

**CITY OF MATTOON, ILLINOIS  
CITY COUNCIL AGENDA  
December 1, 2009**

**6:30 PM BUSINESS MEETING**

**Pledge of Allegiance**

**Roll Call**

**Electronic Attendance**

**CONSENT AGENDA:**

*Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.*

**Minutes of the Regular meeting November 17, Special meetings November 20, and November 23, 2009.**

**Police Department Report for the month of October, 2009**

**Bills and Payroll last half of November, 2009**

**PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

*This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments.*

- **Public comments/presentations and non-agenda items**
  - **PRESENTATION: Parade Participant Recognition.**
  - **PRESENTATION: Gina Lockhart in recognition of her retirement from the Fire Department with a combined service of 22+ years**
  
- **Public review and discussion of agenda items**

**NEW BUSINESS:**

**Motion –Adopt Special Ordinance 2009-1367: Approving an interest rate and terms for a \$56,975 loan from the Revolving Loan Fund to Express Drive-Thru’s, Inc. for inventory purchases and working capital expenses. (Gover)**

**Motion –Adopt Special Ordinance 2009-1368: Approving interest rate only repayments for a ten-month term regarding an RLF loan to Shimerz Glass and Mirror. (Gover)**

**Motion –Adopt Special Ordinance 2009-1369: Approving the variance of coterminous requirements at 1001 & 1005 Shelby and 1000 Champaign and 1004 & 1008 Champaign and 1009 & 1013 Shelby, and the rezoning of the properties to R-2. Alesha Kern, Kelly Wirth, Mike & Betty Layton, Kay Bugenhagen, and Dave & Doug Paulson – Petitioners. (Cline)**

**Motion –Adopt Resolution 2009-2790: Acknowledging the Federal and State mandates to health plans, and authorizing the Mayor to sign the Summary of Material Modifications to the City of Mattoon Group Health Benefits Plan. (Cline)**

**Motion –Adopt Resolution 2009-2791: Approving a letter of engagement with Mesirow as broker of general liability, property, casualty, and workers compensation insurance, and authorizing the Mayor to sign the engagement letter. (Cline)**

**Motion –Adopt Resolution 2009-2792: Authorizing an indemnification agreement with Mattoon Rural King Supply, Inc. incidental to a variance sought by Rural King from building code requirements for three-hour-rated firewalls and the forty foot setback on the north and east sides of a proposed addition to the warehouse at 4216 DeWitt Avenue. (Cline)**

**Motion –Adopt Resolution 2009-2793: Authorizing a \$20,000 maximum agreement with the Coles County Regional Planning & Development Commission for Technical Assistance for services to be rendered from December 1, 2009 to November 30, 2010 on a time and expense basis. (Cline)**

**Motion –Adopt Resolution 2009-2794: Authorizing a \$2,100.00 agreement with the Coles County Regional Planning & Development Commission for administration of the Mattoon Revolving Loan Fund for services to be rendered from December 1, 2009 to November 30, 2010 on a time and expense basis. (Cline)**

**Motion –Approve Council Decision Request 2009-1041: Recognizing the Fire Department promotions of Captain Brian Hoenes to Shift Captain, Engineer Jim Norviel to Captain and Firefighter Kenny Clatfelter to Engineer/Driver due to the retirement of Gina Lockhart, effective November 23, 2009. (Hall)**

**Motion –Approve Council Decision Request 2009-1042: Authorizing the use of Midtown TIF funds for two City infrastructure projects:**

- 1. Replacing 60 feet of curb and gutter in the 100 block of South 13<sup>th</sup> Street; and,**

**2. Replacing the island around the flagpole on the east side of 21<sup>st</sup> Street and Western Avenue. (Gover)**

**Adjourn**

# UNAPPROVED MINUTES:

## November 17, 2009 (Regular)

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on November 17, 2009.

Mayor David W. Cline presided and called the meeting to order at 6:30 p.m.

Mayor Cline led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Randy Ervin, YEA Commissioner Tim Gover, Absent Commissioner Rick Hall, YEA Commissioner Chris Rankin, YEA Mayor David Cline.

Also physically present were City personnel: Interim City Administrator John Kolata, City Attorney & Treasurer J. Preston Owen, Public Works Director David Wortman, Community Development Coordinator Kyle Gill, Police Chief David Griffith, Fire Chief Tony Nichols and City Clerk Susan O'Brien.

Mayor Cline seconded by Commissioner Gover moved to permit electronic attendance of Commissioner Hall due to employment purposes.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, Absent Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Commissioner Hall attended present by means of audio conference at 6:31 p.m.

Mayor Cline seconded by Commissioner Ervin moved to approve the consent agenda consisting of minutes of the regular meeting November 3, 2009; Fire Department report for the month of October, 2009; bills and payroll for the first half of November, 2009.

### **Bills and payroll for the first part of November, 2009**

<b><u>General Fund</u></b>		
Payroll		\$ 249,906.39
Bills		\$ 123,004.09
	Total	\$ 372,910.48
<b><u>Hotel Tax Fund</u></b>		
Payroll		\$ 1,666.65
Bills		\$ 3,233.87
	Total	\$ 4,900.52
<b><u>Festival Management</u></b>		
Bills		\$ 56.71
	Total	\$ 56.71
<b><u>Insurance &amp; Tort Judgment</u></b>		
Bills		\$ 3,279.29

		Total	\$ 3,279.29
	<b><u>Capital Project Fund</u></b>		
Bills			\$ 47,652.15
		Total	\$ 47,652.15
	<b><u>Water Fund</u></b>		
Payroll			\$ 28,730.26
Bills			\$ 33,843.07
		Total	\$ 62,573.33
	<b><u>Sewer Fund</u></b>		
Payroll			\$ 27,427.81
Bills			\$ 44,528.71
		Total	\$ 71,956.52
	<b><u>Cemetery Fund</u></b>		
Payroll			\$ 2,711.08
Bills			\$ 362.28
		Total	\$ 3,073.36
	<b><u>Health Insurance</u></b>		
Bills			\$ 68,103.36
		Total	\$ 68,103.36
	<b><u>Motor Fuel Tax Fund</u></b>		
Bills			\$ 26,990.26
		Total	\$ 26,990.26

Mayor Cline declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Mayor Cline opened the floor for public discussion. Mrs. Joyce St. Michael inquired as to the lights at Lawson Park tennis courts remaining on when not in use. Director Wortman was to look into the matter.

Mayor Cline presented a retirement plaque to Mitch Strader in recognition of his retirement with 23 plus years of service with the Fire Department. Fire Chief Nichols reflected on Mr. Strader's years of service and performance.

Administrator Kolata reviewed the agenda items. Mrs. Jackie Record questioned the cleaning of the Depot and janitorial contract. Council discussed the issue with a consensus to postpone the decision until the next meeting. Council discussed change orders involving the Depot.

Mayor Cline seconded by Commissioner Ervin moved to adopt Special Ordinance 2009-1364, approving placement of the annual property and casualty insurance and workers compensation coverage for a term beginning December 1, 2009.

**SPECIAL ORDINANCE NO. 2009-1364**

**AN ORDINANCE AUTHORIZING PLACEMENT OF THE CITY'S PROPERTY & CASUALTY, AND WORKERS COMPENSATION INSURANCE COVERAGE**

**WHEREAS**, Mesirow Insurance Services, the City's broker of record, solicited proposals from insurance companies that underwrite property, casualty and workers compensation insurance for municipal government exposures; and

**WHEREAS**, the combination of proposals received from St. Paul/Travelers Insurance Company for Property, General Liability, Auto Liability, Auto Physical Damage, Excess Liability, Law Enforcement Liability, Public Officials Liability, Employment Practices Liability, and Workers Compensation, and the proposals received from the Chubb Group for Commercial Crime, and Fiduciary Liability, and proposal received from Philadelphia Indemnity Insurance Company for Lawyers E&O, and proposal from Federal Insurance Company for the Volunteers AD&D. These proposals have been determined to be the most cost effective and secure solutions for managing the City's property & casualty and workers compensation exposures.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Mattoon as follows:

**Section 1.** The Mayor, City Clerk and Mesirow Insurance Services are hereby authorized to take such administrative action necessary to bind the City of Mattoon's coverages with the St. Paul/Travelers Insurance Company for Property, General Liability, Auto Liability, Auto Physical Damage, Excess Liability, Law Enforcement Liability Public Officials Liability, Employment Practices Liability Workers Compensation, and bind the City of Mattoon's coverages with the Chubb Group for Commercial Crime, and Fiduciary Liability, and proposal received from Philadelphia Indemnity Insurance Company for Lawyers E&O, and proposal from Federal Insurance Company for the Volunteers AD&D for the policy year beginning December 1, 2009 and ending December 1, 2010 pursuant to a proposal attached hereto and incorporated herein by reference.

**Section 2.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 3.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by Mayor Cline, seconded by Commissioner Ervin, adopted this 17th day of November, 2009, by a roll call vote, as follows:

AYES (Names): Commissioner Ervin, Commissioner Gover,  
Commissioner Hall, Commissioner Rankin,  
Mayor Cline  
NAYS (Names): None  
ABSENT (Names): None

Approved this 17<sup>th</sup> day of November, 2009.

/s/ David W. Cline

David W. Cline, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/ J. Preston Owen  
J. Preston Owen, City Attorney

Recorded in the Municipality's Records on November 18, 2009.

Mayor Cline called for comments or questions. No comments or questions.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Mayor Cline seconded by Commissioner Gover moved to adopt Special Ordinance 2009-1365, authorizing a renewal contract with PersonalCare for the Administration of the self-insured health plan and Delta Dental of Illinois for the Administration of the self-insured dental plan for employees and retirees of the municipality.

---

**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2009-1365**

**AN ORDINANCE AUTHORIZING A RENEWAL AGREEMENT WITH PERSONALCARE INSURANCE OF ILLINOIS FOR THE ADMINISTRATION OF THE SELF-FUNDED MEDICAL AND PHARMACY BENEFIT PLAN AND DELTA DENTAL OF ILLINOIS FOR THE ADMINISTRATION OF THE SELF-FUNDED DENTAL BENEFIT PLAN FOR EMPLOYEES AND RETIREES OF THE MUNICIPALITY**

**WHEREAS**, the City of Mattoon, Illinois employee and retiree group has demonstrated exceptional health insurance experience, and

**WHEREAS**, this group health insurance history has resulted in favorable renewal premium rates, and

**WHEREAS**, it is the desire of the Mattoon City Council to maintain and continue the relationship with the Personal Care Insurance of Illinois and Delta Dental plans currently offered through the Checkley Agency to its employees and retirees, and

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1.** The mayor is authorized to sign a renewal agreement with PersonalCare Insurance of Illinois, Inc. for the administration of the self-funded medical and pharmacy benefit plan

and the Delta Dental plan for employees and retirees of the municipality, copies of which are attached and incorporated by reference.

**Section 2.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 3.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by Mayor Cline, seconded by Commissioner Gover, adopted this 17<sup>th</sup> day of November, 2009, by a roll call vote, as follows:

AYES (Names): Commissioner Ervin, Commissioner Gover,  
Commissioner Hall, Commissioner Rankin,  
Mayor Cline  
NAYS (Names): None  
ABSENT (Names): None

Approved this 17<sup>th</sup> day of November, 2009.

/s/ David W. Cline  
David W. Cline, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/ J. Preston Owen  
J. Preston Owen, City Attorney

Recorded in the Municipality's Records on November 18, 2009.

Mayor Cline called for comments or questions. Attorney & Treasurer Owen mentioned the attendance by Mr. Paul Saegesser and Mr. Jim Dye from the Checkley Agency.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Commissioner Rankin seconded by Commissioner Ervin moved to adopt Special Ordinance 2009-1366, authorizing the sale of Lot 14 in Lake Paradise Subdivision to Max & Daisy Roberts, owners of a home on leased premises at Lot 14, Lake Paradise Subdivision, and authorizing the Mayor to sign all documents necessary to complete the transaction. (Commonly known as 3357 Pana Lane)

---

**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2009-1366**

**SPECIAL ORDINANCE: AUTHORIZING THE SALE OF LOT 14 IN LAKE PARADISE SUBDIVISION TO MAX & DAISY ROBERTS OWNERS OF A HOME**

**ON LEASED PREMISES AT LOT 14, LAKE PARADISE SUBDIVISION, AND  
AUTHORIZING THE MAYOR TO SIGN ALL DOCUMENTS NECESSARY TO  
COMPLETE THE TRANSACTION (COMMONLY KNOWN AS 3357 PANA LANE)**

**WHEREAS**, state statute (65 ILCS 5/11-76-4.1) enables the corporate authorities to accept any contract proposal determined by them to be in the best interest of the municipality by a vote of two-thirds of the corporate authorities then holding office, but in no event at a price less than 80% of the appraised value; and

**WHEREAS**, by Resolution 2006-2642, adopted March 21, 2006, the City Council made a finding that the real estate owned by the municipality that is the subject of this ordinance is no longer necessary or required for the use of the municipality; and

**WHEREAS**, said resolution authorized the management staff to solicit offers for the sale of this real estate provided that any such sale shall be subject to ratification by a special ordinance of the City Council; and

**WHEREAS**, Max & Daisy Roberts are desiring to purchase the property for \$11,900; and

**WHEREAS**, Max & Daisy Roberts are the owners of the home located on the property; and

**WHEREAS**, Stanley D. Gordon, CREA of Gordon Appraisal Service, Inc. determined \$11,900 was the fair market value of the real estate as of October 30, 2009, a copy of which is attached hereto and incorporated herein by this reference; and

**WHEREAS**, The City has undertaken to have the property subdivided, appraised and has had the title insurance covering the property updated and the purchaser is willing to pay their share of those costs; and

**WHEREAS**, the City Attorney has prepared a Real Estate Sales Contract that is attached to the Special Ordinance and incorporated herein by this reference.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1.** The City Attorney is authorized to prepare closing documents and the Mayor and City Clerk are authorized to sign documents conveying a warranty deed to the real estate described in Section 2 of this ordinance to Max & Daisy Roberts, subject to a payment of \$11,900 plus all other expenses of the sale. The purchase price will be due at closing.

**Section 2.** The real estate to be conveyed pursuant to this ordinance is legally described as:

Lot 14 in Lake Paradise Subdivision, Unincorporated Coles County, Illinois.

**Section 3.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 4.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by Commissioner Rankin, seconded by Commissioner Ervin, adopted this 17th day of November, 2009, by a roll call vote, as follows:

AYES (Names): Commissioner Ervin, Commissioner Gover,  
Commissioner Hall, Commissioner Rankin,  
Mayor Cline

NAYS (Names): None

ABSENT (Names): None

Approved this 17<sup>th</sup> day of November, 2009.

/s/ David W. Cline  
David W. Cline, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/ J. Preston Owen  
J. Preston Owen, City Attorney

Recorded in the Municipality's Records on November 18, 2009.

Mayor Cline called for comments or questions. No comments or questions.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Mayor Cline seconded by Commissioner Gover moved to adopt Resolution 2009-2789, adopting the Coles County Hazards Mitigation Plan to help guide the County and its municipality in their efforts to eliminate or minimize the impact of hazard events to critical facilities and community assets.

---

## CITY OF MATTOON, ILLINOIS

### RESOLUTION NO. 2009-2789

#### **A RESOLUTION ADOPTING THE COLES COUNTY HAZARDS MITIGATION PLAN TO HELP GUIDE THE COUNTY AND ITS MUNICIPALITY IN THEIR EFFORTS TO ELIMINATE OR MINIMIZE THE IMPACT OF HAZARD EVENTS TO CRITICAL FACILITIES AND COMMUNITY ASSETS**

**WHEREAS**, the U.S. Federal Emergency Management Agency made available funds to the Illinois Emergency Management Agency for the development of a State-wide Hazards Mitigation Planning Program ; and

**WHEREAS**, the Illinois Emergency management Agency made said funds available

to local government and Coles County was awarded grant money to develop a County-wide Hazards Mitigation Plan; and

**WHEREAS**, the City of Mattoon agreed to participate in the Coles County Hazards Mitigation Planning Program and pledged reasonable staff time of its Departmental Directors to help formulate the County-wide Hazards Mitigation Plan; and

**WHEREAS**, one of the important missions of the County and communities of Charleston, Lerna, Mattoon and Oakland is to protect the health and safety of their residents; and

**WHEREAS**, Coles county and the above-listed municipalities are subject to flooding, tornadoes, fire, and winter storms as well as other natural and man-made hazards that could cause damage to properties, close businesses, disrupt traffic and present public health and safety hazards; and

**WHEREAS**, the adoption of the Coles County Hazards Mitigation Plan, allows for Coles County and the municipalities, to be eligible for Federal Mitigation Funding.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Mattoon, Coles County, Illinois, as follows:

That the City of Mattoon hereby adopts the Coles County Hazards Mitigation Plan as an official plan of the City to help guide in its efforts to eliminate or minimize the impact of hazard events to critical facilities and community assets.

Upon motion by Mayor Cline, seconded by Commissioner Gover, adopted this 17th day of November, 2009, by a roll call vote, as follows:

AYES (Names): Commissioner Ervin, Commissioner Gover,  
Commissioner Hall, Commissioner Rankin,  
Mayor Cline

NAYS (Names): None

ABSENT (Names): None

Approved this 17th day of November, 2009.

/s/ David W. Cline  
David W. Cline, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/ J. Preston Owen  
J. Preston Owen, City Attorney

Recorded in the Municipality's Records on November 18, 2009.

Mayor Cline called for comments or questions. No comments or questions.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Commissioner Rankin seconded by Commissioner Ervin moved to approve Council Decision Request 2009-1036, authorizing the Mayor to sign Change Order #10 with Grunloh Construction in the amount of \$1,423.13 for the removal and disposal of ceiling plaster and ceiling joist at the Upper Mezzanine No. 201 for the Depot Project.

Mayor Cline called for comments or questions. No comments or questions.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Commissioner Rankin seconded by Commissioner Ervin moved to approve Council Decision Request 2009-1037, authorizing the Mayor to sign Change Order #11 with Grunloh Construction in the amount of \$2,248.56 for installation of Z furring and drywall on both sides of the wall between Museum #B06 and Storage Rooms #B19 & B20 for the Depot Project.

Mayor Cline called for comments or questions. No comments or questions.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Council Decision Request 2009-1038, approving the bid from S.S.C. Services, Inc. of Mattoon in the amount of \$50,946.80 for janitorial services of various City buildings; and authorizing the Mayor to sign the contract was not considered at this meeting.

Commissioner Rankin seconded by Commissioner Ervin moved to approve Council Decision Request 2009-1039, authorizing the Mayor to sign Change Order #13 in the amount of \$3,651.04 and Change Order #14 in the amount of \$1,760.00 with Grunloh Construction as credits for no secondary relocation of the gas meter and for moving the evaporative cooler closer to the building respectively.

Mayor Cline called for comments or questions. No comments or questions.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Mayor Cline seconded by Commissioner Ervin moved to recess to closed session at 6:58 p.m. pursuant to the Illinois Open Meetings Act for the purpose of considering litigation affecting or on behalf of the City of Mattoon (5 ILCS 120/2(c)(11)).

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Council reconvened at 7:15 p.m.

Commissioner Gover seconded by Commissioner Ervin moved to adjourn at 7:15 p.m.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

/s/ Susan J. O'Brien  
City Clerk

## **November 20, 2009 (Special)**

The City Council of the City of Mattoon held a special meeting in the City Hall Council Chambers on November 20, 2009.

