete on the south right-of-way line of Richmond Avenue; thence azimuth 90 degrees 01 minute 16 seconds along the south right-of-way line of Richmond Avenue 231.51 feet to the Point of Beginning containing 1.970 acres, more or less, and is as shown on the plat attached hereto and made a part hereof.

And

A part of Richmond Avenue in the Original Town of Mattoon, Coles County, Illinois more particularly described as follows:

Beginning at an iron pin with #3140 cap at the northeast corner of Lot 1 of Block 110 in the Original Town of Mattoon; thence on an assumed azimuth 270 degrees 01 minute 16 seconds along the south right-of-way line of Richmond Avenue 231.51 feet to a drill hole in concrete; thence azimuth 0 degrees 22 minutes 33 seconds 1.00 foot; thence azimuth 90 degrees 01 minute 16 seconds parallel with the south right-of-way line of Richmond Avenue 231.51 feet to the extended west right-of-way line of 16th Street; thence azimuth 180 degrees 10 minutes 46 seconds along the extended west right-of-way line of 16th Street, 1.00 foot to the Point of Beginning, and is as shown on the plat attached hereto and made a part

hereof.

And

A part of 16th Street in the Original Town of Mattoon, Coles County, Illinois more particularly described as follows:

Beginning at an iron pin with #3140 cap at the northeast corner of Lot 1 of Block 110 in the Original Town of Mattoon; thence on an assumed azimuth 180 degrees 10 minutes 46 seconds along the west right-of-way line of 16th Street 287.66 feet; thence azimuth 180 degrees 14 minutes 30 seconds continuing along said west right-of-way line of 16th Street 43.26 feet to an iron pin with #3140 cap; thence azimuth 90 degrees 18 minutes 32 seconds 1.00 foot; thence azimuth 0 degrees 14 minutes 30 seconds parallel with the west right-of-way line of 16th Street 43.26 feet; thence azimuth 0 degrees 10 minutes 46 seconds continuing parallel with said west right-of-way line of 16th Street 288.67 feet to a point 1.00 foot northerly of the extended south right-of-way line of Richmond Avenue and 1.00 foot easterly of the extended west right-of-way line of 16th Street; thence azimuth 270 degrees 01 minute 16 seconds 1.00 foot to the extended west right-of-way line of 16th Street; thence azimuth 180 degrees 10 minutes 46 seconds along the extended west right-of-way line of 16th Street 1.00 foot to the Point of Beginning, and is as shown on the plat attached hereto and made a part hereof

Section 4. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 5. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Commissioner Ervin, seconded by Commissioner Becker, adopted this 19th day of July, 2011, by a roll call vote, as follows:

AYES (Names): Commissioner Becker, Commissioner Ervin,
Commissioner Hall, Commissioner Rankin,
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 19th day of July, 2011.

/s/ Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/ J. Preston Owen
J. Preston Owen, City Attorney

Recorded in the Municipality's Records on 07-19, 2011.

Mayor Gover opened the floor for discussion with no responders.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Becker, YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

Commissioner Becker seconded by Commissioner Ervin moved to adopt Special Ordinance 2011-1446, approving a Cross Easement Agreement between the City of Mattoon and Mattoon Area Young Christian Men's Association (YMCA) for the use of walking, parking, and driving areas.

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2011-1446

AN ORDINANCE AUTHORIZING A CROSS EASEMENT AGREEMENT BETWEEN THE CITY OF MATTOON AND MATTOON AREA FAMILY YOUNG MEN'S CHRISTIAN ASSOCIATION.

WHEREAS, the City of Mattoon (City) has constructed a parking lot between Broadway Avenue and the new Mattoon Area Family Young Men's Christian Association (YMCA) building for the general public use, including the use by the YMCA, and has constructed a detention area to the west of the new YMCA building; and,

WHEREAS, the YMCA has constructed a new building on the property it is purchasing from the City; and,

WHEREAS, the City and YMCA desire to memorialize their agreement for the use of the parking facilities and other uses for both parcels, and;

WHEREAS, the form of the Cross Easement Agreement is attached hereto as Exhibit "A" and incorporated in this Special Ordinance by this reference.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, A MUNICIPAL CORPORATION, as follows:

Section 1. The Mayor and City Clerk are hereby authorized to execute the Cross Easement Agreement.

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Upon motion by Commissioner Becker, seconded by Commissioner Ervin, adopted this 19th day of July, 2011, by a roll call vote, as follows:

AYES (Names): Commissioner Becker, Commissioner Ervin,
Commissioner Hall, Commissioner Rankin,
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 19th day of July, 2011.

/s/ Timothy D. Gover

Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/ J. Preston Owen
J. Preston Owen, City Attorney

Recorded in the Municipality's Records on August 2, 2011.

Mayor Gover opened the floor for discussion with no responders.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Becker, YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR- reported to the Council on Police mediation and upcoming AFSCME negotiations, "Our Town" spot on WCIA, TIF activities, IML work including speaker and moderator at the Annual Conference, and research for labor negotiations. Administrator McLaughlin opened the floor for questions with no responders.

ATTORNEY & TREASURER- reported preparations for audit.

CITY CLERK- noted work on reports and business as usual.

PUBLIC WORKS- presented a status report on the Southside Drainage Project, YMCA Parking Lot, Spillway Repairs, upcoming Progress Square plans, and YMCA/Depot storm alley pipe. Mayor Gover opened the floor for questions with no responders.

COMMUNITY DEVELOPMENT-updated the Council on nuisance enforcement, three variance requests, and other basic permits. Commissioner Ervin inquired on the Red Roof Inn and Farm on the corner of Old State Road/Route 45. Coordinator Gill stated a notice was sent to owner of Red Roof Inn and the Farm was outside the City limits. Mayor Gover opened the floor for additional questions without responders.

FIRE-reported on training, fire extinguisher demonstrations, daycare tours, extrication training, airport coverage, Zoll monitor representative visit, Bagelfest preparations, standby efforts at Mattoon Junior Football League, and nuisance enforcements. Mayor Gover opened the floor for questions with no responders.

POLICE-reported on assistance with other government agencies, thanked Lake Land College for their assistance during the busy weekend, preparation for Bagelfest, and noted a blood drive on August 3rd. Mayor Gover opened the floor for questions with no responders.

COMMENTS BY THE COUNCIL

Commissioners Becker, Ervin, Hall, and Rankin had no comments. Mayor Gover opened the floor for any questions of the Council or management staff with no responders.

Mayor Gover seconded by Commissioner Hall moved to recess at 6:51 p.m. to closed

session pursuant to the Illinois Open Meetings Act for the purpose of the discussion of employment, performance or dismissal of employees of the municipality (5 ILCS 120(2)(c)(1)); and minutes of meeting lawfully closed for purposes of the semi-annual review as mandated by Section 2.06 (5 ILCS 120(2)(c)(21); setting of a price for sale or lease of property owned by City (5 ILCS 120(2)(c)(6); purchase or lease of real property (5 ILCS 120(2)(c)(5)), and collective bargaining negotiating matters (5 ILCS 120/2(c)(2)).

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Becker, YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

Council reconvened at 8:16 p.m.

Mayor Gover seconded by Commissioner Ervin moved to approve Council Decision Request 2011-1232, approving the release of all Executive Session minutes from May 3, 1991 through June 30, 2011, except for May 3, 16, 23, 1991; October 14, 20, 2009; May 18, 2010; September 7, 2010; January 18, 2011; February 22, 2011; April 12, 2011; May 3, 17, 2011; June 7, 2011 and to approve the destruction of Executive Session verbatim records that have been approved for release in written form as follows: July 7, 13, 21, 2009; August 4, 24, 2009; September 2, 14, 15, 28, 29, 30, 2009; October 6, 2009; November 17, 20, 23, 2009; December 7, 8, 14, 15, 21, 2009.

Mayor Gover opened the floor for discussion with no responders.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Becker, YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Rankin moved to adjourn at 8:17 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Becker, YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

/s/ Susan J. O'Brien
City Clerk

DEPARTMENT REPORTS:

BEGIN ON NEXT PAGE



ILLINOIS PUBLIC LIBRARY ANNUAL REPORT (IPLAR)
 CERTIFICATION PAGE
 FISCAL YEAR 2010/11

Name of Community: Mattoon

Name of Library: Mattoon Public Library

Fiscal Year Start Date: 05/01/2010

Fiscal Year End Date: 04/30/2011

INSTRUCTIONS

1. Print the certification page.
2. Obtain the original signatures.
3. Submit the Certification Page with original signatures, a copy of the completed IPLAR, and all other required attachments directly to the Illinois State Library.

Certification:

This Illinois Public Library Annual Report (IPLAR) is being filed in accordance with **75 ILCS 5/4-10** (municipal libraries) or **75 ILCS 16/30-65** (public library districts). The undersigned authorized agents for this public library: (1) accept and acknowledge that the appended IPLAR is essentially accurate and correct; (2) transmit the appended IPLAR for review and any subsequent resolution; and, (3) agree that the IPLAR paper copy submitted to the Illinois State Library shall serve as the official file copy.

Affix original signatures (Signatures are required.):

| | |
|---------------------------------|----------------|
| <u><i>Ryan J. Danbl</i></u> | <u>6.30.11</u> |
| Library Director | Date |
| <u><i>[Signature]</i></u> | <u>7/6/11</u> |
| President | Date |
| <u><i>Mary Jo Ebuspaker</i></u> | <u>7/11/11</u> |
| Secretary | Date |

Mattoon Public Library

2010 - 2011 ILLINOIS PUBLIC LIBRARY ANNUAL REPORT (IPLAR)

IDENTIFICATION (1.1 - 1.37)



As Secretary of State and State Librarian, I commend our Illinois public libraries on the outstanding services they provide that enhance and enrich the lives of our citizens.

I truly appreciate the efforts and hard work of the 600+ Illinois public libraries in completing the Illinois Public Library Annual Report (IPLAR). The collected data provides a concise snapshot of the current status of Illinois public library services and programs. In addition, the collected information is shared nationally through the Federal-State Cooperative System (FSCS) for Public Library Data. As a result, Illinois librarians have the opportunity to compare themselves with their Illinois peers and librarians throughout the nation.

Again, thank you very much for your hard work in completing the current IPLAR, and for all the good work you do in keeping our patrons educated, entertained, and enlightened.

Sincerely, Jesse White

- | | | |
|-------|---|------------------------|
| 1.1 | ISL Control # [PLSC 151, PLSC 701] | 30444 |
| 1.2 | ISL Branch # [PLSC 151, PLSC 701] | 00 |
| 1.3a | FSCS ID [PLSC 150, PLSC 700] | IL0330 |
| 1.3b | FSCS_SEQ [PLSC 700] | 002 |
| 1.4a | Legal Name of Library [PLSC 152] | Mattoon Public Library |
| 1.4b | If this locked question's answer has changed, then enter the updated answer here. | |
| 1.5a | Facility Street Address [PLSC 153] | 1600 Charleston Avenue |
| 1.5b | If this locked question's answer has changed, then enter the updated answer here. | |
| 1.6a | Facility City [PLSC 154] | Mattoon |
| 1.6b | If this locked question's answer has changed, then enter the updated answer here. | |
| 1.7a | Facility Zip [PLSC 155] | 61938 |
| 1.7b | If this locked question's answer has changed, then enter the updated answer here. | |
| 1.8a | Facility Zip +4 [PLSC 156] | 0809 |
| 1.8b | If this locked question's answer has changed, then enter the updated answer here. | |
| 1.9a | Mailing Address [PLSC 157] | PO Box 809 |
| 1.9b | If this locked question's answer has changed, then enter the updated answer here. | |
| 1.10a | Mailing City [PLSC 158] | Mattoon |
| 1.10b | If this locked question's answer has changed, then enter the updated answer here. | |
| 1.11a | Mailing Zip [PLSC 159] | 61938 |
| 1.11b | If this locked question's answer has changed, then enter the updated answer here. | |
| 1.12a | Mailing Zip +4 [PLSC 160] | 0809 |
| 1.12b | If this locked question's answer has changed, then enter the updated answer here. | |

| | | |
|-------|---|------------------------|
| 1.13a | Library Telephone Number [PLSC 162] | 217-234-2621 |
| 1.13b | If this locked question's answer has changed, then enter the updated answer here. | |
| 1.14a | Library FAX Number | 217-234-2660 |
| 1.14b | If this locked question's answer has changed, then enter the updated answer here. | |
| 1.15 | WWW Home Page [PLSC 163] | www.MattoonLibrary.org |

Library Director's Information

| | | |
|-------|--|-------------------------|
| 1.16 | Name | Ryan A. Franklin |
| 1.17 | Title | Director |
| 1.18 | Library Director's E-mail | ryan@mattoonlibrary.org |
| 1.19a | Type of library | CI - City |
| 1.19b | If this locked question's answer has changed, then enter the updated answer here. | |
| 1.19c | Legal Basis Code [PLSC 201] | CI |
| 1.19d | Geographic Code [PLSC 204] | CI1 |
| 1.20 | Is your library a combined public and school library? | No |
| 1.21 | Does your library contract with another library to RECEIVE ALL your library services? | No |
| 1.22 | IF YES, list the names(s) of the library(ies) with whom you contract (Enter each in a separate repeating field) | |
| 1.23a | County in which the administrative entity is located [PLSC 161] | Coles |
| 1.23b | If this locked question's answer has changed, then enter the updated answer here. | |
| 1.23c | Metropolitan Status Code [PLSC 710] | NO |
| 1.24 | Did the administrative entity's legal service area boundaries change during the past year? [PLSC 205, 75 ILCS 5/4-10(5), 75 ILCS 16/30-65(a)(2)] | No |
| 1.25 | IF YES, indicate the reason for the boundary change | N/A |
| 1.26a | Population residing in tax base (Use the latest official federal census figure) [PLSC 208] | 18291 |
| 1.26b | If this locked question's answer has changed, then enter the updated answer here. | n/a |
| 1.27 | If the population has changed from the prior year's answer, then indicate the reason. | |
| 1.28a | Library system to which your library belonged as of January 1, 2010 | LTLS |
| 1.28b | If this locked question's answer has changed, then enter the updated answer here. | |
| 1.28c | Interlibrary Relationship Code [PLSC 200] | ME |
| 1.29 | Does this library have an organized collection of printed or other library materials, or a combination thereof ? | Yes |
| 1.30 | Does this library have paid staff? | Yes |
| 1.31 | Does this library have an established schedule in which services of the staff are available to the public? | Yes |
| 1.32 | Does the library have the facilities necessary to support such a collection, staff, and schedule? | Yes |
| 1.33 | Is this library supported in whole or in part with public funds? | Yes |

| | | |
|------|---|-----|
| 1.34 | Does this public library meet ALL the criteria of the PLSC public library definition? [PLSC 203] (If you answered YES to each question 1.29 -1.33, then answer this question Yes. If you answered NO to any question 1.29 -1.33, then answer this question No.) | Yes |
| 1.35 | Number of Central Libraries [PLSC 209] | 1 |
| 1.36 | Outlet Type Code [PLSC 709] | CE |
| 1.37 | Administrative Structure Code [PLSC 202] | SO |

BRANCHES AND BOOKMOBILE OUTLETS (2.1 - 2.18)

| | | |
|-----|---|---|
| 2.1 | Total number of bookmobiles [PLSC 211 & PLSC 712] | 0 |
| 2.2 | Total number of branch libraries [PLSC 210] | 0 |

NOTE: For questions 2.3 through 2.16, ONLY INCLUDE branch libraries and bookmobile outlets. DO NOT include the main/central library.

| | | |
|-------|---|-----|
| 2.3a | Branch or Bookmobile Legal Name [PLSC 702] | N/A |
| 2.3b | If this locked question's answer has changed, then enter the updated answer here. | |
| 2.4 | ISL Control # [PLSC 701] | N/A |
| 2.5 | ISL Branch # [PLSC 701] | N/A |
| 2.6a | Street Address [PLSC 703] | N/A |
| 2.6b | If this locked question's answer has changed, then enter the updated answer here. | |
| 2.7a | City [PLSC 704] | N/A |
| 2.7b | If this locked question's answer has changed, then enter the updated answer here. | |
| 2.8a | Zip [PLSC 705] | N/A |
| 2.8b | If this locked question's answer has changed, then enter the updated answer here. | |
| 2.9a | Zip +4 [PLSC 706] | N/A |
| 2.9b | If this locked question's answer has changed, then enter the updated answer here. | |
| 2.10a | County [PLSC 707] | |
| 2.10b | If this locked question's answer has changed, then enter the updated answer here. | |
| 2.11a | Telephone [PLSC 708] | N/A |
| 2.11b | If this locked question's answer has changed, then enter the updated answer here. | |
| 2.12a | Square Footage [PLSC 711] | N/A |
| 2.12b | If this locked question's answer has changed, then enter the updated answer here. | |
| 2.12c | Indicate the reason for the change/variance in square footage for this annual report as compared to the previous annual report. | N/A |
| 2.13 | Outlet Type Code [PLSC 709] | |
| 2.14 | Metropolitan Status Code [PLSC 710] | |
| 2.15 | FSCS ID [PLSC 700] | N/A |
| 2.16 | FSCS_SEQ [PLSC 700] | |
| 2.17 | Total public service hours PER YEAR for this branch or bookmobile [PLSC 713] | 0 |

| | | |
|------|--|---|
| 2.18 | Total number of weeks, during the fiscal year, this branch or bookmobile was open for service to the public [PLSC 714] | 0 |
|------|--|---|

ANNUAL REPORT DATA (3.1 - 3.7)

| | | |
|-----|--|-------------------------|
| 3.1 | Fiscal Year Start Date (mm/dd/year) [PLSC 206] | 05/01/2010 |
| 3.2 | Fiscal Year End Date (mm/dd/year) [PLSC 207] | 04/30/2011 |
| 3.3 | Number of months in this fiscal year | 12 |
| 3.4 | Name of person preparing this annual report | Ryan A. Franklin |
| 3.5 | Telephone Number | 217-234-2621 |
| 3.6 | FAX Number | 217-234-2660 |
| 3.7 | E-Mail Address | ryan@mattoonlibrary.org |

REFERENDA (4.1 - 4.12)

| | | |
|-----|---|----|
| 4.1 | Was your library involved in a referendum in FY2010/2011? | No |
|-----|---|----|

Include each type of referendum presented to the voters below:

| | | |
|-----|---|-----|
| 4.2 | Referendum Type | N/A |
| 4.3 | If Other, what was the referendum type? | |
| 4.4 | Referendum Date (mm/dd/year) | N/A |
| 4.5 | Passed or Failed? | N/A |
| 4.6 | Effective Date (mm/dd/year) | N/A |

If in the last year, or in the period before filing this report, the library board took action to a) convert to public library district status by approval of the corporate authority [75 ILCS 16/10-15]; and/or b) the public library district annexed additional territory in an unincorporated area by backdoor referendum [75 ILCS 16/15-5, et seq.]; and/or c) your public library district took any other action by backdoor referendum, indicate the effective date of the action.

| | | |
|------|--|-----|
| 4.7 | Conversion - Effective Date (mm/dd/year) | N/A |
| 4.8 | Annexation - Effective Date (mm/dd/year) | N/A |
| 4.9 | Other (please specify) | N/A |
| 4.10 | Other - Effective Date (mm/dd/year) | N/A |
| 4.11 | Other (please specify) | N/A |
| 4.12 | Other - Effective Date (mm/dd/year) | N/A |

CURRENT LIBRARY BOARD (5.1 - 5.14)

[75 ILCS 5/4-1, et seq., 75 ILCS 16/30-5, et seq.]

NOTE: This information is used for directory purposes and for meeting the annual legal reporting requirements of public library districts. Report the most current information available.

| | | |
|-----|--|-----|
| 5.1 | Total number of board seats | 9 |
| 5.2 | Total number of vacant board seats | 0 |
| 5.3 | In accordance with current Illinois Library Laws, subject to the type of public library, this public library board of trustees attests that the current board is legally established, organized, and the terms of office for library trustees are all unexpired. | Yes |

5.4 IF NO, please explain

Members

| | | |
|-----|------------------|--------------|
| 5.5 | Name | Barbra Wylie |
| 5.6 | Trustee Position | President |

| | | |
|------|-----------------------------|--------------------------|
| 5.7 | Present Term Ends (mm/year) | 06/2011 |
| 5.8 | Telephone Number | 217-234-7896 |
| 5.9 | E-mail Address | bdwylie@eiu.edu |
| 5.10 | Home Address | 3401 Western Ave. |
| 5.11 | City | Mattoon |
| 5.12 | State | IL |
| 5.13 | Zip | 61938 |
| 5.14 | Zip +4 | 2112 |
| 5.5 | Name | Clint Mausehund |
| 5.6 | Trustee Position | Treasurer |
| 5.7 | Present Term Ends (mm/year) | 06/2012 |
| 5.8 | Telephone Number | 217-234-4710 |
| 5.9 | E-mail Address | cmausehund@firstmid.com |
| 5.10 | Home Address | 1509 Stinson Ave |
| 5.11 | City | Mattoon |
| 5.12 | State | IL |
| 5.13 | Zip | 61938 |
| 5.14 | Zip +4 | 5941 |
| 5.5 | Name | Jo Swick |
| 5.6 | Trustee Position | Other |
| 5.7 | Present Term Ends (mm/year) | 06/2013 |
| 5.8 | Telephone Number | 217-234-3200 |
| 5.9 | E-mail Address | jksjs64@yahoo.com |
| 5.10 | Home Address | 1207 Bell |
| 5.11 | City | Mattoon |
| 5.12 | State | il |
| 5.13 | Zip | 61938 |
| 5.14 | Zip +4 | 6026 |
| 5.5 | Name | Lissa Skocy |
| 5.6 | Trustee Position | Other |
| 5.7 | Present Term Ends (mm/year) | 06/2011 |
| 5.8 | Telephone Number | 217-235-6998 |
| 5.9 | E-mail Address | skocyboys@yahoo.com |
| 5.10 | Home Address | 2725 Essex Ave |
| 5.11 | City | Mattoon |
| 5.12 | State | IL |
| 5.13 | Zip | 61938 |
| 5.14 | Zip +4 | 5065 |
| 5.5 | Name | Mary Jo Eberspacher |
| 5.6 | Trustee Position | Secretary |
| 5.7 | Present Term Ends (mm/year) | 06/2012 |
| 5.8 | Telephone Number | 217-235-1183 |
| 5.9 | E-mail Address | eberfam@comsolidated.net |
| 5.10 | Home Address | 28 Elm Ridge |
| 5.11 | City | Mattoon |
| 5.12 | State | IL |
| 5.13 | Zip | 61938 |
| 5.14 | Zip +4 | 5435 |

| | | |
|------|-----------------------------|-----------------------------------|
| 5.5 | Name | Brandon Kimberlan |
| 5.6 | Trustee Position | Other |
| 5.7 | Present Term Ends (mm/year) | 06/2012 |
| 5.8 | Telephone Number | 217-234-2951 |
| 5.9 | E-mail Address | kimberlin@Springfieldelectric.com |
| 5.10 | Home Address | 2816 Prairie Ave |
| 5.11 | City | Mattoon |
| 5.12 | State | IL |
| 5.13 | Zip | 69138 |
| 5.14 | Zip +4 | 2408 |
| 5.5 | Name | Molly Grady |
| 5.6 | Trustee Position | Other |
| 5.7 | Present Term Ends (mm/year) | 06/2013 |
| 5.8 | Telephone Number | 217-235-0625 |
| 5.9 | E-mail Address | mollyg@consolidated.net |
| 5.10 | Home Address | 104 N 34th Street |
| 5.11 | City | Mattoon |
| 5.12 | State | IL |
| 5.13 | Zip | 61938 |
| 5.14 | Zip +4 | 2101 |
| 5.5 | Name | Tony Nicholson |
| 5.6 | Trustee Position | Other |
| 5.7 | Present Term Ends (mm/year) | 06/2013 |
| 5.8 | Telephone Number | 217-721-6635 |
| 5.9 | E-mail Address | |
| 5.10 | Home Address | 3117 Prairie Ave |
| 5.11 | City | Mattoon |
| 5.12 | State | il |
| 5.13 | Zip | 61938 |
| 5.14 | Zip +4 | 2203 |
| 5.5 | Name | Robert Reid |
| 5.6 | Trustee Position | Vice-President |
| 5.7 | Present Term Ends (mm/year) | 06/2011 |
| 5.8 | Telephone Number | 217-234-7915 |
| 5.9 | E-mail Address | dtozsports@consolidated.net |
| 5.10 | Home Address | 3013 Moultrie Ave |
| 5.11 | City | Mattoon |
| 5.12 | State | IL |
| 5.13 | Zip | 61938 |
| 5.14 | Zip +4 | 2337 |

FRIENDS GROUP/FOUNDATION (6.1 - 6.2)

| | | |
|-----|--|-----|
| 6.1 | Does your library have a "friends" group? | Yes |
| 6.2 | Does your library have a library foundation? | Yes |

FACILITY/FACILITIES (7.1 - 7.2)

| | | |
|------|---|--------|
| 7.1a | Total square footage of the main library building [PLSC 711] | 26,000 |
| 7.1b | If this locked question's answer has changed, then enter the updated answer here. | |
| 7.1c | Indicate the reason for the change/variance in square footage for this annual report as compared to the previous annual report. | |
| 7.2 | Total square footage of the branch library building(s), if applicable | |
| 7.2b | Indicate the reason for the change/variance in square footage for this annual report as compared to the previous annual report. | |

ASSETS AND LIABILITIES (8.1 - 8.13)

PROPERTY

| | | |
|---|---|-------------|
| 8.1 | What is the estimated current fair market value for the library's real estate (land and buildings including garages, sheds, etc.)? | \$3,000,000 |
| 8.2 | During the last fiscal year, did the library acquire any real and/or personal property? [75 ILCS 5/4-10(4), 75 ILCS 16/30-65(a)(3)] | No |
| IF YES, how was the property acquired? (Check all that apply) | | |
| 8.3 | Purchase | No |
| 8.4 | Legacy | No |
| 8.5 | Gift | No |
| 8.6 | Other | No |
| 8.7 | Provide a general description of the property acquired. | |
| 8.8 | What is the estimated replacement cost for the library's furniture, equipment, and vehicles? | \$1,000,000 |

FISCAL ACCUMULATIONS

| | | |
|------|---|----|
| 8.9 | Does your library have fiscal accumulations (reserve funds, outstanding fund balances, etc.)? [75 ILCS 5/4-10(7), 75 ILCS 16/30-65(a)(4)] | No |
| 8.10 | IF YES, then prepare a statement that details the dollar amount(s) and the reason(s) for the fiscal accumulations. [75 ILCS 5/4-10(7) , 75 ILCS 16/30-65(a)(4)] | |

LIABILITIES

| | | |
|------|---|----|
| 8.11 | Does your library have any outstanding liabilities including bonds, judgments, settlements, etc.? [75 ILCS 5/4-10(8), 75 ILCS 16/30-65(a)(5)] | No |
| 8.12 | IF YES, what is the total amount of the outstanding liabilities? [75 ILCS 5/4-10(8), 75 ILCS 16/30-65(a)(5)] | 0 |
| 8.13 | IF YES, then prepare a statement that identifies each outstanding liability and its specific dollar amount. [75 ILCS 5/4-10(8), 75 ILCS 16/30-65(a)(5)] | |

OPERATING RECEIPTS BY SOURCE (9.1 - 9.21)

[75 ILCS 5/4-10(1), 75 ILCS 16/30-65(a)(6)]

Operating receipts are the monies received and utilized during the fiscal year to support the provision of ongoing, day-to-day library services.

Exclude: revenue for major capital expenditures, contributions to endowments, revenue passed through to another agency, funds unspent in previous fiscal years (e.g. carryover), and tax anticipation warrants.

NOTE: Round answers to the nearest whole dollar.

LOCAL GOVERNMENT

9.1 Local government [PLSC 300] (except capital income from bond sales which must be reported in 13.1a only) \$467,583

STATE GOVERNMENT - Exclude: Federal funds distributed by the State of Illinois

9.2 Per capita grant \$18,677
 9.3 Equalization aid grant \$0
 9.4 Personal property replacement tax \$34,176
 9.5 Educate and Automate grants (an IL State Library grant) \$0
 9.6 Other \$0
 9.7 If Other, please specify
 9.8 Total State Government Funds (9.2+9.3+9.4+9.5+9.6) [PLSC 301] \$52,853

FEDERAL GOVERNMENT - Include: Federal funds distributed by the State of Illinois (e.g., LSTA grants paid directly to your library)

9.9 LSTA funds received \$0
 9.10 E-Rate funds received 0
 9.11 Other federal funds received 0
 9.12 If Other, please specify
 9.13 Total Federal Government Funds (9.9+9.10+9.11) [PLSC 302] \$0

OTHER INCOME

9.14 Bill and Melinda Gates Foundation grant monies received 0
 9.15a Other receipts intended to be used for operating expenditures \$42,161
 9.15b Other non-capital receipts placed in "reserve funds" 3916
 9.16 TOTAL all other receipts (9.14 + 9.15a, BUT NOT 9.15b) [PLSC 303] \$42,161

TOTAL OPERATING RECEIPTS

[75 ILCS 5/4-10(1), 75 ILCS 16/30-65(a)(6)]

9.17 TOTAL receipts (9.1 + 9.8 + 9.13 + 9.16) [PLSC 304] \$562,597

9.18 Amount of surety bond \$400,000

9.19 Is the amount of the surety bond in compliance with library law? (The amount of the bond shall be based upon a minimum of 50% of the total funds received by the library in the last/previous fiscal year.) [75 ILCS 5/4-9, 75 ILCS 16/30-45(e)] Yes

9.20 The designated custodian of the library's funds is: Library Treasurer

9.21 Is this library's annual tax levy/fiscal appropriation subject to "tax caps" [the Property Tax Extension Limitation Law, 35 ILCS 200/18-185, et seq.]? Yes

OPERATING EXPENDITURES BY CATEGORY (10.1 - 10.4)

[75 ILCS 5/4-10(2), 75 ILCS 16/30-65(a)(6)]

Operating expenditures are the current and recurrent costs necessary to support the provision of library services.

Include: Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy tax) "on behalf of" the library may be included if the information is available to the reporting agency. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

Exclude: Do not report the value of free items, estimated costs, and capital expenditures.

NOTE: Round answers to the nearest whole dollar.

| | | |
|------|--|-----------|
| 10.1 | Salaries and wages for all library staff [PLSC 350] | \$270,485 |
| 10.2 | Fringe benefits, for all library staff, paid for from either the library's or the "municipal corporate authority's" appropriation [PLSC 351] | \$25,932 |
| 10.3 | Total Staff Expenditures (10.1 + 10.2) [PLSC 352] | \$296,417 |
| 10.4 | If this library answered question 10.2 as "zero" or "N/A" then choose an answer from the drop-down. | |

MATERIALS EXPENDITURES (11.1 - 11.4)

[75 ILCS 5/4-10(2), 75 ILCS 16/30-65(a)(6)]

Include: All materials in all formats (e.g., print, microform, electronic) whether purchased, leased or licensed.

Exclude: Charges or fees for interlibrary loans and Expenditures for document delivery.

NOTE: Round answers to the nearest whole dollar.

| | | |
|------|--|----------|
| 11.1 | Printed Materials [PLSC 353] | \$51,931 |
| 11.2 | Electronic Materials [PLSC 354] | \$17,855 |
| 11.3 | Other Materials [PLSC 355] | \$6,703 |
| 11.4 | TOTAL Materials Expenditures (11.1 + 11.2 + 11.3) [PLSC 356] | \$76,489 |

OTHER OPERATING EXPENDITURES (12.1 - 12.3)

[75 ILCS 5/4-10(2), 75 ILCS 16/30-65(a)(6)]

Exclude: Purchases of major fixed assets (Report in Capital Expenditures)

NOTE: Round answers to the nearest whole dollar.

| | | |
|------|--|-----------|
| 12.1 | All other operating expenditures not included above [PLSC 357] | \$160,491 |
| 12.2 | TOTAL operating expenditures (10.3 + 11.4 + 12.1) [PLSC 358] | \$533,397 |
| 12.3 | Children's Materials Expenditures | \$35,399 |

CAPITAL REVENUE AND EXPENDITURES (13.1 - 13.7)

[75 ILCS 5/4-10(1)&(2), 75 ILCS 16/30-65(a)(6)]

Include funds received for: site acquisitions; new building(s); additions to or renovations of existing buildings; furnishings, equipment, and initial collections for new buildings, building additions, or building renovations; computer hardware and software used to support library operations, to link to networks, or to run information products; new vehicles; or other one-time major projects.

Exclude revenue for: replacement and/or repair of existing furnishings and equipment, regular purchase of library materials, investments for capital appreciation, income passed through to another agency (e.g., fines), and funds unspent in previous fiscal year (e.g., carryover).

NOTE: Round answers to the nearest whole dollar.

CAPITAL REVENUE

| | | |
|-------|---|---|
| 13.1a | Local Government: Capital Income from Bond Sales | \$0 |
| 13.1b | Local Government: Other | 0 |
| 13.1c | Total Local Government (13.1a + 13.1b) [PLSC 400] | \$0 |
| 13.2 | State Government [PLSC 401] | 0 |
| 13.3 | Federal Government [PLSC 402] | 0 |
| 13.4 | Other [PLSC 403] | \$3,916 |
| 13.5 | If Other, please specify | Fund Raised for new computers and Adult furniture, and Teen Bean bags |
| 13.6 | Total Capital Revenue (13.1c + 13.2 + 13.3 + 13.4) [PLSC 404] | \$3,916 |

CAPITAL EXPENDITURES

| | | |
|------|---------------------------------------|---|
| 13.7 | Total Capital Expenditures [PLSC 405] | 0 |
|------|---------------------------------------|---|

PERSONNEL (14.1 - 14.50)

Include all positions funded in the library's budget whether those positions are filled or not. Report position figures as of the last day of the fiscal year. Include only paid employees -- do NOT include volunteers.

Report personnel in the appropriate categories based on the type of library work being performed rather than on an employee's educational qualifications.

The FTE (full-time equivalent/employee) calculator utilizes the IMLS/PLSC national standard for a full-time work week as 40 hours per week. Illinois libraries should report each staff member's hours per week based on the number of hours worked. If your library considers 35-39+ hours per week as a full-time work week, then report using those figures. DO NOT inflate the hours your library considers as a full-time work week in order to force the resulting calculation to equal 1 FTE. For national comparison purposes, your library must report the total hours per week based on your local standard. For example, for an Illinois library that considers 37.5 hours per week as a full-time work week, the FTE calculation reported nationally will be .9375 or .94 rather than 1.00.

Group A: Librarians with MASTER'S DEGREES (OR DOCTORATES OR CERTIFICATES OF ADVANCED STUDIES) FROM AN AMERICAN LIBRARY ASSOCIATION ACCREDITED PROGRAM OF LIBRARY AND INFORMATION STUDIES. [PLSC 250]

| | | |
|------|---|----------|
| 14.1 | Position Title | Director |
| 14.2 | Primary Work Area Code | LDIR |
| 14.3 | Secondary Work Area Code [OPTIONAL] | |
| 14.4 | Education Code | MLS |
| 14.5 | Sex | F |
| 14.6 | Hourly Rate | \$22.50 |
| 14.7 | Total Hours/Week | 40 |
| 14.8 | Total Group A: FTE ALA-MLS (14.7 / 40) [PLSC 250] | 1.00 |

Group B: Other Librarians. Include employees with the TITLE OF LIBRARIAN who EITHER have other types of library

education (non-American Library Association accredited library degrees; undergraduate library science majors or minors) OR do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspects.

| | | |
|-------|--|------|
| 14.9 | Position Title | 0 |
| 14.10 | Primary Work Area Code | N/A |
| 14.11 | Secondary Work Area Code [OPTIONAL] | N/A |
| 14.12 | Education Code | N/A |
| 14.13 | Sex | N/A |
| 14.14 | Hourly Rate | \$0 |
| 14.15 | Total Hours/Week | 0 |
| 14.16 | Total Group B: FTE Other Librarians (14.15 / 40) | 0.00 |
| 14.17 | Total FTE Librarians (14.8 + 14.16) [PLSC 251] | 1.00 |

OTHER PAID EMPLOYEES WHO PERFORM OTHER TYPES OF LIBRARY WORK

Group C: Full-time/part-time administrative support specialists (personnel director, business manager, public relations, other non-library specialists), information technology professionals (IT director, webmaster), other technical, and clerical employees.

| | | |
|-------|--|---------|
| 14.18 | Total hours worked in a typical week by all Group C employees | 195 |
| 14.19 | Minimum hourly rate actually paid (convert annual salary to hourly rate) | \$8.50 |
| 14.20 | Maximum hourly rate actually paid (convert annual salary to hourly rate) | \$14.59 |
| 14.21 | Total FTE Group C employees (14.18 / 40) | 4.88 |

Group D: Full-time/part-time pages or shelvers

| | | |
|-------|--|--------|
| 14.22 | Total hours worked in a typical week by all Group D employees | 79 |
| 14.23 | Minimum hourly rate actually paid (convert annual salary to hourly rate) | \$8.25 |
| 14.24 | Maximum hourly rate actually paid (convert annual salary to hourly rate) | \$8.25 |
| 14.25 | Total FTE Group D employees (14.22 / 40) | 1.98 |

Group E: Full-time/part-time building maintenance, security or plant operation employees

| | | |
|-------|---|------|
| 14.26 | Total hours worked in a typical week by all Group E employees | 0 |
| 14.27 | Minimum hourly rate actually paid (convert annual salary to hourly rate) | \$0 |
| 14.28 | Maximum hourly rate actually paid (convert annual salary to hourly rate) | 0 |
| 14.29 | Total FTE Group E employees (14.26 / 40) | 0.00 |
| 14.30 | Total FTE Other Paid Employees from Groups C, D, and E (14.21 + 14.25 + 14.29) [PLSC 252] | 6.86 |
| 14.31 | Total FTE Paid Employees (14.17 + 14.30) [PLSC 253] | 7.86 |

Librarian Vacancies

Include only those budgeted librarian positions vacant on the last day of this fiscal year for which there was an active search while the position remained vacant.

| | | |
|-------|------------------------|-----|
| 14.32 | Position Title | N/A |
| 14.33 | Primary Work Area Code | |
| 14.34 | Education Code | |

| | | |
|--------|---|---|
| 14.35 | Total Hours/Week | |
| 14.36 | Number of Weeks Vacant during FY2010/11 | 0 |
| 14.37a | Annual Salary Range Minimum | 0 |
| 14.37b | Annual Salary Range Maximum | 0 |

Newly Created Librarian Positions

Include any newly created librarian positions which were created in FY2010/2011.

| | | |
|-------|--------------------------------------|-----|
| 14.38 | Position Title | N/A |
| 14.39 | Primary Work Area Code | |
| 14.40 | Education Code | |
| 14.41 | Total Hours/Week | 0 |
| 14.42 | Current Status: Filled or Unfilled | |
| 14.43 | Date Filled (mm/year, if applicable) | |

Eliminated Librarian Positions

An eliminated librarian position is one that was budgeted for in FY2009/10 but was not in the budget for FY2010/11.

| | | |
|-------|--|-----|
| 14.44 | Position Title | N/A |
| 14.45 | Primary Work Area Code | |
| 14.46 | Education Code | |
| 14.47 | Total Hours/Week | 0 |
| 14.48 | Date Eliminated (mm/year) | |
| 14.49 | Last Annual Salary Paid | 0 |
| 14.50 | Reason Eliminated (i.e. lack of funds or need, etc.) | |

SERVICE HOURS/LIBRARY VISITS (15.1 - 15.20)

Monday

| | | |
|------|---|-------|
| 15.1 | Open? | Yes |
| 15.2 | Based on a typical Monday, how many hours was the library open on this day? | 11.00 |

Tuesday

| | | |
|------|--|-------|
| 15.3 | Open? | Yes |
| 15.4 | Based on a typical Tuesday, how many hours was the library open on this day? | 11.00 |

Wednesday

| | | |
|------|--|-------|
| 15.5 | Open? | Yes |
| 15.6 | Based on a typical Wednesday, how many hours was the library open on this day? | 11.00 |

Thursday

| | | |
|------|---|-------|
| 15.7 | Open? | Yes |
| 15.8 | Based on a typical Thursday, how many hours was the library open on this day? | 11.00 |

Friday

| | | |
|-------|---|-------|
| 15.9 | Open? | Yes |
| 15.10 | Based on a typical Friday, how many hours was the library open on this day? | 11.00 |

Saturday

| | | |
|-------|---|------|
| 15.11 | Open? | Yes |
| 15.12 | Based on a typical Saturday, how many hours was the library open on this day? | 8.00 |

Sunday

| | | |
|-------|-------|----|
| 15.13 | Open? | No |
|-------|-------|----|

| | | |
|--------|---|--------|
| 15.14 | Based on a typical Sunday, how many hours was the library open on this day? | 0 |
| 15.15 | Based on a typical week, how many DAYS in that week was the CENTRAL library open mornings (Midnight - 11:59 a.m.)? | 6 |
| 15.16 | Based on a typical week, how many DAYS in that week was the CENTRAL library open afternoons (Noon - 5:59 p.m.)? | 6.00 |
| 15.17 | Based on a typical week, how many DAYS in that week was the CENTRAL library open evenings (6:00 p.m. - 11:59 p.m.)? | 5 |
| 15.18a | Total public service hours PER YEAR FOR THE MAIN/CENTRAL LIBRARY [PLSC 713] | 3,133 |
| 15.18b | Total public service hours PER YEAR FOR ALL BRANCH LIBRARIES & BOOKMOBILES [PLSC] | 0 |
| 15.18c | Total scheduled public service hours PER YEAR FOR ALL SERVICE OUTLETS (15.18a + 15.18b) [PLSC 500] | 3,133 |
| 15.19 | Total annual visits/attendance in the library [PLSC 501] | 70,000 |
| 15.20 | Total number of weeks, during the fiscal year, the MAIN/CENTRAL LIBRARY was open for service to the public [PLSC 714] | 52 |

PROGRAMS & ATTENDANCE (16.1 - 16.8)

Exclude: (1) Library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, resume writing assistance, homework assistance, and mentoring activities. (2) Programs sponsored by other groups that use library facilities.

| | | |
|------|--|-------|
| 16.1 | Total Number of Adult Programs | 32 |
| 16.2 | Adult Program Attendance | 585 |
| 16.3 | Total Number of Young Adult Programs [PLSC 602] | 50 |
| 16.4 | Young Adult Program Attendance [PLSC 605] | 854 |
| 16.5 | Total Number of Children's Programs [PLSC 601] | 124 |
| 16.6 | Children's Program Attendance [PLSC 604] | 2,524 |
| 16.7 | Total Number of Library Programs (16.1 + 16.3 + 16.5) [PLSC 600] | 206 |
| 16.8 | Total Library Program Attendance (16.2 + 16.4 + 16.6) [PLSC 603] | 3,963 |

REGISTERED BORROWERS (17.1 - 17.4)

| | | |
|------|--|-------|
| 17.1 | Total number of resident borrower's cards in force as of the last day of the fiscal year. A resident borrower is a citizen who resides within your library's legal service area and/or is taxed for (or owns property within) library service within your library's taxing boundaries which entitles that citizen to hold a resident borrower's card from your library. Do NOT include reciprocal borrowers. | 8,206 |
|------|--|-------|

| | | |
|-------|---|-------|
| 17.2a | Total number of non-resident borrower's cards in force as of the last day of the fiscal year. A non-resident borrower is a citizen who does not reside within your library's legal service area and is not taxed for library service within your library's taxing boundaries. Instead that citizen pays a fee directly to your library for library use and services. Do NOT include reciprocal borrowers. | 373 |
| 17.2b | What was the total amount of the fees collected from the sale of non-resident borrower's cards during the past fiscal year? | 4500 |
| 17.3 | Total number of registered borrowers as of the last day of the fiscal year. (17.1 + 17.2a) [PLSC 503] | 8,579 |
| 17.4 | Is your library's registered borrower/patron file purged a minimum of one time every three years? | Yes |

RESOURCES OWNED (18.1 - 18.15)

[75 ILCS 5/4-10(3), 75 ILCS 16/30-65(a)(6)]

This area does NOT cover all materials for which expenditures were reported. Report only items that the library has acquired as part of the collection and cataloged whether purchased, licensed, or donated as gifts.

Books

| | | |
|--|---|--------|
| 18.1 | Held at end of FY2010/11 | 44,183 |
| Back Files (Retrospective Holdings): Newspapers (Print format only) | | |
| 18.2 | Held at end of FY2010/11 | 15 |
| 18.3 | Are these counts a volume count OR a title count | Volume |
| Back Files (Retrospective Holdings): Magazines/Periodicals/Serials (Print format only) | | |
| 18.4 | Held at end of FY2010/11 | 2,085 |
| 18.5 | Are these counts a volume count OR a title count | Volume |
| 18.6 | Total Print Materials (18.1 + 18.2 + 18.4) [PLSC 450] | 46,283 |

[75 ILCS 5/4-10(3), 75 ILCS 16/30-65(a)(6)]

Current Subscriptions: Newspapers/Magazines/Periodicals/Serials (Print format only)

| | | |
|------|-------------------------------------|----|
| 18.7 | Held at end of FY2010/11 [PLSC 460] | 74 |
|------|-------------------------------------|----|

E-books

| | | |
|------|-------------------------------------|-----|
| 18.8 | Held at end of FY2010/11 [PLSC 451] | 179 |
|------|-------------------------------------|-----|

Audio Recordings: Physical Units

| | | |
|-------|-------------------------------------|-------|
| 18.9a | Held at end of FY2010/11 [PLSC 452] | 1,352 |
|-------|-------------------------------------|-------|

Audio Recordings: Downloadable Titles

| | | |
|-------|-------------------------------------|---|
| 18.9b | Held at end of FY2010/11 [PLSC 453] | 1 |
|-------|-------------------------------------|---|

DVDs/Videos: Physical Units

| | | |
|--------|-------------------------------------|-------|
| 18.10a | Held at end of FY2010/11 [PLSC 454] | 2,295 |
|--------|-------------------------------------|-------|

[75 ILCS 5/4-10(3) and 75 ILCS 16/30-65(a)(6)]

DVDs/Videos: Downloadable Titles

| | | |
|--------|-------------------------------------|------|
| 18.10b | Held at end of FY2010/11 [PLSC 455] | 2295 |
|--------|-------------------------------------|------|

Licensed Databases

Report the number of licensed databases acquired through payment or formal agreement, by source of access. Each database should be counted individually even if access to several databases is supported through the same vendor interface.

Exclude: Subscriptions to individual electronic serial titles should be reported in question 18.8 NOT in 18.12 - 18.15.

| | | |
|---------------------|---|--------|
| 18.11 | Local License negotiated by the local library [PLSC 456] | |
| 18.12 | State License negotiated by the Illinois State Library [PLSC 457] | 22 |
| 18.13 | Other consortia within the state or region -- License negotiated by regional library system(s) and/or other cooperative(s) [PLSC 458] | 0 |
| 18.14 | Total Licensed Databases (18.11 + 18.12 + 18.13) [PLSC 459] | 22 |
| Children's Holdings | | |
| 18.15 | Children's Holdings | 18,399 |

USE OF RESOURCES (19.1 - 19.13)

[75 ILCS 5/4-10(3), 75 ILCS 16/30-65(a)(6)]

Report for the library's entire fiscal year

| | | |
|------|---|---------|
| 19.1 | Number of adult materials loaned | 76,896 |
| 19.2 | Number of children's materials loaned [PLSC 551] | 30,702 |
| 19.3 | Total number of materials loaned (19.1 + 19.2) [PLSC 550] | 107,598 |

Report circulation, including renewals, by the material types below. Include both physical and electronic format circulation if applicable.

| | | |
|-------|---|---------|
| 19.4 | Books | 119,222 |
| 19.5 | Videos/DVDs | 20,233 |
| 19.6 | Audios (include music) | 6,863 |
| 19.7 | Magazines/Periodicals | 1,184 |
| 19.8 | Other Formats | 2,847 |
| 19.9 | TOTAL (Sum of 19.4-19.8) | 150,349 |
| 19.10 | Number of interlibrary loans loaned to other libraries [PLSC 552] | 14,562 |
| 19.11 | Number of interlibrary loans borrowed from other libraries [PLSC 553] | 14,132 |
| 19.12 | Does your library participate in reciprocal borrowing? | Yes |
| 19.13 | IF YES, report the number of materials loaned | 8,194 |

REFERENCE QUESTIONS (20.1 - 20.3)

Number of reference questions, for the fiscal year, asked at the _____ department. [PLSC 502]

| | | |
|------|--------------------------------|--------|
| 20.1 | Adult Department | 6,000 |
| 20.2 | Children's Department | 5,300 |
| 20.3 | TOTAL (20.1 + 20.2) [PLSC 502] | 11,300 |

AUTOMATION (21.1 - 21.5)

How many of the following does your library have?

Windows/PC Compatible Computers

| | | |
|------|--|-----|
| 21.1 | Total number of ALL computers in the library | 20 |
| 21.2 | Total number of PUBLIC USE (Internet and non-Internet accessible) computers in the library | 12 |
| 21.3 | Is your library's catalog automated? | Yes |
| 21.4 | Is your library's catalog accessible via the web? | Yes |
| 21.5 | Does your library have a telecommunications messaging device for the hearing impaired? | No |

INTERNET (22.1 - 22.20)

| | | |
|---|--|-----|
| 22.1 | Does your library have Internet access? | Yes |
| 22.2 | Does your library have wireless Internet access? | Yes |
| What Internet provider(s) does your library use? (Check all that apply) | | |
| 22.3 | Illinois Century Network (ICN) | Yes |
| 22.4 | Other | Yes |
| 22.5 | If your library is NOT a participant in the Illinois Century Network (ICN), please indicate why: | |
| 22.6 | What type(s) of Internet connection(s) is/are used by your library? (Check all that apply) | |

If you need help, call your Internet service provider (ISP).

| | | |
|--|---|---------------|
| | DSL | No |
| | Cable | No |
| | Wireless | Yes |
| | Satellite | No |
| | Fiber | Yes |
| | Leased Line | No |
| | Network (State, Regional, Municipal) | No |
| | Dial-up | No |
| | Don't Know | No |
| | Other | No |
| | N/A | No |
| 22.7 | What is the maximum speed of your library's Internet connection? (Select one) | 6.4 - 43 Mbps |
| 22.8 | If Other, please specify | |
| 22.9 | Has your library board adopted an Internet public access policy? | Yes |
| 22.10 | How many Internet computers does your library have available for public use? [PLSC 650] | 9 |
| 22.11 | Report the number of in-library users of public Internet computers in a year [PLSC 651] | 18,043 |
| 22.12 | Report the annual number of views of your library's homepage | 40665 |
| 22.13 | Does your library provide instruction (workshops, classes) to patrons on the use of the Internet? | Yes |
| 22.14 | Does your library utilize Internet filters? | No |
| 22.15 | IF YES, when did your library start using filters? (mm/year) | N/A |
| IF YES, which Internet stations have filters? (Check all that apply) | | |
| 22.16a | Staff - All | No |
| 22.16b | Staff - Some | No |
| 22.17a | Public - All | No |
| 22.17b | Public - Some | No |
| 22.18a | Children - All | No |
| 22.18b | Children - Some | No |
| 22.19a | Young adult - All | No |
| 22.19b | Young adult - Some | No |
| 22.20a | Adult - All | No |
| 22.20b | Adult - Some | No |

E-RATE (23.1 - 23.3)

| | | |
|------|---|--------------------|
| 23.1 | Did your library apply directly for E-rate (telecommunications discounts) for FY2010/11? | No |
| 23.2 | IF YES, what is the dollar amount (either as discounts/credits on your telecommunications bills or as direct payments to your library) that your library was awarded for FY2010/11? | 0 |
| 23.3 | Why did your library NOT participate in the E-rate program? | Negligible benefit |

STAFF DEVELOPMENT & TRAINING (24.1 - 24.3)

| | | |
|------|--|---------|
| 24.1 | How much money did your library spend on staff development and training this fiscal year? (Round answer to the nearest whole dollar.) | \$1,552 |
| 24.2 | Does this include travel expenses? | Yes |
| 24.3 | How many hours of training did employees receive this year? | 188 |

SUGGESTED QUESTIONS FOR FUTURE IPLARS (25.1)

| | |
|------|--|
| 25.1 | What information is not currently asked on the Illinois Public Library Annual Report (IPLAR) that you would be interested in if it were collected? |
|------|--|

PUBLIC LIBRARY DISTRICT SECRETARY'S AUDIT (26.1)

[75 ILCS 16/30-65(a)(1),(c)(d)]

26.1 Public Library District Secretary's Audit (Submit in paper format; there is no electronic version).

A Secretary's Audit must be prepared on your library's letterhead and contain the following information:

1. Your library's name and address (should be on the library's letterhead).
2. The following text: "This is to testify that we have examined the Secretary's minutes and other records for the past year and find they are in order and have no errors or discrepancies for FY2010/11."
NOTE: If there ARE any errors or discrepancies, please list and explain fully.
3. The signatures of two trustees who were appointed by the President to audit the Secretary's records.
4. The date completed.

CERTIFICATION PAGE

Click [here](#) to print certification form.

IPLAR SUBMISSION REMINDERS

Follow these steps for IPLAR submission:

1. Click on the Status tab.
2. Click on the Unanswered Questions tab which defaults to View Required Unanswered Questions. Supply answers for these required questions.
3. Click on the Edit Checks tab and resolve edit checks. Explain pragmatically why this year's answer is equal to, less than, or more than the previous year's answer.
4. Click on the Submit Survey tab and click on the green Submit Survey button NOTE: All required unanswered questions must be answered and all edit checks must contain narrative notes in order for the survey to electronically submit.

IL STATE LIBRARY WILL COMPLETE

| | | |
|-------|---|------------------|
| 27.1 | EAV 1 [ISL] | |
| 27.2 | EAV 2 [ISL] | |
| 27.3 | EAV 3 [ISL] | |
| 27.4 | EAV 4 [ISL] | |
| 27.5a | EAV TOTAL (27.1 + 27.2 + 27.3 + 27.4) [ISL] | \$182,767,058.00 |
| 27.5b | EAV in \$1,000 (27.5a / 1,000) [ISL] | \$182,767.06 |
| 27.6 | Tax Rate 1 [ISL] | |
| 27.7 | Tax Rate 2 [ISL] | |
| 27.8 | Tax Rate 3 [ISL] | |
| 27.9 | Tax Rate 4 [ISL] | |
| 27.10 | Average Tax Rate [ISL] | |

Mattoon Public Library
2010 - 2011 ILLINOIS PUBLIC LIBRARY ANNUAL REPORT (IPLAR)

Federal Notes
State Notes
Local Notes

IDENTIFICATION (1.1 - 1.37)

No Notes

BRANCHES AND BOOKMOBILE OUTLETS (2.1 - 2.18)

No Notes

ANNUAL REPORT DATA (3.1 - 3.7)

No Notes

REFERENDA (4.1 - 4.12)

No Notes

CURRENT LIBRARY BOARD (5.1 - 5.14)

No Notes

FRIENDS GROUP/FOUNDATION (6.1 - 6.2)

No Notes

FACILITY/FACILITIES (7.1 - 7.2)

No Notes

ASSETS AND LIABILITIES (8.1 - 8.13)

No Notes

OPERATING RECEIPTS BY SOURCE (9.1 - 9.21)

No Notes

OPERATING EXPENDITURES BY CATEGORY (10.1 - 10.4)

No Notes

MATERIALS EXPENDITURES (11.1 - 11.4)

Electronic
11.2 Materials
[PLSC 354]

Federal Note:

This year electronic materials included all DVD, video games, audio books, eBooks, and eAudiobooks. For the previous year the items above were included in the other category because the Mattoon Public Library believed electronic materials to be just eBooks, eAudiobooks, and online subscriptions.

OTHER OPERATING EXPENDITURES (12.1 - 12.3)

No Notes

CAPITAL REVENUE AND EXPENDITURES (13.1 - 13.7)

No Notes

PERSONNEL (14.1 - 14.50)

No Notes

SERVICE HOURS/LIBRARY VISITS (15.1 - 15.20)

No Notes

PROGRAMS & ATTENDANCE (16.1 - 16.8)

No Notes

REGISTERED BORROWERS (17.1 - 17.4)

No Notes

RESOURCES OWNED (18.1 - 18.15)

No Notes

USE OF RESOURCES (19.1 - 19.13)

No Notes

REFERENCE QUESTIONS (20.1 - 20.3)

No Notes

AUTOMATION (21.1 - 21.5)

No Notes

INTERNET (22.1 - 22.20)

No Notes

E-RATE (23.1 - 23.3)

No Notes

STAFF DEVELOPMENT & TRAINING (24.1 - 24.3)

No Notes

SUGGESTED QUESTIONS FOR FUTURE IPLARS (25.1)

No Notes

PUBLIC LIBRARY DISTRICT SECRETARY'S AUDIT (26.1)

No Notes

CERTIFICATION PAGE

No Notes

IPLAR SUBMISSION REMINDERS

No Notes

IL STATE LIBRARY WILL COMPLETE

No Notes



1600 Charleston Avenue • P.O. Box 809 • Mattoon, Illinois 61938-0809 • Phone (217) 234-2621

Mattoon Public Library
1600 Charleston Ave
PO Box 809
Mattoon, IL 61938

217.234.2621
217.234.2660 Fax

www.MattoonLibrary.org
info@mattoonlibrary.org

Facebook: Mattoon Public Library
Twitter: Mattoon Library
You Tube: Mattoon Library

July 11, 2011

This is to testify that we have examined the Secretary's minutes and other records for the past year and find that they are in order and have no errors or discrepancies for FY2010/2011.

Brandon Kimberlin, Vice President

7/11/11
Date

Clint Mausehund, Treasurer

7-11-11
Date

Ryan A. Franklin, Director

Date

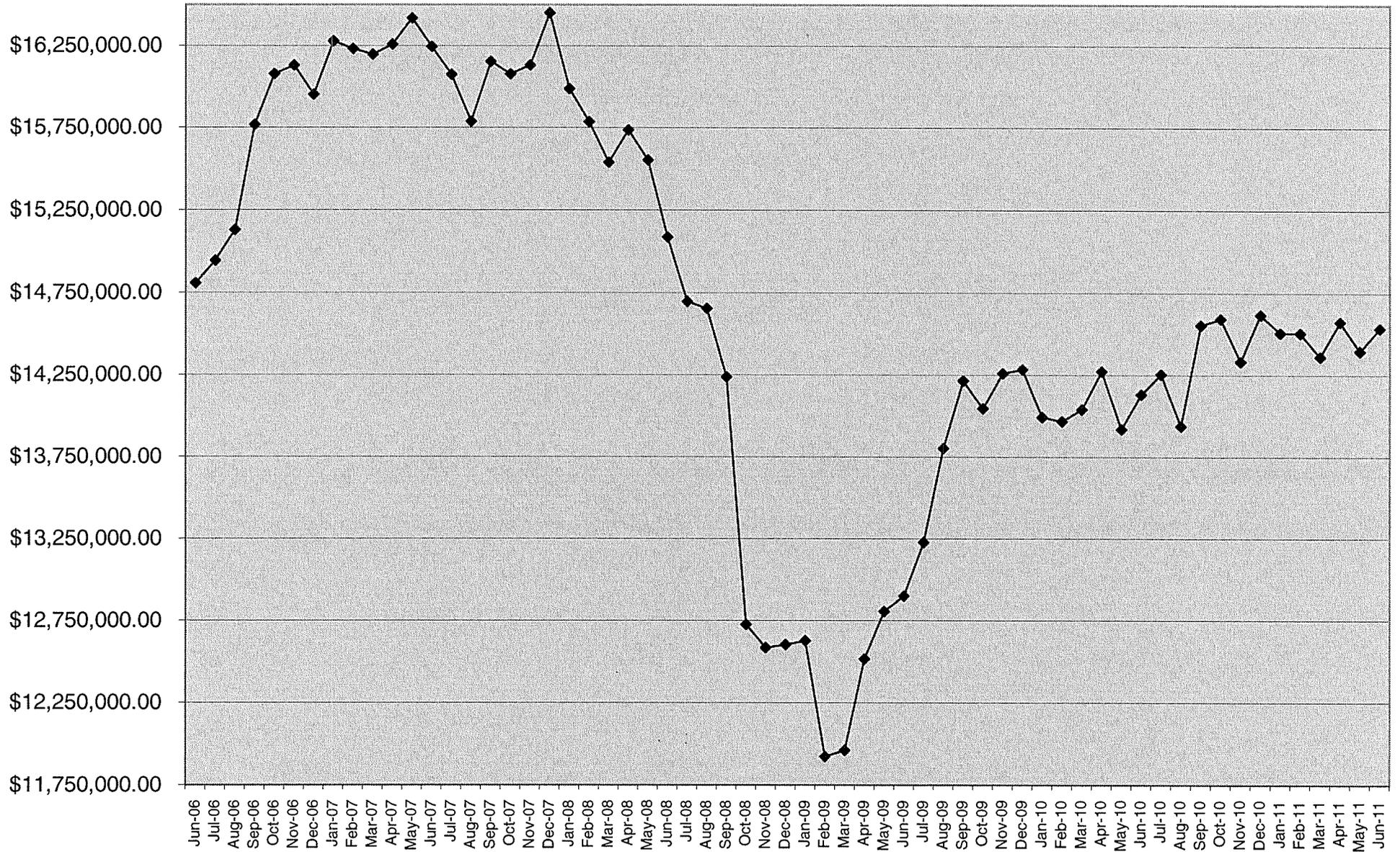
**Firefighters Pension Fund
Investment Analysis as of June 30, 2011**

| | | <u>Ending Value</u> | <u>Cash or Equivalents</u> | <u>Equities</u> | <u>Bonds & Fixed Incomes</u> |
|---------------------|-----------------------------------|---------------------------------------|--------------------------------|-------------------------------|--------------------------------------|
| Wells Fargo | Centennial Money Market Tr & CD's | \$ 1,291,880.85 | \$1,291,880.85 | | |
| Wells Fargo | US Treasury Money Fund | \$ 300,642.77 | \$ 300,642.77 | | |
| Wells Fargo | Bonds | \$ 5,463,223.74 | | | \$ 5,463,223.74 |
| AIG - Sun America | AIG Variable Ovation 9 | \$ 1,401,898.90 | | \$ 1,401,898.90 | |
| ING | Golden American Life | \$ 5,636,109.61 | | \$ 5,636,109.61 | |
| | | | | | |
| First National Bank | Checking Account | \$ 441,737.56 | \$ 441,737.56 | | |
| | | <u>\$ 14,535,493.43</u> | <u>\$2,034,261.18</u> | <u>\$ 7,038,008.51</u> | <u>\$ 5,463,223.74</u> |
| | | <u>100.00%</u> | <u>14.00%</u> | <u>48.42%</u> | <u>37.59%</u> |
| | | | | | |
| | Wells Fargo | \$ 7,055,747.36 | 48.54% | | |
| | AIG - Sun America | \$ 1,401,898.90 | 9.64% | | |
| | ING | \$ 5,636,109.61 | 38.77% | | |
| | First National Bank | \$ 441,737.56 | 3.04% | | |
| | | <u><u>\$ 14,535,493.43</u></u> | <u><u>100.00%</u></u> | | |

Fire Pension Investment Analysis Summary

| <u>Month</u> | <u>Ending Market Value</u> | <u>Cash Or Equiv.</u> | <u>Equities</u> | <u>Bonds & Fixed Inc.</u> |
|--------------|--------------------------------|---------------------------|-----------------|-----------------------------------|
| June-06 | \$ 14,806,220.41 | 11.70% | 43.28% | 45.02% |
| July-06 | \$ 14,944,466.62 | 11.48% | 43.53% | 44.99% |
| August-06 | \$ 15,128,771.56 | 11.46% | 44.08% | 44.46% |
| September-06 | \$ 15,767,230.11 | 38.72% | 18.05% | 43.22% |
| October-06 | \$ 16,076,037.47 | 39.38% | 18.27% | 42.35% |
| November-06 | \$ 16,129,489.53 | 38.93% | 18.60% | 42.46% |
| December-06 | \$ 15,952,243.17 | 38.28% | 19.05% | 42.67% |
| January-07 | \$ 16,279,073.39 | 39.37% | 18.88% | 41.74% |
| February-07 | \$ 16,232,606.43 | 39.87% | 18.77% | 41.33% |
| March-07 | \$ 16,197,823.72 | 40.59% | 17.98% | 41.43% |
| April-07 | \$ 16,259,558.06 | 33.96% | 31.97% | 34.07% |
| May-07 | \$ 16,416,745.42 | 34.15% | 32.31% | 33.54% |
| June-07 | \$ 16,244,288.48 | 16.81% | 44.51% | 38.68% |
| July-07 | \$ 16,073,685.87 | 13.05% | 44.24% | 42.70% |
| August-07 | \$ 15,786,994.31 | 11.91% | 44.35% | 43.75% |
| September-07 | \$ 16,153,943.02 | 12.31% | 44.13% | 43.56% |
| October-07 | \$ 16,076,786.73 | 18.68% | 44.66% | 36.66% |
| November-07 | \$ 16,131,801.26 | 19.90% | 42.80% | 37.60% |
| December-07 | \$ 16,449,359.37 | 19.41% | 41.72% | 38.86% |
| January-08 | \$ 15,987,537.77 | 26.08% | 39.72% | 34.20% |
| February-08 | \$ 15,785,036.33 | 4.93% | 46.79% | 48.28% |
| March-08 | \$ 15,538,347.36 | 7.27% | 46.00% | 46.73% |
| April-08 | \$ 15,735,156.03 | 9.87% | 47.36% | 42.77% |
| May-08 | \$ 15,553,036.36 | 9.41% | 48.61% | 41.98% |
| June-08 | \$ 15,085,881.05 | 6.46% | 46.63% | 46.91% |
| July-08 | \$ 14,696,031.92 | 8.86% | 46.47% | 44.67% |
| August-08 | \$ 14,654,005.38 | 10.02% | 45.97% | 44.01% |
| September-08 | \$ 14,238,422.31 | 16.25% | 42.52% | 41.23% |
| October-08 | \$ 12,725,873.79 | 19.60% | 35.05% | 45.35% |
| November-08 | \$ 12,585,091.91 | 9.05% | 43.42% | 47.53% |
| December-08 | \$ 12,604,131.10 | 12.50% | 43.86% | 43.64% |
| January-09 | \$ 12,627,874.45 | 15.35% | 43.46% | 41.19% |
| February-09 | \$ 11,922,013.48 | 17.24% | 41.06% | 41.70% |
| March-09 | \$ 11,960,058.90 | 12.40% | 42.23% | 45.37% |
| April-09 | \$ 12,517,188.32 | 19.07% | 45.39% | 35.54% |
| May-09 | \$ 12,805,533.35 | 18.33% | 47.56% | 34.11% |
| June-09 | \$ 12,898,624.34 | 16.58% | 47.95% | 35.47% |
| July-09 | \$ 13,227,628.60 | 14.16% | 50.11% | 35.74% |
| August-09 | \$ 13,802,052.99 | 9.50% | 50.23% | 40.27% |
| September-09 | \$ 14,214,946.56 | 13.30% | 49.69% | 37.00% |
| October-09 | \$ 14,046,462.91 | 15.19% | 44.88% | 39.93% |
| November-09 | \$ 14,260,767.41 | 9.43% | 44.60% | 45.97% |
| December-09 | \$ 14,284,025.39 | 7.06% | 45.37% | 47.57% |
| January-10 | \$ 13,992,660.54 | 6.25% | 45.18% | 48.57% |
| February-10 | \$ 13,966,935.34 | 7.36% | 45.45% | 47.19% |
| March-10 | \$ 14,040,002.58 | 6.29% | 47.00% | 46.72% |
| April-10 | \$ 14,273,301.31 | 6.54% | 46.88% | 46.58% |
| May-10 | \$ 13,919,940.04 | 8.79% | 45.38% | 45.84% |
| June-10 | \$ 14,132,811.83 | 18.74% | 43.37% | 37.89% |
| July-10 | \$ 14,255,233.71 | 15.66% | 44.88% | 39.46% |
| August-10 | \$ 13,938,168.52 | 14.92% | 44.50% | 40.58% |
| September-10 | \$ 14,553,288.25 | 15.13% | 45.19% | 39.68% |
| October-10 | \$ 14,592,632.44 | 13.63% | 45.96% | 40.41% |
| November-10 | \$ 14,333,045.33 | 11.18% | 46.50% | 42.32% |
| December-10 | \$ 14,617,682.99 | 13.55% | 47.06% | 39.39% |
| January-11 | \$ 14,506,993.00 | 11.95% | 47.86% | 40.19% |
| February-11 | \$ 14,505,040.86 | 11.07% | 48.87% | 40.06% |
| March-11 | \$ 14,362,907.89 | 8.40% | 49.42% | 42.18% |
| April-11 | \$ 14,573,670.71 | 9.30% | 49.75% | 40.95% |
| May-11 | \$ 14,395,777.75 | 8.79% | 49.43% | 41.79% |
| June-11 | \$ 14,535,493.43 | 14.00% | 48.42% | 37.59% |

Monthly Market Value of Fire Pension Fund Investments



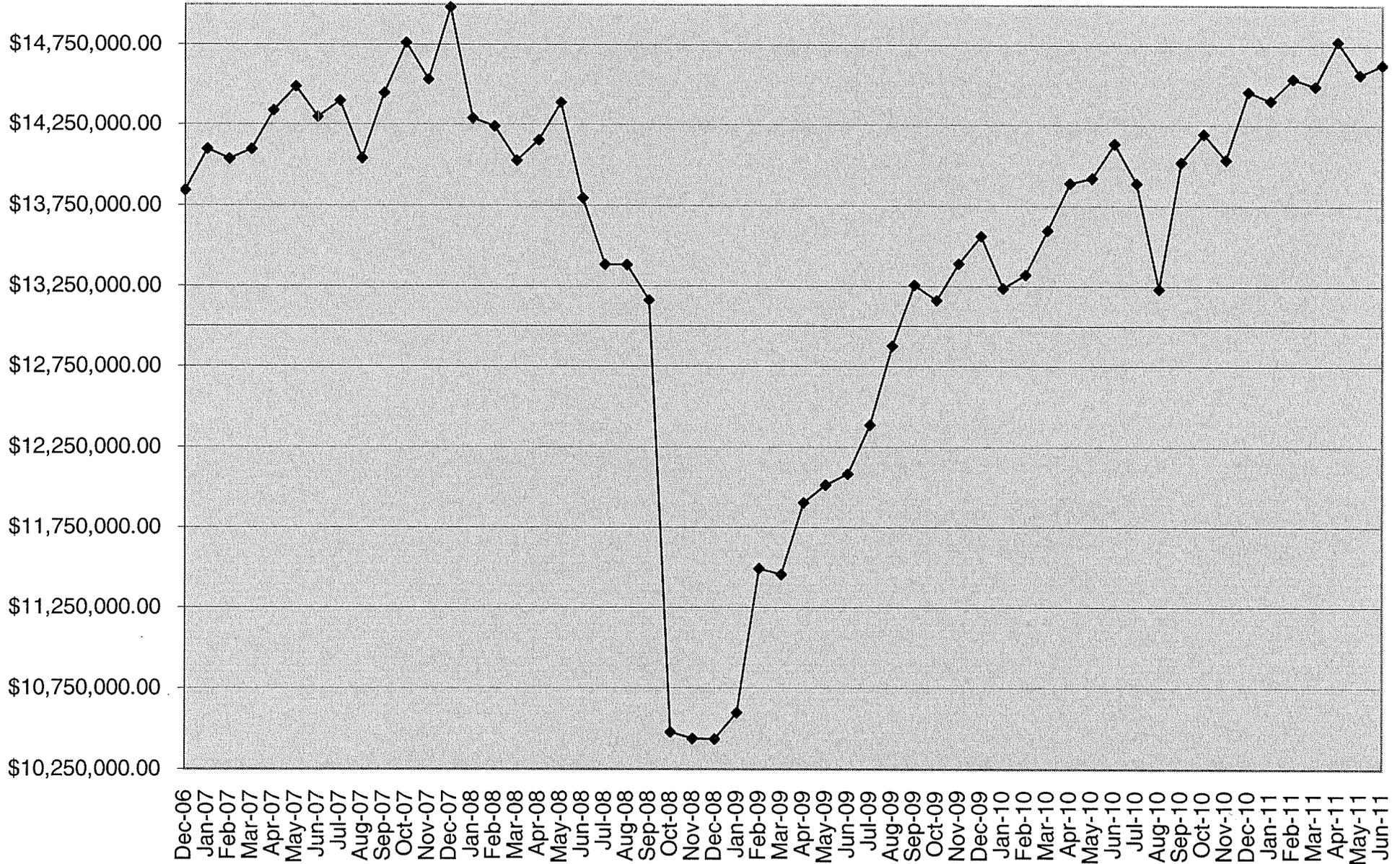
Police Pension Fund
Investment Analysis as of June 30, 2011

| | | <u>Ending Value</u> | <u>Cash or Equivalents</u> | <u>Equities</u> | <u>Bonds & Fixed Incomes</u> |
|---------------------|----------------------------|-------------------------|--------------------------------|------------------------|--------------------------------------|
| Wells Fargo | Centennial Money Market Tr | \$ 1,386,009.62 | \$1,386,009.62 | | |
| Wells Fargo | Bonds | \$ 5,648,184.21 | | | \$ 5,648,184.21 |
| AIG - Sun America | AIG Variable Ovation 9 | \$ 3,665,884.57 | | \$ 3,665,884.57 | |
| Anchor | Anchor National Life | \$ 1,313,771.15 | | \$ 1,313,771.15 | |
| ING | Golden American Life | \$ 2,189,369.15 | | \$ 2,189,369.15 | |
| First National Bank | Checking Account | \$ 426,306.81 | \$ 426,306.81 | | |
| | | <u>\$ 14,629,525.51</u> | <u>\$1,812,316.43</u> | <u>\$ 7,169,024.87</u> | <u>\$ 5,648,184.21</u> |
| | | <u>100.00%</u> | <u>12.39%</u> | <u>49.00%</u> | <u>38.61%</u> |
| Wells Fargo | | \$ 14,203,218.70 | 97.09% | | |
| First National Bank | | \$ 426,306.81 | 2.91% | | |
| | | <u>\$ 14,629,525.51</u> | <u>100.00%</u> | | |

Police Pension Investment Analysis Summary

| <u>Month</u> | <u>Ending Market Value</u> | <u>Cash Or Equiv.</u> | <u>Equities</u> | <u>Bonds & Fixed Inc.</u> |
|--------------|--------------------------------|---------------------------|-----------------|-----------------------------------|
| December-06 | \$ 13,841,625.69 | 12.24% | 44.66% | 43.09% |
| January-07 | \$ 14,096,034.62 | 11.63% | 44.20% | 44.17% |
| February-07 | \$ 14,034,713.36 | 14.18% | 43.90% | 41.92% |
| March-07 | \$ 14,094,611.82 | 14.86% | 44.73% | 40.41% |
| April-07 | \$ 14,334,995.00 | 10.19% | 44.74% | 45.07% |
| May-07 | \$ 14,486,361.32 | 4.10% | 45.30% | 50.60% |
| June-07 | \$ 14,295,354.62 | 2.29% | 45.71% | 52.00% |
| July-07 | \$ 14,396,266.73 | 1.37% | 45.68% | 52.94% |
| August-07 | \$ 14,039,202.68 | 1.42% | 44.98% | 53.59% |
| September-07 | \$ 14,446,393.47 | 5.14% | 45.83% | 49.02% |
| October-07 | \$ 14,760,879.82 | 6.78% | 45.15% | 48.06% |
| November-07 | \$ 14,530,850.95 | 10.07% | 44.31% | 45.63% |
| December-07 | \$ 14,982,352.69 | 13.89% | 43.74% | 42.36% |
| January-08 | \$ 14,287,160.38 | 28.26% | 40.70% | 31.04% |
| February-08 | \$ 14,237,418.19 | 10.85% | 41.60% | 47.55% |
| March-08 | \$ 14,025,378.24 | 4.97% | 46.71% | 48.32% |
| April-08 | \$ 14,151,423.72 | 4.68% | 47.72% | 47.59% |
| May-08 | \$ 14,385,460.00 | 5.72% | 47.82% | 46.46% |
| June-08 | \$ 13,794,176.98 | 4.33% | 47.51% | 48.16% |
| July-08 | \$ 13,383,123.11 | 4.94% | 46.99% | 48.08% |
| August-08 | \$ 13,381,338.08 | 5.40% | 46.33% | 48.27% |
| September-08 | \$ 13,161,665.63 | 13.83% | 43.29% | 42.88% |
| October-08 | \$ 10,476,979.68 | 7.22% | 39.88% | 52.90% |
| November-08 | \$ 10,437,584.89 | 6.85% | 38.05% | 55.10% |
| December-08 | \$ 10,435,237.94 | 11.12% | 38.33% | 50.54% |
| January-09 | \$ 10,598,598.02 | 14.57% | 38.58% | 46.84% |
| February-09 | \$ 11,491,768.24 | 14.76% | 43.67% | 41.57% |
| March-09 | \$ 11,455,143.15 | 14.01% | 44.32% | 41.68% |
| April-09 | \$ 11,903,292.93 | 22.12% | 46.18% | 31.71% |
| May-09 | \$ 12,014,326.98 | 22.28% | 48.07% | 29.65% |
| June-09 | \$ 12,082,871.77 | 19.49% | 48.63% | 31.88% |
| July-09 | \$ 12,388,084.40 | 17.66% | 50.59% | 31.75% |
| August-09 | \$ 12,876,911.46 | 12.28% | 50.76% | 36.95% |
| September-09 | \$ 13,257,820.29 | 11.06% | 51.22% | 37.73% |
| October-09 | \$ 13,161,752.19 | 7.18% | 51.50% | 41.32% |
| November-09 | \$ 13,390,010.32 | 4.81% | 51.19% | 44.00% |
| December-09 | \$ 13,562,501.31 | 7.02% | 48.54% | 44.44% |
| January-10 | \$ 13,237,165.12 | 6.59% | 47.84% | 45.58% |
| February-10 | \$ 13,321,223.40 | 8.06% | 48.23% | 43.71% |
| March-10 | \$ 13,598,360.34 | 10.08% | 47.37% | 42.55% |
| April-10 | \$ 13,888,449.72 | 10.31% | 47.45% | 42.24% |
| May-10 | \$ 13,919,940.04 | 8.79% | 45.38% | 45.84% |
| June-10 | \$ 14,132,811.83 | 18.74% | 43.37% | 37.89% |
| July-10 | \$ 13,888,449.72 | 10.31% | 47.45% | 42.24% |
| August-10 | \$ 13,232,250.10 | 13.97% | 43.39% | 42.64% |
| September-10 | \$ 14,018,975.86 | 11.95% | 44.99% | 43.07% |
| October-10 | \$ 14,193,373.15 | 10.19% | 45.97% | 43.84% |
| November-10 | \$ 14,035,283.19 | 7.79% | 46.63% | 45.58% |
| December-10 | \$ 14,458,214.58 | 10.17% | 47.75% | 42.08% |
| January-11 | \$ 14,402,677.03 | 9.53% | 48.47% | 42.00% |
| February-11 | \$ 14,541,866.38 | 8.81% | 49.78% | 41.41% |
| March-11 | \$ 14,493,899.05 | 8.05% | 50.40% | 41.55% |
| April-11 | \$ 14,774,609.89 | 8.30% | 50.68% | 41.02% |
| May-11 | \$ 14,567,272.05 | 8.03% | 50.08% | 41.88% |
| June-11 | \$ 14,629,525.51 | 12.39% | 49.00% | 38.61% |

Monthly Market Value of Police Pension Fund Investments



BILLS & PAYROLL:

BILLS & PAYROLL BEGIN ON NEXT PAGE.

CITY OF MATTOON
7-22-11 PAYROLL
7-2-11/7-15-11

| | G/L ACCOUNT | ACCOUNT NAME | AMOUNT |
|--------------------------|--------------|----------------------------|--------------|
| CITY COUNCIL | 110 5110-111 | SALARIES OF REG EMPLOYEES | \$ 1,476.91 |
| CITY CLERK | 110 5120-111 | SALARIES OF REG EMPLOYEES | \$ 4,676.83 |
| | 110 5120-114 | COMPENSATED ABSENCES | \$ 777.53 |
| CITY ADMINISTRATOR | 110 5130-111 | SALARIES OF REG EMPLOYEES | \$ 1,301.80 |
| FINANCIAL ADMINISTRATION | 110 5150-111 | SALARIES OF REG EMPLOYEES | \$ 1,020.35 |
| | 110 5150-114 | COMPENSATED ABSENCES | \$ 199.38 |
| LEGAL SERVICES | 110 5160-111 | SALARIES OF REG EMPLOYEES | \$ 934.56 |
| | 110 5160-114 | COMPENSATED ABSENCES | \$ 400.53 |
| COMPUTER INFO SYSTEMS | 110 5170-111 | SALARIES OF REG EMPLOYEES | \$ 2,033.31 |
| | 110 5170-114 | COMPENSATED ABSCENSES | \$ 2,203.38 |
| PLANNING & ZONING | 110 5180-111 | SALARIES OF REG EMPLOYEES | \$ 950.85 |
| | 110 5180-114 | COMPENSATED ABSENCES | \$ 18.17 |
| POLICE ADMINISTRATION | 110 5211-111 | SALARIES OF REG EMPLOYEES | \$ 8,446.68 |
| CRIMINAL INVESTIGATION | 110 5212-111 | SALARIES OF REG EMPLOYEES | \$ 8,434.20 |
| | 110 5212-113 | OVERTIME | \$ 145.12 |
| PATROL | 110 5213-111 | SALARIES OF REG EMPLOYEES | \$ 60,491.67 |
| | 110 5213-113 | OVERTIME | \$ 2,592.43 |
| | 110 5213-114 | COMPENSATED ABSENCES | \$ 30,314.53 |
| K-9 SERVICE | 110 5214-111 | SALARIES OF REG EMPLOYEES | \$ 1,966.72 |
| | 110 5214-113 | OVERTIME | \$ 146.57 |
| POLICE RECORDS | 110 5216-111 | SALARIES OF REG EMPLOYEES | \$ 3,179.83 |
| SCHOOL RESOURCE PROGRAM | 110 5227-111 | SALARIES OF REG EMPLOYEES | \$ 2,053.47 |
| | 110 5227-113 | OVERTIME | \$ 784.49 |
| FIRE PROTECTION ADMIN | 110 5241-111 | SALARIES OF REG EMPLOYEES | \$ 54,118.89 |
| | 110 5241-113 | OVERTIME | \$ 4,374.79 |
| | 110 5241-114 | COMPENSATED ABSENCES | \$ 20,324.73 |
| CODE ENFORCEMENT ADMIN | 110 5261-111 | SALARIES OF REG EMPLOYEES | \$ 3,256.30 |
| | 110 5261-114 | COMPENSATED ABSENCES | \$ 96.19 |
| PUBLIC WORKS ADMIN | 110 5310-111 | SALARIES OF REG EMPLOYEES | \$ 3,369.67 |
| | 110 5310-114 | COMPENSATED ABSENCES | \$ 281.70 |
| STREETS | 110 5320-111 | SALARIES OF REG EMPLOYEES | \$ 7,850.71 |
| | 110 5320-112 | SALARIES OF TEMP EMPLOYEES | \$ 1,884.00 |
| | 110 5320-113 | OVERTIME | \$ 1,021.73 |
| | 110 5320-114 | COMPENSATED ABSENCES | \$ 4,175.70 |
| CONSTRUCTION INSPECTION | 110 5370-111 | SALARIES OF REG EMPLOYEES | \$ 3,481.74 |
| CUSTODIAL SERVICES | 110 5381-111 | SALARIES OF REG EMPLOYEES | \$ 2,340.75 |
| | 110 5381-114 | COMPENSATED ABSENCES | \$ 420.59 |
| EQUIPMENT MAINTENANCE | 110 5390-111 | SALARIES OF REG EMPLOYEES | \$ 1,065.14 |
| | 110 5390-113 | OVERTIME | \$ 18.01 |
| PARK ADMINISTRATION | 110 5511-111 | SALARIES OF REG EMPLOYEES | \$ 7,232.50 |
| | 110 5511-112 | SALARIES OF TEMP EMPLOYEES | \$ 2,040.00 |
| | 110 5511-113 | OVERTIME | \$ 688.91 |
| | 110 5511-114 | COMPENSATED ABSENCES | \$ 174.96 |
| LAKE ADMINISTRATION | 110 5512-111 | SALARIES OF REG EMPLOYEES | \$ 1,891.12 |
| | 110 5512-112 | SALARIES OF TEMP EMPLOYEES | \$ 1,854.00 |
| | 110 5512-113 | OVERTIME | \$ 688.91 |
| | 110 5512-114 | COMPENSATED ABSENCES | \$ 131.22 |

CITY OF MATTOON
7-22-11 PAYROLL
7-2-11/7-15-11

| | | | |
|-----------------------------|--------------|----------------------------|---------------|
| CEMETERY | 110 5570-111 | SALARIES OF REG EMPLOYEES | \$ 2,919.91 |
| | 110 5570-112 | SALARIES OF TEMP EMPLOYEES | \$ 2,884.01 |
| | 110 5570-114 | COMPENSATED ABSENCES | \$ 88.16 |
| | | *** FUND 110 TOTALS *** | \$ 263,223.65 |
| HOTEL TAX ADMINISTRATION | 122 5653-111 | SALARIES OF REG EMPLOYEES | \$ 1,666.65 |
| | 122 5653-112 | SALARIES OF TEMP EMPLOYEES | \$ 1,105.69 |
| | 122 5653-113 | OVERTIME | \$ 212.63 |
| | | *** FUND 122 TOTALS *** | \$ 2,984.97 |
| WATER TREATMENT PLANT | 211 5353-111 | SALARIES OF REG EMPLOYEES | \$ 9,749.45 |
| | 211 5353-113 | OVERTIME | \$ 977.77 |
| | 211 5353-114 | COMPENSATED ABSENCES | \$ 1,871.04 |
| WATER DISTRIBUTION | 211 5354-111 | SALARIES OF REG EMPLOYEES | \$ 5,129.10 |
| | 211 5354-112 | SALARIES OF TEMP EMPLOYEES | \$ 268.13 |
| | 211 5354-113 | OVERTIME | \$ 377.72 |
| | 211 5354-114 | COMPENSATED ABSENCES | \$ 2,297.91 |
| ACCOUNTING & COLLECTION | 211 5355-111 | SALARIES OF REG EMPLOYEES | \$ 4,194.32 |
| | 211 5355-114 | COMPENSATED ABSENCES | \$ 758.51 |
| ADMINISTRATIVE & GENERAL | 211 5356-111 | SALARIES OF REG EMPLOYEES | \$ 5,303.32 |
| | 211 5356-114 | COMPENSATED ABSENCES | \$ 273.40 |
| | | *** FUND 211 TOTALS *** | \$ 31,200.67 |
| SANITARY SEWER MTCE & CLEAN | 212 5342-111 | SALARIES OF REG EMPLOYEES | \$ 12,367.65 |
| | 212 5342-113 | OVERTIME | \$ 195.40 |
| | 212 5342-114 | COMPENSATED ABSENCES | \$ 2,666.35 |
| WASTEWATER TREATMENT PLANT | 212 5344-111 | SALARIES OF REG EMPLOYEES | \$ 11,576.00 |
| | 212 5344-114 | COMPENSATED ABSENCES | \$ 1,651.65 |
| ACCOUNTING & COLLECTION | 212 5345-111 | SALARIES OF REG EMPLOYEES | \$ 4,194.36 |
| | 212 5345-114 | COMPENSATED ABSENCES | \$ 758.58 |
| ADMINISTRATIVE & GENERAL | 212 5346-111 | SALARIES OF REG EMPLOYEES | \$ 5,303.32 |
| | 212 5346-114 | COMPENSATED ABSENCES | \$ 273.40 |
| | | *** FUND 212 TOTALS *** | \$ 38,986.71 |
| | | *** GRAND TOTALS *** | \$ 336,396.00 |