Mayor David W. Cline presided and called the meeting to order at 8:39 a.m.

The following members of the Council answered roll call physically present: YEA Commissioner Randy Ervin, YEA Commissioner Tim Gover, YEA Commissioner Rick Hall, YEA Commissioner Chris Rankin, YEA Mayor David Cline.

Also physically present were City personnel: Interim City Administrator John Kolata, City Attorney & Treasurer J. Preston Owen, Fire Chief Tony Nichols, Police Chief David Griffith, Deputy Police Chief Jeff Branson, Technology Coordinator Brian Johanpeter, Public Works Director David Wortman, Parks Superintendent Kurt Stretch, Community Development Coordinator Kyle Gill, Waste Water Treatment Plant Superintendent Rick Pinnell, Tourism Director Angelia Burgett (9:09 a.m.) and City Clerk Susan J. O'Brien. Representatives from the collective bargaining units were Bart Owen, Jeff Hilligoss, Kenny Clatfelter, and Don Sweeney.

Attorney & Treasurer Owen presented the current finances including General Fund Revenues and cash position, and expenditures. Council with input from the City Staff discussed commercial tax assessments, waste hauling contracts, and comprehensive plan with visioning session.

Mayor Cline seconded by Commissioner Rankin moved to recess to closed session at 9:44 a.m. pursuant to the Illinois Open Meetings Act for the purpose of considering the employment, performance or dismissal of employees of the municipality (5 ILCS 120(2)(c)(1)).

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Council reconvened at 10:27 a.m. Attendees provided suggestions to further reduce expenditures or raise revenues. Attorney & Treasurer Owen would compile the suggestions and provide potential savings in the near future.

Commissioner Hall seconded by Commissioner Rankin moved to adjourn at 11:02 a.m.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

/s/ Susan J. O'Brien  
City Clerk

## **November 23, 2009 (Special)**

The City Council of the City of Mattoon held a special meeting in the City Hall Council Chambers on November 23, 2009.

Mayor David W. Cline presided and called the meeting to order at 5:01 p.m.

The following members of the Council answered roll call physically present: YEA Commissioner Randy Ervin, YEA Commissioner Tim Gover, YEA Commissioner Rick Hall, YEA Commissioner Chris Rankin, YEA Mayor David Cline.

Also physically present were City personnel: Interim City Administrator John Kolata, City Attorney & Treasurer J. Preston Owen, Public Works Director David Wortman, Community Development Coordinator Kyle Gill, Police Chief David Griffith, Deputy Police Chief Adam Weinstock, Deputy Police Chief Jeff Branson, Technology Coordinator Brian Johanpeter, and City Clerk Susan O'Brien.

Commissioner Rankin seconded by Commissioner Ervin moved to recess to closed session at 5:02 p.m. pursuant to the Illinois Open Meetings Act for the purpose of considering the employment, performance or dismissal of employees of the municipality (5 ILCS 120(2)(c)(1)).

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Commissioner Rankin seconded by Commissioner Hall moved to approve Council Decision Request 2009-1040, awarding the bid from S.S.C. Services, Inc. in the amount of \$37,356.80 per year for janitorial services at various City buildings, and authorizing the Mayor to sign the contract.

Commissioner Rankin seconded by Commissioner Hall moved to amend the motion to reject all bids.

Mayor Cline declared the motion to amend the motion to reject all bids by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Mayor Cline declared the motion to approve the amendment to reject all bids carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Council with City staff reviewed the proposed personnel code updates. Council gave feedback to the code through Section 15. Council determined the next working session for the personnel code as December 7, 2009 at 7:00 p.m.

Commissioner Hall seconded by Commissioner Ervin moved to adjourn at 7:24 p.m.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, and YEA Mayor Cline.

/s/ Susan J. O'Brien  
City Clerk

**BILLS & PAYROLL:**

BEGINS ON NEXT PAGE

CITY OF MATTOON  
 11-27-09 PAYROLL  
 11-7-09/11-20-09

	G/L ACCOUNT	ACCOUNT NAME	AMOUNT
CITY COUNCIL	110 5110-111	SALARIES OF REG EMPLOYEEES	\$ 1,476.91
CITY CLERK	110 5120-111	SALARIES OF REG EMPLOYEEES	\$ 5,231.91
FINANCIAL ADMINISTRATION	110 5150-111	SALARIES OF REG EMPLOYEEES	\$ 1,034.54
	110 5150-114	COMPENSATED ABSENCES	\$ 179.90
LEGAL SERVICES	110 5160-111	SALARIES OF REG EMPLOYEEES	\$ 1,001.30
	110 5160-114	COMPENSATED ABSENCES	\$ 333.77
COMPUTER INFO SYSTEMS	110 5170-111	SALARIES OF REG EMPLOYEEES	\$ 3,924.38
PLANNING & ZONING	110 5180-111	SALARIES OF REG EMPLOYEEES	\$ 1,028.44
POLICE ADMINISTRATION	110 5211-111	SALARIES OF REG EMPLOYEEES	\$ 12,752.04
CRIMINAL INVESTIGATION	110 5212-111	SALARIES OF REG EMPLOYEEES	\$ 8,344.20
	110 5212-113	OVERTIME	\$ 148.00
	110 5212-114	COMPENSATED ABSENCES	\$ 7,464.74
PATROL	110 5213-111	SALARIES OF REG EMPLOYEEES	\$ 66,386.90
	110 5213-113	OVERTIME	\$ 836.90
	110 5213-114	COMPENSATED ABSENCES	\$ 59,421.78
K-9 SERVICE	110 5214-111	SALARIES OF REG EMPLOYEEES	\$ 2,195.05
	110 5214-114	COMPENSATED ABSENCES	\$ 1,964.30
POLICE RECORDS	110 5216-111	SALARIES OF REG EMPLOYEEES	\$ 6,057.95
TRAFFIC CONTROL	110 5220-111	SALARIES OF REG EMPLOYEEES	\$ 288.00
SCHOOL RESOURCE PROGRAM	110 5227-111	SALARIES OF REG EMPLOYEEES	\$ 2,053.47
	110 5227-114	COMPENSATED ABSENCES	\$ 1,836.86
FIRE PROTECTION ADMIN	110 5241-111	SALARIES OF REG EMPLOYEEES	\$ 66,733.08
	110 5241-113	OVERTIME	\$ 6,339.10
	110 5241-114	COMPENSATED ABSENCES	\$ 10,390.22
CODE ENFORCEMENT ADMIN	110 5261-111	SALARIES OF REG EMPLOYEEES	\$ 3,313.84
PUBLIC WORKS ADMIN	110 5310-111	SALARIES OF REG EMPLOYEEES	\$ 4,003.78
	110 5310-114	COMPENSATED ABSENCES	\$ 1,115.35
STREETS	110 5320-111	SALARIES OF REG EMPLOYEEES	\$ 18,142.78
	110 5320-112	SALARIES OF TEMP EMPLOYEEES	\$ 448.00
	110 5320-113	OVERTIME	\$ 1,436.93
	110 5320-114	COMPENSATED ABSENCES	\$ 2,915.15
YARD WASTE COLLECTION	110 5335-111	SALARIES OF REG EMPLOYEEES	\$ 738.85
	110 5335-112	SALARIES OF TEMP EMPLOYEEES	\$ 520.00
CONSTRUCTION INSPECTION	110 5370-111	SALARIES OF REG EMPLOYEEES	\$ 1,269.06
	110 5370-112	SALARIES OF TEMP. EMPLOYEEES	\$ 1,211.62
	110 5370-113	OVERTIME	\$ 349.74
	110 5370-114	COMPENSATED ABSENCES	\$ 980.62
CUSTODIAL SERVICES	110 5381-111	SALARIES OF REG EMPLOYEEES	\$ 2,524.81
	110 5381-114	COMPENSATED ABSENCES	\$ 27.09
EQUIPMENT MAINTENANCE	110 5390-111	SALARIES OF REG EMPLOYEEES	\$ 1,050.33
	110 5390-114	COMPENSATED ABSENCES	\$ 587.40
PARK ADMINISTRATION	110 5511-111	SALARIES OF REG EMPLOYEEES	\$ 7,390.95
	110 5511-113	OVERTIME	\$ 164.03
LAKE ADMINISTRATION	110 5512-111	SALARIES OF REG EMPLOYEEES	\$ 1,934.86
	110 5512-112	SALARIES OF TEMP EMPLOYEEES	\$ 85.00
	110 5512-114	COMPENSATED ABSENCES	\$ 87.48
		*** FUND 110 TOTALS ***	\$ 317,721.41

CITY OF MATTOON  
 11-27-09 PAYROLL  
 11-7-09/11-20-09

HOTEL TAX ADMINISTRATION	122 5653-111	SALARIES OF REG EMPLOYEES	\$ 1,666.65
		*** FUND 122 TOTALS ***	\$ 1,666.65
RESERVOIRS & WATER SOURCES	211 5351-111	SALARIES OF REG EMPLOYEES	\$ 2,036.89
	211 5351-113	OVERTIME	\$ 8.42
WATER TREATMENT PLANT	211 5353-111	SALARIES OF REG EMPLOYEES	\$ 10,625.15
	211 5353-113	OVERTIME	\$ 1,017.19
	211 5353-114	COMPENSATED ABSENCES	\$ 2,735.96
WATER DISTRIBUTION	211 5354-111	SALARIES OF REG EMPLOYEES	\$ 5,257.76
	211 5354-113	OVERTIME	\$ 233.26
	211 5354-114	COMPENSATED ABSENCES	\$ 2,190.58
ACCOUNTING & COLLECTION	211 5355-111	SALARIES OF REG EMPLOYEES	\$ 4,314.04
	211 5355-113	OVERTIME	\$ 72.73
	211 5355-114	COMPENSATED ABSENCES	\$ 510.99
ADMINISTRATIVE & GENERAL	211 5356-111	SALARIES OF REG EMPLOYEES	\$ 2,789.93
	211 5356-114	COMPENSATED ABSENCES	\$ 135.87
		*** FUND 211 TOTALS ***	\$ 31,928.77
SANITARY SWR MTCE & CLEAN	212 5342-111	SALARIES OF REG EMPLOYEES	\$ 5,952.61
	212 5342-113	OVERTIME	\$ 272.60
	212 5342-114	COMPENSATED ABSENCES	\$ 2,099.37
WASTEWATER TREATMENT PLANT	212 5344-111	SALARIES OF REG EMPLOYEES	\$ 12,505.99
	212 5344-113	OVERTIME	\$ 437.22
	212 5344-114	COMPENSATED ABSENCES	\$ 601.04
ACCOUNTING & COLLECTION	212 5345-111	SALARIES OF REG EMPLOYEES	\$ 4,314.07
	212 5345-113	OVERTIME	\$ 72.73
	212 5345-114	COMPENSATED ABSENCES	\$ 511.02
ADMINISTRATIVE & GENERAL	212 5346-111	SALARIES OF REG EMPLOYEES	\$ 2,789.92
	212 5346-114	COMPENSATED ABSENCES	\$ 135.87
		*** FUND 212 TOTALS ***	\$ 29,692.44
MAINTENANCE & OPERATIONS	213 5361-111	SALARIES OF REG EMPLOYEES	\$ 2,878.08
		*** FUND 213 TOTALS ***	\$ 2,878.08
		*** GRAND TOTALS ***	\$ 383,887.35

CITY OF MATTOON  
 11-27-09 PAYROLL  
 11-7-09/11-20-09

\*\*\* PAY CODE TOTALS \*\*\*

PAY CODE	NO OF TIMES	HOURS	AMOUNT
REG REGULAR PAY	14		1,644.00 \$ 35,582.91
OT OVERTIME PAY	29		344 \$ 11,266.71
HOL HOLIDAY PAY-REGULAR	48		2,955.41 \$ 77,273.67
SAL SALARY PAY	36		10,542.68 \$ 239,243.76
VAC VACATION PAY	11		329 \$ 8,317.02
SHFT SHIFT PAY	246		246 \$ 147.60
SHFP SHIFT PAY	160		160 \$ 112.00
SICK SICK PAY-AFSCME	5		49 \$ 1,031.03
PEHP PEHP	0		0 \$ 437.50
CTE COMP EARNED	0		7.5 \$ -
CTP COMP PAID	7		7 \$ 171.09
FUS SICK-FD UNION	8		216 \$ 4,761.97
FUV VACATION PAY	1		168 \$ 3,735.69
HOT HOLIDAY PAY-OT	3		24 \$ 806.08
BCKP BACK PAY	1		1 \$ 352.36
SKNU SICK-NON UNION	2 2	14.50	\$ 358.82
BURL BURIAL PAY	1 1	2.00	\$ 167.00
SOTP STRAIGHT OT POLICE	5 0	5.00	\$ 122.14

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 110 CITY COUNCIL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-023800	CONSOLIDATED COMMUNICA	I-200911201788	110 5110-532	TELEPHONE	: 234-4633	100616	43.27
VENDOR 01-023800 TOTALS							43.27
DEPARTMENT 110 CITY COUNCIL							TOTAL: 43.27
01-000051	AMERICAN LEGAL PUBLISH	I-72574	110 5120-519	OTHER PROFESS:	CODIFICATION UPDATE	100601	1,377.57
01-000051	AMERICAN LEGAL PUBLISH	I-72840	110 5120-519	OTHER PROFESS:	CODIFICATION INTERNE	100601	155.00
VENDOR 01-000051 TOTALS							1,532.57
01-010900	D TO Z SPORTS	I-18051	110 5120-519	OTHER PROFESS:	RETIREMENT CLOCK-LOC	100620	60.00
VENDOR 01-010900 TOTALS							60.00
01-023800	CONSOLIDATED COMMUNICA	I-200911201786	110 5120-532	TELEPHONE	: 235-5654	100616	209.46
VENDOR 01-023800 TOTALS							209.46
01-024060	IL DEPT OF NATURAL RES	I-200911191764	110 5120-802	HUNTING/FISHI:	11-10/16 CITY CLERK	000000	37.00
01-024060	IL DEPT OF NATURAL RES	I-200911241800	110 5120-802	HUNTING/FISHI:	11-17/23 CITY CLERK	000000	12.00
VENDOR 01-024060 TOTALS							49.00
01-024075	IL DEPT OF PUBLIC HEAL	I-200911251839	110 5120-801	VITAL RECORDS:	NOVEMBER 09 VR FEES	100638	744.00
VENDOR 01-024075 TOTALS							744.00
01-033200	MATTOON PRINTING CENTE	I-200911201787	110 5120-519	OTHER PROFESS:	CERTIFIED BIRTH PAPE	100648	1,320.00
VENDOR 01-033200 TOTALS							1,320.00
01-043522	STAPLES CREDIT PLAN	I-9211452001	110 5120-311	OFFICE SUPPLI:	OFFICE SUPPLIES	100686	64.51
01-043522	STAPLES CREDIT PLAN	I-9787202002	110 5120-311	OFFICE SUPPLI:	OFFICE SUPPLIES	100686	179.98
VENDOR 01-043522 TOTALS							244.49
DEPARTMENT 120 CITY CLERK							TOTAL: 4,159.52

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 130 CITY ADMINISTRATOR

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002283	JOHN D KOLATA	I-200911171741	110 5130-579	MISC OTHER PU:	OCTOBER/NOVEMBER AUT	100564	1,800.00
01-002283	JOHN D KOLATA	I-200911231792	110 5130-579	MISC OTHER PU:	ADMINISTRATOR SERVIC	100582	3,365.00
						VENDOR 01-002283 TOTALS	5,165.00
01-024100	IL DEPT OF REVENUE	I-200911101643	110 5130-579	MISC OTHER PU:	KOLATA TAXES	000000	35.00
						VENDOR 01-024100 TOTALS	35.00
01-027330	INTERNAL REVENUE SERVI	I-200911101642	110 5130-579	MISC OTHER PU:	KOLATA TAXES	000000	100.00
						VENDOR 01-027330 TOTALS	100.00
						DEPARTMENT 130 CITY ADMINISTRATOR TOTAL:	5,300.00
01-002170	BUSINESS CARD	I-200911241835	110 5150-562	TRAVEL & TRAI:	VILLA PIZZA	100609	33.09
						VENDOR 01-002170 TOTALS	33.09
01-023800	CONSOLIDATED COMMUNICA	I-200911201786	110 5150-532	TELEPHONE	: 235-5654	100616	87.40
						VENDOR 01-023800 TOTALS	87.40
						DEPARTMENT 150 FINANCIAL ADMINISTRATION TOTAL:	120.49
01-047000	WEST PAYMENT CENTER	I-819355618	110 5160-340	BOOKS & PERIO:	ON LINE RESEARCH 10/	100683	445.73
						VENDOR 01-047000 TOTALS	445.73
						DEPARTMENT 160 LEGAL SERVICES TOTAL:	445.73
01-002170	BUSINESS CARD	I-200911241835	110 5170-562	TRAVEL & TRAI:	THE STATION	100609	32.19
01-002170	BUSINESS CARD	I-200911241835	110 5170-562	TRAVEL & TRAI:	EAGLE RIDGE	100609	291.30
						VENDOR 01-002170 TOTALS	323.49

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 170 COMPUTER INFO SYSTEMS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002265	INFO-TECH RESEARCH GRO	I-149373	110 5170-562	TRAVEL & TRAI:	IT TRAINING & RESEAR	100640	495.00
							495.00
						VENDOR 01-002265 TOTALS	495.00
DEPARTMENT 170 COMPUTER INFO SYSTEMS TOTAL:							818.49
01-002185	AMBASSADOR COMPANY	I-200911241828	110 5190-579	MISC OTHER PU:	ADVERTISING	100598	360.00
							360.00
						VENDOR 01-002185 TOTALS	360.00
01-002800	CHAMBER OF COMMERCE	I-200911241829	110 5190-579	MISC OTHER PU:	CHAMBER BUCKS	100610	3,875.00
							3,875.00
						VENDOR 01-002800 TOTALS	3,875.00
DEPARTMENT 190 COUNCIL CONTINGENCY TOTAL:							4,235.00
01-000126	COLES CO HEALTH DEPT	I-174	110 5211-519	OTHER PROFESS:	VACCINATION	100611	35.00
							35.00
						VENDOR 01-000126 TOTALS	35.00
01-001496	FBI-LEEDA	I-200911191748	110 5211-571	DUE & MEMBERS:	2010 DUES	100629	50.00
							50.00
						VENDOR 01-001496 TOTALS	50.00
01-023200	IL ASSN CHIEFS OF POLI	I-200911241831	110 5211-571	DUE & MEMBERS:	2010 DUES	100637	370.00
							370.00
						VENDOR 01-023200 TOTALS	370.00
01-038400	PITNEY BOWES INC	I-5093316-NV09	110 5211-531	POSTAGE	: POSTAGE METER LEASE	100662	140.00
							140.00
						VENDOR 01-038400 TOTALS	140.00
01-040463	SARAH BUSH LINCOLN HEA	I-200911191746	110 5211-519	OTHER PROFESS:	BRUNSON TESTING	100665	302.62
							302.62
						VENDOR 01-040463 TOTALS	302.62