CITY OF MATTOON
7-22-11 PAYROLL
7-2-11/7-15-11

*** PAY CODE TOTALS ***

| PAY CODE | NO OF TIMES | HOURS | AMOUNT |
|---------------------|-------------|---------|---------------|
| REGULAR PAY | 39 | 2281.25 | \$ 36,325.13 |
| OVERTIME PAY | 42 | 346.00 | \$ 11,486.21 |
| HOLIDAY PAY-REGULAR | 52 | 290.70 | \$ 6,590.96 |
| VACATION PAY | 33 | 567.50 | \$ 14,418.98 |
| SALARY PAY | 123 | 9378.37 | \$ 216,620.92 |
| VACATION PAY | 15 | 648.00 | \$ 14,118.98 |
| PEHP | 33 | 33.00 | \$ 412.50 |
| COMP PAID | 3 | 32.00 | \$ 949.85 |
| SICK-FD UNION | 4 | 109.00 | \$ 2,341.40 |
| COMP EARNED | 7 | 55.74 | \$ - |
| SHIFT PAY | 5 | 246.00 | \$ 147.60 |
| SHIFT PAY | 5 | 160.00 | \$ 112.00 |
| HOLIDAY PAY-OT | 3 | 24.00 | \$ 733.21 |
| SICK-NON UNION | 2 | 5.00 | \$ 106.94 |
| SICK PAY-AFSCME | 8 | 75.00 | \$ 1,532.61 |
| SICK PAY OUT | 1 | 509.75 | \$ 15,604.98 |
| VACATION PAY OUT | 1 | 450.00 | \$ 13,775.85 |
| PERSONAL PAY OUT | 1 | 3.50 | \$ 107.15 |
| BURIAL PAY | 1 | 2.00 | \$ 134.00 |
| STRAIGHT OT POLICE | 3 | 28.75 | \$ 738.27 |
| VEHICLE EXP | 1 | 1.00 | \$ 138.46 |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|-----------|------------------------|----------------|--------------|----------------|-------------------------|---------|----------|
| 01-002700 | WILLIAM TATMAN | I-201107287312 | 110 4805-010 | OTHER MISC RE: | REFUND VARIANCE APPL | 107998 | 100.00 |
| | | | | | VENDOR 01-002700 TOTALS | | 100.00 |
| | | | | DEPARTMENT | NON-DEPARTMENTAL | TOTAL: | 100.00 |
| 01-001782 | WCIA | I-458550 | 110 5110-572 | COMM PROMOTIO: | ADVERTISING | 108010 | 360.00 |
| | | | | | VENDOR 01-001782 TOTALS | | 360.00 |
| 01-001914 | BOB BECKER | I-201107267274 | 110 5110-562 | TRAVEL & TRAI: | TRAVEL 6/30-7/1 | 107878 | 326.38 |
| | | | | | VENDOR 01-001914 TOTALS | | 326.38 |
| 01-002695 | WCFN | I-458566 | 110 5110-572 | COMM PROMOTIO: | ADVERTISING | 108009 | 105.00 |
| 01-002695 | WCFN | I-458571 | 110 5110-572 | COMM PROMOTIO: | ADVERTISING | 108009 | 300.00 |
| | | | | | VENDOR 01-002695 TOTALS | | 405.00 |
| 01-023800 | CONSOLIDATED COMMUNICA | I-201107287353 | 110 5110-532 | TELEPHONE | : 234-4633 | 107929 | 43.19 |
| | | | | | VENDOR 01-023800 TOTALS | | 43.19 |
| | | | | DEPARTMENT 110 | CITY COUNCIL | TOTAL: | 1,134.57 |
| 01-002033 | SYNERGY GRAPHICS, INC. | I-58675 | 110 5120-340 | BOOKS & PERIO: | MINUTE BOOK | 107997 | 537.00 |
| | | | | | VENDOR 01-002033 TOTALS | | 537.00 |
| 01-021348 | HERALD & REVIEW | I-20385266 | 110 5120-540 | ADVERTISING | : PREVAILING WAGE AD | 107949 | 67.98 |
| | | | | | VENDOR 01-021348 TOTALS | | 67.98 |
| 01-023800 | CONSOLIDATED COMMUNICA | I-201107287299 | 110 5120-532 | TELEPHONE | : 235-5654 | 107929 | 241.44 |
| | | | | | VENDOR 01-023800 TOTALS | | 241.44 |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 120 CITY CLERK

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|---|------------------------|----------------|--------------|----------------|----------------------|---------|----------|
| 01-024060 | IL DEPT OF NATURAL RES | I-201107267277 | 110 5120-802 | HUNTING/FISHI: | 7-19/25 HUNT/FISH CI | 000000 | 45.50 |
| | | | | | VENDOR 01-024060 | TOTALS | 45.50 |
| 01-024075 | IL DEPT OF PUBLIC HEAL | I-201107287348 | 110 5120-801 | VITAL RECORDS: | JULY VR FEES | 107951 | 568.00 |
| | | | | | VENDOR 01-024075 | TOTALS | 568.00 |
| 01-043522 | STAPLES CREDIT PLAN | I-54961 | 110 5120-311 | OFFICE SUPPLI: | OFFICE SUPPLIES | 107995 | 47.78 |
| | | | | | VENDOR 01-043522 | TOTALS | 47.78 |
| DEPARTMENT 120 CITY CLERK | | | | | | TOTAL: | 1,507.70 |
| 01-001620 | VERIZON WIRELESS | I-2601815102 | 110 5130-565 | CELLULAR PHON: | MOBILES | 108004 | 135.19 |
| | | | | | VENDOR 01-001620 | TOTALS | 135.19 |
| 01-043522 | STAPLES CREDIT PLAN | I-54961 | 110 5130-311 | OFFICE SUPPLI: | OFFICE SUPPLIES | 107995 | 29.99 |
| | | | | | VENDOR 01-043522 | TOTALS | 29.99 |
| DEPARTMENT 130 CITY ADMINISTRATOR | | | | | | TOTAL: | 165.18 |
| 01-000435 | AICPA | I-201107287352 | 110 5150-571 | DUES & MEMBER: | MEMBERSHIP-OWEN | 107906 | 215.00 |
| | | | | | VENDOR 01-000435 | TOTALS | 215.00 |
| 01-001657 | TYLER TECHNOLOGIES | I-16238 | 110 5150-516 | TECHNOLOGY SU: | MAINTENANCE CALL CEN | 108003 | 1,422.75 |
| | | | | | VENDOR 01-001657 | TOTALS | 1,422.75 |
| 01-023800 | CONSOLIDATED COMMUNICA | I-201107287299 | 110 5150-532 | TELEPHONE | : 235-5654 | 107929 | 54.17 |
| | | | | | VENDOR 01-023800 | TOTALS | 54.17 |
| DEPARTMENT 150 FINANCIAL ADMINISTRATION | | | | | | TOTAL: | 1,691.92 |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 160 LEGAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT | |
|--------------------------------------|------------------------|----------------|--------------|----------------|----------------------|-------------------------|--------|----------|
| 01-002401 | SMITHAMUNDSEN | I-366686 | 110 5160-515 | LABOR RELATIO: | LEGAL SERVICES | 107991 | 400.00 | |
| | | | | | | | 400.00 | |
| | | | | | | VENDOR 01-002401 TOTALS | 400.00 | |
| | | | | | | | 400.00 | |
| DEPARTMENT 160 LEGAL SERVICES | | | | | | | TOTAL: | 400.00 |
| ----- | | | | | | | | |
| 01-000712 | MICROSOFT TECHNET | I-8000721124 | 110 5170-571 | DUES & MEMBER: | MICROSOFT TECHNET | 107969 | 249.00 | |
| | | | | | | | 249.00 | |
| | | | | | | VENDOR 01-000712 TOTALS | 249.00 | |
| | | | | | | | 249.00 | |
| 01-001620 | VERIZON WIRELESS | I-2601815102 | 110 5170-533 | CELLULAR PHON: | MOBILES | 108004 | 124.37 | |
| | | | | | | | 124.37 | |
| | | | | | | VENDOR 01-001620 TOTALS | 124.37 | |
| | | | | | | | 124.37 | |
| 01-001663 | ADVANCED DIGITAL SOLUT | I-8375 | 110 5170-319 | MISCELLANEOUS: | PW CITY HALL PRINTER | 107876 | 166.48 | |
| | | | | | | | 166.48 | |
| | | | | | | VENDOR 01-001663 TOTALS | 166.48 | |
| | | | | | | | 166.48 | |
| 01-002237 | GMIS INTERNATIONAL | I-300000905 | 110 5170-571 | DUES & MEMBER: | MEMBERSHIP | 107946 | 75.00 | |
| | | | | | | | 75.00 | |
| | | | | | | VENDOR 01-002237 TOTALS | 75.00 | |
| | | | | | | | 75.00 | |
| 01-023800 | CONSOLIDATED COMMUNICA | I-201107267271 | 110 5170-854 | WIDE AREA NET: | 101-0937 | 107880 | 88.25 | |
| 01-023800 | CONSOLIDATED COMMUNICA | I-201107267272 | 110 5170-854 | WIDE AREA NET: | 101-5520 | 107880 | 88.25 | |
| | | | | | | | 176.50 | |
| | | | | | | VENDOR 01-023800 TOTALS | 176.50 | |
| | | | | | | | 176.50 | |
| 01-049003 | XEROX CORPORATION | I-055752955 | 110 5170-516 | TECHNOLOGY SU: | COPIER BLT-006644 | 108011 | 396.00 | |
| | | | | | | | 396.00 | |
| | | | | | | VENDOR 01-049003 TOTALS | 396.00 | |
| | | | | | | | 396.00 | |
| DEPARTMENT 170 COMPUTER INFO SYSTEMS | | | | | | | TOTAL: | 1,187.35 |
| ----- | | | | | | | | |
| 01-030056 | LAKE LAND FLORALS | I-354 | 110 5190-579 | MISC OTHER PU: | FLOWERS-PURCELL | 107960 | 50.00 | |
| | | | | | | | 50.00 | |
| | | | | | | VENDOR 01-030056 TOTALS | 50.00 | |
| | | | | | | | 50.00 | |
| DEPARTMENT 190 COUNCIL CONTINGENCY | | | | | | | TOTAL: | 50.00 |
| ----- | | | | | | | | |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|---------------------------------------|-----------------------|----------------|--------------|----------------|-------------------------|---------|----------|
| 01-002401 | SMITHAMUNDSEN | I-366683 | 110 5211-515 | LABOR RELATIO: | LEGAL SERVICES | 107991 | 3,563.40 |
| | | | | | VENDOR 01-002401 TOTALS | | 3,563.40 |
| 01-005600 | CATER-VEND | I-20956 | 110 5211-579 | MISC OTHER PU: | COFFEE,CREAMER,SUGAR | 107924 | 80.49 |
| | | | | | VENDOR 01-005600 TOTALS | | 80.49 |
| 01-043522 | STAPLES CREDIT PLAN | I-1946906001 | 110 5211-311 | OFFICE SUPPLI: | OFFICE SUPPLIES | 108013 | 800.08 |
| | | | | | VENDOR 01-043522 TOTALS | | 800.08 |
| 01-046715 | WAVE GRAPHICS | I-10618 | 110 5211-550 | PRINTING & BI: | TIME OFF REQUESTS | 108008 | 256.00 |
| | | | | | VENDOR 01-046715 TOTALS | | 256.00 |
| DEPARTMENT 211 POLICE ADMINISTRATION | | | | | | TOTAL: | 4,699.97 |
| 01-002697 | HUMAN FACTOR RESEARCH | I-3168 | 110 5212-319 | MISCELLANEOUS: | MANUALS | 107950 | 130.00 |
| | | | | | VENDOR 01-002697 TOTALS | | 130.00 |
| DEPARTMENT 212 CRIMINAL INVESTIGATION | | | | | | TOTAL: | 130.00 |
| 01-001882 | FINAL TOUCH GALLERY | I-7495 | 110 5213-319 | MISCELLANEOUS: | CUSTOM FRAMING | 107941 | 200.10 |
| | | | | | VENDOR 01-001882 TOTALS | | 200.10 |
| 01-037800 | RAY O'HERRON CO | I-1116819-IN | 110 5213-319 | MISCELLANEOUS: | STRION BATTERY | 107984 | 62.56 |
| 01-037800 | RAY O'HERRON CO | I-1116820-IN | 110 5213-319 | MISCELLANEOUS: | STRION BATTERY | 107984 | 27.95 |
| | | | | | VENDOR 01-037800 TOTALS | | 90.51 |
| DEPARTMENT 213 PATROL | | | | | | TOTAL: | 290.61 |
| 01-004400 | BURGER KING | I-201107287334 | 110 5217-330 | FOOD | : JUNE PRISONER MEALS | 107922 | 6.10 |
| | | | | | VENDOR 01-004400 TOTALS | | 6.10 |
| DEPARTMENT 217 CUSTODY OF PRISONERS | | | | | | TOTAL: | 6.10 |

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|---------------------------------------|------------------------|----------------|--------------|----------------|-----------------------------|---------|----------|
| 01-001123 | JO THOMAS | I-201107287345 | 110 5221-562 | TRAVEL & TRAI: | MEALS 8-9/11 | 108000 | 88.50 |
| | | | | | VENDOR 01-001123 TOTALS | | 88.50 |
| 01-014232 | EAST CENTRAL IL MOBILE | I-201107287335 | 110 5221-562 | TRAVEL & TRAI: | LAW ENFORCEMENT TRAI 107938 | | 3,500.00 |
| | | | | | VENDOR 01-014232 TOTALS | | 3,500.00 |
| DEPARTMENT 221 POLICE TRAINING | | | | | | TOTAL: | 3,588.50 |
| 01-001620 | VERIZON WIRELESS | I-2601815102 | 110 5222-533 | CELLULAR PHON: | MOBILES | 108004 | 565.81 |
| | | | | | VENDOR 01-001620 TOTALS | | 565.81 |
| 01-002019 | BARBECK COMMUNICATIONS | I-423634 | 110 5222-535 | RADIOS | : MAINTENANCE | 107913 | 245.75 |
| | | | | | VENDOR 01-002019 TOTALS | | 245.75 |
| 01-023800 | CONSOLIDATED COMMUNICA | I-201107287297 | 110 5222-532 | TELEPHONE | : 235-2677 | 107929 | 1,442.03 |
| 01-023800 | CONSOLIDATED COMMUNICA | I-201107287332 | 110 5222-532 | TELEPHONE | : 045-2243 | 107929 | 60.68 |
| | | | | | VENDOR 01-023800 TOTALS | | 1,502.71 |
| DEPARTMENT 222 COMMUNICATION SERVICES | | | | | | TOTAL: | 2,314.27 |
| 01-001013 | GREG VOUDRIE | I-201107287298 | 110 5223-326 | FUEL | : FUEL 7/23/11 | 108005 | 11.29 |
| | | | | | VENDOR 01-001013 TOTALS | | 11.29 |
| 01-001487 | AUTOZONE, INC. | I-0637007894 | 110 5223-318 | VEHICLE PARTS: | HALOGEN TWIN CAP | 107912 | 30.38 |
| 01-001487 | AUTOZONE, INC. | I-0637022117 | 110 5223-319 | MISCELLANEOUS: | CAR WASH,ARMOR ALL | 107912 | 14.77 |
| | | | | | VENDOR 01-001487 TOTALS | | 45.15 |
| 01-002019 | BARBECK COMMUNICATIONS | I-209282 | 110 5223-434 | REPAIR OF VEH: | 2L15 SIREN REPAIRS | 107913 | 47.50 |
| | | | | | VENDOR 01-002019 TOTALS | | 47.50 |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 223 AUTOMOTIVE SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|------------------------------------|------------------------|----------------|--------------|----------------------------------|-------------|---------|--------|
| 01-034603 | MEARS AUTOMOTIVE | I-8070 | 110 5223-434 | REPAIR OF VEH: VAN REPAIRS | | 107967 | 77.44 |
| | | | | VENDOR 01-034603 | TOTALS | | 77.44 |
| 01-035050 | METZGER WELDING SERVIC | I-201107287336 | 110 5223-319 | MISCELLANEOUS: CUT CUP HOLDERS | | 107968 | 42.50 |
| | | | | VENDOR 01-035050 | TOTALS | | 42.50 |
| 01-037800 | RAY O'HERRON CO | I-1117438-IN | 110 5223-318 | VEHICLE PARTS: RAY O'HERRON CO | | 107984 | 348.91 |
| | | | | VENDOR 01-037800 | TOTALS | | 348.91 |
| 01-041000 | SECRETARY OF STATE | I-201107287331 | 110 5223-319 | MISCELLANEOUS: RENEW STICKER 2D5 | | 107989 | 99.00 |
| | | | | VENDOR 01-041000 | TOTALS | | 99.00 |
| DEPARTMENT 223 AUTOMOTIVE SERVICES | | | | | | TOTAL: | 671.79 |
| 01-001408 | INDUSTRIAL MECHANICAL | I-5307 | 110 5224-439 | OTHER REPAIR : SERVICE 7/14/11 | | 107954 | 188.00 |
| 01-001408 | INDUSTRIAL MECHANICAL | I-5323 | 110 5224-439 | OTHER REPAIR : SERVICE 7/11/11 | | 107954 | 752.00 |
| | | | | VENDOR 01-001408 | TOTALS | | 940.00 |
| 01-008600 | COLES MOULTRIE ELECTRI | I-201107287333 | 110 5224-322 | ELECTRICITY : PISTOL RANGE | | 107926 | 49.88 |
| | | | | VENDOR 01-008600 | TOTALS | | 49.88 |
| 01-033800 | MATTOON WATER DEPT | I-201107127140 | 110 5224-410 | UTILITY SERVI: 221 S 17TH | | 000000 | 34.85 |
| 01-033800 | MATTOON WATER DEPT | I-201107127141 | 110 5224-410 | UTILITY SERVI: 1710 WABASH | | 000000 | 130.07 |
| 01-033800 | MATTOON WATER DEPT | I-201107137259 | 110 5224-410 | UTILITY SERVI: 313 LAKELAND | | 000000 | 3.32 |
| | | | | VENDOR 01-033800 | TOTALS | | 168.24 |
| 01-038300 | PERRY'S LOCKSMITH | I-22-56061 | 110 5224-432 | REPAIR OF BUI: SERVICE CALL | | 107980 | 147.50 |
| | | | | VENDOR 01-038300 | TOTALS | | 147.50 |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 224 POLICE BUILDINGS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|-----------|------------------------|----------------|--------------|---------------------------------|-------------------------|---------|----------|
| 01-041800 | SHERWIN WILLIAMS CO | I-0178-2 | 110 5224-432 | REPAIR OF BUI: PAINT | | 107990 | 57.09 |
| | | | | | | | |
| | | | | | VENDOR 01-041800 TOTALS | | 57.09 |
| | | | | | | | |
| | | | | DEPARTMENT 224 POLICE BUILDINGS | TOTAL: | | 1,362.71 |
| 01-001070 | AMEREN ILLINOIS | I-201107287339 | 110 5241-321 | NATURAL GAS &: 1801 PRAIRIE | | 107911 | 83.61 |
| 01-001070 | AMEREN ILLINOIS | I-201107287341 | 110 5241-321 | NATURAL GAS &: 2700 MARSHALL | | 107911 | 12.43 |
| | | | | | | | |
| | | | | | VENDOR 01-001070 TOTALS | | 96.04 |
| 01-001207 | THOMPSON COLLISION PAR | I-396579 | 110 5241-434 | REPAIR OF VEH: PARTS | | 108001 | 51.49 |
| | | | | | | | |
| | | | | | VENDOR 01-001207 TOTALS | | 51.49 |
| 01-001620 | VERIZON WIRELESS | I-2601815102 | 110 5241-533 | CELLULAR PHON: MOBILES | | 108004 | 1.90 |
| | | | | | | | |
| | | | | | VENDOR 01-001620 TOTALS | | 1.90 |
| 01-001984 | BOUND TREE MEDICAL, LL | I-87267764 | 110 5241-313 | MEDICAL & SAF: MEDICAL SUPPLIES | | 107920 | 226.43 |
| | | | | | | | |
| | | | | | VENDOR 01-001984 TOTALS | | 226.43 |
| 01-002696 | ZOLL MEDICAL CORP | I-1804062 | 110 5241-313 | MEDICAL & SAF: MEDICAL SUPPLIES | | 108012 | 9,635.25 |
| | | | | | | | |
| | | | | | VENDOR 01-002696 TOTALS | | 9,635.25 |
| 01-009870 | COX MOTORS | I-84537 | 110 5241-321 | NATURAL GAS &: SAFET TEST | | 107931 | 27.00 |
| | | | | | | | |
| | | | | | VENDOR 01-009870 TOTALS | | 27.00 |
| 01-012970 | DON BAKER'S PEST CONTR | I-201107287359 | 110 5241-579 | MISC OTHER PU: PEST CONTROL | | 107937 | 40.00 |
| | | | | | | | |
| | | | | | VENDOR 01-012970 TOTALS | | 40.00 |
| 01-018042 | GALLS, AN ARAMARK COMP | I-511466762 | 110 5241-315 | UNIFORMS & CL: TROUSERS | | 107945 | 199.56 |
| | | | | | | | |
| | | | | | VENDOR 01-018042 TOTALS | | 199.56 |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|-----------|------------------------|----------------|--------------|----------------|-------------------------|---------|---------------|
| 01-023800 | CONSOLIDATED COMMUNICA | I-201107287358 | 110 5241-532 | TELEPHONE | : 234-2448 | 107930 | 39.87 |
| | | | | | | | <u>39.87</u> |
| | | | | | VENDOR 01-023800 TOTALS | | 39.87 |
| 01-025600 | ILMO PRODUCTS COMPANY | I-201107287340 | 110 5241-313 | MEDICAL & SAF: | OXYGEN,CYLINDER RENT | 107952 | 174.95 |
| | | | | | | | <u>174.95</u> |
| | | | | | VENDOR 01-025600 TOTALS | | 174.95 |
| 01-031000 | LORENZ SUPPLY CO. | I-275317 | 110 5241-312 | CLEANING SUPP: | BLEACH,TOWELS,SOAP | 107961 | 163.72 |
| | | | | | | | <u>163.72</u> |
| | | | | | VENDOR 01-031000 TOTALS | | 163.72 |
| 01-035050 | METZGER WELDING SERVIC | I-201107287342 | 110 5241-434 | REPAIR OF VEH: | WELDED CRACKS ON OUT | 107968 | 255.00 |
| | | | | | | | <u>255.00</u> |
| | | | | | VENDOR 01-035050 TOTALS | | 255.00 |
| 01-043522 | STAPLES CREDIT PLAN | I-88735 | 110 5241-311 | OFFICE SUPPLI: | OFFICE SUPPLIES | 108014 | 33.46 |
| | | | | | | | <u>33.46</u> |
| | | | | | VENDOR 01-043522 TOTALS | | 33.46 |
| 01-045820 | WALMART COMMUNITY BRC | I-02068 | 110 5241-312 | CLEANING SUPP: | DISH SOAP,BLEACH,COF | 108007 | 169.53 |
| | | | | | | | <u>169.53</u> |
| | | | | | VENDOR 01-045820 TOTALS | | 169.53 |
| | | | | DEPARTMENT 241 | FIRE PROTECTION ADMIN. | TOTAL: | 11,114.20 |
| 01-002634 | RIVER CITY SUPPLY, LLC | I-062911M | 110 5243-319 | MISCELLANEOUS: | FIRE HATS | 107987 | 392.76 |
| | | | | | | | <u>392.76</u> |
| | | | | | VENDOR 01-002634 TOTALS | | 392.76 |
| | | | | DEPARTMENT 243 | FIRE PREVENTION | TOTAL: | 392.76 |
| 01-001381 | MATT FREDERICK | I-201107287361 | 110 5261-564 | PRIVATE VEHIC: | MILEAGE 6/1-30 | 107943 | 96.90 |
| | | | | | | | <u>96.90</u> |
| | | | | | VENDOR 01-001381 TOTALS | | 96.90 |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 261 CODE ENFORCEMENT ADMIN

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|---------------------------------------|------------------------|-------------------|--------------|------------------|----------------------|---------|----------|
| 01-002487 | RANDALL W CURRY | I-201107287363 | 110 5261-579 | MISC OTHER PU: | 2712 RICHMOND | 107933 | 350.00 |
| 01-002487 | RANDALL W CURRY | I-201107287364 | 110 5261-579 | MISC OTHER PU: | BINDER PROPERTY | 107933 | 1,500.00 |
| | | | | VENDOR 01-002487 | TOTALS | | 1,850.00 |
| 01-002532 | JOSHUA D EVANS | I-201107287362 | 110 5261-564 | PRIVATE VEHIC: | MILEAGE 6/1-30 | 107939 | 84.15 |
| | | | | VENDOR 01-002532 | TOTALS | | 84.15 |
| 01-023800 | CONSOLIDATED COMMUNICA | I-201107267292 | 110 5261-532 | TELEPHONE | : 234-7367 | 107929 | 241.95 |
| | | | | VENDOR 01-023800 | TOTALS | | 241.95 |
| DEPARTMENT 261 CODE ENFORCEMENT ADMIN | | | | | | TOTAL: | 2,273.00 |
| 01-000703 | TIGER DIRECT | I-P33661290101 | 110 5310-319 | MISCELLANEOUS: | PW PRINTER DRUM | 108002 | 52.84 |
| | | | | VENDOR 01-000703 | TOTALS | | 52.84 |
| 01-001293 | BRAD STROHL | I-201107267280 | 110 5310-564 | PRIVATE VEHIC: | MILEAGE 6/11 | 107996 | 15.16 |
| | | | | VENDOR 01-001293 | TOTALS | | 15.16 |
| 01-001620 | VERIZON WIRELESS | I-2601815102 | 110 5310-533 | CELLULAR PHON: | MOBILES | 108004 | 59.69 |
| | | | | VENDOR 01-001620 | TOTALS | | 59.69 |
| 01-001663 | ADVANCED DIGITAL SOLUT | I-8375 | 110 5310-319 | MISCELLANEOUS: | PW CITY HALL PRINTER | 107876 | 434.48 |
| | | | | VENDOR 01-001663 | TOTALS | | 434.48 |
| 01-002663 | KEY EQUIPMENT FINANCE | I-581014526001108 | 110 5310-519 | OTHER PROFESS: | GPS | 107957 | 67.98 |
| | | | | VENDOR 01-002663 | TOTALS | | 67.98 |
| 01-043522 | STAPLES CREDIT PLAN | I-00778 | 110 5310-316 | TOOLS & EQUIP: | OFFICE SUPPLIES | 107884 | 56.66 |
| 01-043522 | STAPLES CREDIT PLAN | I-53329 | 110 5310-311 | OFFICE SUPPLI: | OFFICE SUPPLIES | 107884 | 16.53 |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 310 PUBLIC WORKS ADMIN

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|-----------|----------------------|--------------|--------------|----------------|---------------------|--|----------|
| 01-043522 | STAPLES CREDIT PLAN | I-54503 | 110 5310-311 | OFFICE SUPPLI: | OFFICE SUPPLIES | 107884 | 12.83 |
| 01-043522 | STAPLES CREDIT PLAN | I-54580 | 110 5310-311 | OFFICE SUPPLI: | OFFICE SUPPLIES | 107884 | 47.83 |
| | | | | | | VENDOR 01-043522 TOTALS | 133.85 |
| | | | | | | DEPARTMENT 310 PUBLIC WORKS ADMIN TOTAL: | 764.00 |
| 01-001118 | RED BUD SUPPLY, INC. | I-112248 | 110 5320-359 | OTHER STREET : | BARRICADES | 107985 | 632.50 |
| | | | | | | VENDOR 01-001118 TOTALS | 632.50 |
| 01-001147 | R & B POWDER COAT | I-3654 | 110 5320-433 | REPAIR OF MAC: | SALT SPREADER PARTS | 107983 | 100.00 |
| | | | | | | VENDOR 01-001147 TOTALS | 100.00 |
| 01-001620 | VERIZON WIRELESS | I-2601815102 | 110 5320-533 | CELLULAR PHON: | MOBILES | 108004 | 63.25 |
| | | | | | | VENDOR 01-001620 TOTALS | 63.25 |
| 01-002529 | WILLIAM BEESE | I-1122 | 110 5320-519 | OTHER PROFESS: | CLEANING JULY | 107917 | 350.00 |
| | | | | | | VENDOR 01-002529 TOTALS | 350.00 |
| 01-003206 | BIRKEYS | I-P30935 | 110 5320-318 | VEHICLE PARTS: | BULB | 107918 | 38.80 |
| 01-003206 | BIRKEYS | I-P31103 | 110 5320-319 | MISCELLANEOUS: | HOSE | 107918 | 33.56 |
| 01-003206 | BIRKEYS | I-W05419 | 110 5320-433 | REPAIR OF MAC: | GENERATOR REPAIRS | 107918 | 1,276.28 |
| 01-003206 | BIRKEYS | I-W06284 | 110 5320-433 | REPAIR OF MAC: | LOADER REPAIRS | 107918 | 552.36 |
| 01-003206 | BIRKEYS | I-W06361 | 110 5320-433 | REPAIR OF MAC: | LOADER REPAIRS | 107919 | 32.10 |
| | | | | | | VENDOR 01-003206 TOTALS | 1,933.10 |
| 01-011600 | DEBUHR'S SEED STORE | I-30768 | 110 5320-319 | MISCELLANEOUS: | GRASS SEED | 107935 | 46.63 |
| | | | | | | VENDOR 01-011600 TOTALS | 46.63 |
| 01-016140 | FASTENAL COMPANY | I-ILMAT88025 | 110 5320-318 | VEHICLE PARTS: | FASTENAL COMPANY | 107940 | 8.22 |
| | | | | | | VENDOR 01-016140 TOTALS | 8.22 |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|-----------|------------------------|----------------|--------------|------------------------------------|-------------|---|----------|
| 01-018950 | THE GLASS CUTTERS | I-12015263 | 110 5320-434 | REPAIR OF VEH: WINDSHIELD | | 107999 | 75.41 |
| | | | | | | VENDOR 01-018950 TOTALS | 75.41 |
| 01-023800 | CONSOLIDATED COMMUNICA | I-201107287301 | 110 5320-532 | TELEPHONE | : 235-5460 | 107929 | 43.67 |
| 01-023800 | CONSOLIDATED COMMUNICA | I-201107287302 | 110 5320-532 | TELEPHONE | : 235-5171 | 107929 | 221.62 |
| 01-023800 | CONSOLIDATED COMMUNICA | I-201107287303 | 110 5320-532 | TELEPHONE | : 235-5663 | 107929 | 37.69 |
| | | | | | | VENDOR 01-023800 TOTALS | 302.98 |
| 01-033800 | MATTOON WATER DEPT | I-201107127191 | 110 5320-410 | UTILITY SERVI: 221 N 12TH | | 000000 | 47.08 |
| | | | | | | VENDOR 01-033800 TOTALS | 47.08 |
| 01-040448 | S & K AIR POWER | I-1419951-01 | 110 5320-316 | TOOLS AND EQU: OIL | | 107988 | 17.69 |
| | | | | | | VENDOR 01-040448 TOTALS | 17.69 |
| | | | | | | DEPARTMENT 320 STREETS TOTAL: | 3,576.86 |
| 01-003206 | BIRKEYS | I-W06118 | 110 5335-318 | VEHICLE PARTS: TUB GRINDER REPAIRS | | 107918 | 1,823.36 |
| | | | | | | VENDOR 01-003206 TOTALS | 1,823.36 |
| 01-033800 | MATTOON WATER DEPT | I-201107127177 | 110 5335-410 | UTILITY SERVI: 420 LOGAN | | 000000 | 35.92 |
| 01-033800 | MATTOON WATER DEPT | I-201107127190 | 110 5335-410 | UTILITY SERVI: 212 N 12TH | | 000000 | 12.26 |
| | | | | | | VENDOR 01-033800 TOTALS | 48.18 |
| | | | | | | DEPARTMENT 335 YARD WASTE COLLECTION TOTAL: | 1,871.54 |
| 01-001620 | VERIZON WIRELESS | I-2601815102 | 110 5370-533 | CELLULAR PHON: MOBILES | | 108004 | 35.78 |
| 01-001620 | VERIZON WIRELESS | I-2601815102 | 110 5370-533 | CELLULAR PHON: MOBILES | | 108004 | 35.78 |
| | | | | | | VENDOR 01-001620 TOTALS | 71.56 |
| | | | | | | DEPARTMENT 370 ENGINEERING TOTAL: | 71.56 |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 381 CUSTODIAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|-----------|------------------------|----------------|--------------|-------------------------------------|-------------|--|----------|
| 01-001070 | AMEREN ILLINOIS | I-201107287317 | 110 5381-321 | NATURAL GAS &: 208 N 19TH | | 107910 | 27.07 |
| 01-001070 | AMEREN ILLINOIS | I-201107287318 | 110 5381-321 | NATURAL GAS &: 19TH ST | | 107910 | 41.63 |
| | | | | | | VENDOR 01-001070 TOTALS | 68.70 |
| 01-002250 | COMMERCIAL REFRIGERATI | I-21694 | 110 5381-432 | REPAIR OF BUI: A/C REPAIRS | | 107928 | 834.17 |
| | | | | | | VENDOR 01-002250 TOTALS | 834.17 |
| 01-043371 | SPRINGFIELD ELECTRIC | I-S3267510.001 | 110 5381-319 | MISCELLANEOUS: RESTROOM REPAIRS | | 107994 | 48.67 |
| | | | | | | VENDOR 01-043371 TOTALS | 48.67 |
| | | | | | | DEPARTMENT 381 CUSTODIAL SERVICES TOTAL: | 951.54 |
| 01-033800 | MATTOON WATER DEPT | I-201107127178 | 110 5383-410 | UTILITY SERVI: 1701 WABASH | | 000000 | 22.59 |
| | | | | | | VENDOR 01-033800 TOTALS | 22.59 |
| | | | | | | DEPARTMENT 383 BURGESS OSBORNE TOTAL: | 22.59 |
| 01-002250 | COMMERCIAL REFRIGERATI | I-21643 | 110 5384-460 | OTHER PROP MA: A/C REPAIRS | | 107928 | 1,572.50 |
| | | | | | | VENDOR 01-002250 TOTALS | 1,572.50 |
| 01-023800 | CONSOLIDATED COMMUNICA | I-201107267289 | 110 5384-460 | OTHER PROP MA: 235-5622 | | 107929 | 111.89 |
| | | | | | | VENDOR 01-023800 TOTALS | 111.89 |
| | | | | | | DEPARTMENT 384 RAILROAD DEPOT TOTAL: | 1,684.39 |
| 01-001862 | MATTOON HIGH SCHOOL | I-201107287351 | 110 5505-579 | MISC OTHER PU: ART SUPPLIES | | 107964 | 50.00 |
| | | | | | | VENDOR 01-001862 TOTALS | 50.00 |
| 01-030100 | MATTOON PUBLIC LIBRARY | I-201107287350 | 110 5505-579 | MISC OTHER PU: DONATION-FAMILY MOVI | | 107965 | 250.00 |
| | | | | | | VENDOR 01-030100 TOTALS | 250.00 |
| | | | | | | DEPARTMENT 505 ARTS COUNCIL TOTAL: | 300.00 |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 511 PARK ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|-----------|------------------------|----------------|--------------|-------------------------------------|-------------------------|---------|----------|
| 01-000550 | ALEXANDERS AUTO PARTS | I-201107297367 | 110 5511-433 | REPAIR OF MAC: OIL | | 107907 | 58.46 |
| | | | | | VENDOR 01-000550 TOTALS | | 58.46 |
| 01-001135 | BEACON ATHLETICS | I-0413235-IN | 110 5511-825 | TOURISM GRANT: FENCE GUARD | | 107915 | 496.48 |
| | | | | | VENDOR 01-001135 TOTALS | | 496.48 |
| 01-001620 | VERIZON WIRELESS | I-2601815102 | 110 5511-533 | CELLULAR PHON: MOBILES | | 108004 | 60.47 |
| | | | | | VENDOR 01-001620 TOTALS | | 60.47 |
| 01-002067 | SPORT SUPPLY GROUP, IN | I-94097416 | 110 5511-825 | TOURISM GRANT: MISTER MACHINE REPAI | | 107993 | 31.80 |
| | | | | | VENDOR 01-002067 TOTALS | | 31.80 |
| 01-003206 | BIRKEYS | I-P30402 | 110 5511-433 | REPAIR OF MAC: SUN SHADE | | 107918 | 406.83 |
| 01-003206 | BIRKEYS | I-P30692 | 110 5511-433 | REPAIR OF MAC: TRIMMER LINE | | 107918 | 5.99 |
| 01-003206 | BIRKEYS | I-P30859 | 110 5511-433 | REPAIR OF MAC: WEEDEATER REPAIR | | 107918 | 73.00 |
| 01-003206 | BIRKEYS | I-P31097 | 110 5511-433 | REPAIR OF MAC: LOADER REPAIRS | | 107918 | 6.76 |
| 01-003206 | BIRKEYS | I-W06202 | 110 5511-433 | REPAIR OF MAC: EXMARK REPAIRS | | 107918 | 190.11 |
| 01-003206 | BIRKEYS | I-W06223 | 110 5511-433 | REPAIR OF MAC: EXMARK REPAIRS | | 107918 | 317.04 |
| 01-003206 | BIRKEYS | I-W06248 | 110 5511-433 | REPAIR OF MAC: EXMARK REPAIRS | | 107918 | 179.42 |
| | | | | | VENDOR 01-003206 TOTALS | | 1,179.15 |
| 01-023800 | CONSOLIDATED COMMUNICA | I-201107287304 | 110 5511-532 | TELEPHONE : 234-3611 | | 107929 | 69.20 |
| | | | | | VENDOR 01-023800 TOTALS | | 69.20 |
| | | | | DEPARTMENT 511 PARK ADMINISTRATION | TOTAL: | | 1,895.56 |
| 01-001620 | VERIZON WIRELESS | I-2601815102 | 110 5512-533 | CELLULAR PHON: MOBILES | | 108004 | 59.69 |
| | | | | | VENDOR 01-001620 TOTALS | | 59.69 |
| 01-024060 | IL DEPT OF NATURAL RES | I-201107287365 | 110 5512-802 | HUNTING/FISHI: LAKE 7-12/18 HUNT/FI | 000000 | | 14.50 |
| 01-024060 | IL DEPT OF NATURAL RES | I-201107297368 | 110 5512-802 | HUNTING/FISHI: LAKE 7-19/25 HUNT/FI | 000000 | | 65.25 |
| | | | | | VENDOR 01-024060 TOTALS | | 79.75 |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 512 LAKE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|------------------------------------|------------------------|----------------|--------------|----------------|-------------------------|---------|----------|
| 01-024101 | IL DEPARTMENT OF REVEN | I-201107127153 | 110 5512-803 | SALES TAX REM: | JUNE SALES TAX | 000000 | 784.00 |
| | | | | | VENDOR 01-024101 TOTALS | | 784.00 |
| 01-030000 | KULL LUMBER CO | I-201107287296 | 110 5512-825 | TOURISM GRANT: | WOOD,SAND,BOLTS,WIRE | 107959 | 51.69 |
| | | | | | VENDOR 01-030000 TOTALS | | 51.69 |
| 01-040250 | MATTOON FARM PRIDE | I-131820 | 110 5512-433 | REPAIR OF MAC: | TRIMMER | 107963 | 237.59 |
| | | | | | VENDOR 01-040250 TOTALS | | 237.59 |
| 01-045155 | UNITED PARCEL SERVICE | I-8Y610281 | 110 5512-531 | POSTAGE | : SHIPPING | 107885 | 8.18 |
| | | | | | VENDOR 01-045155 TOTALS | | 8.18 |
| DEPARTMENT 512 LAKE ADMINISTRATION | | | | | | TOTAL: | 1,220.90 |
| 01-033800 | MATTOON WATER DEPT | I-201107127206 | 110 5521-410 | UTILITY SERVI: | 418 RICHMOND | 000000 | 170.95 |
| | | | | | VENDOR 01-033800 TOTALS | | 170.95 |
| DEPARTMENT 521 DEMARS CENTER | | | | | | TOTAL: | 170.95 |
| 01-002056 | NICK & STACEY'S HOUSE | I-11815 | 110 5541-319 | MISCELLANEOUS: | TAPE | 107974 | 13.66 |
| 01-002056 | NICK & STACEY'S HOUSE | I-12017 | 110 5541-319 | MISCELLANEOUS: | FIELD MARKING PAINT | 107974 | 60.00 |
| | | | | | VENDOR 01-002056 TOTALS | | 73.66 |
| 01-011600 | DEBUHR'S SEED STORE | I-30691 | 110 5541-319 | MISCELLANEOUS: | MULCH | 107935 | 98.00 |
| 01-011600 | DEBUHR'S SEED STORE | I-30692 | 110 5541-319 | MISCELLANEOUS: | MULCH | 107935 | 49.00 |
| | | | | | VENDOR 01-011600 TOTALS | | 147.00 |
| 01-020803 | HARRELSON PLUMBING & H | I-14769 | 110 5541-440 | RENTALS | : POTTY RENTAL | 107947 | 140.00 |
| 01-020803 | HARRELSON PLUMBING & H | I-14770 | 110 5541-440 | RENTALS | : POTTY RENTAL | 107947 | 140.00 |
| 01-020803 | HARRELSON PLUMBING & H | I-14850 | 110 5541-319 | MISCELLANEOUS: | REPAIR FOUNTAIN & ST | 107947 | 264.70 |
| | | | | | VENDOR 01-020803 TOTALS | | 544.70 |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 541 PETERSON PARK

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|-------------------------------------|-----------------------|----------------|--------------|----------------|----------------------|---------|----------|
| 01-030000 | KULL LUMBER CO | I-201107287296 | 110 5541-319 | MISCELLANEOUS: | WOOD,SAND,BOLTS,WIRE | 107959 | 16.31 |
| 01-030000 | KULL LUMBER CO | I-201107287296 | 110 5541-432 | REPAIR OF BUI: | WOOD,SAND,BOLTS,WIRE | 107959 | 8.70 |
| VENDOR 01-030000 TOTALS | | | | | | | 25.01 |
| 01-033800 | MATTOON WATER DEPT | I-201107127205 | 110 5541-410 | UTILITY SERVI: | 500 B'DWAY SHED | 000000 | 120.78 |
| 01-033800 | MATTOON WATER DEPT | I-201107127207 | 110 5541-410 | UTILITY SERVI: | 301 RICHMOND | 000000 | 70.28 |
| 01-033800 | MATTOON WATER DEPT | I-201107127208 | 110 5541-410 | UTILITY SERVI: | 500 B'DWAY | 000000 | 13.19 |
| 01-033800 | MATTOON WATER DEPT | I-201107127212 | 110 5541-410 | UTILITY SERVI: | 500 B'DWAY | 000000 | 103.48 |
| 01-033800 | MATTOON WATER DEPT | I-201107127213 | 110 5541-410 | UTILITY SERVI: | 305 RICHMOND | 000000 | 137.64 |
| 01-033800 | MATTOON WATER DEPT | I-201107137220 | 110 5541-410 | UTILITY SERVI: | 307 RICHMOND | 000000 | 201.16 |
| VENDOR 01-033800 TOTALS | | | | | | | 646.53 |
| DEPARTMENT 541 PETERSON PARK TOTAL: | | | | | | | 1,436.90 |
| 01-002056 | NICK & STACEY'S HOUSE | I-7794 | 110 5542-319 | MISCELLANEOUS: | PAINT | 107974 | 31.22 |
| VENDOR 01-002056 TOTALS | | | | | | | 31.22 |
| 01-011600 | DEBUHR'S SEED STORE | I-30674 | 110 5542-424 | LAWN CARE : | FERTILIZER | 107935 | 89.94 |
| VENDOR 01-011600 TOTALS | | | | | | | 89.94 |
| 01-030000 | KULL LUMBER CO | I-201107287296 | 110 5542-319 | MISCELLANEOUS: | WOOD,SAND,BOLTS,WIRE | 107959 | 100.29 |
| VENDOR 01-030000 TOTALS | | | | | | | 100.29 |
| 01-031402 | M & M PUMP SUPPLY INC | I-618937 | 110 5542-432 | REPAIR OF BUI: | REPAIR SUMP PUMP | 107962 | 5.70 |
| VENDOR 01-031402 TOTALS | | | | | | | 5.70 |
| 01-033800 | MATTOON WATER DEPT | I-201107147266 | 110 5542-410 | UTILITY SERVI: | BASEBALL DIAMOND | 000000 | 95.83 |
| VENDOR 01-033800 TOTALS | | | | | | | 95.83 |
| DEPARTMENT 542 LAWSON PARK TOTAL: | | | | | | | 322.98 |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 544 CUNNINGHAM PARK