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-043522	STAPLES CREDIT PLAN	I-1716910001	110 5211-311	OFFICE SUPPLI:	OFFICE SUPPLIES	100670	237.13
01-043522	STAPLES CREDIT PLAN	I-1762941001	110 5211-311	OFFICE SUPPLI:	OFFICE SUPPLIES	100670	145.05
						VENDOR 01-043522 TOTALS	382.18
01-050850	DR ZAVERI & ASSOCIATES	I-200911191749	110 5211-519	OTHER PROFESS:	BRUNSON TESTING	100624	200.00
						VENDOR 01-050850 TOTALS	200.00
						DEPARTMENT 211 POLICE ADMINISTRATION TOTAL:	1,479.80
01-000613	IDENTI-KIT SOLUTIONS	I-99231	110 5212-579	MISC OTHER PU:	SOFTWARE ANNUAL LEAS	100636	408.00
						VENDOR 01-000613 TOTALS	408.00
01-002345	HANNAH M VIETH	I-200911191747	110 5212-579	MISC OTHER PU:	TOBACCO COMPLIANCE 1	100679	50.00
						VENDOR 01-002345 TOTALS	50.00
01-043522	STAPLES CREDIT PLAN	I-31457	110 5212-319	MISCELLANEOUS:	OFFICE SUPPLIES	100670	51.54
						VENDOR 01-043522 TOTALS	51.54
						DEPARTMENT 212 CRIMINAL INVESTIGATION TOTAL:	509.54
01-002170	BUSINESS CARD	I-200911241835	110 5213-319	MISCELLANEOUS:	CIE INC	100609	159.45
						VENDOR 01-002170 TOTALS	159.45
01-002348	THOMSON REUTERS	I-200911241832	110 5213-579	MISC OTHER PU:	ARREST LAW BULLETIN	100674	168.00
						VENDOR 01-002348 TOTALS	168.00
						DEPARTMENT 213 PATROL TOTAL:	327.45
01-000840	SHANE WEST	I-200911241834	110 5221-562	TRAVEL & TRAI:	MEALS 11/15-17	100684	76.00
						VENDOR 01-000840 TOTALS	76.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 221 POLICE TRAINING

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000924	BRAD GABEL	I-200911191744	110 5221-562	TRAVEL & TRAI:	MEALS 11/17/09	100632	6.50
VENDOR 01-000924 TOTALS							6.50
01-001376	SCOTT ROBISON	I-200911241833	110 5221-562	TRAVEL & TRAI:	TRAVEL 11/15-17	100663	76.00
VENDOR 01-001376 TOTALS							76.00
01-002215	SIG SAUER INC	I-751398	110 5221-316	TOOLS & EQUIP:	EXTRACTOR PIN, SPRING	100668	141.00
VENDOR 01-002215 TOTALS							141.00
01-037152	CARL OAKLEY	I-200911191745	110 5221-562	TRAVEL & TRAI:	TRAVEL 11-15/17	100657	86.04
VENDOR 01-037152 TOTALS							86.04
DEPARTMENT 221 POLICE TRAINING						TOTAL:	385.54
01-002019	BARBECK COMMUNICATIONS	I-324557-48	110 5222-535	RADIOS	: MAINTENANCE	100605	485.25
01-002019	BARBECK COMMUNICATIONS	I-334548-48	110 5222-535	RADIOS	: MAINTENANCE	100605	485.25
VENDOR 01-002019 TOTALS							970.50
01-023800	CONSOLIDATED COMMUNICA	I-200911191752	110 5222-532	TELEPHONE	: 045-2243	100616	42.18
VENDOR 01-023800 TOTALS							42.18
DEPARTMENT 222 COMMUNICATION SERVICES						TOTAL:	1,012.68
01-001487	AUTOZONE, INC.	I-0637483421	110 5223-434	REPAIR OF VEH:	ANTIFREEZE	100603	15.98
01-001487	AUTOZONE, INC.	I-0637489089	110 5223-319	MISCELLANEOUS:	CAR WASH, TEFLON TAPE	100603	16.35
01-001487	AUTOZONE, INC.	I-0637489103	110 5223-319	MISCELLANEOUS:	FEMALE COUPLER	100603	3.99
VENDOR 01-001487 TOTALS							36.32
01-002019	BARBECK COMMUNICATIONS	I-334765-48	110 5223-434	REPAIR OF VEH:	INSTALL 12V RELAY &	100605	284.28
01-002019	BARBECK COMMUNICATIONS	I-334775-48	110 5223-434	REPAIR OF VEH:	REPAIRED WIRING 2L16	100605	190.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 223 AUTOMOTIVE SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002019	BARBECK COMMUNICATIONS	I-334813-48	110 5223-434	REPAIR OF VEH:	INSPECT WIRING 2L13	100605	142.50
01-002019	BARBECK COMMUNICATIONS	I-334814-48	110 5223-434	REPAIR OF VEH:	REPLACE ANTENNA	100605	179.60
						VENDOR 01-002019 TOTALS	796.38
01-009075	CUSD #2 TRANSPORTATION	I-200911191743	110 5223-326	FUEL	: FUEL 10-1/31 POLICE	100619	4,985.61
						VENDOR 01-009075 TOTALS	4,985.61
						DEPARTMENT 223 AUTOMOTIVE SERVICES TOTAL:	5,818.31
01-002958	BATTERY SPECIALISTS, I	I-80475	110 5224-439	OTHER REPAIR :	BATTERY FOR ESDA SIR	100606	30.00
01-002958	BATTERY SPECIALISTS, I	I-80481	110 5224-439	OTHER REPAIR :	BATTERIES FOR ESDA S	100606	239.80
01-002958	BATTERY SPECIALISTS, I	I-80485	110 5224-439	OTHER REPAIR :	BATTERIES FOR ESDA S	100606	119.90
01-002958	BATTERY SPECIALISTS, I	I-80541	110 5224-439	OTHER REPAIR :	BATTERY FOR ESDA SIR	100606	179.85
						VENDOR 01-002958 TOTALS	569.55
01-008600	COLES MOULTRIE ELECTRI	I-200911191750	110 5224-322	ELECTRICITY :	PISTOL RANGE	100613	271.51
						VENDOR 01-008600 TOTALS	271.51
01-033800	MATTOON WATER DEPT	I-200911101674	110 5224-410	UTILITY SERVI:	1710 WABASH	000000	130.83
01-033800	MATTOON WATER DEPT	I-200911101675	110 5224-410	UTILITY SERVI:	221 S 17TH	000000	25.34
						VENDOR 01-033800 TOTALS	156.17
						DEPARTMENT 224 POLICE BUILDINGS TOTAL:	997.23
01-001070	AMERENCIPS	I-200911201773	110 5241-321	NATURAL GAS &:	1801 PRAIRIE	100566	92.75
01-001070	AMERENCIPS	I-200911241827	110 5241-321	NATURAL GAS &:	2700 MARSHALL	100592	71.26
						VENDOR 01-001070 TOTALS	164.01
01-002019	BARBECK COMMUNICATIONS	I-334761-48	110 5241-535	RADIOS	: BARBECK COMMUNICATIO	100605	47.50
01-002019	BARBECK COMMUNICATIONS	I-334805-48	110 5241-535	RADIOS	: BLACK EAR PIECE	100605	80.00
						VENDOR 01-002019 TOTALS	127.50

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002170	BUSINESS CARD	I-200911241835	110 5241-326	FUEL	: GAS CITY	100609	32.50
01-002170	BUSINESS CARD	I-200911241835	110 5241-326	FUEL	: COUNTY MARKET	100609	31.73
					VENDOR 01-002170 TOTALS		64.23
01-003470	BREATHING AIR SYSTEMS	I-1007151-IN	110 5241-433	REPAIR OF MAC:	FILTERS	100608	127.90
					VENDOR 01-003470 TOTALS		127.90
01-004395	PETTY CASH	I-200911201784	110 5241-315	UNIFORMS & CL:	SEW PATCHES	100661	16.00
					VENDOR 01-004395 TOTALS		16.00
01-014713	EMERGENCY MEDICAL PROD	I-1226995	110 5241-313	MEDICAL & SAF:	MEDICAL SUPPLIES	100627	386.65
					VENDOR 01-014713 TOTALS		386.65
01-017000	FIRE EQUIPMENT SERVICE	I-91216	110 5241-460	OTHER PROP MA:	EXTINGUISHER MNTCE	100630	34.06
01-017000	FIRE EQUIPMENT SERVICE	I-91220	110 5241-460	OTHER PROP MA:	EXTINGUISHER MNTCE	100630	126.00
					VENDOR 01-017000 TOTALS		160.06
01-023800	CONSOLIDATED COMMUNICA	I-200911201777	110 5241-532	TELEPHONE	: 234-2448	100567	37.96
01-023800	CONSOLIDATED COMMUNICA	I-200911201789	110 5241-532	TELEPHONE	: 235-0947	100616	41.08
01-023800	CONSOLIDATED COMMUNICA	I-200911201790	110 5241-532	TELEPHONE	: 235-0924	100616	47.48
					VENDOR 01-023800 TOTALS		126.52
01-031000	LORENZ SUPPLY CO.	I-228330	110 5241-319	MISCELLANEOUS:	TISSUE,TOWELS	100646	115.47
					VENDOR 01-031000 TOTALS		115.47
01-031402	M & M PUMP SUPPLY INC	I-564030	110 5241-434	REPAIR OF VEH:	M & M PUMP SUPPLY IN	100647	23.25
					VENDOR 01-031402 TOTALS		23.25
01-043522	STAPLES CREDIT PLAN	I-12326	110 5241-311	OFFICE SUPPLI:	OFFICE SUPPLIES	100686	52.96
					VENDOR 01-043522 TOTALS		52.96

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-045820	WALMART COMMUNITY BRC	I-06414	110 5241-312	CLEANING SUPP:	DISH SOAP,FILTERS,BL	100680	138.97
						VENDOR 01-045820 TOTALS	138.97
DEPARTMENT 241 FIRE PROTECTION ADMIN. TOTAL:							1,503.52
01-000196	INT'L CODE COUNCIL	I-2752362	110 5261-571	DUE & MEMBERS:	DUES	100641	100.00
						VENDOR 01-000196 TOTALS	100.00
01-000343	TIM QUAKENBUSH	I-200911241815	110 5261-577	DEMOLITION SE:	DEMO 612 WABASH	100675	5,710.00
						VENDOR 01-000343 TOTALS	5,710.00
01-010118	CRITES TITLE COMPANY	I-091828	110 5261-577	DEMOLITION SE:	TITLE SEARCH & EXAM	100618	200.00
						VENDOR 01-010118 TOTALS	200.00
DEPARTMENT 261 CODE ENFORCEMENT ADMIN TOTAL:							6,010.00
01-007885	COLES COUNTY ANIMAL AN	I-200911191754	110 5280-512	ANIMAL CONTRO:	4TH QTR ANIMAL CONTR	100612	6,859.13
						VENDOR 01-007885 TOTALS	6,859.13
DEPARTMENT 280 ANIMAL CONTROL TOTAL:							6,859.13
01-001969	IPRA	I-200911241813	110 5310-571	DUE & MEMBERS:	2010 MEMBERSHIP	100642	239.00
						VENDOR 01-001969 TOTALS	239.00
DEPARTMENT 310 PUBLIC WORKS ADMIN TOTAL:							239.00
01-001686	ALLIED MUNICIPAL SUPPL	I-10042	110 5320-359	OTHER STREET :	ALLIED MUNICIPAL SUP	100597	2.05
						VENDOR 01-001686 TOTALS	2.05

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002170	BUSINESS CARD	I-200911241835	110 5320-311	OFFICE SUPPLI:	AMAZON.COM	100609	31.64
01-002170	BUSINESS CARD	I-200911241835	110 5320-311	OFFICE SUPPLI:	AMAZON.COM	100609	22.22
01-002170	BUSINESS CARD	I-200911241835	110 5320-562	TRAVEL & TRAI:	UNIVERSITY OF IL	100609	50.00
01-002170	BUSINESS CARD	I-200911241835	110 5320-562	TRAVEL & TRAI:	UNIVERSITY OF IL	100609	50.00
						VENDOR 01-002170 TOTALS	153.86
01-002346	WILLENBORG HARDWOOD IN	I-15904	110 5320-319	MISCELLANEOUS:	ROUGH CUT LUMBER	100685	34.77
						VENDOR 01-002346 TOTALS	34.77
01-003206	BIRKEYS	I-P09434	110 5320-318	VEHICLE PARTS:	MUFFLER,GASKET	100607	259.70
						VENDOR 01-003206 TOTALS	259.70
01-011600	DEBUHR'S SEED STORE	I-22691	110 5320-359	OTHER STREET :	STRAW,GRASS SEED	100622	31.48
01-011600	DEBUHR'S SEED STORE	I-22753	110 5320-319	MISCELLANEOUS:	STRAW	100622	14.97
						VENDOR 01-011600 TOTALS	46.45
01-011848	DELTA MOBILE TESTING I	I-14204	110 5320-433	REPAIR OF MAC:	AC DIELECTRIC/STRUCT	100623	400.00
						VENDOR 01-011848 TOTALS	400.00
01-019020	GLOBAL TECHNICAL SYSTE	I-106012	110 5320-434	REPAIR OF VEH:	ANTENNA, MOBILE MIC	100633	175.10
01-019020	GLOBAL TECHNICAL SYSTE	I-106012	110 5320-434	REPAIR OF VEH:	ANTENNA, MOBILE MIC	100633	22.88
						VENDOR 01-019020 TOTALS	197.98
01-023500	MOTION INDUSTRIES	I-IL64-837112	110 5320-359	OTHER STREET :	MOTION INDUSTRIES	100653	131.79
						VENDOR 01-023500 TOTALS	131.79
01-023800	CONSOLIDATED COMMUNICA	I-200911241796	110 5320-532	TELEPHONE :	235-5663	100616	37.79
01-023800	CONSOLIDATED COMMUNICA	I-200911241797	110 5320-532	TELEPHONE :	235-5171	100616	222.33
01-023800	CONSOLIDATED COMMUNICA	I-200911241798	110 5320-532	TELEPHONE :	235-5522	100616	76.60
						VENDOR 01-023800 TOTALS	336.72

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-033800	MATTOON WATER DEPT	I-200911061626	110 5320-410	UTILITY SERVI:	212 N 12TH	000000	11.83
01-033800	MATTOON WATER DEPT	I-200911061627	110 5320-410	UTILITY SERVI:	221 N 12TH	000000	55.11
						VENDOR 01-033800 TOTALS	66.94
01-035154	MID-ILLINOIS CONCRETE	I-93911*	110 5320-363	BACKFILL AND :	CO CLUB RD & NANTUCK	100650	864.00
01-035154	MID-ILLINOIS CONCRETE	I-94405	110 5320-363	BACKFILL AND :	2304 MARION	100650	322.00
						VENDOR 01-035154 TOTALS	1,186.00
01-038300	PERRY'S LOCKSMITH	I-52933	110 5320-319	MISCELLANEOUS:	KEYS	100660	6.00
						VENDOR 01-038300 TOTALS	6.00
01-043522	STAPLES CREDIT PLAN	I-200911201772	110 5320-311	OFFICE SUPPLI:	OFFICE SUPPLIES	100571	22.12
						VENDOR 01-043522 TOTALS	22.12
01-044324	TERMINAL SUPPLY CO	I-19645-00	110 5320-318	VEHICLE PARTS:	REPLACEMENT LENS	100671	82.44
						VENDOR 01-044324 TOTALS	82.44
01-045197	UNIVERSITY OF IL-PSEP	I-12700	110 5320-562	TRAVEL & TRAI:	TRAINING	100677	400.00
						VENDOR 01-045197 TOTALS	400.00
						DEPARTMENT 320 STREETS TOTAL:	3,326.82
01-040469	DURWIN SANDERS	I-29106	110 5323-351	CONCRETE	: SDWLK 3405 PRAIRIE	100626	391.00
						VENDOR 01-040469 TOTALS	391.00
						DEPARTMENT 323 SIDEWALKS & CROSSWALKS TOTAL:	391.00
01-001070	AMERENCIPS	I-200911241819	110 5326-321	NATURAL GAS &:	19TH & RICHMOND	100591	52.69
01-001070	AMERENCIPS	I-200911241820	110 5326-321	NATURAL GAS &:	208 N 19TH	100591	34.57
						VENDOR 01-001070 TOTALS	87.26

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 326 STREET LIGHTING

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-008600	COLES MOULTRIE ELECTRI	I-200911241801	110 5326-322	ELECTRIC	: S RT 45 & PARADISE	100613	14.83
01-008600	COLES MOULTRIE ELECTRI	I-200911241802	110 5326-322	ELECTRIC	: S RT 45 & PARADISE	100613	14.83
01-008600	COLES MOULTRIE ELECTRI	I-200911241803	110 5326-322	ELECTRIC	: 3020 LAKELAND BLVD	100613	7.86
01-008600	COLES MOULTRIE ELECTRI	I-200911241804	110 5326-322	ELECTRIC	: PIATT & RT 316	100613	13.20
01-008600	COLES MOULTRIE ELECTRI	I-200911241805	110 5326-322	ELECTRIC	: LAKELAND INN ENTRANC	100613	8.70
01-008600	COLES MOULTRIE ELECTRI	I-200911241806	110 5326-322	ELECTRIC	: OLD STATE VILLAGE	100614	9.36
01-008600	COLES MOULTRIE ELECTRI	I-200911241807	110 5326-322	ELECTRIC	: SUNRISE APTS	100614	9.36
01-008600	COLES MOULTRIE ELECTRI	I-200911241808	110 5326-322	ELECTRIC	: SOUTH 9TH ST	100614	8.70
01-008600	COLES MOULTRIE ELECTRI	I-200911241809	110 5326-322	ELECTRIC	: S RT 45	100614	61.86
01-008600	COLES MOULTRIE ELECTRI	I-200911241810	110 5326-322	ELECTRIC	: EAST RT 16	100614	91.67
01-008600	COLES MOULTRIE ELECTRI	I-200911241811	110 5326-322	ELECTRIC	: S RT 45 & PARADISE	100614	47.63
						VENDOR 01-008600 TOTALS	288.00

DEPARTMENT 326 STREET LIGHTING TOTAL: 375.26

01-003206	BIRKEYS	I-P09278	110 5331-318	VEHICLE PARTS: IGNITION SWITCH		100607	36.36
						VENDOR 01-003206 TOTALS	36.36

DEPARTMENT 331 STREET CLEANING TOTAL: 36.36

01-033800	MATTOON WATER DEPT	I-200911101663	110 5335-410	UTILITY SERVI: 420 LOGAN		000000	31.67
						VENDOR 01-033800 TOTALS	31.67

DEPARTMENT 335 YARD WASTE COLLECTION TOTAL: 31.67

01-001070	AMERENCIPS	I-200911241827	110 5381-321	NATURAL GAS &: 208 N 19TH		100592	464.78
						VENDOR 01-001070 TOTALS	464.78

01-023800	CONSOLIDATED COMMUNICA	I-200911241821	110 5381-435	ELEVATOR SERV: 234-7376		100593	37.40
						VENDOR 01-023800 TOTALS	37.40

01-045820	WALMART COMMUNITY BRC	I-01811	110 5381-316	TOOLS & EQUIP: TOILET SEAT		100680	14.88
01-045820	WALMART COMMUNITY BRC	I-06955	110 5381-316	TOOLS & EQUIP: PAINT THINNER, PAINT		100680	18.42