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|--------|------|--------|-------------|------|-------------|---------|--------|
|--------|------|--------|-------------|------|-------------|---------|--------|

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|-----------|-----------------|----------------|--------------|----------------|----------------|--------|-------|
| 01-001070 | AMEREN ILLINOIS | I-201107287305 | 110 5544-321 | NATURAL GAS &: | 1200 CHAMPAIGN | 107909 | 36.71 |
|-----------|-----------------|----------------|--------------|----------------|----------------|--------|-------|

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| | | | | | | VENDOR 01-001070 TOTALS | 36.71 |
|--|--|--|--|--|--|-------------------------|-------|

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| | | | | | | DEPARTMENT 544 CUNNINGHAM PARK TOTAL: | 36.71 |
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|-----------|-----------------|----------------|--------------|----------------|------------|--------|--------|
| 01-001070 | AMEREN ILLINOIS | I-201107287309 | 110 5551-321 | NATURAL GAS &: | 312 N 10TH | 107909 | 340.72 |
|-----------|-----------------|----------------|--------------|----------------|------------|--------|--------|

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| 01-001070 | AMEREN ILLINOIS | I-201107287311 | 110 5551-321 | NATURAL GAS &: | 312 N 10TH | 107910 | 27.60 |
|-----------|-----------------|----------------|--------------|----------------|------------|--------|-------|

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| | | | | | | VENDOR 01-001070 TOTALS | 368.32 |
|--|--|--|--|--|--|-------------------------|--------|

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|-----------|---------------------|---------|--------------|-------------|------------|--------|--------|
| 01-011600 | DEBUHR'S SEED STORE | I-30600 | 110 5551-424 | LAWN CARE : | FERTILIZER | 107935 | 199.87 |
|-----------|---------------------|---------|--------------|-------------|------------|--------|--------|

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| | | | | | | VENDOR 01-011600 TOTALS | 199.87 |
|--|--|--|--|--|--|-------------------------|--------|

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|-----------|--------------------|----------------|--------------|----------------|------------|--------|--------|
| 01-033800 | MATTOON WATER DEPT | I-201107127210 | 110 5551-410 | UTILITY SERVI: | 801 SHELBY | 000000 | 930.42 |
|-----------|--------------------|----------------|--------------|----------------|------------|--------|--------|

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| | | | | | | VENDOR 01-033800 TOTALS | 930.42 |
|--|--|--|--|--|--|-------------------------|--------|

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| | | | | | | DEPARTMENT 551 BOYS COMPLEX TOTAL: | 1,498.61 |
|--|--|--|--|--|--|------------------------------------|----------|

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|-----------|-----------------|----------------|--------------|----------------|-----------|--------|--------|
| 01-001070 | AMEREN ILLINOIS | I-201107287306 | 110 5552-321 | NATURAL GAS &: | 311 N 6TH | 107909 | 358.58 |
|-----------|-----------------|----------------|--------------|----------------|-----------|--------|--------|

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|-----------|-----------------|----------------|--------------|----------------|-----------|--------|-------|
| 01-001070 | AMEREN ILLINOIS | I-201107287307 | 110 5552-321 | NATURAL GAS &: | 311 N 6TH | 107909 | 45.43 |
|-----------|-----------------|----------------|--------------|----------------|-----------|--------|-------|

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| | | | | | | VENDOR 01-001070 TOTALS | 404.01 |
|--|--|--|--|--|--|-------------------------|--------|

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|-----------|------------------|--------------|--------------|----------------|---------|--------|--------|
| 01-001135 | BEACON ATHLETICS | I-0409965-IN | 110 5552-319 | MISCELLANEOUS: | NETTING | 107915 | 150.00 |
|-----------|------------------|--------------|--------------|----------------|---------|--------|--------|

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| | | | | | | VENDOR 01-001135 TOTALS | 150.00 |
|--|--|--|--|--|--|-------------------------|--------|

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|-----------|-----------------------|--------|--------------|----------------|---------------------|--------|-------|
| 01-002056 | NICK & STACEY'S HOUSE | I-7750 | 110 5552-319 | MISCELLANEOUS: | FIELD MARKING PAINT | 107974 | 60.00 |
|-----------|-----------------------|--------|--------------|----------------|---------------------|--------|-------|

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| | | | | | | VENDOR 01-002056 TOTALS | 60.00 |
|--|--|--|--|--|--|-------------------------|-------|

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|-----------|---------------------|---------|--------------|-------------|------------|--------|--------|
| 01-011600 | DEBUHR'S SEED STORE | I-30600 | 110 5552-424 | LAWN CARE : | FERTILIZER | 107935 | 199.87 |
|-----------|---------------------|---------|--------------|-------------|------------|--------|--------|

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| | | | | | | VENDOR 01-011600 TOTALS | 199.87 |
|--|--|--|--|--|--|-------------------------|--------|

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 552 GIRLS COMPLEX

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|------------------------------------|------------------------|----------------|--------------|-------------------------------------|-------------------------|---------|----------|
| 01-030000 | KULL LUMBER CO | I-201107287296 | 110 5552-319 | MISCELLANEOUS: WOOD,SAND,BOLTS,WIRE | 107959 | | 64.91 |
| | | | | | VENDOR 01-030000 TOTALS | | 64.91 |
| 01-033800 | MATTOON WATER DEPT | I-201107127209 | 110 5552-410 | UTILITY SERVI: 713 SHELBY | 000000 | | 695.29 |
| | | | | | VENDOR 01-033800 TOTALS | | 695.29 |
| DEPARTMENT 552 GIRLS COMPLEX | | | | | | TOTAL: | 1,574.08 |
| 01-001070 | AMEREN ILLINOIS | I-201107287308 | 110 5553-321 | NATURAL GAS &: 421 SHELBY | 107909 | | 178.43 |
| | | | | | VENDOR 01-001070 TOTALS | | 178.43 |
| 01-011600 | DEBUHR'S SEED STORE | I-30600 | 110 5553-424 | LAWN CARE : FERTILIZER | 107935 | | 199.86 |
| | | | | | VENDOR 01-011600 TOTALS | | 199.86 |
| 01-033800 | MATTOON WATER DEPT | I-201107127211 | 110 5553-410 | UTILITY SERVI: 421 SHELBY | 000000 | | 130.07 |
| | | | | | VENDOR 01-033800 TOTALS | | 130.07 |
| DEPARTMENT 553 JR FOOTBALL COMPLEX | | | | | | TOTAL: | 508.36 |
| 01-001070 | AMEREN ILLINOIS | I-201107287310 | 110 5556-321 | NATURAL GAS &: 221 SHELBY | 107910 | | 149.90 |
| | | | | | VENDOR 01-001070 TOTALS | | 149.90 |
| DEPARTMENT 556 T-BALL COMPLEX | | | | | | TOTAL: | 149.90 |
| 01-020803 | HARRELSON PLUMBING & H | I-14811 | 110 5561-450 | CONSTRUCTION : CLEAN SEWER | 107947 | | 172.50 |
| 01-020803 | HARRELSON PLUMBING & H | I-14812 | 110 5561-450 | CONSTRUCTION : PUMP TANK | 107947 | | 370.00 |
| 01-020803 | HARRELSON PLUMBING & H | I-14813 | 110 5561-450 | CONSTRUCTION : CLEAN 3 SEWERS | 107947 | | 230.00 |
| | | | | | VENDOR 01-020803 TOTALS | | 772.50 |
| DEPARTMENT 561 EAST CAMPGROUND | | | | | | TOTAL: | 772.50 |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 562 WEST CAMPGROUND

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|-----------|------------------------|-----------|--------------|------------------------------------|-------------|---------------------------------------|----------|
| 01-020803 | HARRELSON PLUMBING & H | I-14814 | 110 5562-432 | REPAIR OF BUI: PUMP TANK | | 107947 | 185.00 |
| | | | | | | VENDOR 01-020803 TOTALS | 185.00 |
| | | | | | | DEPARTMENT 562 WEST CAMPGROUND TOTAL: | 185.00 |
| 01-000481 | PANA BAIT CO | I-2578261 | 110 5563-317 | CONCESSION & : CONCESSIONS | | 107977 | 661.75 |
| 01-000481 | PANA BAIT CO | I-2578551 | 110 5563-317 | CONCESSION & : CONCESSIONS | | 107977 | 166.35 |
| 01-000481 | PANA BAIT CO | I-2578806 | 110 5563-317 | CONCESSION & : CONCESSIONS | | 107977 | 430.75 |
| | | | | | | VENDOR 01-000481 TOTALS | 1,258.85 |
| 01-002360 | E-K PETROLEUM | I-41706 | 110 5563-327 | FUEL - RESALE: FUEL | | 107881 | 3,074.12 |
| | | | | | | VENDOR 01-002360 TOTALS | 3,074.12 |
| 01-002970 | BEACHY'S ICE COMPANY | I-43473 | 110 5563-317 | CONCESSION & : ICE | | 107914 | 81.00 |
| 01-002970 | BEACHY'S ICE COMPANY | I-43474 | 110 5563-317 | CONCESSION & : ICE | | 107914 | 97.00 |
| 01-002970 | BEACHY'S ICE COMPANY | I-43475 | 110 5563-317 | CONCESSION & : ICE | | 107914 | 49.00 |
| 01-002970 | BEACHY'S ICE COMPANY | I-43664 | 110 5563-317 | CONCESSION & : ICE | | 107914 | 81.00 |
| 01-002970 | BEACHY'S ICE COMPANY | I-43665 | 110 5563-317 | CONCESSION & : ICE | | 107914 | 65.00 |
| 01-002970 | BEACHY'S ICE COMPANY | I-43666 | 110 5563-317 | CONCESSION & : ICE | | 107914 | 57.00 |
| 01-002970 | BEACHY'S ICE COMPANY | I-43834 | 110 5563-317 | CONCESSION & : ICE | | 107914 | 85.00 |
| 01-002970 | BEACHY'S ICE COMPANY | I-43835 | 110 5563-317 | CONCESSION & : ICE | | 107914 | 121.00 |
| 01-002970 | BEACHY'S ICE COMPANY | I-43836 | 110 5563-317 | CONCESSION & : ICE | | 107914 | 53.00 |
| | | | | | | VENDOR 01-002970 TOTALS | 689.00 |
| 01-011600 | DEBUHR'S SEED STORE | I-29035 | 110 5563-319 | MISCELLANEOUS: DEBUHR'S SEED STORE | | 107935 | 15.99 |
| | | | | | | VENDOR 01-011600 TOTALS | 15.99 |
| 01-017000 | FIRE EQUIPMENT SERVICE | I-101619 | 110 5563-319 | MISCELLANEOUS: EXTINGUISHER MNTCE | | 107942 | 42.50 |
| | | | | | | VENDOR 01-017000 TOTALS | 42.50 |
| | | | | | | DEPARTMENT 563 MARINA AREA TOTAL: | 5,080.46 |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 564 BEACH AREA

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|-----------|------------------------|----------------|----------------|------------------------------------|-------------------------|---------|-----------|
| 01-040250 | MATTOON FARM PRIDE | I-131855 | 110 5564-319 | MISCELLANEOUS: SAW | | 107963 | 392.44 |
| | | | | | VENDOR 01-040250 TOTALS | | 392.44 |
| | | | DEPARTMENT 564 | BEACH AREA | TOTAL: | | 392.44 |
| 01-000275 | MILANO & GRUNLOH ENGIN | I-17781 | 110 5570-730 | IMPROVMENTS O: PINNING & RECORDING | | 107971 | 3,400.00 |
| | | | | | VENDOR 01-000275 TOTALS | | 3,400.00 |
| 01-001070 | AMEREN ILLINOIS | I-201107267273 | 110 5570-321 | UTILITIES : 917 N 22ND | | 107877 | 114.97 |
| 01-001070 | AMEREN ILLINOIS | I-201107267275 | 110 5570-321 | UTILITIES : 917 N 22ND | | 107877 | 25.92 |
| | | | | | VENDOR 01-001070 TOTALS | | 140.89 |
| 01-001620 | VERIZON WIRELESS | I-2601815102 | 110 5570-321 | UTILITIES : MOBILES | | 108004 | 34.71 |
| | | | | | VENDOR 01-001620 TOTALS | | 34.71 |
| 01-003206 | BIRKEYS | I-P30969 | 110 5570-316 | TOOLS & EQUIP: HOSE CLAMPS | | 107918 | 4.16 |
| | | | | | VENDOR 01-003206 TOTALS | | 4.16 |
| 01-023800 | CONSOLIDATED COMMUNICA | I-201107287300 | 110 5570-321 | UTILITIES : 234-2055 | | 107929 | 123.49 |
| | | | | | VENDOR 01-023800 TOTALS | | 123.49 |
| 01-043522 | STAPLES CREDIT PLAN | I-54961 | 110 5570-311 | SUPPLIES : OFFICE SUPPLIES | | 107995 | 37.45 |
| | | | | | VENDOR 01-043522 TOTALS | | 37.45 |
| 01-045820 | WALMART COMMUNITY BRC | I-09534 | 110 5570-311 | SUPPLIES : INK,PAPER,KLEENEX | | 108007 | 172.87 |
| | | | | | VENDOR 01-045820 TOTALS | | 172.87 |
| | | | DEPARTMENT 570 | DODGE GROVE CEMETERY | TOTAL: | | 3,913.57 |
| | | | VENDOR SET 110 | GENERAL FUND | TOTAL: | | 61,482.03 |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 122 HOTEL TAX FUND

DEPARTMENT: 653 HOTEL TAX ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|--------|------|--------|-------------|------|-------------|---------|--------|
|--------|------|--------|-------------|------|-------------|---------|--------|

| | | | | | | | |
|-----------|---------------------|---------|--------------|----------------|-----------------|--------|--------|
| 01-043522 | STAPLES CREDIT PLAN | I-55777 | 122 5653-311 | OFFICE SUPPLI: | OFFICE SUPPLIES | 107995 | 303.79 |
|-----------|---------------------|---------|--------------|----------------|-----------------|--------|--------|

| | | | | | | | | |
|--|--|--|--|--|--|------------------|--------|--------|
| | | | | | | VENDOR 01-043522 | TOTALS | 303.79 |
|--|--|--|--|--|--|------------------|--------|--------|

| | | | | | | | | |
|--|--|--|--|--|--|----------------|---------------------------------|--------|
| | | | | | | DEPARTMENT 653 | HOTEL TAX ADMINISTRATION TOTAL: | 303.79 |
|--|--|--|--|--|--|----------------|---------------------------------|--------|

| | | | | | | | | | |
|--|--|--|--|--|--|----------------|----------------|--------|--------|
| | | | | | | VENDOR SET 122 | HOTEL TAX FUND | TOTAL: | 303.79 |
|--|--|--|--|--|--|----------------|----------------|--------|--------|

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 123 FESTIVAL MGMT FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|-----------|------------------------|----------------|--------------|----------------|---------------------------------|---------|--------|
| 01-002698 | PAULA K'S DESIGN | I-201107267286 | 123 4494-010 | | CONTRIBUTIONS: REIMBURSE VENDOR | 107978 | 50.00 |
| | | | | | VENDOR 01-002698 TOTALS | | 50.00 |
| 01-002699 | FULL GOSPEL BUS. MEN'S | I-201107267287 | 123 4494-010 | | CONTRIBUTIONS: REFUND VENDOR | 107944 | 12.50 |
| | | | | | VENDOR 01-002699 TOTALS | | 12.50 |
| 01-002701 | PITCHERS PARK | I-201107287356 | 123 4494-010 | | CONTRIBUTIONS: VENDOR REFUND | 107981 | 100.00 |
| | | | | | VENDOR 01-002701 TOTALS | | 100.00 |
| | | | | DEPARTMENT | NON-DEPARTMENTAL | TOTAL: | 162.50 |
| | | | | VENDOR SET 123 | FESTIVAL MGMT FUND | TOTAL: | 162.50 |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 130 CAPITAL PROJECT FUND

DEPARTMENT: 321 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|-------------------------------------|------------------------|--------------|--------------|----------------|-------------------------|---------|----------|
| 01-000755 | ALTORFER | I-M4865401 | 130 5321-730 | IMPROVEMENTS : | EQUIPMENT RENTAL | 107908 | 5,750.00 |
| | | | | | VENDOR 01-000755 TOTALS | | 5,750.00 |
| 01-002467 | DESIGN PERSPECTIVES, I | I-10-906G-6 | 130 5321-730 | IMPROVEMENTS : | DESIGN PERSPECTIVES, | 107936 | 3,300.00 |
| | | | | | VENDOR 01-002467 TOTALS | | 3,300.00 |
| 01-025682 | IMCO UTILITY SUPPLY | I-1038712-00 | 130 5321-730 | IMPROVEMENTS : | IMCO UTILITY SUPPLY | 107953 | 388.08 |
| | | | | | VENDOR 01-025682 TOTALS | | 388.08 |
| 01-031402 | M & M PUMP SUPPLY INC | I-619377 | 130 5321-730 | IMPROVEMENTS : | PVC PIPE | 107962 | 164.24 |
| | | | | | VENDOR 01-031402 TOTALS | | 164.24 |
| DEPARTMENT 321 STREETS | | | | | | TOTAL: | 9,602.32 |
| VENDOR SET 130 CAPITAL PROJECT FUND | | | | | | TOTAL: | 9,602.32 |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 351 RESERVOIRS & WTR SOURCES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|--|------------------------|----------------|--------------|----------------|-------------------------|---------|-----------|
| 01-008600 | COLES MOULTRIE ELECTRI | I-201107287316 | 211 5351-322 | ELECTRICITY | : RESERVOIR CONTROL | 107926 | 7.20 |
| | | | | | | | <hr/> |
| | | | | | VENDOR 01-008600 TOTALS | | 7.20 |
| 01-021348 | HERALD & REVIEW | I-20388223 | 211 5351-460 | OTHER PROPERT: | LAKE PARADISE SPILLW | 107949 | 30.46 |
| | | | | | | | <hr/> |
| | | | | | VENDOR 01-021348 TOTALS | | 30.46 |
| DEPARTMENT 351 RESERVOIRS & WTR SOURCES TOTAL: | | | | | | | 37.66 |
| 01-000067 | EFFINGHAM CLAY SERVICE | I-003337 | 211 5353-326 | FUEL | : FUEL | 107882 | 1,519.25 |
| | | | | | | | <hr/> |
| | | | | | VENDOR 01-000067 TOTALS | | 1,519.25 |
| 01-000839 | BRENNTAG MID-SOUTH INC | C-BMS873773 | 211 5353-314 | CHEMICALS | : RETURNS | 107879 | 1,500.00- |
| 01-000839 | BRENNTAG MID-SOUTH INC | I-BMS036213 | 211 5353-314 | CHEMICALS | : CHEMICALS | 107879 | 1,312.00 |
| 01-000839 | BRENNTAG MID-SOUTH INC | I-BMS040209 | 211 5353-314 | CHEMICALS | : CHEMICALS | 107879 | 2,440.00 |
| | | | | | | | <hr/> |
| | | | | | VENDOR 01-000839 TOTALS | | 2,252.00 |
| 01-001461 | CARUS CORPORATION | I-SLS10011881 | 211 5353-314 | CHEMICALS | : CHEMICALS | 107923 | 5,049.00 |
| | | | | | | | <hr/> |
| | | | | | VENDOR 01-001461 TOTALS | | 5,049.00 |
| 01-001824 | BEELMAN LOGISTICS LLC | I-231257 | 211 5353-314 | CHEMICALS | : LIME | 107916 | 1,163.19 |
| | | | | | | | <hr/> |
| | | | | | VENDOR 01-001824 TOTALS | | 1,163.19 |
| 01-002434 | HAWKINS, INC. | I-3242738 | 211 5353-314 | CHEMICALS | : CHEMICALS | 107948 | 2,200.28 |
| | | | | | | | <hr/> |
| | | | | | VENDOR 01-002434 TOTALS | | 2,200.28 |
| 01-003730 | BROOKS & ASSOCIATES | I-63581642 | 211 5353-378 | PLANT MTCE & | : SHAFT SWITCH | 107921 | 134.78 |
| | | | | | | | <hr/> |
| | | | | | VENDOR 01-003730 TOTALS | | 134.78 |
| 01-008600 | COLES MOULTRIE ELECTRI | I-201107287315 | 211 5353-321 | NATURAL GAS & | : WATER PURIFICATION P | 107926 | 5,173.88 |
| | | | | | | | <hr/> |
| | | | | | VENDOR 01-008600 TOTALS | | 5,173.88 |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 353 WATER TREATMENT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|--------------------------------------|------------------------|----------------|--------------|----------------|-------------------------|---------|-----------|
| 01-009000 | COMMERCIAL ELECTRIC | I-25138001 | 211 5353-519 | OTHER PROFESS: | GENERATOR REPAIRS | 107927 | 375.00 |
| | | | | | VENDOR 01-009000 TOTALS | | 375.00 |
| 01-010000 | CRAWFORD MURPHY & TILL | I-89686 | 211 5353-730 | IMPROVEMENTS : | L PARADISE RAW WATER | 107932 | 1,850.40 |
| | | | | | VENDOR 01-010000 TOTALS | | 1,850.40 |
| 01-035365 | MISSISSIPPI LIME COMPA | I-969146 | 211 5353-314 | CHEMICALS : | LIME | 107972 | 3,632.85 |
| | | | | | VENDOR 01-035365 TOTALS | | 3,632.85 |
| 01-035600 | KONE INC | I-220671121 | 211 5353-435 | ELEVATOR SERV: | ELEV MNTCE 7/11 | 107958 | 233.85 |
| | | | | | VENDOR 01-035600 TOTALS | | 233.85 |
| 01-037976 | PDC LABORATORIES | I-688397S | 211 5353-519 | OTHER PROFESS: | PDC LABORATORIES | 107979 | 59.00 |
| 01-037976 | PDC LABORATORIES | I-689031S | 211 5353-519 | OTHER PROFESS: | PDC LABORATORIES | 107979 | 14.50 |
| | | | | | VENDOR 01-037976 TOTALS | | 73.50 |
| 01-043522 | STAPLES CREDIT PLAN | I-53329 | 211 5353-311 | OFFICE SUPPLI: | OFFICE SUPPLIES | 107884 | 16.53 |
| | | | | | VENDOR 01-043522 TOTALS | | 16.53 |
| 01-045155 | UNITED PARCEL SERVICE | I-8Y610281 | 211 5353-531 | POSTAGE : | SHIPPING | 107885 | 8.55 |
| | | | | | VENDOR 01-045155 TOTALS | | 8.55 |
| DEPARTMENT 353 WATER TREATMENT PLANT | | | | | | TOTAL: | 23,683.06 |
| 01-001070 | AMEREN ILLINOIS | I-201107267294 | 211 5354-321 | NATURAL GAS &: | 1201 MARSHALL | 107909 | 519.00 |
| 01-001070 | AMEREN ILLINOIS | I-201107267295 | 211 5354-321 | NATURAL GAS &: | 1201 MARSHALL | 107909 | 32.95 |
| 01-001070 | AMEREN ILLINOIS | I-201107287313 | 211 5354-321 | NATURAL GAS &: | 621 S 12TH | 107910 | 61.48 |
| 01-001070 | AMEREN ILLINOIS | I-201107287314 | 211 5354-321 | NATURAL GAS &: | 620 S 12TH | 107910 | 43.79 |
| | | | | | VENDOR 01-001070 TOTALS | | 657.22 |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|-----------|------------------------|----------------|--------------|----------------|-------------------------|---------|----------|
| 01-001118 | RED BUD SUPPLY, INC. | I-112248 | 211 5354-379 | OTHER WATER M: | BARRICADES | 107985 | 632.50 |
| | | | | | VENDOR 01-001118 TOTALS | | 632.50 |
| 01-003206 | BIRKEYS | I-W05419 | 211 5354-433 | REPAIR OF MAC: | GENERATOR REPAIRS | 107918 | 1,276.28 |
| 01-003206 | BIRKEYS | I-W06284 | 211 5354-433 | REPAIR OF MAC: | LOADER REPAIRS | 107918 | 552.36 |
| 01-003206 | BIRKEYS | I-W06361 | 211 5354-433 | REPAIR OF MAC: | LOADER REPAIRS | 107919 | 32.10 |
| | | | | | VENDOR 01-003206 TOTALS | | 1,860.74 |
| 01-008600 | COLES MOULTRIE ELECTRI | I-201107267293 | 211 5354-322 | ELECTRICITY : | SBLHC PUMP STA | 107926 | 129.22 |
| | | | | | VENDOR 01-008600 TOTALS | | 129.22 |
| 01-011600 | DEBUHR'S SEED STORE | I-30768 | 211 5354-319 | MISCELLANEOUS: | GRASS SEED | 107935 | 46.63 |
| | | | | | VENDOR 01-011600 TOTALS | | 46.63 |
| 01-018950 | THE GLASS CUTTERS | I-I2015263 | 211 5354-434 | REPAIR OF VEH: | WINDSHIELD | 107999 | 75.41 |
| | | | | | VENDOR 01-018950 TOTALS | | 75.41 |
| 01-021348 | HERALD & REVIEW | I-20384523 | 211 5354-740 | MACHINERY & E: | PW EQUIPMENT-LINE TA | 107949 | 35.82 |
| | | | | | VENDOR 01-021348 TOTALS | | 35.82 |
| 01-025682 | IMCO UTILITY SUPPLY | I-1038347-02 | 211 5354-374 | SERVICE LINE : | METER YOKE WITH BALL | 107953 | 1,773.36 |
| | | | | | VENDOR 01-025682 TOTALS | | 1,773.36 |
| | | | | DEPARTMENT 354 | WATER DISTRIBUTION | TOTAL: | 5,210.90 |

| | | | | | | | |
|-----------|------------------------|---------|--------------|----------------|-------------------------|--------|--------|
| 01-002559 | MATTOON TIRE & AUTO CE | I-11869 | 211 5355-434 | REPAIR OF VEH: | SONOMA REPAIRS | 107966 | 401.91 |
| 01-002559 | MATTOON TIRE & AUTO CE | I-12007 | 211 5355-434 | REPAIR OF VEH: | SONOMA REPAIRS | 107966 | 84.37 |
| | | | | | VENDOR 01-002559 TOTALS | | 486.28 |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 355 ACCOUNTING & COLLECTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|--|------------------------|-------------------|--------------|----------------|-------------------------|---------|-----------|
| 01-002663 | KEY EQUIPMENT FINANCE | I-581014526001108 | 211 5355-519 | OTHER PROFESS: | GPS | 107957 | 33.99 |
| | | | | | VENDOR 01-002663 TOTALS | | 33.99 |
| 01-023800 | CONSOLIDATED COMMUNICA | I-201107287354 | 211 5355-532 | TELEPHONE | : 235-5483 | 107930 | 235.38 |
| | | | | | VENDOR 01-023800 TOTALS | | 235.38 |
| 01-035266 | MIDWEST METER INC | I-0027929-IN | 211 5355-373 | WATER METERS : | METERS,INSTALL KIT | 107970 | 555.82 |
| 01-035266 | MIDWEST METER INC | I-0028106-IN | 211 5355-373 | WATER METERS : | METERS,BOLTS,GASKET | 107970 | 1,488.00 |
| | | | | | VENDOR 01-035266 TOTALS | | 2,043.82 |
| 01-037936 | ONE STOP COPY SHOP | I-15961 | 211 5355-319 | MISCELLANEOUS: | COPIES | 107976 | 155.25 |
| | | | | | VENDOR 01-037936 TOTALS | | 155.25 |
| 01-043522 | STAPLES CREDIT PLAN | I-1731645002 | 211 5355-311 | OFFICE SUPPLI: | OFFICE SUPPLIES | 107995 | 8.97 |
| | | | | | VENDOR 01-043522 TOTALS | | 8.97 |
| DEPARTMENT 355 ACCOUNTING & COLLECTION TOTAL: | | | | | | | 2,963.69 |
| 01-000703 | TIGER DIRECT | I-P33661290101 | 211 5356-319 | MISCELLANEOUS: | PW PRINTER DRUM | 108002 | 52.84 |
| | | | | | VENDOR 01-000703 TOTALS | | 52.84 |
| 01-001663 | ADVANCED DIGITAL SOLUT | I-8375 | 211 5356-319 | MISCELLANEOUS: | PW CITY HALL PRINTER | 107876 | 434.48 |
| | | | | | VENDOR 01-001663 TOTALS | | 434.48 |
| 01-043522 | STAPLES CREDIT PLAN | I-00778 | 211 5356-316 | TOOLS & EQUIP: | OFFICE SUPPLIES | 107884 | 56.66 |
| 01-043522 | STAPLES CREDIT PLAN | I-02995 | 211 5356-319 | MISCELLANEOUS: | OFFICE SUPPLIES | 107884 | 72.00 |
| 01-043522 | STAPLES CREDIT PLAN | I-54503 | 211 5356-311 | OFFICE SUPPLI: | OFFICE SUPPLIES | 107884 | 12.83 |
| 01-043522 | STAPLES CREDIT PLAN | I-54580 | 211 5356-311 | OFFICE SUPPLI: | OFFICE SUPPLIES | 107884 | 47.83 |
| | | | | | VENDOR 01-043522 TOTALS | | 189.32 |
| DEPARTMENT 356 ADMINISTRATIVE & GENERAL TOTAL: | | | | | | | 676.64 |
| VENDOR SET 211 WATER FUND | | | | | | TOTAL: | 32,571.95 |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|-----------|----------------------|------------|--------------|----------------------------------|-------------|-------------------------|----------|
| 01-001118 | RED BUD SUPPLY, INC. | I-112248 | 212 5342-369 | OTHER SEWER M: BARRICADES | | 107985 | 632.50 |
| | | | | | | VENDOR 01-001118 TOTALS | 632.50 |
| 01-003206 | BIRKEYS | I-W05419 | 212 5342-433 | REPAIR OF MAC: GENERATOR REPAIRS | | 107918 | 1,276.28 |
| 01-003206 | BIRKEYS | I-W06284 | 212 5342-433 | REPAIR OF MAC: LOADER REPAIRS | | 107918 | 552.36 |
| 01-003206 | BIRKEYS | I-W06361 | 212 5342-433 | REPAIR OF MAC: LOADER REPAIRS | | 107919 | 32.10 |
| | | | | | | VENDOR 01-003206 TOTALS | 1,860.74 |
| 01-011600 | DEBUHR'S SEED STORE | I-30768 | 212 5342-319 | MISCELLANEOUS: GRASS SEED | | 107935 | 46.64 |
| | | | | | | VENDOR 01-011600 TOTALS | 46.64 |
| 01-018950 | THE GLASS CUTTERS | I-I2015263 | 212 5342-434 | REPAIR OF VEH: WINDSHIELD | | 107999 | 75.40 |
| | | | | | | VENDOR 01-018950 TOTALS | 75.40 |

DEPARTMENT 342 SEWER COLLECTION SYSTEM TOTAL: 2,615.28

| | | | | | | | |
|-----------|-------------------------------|----------------|--------------|-------------------------------------|--|-------------------------|--------|
| 01-000832 | SOEMANN & ASSOCIATES, I-12293 | | 212 5343-730 | IMPROVEMENTS : LL SANITARY PUMP STA | | 107992 | 805.00 |
| | | | | | | VENDOR 01-000832 TOTALS | 805.00 |
| 01-001620 | VERIZON WIRELESS | I-2601815102 | 212 5343-533 | CELLULAR PHON: MOBILES | | 108004 | 6.20 |
| | | | | | | VENDOR 01-001620 TOTALS | 6.20 |
| 01-008600 | COLES MOULTRIE ELECTRI | I-201107267281 | 212 5343-322 | ELECTRICITY (: BUXTON CENTRE | | 107926 | 91.04 |
| 01-008600 | COLES MOULTRIE ELECTRI | I-201107267282 | 212 5343-322 | ELECTRICITY (: GOLDEN VALLEY SEWER | | 107926 | 335.60 |
| 01-008600 | COLES MOULTRIE ELECTRI | I-201107267283 | 212 5343-322 | ELECTRICITY (: SBLHC LIFT STA | | 107926 | 241.25 |
| 01-008600 | COLES MOULTRIE ELECTRI | I-201107267284 | 212 5343-322 | ELECTRICITY (: LLC LIFT STA | | 107926 | 108.25 |
| | | | | | | VENDOR 01-008600 TOTALS | 776.14 |

DEPARTMENT 343 SEWER LIFT STATIONS TOTAL: 1,587.34

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 344 WASTEWATER TREATMNT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|-----------|------------------------|----------------|--------------|---------------------------------------|-------------------------|---------|--------|
| 01-000337 | CERTIFIED BALANCE & | I-19812 | 212 5344-319 | MISCELLANEOUS: CERTIFIED BALANCE & | | 107925 | 912.00 |
| | | | | | VENDOR 01-000337 TOTALS | | 912.00 |
| 01-001166 | QUALITY CHEMICAL COMPA | I-7584 | 212 5344-313 | MEDICAL & SAF: CHEMICALS | | 107982 | 913.10 |
| | | | | | VENDOR 01-001166 TOTALS | | 913.10 |
| 01-001237 | MIKE NICHOLS | I-201107267285 | 212 5344-340 | BOOKS & PERIO: TRAVEL 7/13-14 | | 107973 | 213.58 |
| | | | | | VENDOR 01-001237 TOTALS | | 213.58 |
| 01-001408 | INDUSTRIAL MECHANICAL | I-5313 | 212 5344-439 | OTHER REPAIR : SERVICE 7/13/11 | | 107954 | 141.00 |
| | | | | | VENDOR 01-001408 TOTALS | | 141.00 |
| 01-001487 | AUTOZONE, INC. | I-0637023240 | 212 5344-366 | PLANT MTCE & : AUTOZONE, INC. | | 107912 | 1.80 |
| | | | | | VENDOR 01-001487 TOTALS | | 1.80 |
| 01-001620 | VERIZON WIRELESS | I-2601815102 | 212 5344-533 | CELLULAR PHON: MOBILES | | 108004 | 3.43 |
| | | | | | VENDOR 01-001620 TOTALS | | 3.43 |
| 01-009000 | COMMERCIAL ELECTRIC | I-25153001 | 212 5344-433 | REPAIR OF MAC: TROUBLESHOOT PUMPS & | | 107927 | 687.58 |
| | | | | | VENDOR 01-009000 TOTALS | | 687.58 |
| 01-016000 | JOHN DEERE FINANCIAL | I-C62875 | 212 5344-312 | CLEANING SUPP: AJAX, DRYER SHEETS, SE | | 107883 | 41.21 |
| 01-016000 | JOHN DEERE FINANCIAL | I-C69608 | 212 5344-312 | CLEANING SUPP: SPOONS, FORKS | | 107883 | 5.94 |
| 01-016000 | JOHN DEERE FINANCIAL | I-C69778 | 212 5344-312 | CLEANING SUPP: BOLTS, NUTS, SEALANT | | 107883 | 13.82 |
| 01-016000 | JOHN DEERE FINANCIAL | I-C77089 | 212 5344-312 | CLEANING SUPP: CONNECTOR KIT | | 107883 | 9.99 |
| | | | | | VENDOR 01-016000 TOTALS | | 70.96 |
| 01-023800 | CONSOLIDATED COMMUNICA | I-201107267290 | 212 5344-532 | TELEPHONE : 234-2737 | | 107929 | 37.69 |
| 01-023800 | CONSOLIDATED COMMUNICA | I-201107267291 | 212 5344-532 | TELEPHONE : 234-6828 | | 107929 | 57.88 |
| | | | | | VENDOR 01-023800 TOTALS | | 95.57 |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 344 WASTEWATER TREATMNT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT | |
|--|------------------------|----------------|--------------|-------------------------------------|-------------------------|---------|----------|-----------|
| 01-026400 | INDUSTRIAL SERVICES OF | I-18560 | 212 5344-439 | OTHER REPAIR : CRANE SERVICES | | 107955 | 250.00 | |
| | | | | | VENDOR 01-026400 TOTALS | | 250.00 | |
| 01-031402 | M & M PUMP SUPPLY INC | I-617843 | 212 5344-366 | PLANT MTCE & : PIPE,CAM & GROOVE FI | | 107962 | 190.09 | |
| 01-031402 | M & M PUMP SUPPLY INC | I-619383 | 212 5344-366 | PLANT MTCE & : FITTINGS,BUSHING | | 107962 | 417.20 | |
| | | | | | VENDOR 01-031402 TOTALS | | 607.29 | |
| 01-037050 | NIEMEYER REPAIR SERVIC | I-38152 | 212 5344-366 | PLANT MTCE & : SPINDLE ASSEMBLY | | 107975 | 117.08 | |
| | | | | | VENDOR 01-037050 TOTALS | | 117.08 | |
| 01-040263 | RESSLER & ASSOCIATES | I-6115-IL | 212 5344-366 | PLANT MTCE & : CHLORINE GAS SENSORS | | 107986 | 671.50 | |
| 01-040263 | RESSLER & ASSOCIATES | I-6138-IL | 212 5344-433 | REPAIR OF MAC: INSTALL & CALIBRATE | | 107986 | 500.00 | |
| | | | | | VENDOR 01-040263 TOTALS | | 1,171.50 | |
| 01-045904 | WALKER FARMS | I-1049 | 212 5344-439 | OTHER REPAIR : BIO SOLIDS DISTRIBUT | | 108006 | 2,430.00 | |
| 01-045904 | WALKER FARMS | I-1050 | 212 5344-439 | OTHER REPAIR : BIO SOLIDS DISTRIBUT | | 108006 | 3,105.00 | |
| | | | | | VENDOR 01-045904 TOTALS | | 5,535.00 | |
| DEPARTMENT 344 WASTEWATER TREATMNT PLANT | | | | | | | TOTAL: | 10,719.89 |
| ----- | | | | | | | | |
| 01-002296 | INTERSTATE | I-036152 | 212 5345-319 | MISCELLANEOUS: BATTERIES | | 107956 | 36.85 | |
| | | | | | VENDOR 01-002296 TOTALS | | 36.85 | |
| 01-002559 | MATTOON TIRE & AUTO CE | I-11869 | 212 5345-434 | REPAIR OF VEH: SONOMA REPAIRS | | 107966 | 401.91 | |
| 01-002559 | MATTOON TIRE & AUTO CE | I-12007 | 212 5345-434 | REPAIR OF VEH: SONOMA REPAIRS | | 107966 | 84.37 | |
| | | | | | VENDOR 01-002559 TOTALS | | 486.28 | |
| 01-009075 | CUSD #2 TRANSPORTATION | I-201107287349 | 212 5345-326 | FUEL : FUEL LEGAL/FINANCE 6 | | 107934 | 47.52 | |
| | | | | | VENDOR 01-009075 TOTALS | | 47.52 | |