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 381 CUSTODIAL SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-045820	WALMART COMMUNITY BRC	I-07129	110 5381-312	CLEANING SUPP:	TISSUE	100680	85.94
						VENDOR 01-045820 TOTALS	119.24
						DEPARTMENT 381 CUSTODIAL SERVICES TOTAL:	621.42
01-031000	LORENZ SUPPLY CO.	I-228909	110 5383-319	MISCELLANEOUS:	TOWELS	100646	29.53
						VENDOR 01-031000 TOTALS	29.53
01-033800	MATTOON WATER DEPT	I-200911101664	110 5383-410	UTILITY SERVI:	1701 WABASH	000000	20.94
						VENDOR 01-033800 TOTALS	20.94
						DEPARTMENT 383 BURGESS OSBORNE TOTAL:	50.47
01-030021	L & S SAFETY	I-2009-2090	110 5511-313	MEDICAL & SAF:	PONCHO,GLOVES,RAIN C	100645	43.50
						VENDOR 01-030021 TOTALS	43.50
01-035150	MIDAS AUTO SERVICE EXP	I-219453	110 5511-434	REPAIR OF VEH:	OIL CHANGE	100651	30.16
						VENDOR 01-035150 TOTALS	30.16
						DEPARTMENT 511 PARK ADMINISTRATION TOTAL:	73.66
01-002958	BATTERY SPECIALISTS, I	I-80647	110 5512-434	REPAIR OF VEH:	BATTERY SPECIALISTS,	100606	64.95
						VENDOR 01-002958 TOTALS	64.95
01-024060	IL DEPT OF NATURAL RES	I-200911201791	110 5512-802	HUNTING/FISHI:	11-10/16 LAKE HUNT/F	000000	5.00
						VENDOR 01-024060 TOTALS	5.00
						DEPARTMENT 512 LAKE ADMINISTRATION TOTAL:	69.95

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 521 DEMARS CENTER

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-031000	LORENZ SUPPLY CO.	I-227333	110 5521-312	CLEANING SUPP:	ICE MELT	100646	160.47
01-031000	LORENZ SUPPLY CO.	I-227333	110 5521-312	CLEANING SUPP:	ICE MELT	100646	160.47
						VENDOR 01-031000 TOTALS	320.94
01-033800	MATTOON WATER DEPT	I-200911101654	110 5521-410	UTILITY SERVI:	418 RICHMOND	000000	32.28
						VENDOR 01-033800 TOTALS	32.28
01-044325	TERMINIX	I-322047	110 5521-436	PEST CONTROL :	PEST CONTROL	100672	55.00
						VENDOR 01-044325 TOTALS	55.00
						DEPARTMENT 521 DEMARS CENTER TOTAL:	408.22
01-002273	NUTOYS	I-34859	110 5541-432	REPAIR OF BUI:	PLAYGROUND EQUIP REP	100656	359.00
						VENDOR 01-002273 TOTALS	359.00
01-002334	COUNTRY STONE, INC.	I-00087735	110 5541-319	MISCELLANEOUS:	WARNING TRACK SAFETY	100617	2,677.32
						VENDOR 01-002334 TOTALS	2,677.32
01-031000	LORENZ SUPPLY CO.	I-227333	110 5541-319	MISCELLANEOUS:	ICE MELT	100646	160.46
						VENDOR 01-031000 TOTALS	160.46
01-033800	MATTOON WATER DEPT	I-200911101655	110 5541-410	UTILITY SERVI:	307 RICHMOND	000000	282.20
01-033800	MATTOON WATER DEPT	I-200911101656	110 5541-410	UTILITY SERVI:	305 RICHMOND	000000	266.10
01-033800	MATTOON WATER DEPT	I-200911101657	110 5541-410	UTILITY SERVI:	301 RICHMOND	000000	305.22
01-033800	MATTOON WATER DEPT	I-200911101660	110 5541-410	UTILITY SERVI:	500 BROADWAY	000000	11.54
01-033800	MATTOON WATER DEPT	I-200911101661	110 5541-410	UTILITY SERVI:	500 BROADWAY	000000	61.82
01-033800	MATTOON WATER DEPT	I-200911101662	110 5541-410	UTILITY SERVI:	500 B'DWAY SHED	000000	66.56
						VENDOR 01-033800 TOTALS	993.44
01-044325	TERMINIX	I-322060	110 5541-436	PEST CONTROL :	PEST CONTROL	100672	55.00
						VENDOR 01-044325 TOTALS	55.00
						DEPARTMENT 541 PETERSON PARK TOTAL:	4,245.22

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 542 LAWSON PARK

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-029200	KAM SOLUTIONS PC	I-9138	110 5542-450	CONSTRUCTION	: INSPECT RESTROOM	100643	450.00
							450.00
						VENDOR 01-029200 TOTALS	450.00
01-033800	MATTOON WATER DEPT	I-200911121722	110 5542-410	UTILITY SERVI:	BASEBALL DIAMOND	000000	24.04
							24.04
						VENDOR 01-033800 TOTALS	24.04
01-041800	SHERWIN WILLIAMS CO	I-9131-2	110 5542-319	MISCELLANEOUS:	SPRAY PAINT	100666	23.24
							23.24
						VENDOR 01-041800 TOTALS	23.24
						DEPARTMENT 542 LAWSON PARK	TOTAL: 497.28
01-001070	AMERENCIPS	I-200911241826	110 5544-321	NATURAL GAS &:	1200 CHAMPAIGN	100591	47.68
							47.68
						VENDOR 01-001070 TOTALS	47.68
						DEPARTMENT 544 CUNNINGHAM PARK	TOTAL: 47.68
01-000117	FULLER-WENTE INC	I-4524	110 5551-450	CONSTRUCTION	: EXT OF STORM SEWER D	100631	397.00
							397.00
						VENDOR 01-000117 TOTALS	397.00
01-001070	AMERENCIPS	I-200911241824	110 5551-321	NATURAL GAS &:	312 N 10TH	100591	36.64
							36.64
						VENDOR 01-001070 TOTALS	36.64
01-033800	MATTOON WATER DEPT	I-200911101658	110 5551-410	UTILITY SERVI:	801 SHELBY	000000	24.04
							24.04
						VENDOR 01-033800 TOTALS	24.04
						DEPARTMENT 551 BOYS COMPLEX	TOTAL: 457.68
01-001070	AMERENCIPS	I-200911241812	110 5552-321	NATURAL GAS &:	311 N 6TH	100599	6.09
01-001070	AMERENCIPS	I-200911241825	110 5552-321	NATURAL GAS &:	311 N 6TH	100591	23.35
							29.44
						VENDOR 01-001070 TOTALS	29.44

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 552 GIRLS COMPLEX

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-031402	M & M PUMP SUPPLY INC	I-564710	110 5552-450	CONSTRUCTION	: TEE,CAP,PLASTIC PIPE	100647	29.62
				VENDOR 01-031402	TOTALS		29.62
01-033800	MATTOON WATER DEPT	I-200911101653	110 5552-321	NATURAL GAS &:	713 SHELBY	000000	138.46
				VENDOR 01-033800	TOTALS		138.46
				DEPARTMENT 552	GIRLS COMPLEX	TOTAL:	197.52
01-001070	AMERENCIPS	I-200911241822	110 5553-321	NATURAL GAS &:	421 SHELBY	100591	35.45
				VENDOR 01-001070	TOTALS		35.45
01-033800	MATTOON WATER DEPT	I-200911101659	110 5553-410	UTILITY SERVI:	421 SHELBY	000000	24.04
				VENDOR 01-033800	TOTALS		24.04
				DEPARTMENT 553	JR FOOTBALL COMPLEX	TOTAL:	59.49
01-001070	AMERENCIPS	I-200911241823	110 5556-321	NATURAL GAS &:	221 SHELBY	100591	20.37
				VENDOR 01-001070	TOTALS		20.37
				DEPARTMENT 556	T-BALL COMPLEX	TOTAL:	20.37
01-002236	DOUBLE R ROOFING & CON	I-5127	110 5561-432	REPAIR OF BUI:	INSTALL SHINGLES	100594	2,495.79
				VENDOR 01-002236	TOTALS		2,495.79
				DEPARTMENT 561	EAST CAMPGROUND	TOTAL:	2,495.79
01-020534	VERIZON NORTH	I-200911201775	110 5563-532	TELEPHONE	: 895-2922	100573	79.86
				VENDOR 01-020534	TOTALS		79.86
				DEPARTMENT 563	MARINA AREA	TOTAL:	79.86
				VENDOR SET 110	GENERAL FUND	TOTAL:	53,750.42

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 122 HOTEL TAX FUND

DEPARTMENT: 653 HOTEL TAX ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002170	BUSINESS CARD	I-200911241835	122 5653-562	TRAVEL & TRAI:	BOSTON MARKET	100609	7.06
01-002170	BUSINESS CARD	I-200911241835	122 5653-562	TRAVEL & TRAI:	PRICELINE.COM	100609	233.70
01-002170	BUSINESS CARD	I-200911241835	122 5653-562	TRAVEL & TRAI:	UNIVERSITY OF IL	100609	6.57
						VENDOR 01-002170 TOTALS	247.33
01-008600	COLES MOULTRIE ELECTRI	I-200911241836	122 5653-322	ELECTRICITY (:	WELCOME SIGN	100614	44.21
						VENDOR 01-008600 TOTALS	44.21
01-023800	CONSOLIDATED COMMUNICA	I-200911241837	122 5653-532	TELEPHONE	: 258-6286	100616	249.78
						VENDOR 01-023800 TOTALS	249.78
						DEPARTMENT 653 HOTEL TAX ADMINISTRATION TOTAL:	541.32
						VENDOR SET 122 HOTEL TAX FUND TOTAL:	541.32

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 123 FESTIVAL MGMT FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002349	SHOP WITH A COP	I-200911241838	123 4492-010		CONTRIBUTIONS: DONATION FROM GE	100667	175.00
						VENDOR 01-002349 TOTALS	175.00
			DEPARTMENT	NON-DEPARTMENTAL	TOTAL:		175.00
01-002170	BUSINESS CARD	I-200911241835	123 5584-561	BUSINESS MEET: JEWEL OSCO		100609	8.55
01-002170	BUSINESS CARD	I-200911241835	123 5584-561	BUSINESS MEET: STARBUCKS		100609	4.14
01-002170	BUSINESS CARD	I-200911241835	123 5584-561	BUSINESS MEET: TACO FRESCO		100609	7.90
01-002170	BUSINESS CARD	I-200911241835	123 5584-561	BUSINESS MEET: TARGET		100609	3.75
01-002170	BUSINESS CARD	I-200911241835	123 5584-561	BUSINESS MEET: HOLIDAY INN		100609	217.80
						VENDOR 01-002170 TOTALS	242.14
			DEPARTMENT 584	BAGELFEST	TOTAL:		242.14
01-000393	ASSOCIATED ADVERTISERS I-74448		123 5586-540	ADVERTISING	: ADVERTISING	100602	330.00
						VENDOR 01-000393 TOTALS	330.00
01-002170	BUSINESS CARD	I-200911241835	123 5586-831	PARADES	: COMMON GROUNDS	100609	3.69
01-002170	BUSINESS CARD	I-200911241835	123 5586-831	PARADES	: COMMON GROUNDS	100609	6.44
						VENDOR 01-002170 TOTALS	10.13
01-038082	PELICAN SIGNS	I-4179	123 5586-540	ADVERTISING	: LIGHTWORKS LETTERING	100659	760.00
						VENDOR 01-038082 TOTALS	760.00
01-043202	SPECTRUM	I-9-565	123 5586-550	PRINTING & BI:	BROCHURES	100669	2,380.00
						VENDOR 01-043202 TOTALS	2,380.00
			DEPARTMENT 586	LIGHTWORKS	TOTAL:		3,480.13
			VENDOR SET 123	FESTIVAL MGMT FUND	TOTAL:		3,897.27

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 125 INSURANCE & TORT JDMNT

DEPARTMENT: 150 FINANCIAL ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
--------	------	--------	-------------	------	-------------	---------	--------

01-040463	SARAH BUSH LINCOLN HEA	I-200911181742	125 5150-519	OTHER PROFESS:	HEPATITIS B VACCINES	100665	412.00
-----------	------------------------	----------------	--------------	----------------	----------------------	--------	--------

						VENDOR 01-040463 TOTALS	412.00
--	--	--	--	--	--	-------------------------	--------

						DEPARTMENT 150 FINANCIAL ADMINISTRATION TOTAL:	412.00
--	--	--	--	--	--	------------------------------------------------	--------

						VENDOR SET 125 INSURANCE & TORT JDMNT TOTAL:	412.00
--	--	--	--	--	--	----------------------------------------------	--------

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 130 CAPITAL PROJECT FUND

DEPARTMENT: 384 RAILROAD DEPOT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
--------	------	--------	-------------	------	-------------	---------	--------

01-020250	GRUNLOH CONSTRUCTION I	I-200911191751	130 5384-720	IC DEPOT REST:	DEPOT PAY REQUEST #6	100565	402,084.00
-----------	------------------------	----------------	--------------	----------------	----------------------	--------	------------

						VENDOR 01-020250 TOTALS	402,084.00
--	--	--	--	--	--	-------------------------	------------

				DEPARTMENT 384 RAILROAD DEPOT	TOTAL:	402,084.00
--	--	--	--	-------------------------------	--------	------------

				VENDOR SET 130 CAPITAL PROJECT FUND	TOTAL:	402,084.00
--	--	--	--	-------------------------------------	--------	------------

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 351 RESERVOIRS &amp; WTR SOURCES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-008600	COLES MOULTRIE ELECTRI	I-200911191765	211 5351-322	ELECTRICITY	: RESERVOIR CONTROL AC	100613	7.20
							7.20
						VENDOR 01-008600 TOTALS	7.20
DEPARTMENT 351 RESERVOIRS & WTR SOURCES TOTAL:							7.20
01-000189	BALLINGER AUTO COMPANY	I-200911191767	211 5353-432	REPAIR OF STR:	LIME HAULING	100604	1,645.00
							1,645.00
						VENDOR 01-000189 TOTALS	1,645.00
01-002344	ALEXANDER CHEMICAL COR	I-0424991	211 5353-314	CHEMICALS	: CARBON	100596	15,214.40
							15,214.40
						VENDOR 01-002344 TOTALS	15,214.40
01-008600	COLES MOULTRIE ELECTRI	I-200911191761	211 5353-322	ELECTRICITY	: WATER PURIFICATION P	100613	4,783.58
							4,783.58
						VENDOR 01-008600 TOTALS	4,783.58
01-016000	FARM PLAN	C-3589279	211 5353-316	TOOLS & EQUIP:	RETURNS	100568	38.99-
01-016000	FARM PLAN	C-3596649	211 5353-316	TOOLS & EQUIP:	RETURNS	100568	7.96-
01-016000	FARM PLAN	I-3575495	211 5353-316	TOOLS & EQUIP:	TISSUE,HOOKS,LAG SHI	100568	40.87
01-016000	FARM PLAN	I-3579696	211 5353-316	TOOLS & EQUIP:	BAR CHAIN EXTENDER	100568	38.99
01-016000	FARM PLAN	I-3586082	211 5353-379	OTHER WATER M:	TRASH BAGS,CARRIAGE	100568	15.89
01-016000	FARM PLAN	I-3586082	211 5353-316	TOOLS & EQUIP:	TRASH BAGS,CARRIAGE	100568	239.00
01-016000	FARM PLAN	I-3589278	211 5353-316	TOOLS & EQUIP:	BAR CHAIN EXTENDER,S	100568	41.95
01-016000	FARM PLAN	I-3594680	211 5353-316	TOOLS & EQUIP:	SHOVEL,AJAX,PAINT,WI	100568	44.40
01-016000	FARM PLAN	I-3596653	211 5353-316	TOOLS & EQUIP:	WIRE CUP BRUSH,BRUSH	100568	23.45
							397.60
						VENDOR 01-016000 TOTALS	397.60
01-023500	MOTION INDUSTRIES	I-IL64-836744	211 5353-377	PLANT EQUIPME:	BALL BEARINGS	100570	483.71
							483.71
						VENDOR 01-023500 TOTALS	483.71
01-035050	METZGER WELDING SERVIC	I-200911191762	211 5353-439	OTHER REPAIR	: TAKE APART & CLEAN B	100649	42.50
							42.50
						VENDOR 01-035050 TOTALS	42.50

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 353 WATER TREATMENT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-035365	MISSISSIPPI LIME COMPA	I-876008	211 5353-314	CHEMICALS	: LIME	100652	3,445.00
					VENDOR 01-035365 TOTALS		3,445.00
01-037976	PDC LABORATORIES	I-651594S	211 5353-519	OTHER PROFESS:	PDC LABORATORIES	100658	44.00
					VENDOR 01-037976 TOTALS		44.00
01-038375	DAN PILSON AUTO CENTER	I-70107	211 5353-434	REPAIR OF VEH:	REPAIR FORD F150	100621	57.30
					VENDOR 01-038375 TOTALS		57.30
01-044200	KC SUMMERS BUICK	I-BUCS416178	211 5353-434	REPAIR OF VEH:	OIL CHANGE	100644	19.86
					VENDOR 01-044200 TOTALS		19.86
01-045155	UNITED PARCEL SERVICE	I-8Y610459	211 5353-531	POSTAGE	: SHIPPING	100572	27.51
					VENDOR 01-045155 TOTALS		27.51
01-046603	WATER SOLUTIONS UNLIMI	I-27499	211 5353-314	CHEMICALS	: CHEMICALS	100681	1,225.00
					VENDOR 01-046603 TOTALS		1,225.00
DEPARTMENT 353 WATER TREATMENT PLANT						TOTAL:	27,385.46
01-001537	HD SUPPLY WATERWORKS,	I-9719739	211 5354-379	OTHER WATER M:	HD SUPPLY WATERWORKS	100635	290.00
01-001537	HD SUPPLY WATERWORKS,	I-9777730	211 5354-379	OTHER WATER M:	HD SUPPLY WATERWORKS	100635	96.00
					VENDOR 01-001537 TOTALS		386.00
01-002170	BUSINESS CARD	I-200911241835	211 5354-319	MISCELLANEOUS:	AMAZON.COM	100609	31.65
01-002170	BUSINESS CARD	I-200911241835	211 5354-319	MISCELLANEOUS:	AMAZON.COM	100609	22.22
					VENDOR 01-002170 TOTALS		53.87
01-002346	WILLENBORG HARDWOOD IN	I-15904	211 5354-319	MISCELLANEOUS:	ROUGH CUT LUMBER	100685	34.77
					VENDOR 01-002346 TOTALS		34.77

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002347	MUELLER CO	I-1870417	211 5354-319	MISCELLANEOUS: O-RINGS		100654	21.25
01-002347	MUELLER CO	I-1885514	211 5354-433	REPAIR OF MAC: SHELL CUTTER ASSEMBL		100654	700.00
01-002347	MUELLER CO	I-1894852	211 5354-433	REPAIR OF MAC: MACHINE REPAIR		100654	1,500.00
						VENDOR 01-002347 TOTALS	2,221.25
01-003206	BIRKEYS	I-P08442	211 5354-318	VEHICLE PARTS: HOSE		100607	180.59
01-003206	BIRKEYS	I-P08483	211 5354-318	VEHICLE PARTS: BALL JOINT		100607	155.94
						VENDOR 01-003206 TOTALS	336.53
01-008600	COLES MOULTRIE ELECTRI	I-200911191760	211 5354-322	ELECTRICITY : SBLHC PUMP STA		100613	116.67
						VENDOR 01-008600 TOTALS	116.67
01-011600	DEBUHR'S SEED STORE	I-22691	211 5354-379	OTHER WATER M: STRAW, GRASS SEED		100622	31.48
						VENDOR 01-011600 TOTALS	31.48
01-023500	MOTION INDUSTRIES	I-IL64-837112	211 5354-379	OTHER WATER M: MOTION INDUSTRIES		100653	131.79
						VENDOR 01-023500 TOTALS	131.79
01-025682	IMCO UTILITY SUPPLY	I-1024857-00	211 5354-379	OTHER WATER M: COUPLING		100639	1,323.96
						VENDOR 01-025682 TOTALS	1,323.96
01-035154	MID-ILLINOIS CONCRETE	I-93775	211 5354-363	BACKFILL & SU: 17TH & MAPLE		100650	300.00
						VENDOR 01-035154 TOTALS	300.00
01-040448	S & K AIR POWER	I-1404959-01	211 5354-316	TOOLS & EQUIP: BATTERY, FILE		100664	86.36
						VENDOR 01-040448 TOTALS	86.36
						DEPARTMENT 354 WATER DISTRIBUTION TOTAL:	5,022.68

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 355 ACCOUNTING &amp; COLLECTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002170	BUSINESS CARD	I-200911241835	211 5355-319	MISCELLANEOUS: WATER LEAK TABLETS		100609	208.50
					VENDOR 01-002170 TOTALS		208.50
01-004395	PETTY CASH	I-200911201785	211 5355-531	POSTAGE	: POSTAGE	100661	28.00
					VENDOR 01-004395 TOTALS		28.00
01-033000	UNITED STATES POSTAL S	I-200911241799	211 5355-531	POSTAGE	: FIRST CLASS PRESORT	100676	92.50
					VENDOR 01-033000 TOTALS		92.50
DEPARTMENT 355 ACCOUNTING & COLLECTION TOTAL:							329.00
01-017403	FIRST MID-IL BANK & TR	I-200911241818	211 5714-817	2003 WATERWOR:	2003 WATERWORKS BOND	100595	535,877.50
					VENDOR 01-017403 TOTALS		535,877.50
DEPARTMENT 714 DEBT SERVICE TOTAL:							535,877.50
01-024150	IL EPA	I-200911201769	211 5731-817	DEBT SERVICES: DRINKING WATER PROJE		100569	261,214.61
					VENDOR 01-024150 TOTALS		261,214.61
DEPARTMENT 731 DEBT SERVICE TOTAL:							261,214.61
VENDOR SET 211 WATER FUND TOTAL:							829,836.45

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001537	HD SUPPLY WATERWORKS,	I-9776456	212 5342-364	SEWER LINE RE:	COUPLING	100635	741.80
01-001537	HD SUPPLY WATERWORKS,	I-9823448	212 5342-361	SEWER PIPE	: PVC SEWER PIPE,COUPL	100635	393.12
01-001537	HD SUPPLY WATERWORKS,	I-9823448	212 5342-364	SEWER LINE RE:	PVC SEWER PIPE,COUPL	100635	273.50
						VENDOR 01-001537 TOTALS	1,408.42
01-002170	BUSINESS CARD	I-200911241835	212 5342-319	MISCELLANEOUS:	AMAZON.COM	100609	31.65
01-002170	BUSINESS CARD	I-200911241835	212 5342-319	MISCELLANEOUS:	AMAZON.COM	100609	22.22
						VENDOR 01-002170 TOTALS	53.87
01-002346	WILLENBORG HARDWOOD IN	I-15904	212 5342-319	MISCELLANEOUS:	ROUGH CUT LUMBER	100685	34.76
						VENDOR 01-002346 TOTALS	34.76
01-003206	BIRKEYS	I-P09088	212 5342-318	VEHICLE PARTS:	HOSE	100607	27.62
						VENDOR 01-003206 TOTALS	27.62
01-011600	DEBUHR'S SEED STORE	I-22691	212 5342-369	OTHER SEWER M:	STRAW,GRASS SEED	100622	31.49
						VENDOR 01-011600 TOTALS	31.49
01-019020	GLOBAL TECHNICAL SYSTE	I-106012	212 5342-434	REPAIR OF VEH:	ANTENNA, MOBILE MIC	100633	59.05
						VENDOR 01-019020 TOTALS	59.05
01-023500	MOTION INDUSTRIES	I-IL64-837112	212 5342-369	OTHER SEWER M:	MOTION INDUSTRIES	100653	131.78
						VENDOR 01-023500 TOTALS	131.78
01-035154	MID-ILLINOIS CONCRETE	I-93910	212 5342-363	BACKFILL & SU:	25TH & MARSHALL	100650	728.50
						VENDOR 01-035154 TOTALS	728.50
01-040448	S & K AIR POWER	I-1404959-01	212 5342-316	TOOLS & EQUIP:	BATTERY,FILE	100664	86.35
						VENDOR 01-040448 TOTALS	86.35

DEPARTMENT 342 SEWER COLLECTION SYSTEM TOTAL: 2,561.84

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 343 SEWER LIFT STATIONS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002343	GODWIN PUMPS OF AMERIC	I-400013319	212 5343-316	TOOLS & EQUIP: AUTO DIESEL CONTROL		100634	3,893.93
						VENDOR 01-002343 TOTALS	3,893.93
01-008600	COLES MOULTRIE ELECTRI	I-200911201778	212 5343-322	ELECTRICITY (: LLC LIFT STA		100613	110.05
01-008600	COLES MOULTRIE ELECTRI	I-200911201779	212 5343-322	ELECTRICITY (: GOLDEN VALLEY SEWER		100613	152.98
01-008600	COLES MOULTRIE ELECTRI	I-200911201780	212 5343-322	ELECTRICITY (: BUXTON LIFT STA		100613	70.80
01-008600	COLES MOULTRIE ELECTRI	I-200911201781	212 5343-322	ELECTRICITY (: SBLHC LIFT STA		100613	273.48
						VENDOR 01-008600 TOTALS	607.31
01-016000	FARM PLAN	I-3594219	212 5343-318	VEHICLE PARTS: FILE SET,EPOXY		100574	10.98
						VENDOR 01-016000 TOTALS	10.98
01-045171	USA BLUEBOOK	I-935174	212 5343-365	LIFT STATION : FLOAT SWITCH ANCHOR		100678	368.03
						VENDOR 01-045171 TOTALS	368.03
DEPARTMENT 343 SEWER LIFT STATIONS TOTAL:							4,880.25
01-001777	TESTAMERICA LABORATORI	I-36114351	212 5344-439	OTHER REPAIR : ACUTE TOXICITY		100673	570.00
01-001777	TESTAMERICA LABORATORI	I-50075853	212 5344-439	OTHER REPAIR : SLUDGE & PRETREATMENT		100673	145.00
						VENDOR 01-001777 TOTALS	715.00
01-009000	COMMERCIAL ELECTRIC	I-19291001	212 5344-433	REPAIR OF MAC: BLOWER BLDG SURGE AR		100615	3,825.00
01-009000	COMMERCIAL ELECTRIC	I-24368001	212 5344-439	OTHER REPAIR : REPLACE FAN ON VFD		100615	225.18
01-009000	COMMERCIAL ELECTRIC	I-24388001	212 5344-433	REPAIR OF MAC: REPAIR BLOWER		100615	116.73
						VENDOR 01-009000 TOTALS	4,166.91
01-014119	DURKIN EQUIPMENT CO	I-S0005142	212 5344-439	OTHER REPAIR : SERVICE INSTRUMENTAT		100625	685.00
						VENDOR 01-014119 TOTALS	685.00
01-016000	FARM PLAN	I-225594	212 5344-366	PLANT MTCE & : SPRING		100574	19.50
01-016000	FARM PLAN	I-225625	212 5344-366	PLANT MTCE & : CAP		100574	7.99

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 344 WASTEWATER TREATMNT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-016000	FARM PLAN	I-3575118	212 5344-366	PLANT MTCE &	: HOSE	100574	15.99
01-016000	FARM PLAN	I-3578247	212 5344-366	PLANT MTCE &	: ANCHORS, LEAD & SCRE	100574	53.63
01-016000	FARM PLAN	I-3579746	212 5344-366	PLANT MTCE &	: PLIERS,PUNCH/CHISEL	100574	104.88
01-016000	FARM PLAN	I-3590085	212 5344-316	TOOLS & EQUIP:	RAKE BOW WELDED	100574	27.98
01-016000	FARM PLAN	I-3591277	212 5344-312	CLEANING SUPP:	LYSOL,WIPES	100574	21.95
01-016000	FARM PLAN	I-3595447	212 5344-318	VEHICLE PARTS:	SLIME UTILITY TUBE	100574	7.99
01-016000	FARM PLAN	I-3595895	212 5344-366	PLANT MTCE &	: BOLTS,NUTS,WASHERS	100574	2.79
01-016000	FARM PLAN	I-3596112	212 5344-366	PLANT MTCE &	: HITCH PIN,JACK	100574	63.97
						VENDOR 01-016000 TOTALS	326.67
01-016140	FASTENAL COMPANY	I-ILMAT79966	212 5344-366	PLANT MTCE &	: FASTENAL COMPANY	100628	11.54
						VENDOR 01-016140 TOTALS	11.54
01-023500	MOTION INDUSTRIES	I-IL64-837178	212 5344-366	PLANT MTCE &	: THREADLOCKER LUBRICA	100653	67.58
						VENDOR 01-023500 TOTALS	67.58
01-023800	CONSOLIDATED COMMUNICA	I-200911201770	212 5344-532	TELEPHONE	: 234-6828	100567	67.74
01-023800	CONSOLIDATED COMMUNICA	I-200911201771	212 5344-532	TELEPHONE	: 234-2737	100567	38.00
						VENDOR 01-023800 TOTALS	105.74
01-031402	M & M PUMP SUPPLY INC	I-563366	212 5344-366	PLANT MTCE &	: HOSE,CAM & GROOVE FI	100647	149.08
						VENDOR 01-031402 TOTALS	149.08
01-040448	S & K AIR POWER	I-1404528-01	212 5344-313	MEDICAL & SAF:	COVERALLS	100664	195.96
						VENDOR 01-040448 TOTALS	195.96
01-046615	WATTS COPY SYSTEMS	I-123744	212 5344-814	COPY MACHINE	: COPIER 11/8/09-12/7/	100682	76.96
						VENDOR 01-046615 TOTALS	76.96
DEPARTMENT 344 WASTEWATER TREATMNT PLANTTOTAL:							6,500.44

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 345 ACCOUNTING &amp; COLLECTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004395	PETTY CASH	I-200911201785	212 5345-531	POSTAGE	: POSTAGE	100661	28.00
VENDOR 01-004395 TOTALS							28.00
01-023800	CONSOLIDATED COMMUNICA	I-200911201783	212 5345-532	TELEPHONE	: 235-5483	100616	235.83
VENDOR 01-023800 TOTALS							235.83
01-033000	UNITED STATES POSTAL S	I-200911241799	212 5345-531	POSTAGE	: FIRST CLASS PRESORT	100676	92.50
01-033000	UNITED STATES POSTAL S	I-200911241830	212 5345-531	POSTAGE	: WATER BILL POSTAGE	100676	2,612.00
VENDOR 01-033000 TOTALS							2,704.50
DEPARTMENT 345 ACCOUNTING & COLLECTION TOTAL:							2,968.33
01-001072	AMERICAN BANKERS INSUR	I-200911191755	212 5346-523	PROPERTY & CA:	FLOOD INS PRIMARY PU	100600	3,086.00
01-001072	AMERICAN BANKERS INSUR	I-200911191756	212 5346-523	PROPERTY & CA:	FLOOD INS BLOWER BLD	100600	6,149.00
VENDOR 01-001072 TOTALS							9,235.00
DEPARTMENT 346 ADMINISTRATIVE & GENERAL TOTAL:							9,235.00
VENDOR SET 212 SEWER FUND TOTAL:							26,145.86

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 213 CEMETERY FUND

DEPARTMENT: 361 MAINTENANCE &amp; OPERATIONS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMERENCIPS	I-200911201774	213 5361-321	NATURAL GAS &	: 917 N 22ND	100566	134.98
01-001070	AMERENCIPS	I-200911201776	213 5361-321	NATURAL GAS &	: 917 N 222ND	100566	32.04
						VENDOR 01-001070 TOTALS	167.02
01-009075	CUSD #2 TRANSPORTATION	I-200911191763	213 5361-326	FUEL	: FUEL 10-1/31 DODGE G	100619	44.65
						VENDOR 01-009075 TOTALS	44.65
01-036600	NEAL TIRE SERVICE	I-200911191758	213 5361-433	REPAIR OF MAC:	TIRE REPAIRS	100655	38.00
						VENDOR 01-036600 TOTALS	38.00
DEPARTMENT 361 MAINTENANCE & OPERATIONS TOTAL:							249.67
-----							
VENDOR SET 213 CEMETERY FUND TOTAL:							249.67
REPORT GRAND TOTAL:							1,316,916.99

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET OVER	OVER	ANNUAL BUDGET	BUDGET OVER	OVER
				BUDGET	AVAILABLE BUDG		BUDGET	AVAILABLE BUDG	
2009-2010	110-5110-532	TELEPHONE	43.27	600	293.24				
	110-5120-311	OFFICE SUPPLIES	244.49	3,000	1,794.26				
	110-5120-519	OTHER PROFESSIONAL SERVICE	2,912.57	8,000	1,733.61				
	110-5120-532	TELEPHONE	209.46	2,800	1,256.08				
	110-5120-801	VITAL RECORDS FEE REMITTAN	744.00	7,500	3,738.00				
	110-5120-802	HUNTING/FISHING LIC. FEE R	49.00	1,000	598.50				
	110-5130-579	MISC OTHER PURCHASED SERVI	5,300.00	0	39,365.00-	Y			
	110-5150-532	TELEPHONE	87.40	1,000	357.83				
	110-5150-562	TRAVEL & TRAINING	33.09	500	441.91				
	110-5160-340	BOOKS & PERIODICALS	445.73	4,600	1,925.62				
	110-5170-562	TRAVEL & TRAINING	818.49	6,000	4,243.86				
	110-5190-579	MISC OTHER PURCHASED SERVI	4,235.00	12,500	5,921.11				
	110-5211-311	OFFICE SUPPLIES	382.18	5,500	2,485.41				
	110-5211-519	OTHER PROFESSIONAL SERVICE	537.62	7,000	5,743.38				
	110-5211-531	POSTAGE	140.00	2,500	924.72				
	110-5211-571	DUE & MEMBERSHIPS	420.00	1,200	67.50				
	110-5212-319	MISCELLANEOUS SUPPLIES	51.54	4,000	3,514.73				
	110-5212-579	MISC OTHER PURCHASED SERVI	458.00	1,300	18.18-	Y			
	110-5213-319	MISCELLANEOUS SUPPLIES	159.45	6,000	4,770.68-	Y			
	110-5213-579	MISC OTHER PURCHASED SERVI	168.00	13,695	537.85				
	110-5221-316	TOOLS & EQUIPMENT	141.00	10,695	3,296.24				
	110-5221-562	TRAVEL & TRAINING	244.54	22,200	14,872.26				
	110-5222-532	TELEPHONE	42.18	26,000	11,739.74				
	110-5222-535	RADIOS	970.50	6,000	2,603.25				
	110-5223-319	MISCELLANEOUS SUPPLIES	20.34	2,000	1,402.16				
	110-5223-326	FUEL	4,985.61	70,000	38,999.59				
	110-5223-434	REPAIR OF VEHICLES	812.36	35,000	11,337.39				
	110-5224-322	ELECTRICITY	271.51	1,500	942.33				
	110-5224-410	UTILITY SERVICES	156.17	2,300	1,476.07				
	110-5224-439	OTHER REPAIR & MAINT SRVCS	569.55	5,000	2,397.13-	Y			
	110-5241-311	OFFICE SUPPLIES	52.96	2,500	1,510.77				
	110-5241-312	CLEANING SUPPLIES	138.97	4,300	2,297.57				
	110-5241-313	MEDICAL & SAFETY SUPPLIES	386.65	6,000	1,484.21				
	110-5241-315	UNIFORMS & CLOTHING	16.00	15,000	11,278.84				
	110-5241-319	MISCELLANEOUS SUPPLIES	115.47	7,500	3,664.40				
	110-5241-321	NATURAL GAS & ELECTRIC	164.01	10,700	6,429.80				
	110-5241-326	FUEL	64.23	22,000	15,101.55				
	110-5241-433	REPAIR OF MACHINERY	127.90	9,000	5,445.85				
	110-5241-434	REPAIR OF VEHICLES	23.25	21,000	11,964.46				
	110-5241-460	OTHER PROP MAINT SERVICES	160.06	7,000	3,634.87				
	110-5241-532	TELEPHONE	126.52	5,950	3,001.43				
	110-5241-535	RADIOS	127.50	10,000	7,706.38				
	110-5261-571	DUE & MEMBERSHIPS	100.00	400	198.00				
	110-5261-577	DEMOLITION SERVICES	5,910.00	0	6,300.84-	Y			
	110-5280-512	ANIMAL CONTROL SERVICES	6,859.13	27,437	13,718.74				
	110-5310-571	DUE & MEMBERSHIPS	239.00	500	124.00				
	110-5320-311	OFFICE SUPPLIES	75.98	1,000	566.99				

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	*****LINE ITEM*****			*****GROUP BUDGET*****		
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	OVER	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	OVER
	110-5320-318	VEHICLE PARTS	342.14	15,000	6,279.44				
	110-5320-319	MISCELLANEOUS SUPPLIES	55.74	3,500	3,705.30-	Y			
	110-5320-359	OTHER STREET MAINT SUPPLIE	165.32	45,000	24,036.40				
	110-5320-363	BACKFILL AND SURFACE MATER	1,186.00	4,000	2,102.79-	Y			
	110-5320-410	UTILITY SERVICES	66.94	1,000	662.70				
	110-5320-433	REPAIR OF MACHINERY	400.00	20,000	16,619.72				
	110-5320-434	REPAIR OF VEHICLES	197.98	7,000	5,086.37				
	110-5320-532	TELEPHONE	336.72	6,000	2,539.40				
	110-5320-562	TRAVEL & TRAINING	500.00	1,500	649.75				
	110-5323-351	CONCRETE	391.00	20,000	10,915.00				
	110-5326-321	NATURAL GAS & ELECTRIC (CI	87.26	165,000	86,531.10				
	110-5326-322	ELECTRIC	288.00	4,000	2,759.72				
	110-5331-318	VEHICLE PARTS	36.36	10,000	7,757.89				
	110-5335-410	UTILITY SERVICES	31.67	300	149.28				
	110-5381-312	CLEANING SUPPLIES	85.94	2,700	1,658.34				
	110-5381-316	TOOLS & EQUIPMENT	33.30	500	466.70				
	110-5381-321	NATURAL GAS & ELECTRIC	464.78	32,000	15,168.69				
	110-5381-435	ELEVATOR SERVICE AGREEMEN	37.40	2,600	1,148.22				
	110-5383-319	MISCELLANEOUS SUPPLIES	29.53	1,500	1,187.60				
	110-5383-410	UTILITY SERVICES	20.94	500	344.43				
	110-5511-313	MEDICAL & SAFETY SUPPLIES	43.50	500	146.37				
	110-5511-434	REPAIR OF VEHICLES	30.16	5,000	4,266.16				
	110-5512-434	REPAIR OF VEHICLES	64.95	3,000	87.89				
	110-5512-802	HUNTING/FISHING REMITTANCE	5.00	8,000	1,378.75				
	110-5521-312	CLEANING SUPPLIES	320.94	1,000	454.34				
	110-5521-410	UTILITY SERVICES	32.28	800	525.49				
	110-5521-436	PEST CONTROL SERVICES	55.00	300	135.00				
	110-5541-319	MISCELLANEOUS SUPPLIES	2,837.78	8,000	3,993.70-	Y			
	110-5541-410	UTILITY SERVICES	993.44	8,000	2,178.65				
	110-5541-432	REPAIR OF BUILDINGS	359.00	7,500	3,300.13				
	110-5541-436	PEST CONTROL SERVICES	55.00	300	135.00				
	110-5542-319	MISCELLANEOUS SUPPLIES	23.24	2,500	443.40				
	110-5542-410	UTILITY SERVICES	24.04	3,000	2,242.89				
	110-5542-450	CONSTRUCTION SERVICES	450.00	6,000	5,550.00				
	110-5544-321	NATURAL GAS & ELECTRIC (CI	47.68	500	252.05				
	110-5551-321	NATURAL GAS & ELECTRIC (CI	36.64	4,000	1,140.18				
	110-5551-410	UTILITY SERVICES	24.04	2,500	940.54-	Y			
	110-5551-450	CONSTRUCTION SERVICES	397.00	100	5,997.00-	Y			
	110-5552-321	NATURAL GAS & ELECTRIC (CI	167.90	4,000	800.43				
	110-5552-450	CONSTRUCTION SERVICES	29.62	2,000	1,970.38				
	110-5553-321	NATURAL GAS & ELECTRIC (CI	35.45	2,500	1,765.89				
	110-5553-410	UTILITY SERVICES	24.04	5,000	765.22				
	110-5556-321	NATURAL GAS & ELECTRIC	20.37	1,500	656.54				
	110-5561-432	REPAIR OF BUILDINGS	2,495.79	1,500	1,000.79-	Y			
	110-5563-532	TELEPHONE	79.86	800	245.03				
	122-5653-322	ELECTRICITY (COLES MOULTRI	44.21	500	215.04				
	122-5653-532	TELEPHONE	249.78	2,500	540.88				
	122-5653-562	TRAVEL & TRAINING	247.33	5,000	1,288.08				