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 345 ACCOUNTING & COLLECTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|--|------------------------|----------------|--------------|----------------|----------------------|-------------------------|------------|
| 01-035266 | MIDWEST METER INC | I-0027929-IN | 212 5345-373 | WATER METERS : | METERS,INSTALL KIT | 107970 | 555.82 |
| 01-035266 | MIDWEST METER INC | I-0028106-IN | 212 5345-373 | WATER METERS : | METERS,BOLTS,GASKET | 107970 | 1,488.00 |
| | | | | | | VENDOR 01-035266 TOTALS | 2,043.82 |
| 01-037936 | ONE STOP COPY SHOP | I-15961 | 212 5345-319 | MISCELLANEOUS: | COPIES | 107976 | 155.25 |
| | | | | | | VENDOR 01-037936 TOTALS | 155.25 |
| 01-038300 | PERRY'S LOCKSMITH | I-56048 | 212 5345-319 | MISCELLANEOUS: | KEYS | 107980 | 10.00 |
| | | | | | | VENDOR 01-038300 TOTALS | 10.00 |
| 01-043522 | STAPLES CREDIT PLAN | I-1731645002 | 212 5345-311 | OFFICE SUPPLI: | OFFICE SUPPLIES | 107995 | 8.97 |
| | | | | | | VENDOR 01-043522 TOTALS | 8.97 |
| DEPARTMENT 345 ACCOUNTING & COLLECTION TOTAL: | | | | | | | 2,788.69 |
| 01-000703 | TIGER DIRECT | I-P33661290101 | 212 5346-319 | MISCELLANEOUS: | PW PRINTER DRUM | 108002 | 52.84 |
| | | | | | | VENDOR 01-000703 TOTALS | 52.84 |
| 01-001663 | ADVANCED DIGITAL SOLUT | I-8375 | 212 5346-319 | MISCELLANEOUS: | PW CITY HALL PRINTER | 107876 | 434.48 |
| | | | | | | VENDOR 01-001663 TOTALS | 434.48 |
| 01-043522 | STAPLES CREDIT PLAN | I-00778 | 212 5346-316 | TOOLS & EQUIP: | OFFICE SUPPLIES | 107884 | 56.66 |
| 01-043522 | STAPLES CREDIT PLAN | I-53329 | 212 5346-311 | OFFICE SUPPLI: | OFFICE SUPPLIES | 107884 | 16.54 |
| 01-043522 | STAPLES CREDIT PLAN | I-54503 | 212 5346-311 | OFFICE SUPPLI: | OFFICE SUPPLIES | 107884 | 12.82 |
| 01-043522 | STAPLES CREDIT PLAN | I-54580 | 212 5346-311 | OFFICE SUPPLI: | OFFICE SUPPLIES | 107884 | 47.82 |
| | | | | | | VENDOR 01-043522 TOTALS | 133.84 |
| DEPARTMENT 346 ADMINISTRATIVE & GENERAL TOTAL: | | | | | | | 621.16 |
| VENDOR SET 212 SEWER FUND TOTAL: | | | | | | | 18,332.36 |
| REPORT GRAND TOTAL: | | | | | | | 122,454.95 |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | | =====GROUP BUDGET===== | | |
|-----------|--------------|----------------------------|-----------|---------------------|----------------------------|-----------|------------------------|----------------------------|-----------|
| | | | | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG | OVER BUDG | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG | OVER BUDG |
| 2011-2012 | 110-4805-010 | OTHER MISC REVE*NON-EXPENS | 100.00 | 50,000- | 137,336.28 | | | | |
| | 110-5110-532 | TELEPHONE | 43.19 | 600 | 425.10 | | | | |
| | 110-5110-562 | TRAVEL & TRAINING | 326.38 | 1,000 | 623.62 | | | | |
| | 110-5110-572 | COMM PROMOTIONS & RELATION | 765.00 | 1,000 | 235.00 | | | | |
| | 110-5120-311 | OFFICE SUPPLIES | 47.78 | 2,130 | 1,766.08 | | | | |
| | 110-5120-340 | BOOKS & PERIODICALS | 537.00 | 1,250 | 713.00 | | | | |
| | 110-5120-532 | TELEPHONE | 241.44 | 3,060 | 2,309.50 | | | | |
| | 110-5120-540 | ADVERTISING | 67.98 | 3,970 | 3,902.02 | | | | |
| | 110-5120-801 | VITAL RECORDS FEE REMITTAN | 568.00 | 7,500 | 5,766.00 | | | | |
| | 110-5120-802 | HUNTING/FISHING LIC. FEE R | 45.50 | 1,000 | 747.00 | | | | |
| | 110-5130-311 | OFFICE SUPPLIES | 29.99 | 0 | 114.94- | | | Y | |
| | 110-5130-565 | CELLULAR PHONE EXP REIMB | 135.19 | 0 | 330.57- | | | Y | |
| | 110-5150-516 | TECHNOLOGY SUPPORT SERVIC | 1,422.75 | 14,000 | 2,406.80 | | | | |
| | 110-5150-532 | TELEPHONE | 54.17 | 1,100 | 940.45 | | | | |
| | 110-5150-571 | DUES & MEMBERSHIP | 215.00 | 785 | 215.00 | | | | |
| | 110-5160-515 | LABOR RELATIONS COUNSEL | 400.00 | 4,800 | 4,000.00 | | | | |
| | 110-5170-319 | MISCELLANEOUS SUPPLIES | 166.48 | 600 | 364.67 | | | | |
| | 110-5170-516 | TECHNOLOGY SUPPORT SERVIC | 396.00 | 10,600 | 9,214.00 | | | | |
| | 110-5170-533 | CELLULAR PHONE | 124.37 | 1,200 | 826.97 | | | | |
| | 110-5170-571 | DUES & MEMBERSHIPS | 324.00 | 575 | 76.00 | | | | |
| | 110-5170-854 | WIDE AREA NETWORK WIRING A | 176.50 | 2,200 | 1,670.50 | | | | |
| | 110-5190-579 | MISC OTHER PURCHASED SERVI | 50.00 | 7,500 | 5,952.50 | | | | |
| | 110-5211-311 | OFFICE SUPPLIES | 800.08 | 4,000 | 2,641.50 | | | | |
| | 110-5211-515 | LABOR RELATIONS COUNSEL | 3,563.40 | 5,000 | 1,112.13 | | | | |
| | 110-5211-550 | PRINTING & BINDING | 256.00 | 2,000 | 538.56 | | | | |
| | 110-5211-579 | MISC OTHER PURCHASED SERVI | 80.49 | 4,000 | 2,881.64 | | | | |
| | 110-5212-319 | MISCELLANEOUS SUPPLIES | 130.00 | 3,500 | 7,398.73- | | | Y | |
| | 110-5213-319 | MISCELLANEOUS SUPPLIES | 290.61 | 4,000 | 3,444.97 | | | | |
| | 110-5217-330 | FOOD | 6.10 | 250 | 207.30 | | | | |
| | 110-5221-562 | TRAVEL & TRAINING | 3,588.50 | 15,000 | 7,697.77 | | | | |
| | 110-5222-532 | TELEPHONE | 1,502.71 | 26,000 | 21,331.39 | | | | |
| | 110-5222-533 | CELLULAR PHONE | 565.81 | 8,000 | 6,217.22 | | | | |
| | 110-5222-535 | RADIOS | 245.75 | 15,000 | 8,784.44 | | | | |
| | 110-5223-318 | VEHICLE PARTS | 379.29 | 2,500 | 1,974.37 | | | | |
| | 110-5223-319 | MISCELLANEOUS SUPPLIES | 156.27 | 2,500 | 1,953.25 | | | | |
| | 110-5223-326 | FUEL | 11.29 | 90,000 | 74,128.30 | | | | |
| | 110-5223-434 | REPAIR OF VEHICLES | 124.94 | 25,000 | 13,352.40 | | | | |
| | 110-5224-322 | ELECTRICITY | 49.88 | 1,500 | 1,388.62 | | | | |
| | 110-5224-410 | UTILITY SERVICES | 168.24 | 2,500 | 2,134.34 | | | | |
| | 110-5224-432 | REPAIR OF BUILDINGS | 204.59 | 24,000 | 12,380.15 | | | | |
| | 110-5224-439 | OTHER REPAIR & MAINT SRVCS | 940.00 | 15,000 | 7,717.21 | | | | |
| | 110-5241-311 | OFFICE SUPPLIES | 33.46 | 2,260 | 2,168.79 | | | | |
| | 110-5241-312 | CLEANING SUPPLIES | 333.25 | 4,100 | 3,111.90 | | | | |
| | 110-5241-313 | MEDICAL & SAFETY SUPPLIES | 10,036.63 | 33,570 | 9,771.70 | | | | |
| | 110-5241-315 | UNIFORMS & CLOTHING | 199.56 | 10,050 | 9,368.89 | | | | |
| | 110-5241-321 | NATURAL GAS & ELECTRIC | 123.04 | 10,000 | 9,346.89 | | | | |
| | 110-5241-434 | REPAIR OF VEHICLES | 306.49 | 14,634 | 7,069.76 | | | | |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | | =====GROUP BUDGET===== | | |
|------|--------------|----------------------------|----------|---------------------|----------------------------|-----------|------------------------|----------------------------|-----------|
| | | | | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG | OVER BUDG | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG | OVER BUDG |
| | 110-5241-532 | TELEPHONE | 39.87 | 4,519 | 3,708.25 | | | | |
| | 110-5241-533 | CELLULAR PHONE | 1.90 | 1,200 | 895.18 | | | | |
| | 110-5241-579 | MISC OTHER PURCHASED SERVI | 40.00 | 29,100 | 28,871.00 | | | | |
| | 110-5243-319 | MISCELLANEOUS SUPPLIES | 392.76 | 2,000 | 1,607.24 | | | | |
| | 110-5261-532 | TELEPHONE | 241.95 | 3,000 | 2,483.63 | | | | |
| | 110-5261-564 | PRIVATE VEHICLE EXP REIMB | 181.05 | 2,000 | 1,655.75 | | | | |
| | 110-5261-579 | MISC OTHER PURCHASED SERVI | 1,850.00 | 0 | 5,137.80- | Y | | | |
| | 110-5310-311 | OFFICE SUPPLIES | 77.19 | 400 | 278.22 | | | | |
| | 110-5310-316 | TOOLS & EQUIPMENT | 56.66 | 200 | 128.18 | | | | |
| | 110-5310-319 | MISCELLANEOUS SUPPLIES | 487.32 | 400 | 219.72- | Y | | | |
| | 110-5310-519 | OTHER PROFESSIONAL SERVICE | 67.98 | 1,000 | 628.08 | | | | |
| | 110-5310-533 | CELLULAR PHONE | 59.69 | 700 | 220.97 | | | | |
| | 110-5310-564 | PRIVATE VEHICLE EXP REIMB | 15.16 | 100 | 71.62 | | | | |
| | 110-5320-316 | TOOLS AND EQUIPMENT | 17.69 | 4,000 | 3,258.76 | | | | |
| | 110-5320-318 | VEHICLE PARTS | 47.02 | 30,000 | 27,091.73 | | | | |
| | 110-5320-319 | MISCELLANEOUS SUPPLIES | 80.19 | 10,000 | 8,730.33 | | | | |
| | 110-5320-359 | OTHER STREET MAINT SUPPLIE | 632.50 | 30,000 | 26,629.44 | | | | |
| | 110-5320-410 | UTILITY SERVICES | 47.08 | 850 | 748.64 | | | | |
| | 110-5320-433 | REPAIR OF MACHINERY | 1,960.74 | 15,000 | 9,035.96 | | | | |
| | 110-5320-434 | REPAIR OF VEHICLES | 75.41 | 10,000 | 8,542.35 | | | | |
| | 110-5320-519 | OTHER PROFESSIONAL SERVICE | 350.00 | 2,500 | 1,289.08 | | | | |
| | 110-5320-532 | TELEPHONE | 302.98 | 5,000 | 3,832.50 | | | | |
| | 110-5320-533 | CELLULAR PHONE | 63.25 | 2,000 | 1,812.70 | | | | |
| | 110-5335-318 | VEHICLE PARTS | 1,823.36 | 30,000 | 15,966.16 | | | | |
| | 110-5335-410 | UTILITY SERVICES | 48.18 | 300 | 224.46 | | | | |
| | 110-5370-533 | CELLULAR PHONE | 71.56 | 1,100 | 808.61 | | | | |
| | 110-5381-319 | MISCELLANEOUS SUPPLIES | 48.67 | 500 | 428.67 | | | | |
| | 110-5381-321 | NATURAL GAS & ELECTRIC | 68.70 | 37,500 | 34,522.30 | | | | |
| | 110-5381-432 | REPAIR OF BUILDINGS | 834.17 | 3,000 | 786.53 | | | | |
| | 110-5383-410 | UTILITY SERVICES | 22.59 | 400 | 354.30 | | | | |
| | 110-5384-460 | OTHER PROP MAINT SERVICES | 1,684.39 | 5,380 | 1,158.53 | | | | |
| | 110-5505-579 | MISC OTHER PURCHASED SERVI | 300.00 | 5,000 | 2,920.00 | | | | |
| | 110-5511-433 | REPAIR OF MACHINERY | 1,237.61 | 12,000 | 6,157.96 | | | | |
| | 110-5511-532 | TELEPHONE | 69.20 | 0 | 207.09- | Y | | | |
| | 110-5511-533 | CELLULAR PHONE | 60.47 | 0 | 181.35- | Y | | | |
| | 110-5511-825 | TOURISM GRANT EXPENDITURES | 528.28 | 28,000 | 21,430.47 | | | | |
| | 110-5512-433 | REPAIR OF MACHINERY | 237.59 | 4,000 | 2,116.42 | | | | |
| | 110-5512-531 | POSTAGE | 8.18 | 200 | 167.13 | | | | |
| | 110-5512-533 | CELLULAR PHONE | 59.69 | 1,100 | 920.97 | | | | |
| | 110-5512-802 | HUNTING/FISHING REMITTANCE | 79.75 | 12,000 | 5,782.75 | | | | |
| | 110-5512-803 | SALES TAX REMITTANCE | 784.00 | 3,500 | 2,198.00 | | | | |
| | 110-5512-825 | TOURISM GRANT EXPENDITURES | 51.69 | 0 | 51.69- | Y | | | |
| | 110-5521-410 | UTILITY SERVICES | 170.95 | 500 | 187.64 | | | | |
| | 110-5541-319 | MISCELLANEOUS SUPPLIES | 501.67 | 10,000 | 7,827.19 | | | | |
| | 110-5541-410 | UTILITY SERVICES | 646.53 | 10,000 | 8,764.88 | | | | |
| | 110-5541-432 | REPAIR OF BUILDINGS | 8.70 | 7,500 | 7,491.30 | | | | |
| | 110-5541-440 | RENTALS | 280.00 | 2,000 | 1,720.00 | | | | |
| | 110-5542-319 | MISCELLANEOUS SUPPLIES | 131.51 | 2,500 | 1,942.60 | | | | |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | =====GROUP BUDGET===== | |
|------|--------------|-----------------------------|-----------|---------------------|----------------------------|------------------------|----------------------------|
| | | | | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG |
| | 110-5542-410 | UTILITY SERVICES | 95.83 | 1,000 | 1,203.04 | | |
| | 110-5542-424 | LAWN CARE | 89.94 | 2,000 | 1,560.06 | | |
| | 110-5542-432 | REPAIR OF BUILDINGS | 5.70 | 500 | 477.70 | | |
| | 110-5544-321 | NATURAL GAS & ELECTRIC (CI | 36.71 | 500 | 388.76 | | |
| | 110-5551-321 | NATURAL GAS & ELECTRIC (CI | 368.32 | 4,500 | 3,350.34 | | |
| | 110-5551-410 | UTILITY SERVICES | 930.42 | 4,000 | 2,249.09 | | |
| | 110-5551-424 | LAWN CARE | 199.87 | 1,500 | 950.13 | | |
| | 110-5552-319 | MISCELLANEOUS SUPPLIES | 274.91 | 2,500 | 718.12 | | |
| | 110-5552-321 | NATURAL GAS & ELECTRIC (CI | 404.01 | 4,500 | 3,027.86 | | |
| | 110-5552-410 | UTILITY SERVICES | 695.29 | 3,000 | 2,093.63 | | |
| | 110-5552-424 | LAWN CARE | 199.87 | 1,500 | 950.13 | | |
| | 110-5553-321 | NATURAL GAS & ELECTRIC (CI | 178.43 | 3,500 | 2,865.40 | | |
| | 110-5553-410 | UTILITY SERVICES | 130.07 | 5,000 | 4,799.78 | | |
| | 110-5553-424 | LAWN CARE | 199.86 | 3,000 | 2,100.14 | | |
| | 110-5556-321 | NATURAL GAS & ELECTRIC | 149.90 | 1,750 | 1,223.81 | | |
| | 110-5561-450 | CONSTRUCTION SERVICES | 772.50 | 5,000 | 1,260.00 | | |
| | 110-5562-432 | REPAIR OF BUILDINGS | 185.00 | 3,000 | 2,621.06 | | |
| | 110-5563-317 | CONCESSION & SOUVENIR SUPP | 1,947.85 | 25,000 | 13,886.45 | | |
| | 110-5563-319 | MISCELLANEOUS SUPPLIES | 58.49 | 8,000 | 7,556.37 | | |
| | 110-5563-327 | FUEL - RESALE | 3,074.12 | 20,000 | 9,974.23 | | |
| | 110-5564-319 | MISCELLANEOUS SUPPLIES | 392.44 | 1,000 | 489.97 | | |
| | 110-5570-311 | SUPPLIES | 210.32 | 1,000 | 250.26 | | |
| | 110-5570-316 | TOOLS & EQUIPMENT | 4.16 | 1,500 | 837.39 | | |
| | 110-5570-321 | UTILITIES | 299.09 | 6,000 | 4,626.23 | | |
| | 110-5570-730 | IMPROVEMENTS OTHER THAN BLD | 3,400.00 | 4,000 | 550.00 | | |
| | 122-5653-311 | OFFICE SUPPLIES | 303.79 | 1,000 | 542.93 | | |
| | 123-4494-010 | CONTRIBUTIONS F*NON-EXPENS | 162.50 | 75,000- | 17,003.00- | | |
| | 130-5321-730 | IMPROVEMENTS OTHER THAN BL | 9,602.32 | 960,000 | 923,051.14 | | |
| | 211-5351-322 | ELECTRICITY | 7.20 | 100 | 85.60 | | |
| | 211-5351-460 | OTHER PROPERTY MAINT. SVCS | 30.46 | 2,500 | 2,469.54 | | |
| | 211-5353-311 | OFFICE SUPPLIES | 16.53 | 600 | 444.86 | | |
| | 211-5353-314 | CHEMICALS | 14,297.32 | 250,000 | 210,924.66 | | |
| | 211-5353-321 | NATURAL GAS & ELECTRIC | 5,173.88 | 47,000 | 38,186.21 | | |
| | 211-5353-326 | FUEL | 1,519.25 | 3,500 | 1,980.75 | | |
| | 211-5353-378 | PLANT MTCE & REPAIR | 134.78 | 3,000 | 2,757.32 | | |
| | 211-5353-435 | ELEVATOR SERVICE AGREEMENT | 233.85 | 2,900 | 2,123.45 | | |
| | 211-5353-519 | OTHER PROFESSIONAL SERVICE | 448.50 | 20,000 | 18,452.50 | | |
| | 211-5353-531 | POSTAGE | 8.55 | 1,200 | 1,166.92 | | |
| | 211-5353-730 | IMPROVEMENTS OTHER THAN BL | 1,850.40 | 52,000 | 48,381.94 | | |
| | 211-5354-319 | MISCELLANEOUS SUPPLIES | 46.63 | 2,500 | 1,964.85 | | |
| | 211-5354-321 | NATURAL GAS & ELECTRIC | 657.22 | 20,000 | 18,301.52 | | |
| | 211-5354-322 | ELECTRICITY | 129.22 | 2,500 | 2,219.60 | | |
| | 211-5354-374 | SERVICE LINE MATERIALS | 1,773.36 | 5,000 | 1,037.57 | | |
| | 211-5354-379 | OTHER WATER MAINT. MATERIA | 632.50 | 5,000 | 874.13 | | |
| | 211-5354-433 | REPAIR OF MACHINERY | 1,860.74 | 10,000 | 6,979.95 | | |
| | 211-5354-434 | REPAIR OF VEHICLES | 75.41 | 5,000 | 4,076.64 | | |
| | 211-5354-740 | MACHINERY & EQUIPMENT | 35.82 | 65,000 | 64,964.18 | | |
| | 211-5355-311 | OFFICE SUPPLIES | 8.97 | 3,000 | 1,836.77 | | |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | =====GROUP BUDGET===== | |
|------|--------------|----------------------------|------------|---------------------|----------------------------|------------------------|----------------------------|
| | | | | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG |
| | 211-5355-319 | MISCELLANEOUS SUPPLIES | 155.25 | 500 | 183.90- | Y | |
| | 211-5355-373 | WATER METERS | 2,043.82 | 0 | 2,043.82- | Y | |
| | 211-5355-434 | REPAIR OF VEHICLES | 486.28 | 0 | 486.28- | Y | |
| | 211-5355-519 | OTHER PROFESSIONAL SERVICE | 33.99 | 0 | 135.96- | Y | |
| | 211-5355-532 | TELEPHONE | 235.38 | 1,500 | 1,028.16 | | |
| | 211-5356-311 | OFFICE SUPPLIES | 60.66 | 400 | 339.34 | | |
| | 211-5356-316 | TOOLS & EQUIPMENT | 56.66 | 200 | 128.18 | | |
| | 211-5356-319 | MISCELLANEOUS SUPPLIES | 559.32 | 400 | 159.32- | Y | |
| | 212-5342-319 | MISCELLANEOUS SUPPLIES | 46.64 | 1,500 | 869.79 | | |
| | 212-5342-369 | OTHER SEWER MTCE SUPPLIES | 632.50 | 9,000 | 8,062.52 | | |
| | 212-5342-433 | REPAIR OF MACHINERY | 1,860.74 | 5,000 | 1,979.94 | | |
| | 212-5342-434 | REPAIR OF VEHICLES | 75.40 | 5,000 | 3,371.72 | | |
| | 212-5343-322 | ELECTRICITY (COLES-MOULTRI | 776.14 | 5,000 | 3,397.20 | | |
| | 212-5343-533 | CELLULAR PHONE | 6.20 | 0 | 13.37- | Y | |
| | 212-5343-730 | IMPROVEMENTS OTHER THAN BL | 805.00 | 150,000 | 148,390.00 | | |
| | 212-5344-312 | CLEANING SUPPLIES | 70.96 | 1,500 | 1,429.04 | | |
| | 212-5344-313 | MEDICAL & SAFETY SUPPLIES | 913.10 | 1,500 | 320.05 | | |
| | 212-5344-319 | MISCELLANEOUS SUPPLIES | 912.00 | 10,000 | 8,732.17 | | |
| | 212-5344-340 | BOOKS & PERIODICALS | 213.58 | 500 | 286.42 | | |
| | 212-5344-366 | PLANT MTCE & REPAIR MATERI | 1,397.67 | 40,000 | 38,080.00 | | |
| | 212-5344-433 | REPAIR OF MACHINERY | 1,187.58 | 40,000 | 36,513.42 | | |
| | 212-5344-439 | OTHER REPAIR & MNTCE SERVI | 5,926.00 | 30,000 | 14,765.00 | | |
| | 212-5344-532 | TELEPHONE | 95.57 | 6,000 | 4,968.38 | | |
| | 212-5344-533 | CELLULAR PHONE | 3.43 | 0 | 8.77- | Y | |
| | 212-5345-311 | OFFICE SUPPLIES | 8.97 | 5,000 | 3,871.76 | | |
| | 212-5345-319 | MISCELLANEOUS SUPPLIES | 202.10 | 1,000 | 324.25 | | |
| | 212-5345-326 | FUEL | 47.52 | 35,000 | 25,811.24 | | |
| | 212-5345-373 | WATER METERS | 2,043.82 | 4,000 | 1,956.18 | | |
| | 212-5345-434 | REPAIR OF VEHICLES | 486.28 | 0 | 486.28- | Y | |
| | 212-5346-311 | OFFICE SUPPLIES | 77.18 | 400 | 322.82 | | |
| | 212-5346-316 | TOOLS & EQUIPMENT | 56.66 | 200 | 128.18 | | |
| | 212-5346-319 | MISCELLANEOUS SUPPLIES | 487.32 | 400 | 87.32- | Y | |
| | | TOTAL: | 122,454.95 | | | | |

** DEPARTMENT TOTALS **

| ACCT | NAME | AMOUNT |
|---------|--------------------------|----------|
| 110 | NON-DEPARTMENTAL | 100.00 |
| 110-110 | CITY COUNCIL | 1,134.57 |
| 110-120 | CITY CLERK | 1,507.70 |
| 110-130 | CITY ADMINISTRATOR | 165.18 |
| 110-150 | FINANCIAL ADMINISTRATION | 1,691.92 |
| 110-160 | LEGAL SERVICES | 400.00 |

** DEPARTMENT TOTALS **

| ACCT | NAME | AMOUNT |
|-----------|--------------------------|-----------|
| 110-170 | COMPUTER INFO SYSTEMS | 1,187.35 |
| 110-190 | COUNCIL CONTINGENCY | 50.00 |
| 110-211 | POLICE ADMINISTRATION | 4,699.97 |
| 110-212 | CRIMINAL INVESTIGATION | 130.00 |
| 110-213 | PATROL | 290.61 |
| 110-217 | CUSTODY OF PRISONERS | 6.10 |
| 110-221 | POLICE TRAINING | 3,588.50 |
| 110-222 | COMMUNICATION SERVICES | 2,314.27 |
| 110-223 | AUTOMOTIVE SERVICES | 671.79 |
| 110-224 | POLICE BUILDINGS | 1,362.71 |
| 110-241 | FIRE PROTECTION ADMIN. | 11,114.20 |
| 110-243 | FIRE PREVENTION | 392.76 |
| 110-261 | CODE ENFORCEMENT ADMIN | 2,273.00 |
| 110-310 | PUBLIC WORKS ADMIN | 764.00 |
| 110-320 | STREETS | 3,576.86 |
| 110-335 | YARD WASTE COLLECTION | 1,871.54 |
| 110-370 | ENGINEERING | 71.56 |
| 110-381 | CUSTODIAL SERVICES | 951.54 |
| 110-383 | BURGESS OSBORNE | 22.59 |
| 110-384 | RAILROAD DEPOT | 1,684.39 |
| 110-505 | ARTS COUNCIL | 300.00 |
| 110-511 | PARK ADMINISTRATION | 1,895.56 |
| 110-512 | LAKE ADMINISTRATION | 1,220.90 |
| 110-521 | DEMARS CENTER | 170.95 |
| 110-541 | PETERSON PARK | 1,436.90 |
| 110-542 | LAWSON PARK | 322.98 |
| 110-544 | CUNNINGHAM PARK | 36.71 |
| 110-551 | BOYS COMPLEX | 1,498.61 |
| 110-552 | GIRLS COMPLEX | 1,574.08 |
| 110-553 | JR FOOTBALL COMPLEX | 508.36 |
| 110-556 | T-BALL COMPLEX | 149.90 |
| 110-561 | EAST CAMPGROUND | 772.50 |
| 110-562 | WEST CAMPGROUND | 185.00 |
| 110-563 | MARINA AREA | 5,080.46 |
| 110-564 | BEACH AREA | 392.44 |
| 110-570 | DODGE GROVE CEMETERY | 3,913.57 |
| ----- | | |
| 110 TOTAL | GENERAL FUND | 61,482.03 |
| 122-653 | HOTEL TAX ADMINISTRATION | 303.79 |
| ----- | | |
| 122 TOTAL | HOTEL TAX FUND | 303.79 |
| 123 | NON-DEPARTMENTAL | 162.50 |
| ----- | | |
| 123 TOTAL | FESTIVAL MGMT FUND | 162.50 |
| 130-321 | STREETS | 9,602.32 |
| ----- | | |
| 130 TOTAL | CAPITAL PROJECT FUND | 9,602.32 |
| 211-351 | RESERVOIRS & WTR SOURCES | 37.66 |

** DEPARTMENT TOTALS **

| ACCT | NAME | AMOUNT |
|-----------|---------------------------|------------|
| 211-353 | WATER TREATMENT PLANT | 23,683.06 |
| 211-354 | WATER DISTRIBUTION | 5,210.90 |
| 211-355 | ACCOUNTING & COLLECTION | 2,963.69 |
| 211-356 | ADMINISTRATIVE & GENERAL | 676.64 |
| ----- | | |
| 211 TOTAL | WATER FUND | 32,571.95 |
| | | |
| 212-342 | SEWER COLLECTION SYSTEM | 2,615.28 |
| 212-343 | SEWER LIFT STATIONS | 1,587.34 |
| 212-344 | WASTEWATER TREATMNT PLANT | 10,719.89 |
| 212-345 | ACCOUNTING & COLLECTION | 2,788.69 |
| 212-346 | ADMINISTRATIVE & GENERAL | 621.16 |
| ----- | | |
| 212 TOTAL | SEWER FUND | 18,332.36 |
| ----- | | |
| | ** TOTAL ** | 122,454.95 |

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: MFTBK

FUND : 121 MOTOR FUEL TAX FUND

DEPARTMENT: 321 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|------------------------------------|------------------------|----------------|--------------|----------------|----------------------|---------|------------------|
| 01-001024 | GENCOR INDUSTRIES, INC | I-306581 | 121 5321-359 | OTHER STREET : | GENCOR INDUSTRIES, I | 108018 | 253.52 |
| VENDOR 01-001024 TOTALS | | | | | | | 253.52 |
| 01-021348 | HERALD & REVIEW | I-20383469 | 121 5321-540 | ADVERTISING : | OIL & CHIP NOTICE | 108019 | 34.48 |
| VENDOR 01-021348 TOTALS | | | | | | | 34.48 |
| 01-022400 | HOWELL ASPHALT CO | I-8115MB | 121 5321-353 | BITUMINOUS PA: | HOWELL ASPHALT CO | 108020 | 2,931.00 |
| 01-022400 | HOWELL ASPHALT CO | I-8116MB | 121 5321-353 | BITUMINOUS PA: | HOWELL ASPHALT CO | 108020 | 2,554.50 |
| 01-022400 | HOWELL ASPHALT CO | I-8117MB | 121 5321-353 | BITUMINOUS PA: | HOWELL ASPHALT CO | 108020 | 2,584.50 |
| 01-022400 | HOWELL ASPHALT CO | I-8119MB | 121 5321-353 | BITUMINOUS PA: | HOWELL ASPHALT CO | 108020 | 2,659.50 |
| 01-022400 | HOWELL ASPHALT CO | I-8120MB | 121 5321-353 | BITUMINOUS PA: | HOWELL ASPHALT CO | 108020 | 2,509.50 |
| 01-022400 | HOWELL ASPHALT CO | I-8121MB | 121 5321-353 | BITUMINOUS PA: | HOWELL ASPHALT CO | 108020 | 1,994.25 |
| 01-022400 | HOWELL ASPHALT CO | I-8123MB | 121 5321-353 | BITUMINOUS PA: | HOWELL ASPHALT CO | 108020 | 2,959.50 |
| 01-022400 | HOWELL ASPHALT CO | I-8125MB | 121 5321-353 | BITUMINOUS PA: | HOWELL ASPHALT CO | 108020 | 2,886.00 |
| 01-022400 | HOWELL ASPHALT CO | I-8146MB | 121 5321-353 | BITUMINOUS PA: | HOWELL ASPHALT CO | 108020 | 2,967.00 |
| VENDOR 01-022400 TOTALS | | | | | | | 24,045.75 |
| DEPARTMENT 321 STREETS | | | | | | | TOTAL: 24,333.75 |
| 01-001070 | AMEREN ILLINOIS | I-201107287319 | 121 5326-321 | NATURAL GAS &: | STREET LIGHTING | 108016 | 10,289.70 |
| VENDOR 01-001070 TOTALS | | | | | | | 10,289.70 |
| 01-008600 | COLES MOULTRIE ELECTRI | I-201107287320 | 121 5326-322 | ELECTRIC (COL: | EAST RT 16 | 108017 | 100.68 |
| 01-008600 | COLES MOULTRIE ELECTRI | I-201107287321 | 121 5326-322 | ELECTRIC (COL: | PIATT & RT 316 | 108017 | 13.20 |
| 01-008600 | COLES MOULTRIE ELECTRI | I-201107287322 | 121 5326-322 | ELECTRIC (COL: | S RT 45 & PARADISE | 108017 | 49.68 |
| 01-008600 | COLES MOULTRIE ELECTRI | I-201107287323 | 121 5326-322 | ELECTRIC (COL: | 3020 LAKELAND BLVD | 108017 | 8.32 |
| 01-008600 | COLES MOULTRIE ELECTRI | I-201107287324 | 121 5326-322 | ELECTRIC (COL: | S RT 45 & PARADISE | 108017 | 14.83 |
| 01-008600 | COLES MOULTRIE ELECTRI | I-201107287325 | 121 5326-322 | ELECTRIC (COL: | S RT 45 & PARADISE | 108017 | 14.83 |
| 01-008600 | COLES MOULTRIE ELECTRI | I-201107287326 | 121 5326-322 | ELECTRIC (COL: | LAKELAND INN ENTRANC | 108017 | 8.70 |
| 01-008600 | COLES MOULTRIE ELECTRI | I-201107287327 | 121 5326-322 | ELECTRIC (COL: | OLD STATE VILLAGE | 108017 | 9.82 |
| 01-008600 | COLES MOULTRIE ELECTRI | I-201107287328 | 121 5326-322 | ELECTRIC (COL: | SOUTH 9TH ST | 108017 | 8.70 |
| 01-008600 | COLES MOULTRIE ELECTRI | I-201107287329 | 121 5326-322 | ELECTRIC (COL: | SUNRISE APTS | 108017 | 9.82 |
| 01-008600 | COLES MOULTRIE ELECTRI | I-201107287330 | 121 5326-322 | ELECTRIC (COL: | S RT 45 | 108017 | 63.95 |
| VENDOR 01-008600 TOTALS | | | | | | | 302.53 |
| DEPARTMENT 326 STREET LIGHTING | | | | | | | TOTAL: 10,592.23 |
| VENDOR SET 121 MOTOR FUEL TAX FUND | | | | | | | TOTAL: 34,925.98 |
| REPORT GRAND TOTAL: | | | | | | | 34,925.98 |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | | =====GROUP BUDGET===== | | |
|-----------|--------------|----------------------------|-----------|---------------------|----------------------------|------------|------------------------|----------------------------|--|
| | | | | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG | OVER BUDG | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG | |
| 2011-2012 | 121-5321-353 | BITUMINOUS PATCHING | 24,045.75 | 72,000 | | 11,567.69 | | | |
| | 121-5321-359 | OTHER STREET MTCE SUPPLIES | 253.52 | 5,000 | | 4,600.51 | | | |
| | 121-5321-540 | ADVERTISING | 34.48 | 1,000 | | 965.52 | | | |
| | 121-5326-321 | NATURAL GAS & ELECTRIC | 10,289.70 | 161,000 | | 148,991.94 | | | |
| | 121-5326-322 | ELECTRIC (COLES MOULTRIE) | 302.53 | 4,000 | | 3,411.23 | | | |
| | | TOTAL: | 34,925.98 | | | | | | |

** DEPARTMENT TOTALS **

| ACCT | NAME | AMOUNT |
|-----------|---------------------|-----------|
| 121-321 | STREETS | 24,333.75 |
| 121-326 | STREET LIGHTING | 10,592.23 |
| ----- | | |
| 121 TOTAL | MOTOR FUEL TAX FUND | 34,925.98 |
| ----- | | |
| | ** TOTAL ** | 34,925.98 |

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: EHBK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 413 MEDICAL CLAIMS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|-----------|------------------------|----------------|--------------|----------------|-----------------|---|-----------|
| 01-000236 | PERSONAL CARE | I-201107287355 | 221 5413-211 | MEDICAL CLAIM: | PERSONAL CARE | 000000 | 16,953.23 |
| 01-000236 | PERSONAL CARE | I-201107287366 | 221 5413-211 | MEDICAL CLAIM: | PERSONAL CARE | 000000 | 34,334.82 |
| | | | | | | VENDOR 01-000236 TOTALS | 51,288.05 |
| | | | | | | DEPARTMENT 413 MEDICAL CLAIMS TOTAL: | 51,288.05 |
| 01-000236 | PERSONAL CARE | I-201107287355 | 221 5414-211 | RX CLAIMS | : PERSONAL CARE | 000000 | 13,367.50 |
| 01-000236 | PERSONAL CARE | I-201107287366 | 221 5414-211 | RX CLAIMS | : PERSONAL CARE | 000000 | 14,262.69 |
| | | | | | | VENDOR 01-000236 TOTALS | 27,630.19 |
| | | | | | | DEPARTMENT 414 RX CLAIMS TOTAL: | 27,630.19 |
| 01-001982 | FORT DEARBORN LIFE INS | I-201107287360 | 221 5417-212 | LIFE INSURANC: | AUGUST LIFE INS | 108015 | 2,410.64 |
| | | | | | | VENDOR 01-001982 TOTALS | 2,410.64 |
| | | | | | | DEPARTMENT 417 LIFE INSURANCE TOTAL: | 2,410.64 |
| | | | | | | VENDOR SET 221 HEALTH INSURANCE FUND TOTAL: | 81,328.88 |
| | | | | | | REPORT GRAND TOTAL: | 81,328.88 |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | | =====GROUP BUDGET===== | | |
|-----------|--------------|----------------|-----------|---------------------|----------------------------|-----------|------------------------|----------------------------|--|
| | | | | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG | OVER BUDG | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG | |
| 2011-2012 | 221-5413-211 | MEDICAL CLAIMS | 51,288.05 | 1,590,000 | 1,367,166.13 | | | | |
| | 221-5414-211 | RX CLAIMS | 27,630.19 | 90,000 | 62,450.62 | - | Y | | |
| | 221-5417-212 | LIFE INSURANCE | 2,410.64 | 20,926 | 11,262.12 | | | | |
| | | TOTAL: | 81,328.88 | | | | | | |

** DEPARTMENT TOTALS **

| ACCT | NAME | AMOUNT |
|-----------|-----------------------|-----------|
| 221-413 | MEDICAL CLAIMS | 51,288.05 |
| 221-414 | RX CLAIMS | 27,630.19 |
| 221-417 | LIFE INSURANCE | 2,410.64 |
| ----- | | |
| 221 TOTAL | HEALTH INSURANCE FUND | 81,328.88 |
| ----- | | |
| | ** TOTAL ** | 81,328.88 |

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: DDBNK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 412 HEALTH PLAN ADMIN

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 7/20/2011 THRU 8/02/2011

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT | NAME | DESCRIPTION | CHECK # | AMOUNT |
|-----------|------------------|----------------|--------------|----------------|------------------|---|----------|
| 01-000276 | DELTA DENTAL-ASC | I-201107267278 | 221 5412-211 | HEALTH PLAN A: | DELTA DENTAL-ASC | 000000 | 1,196.10 |
| | | | | | | VENDOR 01-000276 TOTALS | 1,196.10 |
| | | | | | | DEPARTMENT 412 HEALTH PLAN ADMIN TOTAL: | 1,196.10 |
| 01-000276 | DELTA DENTAL-ASC | I-201107267278 | 221 5415-211 | DENTAL CLAIMS: | DELTA DENTAL-ASC | 000000 | 2,185.40 |
| 01-000276 | DELTA DENTAL-ASC | I-201107267288 | 221 5415-211 | DENTAL CLAIMS: | DELTA DENTAL-ASC | 000000 | 879.91 |
| | | | | | | VENDOR 01-000276 TOTALS | 3,065.31 |
| | | | | | | DEPARTMENT 415 DENTAL CLAIMS TOTAL: | 3,065.31 |
| | | | | | | VENDOR SET 221 HEALTH INSURANCE FUND TOTAL: | 4,261.41 |
| | | | | | | REPORT GRAND TOTAL: | 4,261.41 |

** G/L ACCOUNT TOTALS **

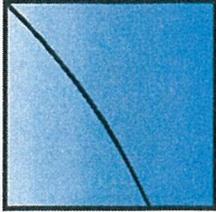
| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | | =====GROUP BUDGET===== | | |
|-----------|--------------|----------------------------|----------|---------------------|------------------|-----------|------------------------|------------------|-----------|
| | | | | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG |
| 2011-2012 | 221-5412-211 | HEALTH PLAN ADMINISTRATION | 1,196.10 | 118,220 | 84,316.55 | | | | |
| | 221-5415-211 | DENTAL CLAIMS | 3,065.31 | 601,146 | 583,668.47 | | | | |
| | | TOTAL: | 4,261.41 | | | | | | |

** DEPARTMENT TOTALS **

| ACCT | NAME | AMOUNT |
|-----------|-----------------------|----------|
| 221-412 | HEALTH PLAN ADMIN | 1,196.10 |
| 221-415 | DENTAL CLAIMS | 3,065.31 |
| ----- | | |
| 221 TOTAL | HEALTH INSURANCE FUND | 4,261.41 |
| ----- | | |
| | ** TOTAL ** | 4,261.41 |

NO ERRORS

| -----DEPOSIT----- | | | | | | | | | |
|-------------------|----------------------------|----------|------------|--------|--------------|------|------------|------------|---------------|
| ---ACCOUNT--- | -----NAME----- | --DATE-- | ---TYPE--- | -CK #- | ---AMOUNT--- | CODE | -RECEIPT-- | --AMOUNT-- | ---MESSAGE--- |
| 10-00100-04 | COOKE, JENNIFER N | 7/26/11 | FINAL BILL | 107886 | 34.25CR | 100 | 34717 | 60.00CR | |
| 11-02600-06 | NCCC DBA CREATIVE TEACHING | 7/26/11 | FINAL BILL | 107887 | 78.31CR | 100 | 36004 | 100.00CR | |
| 14-16700-12 | HESS, KERRY B | 7/26/11 | FINAL BILL | 107888 | 29.12CR | 100 | 34951 | 60.00CR | |
| 15-09400-13 | HALVERSON CONSTRUCTION | 7/26/11 | FINAL BILL | 107889 | 56.68CR | 100 | 35439 | 60.00CR | |
| 20-05800-09 | HEINZ, BRADLEY | 7/26/11 | FINAL BILL | 107890 | 14.05CR | 100 | 36444 | 60.00CR | |
| 20-21200-06 | HALL, LAURA M | 7/26/11 | FINAL BILL | 107891 | 8.53CR | 100 | 35792 | 60.00CR | |
| 21-06900-06 | ROBERTS, CHARLES A | 7/26/11 | FINAL BILL | 107892 | 26.98CR | 100 | 35658 | 60.00CR | |
| 21-16300-06 | SCHAFFER, TRAVIS A | 7/26/11 | FINAL BILL | 107893 | 10.47CR | 100 | 36031 | 60.00CR | |
| 24-04500-02 | FOLTZ, CHERYL D | 7/26/11 | FINAL BILL | 107894 | 44.37CR | 100 | 33189 | 60.00CR | |
| 25-03150-06 | HIGGINS, JOHN D | 7/26/11 | FINAL BILL | 107895 | 55.06CR | 100 | 35944 | 60.00CR | |
| 25-13600-05 | EVILSIZER, JUNIOR | 7/26/11 | FINAL BILL | 107896 | 14.68CR | 100 | 27153 | 60.00CR | |
| 39-30810-00 | COLE, PATRICIA A | 7/26/11 | FINAL BILL | 107897 | 49.70CR | 000 | | 0.00 | |



CCRP&DC

Coles County Regional Planning
& Development Commission

City of Mattoon
208 N 9th St.
Mattoon IL 61938

July 28th 2011

Memo: Amounts for approval and checks for signature.

To the Mattoon City Council,

Please review the amounts below at the next City Council Meeting for approval for payment. Included are three checks requiring signature. **Please do not date these checks.**

2501 Charleston Ave, Mattoon Il 61938

| | | | |
|------------------------------------|-----------------------------|-------------|-------------|
| GEM Carpentry-1 st draw | General Construction | \$16,474.00 | Check #1497 |
| Coles County Regional Planning | Soft Cost/fee reimbursement | \$508.00 | Check #1498 |
| Coles County Regional Planning | Project Delivery | \$2,470.00 | Check #1499 |
| | | | |

If you have any questions, please contact our office at 348-0521.

Thank you,

Kristy Dawson
Housing Coordinator
CCRP&DC

NEW BUSINESS:

City of Mattoon Council Decision Request

MEETING DATE: 08-02-11

CDR NO: 2011-1233

SUBJECT: Replacement on Board of Fire & Police Commissioners

SUBMITTAL DATE: 07-26-11

SUBMITTED BY: Susan O'Brien, City Clerk

APPROVED FOR
COUNCIL AGENDA: Sue McLaughlin
City Administrator

Date

EXHIBITS (If applicable): N/A

| EXPENDITURE | AMOUNT | FUNDS | CONTINGENCY |
|---------------|---------------|----------------|--------------|
| ESTIMATE: N/A | BUDGETED: N/A | REMAINING: N/A | FUNDING: N/A |

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to ratify the Mayor’s appointment of Jon Spitz to the Board of Fire & Police Commissioners to fill the vacancy created due to the resignation of Gary Rollings for the unexpired term of 04/30/2013.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

Mayor Gover has contacted Mr. Jon Spitz for service on the City of Mattoon Board of Fire & Police Commissioners. Mr. Spitz has agreed to the service on the Board. He will complete the term of Gary Rollings.

Mr. Spitz is currently President of First Federal Savings & Loan. He resides at 421 Charleston Avenue. Contact information is 217-235-5261.

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2011-1447

AN ORDINANCE APPROVING A VARIANCE FROM THE PARKING REQUIREMENTS OF THE ZONING ORDINANCE OF THE MUNICIPALITY ON REAL ESTATE KNOWN AS 2501 MARSHALL AVENUE

WHEREAS, there has been filed a written Petition by Duane Stewart, for a variance, respecting the property legally described as:

Lot 1, Block 174 of Noyes' Addition to the City of Mattoon, Coles County, IL.
Also known as: 2501 Marshall Avenue, Mattoon, Illinois

WHEREAS, said petition requests a variance be granted from the parking requirements, and believe a variance would not be detriment to the general public interests or to the premises; and

WHEREAS, the Planning Commission held a public hearing on said petition on July 26, 2011; and

WHEREAS, said Petition was considered by the Planning Commission on July 26, 2011; and was recommended that the Petition be allowed, and that a variance be granted from the parking requirements of the zoning ordinance.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mattoon as follows:

Section 1. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2. A variance is hereby granted from the parking requirements of the Zoning Ordinance of the City of Mattoon to reduce the number of parking spaces from 19 to 15 parking spaces provided on the above described property and the boulevard.

Section 3. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 4. This ordinance shall be effective upon its approval as provided by law.

Upon motion by _____, seconded by _____,
adopted this _____ day of _____, 2011, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____
ABSENT (Names): _____

Approved this _____ day of _____, 2011.

Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien, City Clerk

J. Preston Owen, City Attorney

Recorded in the Municipality's Records on _____, 2011.



STAFF REPORT

July 26, 2011

The applicant is requesting a Variance be granted to allow for parking on the east boulevard in addition to reducing the amount of off-street parking required.

Applicant

Duane Stewart

Location

The subject property is located at 2501 Marshall Ave.

Description of Property and Surrounding Uses

| LOCATION | ZONING | LAND USE |
|--------------------|--------|---------------------------|
| Applicant Property | C3 | Service Commercial |
| North | C4 | General Commercial |
| South | R1 | Single Family Residential |
| East | C3 | Service Commercial |
| West | C3 | Service Commercial |

Zoning Ordinance

PARKING SPACE (OFF-STREET. ONE). A space other than a street driveway entrance, or alley designed for use or used for the temporary parking of a motor vehicle, and being not less than nine feet wide and 20 feet long exclusive of passageways. Parking areas shall be paved with a hard surface.

VEHICLE PARKING LOT. A paved open area, other than a street or alley, designed for use or used for the temporary parking of more than four motor vehicles when available for public use, whether free or for compensation, or as an accommodation for clients or customers.

Motor vehicle repair requires 1 parking space per every 300 square feet of total floor area and 1 for every employee when the largest number is present.

Review Comments

There is a boulevard permit application that asks if the boulevard parking requested is necessary to meet the minimum regulations for off-street parking.

Staff Recommendation

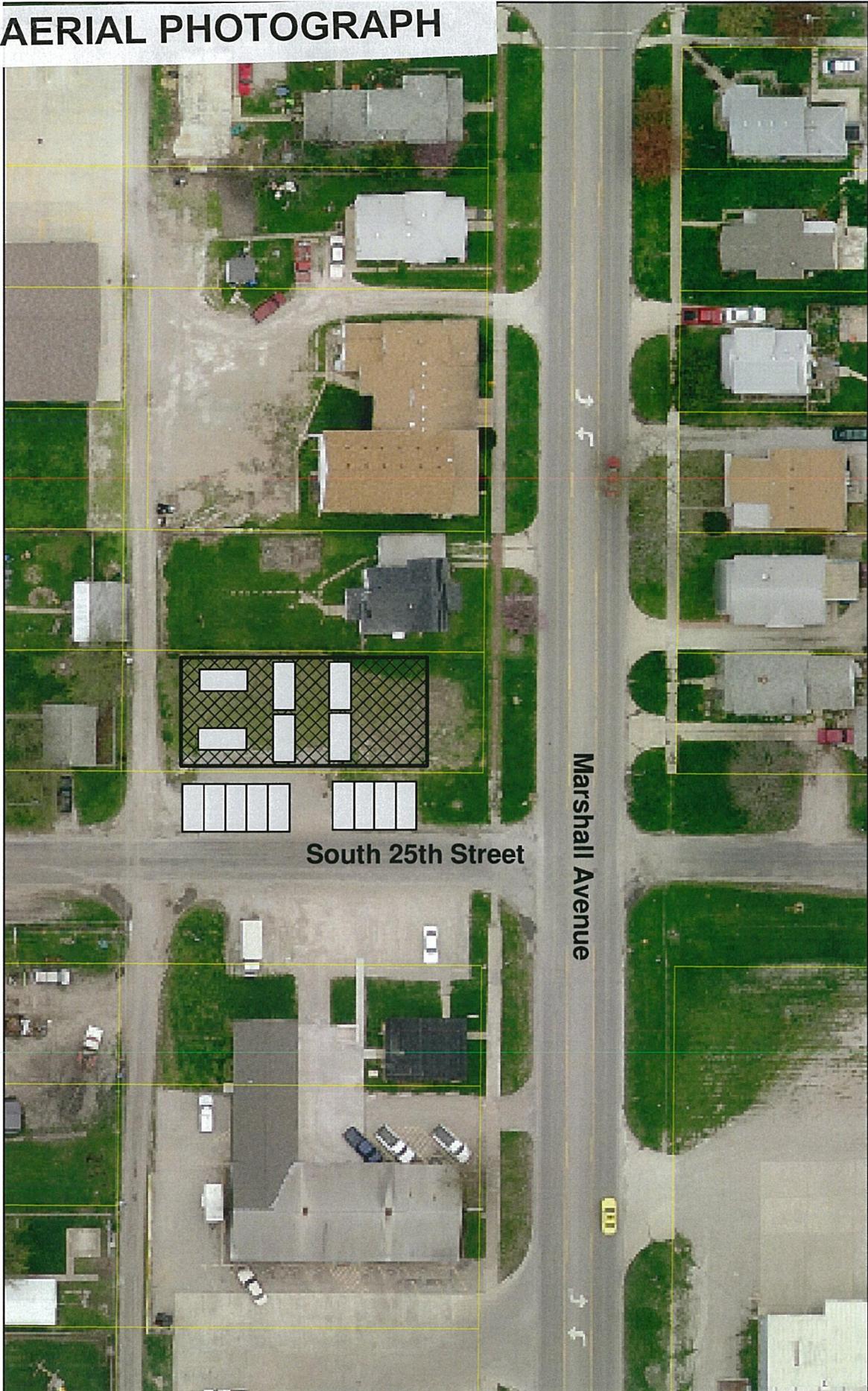
A favorable recommendation should be based upon.

1. The existing boulevard has already been rocked and used as parking.
2. Granting a variance would not detrimental to surrounding area.
3. Applicant provides pickup and delivery of customers' vehicles.

ATTACHMENTS

Aerial Photograph

AERIAL PHOTOGRAPH



South 25th Street

Marshall Avenue

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2011-1448

AN ORDINANCE APPROVING A VARIANCE TO THE SIGN CODE OF THE MUNICIPALITY ON REAL ESTATE KNOWN AS MARATHON SUBWAY LOCATED AT 4920 LAKE LAND COURT

WHEREAS, there was filed with the Community Development Coordinator of the City of Mattoon, County of Coles, Illinois, a certain Petition by SNC JJ Holdings, LLC and H&D Restaurants, LLC praying that variance be granted from requirements of the sign code of the municipality on real estate described as:

4920 Lake Land Court

WHEREAS, said Petition was reviewed by the Community Development Coordinator and recommended to the City of Mattoon Planning Commission; and

WHEREAS, said Petition was submitted to the Planning Commission for their recommendation on July 26, 2011; and

WHEREAS, said Petition was considered by the Planning Commission on July 26, 2011; and was recommended by a majority vote, that the Petition be allowed, and that a variance be granted from requirements of the sign code.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mattoon as follows:

Section 1. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2. A variance is hereby granted from requirements of the sign code as authorized by Section §160.13 of Chapter 160 of the Code of Ordinances of the City of Mattoon for real estate described as 4920 Lake land Court, a.k.a. Marathon Subway, to allow the placement of an additional sign of the main freestanding sign and to increase the sign area of said sign.

Section 3. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 4. This ordinance shall be effective upon its approval as provided by law.

Upon motion by _____, seconded by _____, adopted this _____ day of _____, 2011, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____

ABSENT (Names): _____

Approved this _____ day of _____, 2011.

Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien, City Clerk

J. Preston Owen, City Attorney

Recorded in the Municipality's Records on _____, 2011.



STAFF REPORT
June 14, 2011

The applicants are requesting a Variance be granted to allow for the placement of an additional sign which exceeds the area allowed by the current sign ordinance.

Applicants

SNC JJ Holdings, LLC
H&D Restaurants, LLC

Location

The subject property is located at 4920 Lake Land Court
(Commonly know as Marathon Subway)

Description of Property and Surrounding Uses

| LOCATION | ZONING | LAND USE |
|--------------------|--------|--------------------------|
| Applicant Property | C2 | Accommodation Commercial |
| North | C2 | Accommodation Commercial |
| South | C1 | Neighborhood Commercial |
| East | RS | Rural Suburban |
| West | C1 | Neighborhood Commercial |

Sign Ordinance

Sign area.

One and two-sided signs. A basic maximum of 150 square feet per side which may be increased to final maximum of 400 square feet per side according to the following rate: six square feet per side for each ten feet the sign is set back from the center line of the nearest street surface.

Signs with more than two sides. The maximum surface area shall be determined by division (A)(3)(a) of this section. The total allowed for a two-sided sign shall be divided equally on the number of sides desired.

When two signs are permitted on a street frontage pursuant to division (A)(6)(b) below, neither sign may exceed the areas permitted in division (A)(3)(a) above and the cumulative area for both signs shall not exceed 150% of the area permitted in division (A)(3)(a) above.

Number of signs.

One freestanding sign per frontage located only on that street frontage except as provided in division (A)(6)(b) below.

In the circumstance where the street frontage for a business on a street exceeds 200 linear feet, a second freestanding sign may be erected on that street frontage provided that the surface area for the signs complies with the requirements of division (A)(3) above and provided further that the two signs are placed at least 75 feet apart. If that business has street frontage exceeding 200 linear feet on more than one street frontage, a second freestanding sign may be only be erected on one frontage pursuant to this provision.

Review Comments

The existing sign is approximately 184 square feet and the new sign would be approximately 144 square feet. **(180 allowed by ordinance)**.

An addition pylon sign could be installed in the Northeast corner of the lot and the new sign installed and would be in compliance with the sign ordinance.

Staff Recommendation

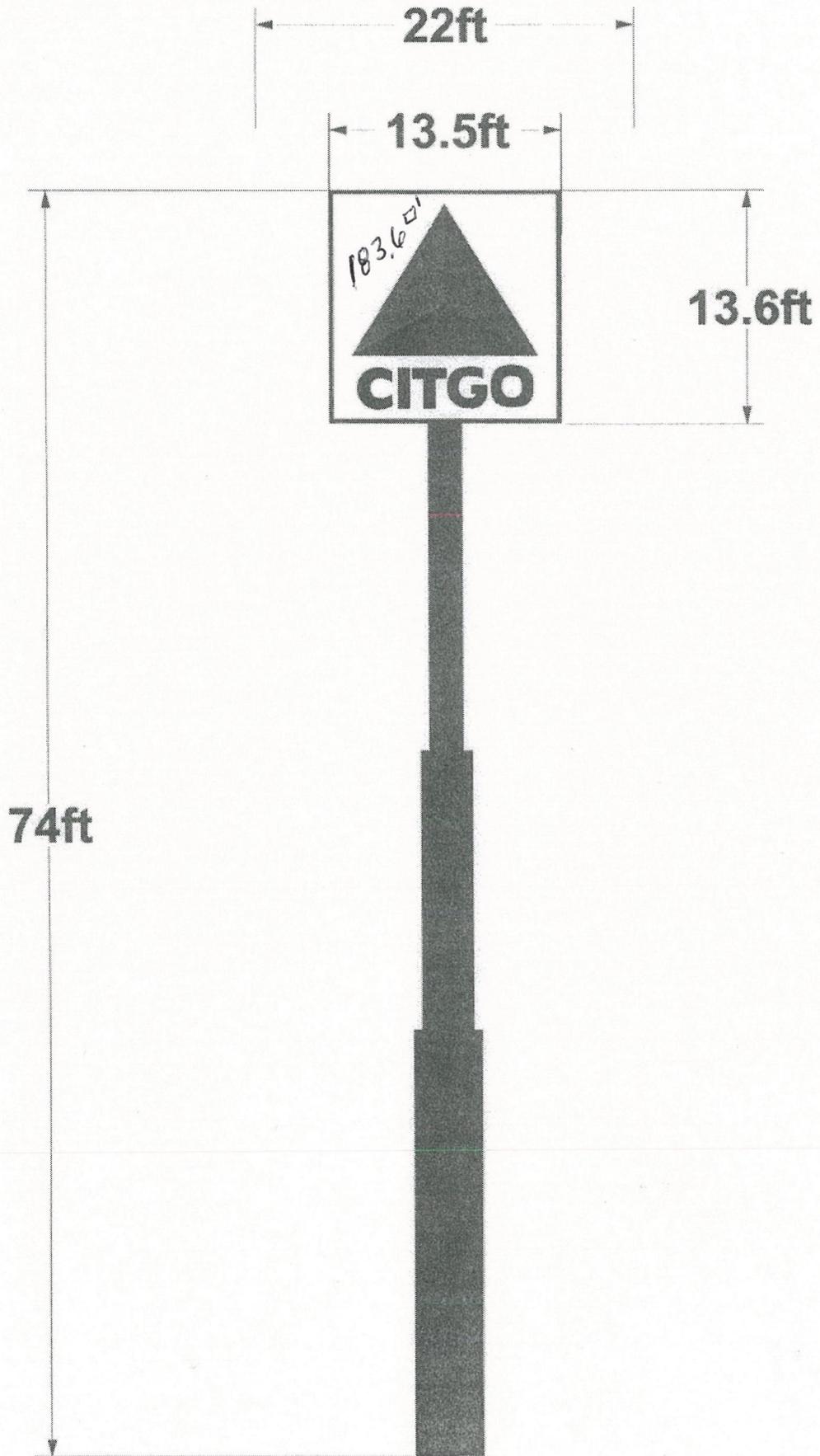
A favorable recommendation should be based upon.

1. The reutilization of the existing pylon with little or no structural change.
2. Granting a variance on the sign area would prevent an additional pylon sign from being erected.

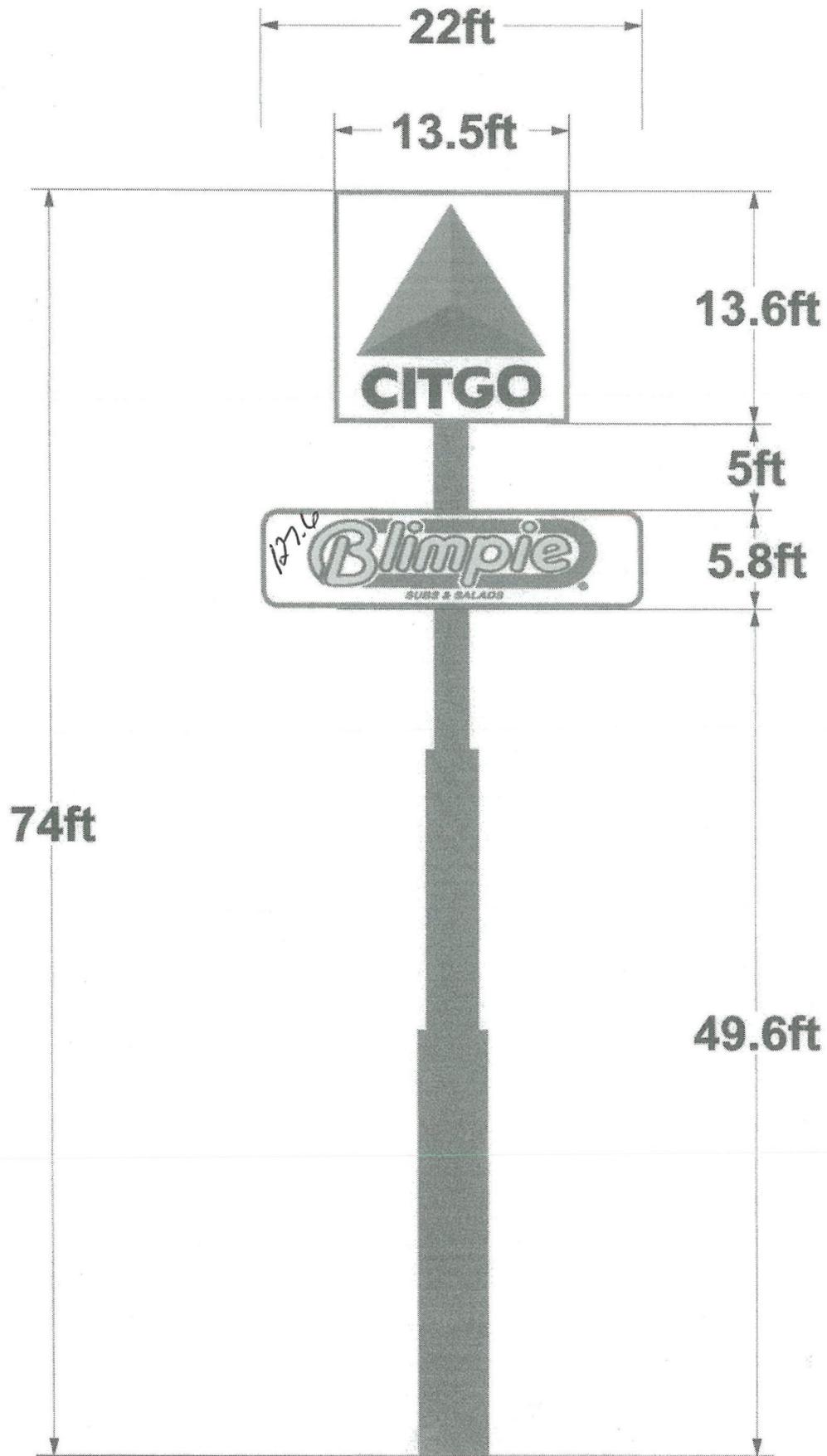
ATTACHMENTS

Existing Pylon Sign
Proposed Pylon Sign
Aerial Photograph

EXISTING PYLON SIGN



PROPOSED PYLON SIGN



452.2'

AERIAL PHOTOGRAPH



Lake Land Court

Lake Land Blvd.

**City of Mattoon
Council Decision Request**

MEETING DATE: 08/02/11 CDR NO: 2011-1234

SUBJECT: Progress Square

SUBMITTAL DATE: 07/28/11

SUBMITTED BY: Dean Barber, Public Works Director

APPROVED FOR
COUNCIL AGENDA: Sue McLaughlin, City Administrator _____
Date

EXHIBITS (If applicable): N/A

| | | |
|---------------------|---------------------|---------------------|
| EXPENDITURE | AMOUNT | CONTINGENCY FUNDING |
| ESTIMATE: \$295,000 | BUDGETED: \$300,000 | REQUIRED: \$0 |

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve the Plans and Specifications for the Progress Square Parking Lot”.

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

Design Perspectives has divided the original project into the following separate Bid Packages:

- Grading
- Drainage
- Electrical
- Concrete Flatwork & Curbing
- Parking Lot Paving
- Brick Paver Installation
- Site Furnishings
- Fencing

The City will be performing the pavement removal, landscaping, and contract administration in-house.

The Plans and Specifications are available in the City Clerk’s Office for viewing. I can print a set of bid documents for any council members that would like a copy for review.

The current time schedule is:

| | |
|------------------------|---|
| Tuesday, August 02 | Anticipated Council Approval of Bid Documents |
| Thursday, August 04 | City to Mail Bid Documents to Perspective Bidders |
| Thursday, August 18 | Pre-Bid Meeting |
| Thursday, August 25 | Bid Opening |
| Tuesday, September 06 | Anticipated Council Approval of Bid Awards |
| Thursday, September 08 | City to Issue Award Notices |
| | City to Start Removal Items |
| Thursday, September 29 | Contractors Finish Securing Contracts & Bonds |
| | Req'd Finish Date for Removal Items |
| | City to Issue Notices-to-Proceed |
| Monday, October 03 | Start Date for Drainage Contract, Underground Portion of Electrical Contract, and Grading Contract. |
| Friday, October 28 | Completion Date for Drainage Contract, Underground Portion of Electrical Contract, and Grading Contract. |
| Monday, October 31 | Start Date for all 3 Paving Contracts. |
| Wednesday, November 30 | Completion Date for all 3 Paving Contracts. |
| Thursday, December 01 | Start Date for Above Ground Portion of Electrical Contract, Site Furnishings Contract, and Landscaping Contract. |
| Thursday, December 22 | Completion Date for Above Ground Portion of Electrical Contract, Site Furnishings Contract, and Fencing Contract. |
| Spring, 2012 | Landscaping (In-House) |

The itemized budget is:

| | |
|------------------------|-----------------|
| Construction Contracts | \$277,163 |
| Consulting Fees | \$ 15,520 |
| Landscaping | <u>\$ 6,500</u> |
| Total | \$299,183 |

**City of Mattoon
Council Decision Request**

MEETING DATE: 08/02/11CDR NO: 2011-1235

SUBJECT: Lake Paradise Spillway Repairs

SUBMITTAL DATE: 07/28/11

SUBMITTED BY: Dean Barber, Public Works Director

APPROVED FOR
COUNCIL AGENDA: Sue McLaughlin, _____
City Administrator Date

EXHIBITS (If applicable):

| EXPENDITURE | AMOUNT | CONTINGENCY FUNDING |
|---------------|---------------------|---------------------|
| ESTIMATE: \$0 | BUDGETED: \$116,000 | REQUIRED: \$0 |

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to reject the lone bid for the Lake Paradise Spillway Repairs and direct staff to modify the bid documents and rebid in order to keep the project on budget.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

A bid opening was held on July 13 for the concrete patching for the Lake Paradise Spillway. Only one bid was received:

A.J. Walker Construction Mattoon \$142,712.33

The consultant’s estimate was \$100,000. I had increased that amount to \$116,000 during budget preparation.

Bid documents were mailed to 6 contractors that specialize in heavy/highway construction. I contacted the companies that did not submit bids. Some were too busy to undertake any additional work at this time. The others felt like the work was outside their area of expertise.

I recommend that we modify the bid documents to get the project back on budget and rebid in the spring for construction in July and August of 2012. Phase 2 and 3 of the spillway repairs would then be scheduled for construction on 2013 and 2014.

**City of Mattoon
Council Decision Request**

MEETING DATE: 8/2/11 CDR NO: 2011-1236

SUBJECT: Use of proceeds from the YMCA property sale.

SUBMITTAL DATE: 7/29/11

SUBMITTED BY: Preston Owen, City Attorney & Treasurer

EXHIBITS (If applicable):

| | | |
|---------------|---------------|---------------------|
| EXPENDITURE | AMOUNT | CONTINGENCY FUNDING |
| ESTIMATE: N/A | BUDGETED: N/A | REQUIRED: N/A |

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I recommend the City dedicate the One Hundred Seventy-Five Thousand Dollars received from the property sale to the YMCA to be used to shore up the financial stability of the City and not be expended during the current fiscal year.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

The City recently approved the sale of surplus property to the Mattoon Area Family Young Men’s Christian Association. The sales price for this property was One Hundred Seventy-Five Thousand Dollars (\$175,000). As this sale occurred after the budget for the 2011 – 2012 fiscal year was finalized, the property sale is not included in the current year’s budget. The City of Mattoon has been experiencing financial challenges during the last two fiscal years and routine funding from the State of Illinois remains tentative. Staff recommends including the proceeds of the sale, in a future budget amendment, but not spending those proceeds within this fiscal year. Waiting to spend this money will also give the City time to see what the future funding will be from the State of Illinois and how and when the economy will recover from the current national recession. At the end of the fiscal year, it may be earmarked towards increasing the City’s undesignated fund balance

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2011-1449

AN ORDINANCE APPROVING A THREE YEAR CONTRACT RENEWAL OF THE COLLECTIVE BARGAINING AGREEMENT WITH THE AFSCME, AFL-CIO, COUNCIL 31, LOCAL 3821

BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. The Council hereby approves a three year contract renewal to the “Collective Bargaining Agreement” dated May 1, 2011 with the American Federation of State, County and Municipal Employees, Local 3821, AFL-CIO, a copy of which is attached and incorporated by reference.

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3. This ordinance shall be effective upon its approval as provided by law.

Upon motion by _____, seconded by _____, adopted this _____ day of _____, 2011, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____

ABSENT (Names): _____

APPROVED this _____ day of _____, 2011.

Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

Susan J. O’Brien, City Clerk

J. Preston Owen, City Attorney

Recorded in the Municipality’s Records on _____, 2011.

AGREEMENT BETWEEN
THE CITY OF MATTOON, ILLINOIS
AND
AMERICAN FEDERATION OF STATE,
COUNTY AND MUNICIPAL EMPLOYEES,
AFL-CIO, COUNCIL 31, LOCAL 3821
FOR THE TERM BEGINNING
May 1, 2011
THROUGH
April 30, 2014

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PREAMBLE

This Agreement, entered into by the City of Mattoon, hereinafter referred to as the Employer, and American Federation of State, County and Municipal Employees, Council 31, AFL-CIO, on behalf of Local 3821, hereinafter referred to as the Union, has as its purpose the promotion of harmonious relations between the Employer and the Union; the establishment of an equitable and peaceful procedure for the resolution of differences; and the establishment of rates of pay, hours of work and other conditions of employment.

ARTICLE 1. RECOGNITION

Section 1. Recognition

Pursuant to Order of the Illinois Labor Relations Board (Case No. S-UC-03-024), the Employer recognizes the Union as the sole and exclusive bargaining representative in all matters establishing and pertaining to wages and salaries, hours, working conditions and other conditions of employment for employees classified as “non exempt” by the Fair Labor Standards Act or “non confidential” by the Illinois Labor Relations Act. Employees represented by the Union are assigned to the Employer’s Public Works Labor Pool, the Water and Wastewater Treatment Plants, the Finance Department, full-time and part-time telecommunication employees (formerly, “dispatchers”) in the Police Department. Seasonal, part-time, exempt and confidential employees, interns, employees of the Parks, Building & Grounds Divisions of Public Works Department, the Cemetery and the City Clerk’s Department are not represented by the Union, unless a majority of the employees within these departments vote to accept representation as authorized by law. Where a new classification is instituted, the work of which falls within the scope of the unit, the Employer and the Union agree to jointly petition the Labor Relations Board to seek the necessary unit clarification.

Section 2. New Classifications

If the inclusion of a new position classification is agreed to by the parties or found appropriate by the Labor Board, the parties shall negotiate as to the proper pay grade for the classification. If no agreement is reached within thirty (30) calendar days from the date its inclusion was determined, the Union may appeal the proposed pay grade to the third step of the Grievance Procedure. The arbitrator shall determine the reasonableness of the proposed salary grade in relationship to: the job content and responsibilities attached thereto in comparison with the job content and responsibilities of other position classifications in the Employer’s workforce; and significant differences in working conditions to comparable position classifications. The pay grade originally assigned by the Employer shall remain in effect pending the arbitrator’s decision. If the decision of the arbitrator is to increase the pay grade of the position classification, such rate change shall be applied retroactive to the date of its installation. Upon installation of the new position classification, the filling of such position classification shall be in accordance with the posting and application procedures of this Agreement.

Section 3. Integrity of the Bargaining Unit

If the employer wishes to transfer work done by bargaining unit members to persons outside the bargaining unit, it must first bargain about such transfer with the Union. Notwithstanding the above, temporary help may be used to perform work which cannot be performed by regular employees for reasons of employee availability or excessive workload. The Employer shall retain the right to use temporary and part-time employees in accordance with past practices.

Section 4. Subcontracting

It is the general policy of the Employer to continue to utilize employees to perform work they are qualified to perform. However, the Employer reserves the right to contract out any work it deems necessary in the interest of economy, improved work product or emergency.

ARTICLE 2. MANAGEMENT RIGHTS

Section 1. Management Rights

Subject to the provisions of this Agreement the management of the operations of the Employer, the determination of its policies, budget, and operations, the manner of exercise of its statutory functions and the direction of its work force, including but not limited to, the right to hire, promote, demote, transfer, allocate, assign and direct employees; to determine, declare and fill vacancies at its discretion; to discipline, suspend and discharge for just cause; to relieve employees from duty because of lack of work or for other legitimate reasons; to make and enforce reasonable rules of conduct and regulations; to determine the departments, divisions and sections and work to be performed therein; to determine quality; to determine the number of hours of work and shifts per work week, if any; to establish and change work schedules and assignments, the right to introduce new methods of operations, to eliminate, relocate, transfer or subcontract work; to maintain efficiency and to take such actions as are necessary in an emergency is vested exclusively in the Employer provided the exercise of such rights by management does not conflict with the provisions of this Agreement.

Section 2. Reservations

It is understood and agreed that any of the rights, powers, or authority the Employer or Union had prior to the signing of this Agreement are retained by the Employer or Union except those specifically abridged, granted, or modified by this Agreement.

ARTICLE 3. UNION RIGHTS

Section 1. Union Activity During Working Hours

Employees shall, after giving appropriate notice to their supervisor, be allowed reasonable time off at the employees regular rate of pay during working hours to process grievances or attend

grievance hearings, labor/management meetings, meetings covering modifications of supplemental agreements arising during the term of the Agreement, committee meetings and activities if such committees have been established by this Agreement, or meetings called or agreed to by the Employer, if such employees are entitled or required to attend such meetings by virtue of being Union representatives, stewards, witnesses, or grievant and if such attendance does not substantially interfere with the Employer's operations.

Section 2. Access of Premises by Union Representatives

The Employer agrees that local representatives, officers and Union staff representatives shall have reasonable access to the premises of the Employer, giving notice upon arrival to the appropriate Employer representative. Such visitations shall be for the reason of the administration of this Agreement. By mutual arrangement with the Employer in emergency situations, Union staff representatives or local union representatives may call a meeting during work hours to prevent, resolve or clarify a problem.

Section 3. Time off for Union Activities

At the discretion of the Departmental Directors, local Union representatives may be allowed time off without pay for legitimate Union business such as Union meetings, State or area-wide Union committee meetings, State or International Union Conventions. Such time off shall not be detrimental in any way to the employee's work record.

Section 4. Union Bulletin Boards

The Employer shall provide bulletin boards and/or space at each work location. The boards shall be for the sole and exclusive use of the Union. The items posted shall not be political, partisan or defamatory in nature. For purposes of this section the City Hall is considered a work location. For all Departments other than City Hall, the administrative office shall be considered the work location. The Union may install additional bulletin boards at its expense as follows: Street Department: one (1) in the break room; Water Treatment Plant: one (1) in the designated break area; Wastewater Treatment Plant: one (1) in the designated break area.

Section 5. Information Provided to Union

Upon request by the Union, the Employer shall notify the Union in writing of the following personnel transactions involving bargaining unit employees: new hires, promotions, layoffs, re-employment, leaves, returns from leave, suspensions, discharges and terminations. The Employer shall not be required to provide this information more than quarterly.

Section 6. Union Orientation

By mutual arrangement regarding time and place with the Employer, the Union shall be allowed to orient and educate each new employee covered by this agreement for up to one (1) hour during the first week of their employment for the purpose of informing said new employee of his/her rights and obligations under this Collective Bargaining Agreement, and without loss of pay

for the employees involved. The Employer shall inform the Union of all such hiring and the Union shall inform the Employer of the Union representative who will carry out the Union orientation.

Section 7. Distribution of Union Literature

During employee's non-working hours, an employee shall be permitted to distribute Union literature to other non-working employees in non-work areas and in work areas during non-work hours.

Section 8. Union Meetings on Premises

The Employer agrees to make available conference and meeting rooms at City Hall for Union meetings when available, unless to do so would seriously interfere with the operating needs of the Employer, or cause additional cost or undue inconvenience to the Employer.

Section 9. Rate of Pay

Any time off with pay provided for under this Article shall be at the employee's regular rate of pay.

ARTICLE 4. NON-DISCRIMINATION

Section 1. Prohibition Against Discrimination

Both the Employer and the Union agree not to discriminate against any employee on the basis of race, sex, creed, religion, color, marital or parental status, age, national origin, political affiliation and/or beliefs, **or disability, or sexual orientation.**

Section 2. Union Activity

The Employer and the Union agree that no employee shall be discriminated against, intimidated, restrained or coerced in the exercise of any rights granted by Public Act (1012 or 1014) or by this Agreement, or on account of membership or non-membership in, or lawful activities on behalf of the Union

Section 3. Equal Employment/Affirmative Action

The parties recognize the Employer's obligation to comply with the Federal and State Equal Employment and Affirmative Action Laws. The Employer shall have the right to grant initial employment preference to veterans of the United States armed forces upon conditions established by ordinance.

ARTICLE 5. CHECKOFF

Section 1. Deductions

The Employer agrees to deduct from the pay of those employees who individually request it any or all of the following: union membership dues, assessment, or fees, political contributions and union sponsored benefit programs. A request for any of the above shall be made on a form agreed to by the parties. Upon receipt of an appropriate written authorization from an employee, such authorized deductions shall be made in accordance with law.

Section 2. Fair Share Service Fee

The Employer agrees that all employees in the collective bargaining unit are required to pay their proportionate share of the costs of the collective bargaining process, contract administration, and pursuing matters affecting wages, hours, and other conditions of employment, but not to exceed the amount of dues uniformly required of members. The amount certified by the Union shall not include any fees for contributions related to the election or support of any candidate for political office. Nothing in this section shall preclude an employee from making voluntary political contributions in conjunction with his or her fair share payment.

Section 3. Right of Nonassociation

The foregoing Fair Share Agreement safeguards the right of non-association of employees based upon bona fide religious tenets or teachings of a church or religious body of which such employees are members. Such employees may be required to pay an amount equal to their fair share to a nonreligious charitable organization mutually agreed upon by the employees affected and the Union to which such employees would otherwise pay such service fee. If the affected employees and the Union are unable to reach an agreement on the matter, the Union shall petition the Labor Board to establish a list of charitable organizations to which such payments will be made.

Section 4. Administration of Payroll Deductions

New employees shall be required to pay the Fair Share Service Fee after they have completed thirty (30) calendar days of service with the Employer. Such Fair Share Fee shall be deducted from the employee's paycheck on the same basis that regular Union dues are deducted. The aggregate deductions of all employees and a list of their names, addresses and social security numbers shall be remitted monthly to the Union at the addresses designated in the writing to the Employer by the Union. The Union shall advise the Employer of any increase in dues or other approved deductions in writing at least fifteen (15) days prior to its effective date.

Section 5. Indemnification

The Union shall indemnify, defend and hold the Employer harmless against any claim, demand, suit or liability arising from any action taken by the Employer in complying with this

Article.

Section 6. Availability of Cards

The Employer shall make available Union deduction cards to employees. The Union shall supply such cards.

ARTICLE 6. HOURS OF WORK

Section 1. General Provisions

A. Workday

The workday shall vary by department. Departmental Directors may change normal hours of work with as much notice as practicable for operational needs, but not to avoid payment of overtime compensation. The normal hours of work are as follows:

Labor Pool: 7:00 a.m. to 4:00 p.m.

Water Treatment Plant: 7:00 a.m. to 3:00 p.m., 3:00 p.m. to 11:00 p.m., and 11:00 p.m. to 7:00 a.m.

Wastewater Treatment Plant: 7:00 a.m. to 3:00 p.m., ~~7:00 am to 5:00 pm~~ ~~6:00 a.m. to 2:00 p.m.~~, and ~~8:00 a.m. to 6:00 p.m.~~

Finance Department: 8:00 a.m. to 4:30 p.m., including one meter reader position.

Police Department: 7:00 a.m. to 3:00 p.m., 3:00 p.m. to 11:00 p.m., 11:00 p.m. to 7:00 a.m., 7:00 p.m. to 3:00 a.m. and 11:00 a.m. to 7:00 p.m. Hours of work and shifts vary at the discretion of the Police Chief with past practice.

B. Workweek

The "Workweek" is defined as the one hundred sixty-eight (168) hours commencing at 12:00 A.M. Sunday and running to 11:59 P.M. the following Saturday. The workweek for payroll purposes will end at the end of the employee's regular shift on Friday of the week preceding payday.

C. Overtime Compensation

Full-time employees working in excess of forty (40) hours in any workweek shall be paid at the rate of one and one-half (1.5) times the employee's straight time hourly rate. The Departmental Director or designee shall approve all overtime.

D. Compensatory Time Leave

All bargaining unit employees, except those assigned to shift work, may elect to accrue compensatory time in lieu of overtime compensation at a rate of one and one-half hour for each

hour of employment for which overtime compensation is required by this Agreement. An employee may accrue not more than 80 hours of compensatory time leave from May 1st through April 30th of each fiscal year. If the compensatory time accrued is not completely used by April 15th of each fiscal year, it shall be paid off at the regular rate earned by the employee on the last payday of the fiscal year. The choice whether to accrue compensatory time is solely at the option of the employee. It is the employee's responsibility to declare overtime as compensatory time by the end of the workweek or the overtime will be paid with the next payroll check.

Except for police department employees (where past practices shall govern), an employee, who has requested the use of such compensatory time, shall be permitted to use such time within a reasonable period after making the request subject to these rules:

1. Compensatory time can only be taken during weekday day shift hours;
2. Compensatory time can only be taken in whole hour increments;
3. Holidays and standby-duty can be used to bank compensatory leave at the time and one half rate, however compensatory time can not be used on a holiday or during emergency conditions;
4. At least four (4) hours notice shall be given for requests to use from one to four hours of compensatory time; and,
5. At least twenty-four (24) hours notice shall be given for requests to use more than four hours of compensatory time
6. An employee must notify management at least one (1) hour prior to the end of their shift to be able to use 1 to 4 hours of compensatory time leave between the hours of 7:00 a.m. and 11:00 a.m. on the next workday

E. Time Off

Time off for any approved paid leave shall be counted as time worked for overtime computation.

Section 2. Rest and Meal Periods

A. Rest Periods

There shall be two (2) rest periods of fifteen (15) minutes each during each regular shift; one during the first half of the shift and one during the second half of the shift. All rest periods shall be taken at the job site.

B. Meal Periods

Work schedules shall provide for the workday to be broken at approximately mid-point by an uninterrupted, unpaid meal period of not less than thirty (30) and no more than one (1) hour. Labor pool employees shall have a one (1) hour uncompensated meal-break to be taken approximately at the mid-point of the work day unless mutually agreed upon otherwise. Any employee that must work on the vector shall be allowed adequate and reasonable period of time in which to clean up in a sanitary manner and will be allowed to eat lunch away from the environment.

C. Exception

Rest periods and meal periods for the police department, water treatment plant and wastewater

treatment plant employees shall be consistent with past practice.

Section 3. Work Schedule Selection

To the extent practicable when permanent changes in work schedule assignments are made; employees shall be entitled to exercise seniority to retain or change their work schedule assignment.

Section 4. Overtime Procedure

A. The parties recognize that overtime cannot be equalized exactly but every effort shall be made to equalize overtime over the period of one year, beginning May 1st or each year, among those employees qualified to work the needed overtime, as determined by the Departmental Director, his or her designee.

B. For work that would continue from an assigned task after normal working hours, the employees assigned to that task will be offered the opportunity to work the overtime hours.

C. If planned overtime continues for more than 2 consecutive days, the overtime work will be offered to those qualified employees who are next on the list described in paragraph E below.

D. For emergency work needed near the end of a workday or after normal working hours, overtime work will be offered to those qualified employees who have worked the least number of overtime hours as identified on the "Overtime Equalization Sheet". If all employees available to work the overtime hours decline the opportunity, the Employer shall assign the overtime in reverse seniority order. The least senior employee who has not been previously directed by the Employer to work overtime shall be directed to work the hours until all employees have been required to work at which time the process shall repeat itself.

E. For Labor Pool only, on the first Monday of each two week pay period the employer shall provide a sign-up list for those employees wishing to work overtime for that pay period. The list shall contain the employees name and two contact numbers. The initial list shall be ranked in order of seniority. As the opportunity comes available for overtime management shall contact the person at the top of the list. If the employee is available and reports to work or if the employer attempts to contact the employee at both contact numbers and employee is unable to be reached then their name shall go to the bottom of the list. If the employee is contacted and refuses overtime their name shall go to the bottom of the list. Every pay period the list shall be reordered. That reordering shall only include adding or removing employees from the list. Any employees who wish to be added shall be added after those employees remaining on the list from last pay period who did not receive any overtime and before those employees remaining on the list from last pay period week who did receive overtime. Individuals may remove their name from the list at any time, but if they do so and they later wish to sign up again they shall be treated the same as any other individual who is adding their name to the list.

F. For the telecommunicators, if no one can be found to work the overtime each shift shall be extended up to four (4) hours to cover the overtime.

Section 5. Call-Back Pay

An employee called back to work outside of his/her regularly scheduled shift or on his/her scheduled days off shall be paid a minimum of two (2) hours pay at the applicable rate. If the employee has been called back to take care of an emergency, the Employer shall not require the employee to work for the entire two hour period by assigning extra non-essential work.

Section 6. Stand-by Pay

A. An Employee is entitled to stand-by pay if he/she is required by the Employer to be on stand-by; that is to keep the Employer informed of his/her whereabouts on off-duty time and to be available for possible recall for work, either on a day the employee was not scheduled to work or for a period of time after completing the employee's work day. An employee entitled to stand-by pay shall receive eight (8) hours pay at the applicable rate for each week or portion thereof of stand-by whether required to work or not.

B. In addition to the eight (8) hours of stand-by pay, an employee shall receive either one (1) hour of overtime pay or be paid for the actual time worked, whichever is greater, for each call within city limits. Any call outside the city limits shall be paid at a minimum of two (2) hours' pay.

C. An employee on stand-by shall receive four (4) hours of overtime pay for any holiday, which falls during their week of stand-by consistent with past practice.

D. Those employees receiving standby pay are responsible to respond to any and all calls pertaining to normal public works duties. If an employee is required to take any equipment (other than pick up trucks) out to a job site during this period, then another employee shall be called out to assist for safety purposes. If called out and the employee determines that the job can be accomplished by one individual then the employee shall complete the job. If called out and the employees determines that the job requires two or more individuals duty personnel shall notify the appropriate manager and then return to await the next call-out.

Section 7. Emergency Shift Work

The Employer reserves the right to implement A/B shift work for weather related natural disasters: (Tornado's, Floods, Major Wind Storms, Ice Storms, Snow Storms) as described at Appendix B, a copy of which is attached and incorporated herein by reference.

ARTICLE 7. CLASSIFICATION OF EMPLOYEES

Section 1. Probationary Employees

An employee is a "probationary employee" for his/her first twelve (12) months of employment. The Employer may discharge an employee with or without cause during the probationary period. No matter concerning the discipline, layoff or termination of a probationary employee shall be subject to the grievance procedures of this Agreement.

Section 2. Regular Full-Time Employees

A person working the regularly scheduled number of hours is considered a regular full-time employee and is eligible for all benefits provided by the Employer. Temporary employees are not considered regular full-time employees.

Section 3. Regular Part-Time Employees

A person working less than the regularly scheduled number of hours is considered a regular part-time employee. Regular part-time employees who work all year around are eligible for vacation and sick leave computed at 50% of the rate authorized for regular full-time employees.

Section 4. Temporary Employees

A person employed for a period of less than six (6) consecutive months is considered a temporary employee. Temporary employees may work the regularly scheduled number of hours (full-time) or less than the regularly scheduled number of hours (part-time). Temporary employees are not eligible for benefits provided by the Employer.

Section 5. Computation of Service Credit & Seniority

A regular part-time or temporary employee who becomes a regular full-time employee and who has performed substantially the same duties for any continuous period immediately preceding the date he/she became a regular full-time employee, will have that continuous period counted toward completion of his/her probationary period. A probationary employee shall have no seniority until he/she has completed his/her probationary period. Upon the completion of his/her probationary period, he/she will acquire seniority from his/her date of hire. An employee who has a continuous period of part-time or temporary employment counted towards completion of his/her probationary period will acquire seniority from the date he/she began his/her continuous period of part-time or temporary employment.

ARTICLE 8. VACANCIES

Section 1. Posting

Whenever a bargaining unit job vacancy occurs, other than a temporary vacancy as defined below, in any existing job classification or as a result of the development or establishment of new job classifications, a notice of such vacancy shall be posted on all bulletin boards for ten (10) working days. During this period, employees who wish to apply for the vacant job, including employees on layoff may do so. The Employer shall decide in its sole discretion whether to fill a vacancy or not.

Section 2. Promotions & Transfers

It is the policy of the Employer to recruit within its existing work force before advertising

vacant bargaining unit jobs outside the organization. Preferences based upon qualifications, skills, experience and seniority will apply first within the work group, then within the Employer's entire work force. An employee must make written application in order to be considered for a vacant position. If qualifications, skills and experience are substantially equal among the applicants for a bargaining unit job, the Employer shall fill the vacancy with the most senior applicant from within the work group in which the vacancy occurred. Operators in the Water & Sewer Plants, Finance Department and Telecommunicators are not considered to be in the Public Works Labor Pool work group.

Section 3. Temporary Vacancies

Temporary vacancies are defined, as job vacancies that may periodically develop in any job classification that do not exceed thirty (30) days. Job openings that recur on a regular basis and or that remain open more than thirty (30) days at a time shall not be considered temporary job openings.

Section 4. Right to Return

An Employee may return to his/her former position within ninety (90) days after selection for a vacancy in a bargaining unit job. The Employer may return an employee, who has been promoted or transferred, to his/her former position at any time during this ninety (90) day period probationary period for just cause.

ARTICLE 9. HOLIDAYS

Section 1. Holidays

A. All full-time employees, except telecommunicators and shift workers at the water treatment plant, shall have time off with eight hours pay for thirteen (13) holidays. The twelve (12) holidays observed are:

- | | |
|-----------------|----------------------------|
| New Years Day | Thanksgiving Day |
| Good Friday | Day after Thanksgiving Day |
| Memorial Day | Christmas Eve |
| Fourth of July | Christmas Day |
| Labor Day | Veteran's Day |
| Presidents' Day | Martin Luther King Day |

B. If a holiday falls on a Saturday, the proceeding Friday shall be observed as the holiday. If a holiday falls on a Sunday, the following Monday shall be observed as the holiday.

C. Each employee shall have their birthday off as a holiday. The employee may schedule the day to be taken within seven calendar days before or after their actual birthday manpower allowing. The seven day period before or after the birthday may be extended if time cannot be taken due to manpower considerations.