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	OVER	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	OVER
	123-4492-010	CONTRIBUTIONS F*NON-EXPENS	175.00	32,250-	16,458.00-				
	123-5584-561	BUSINESS MEETING EXPENSE	242.14	300	306.14-	Y			
	123-5586-540	ADVERTISING	1,090.00	3,000	1,522.50				
	123-5586-550	PRINTING & BINDING	2,380.00	3,000	620.00				
	123-5586-831	PARADES	10.13	2,000	1,989.87				
	125-5150-519	OTHER PROFESSIONAL SERVICE	412.00	5,000	7,517.69-	Y			
	130-5384-720	IC DEPOT RESTORATION	402,084.00	2,730,000	1,140,593.55				
	211-5351-322	ELECTRICITY	7.20	100	56.80				
	211-5353-314	CHEMICALS	19,884.40	300,000	160,890.60				
	211-5353-316	TOOLS & EQUIPMENT	381.71	1,000	7.18				
	211-5353-322	ELECTRICITY	4,783.58	60,000	28,542.65				
	211-5353-377	PLANT EQUIPMENT	483.71	9,000	1,681.50				
	211-5353-379	OTHER WATER MNTCE MATERIAL	15.89	500	326.33				
	211-5353-432	REPAIR OF STRUCTURES	1,645.00	43,000	24,855.00				
	211-5353-434	REPAIR OF VEHICLES	77.16	250	152.98				
	211-5353-439	OTHER REPAIR & MAINT. SERV	42.50	9,000	3,803.60				
	211-5353-519	OTHER PROFESSIONAL SERVICE	44.00	18,000	9,546.00				
	211-5353-531	POSTAGE	27.51	600	380.72				
	211-5354-316	TOOLS & EQUIPMENT	86.36	2,000	465.11				
	211-5354-318	VEHICLE PARTS	336.53	8,000	2,682.60				
	211-5354-319	MISCELLANEOUS SUPPLIES	109.89	1,500	697.84				
	211-5354-322	ELECTRICITY	116.67	2,000	947.18				
	211-5354-363	BACKFILL & SURFACE MATERIA	300.00	10,000	1,058.79-	Y			
	211-5354-379	OTHER WATER MAINT. MATERIA	1,873.23	15,000	1,243.35-	Y			
	211-5354-433	REPAIR OF MACHINERY	2,200.00	10,000	6,386.11				
	211-5355-319	MISCELLANEOUS SUPPLIES	208.50	300	44.69				
	211-5355-531	POSTAGE	120.50	15,000	7,686.40				
	211-5714-817	2003 WATERWORKS REFUNDING	535,877.50	596,755	0.00				
	211-5731-817	DEBT SERVICES	261,214.61	522,429	0.00				
	212-5342-316	TOOLS & EQUIPMENT	86.35	1,500	364.11				
	212-5342-318	VEHICLE PARTS	27.62	10,000	185.92-	Y			
	212-5342-319	MISCELLANEOUS SUPPLIES	88.63	0	3,801.21-	Y			
	212-5342-361	SEWER PIPE	393.12	3,000	2,045.48				
	212-5342-363	BACKFILL & SURFACE MATERIA	728.50	20,000	11,966.48				
	212-5342-364	SEWER LINE REPAIR MATERIAL	1,015.30	2,000	555.10				
	212-5342-369	OTHER SEWER MTCE SUPPLIES	163.27	7,000	4,974.86				
	212-5342-434	REPAIR OF VEHICLES	59.05	2,000	340.95				
	212-5343-316	TOOLS & EQUIPMENT	3,893.93	4,000	882.87-	Y			
	212-5343-318	VEHICLE PARTS	10.98	0	10.98-	Y			
	212-5343-322	ELECTRICITY (COLES-MOULTRI	607.31	6,000	2,538.79				
	212-5343-365	LIFT STATION REPAIR MATERI	368.03	20,000	11,579.92				
	212-5344-312	CLEANING SUPPLIES	21.95	2,000	1,396.02				
	212-5344-313	MEDICAL & SAFETY SUPPLIES	195.96	1,500	74.49-	Y			
	212-5344-316	TOOLS & EQUIPMENT	27.98	35,000	34,508.02				
	212-5344-318	VEHICLE PARTS	7.99	1,500	1,175.00				
	212-5344-366	PLANT MTCE & REPAIR MATERI	496.95	53,500	27,692.55				
	212-5344-433	REPAIR OF MACHINERY	3,941.73	85,000	70,351.68				
	212-5344-439	OTHER REPAIR & MNTCE SERVI	1,625.18	12,500	6,038.07-	Y			

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	OVER BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	OVER BUDG
	212-5344-532	TELEPHONE	105.74	6,000	2,800.19				
	212-5344-814	COPY MACHINE	76.96	1,000	372.73				
	212-5345-531	POSTAGE	2,732.50	15,000	3,878.49				
	212-5345-532	TELEPHONE	235.83	1,500	552.93				
	212-5346-523	PROPERTY & CASUALTY INSURA	9,235.00	63,604	26,686.98				
	213-5361-321	NATURAL GAS & ELECTRIC	167.02	2,750	1,769.05				
	213-5361-326	FUEL	44.65	4,500	2,133.20-	Y			
	213-5361-433	REPAIR OF MACHINERY	38.00	2,000	1,726.09-	Y			
	TOTAL:		1,316,916.99						

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
110-110	CITY COUNCIL	43.27
110-120	CITY CLERK	4,159.52
110-130	CITY ADMINISTRATOR	5,300.00
110-150	FINANCIAL ADMINISTRATION	120.49
110-160	LEGAL SERVICES	445.73
110-170	COMPUTER INFO SYSTEMS	818.49
110-190	COUNCIL CONTINGENCY	4,235.00
110-211	POLICE ADMINISTRATION	1,479.80
110-212	CRIMINAL INVESTIGATION	509.54
110-213	PATROL	327.45
110-221	POLICE TRAINING	385.54
110-222	COMMUNICATION SERVICES	1,012.68
110-223	AUTOMOTIVE SERVICES	5,818.31
110-224	POLICE BUILDINGS	997.23
110-241	FIRE PROTECTION ADMIN.	1,503.52
110-261	CODE ENFORCEMENT ADMIN	6,010.00
110-280	ANIMAL CONTROL	6,859.13
110-310	PUBLIC WORKS ADMIN	239.00
110-320	STREETS	3,326.82
110-323	SIDEWALKS & CROSSWALKS	391.00
110-326	STREET LIGHTING	375.26
110-331	STREET CLEANING	36.36
110-335	YARD WASTE COLLECTION	31.67
110-381	CUSTODIAL SERVICES	621.42
110-383	BURGESS OSBORNE	50.47
110-511	PARK ADMINISTRATION	73.66
110-512	LAKE ADMINISTRATION	69.95
110-521	DEMARS CENTER	408.22
110-541	PETERSON PARK	4,245.22
110-542	LAWSON PARK	497.28

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
110-544	CUNNINGHAM PARK	47.68
110-551	BOYS COMPLEX	457.68
110-552	GIRLS COMPLEX	197.52
110-553	JR FOOTBALL COMPLEX	59.49
110-556	T-BALL COMPLEX	20.37
110-561	EAST CAMPGROUND	2,495.79
110-563	MARINA AREA	79.86
-----		
110 TOTAL	GENERAL FUND	53,750.42
122-653	HOTEL TAX ADMINISTRATION	541.32
-----		
122 TOTAL	HOTEL TAX FUND	541.32
123	NON-DEPARTMENTAL	175.00
123-584	BAGELFEST	242.14
123-586	LIGHTWORKS	3,480.13
-----		
123 TOTAL	FESTIVAL MGMT FUND	3,897.27
125-150	FINANCIAL ADMINISTRATION	412.00
-----		
125 TOTAL	INSURANCE & TORT JDGMNT	412.00
130-384	RAILROAD DEPOT	402,084.00
-----		
130 TOTAL	CAPITAL PROJECT FUND	402,084.00
211-351	RESERVOIRS & WTR SOURCES	7.20
211-353	WATER TREATMENT PLANT	27,385.46
211-354	WATER DISTRIBUTION	5,022.68
211-355	ACCOUNTING & COLLECTION	329.00
211-714	DEBT SERVICE	535,877.50
211-731	DEBT SERVICE	261,214.61
-----		
211 TOTAL	WATER FUND	829,836.45
212-342	SEWER COLLECTION SYSTEM	2,561.84
212-343	SEWER LIFT STATIONS	4,880.25
212-344	WASTEWATER TREATMNT PLANT	6,500.44
212-345	ACCOUNTING & COLLECTION	2,968.33
212-346	ADMINISTRATIVE & GENERAL	9,235.00
-----		
212 TOTAL	SEWER FUND	26,145.86
213-361	MAINTENANCE & OPERATIONS	249.67
-----		
213 TOTAL	CEMETERY FUND	249.67
-----		
** TOTAL **		1,316,916.99

VENDOR SET: 01 CITY OF MATTOON

BANK: EHBK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 411 STOP LOSS INS COVERAGE

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000221	PERSONALCARE INSURANCE	I-200911201768	221 5411-211	STOP LOSS INS:	STOP LOSS AGGREGATE	100575	997.92
01-000221	PERSONALCARE INSURANCE	I-200911201768	221 5411-211	STOP LOSS INS:	STOP LOSS SPECIFIC	100575	10,733.96
						VENDOR 01-000221 TOTALS	11,731.88
						DEPARTMENT 411 STOP LOSS INS COVERAGE TOTAL:	11,731.88
01-000221	PERSONALCARE INSURANCE	I-200911201768	221 5412-211	HEALTH PLAN A:	ADMINISTRATION FEES	100575	9,704.64
						VENDOR 01-000221 TOTALS	9,704.64
						DEPARTMENT 412 HEALTH PLAN ADMIN TOTAL:	9,704.64
01-000236	PERSONAL CARE	I-200911191757	221 5413-211	MEDICAL CLAIM:	PERSONAL CARE	000000	24,107.23
						VENDOR 01-000236 TOTALS	24,107.23
						DEPARTMENT 413 MEDICAL CLAIMS TOTAL:	24,107.23
01-000236	PERSONAL CARE	I-200911191757	221 5414-211	RX CLAIMS	: PERSONAL CARE	000000	10,300.43
						VENDOR 01-000236 TOTALS	10,300.43
						DEPARTMENT 414 RX CLAIMS TOTAL:	10,300.43
01-001982	FORT DEARBORN LIFE INS	I-200911191753	221 5417-212	LIFE INSURANC:	DECEMBER 09 LIFE INS	100687	2,296.45
						VENDOR 01-001982 TOTALS	2,296.45
						DEPARTMENT 417 LIFE INSURANCE TOTAL:	2,296.45
						VENDOR SET 221 HEALTH INSURANCE FUND TOTAL:	58,140.63
						REPORT GRAND TOTAL:	58,140.63

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	OVER AVAILABLE	BUDG	ANNUAL BUDGET	OVER AVAILABLE	BUDG
2009-2010	221-5411-211	STOP LOSS INSURANCE	11,731.88	127,500		43,546.12			
	221-5412-211	HEALTH PLAN ADMINISTRATION	9,704.64	145,000		67,569.59			
	221-5413-211	MEDICAL CLAIMS	24,107.23	1,632,604		890,623.57			
	221-5414-211	RX CLAIMS	10,300.43	497,000		204,209.49			
	221-5417-212	LIFE INSURANCE	2,296.45	32,500		13,789.97			
		TOTAL:	58,140.63						

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
221-411	STOP LOSS INS COVERAGE	11,731.88
221-412	HEALTH PLAN ADMIN	9,704.64
221-413	MEDICAL CLAIMS	24,107.23
221-414	RX CLAIMS	10,300.43
221-417	LIFE INSURANCE	2,296.45
-----		
221 TOTAL	HEALTH INSURANCE FUND	58,140.63
-----		
	** TOTAL **	58,140.63

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: DDBNK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 412 HEALTH PLAN ADMIN

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000276	DELTA DENTAL	I-200911241814	221 5412-211	HEALTH PLAN A:	DELTA DENTAL	000000	1,141.14
						VENDOR 01-000276 TOTALS	1,141.14
						DEPARTMENT 412 HEALTH PLAN ADMIN TOTAL:	1,141.14
01-000276	DELTA DENTAL	I-200911191759	221 5415-211	DENTAL CLAIMS:	DELTA DENTAL	000000	2,582.58
01-000276	DELTA DENTAL	I-200911241814	221 5415-211	DENTAL CLAIMS:	DELTA DENTAL	000000	1,445.30
						VENDOR 01-000276 TOTALS	4,027.88
						DEPARTMENT 415 DENTAL CLAIMS TOTAL:	4,027.88
						VENDOR SET 221 HEALTH INSURANCE FUND TOTAL:	5,169.02
						REPORT GRAND TOTAL:	5,169.02

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2009-2010	221-5412-211	HEALTH PLAN ADMINISTRATION	1,141.14	145,000	67,569.59		
	221-5415-211	DENTAL CLAIMS	4,027.88	100,000	46,995.44		
		TOTAL:	5,169.02				

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
221-412	HEALTH PLAN ADMIN	1,141.14
221-415	DENTAL CLAIMS	4,027.88
-----		
221 TOTAL	HEALTH INSURANCE FUND	5,169.02
-----		
	** TOTAL **	5,169.02

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: MFTBK

FUND : 121 MOTOR FUEL TAX FUND

DEPARTMENT: 321 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 11/16/2009 THRU 11/30/2009

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-022400	HOWELL ASPHALT CO	I-6363MB	121 5321-353	BITUMINOUS PA:	HOWELL ASPHALT CO	100688	277.90
01-022400	HOWELL ASPHALT CO	I-6366MB	121 5321-353	BITUMINOUS PA:	COLDMIX	100688	668.50
						VENDOR 01-022400 TOTALS	946.40
01-035154	MID-ILLINOIS CONCRETE	I-93613	121 5321-351	CONCRETE	: 34TH & WESTERN	100689	828.00
01-035154	MID-ILLINOIS CONCRETE	I-93776	121 5321-351	CONCRETE	: 34TH & WESTERN	100689	644.00
01-035154	MID-ILLINOIS CONCRETE	I-93909	121 5321-351	CONCRETE	: 34TH & WESTERN	100689	428.00
01-035154	MID-ILLINOIS CONCRETE	I-93911	121 5321-351	CONCRETE	: CO CLUB RD & NANTUCK	100689	552.00
01-035154	MID-ILLINOIS CONCRETE	I-94226	121 5321-351	CONCRETE	: CO CLUB RD & NANTUCK	100689	828.00
						VENDOR 01-035154 TOTALS	3,280.00
						DEPARTMENT 321 STREETS TOTAL:	4,226.40
						VENDOR SET 121 MOTOR FUEL TAX FUND TOTAL:	4,226.40
						REPORT GRAND TOTAL:	4,226.40

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	OVER BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	
2009-2010	121-5321-351	CONCRETE	3,280.00	17,280	7,061.00				
	121-5321-353	BITUMINOUS PATCHING	946.40	39,300	19,444.55				
		TOTAL:	4,226.40						

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
121-321	STREETS	4,226.40
121 TOTAL	MOTOR FUEL TAX FUND	4,226.40
	** TOTAL **	4,226.40

NO ERRORS

```
-----DEPOSIT-----
--ACCOUNT-- --NAME----- --DATE-- --TYPE----- -CK #- ---AMOUNT--- CODE -RECEIPT-- --AMOUNT-- ---MESSAGE----
-----
06-30500-10  FLACK, CASSIE D      11/20/09 FINAL BILL  100576    16.85CR  100 33502    60.00CR
07-17800-08  CDL TRAINING SERVICES  11/20/09 FINAL BILL  100577     7.64CR  100 31729   100.00CR
11-12600-04  MARSHALL AVENUE DELI & MOR 11/20/09 FINAL BILL  100578    53.38CR  100 34732   100.00CR
14-23200-15  GRACE, SHAUN C        11/20/09 FINAL BILL  100579    18.63CR  100 34341    60.00CR
19-17100-07  PRAUSE, JOYCE J      11/20/09 FINAL BILL  100580    56.88CR  100 35094    60.00CR
30-11900-11  GADSON, RUTHIE M     11/20/09 FINAL BILL  100581    19.90CR  100 33671    60.00CR
```

# **NEW BUSINESS:**

## **CITY OF MATTOON, ILLINOIS**

### **SPECIAL ORDINANCE NO. 2009-1367**

#### **AN ORDINANCE APPROVING AN INTEREST RATE AND TERMS FOR A \$56,975 LOAN FROM THE REVOLVING LOAN FUND TO EXPRESS DRIVE-THRU'S, INC. FOR INVENTORY PURCHASES & WORKING CAPITAL EXPENSES**

**WHEREAS,** the City of Mattoon has a Community Development Assistance Program (CDAP) Revolving Loan Fund (RLF) Program, and,

**WHEREAS,** Express Drive-Thru's, Inc. has submitted a Revolving Loan Fund (RLF) Application for RLF funds in the amount of fifty six thousand nine hundred seventy-five dollars (\$56,975) to finance inventory and other working capital expenses, and,

**WHEREAS,** the Mattoon Revolving Loan Fund (RLF) Committee has reviewed said RLF Application and recommends City Council approval in accordance with applicable Federal, State and Local guidelines,

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Mattoon as follows:

**Section 1.** That the City Council hereby approves the Express Drive-Thru's, Inc. RLF loan request in the amount of fifty-six thousand nine hundred seventy-five dollars (\$56,975) for a fixed annual interest rate of 1.625% for a term of five (5) years to finance inventory and other working capital expenses.

**Section 2.** The Municipal Clerk is hereby directed to file a certified copy of this ordinance in the City Revolving Loan File.

**Section 3.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 4.** This ordinance shall be effective upon its approval as provided by law.

Upon motion and seconded as indicated below, adopted this 1st day of December, 2009, by a roll call vote, as follows:

RECORD OF THE VOTE	Motion	2nd	Aye	Nay	Abstain	Absent
Mayor David Cline						
Commissioner Randy Ervin						
Commissioner Tim Gover						
Commissioner Rick Hall						
Commissioner Chris Rankin						

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2009

\_\_\_\_\_  
 David W. Cline, Mayor  
 City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
 Susan J. O'Brien, City Clerk

\_\_\_\_\_  
 J. Preston Owen, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 20\_\_.

Attachment (1)  
 Report from the Administrator of the Revolving Loan Fund

MEMO

TO: Mattoon RLF Committee

FROM: Doug McDermid, Director, Coles Co Reg Planning (Mattoon IL RLF Coordinator)

DATE: November 18, 2009

SUBJECT: Express Drive-Thru, Inc. Revolving Loan Fund (RLF) Proposal (Drive Through Convenience Store) New Equipment/Inventory/Working Capital Financing

I have reviewed the above referenced Mattoon RLF Loan Application for Express Drive-Thru, Inc. and would like to relate the following:

1. TOTAL PROJECT COST: \$ 144,294
2. PROPOSED SOURCE OF FUNDS:
  - \$ 56,975 – 1<sup>st</sup> Mid IL Bank & Trust
  - \$ 56,975 – RLF
  - \$ 30,344 – Owner Equity (Cash Contribution)
3. PROPOSED FUNDS USE:
  - RLF:* Equipment/Inventory/Working Capital (\$56,975),
  - Bank:* Equipment/Inventory/Working Capital (\$56,975)
  - Owner Equity:* Inventory
4. TERM & INTEREST RATE:
  - Bank:* 6.375% (market rate), 3 yr term (% rate adjusted after 3 years), 7 yr amortization
  - RLF:* 1.625%, 5 yr term\*
5. COLLATERAL:
  - Bank:* 1st lien position – equip/other assets, personal guarantee
  - RLF:* 2nd lien position – equip/other assets, personal guarantee
6. REASON FOR RLF PARTICIPATION: Bank & Owner Equity cannot finance entire amount, "gap" financing needed.
7. NUMBER OF FULL TIME EQUIVALENT (FTE) JOBS TO BE CREATED: 7.5 Full-Time-Equivalent (FTE) jobs created over 2 yrs (at least 4, or 53.3% "low/mod")
8. RECOMMENDATION: Coles County Regional Planning Commission (CCRP&DC) recommends approval based on above structure.

\* = Final % rate will be determined at closing, balloon provision option at the end of 3 years which would be exercised then should the bank call in the balance of their loan.

**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2009-1368**

**AN ORDINANCE APPROVING INTEREST RATE ONLY REPAYMENTS FOR A TEN MONTH TERM FOR A \$91,000 EQUIPMENT, INVENTORY AND WORKING CAPITAL LOAN FROM THE REVOLVING LOAN FUND TO JOHN AND DONNA CRAIG (DBA AS SHIMERZ GLASS AND MIRROR) IN THE CITY OF MATTOON, ILLINOIS**

**WHEREAS,** the City of Mattoon approved a \$91,000 Equipment, Inventory and Working Capital Community Development Assistance Program (CDAP) Revolving Loan Fund (RLF) loan to John and Donna Craig on February 6, 2007, and,

**WHEREAS,** John and Donna Craig, have submitted a letter requesting that they be allowed to repay said loan on an “interest only” basis for a limited period of time to enable them to continue their firm’s operations and place them in a position to resume normal loan repayments in the near future, and,

**WHEREAS,** the Mattoon Revolving Loan (RLF) Committee has reviewed said request letter and recommends City Council approval in accordance with applicable Federal, State and Local guidelines and subject to certain conditions,

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Mattoon as follows:

- Section 1.** That the City Council hereby approves the John and Donna Craig RLF request to repay their RLF loan on an “interest only” basis for a ten (10) month period beginning in July 1, 2009 and ending on April 30, 2010.
- Section 2.** The Municipal Clerk is hereby directed to file a certified copy of this ordinance in the City Revolving Loan File.
- Section 3.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.
- Section 4.** This ordinance shall be effective upon its approval as provided by law.

Upon motion and seconded as indicated below, adopted this 1st day of December, 2009, by a roll call vote, as follows:

RECORD OF THE VOTE	Motion	2nd	Aye	Nay	Abstain	Absent
Mayor David Cline						
Commissioner Randy Ervin						
Commissioner Tim Gover						
Commissioner Rick Hall						
Commissioner Chris Rankin						

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2009

\_\_\_\_\_  
 David W. Cline, Mayor  
 City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

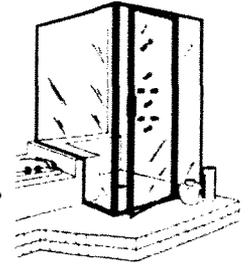
\_\_\_\_\_  
 Susan J. O'Brien, City Clerk

\_\_\_\_\_  
 J. Preston Owen, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 2009.

Attachment (1)  
 Report from the Administrator of the Revolving Loan Fund

# Shimerz Design Center



1616 Lakeland Blvd. ★ Mattoon, IL 61938 ★ John Craig

Dear Doug McDermand & R.O.L.F. Committee

November 18, 2009

We want to thank you all very sincerely, for the financial help to get our operation up and running. It was a blessing. It was and is still tough to fully stabilize the cash flow. Our markets change completely. We are seeing much more light to the end of our tunnel. The First National Bank set us up on a six month deferment of interest only. I have discussed with you, Doug, on the same plan to be approved for this city loan. We are taking action with the freed up dollars to reduce some back expenses, which will make the cash flow work more efficiently as the payments are resumed again. Thank, you so very much for this help. It will make this project stabilize.

Sincerely

*John & Donna Craig*  
John & Donna Craig

**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2009-1369**

**AN ORDINANCE APPROVING THE VARIANCE OF COTERMINOUS REQUIREMENTS AT 1001 & 1005 SHELBY AVENUE AND 1000 CHAMPAIGN AVENUE AND 1004 & 1008 CHAMPAIGN AVENUE AND 1009 & 1013 SHELBY AVENUE AND REZONING OF THE PROPERTIES TO R-2**

**WHEREAS**, there has been filed a written Petition to Re-zone & for Variance respecting the property legally described as:

Lots 1, 2, 3, 4, 10, 11 and 12 in Block 67 of the original Town, now City of Mattoon, Coles County, Illinois

Said petition requests that the subject property be re-zoned as R-2, pursuant to applicable City Ordinances so as to be similar to adjoining property and uses. Said petition contains 49,000 square feet comprised of 7 lots and requests a variance regarding the coterminous requirements of Ordinance #96-4872; and,

**WHEREAS**, a public hearing was held on November 17, 2009 regarding petitioner’s request for variance, at which time no objectors appeared; and,

**WHEREAS**, both the Planning Commission for the City of Mattoon, Coles County, Illinois, and the Zoning Board of Appeals for the City of Mattoon, Coles County, Illinois, have recommended that the requested zoning be granted; and,

**WHEREAS**, the City Council for the City of Mattoon, Coles County, Illinois, deems that the recommended change is in the public interest.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Mattoon as follows:

- Section 1.** The property legally described as aforesaid, be and the same is granted zoned as R-2.
- Section 2.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.
- Section 3.** This ordinance shall be effective upon its approval as provided by law.

Upon motion and seconded as indicated below, adopted this 1st day of December, 2009, by a roll call vote, as follows:

RECORD OF THE VOTE	Motion	2nd	Aye	Nay	Abstain	Absent
Mayor David Cline						
Commissioner Randy Ervin						
Commissioner Tim Gover						
Commissioner Rick Hall						
Commissioner Chris Rankin						

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
David W. Cline, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
J. Preston Owen, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 2009.

**CITY OF MATTOON, ILLINOIS**

**RESOLUTION 2009-2790**

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN AMENDMENT TO THE CITY OF MATTOON EMPLOYEE HEALTH PLAN MAKING CHANGES TO THE PLAN TO COMPLY WITH FEDERAL AND STATE MANDATES, EFFECTIVE JANUARY 1, 2010**

**WHEREAS**, Federal and State legislation have mandated certain changes which effect the City of Mattoon’s health plan; and,

**WHEREAS**, PersonalCare/A Coventry Health Care Plan has provided an update compiling the mandates into a Summary of Material Modifications to the City of Mattoon Group Health Benefits Plan; and,

**WHEREAS**, these changes must be made effective January 1, 2010.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, the Mayor is hereby authorized to execute the attached “Summary of Material Modifications to the City of Mattoon Group Health Benefits Plan” and other documents as needed to move forward with this endeavor.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_, adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2009, by a roll call vote, as follows:

RECORD OF THE VOTE	Aye	Nay	Abstain	Absent
Mayor David Cline				
Commissioner Randy Ervin				
Commissioner Tim Gover				
Commissioner Rick Hall				
Commissioner Chris Rankin				

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
David W. Cline, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
J. Preston Owen, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 2009.

## SUMMARY OF MATERIAL MODIFICATIONS TO THE CITY OF MATTOON GROUP HEALTH BENEFITS PLAN

This Summary of Material Modifications ("SMM") describes certain changes made to the City of Mattoon Group Health Benefits Plan (the "Plan"), effective January 1, 2010, unless otherwise noted.

### **Changes in Eligible Dependents Section**

The section on Eligible Dependents beginning on page 20 of your Summary Plan Description is hereby amended as follows:

### **ELIGIBLE DEPENDENTS**

- Your legal spouse---See definition of "Spouse".
- Your unmarried children under age twenty-six (26)---See definition of "Child".
- Your unmarried children under age twenty-six (26) placed with you for adoption and for whom you have assumed and retained a legal obligation for total or partial support in anticipation of adoption of such child.
- Your unmarried children older than age twenty-six (26) but under the age of thirty (30) who (i) are Illinois residents, (ii) have served as a member of the active or reserve components of any of the branches of the Armed Forces of the United States, and (iii) have received a release or discharge other than a dishonorable discharge. (To be eligible for coverage as a dependent based upon prior military service, the eligible dependent must submit proof of such service using a DD2-14 (Member 4 or 6) "Certificate of Release or Discharge from Active Duty" form stating the date on which the dependent was released from the service.)
- A child you must cover due to a Qualified Medical Child Support Order (QMCSO) subject to the conditions and limits of the law.
- Your unmarried disabled children over age twenty-six (26) if the child was disabled prior to attaining age twenty-six (26). You must provide satisfactory proof of the child's incapacity and dependency within thirty-one (31) days after the child's twenty-sixth (26th) birthday. Continuing proof of disability and dependency will be required periodically.

*Note:* Anyone who is eligible for coverage as an employee will not be eligible for coverage as both an employee and as a dependent. Dependent children may not be covered by more than one employee. If both a husband and a wife are covered employees and the spouse carrying dependent coverage terminates coverage under the Plan, dependent coverage can be transferred to the spouse who remains covered by the Plan provided the employee continues to be an eligible employee. If both a husband and wife are covered employees and one terminates coverage with the Plan, he or she may be covered as a dependent under the remaining spouse's coverage.

## **Changes in Special Enrollment Periods Section**

The section on Special Enrollment Periods beginning on page 21 of your Summary Plan Description is hereby amended as follows:

### **SPECIAL ENROLLMENT PERIODS**

The enrollment date for anyone who enrolls under a Special Enrollment Period is the first date of coverage. Thus, the time between the date a Special Enrollee first becomes eligible for enrollment under the Plan and the first day of coverage is not treated as a waiting period.

**1. Individual losing other coverage.** An Employee (or Dependent) who is eligible, but not enrolled in this Plan, may enroll if each of the following conditions are met:

- a. The Employee (or Dependent) was covered under a group health plan or had health insurance coverage at the time coverage under this Plan was previously offered to the individual.
- b. If required by the Plan Administrator, the Employee stated in writing at the time that coverage was offered that the other health coverage was the reason for declining enrollment.
- c. The coverage of the Employee (or Dependent) who has lost the coverage was under COBRA and the COBRA coverage was exhausted, or was not under COBRA and either the coverage was terminated as a result of loss of eligibility for the coverage (including as a result of legal separation, divorce, death, termination of employment, or reduction in the number of hours of employment) or employer contributions toward the coverage were terminated.
- d. The Employee requests enrollment in this Plan not later than thirty-one (31) days after the date of exhaustion of COBRA coverage or the termination of coverage or employer contributions, described above.

If the Employee (or Dependent) lost the other coverage as a result of the individual's failure to pay premiums or for cause (such as making a fraudulent claim), that individual does not have a Special Enrollment right.

**2. Dependent beneficiaries.** A Dependent who is eligible, but not enrolled in this Plan, may enroll as a dependent beneficiary of a Covered Employee if each of the following conditions are met:

- a. The Employee is a Covered Person under this Plan (or has met the waiting period applicable to becoming a Covered Person under this Plan and is eligible to be enrolled under this Plan but for a failure to enroll during a previous enrollment period), and
- b. A person becomes a Dependent of the Employee through marriage, birth, adoption or placement for adoption. In the case of the birth or adoption of a child, the Spouse of the covered Employee may be enrolled as a Dependent of the covered Employee if the Spouse is otherwise eligible for coverage.

The Dependent Special Enrollment Period is a period of thirty-one (31) days and begins on the date of the marriage, birth, adoption or placement for adoption.

The coverage of the Dependents enrolled in the Special Enrollment Period will become effective:

1. In the case of marriage, not later than the first day of the first month beginning after the date the completed request for enrollment is received.
2. In the case of a Dependent's birth, as of the date of the birth; or
3. In the case of a Dependent's adoption or placement for adoption, the date of the adoption or placement for adoption.

**3. Enrollment Pursuant to Termination of Medicaid or CHIP Coverage.** Subject to the conditions set forth below, an employee who is eligible but not enrolled, or the Dependents of such Eligible Employee, if eligible but not enrolled, may enroll in the Plan if either of the following two conditions are satisfied.

- a. **Termination of Medicaid or CHIP Coverage.** The Eligible Employee or Dependent may enroll if the Eligible Employee or Dependent is covered under a Medicaid plan under Title XIX of the Social Security Act, or under the State Children's Health Insurance Program ("SCHIP") under Title XXI of the Social Security Act, and coverage of the Eligible Employee or Dependent under either the Medicaid or SCHIP plan is terminated as a result of loss of eligibility under such plan.
- b. **Eligibility for Employment Assistance Under Medicaid or SCHIP.** The Eligible Employee or Dependent may enroll if the Eligible Employee or Dependent becomes eligible for premium or other assistance with respect to coverage under this Plan, pursuant to a Medicaid plan or SCHIP plan (including any waiver or demonstration product conducted under or related to such Medicaid or SCHIP plan).

**Required Length of Special Enrollment Notification.** An Eligible Employee and/or his or her Dependents must request special enrollment in writing no later than sixty (60) days from the date of termination of the Medicaid/SCHIP eligibility or the date the Eligible Employee or Dependent is determined to be eligible for the premium assistance.

**Effective Date of Coverage.** Coverage shall become effective on the first day of the month following the month in which the Plan received the request for Special Enrollment.

### **Changes in Cessation of Dependent Eligibility Section**

The section on When Dependents Cease to be Eligible beginning on page 22 of your Summary Plan Description is hereby amended as follows:

## **WHEN DEPENDENTS CEASE TO BE ELIGIBLE**

**All Plan coverage will terminate on the earliest of the following dates:**

- In the case of all your Dependents, the date your coverage terminates or the Dependent ceases to be a Dependent as defined in this Plan.
- In the case of your Spouse, when you are legally separated or divorced.
- In the case of a Dependent Child, other than those who have served and been released or honorably discharged from the military, attaining age twenty-six (26) or marriage, whichever occurs first.
- In the case of a Dependent child who has served and been released or honorably discharged from the military, attaining age thirty (30) or when the child marries, whichever occurs first.
- In the case of a Disabled Child, when the Dependent is no longer disabled or dependent upon you for support.
- The date the Dependent Coverage is discontinued under the Plan.
- The date the Dependent becomes covered as an employee.
- If your Dependent materially violates the terms of the Plan.
- If your Dependent participates in fraudulent or criminal behavior.  
Examples of fraudulent or criminal behavior include, but are not limited to:
  - Performing an act or practice that constitutes fraud or intentionally misrepresenting material facts including using an identification card to obtain goods or services which are not prescribed or ordered for him/her or to which he/she is otherwise not legally entitled.
  - Allowing any other person to use an identification card to obtain services.
  - Threatening or perpetrating violent acts against the Plan, a Provider, the Claims Administrator, or an employee of the Plan, Provider or Claims Administrator.
- If your Dependent knowingly misrepresents or gives false information on any enrollment application form which is material to the Plan's acceptance of such application.
- The date the Dependent enters the armed forces of any country on a full-time active duty basis.
- The end of the period for which you made any required contributions, if you fail to make any further required contributions.

Refer to the section in this Booklet entitled CONTINUATION RIGHTS for information regarding continued coverage after a Dependent ceases to be eligible under the Plan.

### **Changes in Covered Medical Expenses Section**

The following items contained in the Covered Medical Expenses section beginning on page 25 of your Summary Plan Description have been added or modified as follows:

### **COVERED MEDICAL EXPENSES**

13. Charges for physical and/or occupational therapy rendered by a licensed or registered physical or occupational therapist for the purposes of training to aid the restoration of normal physical functions lost due to an illness or injury; includes coverage for preventive physical therapy for members diagnosed with and treated for multiple sclerosis.

33. Charges for the following expenses related to breast reconstruction in connection with a mastectomy in a manner determined in consultation with the attending physician and the patient:

- a. Reconstruction of the breast on which the mastectomy has been performed;
- b. Surgery and reconstruction of the other breast to produce a symmetrical appearance; and
- c. Prostheses and physical complications in all stages of mastectomy, including lymphedemas.

Breast cancer pain medication and pain therapy related to the treatment of breast cancer. Pain therapy means pain therapy that is medically based and includes reasonably defined goals, including, but not limited to, stabilizing or reducing pain, with periodic evaluations of the efficacy of the pain therapy against these goals.

40. Mammograms and pap smears, including low-dose mammography and digital mammography. Coverage for mammograms shall be provided at no cost to the member and shall not be applied to an annual or lifetime maximum when **PPO providers** are used. When mammogram services are available through **PPO providers** and a member receives those services from a non-PPO provider, coverage shall be at least as favorable as for other radiological examinations covered by the Plan

### **Additions to Special Coverages Section**

The following items have been added to the Special Coverages section beginning on page 30 of your Summary Plan Description:

### **SPECIAL COVERAGES**

#### **AUTISM SPECTRUM DISORDERS**

Care and services for the diagnosis of and treatment for Autism Spectrum Disorders in children under 21 years of age up to a maximum of \$36,000 annually when prescribed, provided, or ordered for a child diagnosed with an Autism Spectrum Disorder by a physician licensed to practice medicine in all its branches or a certified, registered, or licensed health care professional with expertise in treating effects of Autism Spectrum Disorders when the care is determined to be Medically Necessary and ordered by a physician licensed to practice medicine in all of its branches. Covered services for the treatment of Autism Spectrum Disorders shall include the following:

- (1) Psychiatric care, meaning direct, consultative, or diagnostic services provided by a

licensed psychiatrist.