D. Telecommunicators shall receive thirteen (13) personal days per calendar year in lieu of holidays to be taken in accordance with the following rules:

1. Personal days shall be limited to a maximum of the number of days in an employee's regular scheduled workweek.
2. Personal days may be taken in four (4) hour increments with the approval of the Departmental Director.
3. At least twenty-four (24) hours notice shall be given for requests to use personal days.
4. All personal days or hours shall be taken within the calendar year. Personal days cannot be accrued and time not taken will be forfeited at the end of the year.
5. New employees receive personal days at the rate of nine and three-quarters hours per month through December 31 of the year of their first anniversary.
6. In the event that an employee retires during the year the personal days or hours shall be prorated from the beginning of the year to date of retirement. The employee shall be paid out for the prorated amount of personal days not taken and a deduction shall be taken if the employee has taken more than the prorated amount earned between the first of the year and the date of retirement.
7. Employees working on December 25th shall receive time and one-half.
8. This paragraph shall be implemented for a trial period of twelve (12) months beginning on or before May 1, 2006. Either party may choose to discontinue this Agreement at the end of the trial period or by mutual agreement prior to the end of the trial period. If continued past the expiration of such trial period, this paragraph shall become permanent. If not continued, this Agreement will expire and the parties shall revert to paragraph A, B & C above.

Section 2. Holiday Pay

A. Except as qualified by the foregoing paragraph, when an employee works a holiday the employee shall be paid eight (8) hours holiday pay at straight time rates and time and one-half for all hours worked. Qualified employees may volunteer to trade a holiday with another employee scheduled to work the holiday and receive the pay for the holiday.

B. Temporary employees are ineligible for Holiday Pay.

Section 3. Holiday During Vacation

When a holiday falls on an employee's regularly scheduled workday during the employee's vacation period, the employee will be charged with that holiday and retain the vacation day.

Section 4. Advance Notice

A. Employees scheduled to work a holiday shall be given as much advance notice as practicable. There shall be an holiday schedule posted on bulletin boards in administrative offices at the Finance Department, the Police Department, the Street Department, the Water and Wastewater Treatment Plants.

B. Hours that are scheduled to work on holidays shall not be logged when computing overtime equalization.

C. Scheduling of Plant Operators for annual holidays shall be done between February 1st and March 30th of each year. The opportunity to work on holidays shall be offered by seniority to the most senior employee by shift starting with the first shift for each holiday, (i.e. most senior employee picks first shift, Memorial Day, second most senior employee picks second shift Memorial Day, etc.). If no operator volunteers to work the holidays offered, then the least senior operator who has not already been required to work a holiday shall be directed to work the holiday until all employees have been required to work holidays at which time the process shall repeat itself. Employees must respond with an answer to their selection by the start of the next shift or it is considered a negative response. This process shall be done on an annual basis and "directed" workdays will be reviewed on an annual basis. Changes in the schedule due to employee changes shall be filled at the direction of the Departmental Director who must first fill from the least senior employee not "directed" previously or working the holiday.

ARTICLE 10. VACATION LEAVE

Section 1. Regular Full-Time Employees

All regular full-time employees shall receive two weeks paid vacation after one year of employment. After seven (7) years employment, they shall receive three (3) weeks paid vacation, after twenty (20) years employment, they shall receive four (4) weeks paid vacation, and for each year after twenty (20) years, they shall receive one (1) day of vacation for a completed year of service to a maximum of twenty-five (25) years and a total of twenty-five (25) days.

Section 2. Regular Part-Time Employees

All regular part-time employees shall receive vacation leave at one-half the rate granted to regular full-time employees.

Section 3. Scheduled Vacation Leave

Vacation leave with full pay shall be taken on a scheduled basis and, subject to exigent circumstances, may be taken at anytime with the approval of the Departmental Director. Vacation leave may be taken in four (4) hour increments with the approval of the Departmental Director, **if notice of the request is given at least twenty four (24) hours before the start of the shift for** ~~if notice of the request is given within one (1) hour of the start of the shift immediately preceding~~ the day the vacation is requested. Approval of vacation leave shall not be unreasonably denied.

Section 4. Vacation Accrual

Employees may carry-over accrued vacation from one year to the next, but with a limit equivalent to two years' accrual. Vacation leave accumulated in excess of two years' accrual is forfeited.

ARTICLE 11. SICK LEAVE

Section 1. Use

Sick Leave may be used for illness, disability, or injury of the employee, appointments with doctor, dentist or other professional medical practitioner, and in the event of illness, disability, or injury of a member of an employee's immediate family or household. For purposes of definition, the "immediate family or household" shall be husband, wife, mother, father or children (including stepchildren). Such days may be used in increments of one (1) hour. A Departmental Director or his/her designee may direct an employee who appears ill to leave work to protect the health of other employees. Employees who are unable to return to work upon expiration of sick leave must request a leave of absence without pay. Prior to returning from Sick Leave longer than one month in duration, an employee must submit a statement from his/her physician indicating that the employee is able to return to work and perform all essential functions of his/her job with reasonable accommodation.

Section 2. Accumulation

Regular full time employees accrue Sick Leave at a rate of 80 hours per year. Regular part-time employees accrue sick leave at a rate of 40 hours per year.

Section 3. Major Illness Leave Pool

Employees who incur an extreme major illness which requires overnight in-patient hospitalization, outpatient surgical treatment or continuing outpatient treatment; and who have exhausted all of their vacation, sick, personal days, holiday and any other leave benefits; shall become eligible for benefits under the Major Illness Leave Pool.

All employees of the City shall automatically donate one hour per year to the Major Illness Leave Pool. If, as of January 1 of any year, the pool contains more than 1,000 hours then no hours

will be automatically donated. The Major Illness Leave Pool Board may ask for additional hours to be donated if it determines that more hours are needed. Any hours donated shall remain in the pool until used.

Employees shall not be eligible to use the Major Illness Leave Pool if they have been disciplined for sick leave abuse and/or have failed to provide a proof of illness, when required, during the previous twenty-four (24) month period or if they cannot provide a written doctors statement certifying the need to be off work longer than five (5) consecutive work days. Employees injured on the job and/or covered by workers compensation insurance shall not be eligible to use the Major Illness Leave Pool. The City shall establish one pool to serve all the employees of the City. Employees shall be limited to receiving a maximum of two hundred forty (240) hours in any 12 month period.

The Major Illness Leave Pool shall be administered by the Major Illness Leave Pool Board. The board shall consist of one City Commissioner (the Commissioner of Accounts and Finances) who shall be the chairman, one member from American Federation of State, County and Municipal Employees - Local 3821, one member from Mattoon Fire Fighters Association - Local 691, one member from Police Benevolent and Protective Association Unit # 35 and one member from the from unrepresented workers. The City Administrator and City Clerk shall be ex-officio non-voting members. Members shall serve from their appointment until removal by their respective employee group. The board shall meet on an as needed basis, with meetings to be called by the chairman. The board is responsible for determining who shall receive the benefits of the pool and the amount of benefits to be given. If an employee disagrees with the decision of the Major Illness Leave Pool Board they may appeal to the Mattoon City Council. Under no circumstances shall the benefits given be greater than the time actually needed.

Section 4. Sick Leave Cash Out

- A. Sick leave accrued prior to the inception of this Agreement shall be carried forward.
- B. The maximum number of sick leave days, which may be accrued by any employee, shall not exceed one hundred forty (140) working days.
- C. In the event that an employee leaves the service of the City of Mattoon with a debit balance in his sick leave account due to borrowing. The value of such borrowed sick leave as calculated by their then current rate of pay shall be deducted from the employee's final paycheck.
- D. Employees leaving the service of the City by way of retirement with a minimum twenty (20) years of service or a duty related disability pension (separation from service) shall be paid for their accrued sick leave according to the following schedule:

| | |
|-----------------|---|
| 0 - 472 hours | No pay |
| 473 – 800 hours | Eight (8) hours pay for every sixteen hours accumulated from 0 to 800 |
| 801 plus hours | Eight hours pay for each eight hours accumulated |

from 801 to 1120 hours

E. Pay for sick days so accumulated shall be based upon the employee's regular rate of pay upon separation from service.

F. Employees may choose to be compensated for accumulated sick leave in one (1) of the following methods.

1. Full payment immediately upon separation of service.
2. Full payment within one (1) year of separation of service.
3. Full payment of health insurance premiums until such time as the total amount due for accumulated sick leave is exhausted.
4. Partial payment of health insurance premiums until such time as the total amount due for accumulated sick leave is exhausted.

Options 3 and 4 immediately above shall only be available to employees who are eligible to remain on the City's health insurance upon separation from service.

Section 5. Sick Leave Abuse

The City may require competent proof of an employee's illness, disability or of an employee's need to attend a member of his/her immediate family when sick leave is longer than four (4) days in duration or when the City has reason to suspect that an employee is abusing sick leave.

Reasons for suspecting abuse of sick leave may include, but not be limited to, any of the following:

1. A pattern of sick leave usage including, but not limited to, (more than four times in any six month period) use of sick leave in conjunction with regular days off or holidays without a physician's statement;
2. A pattern of sick leave usage including, but not limited to, (more than four times in any six month period) use of sick leave on a particular day of the week;
3. Use of more sick leave than accrued in any twelve (12) month period, without a physician's statement;
4. Using sick leave and being seen engaged in activities which indicate ability to work.

If any of the above situations occur, the City shall orally counsel the employee with Union representation. Within ninety (90) days after oral counseling is provided, if any of the above situations occur or continue to occur, the employee may be given written notice indicating that they will be placed on a six (6) month sick leave review status. During this review period, the employee will not accrue sick leave hours. If the employee discontinues the pattern of sick leave abuse during this entire six (6) month review period, then he/she will be credited for all sick leave hours that they would have normally accrued. The employee may provide physician statements expressly indicating that the employee cannot perform their normal work duties (or a family member's illness or disability) for each work day where sick leave time is used during the six (6) month sick leave review period as proof of explanation for legitimate sick leave use.

Any use of sick leave not in compliance with the reasons for which such leave may be used shall constitute abuse and may be subject to denial of sick leave pay and to progressive discipline.

ARTICLE 12. LEAVES OF ABSENCE

Section 1. Discretionary Leave

Department Directors may grant leaves of absence, without pay or salary, to employees under their supervision for job-related reasons (such as further training or study), which will enable employees to perform their usual and customary duties with greater efficiency and expertise, or for other valid reasons (such as prolonged illness of the employee, his/her spouse, or his/her child or children, or childbirth). Department Directors shall assure an employee who is granted such leave that the employee's position (or a similar position) will be restored to him/her at the conclusion of such leave; provided, however, that the employee's employment might, and could, be terminated if, during the period of such leave, the employee's position, or job, were to be eliminated by action of the City Council or the enactment or amendment of State or Federal legislation would result in the elimination of such position or job. No leave shall be granted for a period exceeding one hundred eighty (180) consecutive calendar days. Such leaves may be extended for good cause by the City Council for up to one hundred eighty (180) day periods, to be taken in no less than thirty (30) day increments. An employee on leave will not accrue any benefits. The employee may continue to maintain, at his/her own expense, his/her health care benefits.

Section 2. Military Leave

Military leave shall be in accordance with State or Federal Statutes.

Section 3. Family and Medical Leave Act

Family medical leave shall be in accordance with State or Federal Statutes.

Section 4. Prohibition Against Misuse of Leave

During any leaves granted pursuant to the terms of this Agreement, regardless of being with or without pay, an employee may not seek gainful employment without prior approval by the City Council. Violation of the provisions contained within this Agreement may subject the employee to discipline or discharge and may result in the loss of all benefits and rights accrued pursuant to the terms of this Agreement. This Section shall not apply to leaves granted under Section 2 - Military Leave.

Section 5. Work Related Injuries

Leave for work related injuries shall be consistent with past practice.

Section 6. Personal Leave

Employees shall be entitled to use up to two (2) of their vacation days for personal leave

with one (1) hour's notice to their Supervisor prior to the commencement of their shift. This leave shall be non-cumulative and shall not carry over from year to year. In these circumstances, a shift worker may be held over or asked to report to work early, if a replacement worker can not be found from the overtime equalization list.

ARTICLE 13. OTHER PAID LEAVES

Section 1. Bereavement Leave

In the event of death in the family of an employee including spouse, parents, children (including stepchildren), brother, sister, grandparents, great-grandparents, father-in-law, mother-in-law, brother-in-law, sister-in-law, step parents, sons-in-law, and daughters-in-law, grandchildren or legal guardian, an employee shall be granted three (3) days leave of absence with full pay to make household adjustments, arrange for medical services, or to attend funereal services. An employee may request authorization for bereavement leave involving deaths other than those listed above where the employee considers such leave justified; such authorization shall be at the sole discretion of the Employer.

Section 2. Jury and Grand Jury Duty

Leave with pay will be granted to bargaining until employees for time spent in jury and grand jury service. Evening and night shift employees will be granted leave for jury and grand jury service, even though such service occurs during the daytime, if reporting to work would impose an unreasonable hardship on the employees. Employees shall be entitled to the difference, if any, between any jury duty compensation they receive and their regular wages for each day of jury service. The employee shall endorse any payment made to him/her for jury duty to the city. The employee shall receive their regular compensation from the city.

Section 3. Judicial Appearance Leave

Employees are entitled to leave with pay when subpoenaed to give depositions or appear in court on job-related cases.

Section 4. Voting Time

Employees shall be allowed time to vote consistent with applicable laws.

ARTICLE 14. DISCIPLINE

Section 1. Definition

The Employer agrees with the tenets of progressive and corrective discipline. Disciplinary action measures shall include only the following:

- A. Oral reprimands;
- B. Written reprimands;

- C. Suspension (notice to be given in writing); and
- D. Discharge (notice to be given in writing).

Disciplinary action may be imposed upon an employee only for just cause. The Employer's agreement to use progressive and corrective disciplinary action does not prohibit the Employer in any case from imposing discipline, which is commensurate with the severity of the offense. An employee shall not be demoted for disciplinary reasons. Discipline shall be imposed as soon as possible after the Employer is aware of the event or an action giving rise to the discipline and has a reasonable period of time to investigate the matter.

In any event, the actual date upon which discipline commences may not exceed forty-five (45) days after the completion of the pre-disciplinary meeting.

Section 2. Manner of Discipline

If the Employer has reason to discipline an employee, it shall normally be done in a manner that will not embarrass the employee before other employees or the public.

Section 3. Pre-Disciplinary Meeting

For discipline other than oral reprimands, prior to notifying the employee of the contemplated measure of discipline to be imposed, the Employer shall notify the Union of the meeting and then shall meet with the employee involved and inform him/her of the reason for such contemplated disciplinary action including any names of witnesses and copies of pertinent documents. Employees shall be informed of their rights to Union representation and shall be entitled to such, if so requested by the employee, and the employee and Union representative shall be given the opportunity to rebut or clarify the reasons for such discipline. Reasonable extensions time for rebuttal purposes will be allowed when warranted and if requested. If the employee does not request Union representation, a Union representative shall nevertheless be entitled to be present as a non-active participant at any and all such meetings. Pre-disciplinary meetings shall be conducted during an employee's normal hours of work.

Section 4. Oral Reprimands

In cases of oral reprimands, the supervisor must inform the employee that he/she is receiving an oral reprimand and of their right to Union representation, which shall be provided if so requested. The employee shall also be given reasons for such discipline including any names of witnesses and copies of pertinent documents.

Section 5. Notification and Measure of Disciplinary Action

A. In the event disciplinary action is taken against an employee, other than the issuance of an oral warning; the Employer shall promptly furnish the employee and the Union in writing with a clear and concise statement of the reasons thereof. The measure of discipline and the statements of reasons may be modified, especially in cases involving suspension pending discharge, after the

investigation of the total facts and circumstances. But once the measure of discipline is determined and imposed, the Employer shall not increase it for the particular act of misconduct which arose from the same facts and circumstances.

B. Except for criminal investigations, any employee shall be entitled to the presence of a Union representative at an investigatory interview if he/she requests on and if the employee has reasonable grounds to believe that the interview may be used to support disciplinary action against him/her.

C. Nothing in this Section prevents the Employer from relieving employees from duty in accordance with its practices.

D. In cases of oral reprimand, the Employer shall have the right to maintain a written record of such reprimand. Provided, no written record shall be placed in the employee's personnel file or used for purposes outside of this contract.

ARTICLE 15. GRIEVANCE PROCEDURE

Section 1. Grievance

The parties agree that in order for the grievance procedure to function efficiently and effectively, all grievances must be resolved at the lowest possible level of the Grievance Procedure. Therefore, the parties agree that all persons responsible for resolving grievances at all levels of the procedure shall be vested with sufficient authority to undertake meaningful discussions and to settle the grievance, if appropriate.

A. A grievance is defined as any difference, complaint or dispute between the Employer and the Union or any employee regarding the application, meaning or interpretation of this Agreement or arising out of other circumstances or conditions of employment.

B. Grievances may be processed by the Union on behalf of an employee or on behalf of a group of employees or itself setting forth name(s) or group(s) of the employee(s). Either party may have the grievant or one grievant representing group grievant present at any step of the Grievance Procedure, and the employee is entitled to Union representation at each and every step of the Grievance Procedure. The resolution of a grievance filed on behalf of a group of employees shall be made applicable to the appropriate employees within that group.

C. Any Office Holder or Departmental Director may designate a person to act on his/her behalf during each grievance proceeding.

Section 2. Grievance Steps

Step 1. Departmental Director

The employee and/or the Union shall orally raise the grievance with the employee's Departmental Director. The employee shall inform the Departmental Director that this discussion constitutes the first step of the Grievance Procedure. All grievances must be presented not later than ten (10)

working days from the date the grievant becomes aware of the occurrence giving the rise to the complaint. The Departmental Director shall render an oral response to the grievance within five (5) working days after the grievance is presented. If the oral grievance is not resolved at Step 1, the Departmental Director shall sign the written statement of grievance prepared for submission at Step 2 acknowledging discussion of the grievance. In those circumstances where securing the signature of the first level Departmental Director who is physically not available to sign would have adversely affected a timely submittal to the second level, the grievance will be submitted to the second level without such signature. A copy of the grievance shall subsequently be provided to the Departmental Director for such signature. The parties recognize the variations from the Departmental Director, where mutually agreeable, may exist.

Step 2. City Administrator

In the event the grievance is not resolved in Step 1, it shall be presented in writing by the Union to the City Administrator within ten (10) working days of the Step 1 response. After the grievance is presented to Step 2, the City Administrator shall discuss the grievance with the Union. The City Administrator shall render a written answer to the grievance within (10) working days after such discussion is held and provide a copy of such answer to the Union. The written grievance shall be on an agreed form. The written grievance shall contain a statement of the grievant's complaint, the Section(s) of the Agreement allegedly violated, if applicable, the date of the alleged violation and the relief sought. The form shall be signed and dated by the grievant and Union representative. Improper grievance form, date or Section citation shall not be grounds for denial of the grievance.

Step 3. Arbitration

A. If the grievance(s) is not adjusted in Step 2, or no answer is given within the time specified, the Union, by written notice to the City within ten (10) working days after the Step 2 answer, or after such answer was due, may appeal the grievance(s) to Step 3, Arbitration. After such appeal, the parties shall request the American Arbitration Association or the Federal Mediation and Conciliation Service to submit a list of seven (7) arbitrators. The parties shall alternately strike the names of three (3) arbitrators, taking turns as to the first strike. The person whose name remains shall be the arbitrator, provided that either party, before striking any names, shall have the right to reject one (1) panel of arbitrators. The arbitrator shall be notified of his/her selection by a joint letter from the City and the Union, requesting that he/she set a time and place for the hearing, subject to the availability of the City and Union representatives and shall be notified of the issue where mutually agreed by the parties.

B. **Arbitration Procedures.** Both the parties agree to attempt to arrive at a joint stipulation of the facts and issues as outlined to be submitted to the arbitrator. The Employer or Union shall have the right to request the arbitrator to require the presence of witnesses and/or documents. Each party shall bear the expense of its own witnesses who are not employees of the Employer. The arbitrator shall decide questions of arbitrability. The arbitrator shall make a preliminary determination on the questions or arbitrability. Once a determination is made that the matter is arbitrable or if such preliminary determination cannot be reasonably made, the arbitrator shall then proceed to determine the merits of the dispute. The arbitrator shall neither amend, modify, nullify, ignore, add nor subtract from the provision of this Agreement. The expenses and fees of the arbitrator and the cost of the hearing room shall be shared equally by the parties. Nothing

in this Article shall preclude the parties from agreeing to the appointment of a permanent arbitrator(s) during the term of this Agreement. The decision and award of the arbitrator shall be final and binding on the Employer, the Union, and the employee or employees involved. If either party desires a verbatim record of the proceeding, it may cause such a record to be made, providing it pays of the record and makes a copy available without charge to the arbitrator. If the other party desires a copy it shall pay for the cost of its copy.

Section 3. Time Limits

A. Grievances may be withdrawn at any step of Grievance Procedure without prejudice. Grievances not appealed within the designated time limits will be treated as withdrawn grievances.

B. The time limits at any step or for any hearing may be extended by mutual agreement of the parties involved at that particular step.

C. The Employer's failure to respond within the time limits shall automatically advance the grievance to the next steps.

Section 4. Time Off, Meeting Space and Telephone Use

A. Time Off - The grievant(s) and/or Union grievance representative(s) will be permitted reasonable time without loss of pay during their working hours to investigate and process grievances. A grievant who is called back on a different shift or on his/her day off as a result of the Employer scheduling a grievance meeting shall have such time spent in the meeting considered as time worked. Witnesses whose testimony is pertinent to the Union's presentation or argument will be permitted reasonable time without loss of pay to attend grievance meetings and/or respond to the Union's investigation. No employee or Union representative shall leave his/her work to investigate, file or process grievances without first notifying and make mutual arrangements with his/her supervisor or designee as well as the supervisor of any unit to be visited, and such arrangements shall not be unreasonably denied. Employees attending a grievance meeting shall normally be those having direct involvement in the grievance.

B. Meeting Space and Telephone Use - Upon request, the employee and Union representative shall be allowed the use of an available appropriate room while investigating or processing a grievance; and, upon prior general approval, shall be permitted the reasonable use of telephone facilities of the purpose of investigating or processing grievances. Such use shall not include any long distance or toll calls at the expense of the Employer.

Section 5. Advanced Grievance Step Filing

Certain issues which by nature are not capable of being settled at a preliminary step of the Grievance Procedures or which would become moot due to the length of time necessary to exhaust the grievance steps, may be filed at the appropriate advance step where the action giving rise to the grievance was initiated.

Mutual agreement shall take place between appropriate Union representative and the appropriate Employer representative at the step where it is desired to initiate the grievance.

Section 6. Pertinent Witnesses and Information

The Union or Employer may request the production of specific documents, books, papers or witnesses reasonably available from the Employer or Union and pertinent to the grievance under consideration. Such request shall not be unreasonably denied, and if granted shall be in conformance with applicable laws, and rules issued pursuant thereto, governing the dissemination of such materials.

ARTICLE 16. EMPLOYEE ASSISTANCE

The Employer and the Union recognize the value of counseling and assistance programs to those employees who have personal problems that interfere with their efficient and productive performance of job duties and responsibilities. The Parties agree to develop and implement an Employee Assistance (EAP) Program. The EAP committee will be a subcommittee of the Safety Committee. The Employer may direct the employee to the Employee Assistance Program for counseling as a continued condition of employment which may be part of the employee's discipline. If it is part of the employee's discipline, the employee may grieve the Employer's disciplinary decision.

ARTICLE 17. EMPLOYEE DEVELOPMENT & TRAINING

Section 1. Orientation

The Employer and the Union recognize the needs for the training and development of employees in order that services are efficiently and effectively provided and employees are afforded the opportunity to develop their skills and potential. In recognition of such principle the Employer shall provide employees with reasonable orientation with respect to current procedures, forms, methods, techniques, materials, and equipment normally used in such employees' work assignments and periodic changes therein, including, where available and relevant to such work, procedural manuals.

Section 2. Time Off

~~———— If because of changes in certification, accreditation of licensure employees are required by the Employer to take courses so as to retain their present position classification such employees shall be granted reasonable time for such without loss of pay.~~

Section 2. Time Off and Required Training

Tuition and expenses for certification, accreditation or licensure required or expected by the Employer shall be paid in advance, after approval for sign-up by the Departmental Director. Employees shall be granted time off for such without loss of pay.

Section 3. Tuition Reimbursement

Tuition reimbursement for work related classes shall be given to any employee successfully completing such classes. A Departmental Director must give prior approval before signing up for such classes.

Tuition reimbursement for elective work related classes shall be given to any employee successfully completing such classes. A Departmental Director must give prior approval before signing up for such classes. When letter grades are given for classes, a minimum of grade C must be achieved and a grade C grade point average must be maintained throughout the education or Pass in a Pass/Fail class. If these minimums are not maintained, the cost of the class or tuition will not be reimbursed back to the employee.

Section 4. Proficiency Training

The opportunities for proficiency training will be by classification by seniority. The most senior employee in the Maintenance Worker IV classification shall be given the opportunity to be trained on the equipment/procedure of their choice, followed by less senior employees and so on down the seniority list until all employees in said classification have had the opportunity to be trained. The most senior employee shall be given their first choice, followed by the next less senior employee's first choice until all employees have exercised their first choices and then the list shall proceed to each employee's second choice and so on.

Employees will be required to be considered proficient in three (3) of the five (5) identified areas in order to be promoted to the next higher classification, Maintenance Worker V. Per the collective bargaining agreement, employees shall be required to have eight (8) years seniority with the City in order to be eligible to take the Maintenance Worker V proficiency test. The following are the areas identified by the parties in which employees shall be graded for proficiency:

Water

Main Installation
Service Taps
Hydrant Repair
(2 of 3)

Street

Grader
Crack Sealer
End Loader
Roller
Street Sweeper
(3 of 5)

Sewer

Manhole/Catch Basin Installation
Main Installation
Vac Truck
(2 of 3)

Concrete

Forming and Finishing

Backhoe

Operation

Employees will be solely responsible for informing their supervisors that they wish to be tested for proficiency in the above categories. The supervisors shall make every effort to ensure employees are trained in the above areas to ensure that employees have the opportunity to be advanced to the next higher classification. However, it is understood between the parties that there shall not be work "made up" in order to get to the next level, instead that there will be plenty of opportunities made available during the regular course of work that employees may avail themselves to gain the knowledge and experience required to achieve the next higher

classification. Employees shall be judged by the Lead Worker for the particular area in which the employee is being tested, the Union President, City Administrator, Labor Pool Superintendent, Public Works Director. When These parties deem the employee proficient the raise in their wages shall take effect on the employees next pay check.

ARTICLE 18. SENIORITY

Section 1. Definition

For the purposes of this Agreement, the following definition applies:

- A. "Seniority" means uninterrupted employment with the Employer beginning with the latest date of hiring with the Employer and shall include periods of employment outside the bargaining unit, layoffs and other periods of absence authorized by and consistent with this Agreement.
- B. The parties agree upon an updated seniority list and attach same as Exhibit 1.

Section 2. Loss of Seniority

An employee shall lose his/her seniority if:

- A. He/she resigns or quits;
- B. He/she is discharged (unless reversed through the Grievance or Arbitration Procedure);
- C. He/she retires;
- D. He/she does not return to work from layoff within five (5) work days after being notified to return except when the failure to return to work is due to circumstances beyond the control of the employee and the Departmental Director has been so notified, and agreed to said extension.
- E. He/she has been on layoff for a period of eighteen (18) months or more; or
- F. Injury, or illness, off the job, twenty-four (24) months, or on-the-job, thirty-six (36) months or more.

ARTICLE 19. INSURANCE

Section 1. Health Plan

A. The Employee shall pay 15% of the cost of the health insurance plan by payroll deduction on a retrospective basis with the first paycheck of May after the cost for the preceding calendar year are disclosed by the Employer's health insurance administrator.

B. The Employer has established a Section 125 Plan as authorized by Internal Revenue Code. The Employer shall pay the cost of administering the plan. Employees may use the Plan according to the rules and regulations established thereunder. The Employer is authorized to exclude a monthly amount voluntarily elected by an employee from salary otherwise payable each employee and contribute such amounts to the Plan Trustee in accordance with the Participation

Agreement established for the Section 125 Plan. The Employer will select a third party by a competitive procedure to administer the Section 125 Plan.

C. Benefits under the health care plan shall be available to a surviving spouse of any employee or retired employee until such time as the surviving spouse reaches the age of sixty-five (65) and such coverage shall be available to dependent children until such time as they reach nineteen (19) (age twenty-three (23) if a full time student). Coverage for such surviving spouse of dependent children shall not be available unless the deceased employee or deceased retired employee was a member of the group plan at the time of their death. In the event that any surviving spouse or dependent is extended any medical coverage, Medicare coverage, or other insurance benefit or governmental benefit for health coverage, the benefit under this group shall be coordinated with such other benefit so as to result in the lowest net cost to the City or the City's health care plan without a decrease in available benefits or coverage to such surviving spouse or dependent. Premiums for such health care coverage for a surviving spouse or dependent shall be paid by someone other than the City.

Section 2. Life Insurance Plan

The Employer agrees to provide a minimum of ten thousand dollars (\$10,000.00) life insurance for each employee and ten thousand dollars (\$10,000.00) for each dependent until the employee retires from active service with the Department.

ARTICLE 20. WAGES

Section 1. Wage Schedule

Employees shall be compensated in accordance with the wage schedule attached to this Agreement and marked Appendix A. The attached wage schedule shall be considered a part of this Agreement. Employees will be paid for time worked to the nearest quarter hour.

When any position not listed on the wage schedule as established, the Employer may designate a job classification and rate structure for the position. In the event the Union does not agree that the classification and rate are proper, the Union shall have the right to submit the issue as a grievance at Step **23** of the Grievance Procedure. Employees on the payroll as of the execution date of this Agreement shall receive wages specified in the Appendix A Wage Schedule effective May 1, 20**1106**.

Section 2. Pay Period

The salaries and wages of employees shall be paid consistent with current practice. In the event the regular payday is a holiday, the preceding day shall become the payday. All employees are required to be enrolled in the City's Direct Deposit Program.

Section 3. Shift Differential Pay

In addition to the wage rates specified at Appendix A, the Employer shall pay an hourly

premium of sixty (60) cents to employees for all hours worked on shifts beginning between 3:00 P.M. and 11:00 P.M. Employees working any hours on shifts beginning between 11:00 P.M. and 7:00 A.M. shall be paid an hourly premium of seventy (70) cents for each hour worked. Seventy (70) cents per hour shall be paid for any work on a swing shift. A swing shift is defined as any shift, which includes work on all three shifts within a work-week.

Section 4. Clothing Allowance

A. The Employer shall pay an annual clothing allowance of Five Hundred Dollars (\$500.00), paid within 30 days after May 1st in each successor fiscal year of this agreement.

B. If Employees accrue expenses beyond Five Hundred Dollars (\$500) in work clothing expenses, they may submit receipts to document all clothing expenses and be reimbursed no more than an additional One Hundred Dollars (\$100) for clothing expenses.

C. Separately, the City's will continue to provide (or reimburse for expense of) hip waders, gloves, steel toed boots, rain suits, and other safety equipment, ready to use when needed.

D. The Union agrees to a dress code prohibiting clothing that displays cleavage, underwear or midriff skin or that promotes drugs, offensive, political or inappropriate slogans.

Section 4. Clothing Allowance

A. The Employer shall pay an annual clothing allowance of Six Hundred Dollars (\$600.00).

B. The clothing allowance will be paid within 30 days after May 1st in each successor fiscal year of this Agreement.

C. All employees will buy hip waders and rain suits, ready to use when needed. The Union agrees to a dress code prohibiting clothing that displays cleavage, underwear or midriff skin or that promotes drugs, offensive, political or inappropriate slogans.

Section 5. Longevity Pay

In addition to the annual salary set forth above, each regular full-time employee shall be compensated for length of service (longevity) in the following amounts:

2.0 % of salary after four (4) years of service; and

1.0 % of salary after each succeeding two (2) years up to and including twenty-eight (28) years of service.

Longevity pay will be based on employee's base salary as of the anniversary date.

Section 6. CDL License

A CDL is mandatory for all employees assigned to the Public Works Labor Pool. A CDL with endorsements is mandatory for employees assigned to operate equipment for which endorsements are required by law. The Employer will pay the difference between a regular driver's license fee and the commercial driver's license fee (including endorsements) for any employee who maintains a CDL, whether or not a CDL is required for assigned jobs. Testing (including drug and alcohol) for these employees shall be as authorized by the Federal Regulations. Certification of the CDL license shall be completed within six (6) months after the effective date of this Agreement.

Section 7. Extension of FY2011 "me too" agreement

It is further agreed, if as a result of the current set of negotiations with the other Unions representing City of Mattoon employees, the City and the Union(s) agree to a new collective bargaining agreement which contains for FY2011 an hourly or percentage wage increase, and/or any other increases in compensation, and/or employee health insurance contributions for the same health insurance benefits that are more favorable to members of their bargaining unit than what is contained in the Collective Bargaining Agreement between AFSCME and the City, the City will extend the same compensation increase or employee health insurance premium contributions on the same terms, as applicable, to members of the AFSCME bargaining unit.

ARTICLE 21. OUT-OF-TITLE WORK

Section 1. Temporary Assignment

The Employer may, within the provisions of this Article, temporarily assign an employee to perform the duties of another position classification. The Employer will attempt to assign temporary assignment to the employees in the next lower classification if the series in which the temporary assignment occurs and to equitably distribute such assignments on a rotating basis according to seniority and the operating needs of the Employer. To be eligible for temporary assignment the employee must:

- A. Be directed to perform duties or the duty which distinguish the position classification and/or be held accountable of the responsibility of a different position classification.
- B. Perform duties and/or be held accountable for responsibilities not considered a normal part of his/her regular position classification.

Section 2. Payment

An employee temporarily assigned to a position classification in an equal or lower pay grade than his/her permanent position classification shall be paid his/her proper regular position classification rate. If the employee is temporarily assigned to a position classification because of another employee's absence due to sick leave or work related injuries for a period of one (1) week, the employee shall be paid after the first week for each day as if he/she had received a promotion into such higher pay grade. If an employee is temporarily assigned to a position classification having a higher pay grade than his/her regular position classification for a period of

two (2) weeks in any other instance, the employee shall be paid after the two (2) weeks for each day as if he/she had received a promotion into such higher pay grade. The Employer shall pay the employee the higher rate for the full time of such assignment, exclusive of the waiting period.

ARTICLE 22. LAYOFF, RECALL & FURLOUGHS

Section 1. Procedure for Layoffs

1. When employees are removed from a classification for the purpose of reducing the work force of that classification, the employee with the least seniority in the affected classification shall be removed first.

2. A removed employee shall be transferred, conditioned upon ability to learn work available, within a reasonable period, in the following order or priority:

- A. To a vacancy, if any, in another classification in the same pay grade within the Work Group;
- B. To replace an employee with less seniority, if any, in another classification in the same pay grade within the Work Group;
- C. To a vacancy, if any, in a classification assigned to the next lower pay grade within the Work Group;
- D. To replace an employee with less seniority, if any, in a classification assigned to the next lower pay grade within the Work Group.

3. A removed employee not transferred as provided in 2 above shall have the procedure set forth in paragraphs C and D above applied to classifications assigned to each succeeding next lower pay grade until he/she is transferred or laid off.

4. The procedure set forth in paragraphs 2 and 3 above shall be applied for an employee who is replaced as a result of the application of the above procedure until he/she is transferred or laid off.

5. In applying the procedures set forth in paragraphs 2, 3, and 4 above, a removed or replaced full-time employee shall be transferred to another full-time position. A full-time employee may be transferred to a part-time position if he/she agrees. A removed or replaced part-time employee shall be transferred to either full-time or part-time position.

6. In applying the above procedures, full-time probationary employees shall be removed from the affected classification or replaced, as the case may be, prior to removing or replacing full-time, non-probationary employees, and part-time probationary employees shall be removed or replaced prior to removing or replacing part-time, non-probationary employees.

7. In the event that a temporary employee is employed in a Work Group, an employee, including a probationary employee unless he/she is terminated, who is to be removed from that work group shall have the option of replacing the temporary employee, conditioned upon ability to learn the job within a reasonable period. An employee exercising this option does not become a temporary employee.

Section 2. Procedure for Recall

An employee with seniority who has been laid off or transferred as a result of a layoff shall be recalled to work, conditioned upon the ability to perform the work available, in accordance with the reverse application of the procedure for layoff. Recall rights shall continue for two (2) years after an employee has been laid off. Subject to Article XVIII - Seniority, of this Agreement, all

employees who are subsequently hired by another Work Group while on layoff, shall retain all previously earned seniority.

Section 3. Notice

The Employer shall notify the Union as soon as practicable but no less than forty-five (45) days prior to the intended effective date of a planned layoff unless an emergency situation exists. The Employer and the Union will discuss alternatives to the layoff if put forth by the Union and will negotiate over the impact of the layoff if alternatives are not accepted. Any employee to be laid off will be notified fourteen (14) calendar days prior to the effective date.

Section 4. Police Department

The Police Department shall be exempt from these provisions, however, the Chief of Police agrees to notify the Union of any layoff and negotiate with the Union concerning the impact of a potential layoff.

Section 5. Non-Bargaining Unit Employees

No bargaining unit employee shall have the ability to displace non-bargaining unit employees in accordance with this Article.

Section 6. Furloughs

If the Employer directs a complete shutdown of non-essential services on periodic days of the year due to lack of funds, at least 30 days notice will be given to the Union. Employees shall be entitled to use vacation and compensatory time leave (and sick leave, if accrued vacation and compensatory time leave is exhausted) during these furlough days. Employees accrue vacation and sick leave during furlough days.

ARTICLE 23. PERSONNEL FILES

Employees shall be entitled to full access to their personnel files as prescribed in 820 ILCS 40/1. Such files shall contain job-related information only.

ARTICLE 24. SAFETY AND HEALTH

Section 1. General Duty

The Employer shall provide a safe and healthful work place and correct all hazards. The Employer will also abide by all state and/or federal laws, rules regulations.

Section 2. Safety Committee

A. Recognizing the need to provide a safe and healthful work place, the parties agree to

organize a Safety Committee with representation from each department of the Employer to meet on a quarterly basis for the purpose of identifying and correcting unsafe or unhealthy working conditions. The Committee shall:

1. Review and approve written policies and procedures for each of the written programs required by OSHA.
2. Conduct safety audits, review accident reports formulate accident prevention recommendations and otherwise critique the Employer's safety and risk management program.
3. Make personal inspections, participate in government inspections and investigate complaints concerning allegations of unsafe or unhealthy conditions.
4. Promote education programs, which will motivate adoption of safe working habits.

B. The Union will appoint six (6) members to the Safety Committee: one from the wastewater treatment plant; one from the water treatment plant; one from the equipment maintenance facility; one from the labor pool; one from the finance department and one from the telecommunications division of the police department.

C. Where, following such Safety Committee meetings, agreement is reached as to the existence of an unsafe or unhealthy working condition, the Employer shall attempt to correct it within a reasonable time, utilizing existing budget funds. If no budget funds are then available, the City Administrator shall seek funding for such corrections in the budget for the Employer's next fiscal year.

D. Where a clear and present danger exists, the Union may grieve an unsafe or unhealthy working condition at any time at Step 3. In the event a grievance over this Section proceeds to Step 4 of the Grievance Procedure, the arbitrator shall determine:

1. Whether the claimed unsafe or unhealthy working condition exists; and
2. If so, whether the Employer's proposed remedy is reasonable under the relevant circumstances.

E. If the arbitrator determines that the claimed unsafe or unhealthy working condition exists and the Employer's proposed remedy is unreasonable, he/she shall order it corrected and the Employer shall make every effort to correct it using the best means available to do it. Provided, however, that where funds for the remedy have not been budgeted, the Employer shall make every effort to secure the necessary funds to correct the condition.

Section 3. Tools and Equipment

The Employer agrees to furnish and maintain in safe working condition all tools and equipment required to carry out the duties of each position. Employees are responsible for reporting any unsafe condition or practice and for properly using and caring for the tools and equipment furnished by the Employer.

Section 4. Protective Clothing

The Employer shall provide personal protective equipment as required by the nature of a job and OSHA.

Section 5. Video Display Terminals/Cathode Ray Equipment

The Employer and the Union will attempt to keep current with monitoring studies and reports on the effects, if any, of visual display terminals and their setting on the health and safety of the operators. The parties also agree to summarize any relevant findings and disseminate them to users.

Section 6. Equipment

The Employer shall endeavor to maintain all equipment in proper operating condition.

Section 7. Light Duty Assignments

Subject to needs of the Employer, every effort will be made to place employees with physical work restrictions in light duty assignments. For off-the-job related injuries, such employees shall first be required to use accrued sick leave, compensatory time and vacation.

ARTICLE 25. DRUG AND ALCOHOL FREE WORKPLACE

Section 1. Policy

It is the policy of the City of Mattoon (“Employer”) that the public has the right to expect persons employed by the municipality to be free from the effects of drugs and alcohol during working hours. An Employer has the right to expect its employees to report to work fit and able for duty. In order to further its goal of obtaining a drug and alcohol free workplace, the Employer is implementing a drug and alcohol testing program intended to help reduce accidents and casualties in Employer’s workplace, to help discourage substance abuse, and to help reduce absenteeism, health care cost, drug and alcohol related problems. This program will enhance the safety and health of Employees.

Section 2. Application

This Article applies to all bargaining unit employees. The just cause principals of the collective bargaining agreement shall also apply this Article.

Section 3. Prohibitions

The Employer prohibits the following conduct:

1. Consuming, possessing or being under the influence of alcohol or illegal drugs (unless in accordance with duty requirements) at any time during the work day or anywhere on any

City premises or job sites, including all Employer buildings, properties (except alcohol which is secured in the Employee's personal vehicle), vehicles, and while engaged in the Employer's business;

2. Selling, purchasing or delivering any illegal drug or alcohol during the workday or on the Employer's premises;
3. Using prescribed or over-the-counter medications, where such medication may interfere with job performance. An employee may be disciplined for failure to report to his or her departmental director any adverse side effects of prescription drugs or over-the-counter medications that may interfere with job performance. An employee, who has reported such potential side effects, will not be disciplined if test results are confirmed positive for a banned substance contained in a prescribed or over the counter medication.
4. An exception to these prohibitions is provided for alcohol consumption, possessing and selling alcohol at events approved by the City Council.

Section 4. Discipline

An employee shall be discharged on the first offense if test results are confirmed positive for banned substance usage or abuse; if the employee refuses to provide a breath test and urine specimen; attempts to tamper with or alter the specimen; or fails to cooperate in the testing procedure (including executing all required documentation). An employee shall be suspended without pay for 30 days on the first offense if test results are confirmed positive for alcohol consumption of .04 or more and the employee accepts voluntary referral and treatment from an Employee Assistance Program.

Section 5. Drug and Alcohol Testing

The Employer shall conduct alcohol and drug testing as prescribed in this ordinance.

1. Pre-employment Testing: All applicants for employment shall be advised of the Employer's alcohol and drug testing requirements at the time of interview and shall sign a release and consent authorization form for the tests. All applicants who have successfully completed the employment interview process shall be required to provide a breath alcohol test and a urine specimen as part of his/her background investigation. An applicant for employment shall not be employed if the applicant declines to sign a release and consent authorization form for alcohol and drug testing; refuses to provide a breath test and urine specimen; attempts to tamper with or alter the specimen; fails to cooperate in the testing procedure; or if test results are confirmed positive for banned substance usage or abuse.
2. Reasonable Suspicion Testing: When a member management of the Employer, who has received reasonable suspicion training, has reasonable suspicion to believe an Employee is under the influence of alcohol or illegal drugs during the course of the work day, the Employer shall have the right to require the Employee to submit to alcohol or drug testing as set forth in this Agreement. The Employer shall verbally explain the reason for

suspicion at the time the Employee is requested to take the test. This shall not preclude the Employer from investigating and discovering any additional evidence to present at a discipline hearing. The management of the Employer must certify reasonable suspicions concerning the affected Employee within 48 working hours of any order to submit to the testing.

3. Post-Accident Testing: Post-accident testing is required whenever an employee is involved in an accident during working hours that involves the loss of life and any time the driver receives a citation under state or local law and personal injury is involved or any vehicle must be towed.

Section 6. Substances Tested

The Employer shall conduct alcohol and drug testing as prescribed in this ordinance or as required by law, whichever is more stringent.

1. Alcohol: Any alcohol test required by the Employer pursuant to this ordinance will analyze an Employee’s breath to test for the presence of alcohol. The alcohol concentration of .04 or more based upon the grams of alcohol per 1000 ml of blood shall be considered a positive test presumptively concluding the Employee is under the influence of alcohol.
2. Controlled substances: Any drug test required by Employer pursuant to this ordinance will analyze an individual’s urine to test for the presence of drugs identified in 720 ILCS 550/3(a) and 720 ILCS 580/et seq. and 570/20/et seq. Any levels detected above those amounts described below shall conclusively deem the Employee to be under the influence of a controlled substance or drug. After detection of a controlled substance, a confirmatory test will be conducted by the Employer at its expense to determine the level of concentration. Concentrations below levels prescribed below shall not preclude the Employer from proving the Employee has consumed or is under the influence of drugs.

DRUG CONCENTRATION LEVELS

| Initial Test: | Initial Test Level (mg/ml) |
|--|-------------------------------|
| Marijuana Metabolites | 100 |
| Cocaine metabolites..... | 300 |
| Opiate metabolites | 300 |
| Phencyclidine | 25 |
| Amphetamines | 1,000 |
| Opiate metabolites for free Morphine | 25 |
| All other controlled substances | 25 |

Confirmatory Test

Confirmatory Test Level

| | (ng/ml) |
|--|---------|
| Marijuana metabolites ¹ | 15 |
| Cocaine metabolites ² | 150 |
| Opiates: | |
| Morphine | 300 |
| Codeine | 300 |
| Phencyclidine | 25 |
| Amphetamines: | |
| Amphetamine | 500 |
| Methamphetamine..... | 500 |

¹ Delta-9-tetrahydrocannabinol-9carboxylic acid.

² Benzoyllecgonine

Any changes to drugs identified in 720 ILCS 550/3(a) and 720 ILCS 580/et seq. and 570/20/et seq. or to concentration levels established by the Department of Health and Human Services levels shall automatically modify the foregoing table.

Section 7. Order to Submit to Testing

The Employer shall verbally explain the reason for testing at the time the Employee is ordered to take a test. This shall not preclude the Employer from investigating and discovering any additional evidence to present at a discipline hearing. Once ordered to submit to testing, an Employee must do so immediately. Within 48 working hours of the time the Employee is ordered to submit to the test, the Employer shall provide the Employee with a written notice of the order, setting forth all of the facts and reasonable inferences drawn from those facts which have formed the basis of the order to test. The Employee shall be permitted to consult with a representative of his/her choice within 30 minutes of the time the order is given. No questioning of the Employee shall be conducted without first affording the Employee the right to representation of the Employee's choice. Refusal to submit to such testing will subject the Employee to discipline, but taking of the test shall not be construed as a waiver of any objection or rights the Employee may have. The right to representation shall not delay the time in which the Employee must take the test.

Section 8. Place of Testing

An Employee required to be tested shall be transported to an appropriate collection facility or testing facility by a management representative of the Employer to await collection and testing.

Section 9 Tests to be Conducted

In conducting the testing directed by this agreement, the Employer shall:

1. Use only a clinical laboratory or hospital facility licensed pursuant to the Illinois Clinical Laboratory Act or is capable of being accredited by the National Institute of Drug Abuse (NIDA);

2. Insure that the laboratory or facility selected confirms to all NIDA standards;
3. Establish a chain of custody procedure for both sample collection and testing that will ensure the integrity of the identity of each sample and test result;
4. Collect a sufficient sample of the body fluid or material from an Employee to allow for initial screening, confirmatory test, and a sufficient amount to be set aside reserved for later testing if possible and requested by the Employee;
5. Collect samples in such a manner as to insure a high degree of security for the sample and its freedom from alteration;
6. Confirm any sample testing positive in the initial screening for drugs by testing the second portion of the same sample by gas, chromatography, mass spectrometry (gcms) or an equivalent or better scientifically accurate and acceptable method that provides quantitative data about the detected drug or drug metabolites;
7. Provide the Employee tested with an opportunity to have the additional sample tested by a clinical laboratory or hospital facility of the Employee's own choosing, at the Employee's own expense provided the Employee notifies the Employer within 72 hours of receiving the results of the tests;
8. Require the laboratory or hospital facility report to the Employer that a blood or a urine sample is positive only if both the initial screening and confirmatory test is positive for a particular drug or alcohol. The Employer may discover the test results if below the levels provided in this ordinance should it choose to proceed to prove consumption and/or influence of drugs at levels below the presumption of influence. Should any information concerning such testing or the results thereof be obtained by the Employer inconsistent with the procedures described herein, the Employer will not use such information in any manner or form adverse to the Employee's interests;
9. Provide each Employee tested and his/her representative with a copy of all information and reports received by the Employer in connection with the testing and the results; and
10. Provide that no Employee shall be the subject of disciplinary action that is not without just cause.

Section 10. Right to Contest

An Employee has a right to file a grievance according to procedures provided this agreement concerning any testing, contesting the basis for the order to submit to the tests, the administration of the tests, the significance and accuracy of the tests, the consequences of the testing or results or any other alleged violation of this testing ordinance.

Section 11. Voluntary Request for Assistance

An Employee who voluntarily comes forward to request assistance with drug use or alcohol consumption shall be referred to an Employee Assistance Program, a means by which Employee may obtain treatment. All such requests shall be confidential to the fullest extent permitted by law and shall not be used in any manner adverse to the Employee's interest except as required for disciplinary action. All requests for Employee Assistance shall be included in the Employee's file for future disciplinary consideration. When an Employee voluntarily requests assistance, the Employer, in its sole discretion, may determine to retain the Employee, reassign the Employee if the Employee is otherwise fit for duty or suspend the Employee without pay if the Employee is then unfit for duty as determined in the sole discretion of the Employer.

Section 12. Continued Employment

Continued employment will also be conditioned upon the Employee successfully completing any counseling, treatment and/or testing which may be recommended by the Employee Assistance Program as part of a program to seek the appropriate treatment as determined by any physicians involved. The cost of counseling, treatment and/or testing shall be borne by the Employer, if provided through the Employer's sanctioned Employee Assistance Program.

ARTICLE 26. LABOR/MANAGEMENT COMMITTEE

There shall be labor/management meetings for the areas of discussion set forth below. Such meetings shall be held as mutually agreed. Items to be included in the agenda for the aforementioned labor/management meetings are to be submitted at least five (5) days in advance of the scheduled dates of the meeting if at all possible. The purpose of each meeting shall be:

1. Discuss the administration of the Agreement.
2. Disseminate general information of interest to the parties.
3. Give representatives an opportunity to express their views, or the make suggestions on subject of interest to employees of the bargaining units.
4. Notify the Union of changes in non-bargainable conditions of employment contemplated by the Employer, which may affect employees in the bargaining unit.

The Union Committee shall consist of four (4) employees from the bargaining unit and four (4) management representatives (one of who may be the City's attorney), and any other members by mutual agreement.

ARTICLE 27. MISCELLANEOUS

Section 1. Personnel Codes, Ordinances, Rule and Regulations

This Agreement incorporates by reference the City of Mattoon Personnel Code, City of Mattoon Ordinances, and any rules and regulations now in effect. To the extent that this Agreement is inconsistent with the City of Mattoon Personnel Code, City of Mattoon Ordinances, rules and regulations the terms of this Agreement shall control, provide however that the Personnel Code, Ordinances, rules and regulations may be amended from time to time provided such changes are not

mandatory subjects of bargaining.

Section 2. Residency

Employees shall reside within 20 miles of the corporate boundaries of the City of Mattoon. Non-business use of Employer owned vehicles is prohibited.

ARTICLE 28. SAVINGS CLAUSE

Should any Article, Section, or portion thereof of this Agreement be held unlawful and unenforceable by any court of competent jurisdiction, such decision of the court shall apply only to the specific Article, Section, or portion thereof directly specified in the decision. Upon the issuance of such a decision, the parties agree immediately to negotiate a substitute for the invalidated Article, Section, or portion thereof.

ARTICLE 29. TERMINATION

This Agreement shall be effective as of May 1, 2011, the date it is ratified by the Union, and shall remain in full force and effect until the 30th day of April, 20140. It shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing at least ninety (90) days prior to the termination date that it desires to modify in this Agreement. In the event that such notice is given, negotiations shall begin not later than sixty (60) days prior to the termination date.

This Agreement shall remain in full force and be effective during the period of negotiations and until notice of termination of this Agreement is provided to the other party in the manner set forth in the following paragraph. In the event that either party desires to terminate this Agreement, written notice must be given to the other party not less than ten (10) days prior to the desired termination date which shall not be before the termination date set forth in the preceding paragraph.

This collective bargaining agreement was approved by Special Ordinance No. 2006- adopted by the Mattoon City Council on the 20th day of June, 2006.

Charles E. White Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

Susan O'Brien, City Clerk

This Agreement is executed this 29th day of June, 2011~~06~~.

American Federation of State, County and Municipal Employees, Council 31, AFL-CIO, on behalf
of Local 3821

Recorded in the Municipality's Records on 06-29, 2006.

EXHIBIT 1. AFSCME BARGAINING UNIT SENIORITY

| EMPLOYEE NAME | DATE OF HIRE | DEPARTMENT | FT / PT |
|-----------------------|--------------|------------|---------|
| KING, KEN | 6/1/85 | F | FT |
| KIRKLEY, TAMMY | 4/13/00 | F | FT |
| BILY, JUDY | 12/22/03 | F | FT |
| OLSON, GARY | 11/1/72 | PW | FT |
| COOK, KENNY | 1/1/75 | PW | FT |
| KENTON, STAN | 6/1/79 | PW | FT |
| HURST, DALE | 8/1/79 | PW | FT |
| SHOOK, RICK | 1/1/83 | PW | FT |
| WARREM, DAVE | 8/1/83 | PW | FT |
| HOOKER, TROY | 11/1/85 | PW | FT |
| SPIDLE, TIM | 5/5/86 | PW | FT |
| BENNETT, MIKE | 6/16/86 | PW | FT |
| SPURGEON, DAVE | 6/16/86 | PW | FT |
| ELLIOTT, CHARLIE | 9/21/87 | PW | FT |
| MCKENZIE, JUD | 11/1/87 | PW | FT |
| JOHNSON, MIKE | 8/15/88 | PW | FT |
| HAMILTON, KEVIN | 10/1/88 | PW | FT |
| HIRSCH, MARK | 11/1/88 | PW | FT |
| LAUE, SHANNON | 6/1/89 | PW | FT |
| RITTER, STEVE | 6/1/89 | PW | FT |
| GARMAN, DARYL | 3/4/91 | PW | FT |
| BUTLER, BRIAN | 11/1/91 | PW | FT |
| COFFEY, KENNY | 10/11/93 | PW | FT |
| ANDRES, ED | 12/1/94 | PW | FT |
| RATLIFF, JEFF | 3/30/98 | PW | FT |
| RITTER, TIM | 8/17/98 | PW | FT |
| BALLINGER, STEPHEN C. | 2/7/00 | PW | FT |
| KIRTS, KEVIN | 7/10/00 | PW | FT |
| HOENES, CLINT | 5/21/03 | PW | FT |

| EMPLOYEE NAME | DATE OF HIRE | DEPARTMENT | FT / PT |
|---------------------|--------------|------------|---------|
| GRIFFIN, ROBERT | 8/1/78 | WTP | FT |
| GRADLE, SCOTT | 1/1/81 | WTP | FT |
| BASHAM, DAVE | 6/1/87 | WTP | FT |
| CAMPBELL, MELBOURNE | 8/15/88 | WTP | FT |
| MCFARLAND, HEATHER | 05/23/05 | WTP | FT |
| JAMES, BOB | 6/2/84 | WWTP | FT |
| ABBOTT, MIKE | 9/14/94 | WWTP | FT |
| COLLARD, DAVID | 1/13/03 | WWTP | FT |
| MITCHELL, MICHAEL | 1/27/03 | WWTP | FT |
| STRONG, THOMAS | 7/28/03 | WWTP | FT |
| SLOAN, GLEN RAY | 10/10/05 | WWTP | FT |
| NICHOLS, MICHAEL | 3/13/06 | WWTP | FT |
| GEBAUER, DEVINA | 10/26/99 | TC | FT |
| LANE GABLE, BRANDY | 6/26/00 | TC | FT |
| TRUE, SUSAN | 9/1/00 | TC | FT |
| GORDON, CATHERINE | 6/18/01 | TC | FT |
| OLSEN, NATALIE | 2/28/05 | TC | FT |
| WILCOX, JENNIFER | 3/13/06 | TC | FT |

| Last Name | First Name | Department | Job Title | Date of |
|-------------|------------|------------|---------------------|------------|
| Kirkley | Tammy | Finance | Fin.CI IV | 4/13/2000 |
| Bily | Judy | Finance | F. II | 12/22/2003 |
| Brandenburg | Sara | Finance | F.II | 3/18/2006 |
| King | Kenneth | Labor Pool | Mtce V | 6/1/1985 |
| Kenton | Stanley | Labor Pool | Lead Trans | 6/1/1979 |
| Shook | Rick | Labor Pool | Mtce IV | 1/1/1983 |
| Hooker | Troy | Labor Pool | Lead Mtce Wrker | 11/1/1985 |
| Spidle | Tim | Labor Pool | Water | 5/5/1986 |
| Bennett | Mike | Labor Pool | Mtce V | 6/16/1986 |
| Spurgeon | David | Labor Pool | Mtce IV | 6/16/1986 |
| Johnson | Michael | Labor Pool | Mtce IV | 8/15/1988 |
| Hamilton | Kevin | Labor Pool | Mtce IV | 10/1/1988 |
| Hirsch | Mark | Labor Pool | Lead Concrete | 11/1/1988 |
| Laue | Shannon | Labor Pool | Mtce V | 6/1/1989 |
| Ritter | Steve | Labor Pool | Mtce V | 6/1/1989 |
| Butler | Brian | Labor Pool | Mtce V | 11/1/1991 |
| Coffey | Kenny | Labor Pool | Mtce IV | 11/1/1991 |
| | | | Lead Swr Collection | 10/11/1993 |

| | | | | |
|----------------------|-------------------|-------------------|-----------------------|-------------------|
| <u>Abbott</u> | <u>Michael</u> | <u>Labor Pool</u> | <u>Mtce V</u> | <u>9/19/1994</u> |
| <u>Ratliff</u> | <u>Jeff</u> | <u>Labor Pool</u> | <u>Equip Mtce</u> | <u>3/30/1998</u> |
| <u>Ritter</u> | <u>Tim</u> | <u>Labor Pool</u> | <u>Tree/Land Mtce</u> | <u>8/17/1998</u> |
| <u>Ballinger, II</u> | <u>Steve</u> | <u>Labor Pool</u> | <u>Mtce IV</u> | <u>2/7/2000</u> |
| <u>Kirts</u> | <u>Kevin</u> | <u>Labor Pool</u> | <u>Mtce IV</u> | <u>7/10/2000</u> |
| <u>Hoenes</u> | <u>Clint</u> | <u>Labor Pool</u> | <u>Mtce III-5</u> | <u>5/21/2003</u> |
| <u>Easton</u> | <u>Rick</u> | <u>Labor Pool</u> | <u>Mtce III-5</u> | <u>12/13/2004</u> |
| <u>Tatman</u> | <u>William</u> | <u>Labor Pool</u> | <u>Mtce III-5</u> | <u>9/16/2009</u> |
| <u>Mitchell</u> | <u>Michael</u> | <u>WWTP</u> | <u>PI Op III</u> | <u>1/27/2003</u> |
| <u>Strong</u> | <u>Thomas</u> | <u>WWTP</u> | <u>PI Op IV</u> | <u>7/28/2003</u> |
| <u>Nichols</u> | <u>Michael</u> | <u>WWTP</u> | <u>Lead Op</u> | <u>3/13/2006</u> |
| <u>Ervin</u> | <u>Ethan</u> | <u>WWTP</u> | <u>PI Op IV</u> | <u>2/5/2008</u> |
| <u>Smyser</u> | <u>James</u> | <u>WWTP</u> | <u>PI Op V</u> | <u>6/14/2010</u> |
| <u>Hagerstrom</u> | <u>Stan</u> | <u>WWTP</u> | <u>PI Op V</u> | <u>6/21/2010</u> |
| <u>Griffin</u> | <u>Robert</u> | <u>WTP</u> | <u>PI Op IV</u> | <u>8/1/1978</u> |
| <u>McFarland</u> | <u>Heather</u> | <u>WTP</u> | <u>Lab Dir</u> | <u>5/23/2005</u> |
| <u>LeCrone</u> | <u>Robert</u> | <u>WTP</u> | <u>Lead Wtr PI Op</u> | <u>10/10/2007</u> |
| <u>Cobble</u> | <u>Allen (AJ)</u> | <u>WTP</u> | <u>PI Op I</u> | <u>6/2/2010</u> |
| <u>Youngblood</u> | <u>H.A.</u> | <u>WTP</u> | <u>PI Op I</u> | <u>6/14/2010</u> |

47 jobs at 5/8/06, 51 jobs at 9/02/03, 57 jobs at 11/1/02, ratification date of predecessor agreement, 36 jobs 4/1/2011

APPENDIX A
ASFCME BARGAINING UNIT WAGE SCHEDULE

| Job Classification | 2006/2007 Base Rate | 2007/2008 Base Rate | 2008/2009 Base Rate | 2009/2010 Base Rate |
|-------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| Office Clerk I | \$ 8.87 | \$ 9.20 | \$ 9.53 | \$ 9.84 |
| Finance Clerk I | \$ 8.87 | \$ 9.20 | \$ 9.53 | \$ 9.84 |
| Telecommunicator I | \$ 8.87 | \$ 9.20 | \$ 9.53 | \$ 9.84 |
| Mater Reader I | \$ 8.87 | \$ 9.20 | \$ 9.53 | \$ 9.84 |
| Plant Operator I | \$ 8.87 | \$ 9.20 | \$ 9.53 | \$ 9.84 |
| Maintenance Worker I | \$ 8.87 | \$ 9.20 | \$ 9.53 | \$ 9.84 |
| Office Clerk II | \$ 12.24 | \$ 12.70 | \$ 13.14 | \$ 13.57 |
| Finance Clerk II | \$ 12.24 | \$ 12.70 | \$ 13.14 | \$ 13.57 |
| Telecommunicator II | \$ 12.24 | \$ 12.70 | \$ 13.14 | \$ 13.57 |
| Mater Reader II | \$ 12.24 | \$ 12.70 | \$ 13.14 | \$ 13.57 |
| Plant Operator II | \$ 12.24 | \$ 12.70 | \$ 13.14 | \$ 13.57 |
| Maintenance Worker II | \$ 12.24 | \$ 12.70 | \$ 13.14 | \$ 13.57 |
| Office Clerk III | \$ 14.41 | \$ 14.95 | \$ 15.48 | \$ 15.98 |
| Finance Clerk III | \$ 14.41 | \$ 14.95 | \$ 15.48 | \$ 15.98 |
| Telecommunicator III | \$ 14.41 | \$ 14.95 | \$ 15.48 | \$ 15.98 |
| Mater Reader III | \$ 14.41 | \$ 14.95 | \$ 15.48 | \$ 15.98 |
| Plant Operator III | \$ 14.41 | \$ 14.95 | \$ 15.48 | \$ 15.98 |
| Maintenance Worker III | \$ 14.41 | \$ 14.95 | \$ 15.48 | \$ 15.98 |
| Office Clerk IV | \$ 16.65 | \$ 17.11 | \$ 17.58 | \$ 18.06 |
| Finance Clerk IV | \$ 16.65 | \$ 17.11 | \$ 17.58 | \$ 18.06 |
| Telecommunicator IV | \$ 16.65 | \$ 17.11 | \$ 17.58 | \$ 18.06 |
| Mater Reader IV | \$ 16.65 | \$ 17.11 | \$ 17.58 | \$ 18.06 |
| Plant Operator IV | \$ 16.65 | \$ 17.11 | \$ 17.58 | \$ 18.06 |
| Maintenance Worker IV | \$ 16.65 | \$ 17.11 | \$ 17.58 | \$ 18.06 |
| Plant Operator V | \$ 19.35 | \$ 19.88 | \$ 20.43 | \$ 20.99 |
| Maintenance Worker V | \$ 19.35 | \$ 19.88 | \$ 20.43 | \$ 20.99 |
| Plant Operator VI | \$ 21.10 | \$ 21.68 | \$ 22.28 | \$ 22.89 |
| Lead Plant Operator | \$ 21.49 | \$ 22.08 | \$ 22.69 | \$ 23.31 |
| Plant Lab Director | \$ 21.49 | \$ 22.08 | \$ 22.69 | \$ 23.31 |
| Lead Maintenance Worker | \$ 21.49 | \$ 22.08 | \$ 22.69 | \$ 23.31 |

APPENDIX A. ASFCME BARGAINING UNIT WAGE SCHEDULE

| Job Classification | 2010/2011 Base Rate | 2011/2012 Base Rate | 2012/2013 Base Rate | 2013/2014 Base Rate |
|-------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| Office Clerk I | \$9.84 | \$10.04 | \$10.24 | \$10.54 |
| Finance Clerk I | \$9.84 | \$10.04 | \$10.24 | \$10.54 |
| Telecommunicator I | \$9.84 | \$10.04 | \$10.24 | \$10.54 |
| Mater Reader I | \$9.84 | \$10.04 | \$10.24 | \$10.54 |
| Plant Operator I | \$9.84 | \$10.04 | \$10.24 | \$10.54 |
| Maintenance Worker I | \$9.84 | \$10.04 | \$10.24 | \$10.54 |
| Office Clerk II | \$13.57 | \$13.84 | \$14.12 | \$14.54 |
| Finance Clerk II | \$13.57 | \$13.84 | \$14.12 | \$14.54 |
| Telecommunicator II | \$13.57 | \$13.84 | \$14.12 | \$14.54 |
| Mater Reader II | \$13.57 | \$13.84 | \$14.12 | \$14.54 |
| Plant Operator II | \$13.57 | \$13.84 | \$14.12 | \$14.54 |
| Maintenance Worker II | \$13.57 | \$13.84 | \$14.12 | \$14.54 |
| Office Clerk III | \$15.98 | \$16.30 | \$16.63 | \$17.12 |
| Finance Clerk III | \$15.98 | \$16.30 | \$16.63 | \$17.12 |
| Telecommunicator III | \$15.98 | \$16.30 | \$16.63 | \$17.12 |
| Mater Reader III | \$15.98 | \$16.30 | \$16.63 | \$17.12 |
| Plant Operator III | \$15.98 | \$16.30 | \$16.63 | \$17.12 |
| Maintenance Worker III | \$15.98 | \$16.30 | \$16.63 | \$17.12 |
| Office Clerk IV | \$18.06 | \$18.42 | \$18.79 | \$19.35 |
| Finance Clerk IV | \$18.06 | \$18.42 | \$18.79 | \$19.35 |
| Telecommunicator IV | \$18.06 | \$18.42 | \$18.79 | \$19.35 |
| Mater Reader IV | \$18.06 | \$18.42 | \$18.79 | \$19.35 |
| Plant Operator IV | \$18.06 | \$18.42 | \$18.79 | \$19.35 |
| Maintenance Worker IV | \$20.63 | \$21.04 | \$21.46 | \$22.11 |
| Plant Operator V | \$20.99 | \$21.41 | \$21.84 | \$22.49 |
| Maintenance Worker V | \$20.99 | \$21.41 | \$21.84 | \$22.49 |
| Plant Operator VI | \$22.89 | \$23.35 | \$23.81 | \$24.53 |
| Lead Plant Operator | \$23.31 | \$23.78 | \$24.25 | \$24.98 |
| Plant Lab Director | \$23.31 | \$23.78 | \$24.25 | \$24.98 |
| Lead Maintenance Worker | \$23.31 | \$23.78 | \$24.25 | \$24.98 |

APPENDIX A (Continued). AFSCME BARGAINING UNIT WAGE SCHEDULE

Active employees on the payroll as of May 1, 2011 ~~the execution date of this Agreement~~ shall receive wage increases as shown on the attached schedule under the column titled "2011/2012 Base Rate" on May 1st, 2011. ~~"2006/2007 Base Rate" retroactive to May 1, 2006. Retroactive amounts due shall be paid within 30 days after the date this Agreement is ratified by the Union.~~

On May 1st of each successive fiscal year of this 3-4-year Agreement, active employees on the payroll will receive pay increases as shown under the columns titled "2012/2013" and "2013/2014". ~~"2007/2008" "2008/2009" and "2009/2010"~~

The term "active employees" includes employees on sick leave, family medical leave or disability status.

Schedule Notes:

¹ New employees will generally be hired at entry-level (level I) pay grades, unless exceptional qualifications and experience are demonstrated. A 10% increase will be authorized upon successful completion of a 12-month probationary period. Employees shall be promoted to a level II upon completion of three years of service, promoted to a level III upon completion of five years of service, promoted to a level IV upon completion of eight years of service, Maintenance Workers will be promoted to a level V upon meeting criteria set by agreement between the union and the employer and Maintenance Workers will be promoted to Lead Worker positions in accordance with past practice.

² Plant Operators shall advance in accordance with past practice based upon their license.

³ Wages of part-time Telecommunicators (formerly, police dispatchers) are equivalent to wages of full-time Telecommunicators based upon certification skills.

⁴ This wage schedule shall not be used to reduce the current pay of any employee. At a minimum all employees shall maintain their current rate of pay and shall receive a 2.75% increase as of May 1, 2011~~06~~, a 2% increase on May 1, 2012, and a 3% increase on May 1, 2013. ~~and each May 1 until the termination of this agreement.~~

⁵ Wage rates shall increase at the same levels as the next higher classification for those incumbent employees whose current wage rates are higher than authorized by this schedule.

⁶ Maintenance Worker IV Base Rates reflect 2006-2010 contract increases. ~~All individuals classified as Maintenance Worker III prior to May 1, 2006 shall automatically become Maintenance Worker IV as of the signing of this agreement. The pay rate for employees classified as Maintenance Worker IV shall be \$19.02 per hour and shall increase each year of this agreement by 2.75%.~~

APPENDIX B. Emergency Shift Work

(A/B Shifts)

Per the discussions held on March 12, 2003, the Union and Management at the City of Mattoon hereby agree in addition to the current procedure to the following:

1. Employees who work between the hours 3:00 PM to 12:00 PM or 4:30 AM to 7:00 AM will be paid at the overtime rate.
2. Employees called in to work between the hours of 12:01 AM to 4:30 AM will have their time charged in the following manner:" The first 5 hours and 20 minutes of time worked will be equivalent to eight hours worked: after that the time will be paid at the overtime rate.
3. When an employee begins work after 4:30 AM to 7:00 AM then the regular day shift schedule shall be implemented. Same goes for after 4:30 PM. the regular night shift schedule will be implemented.
4. If an employee has vacation approved prior to being called in for A/B shift (between the hours of 12:01 AM and 4:30 AM.), he/she will only be required to work the first 5 hours and 20 minutes of the shift in order to satisfy their 8-hour equivalency. The employee may stay longer if they so desire.
5. Requests for vacation & comp time, only for periods between the 2nd full week in December through March 31; will be required to be turned in 30 calendar days prior to the day(s) requested to be taken off. Employees who turn their vacation / comp time request in with less than 30 calendar days notice shall have that time approved or disallowed at the discretion of the Employer. However, employees with vacation or comp time requests may be allowed their time off if arrangements can be worked out between employees who are working the same A/B shift. 1-day vacations will be granted as long as minimum staffing allows. Vacations of 4 days or more will have precedence over single day requests. Only two employees will be allowed single day vacations when Emergency shift work has been implemented during this time of year.
6. Shift work will be implemented only at 7:00 AM or 7:00 PM.
7. When Management decides there will be a need for A/B emergency shift work outside regular hours, employees may be sent home to rest for the upcoming shift work. When an employee is sent home from normal workday duties it is with the understanding they will be paid for a full 8 hours. This is paid standby time, therefore they are to be rested and ready to return back to work at the start of their shift.
8. Overtime work other than snow or ice removal and weather related disasters would be called from the regular overtime list, not by A/B list. All attempts to overtime equalization must be kept in place.
9. Management reserves the right to implement A/B shift work for weather related natural disasters: (Tornado's, Floods, Major Wind Storms, Ice Storms, Snow Storms).

APPENDIX C. City of Mattoon Employee Group Health Plan

| Current Plan |
|---|
| Prescription Drug Benefits |
| Calendar Year Maximum Benefit: None |
| Generic prescription: \$15 co-payment per prescription |
| Brand name prescription when generic equivalent not available: \$15 co-payment per prescription |
| Brand name prescription when generic equivalent is available: 50% co-payment per prescription |
| Mail Order Maintenance Drugs & Medications: |
| Generic prescription: \$15 co-payment per each order for 3-month supply |
| Brand name prescription when generic equivalent not available: \$15 co-payment per each order for 3-month supply |
| Brand name prescription when generic equivalent is available: 50% co-payment per each order for a 3-month supply |

APPENDIX C (Continued). City of Mattoon Employee Group Health Plan

| |
|---|
| Current Plan |
| Dental Benefits |
| Calendar Year Maximum Benefit: \$1,000 |
| Calendar Year Deductible, Excluding Orthodontic Services: Individual Deductible Maximum - \$100 Family Deductible Maximum - \$200 |
| Co-Payment Requirements: Preventative Services — 10% Basic Services — 20% Major Services — 30% |
| Orthodontia for Dependent Children Under 19 Years of Age |
| Deductible — None Co-Payment — 50% Lifetime Maximum - \$700 Per Child |

APPENDIX C (Continued). City of Mattoon Employee Group Health Plan

| |
|--|
| Current Plan |
| Medical Benefits |
| Co-Payment Requirements After the Annual Deductible: Accident Benefit — \$50 Co-Pay Per ER Visit up to \$300 PPO Providers — 10% Non PPO Providers — 30% X-Ray and Laboratory Services — 20% Ambulance — 20% Prosthetic Devices — 20% Durable Medical Equipment — 20% Psychiatric & Substance Abuse Care — 20% |
| Exceptions apply for: <ul style="list-style-type: none">• Inpatient Hospital Physician Services, where there is a 20% co-payment required for PPO Providers• Chiropractic Care, where there is a 20% co-payment uniformly required and a calendar year maximum benefit of 20 visits not too exceed \$500.• TMJ care, where there is a \$1,000 lifetime maximum.• Inpatient and outpatient rehab services, where there is 60 day maximum per illness or injury.• Home health care, where there is a 100 visit per calendar year maximum benefit.• Private nursing, where there is a \$1,000 per month limit.• For obesity treatment, where there is a \$15,000 lifetime maximum.• For inpatient psychiatric care, where there is 60 day calendar year maximum.• For inpatient substance abuse care, where there is a 30 day maximum.• For outpatient psychiatric and substance abuse care, where there is a 30 visit combined maximum per calendar year. |

APPENDIX C (Continued). City of Mattoon Employee Group Health Plan

| | | | | | | |
|---|--------------------|-------------|--------------------|--------------------|----------------|------------------|
| Current Plan | | | | | | |
| Calendar Year Deductible & Maximums | | | | | | |
| Lifetime Maximum Benefit: \$2 Million | | | | | | |
| Calendar Year Deductible: <table border="0"> <tr> <td>Network:</td> <td>Non-network</td> </tr> <tr> <td>Individual - \$300</td> <td>Individual - \$500</td> </tr> <tr> <td>Family - \$600</td> <td>Family - \$1,000</td> </tr> </table> <p>The family maximum includes covered expenses that are used to satisfy deductibles for all family members combined. Carry-over deductible applies as provided in the current plan.</p> <p>There are separate yearly deductibles for dental benefits.</p> | Network: | Non-network | Individual - \$300 | Individual - \$500 | Family - \$600 | Family - \$1,000 |
| Network: | Non-network | | | | | |
| Individual - \$300 | Individual - \$500 | | | | | |
| Family - \$600 | Family - \$1,000 | | | | | |
| Calendar Year Out of Pocket Maximum in Excess of Deductible: Individual: PPO Providers \$1,000 Non PPO Providers - \$2,000 Family: PPO Providers \$2,000 Non PPO Providers - \$4,000 <p>The family out-of-pocket maximum includes out-of-pocket maximums for all family members combined. PPO/Non PPO expenses will be applied equally toward the satisfaction of both the PPO and Non-PPO out-of-pocket maximums.</p> <p>There are separate yearly out-of-pocket maximums for dental benefits</p> | | | | | | |

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2011-1450

AN ORDINANCE APPROVING A FOUR YEAR CONTRACT RENEWAL OF THE COLLECTIVE BARGAINING AGREEMENT WITH THE POLICE BENEVOLENT AND PROTECTIVE ASSOCIATION UNIT # 35

BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. The Council hereby approves a four year contract renewal to the “Collective Bargaining Agreement” dated May 1, 2010 with the Police Benevolent and Protective Association Unit #35, a copy of which is attached and incorporated by reference.

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3. This ordinance shall be effective upon its approval as provided by law.

Upon motion by _____, seconded by _____, adopted this _____ day of _____, 2011, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____

ABSENT (Names): _____

APPROVED this _____ day of _____, 2011.

Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

Susan J. O’Brien, City Clerk

J. Preston Owen, City Attorney

Recorded in the Municipality’s Records on _____, 2011.

TENTATIVE AGREEMENTS

by and between

CITY OF MATTOON, ILLINOIS AND PB&PA UNIT #35

July 15, 2011

ARTICLE 2

UNION SECURITY

Section 6 Printing and Supplying Agreement

This Agreement and any further Agreement shall be ~~printed and supplied~~ e-mailed by the City to each employee of the Department on their City e-mail within thirty (30) calendar days of the execution date of the Agreement. The City shall also be required to keep a hard copy of the Agreement on file to be made available for employees to copy.

(This benefit shall be effective upon the execution date of the successor agreement.)

ARTICLE 6

OVERTIME

Section 3 Overtime Rules

B. For officers working the 5-2 schedule the normal hourly rate of pay shall be paid for the first through the ~~forty third~~ fortieth hour worked in any given seven day pay period.

(This benefit shall be effective upon the execution date of the successor agreement.)

Section 4 Compensatory Time Leave

Compensatory time or cash shall be paid to all officers for overtime earned as provided by the Fair Labor Standards Act (FLSA), or other terms of this Agreement. Employees shall have the option of carrying any unused compensatory time over into the following quarter. Each fiscal quarter any unused compensatory time will be paid in cash to the officer, unless the employee indicates his desire to carry any unused compensatory time over into the next quarter. All accrued compensatory time in excess of one hundred fifty (150) hours will be purchased by the City at the end of each succeeding fiscal year. Such payment shall be made no later than the pay day for the first complete pay period following the

conclusion of the fiscal year. Pay for such accrued compensatory time shall be at the employees contractual rate of pay effective on May 1 of that year.

(This benefit shall be effective upon the execution date of the successor agreement.)

ARTICLE 7

VACATION LEAVE

- A. All officers shall receive paid vacation leave based on continuous years of service at the following rate:

Officers working the 5-2 schedule:

Eighty hours upon completion of one year of service.

One hundred twenty hours upon completion of seven years of service.

One hundred sixty hours upon completion of ~~twenty~~ **fourteen** years of service.

Two hundred hours upon completion of twenty one years of service.

Officers working the 12 Hours Shift schedule:

Ninety hours upon completion of one year of service.

One hundred thirty-five hours upon completion of seven years of service.

One hundred eighty hours upon completion of ~~twenty~~ **fourteen** years of service.

Two hundred twenty five hours upon completion of twenty one years of service.

- B. Officers shall be allowed to use up to forty hours of vacation and any additional hours received for years in excess of 20 years in daily increments subject to the same guidelines governing the use of holiday time days as described herein. All other vacation shall be taken in not less than one-week increments. One week of vacation time shall be defined as the officer's regularly scheduled workweek.
- C. Officers may choose to carry over accrued vacation leave from one year to the next, but subject to a limit of two year's accrued vacation.
- D. Employees separating from service shall be paid for accrued vacation based upon the employee's regular rate of pay at the time of separation. Officers may choose to be compensated for accrued vacation in one of the following methods:
1. Full payment immediately upon separation of service;
 2. Full payment within one year of separation of service;
 3. Full payment of health insurance premiums until such time as the total amount due for accumulated sick leave is exhausted; or
 4. Partial payment of health insurance premiums until such time as the total amount due for accumulated sick leave is exhausted.

5. **Place any amount (partial or full) into the employee's Post Employment Health Plan. This amount shall be done pre-tax.**

Options 3 and 4 immediately above shall only be available to employees who are eligible to remain on the City's health insurance upon separation from service.

(This benefit shall be effective retroactive to January 1, 2011.)

ARTICLE 9

PERSONAL LEAVE

~~As of January 1, 2007, Employees assigned to the 12 hour shifts shall receive an additional 12 hours of personal leave each month as compensation for additional hours worked under the 12 hour shift schedule. Employees may use no more than 24 hours in any month. The Police Chief can authorize the use of more than 24 hours per month (up to the amount previously accumulated) at his discretion. All personal leave shall be with the approval of the officer's supervisor and the Chief of Police or his designee manpower permitting. Personal leave shall be taken during the calendar year and may not be carried forward and shall be forfeited if unused at the end of the year. **All such personal leave shall be taken within the calendar year. When personal leave is denied due to staffing requirements, the employee need not resubmit the denied personal leave unless the employee desires to attempt to take the personal leave on a different day.**~~

(This benefit shall be effective upon the execution date of the successor agreement.)

ARTICLE 10

SICK LEAVE

Section 1 Sick Leave

- A. Sick leave accrued prior to the inception of this Agreement shall be carried forward.
- B. Each Employee ~~assigned to the 12 hour shift schedule~~ shall be credited in their sick leave account with ~~3.46~~ **4.62** hours per each bi-weekly payroll period.
- C. ~~Each Employee assigned to the 5-2 schedule shall be credited in their sick leave account with 3.08 hours per each bi-weekly payroll period.~~
- D. The maximum number of sick leave hours that may be accrued by employees ~~assigned to the 12 hour shift shall not exceed 1260 hours. The maximum number of sick leave hours that may be accrued by employees assigned to the 5-2 work schedule shall not exceed 1120 hours.~~

(This benefit shall be effective retroactive to January 1, 2011.)

ARTICLE 12

INSURANCE

Section 2 Life Insurance Plan

The Employer agrees to provide a minimum of ten thousand dollars (\$10,000.00) life insurance for each employee and ten thousand dollars (\$10,000.00) for each dependent until the employee retires from active service resigns or is terminated with the Department. Employee agrees to compensate the Employer by payroll deduction for the additional charge in premiums due to the additional coverage.

(This benefit shall be effective upon the execution date of the successor agreement.)

ARTICLE 13

GRIEVANCE PROCEDURE

Section 3 Procedure and Steps

Step 1. An employee may, with or without the presence of a representative of the Union, submit a grievance orally to the employee's immediate Supervisor. The Supervisor shall attempt to adjust and/or address the grievance at that time and render an oral decision within twenty-four (24) hours.

(This benefit shall be effective upon the execution date of the successor agreement.)

ARTICLE 28

DURATION

Section 1 Term

This Agreement shall become effective May 1, 2010 and extend until the 30th day of April 2014.

APPENDIX A

POLICE BARGAINING UNIT WAGE SCHEDULE

~~Active employees on the payroll as of the execution date of this Agreement shall receive a 3% increase retroactive to May 1, 2006 and on May 1st of each successive year of this 4-year Agreement. The term "active employees" includes employees on sick leave, family medical leave or disability status. Retroactive amounts due shall be made within 30 days after the date this Agreement is ratified by the Union. Hourly rates are computed by dividing annual salary by 2,080 hours.~~

Section 1 — Base Pay Schedule

| Job Classification | 2006/2007 Base Hourly Wage | 2006/2007 Base Annual Salary |
|---|-------------------------------|---------------------------------|
| Patrol Officer (1 st Year) | \$17.75 | \$36,926.28 |
| Patrol Officer (2 nd Year) | \$21.29 | \$44,286.62 |
| Patrol Officer (3 rd – 5 th Year) | \$21.60 | \$44,921.09 |
| Patrol Officer (6 th – 9 th Year) | \$21.92 | \$45,586.44 |
| Patrol Officer (10 Years and Over) | \$22.24 | \$46,249.80 |
| Sergeant | \$23.25 | \$48,359.87 |
| Lieutenant | \$24.26 | \$50,469.99 |
| Captain | \$25.24 | \$52,580.03 |

| Job Classification | 2007/2008 Base Hourly Wage | 2007/2008 Base Annual Salary |
|---|-------------------------------|---------------------------------|
| Patrol Officer (1 st Year) | \$18.29 | \$38,034.07 |
| Patrol Officer (2 nd Year) | \$21.93 | \$45,615.22 |
| Patrol Officer (3 rd – 5 th Year) | \$22.25 | \$46,268.72 |
| Patrol Officer (6 th – 9 th Year) | \$22.57 | \$46,954.03 |
| Patrol Officer (10 Years and Over) | \$22.90 | \$47,637.29 |
| Sergeant | \$23.95 | \$49,810.67 |
| Lieutenant | \$24.99 | \$51,984.09 |
| Captain | \$26.03 | \$54,157.43 |

| Job Classification | 2008/2009 Base Hourly Wage | 2008/2009 Base Annual Salary |
|---|-------------------------------|---------------------------------|
| Patrol Officer (1 st Year) | \$18.83 | \$39,175.09 |
| Patrol Officer (2 nd Year) | \$22.44 | \$46,983.68 |
| Patrol Officer (3 rd – 5 th Year) | \$22.91 | \$47,656.78 |
| Patrol Officer (6 th – 9 th Year) | \$23.25 | \$48,362.65 |
| Patrol Officer (10 Years and Over) | \$23.59 | \$49,066.41 |
| Sergeant | \$24.66 | \$51,304.99 |
| Lieutenant | \$25.74 | \$53,543.61 |
| Captain | \$26.82 | \$55,782.15 |

| Job Classification | 2009/2010 Base Hourly Wage | 2009/2010 Base Annual Salary |
|---|-------------------------------|---------------------------------|
| Patrol Officer (1 st Year) | \$19.40 | \$40,350.34 |
| Patrol Officer (2 nd Year) | \$23.27 | \$48,393.19 |
| Patrol Officer (3 rd – 5 th Year) | \$23.60 | \$49,086.48 |
| Patrol Officer (6 th – 9 th Year) | \$23.95 | \$49,813.53 |
| Patrol Officer (10 Years and Over) | \$24.30 | \$50,538.40 |
| Sergeant | \$25.41 | \$52,844.14 |

| | | |
|------------|---------|-------------|
| Lieutenant | \$26.51 | \$55,149.92 |
| Captain | \$27.62 | \$57,455.61 |

The Union is proposing a 0% general wage increase effective on May 1, 2010; a 2% general wage increase effective May 1, 2011; a 2% general wage increase effective May 1, 2012; a 3% general wage increase effective May 1, 2013.

Section 4 Rank Differential Pay

Persons occupying the rank of **Captain**, Sergeant and Lieutenant shall each receive rank differential pay, in addition to the above scale, in the sum of ONE HUNDRED DOLLARS (\$100.00) to be paid each month.

Effective May 1, 2011 Persons occupying the rank of Captain, Sergeant and Lieutenant shall each receive rank differential pay, in addition to the above scale, in the sum of ONE HUNDRED FIFTY DOLLARS (\$150.00) to be paid each month.

For the Union:



7/15/11

For the Employer:

Nothing follows