- (2) Psychological care, meaning direct or consultative services provided by a licensed psychologist.
- (3) Habilitative or rehabilitative care, meaning professional, counseling, and guidance services and treatment programs, including applied behavior analysis, that are intended to develop, maintain, and restore the functioning of an individual. "Applied behavior analysis" means the design, implementation, and evaluation of environmental modifications using behavioral stimuli and consequences to produce socially significant improvement in human behavior, including the use of direct observation, measurement, and functional analysis of the relations between environment and behavior.
- (4) Therapeutic care, including behavioral, speech, occupational, and physical therapies that provide treatment in the following areas: (i) self care and feeding, (ii) pragmatic, receptive, and expressive language, (iii) cognitive functioning, (iv) applied behavioral analysis, intervention and modification, (v) motor planning, and (vi) sensory processing.

## HABILITATIVE SERVICES

Habilitative services for children under 19 years of age with a congenital, genetic, or early acquired disorder so long as all of the following conditions are met:

- 1) a physician licensed to practice medicine in all its branches has diagnosed the child's congenital, genetic, or early acquired disorder
- 2) the treatment is administered by a licensed speech-language pathologist, audiologist, occupational therapist, physical therapist, physician, nurse, optometrist, nutritionist, social worker or psychologist upon the referral of a physician licensed to practice medicine in all its branches.
- 3) The initial or continued treatment must be Medically Necessary and therapeutic and not Experimental or Investigational.

Habilitative services means occupational therapy, physical therapy, speech therapy and other services prescribed by the member's treating physician pursuant to a treatment plan to enhance the ability of a child to function with a congenital, genetic, or early acquired disorder.

A congenital or genetic disorder includes, but is not limited to, hereditary disorders. An early acquired disorder refers to a disorder resulting from illness, trauma, injury, or some other event or condition suffered by a child prior to that child developing functional life skills such as, but not limited to, walking, talking, or self-help skills. Congenital, genetic, and early acquired disorders may include, but are not limited to, autism or an autism spectrum disorder, cerebral palsy, and other disorders resulting from early childhood illness, trauma or injury

Coverage for habilitative services shall be subject to other general exclusions and limitations of the policy, including coordination of benefits, participating provider requirements, restrictions on services provided by family or household members, utilization review of health care services, including review of medical necessity, case

management, experimental and investigational treatments and other managed care provisions.

## GENETIC COUNSELING

Genetic counseling and studies that are needed for diagnosis or treatment of genetic abnormalities. You are not covered for diagnostic tests and procedures done to detect genetic abnormalities in the absence of either significant symptoms of, or risks for, the genetic disease in question.

Note: Pursuant to the provisions of the Genetic Information Nondiscrimination Act of 2008 (“GINA”), the Plan will not adjust premium or contribution amounts on the basis of genetic information; request or require an individual or a family member of such individual to undergo a genetic test; or request, require or purchase genetic information for underwriting purposes.

### **Changes to Special Coverages Section**

The items as contained in the Special Coverages section beginning on page 30 of your Summary Plan Description have been modified as follows:

## **SPECIAL COVERAGES**

### MENTAL HEALTH, ALCOHOL AND DRUG ABUSE SERVICES BENEFITS

The Plan will coordinate, determine the Medical Necessity of and Preauthorize the diagnosis and treatment of all mental illnesses, psychiatric conditions, and alcoholism and substance abuse issues (“Mental Health and Substance Abuse”). Except in the event of an emergency, Prior Authorization for all in-patient Mental Health and Substance Abuse must be obtained before receiving services. You may obtain Prior Authorization by contacting the Claims Administrator’s Customer Service Department. All mental health, alcoholism and substance abuse benefits are subject to utilization management. If you have any questions about your Mental Health and Substance Abuse coverage or the appropriate way to access coverage, please contact the Claims Administrator at (866) 557-8751.

The following Mental Health and Substance Abuse services are covered:

Outpatient Services. Medically Necessary individual outpatient mental health or rehabilitation care visits to qualified Physicians, duly licensed clinical psychologists or clinical social workers as may be necessary and appropriate for evaluation, short-term treatment and crisis intervention services. You should consult your Schedule of Benefits to determine the amount of your payment responsibility per visit. Outpatient visits for mental health are covered under the same terms and conditions as outpatient visits for the treatment of physical illness.

Inpatient Services. Your coverage for treatment of serious medically necessary mental illness or rehabilitation care at an inpatient facility or hospital shall be under the same terms and conditions for coverage for hospital or medical expenses related to other illnesses and diseases. Inpatient services are subject to Prior Authorization by the Plan except in the event of an Emergency. You should consult your Schedule of Benefits to determine the amount of your payment responsibility per hospitalization.

Diagnosis, detoxification and treatment of the medical complications of the abuse of or addiction to alcohol or drugs on either an inpatient or outpatient basis. Coverage for these services is the same as coverage for non-mental health services for any other illness, condition or disorder.

### **Addition to Prescription Drug Plan**

The following provisions are added to and incorporated in your separate Prescription Drug Plan:

#### **IMMUNOSUPPRESSANT DRUGS**

The Plan covers immunosuppressant drugs that have been prescribed for members to prevent the rejection of transplanted organs and tissues, subject to any applicable co-payments, deductibles and other terms and conditions of the Plan. When your prescribing physician has indicated “may not substitute” on the prescription for such immunosuppressant drugs, the Plan will not require or cause your pharmacist to interchange another immunosuppressant drug or formulation issued on your behalf without notification and the documented consent of your prescribing physician and you, or your parent or guardian if you are a child, or the spouse of a member who is authorized to consent to your treatment. Except as provided below, your co-payments, deductibles or other charges for the prescribed drug for which another immunosuppressant drug or formulation is not interchanged shall remain the same for the enrollment period established by the Plan.

We will, to the extent possible, notify your prescribing physician and you, or your parent or guardian if you are a child, or the spouse of a member who is authorized to consent to your treatment, at least 60 days prior to making any formulary change that alters the terms of coverage for patients receiving immunosuppressant drugs or that discontinues coverage for a prescribed immunosuppressant drug that you are receiving. The notification will be in writing and will disclose the formulary change, indicate that your prescribing physician may initiate an appeal, and include information regarding the procedure for the prescribing physician to initiate the Plan’s appeal process. Alternatively, we may provide you with written notification, along with a 60-day supply of the immunosuppressant drug under the same terms as previously allowed, at the time you request a refill of the immunosuppressant drug.

Notwithstanding the foregoing, the Plan will continue to use managed pharmacy care tools, including, but not limited to, formulary tiers, generic substitution, therapeutic interchange, prior authorization, and step therapy programs, but will have an exception

process in place that will allow your prescribing physician to petition for coverage of a non-preferred drug if sufficient clinical reasons justify an exception to the normal protocol.

### **Changes to Medical Expense Exclusions and Limitations Section**

The following items as contained in the Medical Expense Exclusions and Limitations section beginning on page 32 of your Summary Plan Description have been modified as follows:

### **MEDICAL EXPENSE EXCLUSIONS AND LIMITATIONS**

13. Except as otherwise specifically provided for herein as a covered expense, expenses for physical therapy or occupational therapy when it is not a constructive therapeutic activity designed and adapted to promote the restoration of useful physical function.

14. Except as otherwise specifically provided for herein as a covered expense, speech therapy unless it is required because of a physical impairment caused by an illness, injury, or congenital deformity.

26. Except as otherwise specifically provided for herein as a covered expense, charges for testing, training or rehabilitation for educational, developmental or vocational purposes.

36. Charges for medical services or supplies for the treatment of Illness or Injury arising out of the commission or attempt to commit a Serious Illegal Act are not covered. For purposes of this section, a Serious Illegal Act shall mean any act or series of acts that, if prosecuted as a criminal offense, a sentence to a term of imprisonment in excess of one (1) year could be imposed. It is not necessary that criminal charges be filed or that a sentence of imprisonment for a term in excess of one (1) year actually be imposed. This exclusion does not apply if the Injury or Illness resulted from an act of domestic violence or a Covered medical (including both physical and mental health) condition. It also does not apply if the expenses were incurred as a result of and related to an Injury or Illness acquired while the member is intoxicated or under the influence of any narcotics, regardless of whether the intoxicant or narcotic is administered on the advice of a health care practitioner.

### **Addition to Continuation Rights Section and COBRA**

The following provisions have been added to the Continuation of Coverage Under the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA) subsection of the Continuation Rights section beginning on page 41 of your Summary Plan Description:

**Effective Date.** This Amendment is effective as of March 1, 2009.

#### **COBRA American Recovery and Reinvestment Act of 2009 (“ARRA”) provisions.**

The Plan's provisions concerning COBRA are amended as provided below to allow for (1) payment of reduced premiums and the provision of a second election period by certain COBRA qualified beneficiaries, (2) the provision for additional COBRA notices, and (3) an exception to the rules for crediting certain prior coverage. This amendment does not apply to a health flexible spending account.

The COBRA continuation coverage provisions of the Plan shall be administered in accordance with the requirements of ARRA Section 3001 with respect to "assistance eligible individuals," as defined in ARRA Section 3001(a)(3). Notwithstanding any other Plan provision to the contrary, the Plan shall determine whether an individual has had a 63-day break in coverage for purposes of determining creditable coverage under the Health Insurance Portability and Accountability Act (HIPAA), in accordance with the terms of ARRA Section 3001.

### **Addition to HIPAA Privacy Section**

The following provisions have been added to the HIPAA Privacy section beginning on page 48 of your Summary Plan Description:

**COMPLIANCE WITH HIPAA ELECTRONIC SECURITY STANDARDS.** Under the Security Standards for the Protection of Electronic Protected Health Information (45 CFR Part 164.300 et. seq., the "Security Standards"), Plan documents must be amended to reflect certain obligations required of the Employer.

Therefore, the Employer is amending the Plan as follows:

- (1) The Employer agrees to implement reasonable and appropriate administrative, physical and technical safeguards to protect the confidentiality, integrity and availability of Electronic Protected Health Information that the Employer creates, maintains or transmits on behalf of the Plan. "Electronic Protected Health Information" shall have the same definition as set out in the Security Standards, but generally shall mean Protected Health Information that is transmitted by or maintained in electronic media.
- (2) The Employer shall ensure that any agent or subcontractor to whom it provides Electronic Protected Health Information shall agree, in writing, to implement reasonable and appropriate security measures to protect the Electronic Protected Health Information.
- (3) The Employer shall ensure that reasonable and appropriate security measures are implemented to comply with the conditions and requirements set forth in Compliance With HIPAA Privacy Standards provisions (3) Authorized Employees and (4) Certification of Employers.

### **Changes to Terms in Definitions of Terms Section**

The following terms as contained in the Definitions of Terms section beginning on page 51 of your Summary Plan Description have been modified as follows:

**CHILD** - The Employee's unmarried children under twenty-six (26) years of age. The term "Child" shall include natural children, a step-child, a foster child, a child related to the Employee by blood or marriage and for whom the Employee has assumed legal

guardianship, a child whom the Employee must cover due to a Qualified Medical Child Support Order (QMCSO), subject to the conditions and limits of the law, or a legally adopted child (including the period of probation when the child is placed with the adopting parents). The child's placement with the Employee terminates upon the termination of the legal obligation. An unmarried child who is physically or mentally incapable of self-support, upon attaining age twenty-six (26), may be covered under the health care benefits, while remaining incapacitated and unmarried, subject to the covered employee's own coverage continuing in effect. Such child will be considered a Covered Dependent if he was disabled either prior to his twenty-sixth (26th) birthday. To continue Covered Dependent status of a child under this provision, proof of incapacity must be received by the City within thirty-one (31) days after coverage would otherwise terminate. An unmarried child, upon attaining age twenty-six (26), may continue to be covered up to age thirty (30) if they are an Illinois resident, have served as a member of the active or reserve components of any of the branches of the Armed Forces of the United States, and have received a release or discharge other than a dishonorable discharge. (To be eligible for coverage as a dependent based upon prior military service, the eligible dependent must submit proof of such service using a DD2-14 (Member 4 or 6) "Certificate of Release or Discharge from Active Duty" form stating the date on which the dependent was released from the service.) Additional proof may be required from time to time. Evidence satisfactory to the City of dependent eligibility under the Plan may be requested, including, but not limited to, copies of birth or adoption records, qualified medical child support orders, guardianship orders or form DD2-14 (Member 4 or 6).

**DEPENDENT** - For the purposes of this Plan, the Employee's spouse and children up to the age of twenty-six (26) (or up to the age of thirty (30) if released or honorably discharged from active or reserve military duty) (see definition of "Child"), and disabled children, if such incapacity occurred prior to the limiting age specified.

The following term as contained in the Definitions of Terms section beginning on page 51 of your Summary Plan Description is hereby deleted:

~~**STUDENT**—Means the Employee's unmarried child under twenty four (24) years of age attending an accredited educational institution who is enrolled for at least twelve (12) hours of credit in any one (1) semester of, if the institution is not organized on a semester system, the equivalent of twelve (12) semester hours. Full time student status will continue during semesters when the Plan receives notification that the student is registered for the following semester. **Note: When benefits are paid on behalf of the student between semesters, and if the student does not resume attendance the following semester, benefits paid during this time will be the responsibility of the Employee and there will be monies due back to the Plan. The Plan will be immediately entitled to a complete recovery in full of all such benefits paid.** Proof of student status, verified by the school, is required within thirty (30) days of the child's twentieth (20th) birthday and at the beginning of each semester.~~

Please contact the Plan's Customer Service Department at 866-557-8751 for more information about the foregoing changes and additions to your Summary Plan Description. All other provisions of the Plan Document and Summary Plan Description remain unchanged. The above changes become effective January 1, 2010, unless otherwise stated.

CITY OF MATTOON

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF MATTOON, ILLINOIS**

**RESOLUTION 2009-2791**

**A RESOLUTION APPROVING A LETTER OF ENGAGEMENT FOR  
INSURANCE BROKERAGE SERVICES PROVIDED BY  
MESIROW INSURANCE SERVICES, INC. TO  
PROVIDE INSURANCE BROKERAGE SERVICES AND AUTHORIZING  
THE MAYOR TO EXECUTE THE ENGAGEMENT LETTER**

**WHEREAS**, the City of Mattoon finds that there is a spirit of mutual cooperation between the City and Mesirow Insurance Services, Inc. and,

**WHEREAS**, the City of Mattoon’s Risk Management Staff Members have experienced a high level of cooperation, integrity, and professionalism with the management personnel of Mesirow Insurance Services, Inc. in coordinating the City’s insurance needs, and

**WHEREAS**, the result of this business relationship has yielded an unanimous indication from the City Risk Management Staff members of their desire to enter into a Professional Services Agreement based upon the criteria and standards of the City’s 2005 Request for Proposals to select an Insurance Broker, and

**WHEREAS**, Mesirow Insurance Services Inc, has proposed a scope of services and an annual service fee comparable and satisfactory in the opinion of the City’s Risk Management Staff Members, and recommend the firm of Mesirow Insurance Services, Inc. to represent the City of Mattoon in matters pertaining to insurance brokerage, and

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, the Mayor is hereby authorized to engage the services of the firm of Mesirow Insurance Services, Inc. to represent and counsel the City in matters pertaining to insurance brokerage, and furthermore the Mayor shall execute the attached engagement letter and other documents as needed to move forward with this endeavor.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_,  
adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2009, by a roll call vote, as follows:

RECORD OF THE VOTE	Aye	Nay	Abstain	Absent
Mayor David Cline				
Commissioner Randy Ervin				
Commissioner Tim Gover				
Commissioner Rick Hall				
Commissioner Chris Rankin				

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
David W. Cline, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
J. Preston Owen, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 2009.



350 North Clark Street, Chicago, Illinois 60654  
312.595.6000 • www.mesirowfinancial.com

November 18, 2009

Mayor David W. Cline  
City of Mattoon  
208 N 19th St  
Mattoon, IL 61938

**RE: Insurance Brokerage Service Fee Acknowledgement**

Dear Mayor Cline,

This letter is an acknowledgement that the City of Mattoon, Illinois has entered into an Agreement with Mesirow Insurance Services, Inc. ("MIS") to provide insurance brokerage service that meets the standards and criteria of the 2005 Request for Proposal, for an **annual service fee of \$23,750** payable to MIS. This fee will be shown as a separate and clearly identified item on your invoice.

The service fee set out above will be fully earned as of the inception date of the annual service and/or policies' term. Amendments or modifications to the agreed upon fee must be received in writing and signed by an authorized representative of both parties.

The Service Fee referenced herein is applicable to MIS' provision of services in relation to the following coverages that it will procure on behalf of the City of Mattoon:

1. Automobile Liability
2. Automobile Physical Damage
3. Crime
4. General Liability and Products Completed Operations
5. Fiduciary Liability
6. Employment Practice Liability
7. Inland Marine
8. Law Enforcement Liability
9. Lawyer Professional Liability (Employed)
10. Public Officials Liability
11. Property and Mechanical Breakdown
12. Umbrella and Excess Liability
13. Volunteer – Accident Coverage
14. Workers' Compensation

This Service Fee does not apply to the two flood policies MIS procure on behalf of the City of Mattoon. Our office receives \$1,754 in annual commission from the two flood policies which is in addition to our annual service fee.

As part of MIS's continued service, we agree to **exclude** the City of Mattoon from all contingency commission arrangement except for surety/bond placements. In full disclosure, it should be noted that MIS, has entered into arrangements with certain insurance carriers and wholesale brokers to providing for compensation, in addition to commissions, to be paid to Mesirow Insurance Services, Inc., based on several factors, including the volume of premium and/or underwriting profitability of the insurance coverage written through our firm by those carriers. This additional compensation may include non-cash awards and other benefits. Should you have specific questions concerning such compensation, please contact me.

Please acknowledge your receipt of this correspondence by signing in the space provided below. Please return the signed original to me at your earliest convenience. If you have any questions, please contact me at 312-595-7900

Sincerely,



Michael Mackey  
Managing Director – Mesirow  
Direct Line: 312-595-7900

City of  
Mattoon: \_\_\_\_\_ Date: \_\_\_\_\_

David W. Cline

Title: Mayor

**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2009-2792**

**A RESOLUTION AUTHORIZING AN INDEMNIFICATION AGREEMENT WITH MATTOON RURAL KING SUPPLY INCIDENTAL TO A VARIANCE SOUGHT BY RURAL KING FROM BUILDING CODE REQUIREMENTS FOR THREE-HOUR RATED FIRE WALLS AND THE 40 FEET SETBACK ON THE NORTH AND EAST SIDE OF A PROPOSED ADDITION TO THE WAREHOUSE AT 4216 DEWITT AVENUE**

**BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, that the Mayor is authorized to execute an indemnification agreement with Mattoon Rural King Supply, Inc., attached hereto and incorporated herein by reference.

Upon motion and seconded as indicated below, adopted this 1st day of December, 2009, by a roll call vote, as follows:

RECORD OF THE VOTE	Motion	2nd	Aye	Nay	Abstain	Absent
Mayor David Cline						
Commissioner Randy Ervin						
Commissioner Tim Gover						
Commissioner Rick Hall						
Commissioner Chris Rankin						

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
David W. Cline, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
J. Preston Owen, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 20\_\_.

**AGREEMENT FOR THE RELEASE & INDEMNITY OF THE  
CITY OF MATTOON, COLES COUNTY, ILLINOIS  
A MUNICIPAL CORPORATION**

**WHEREAS**, Mattoon Rural King Supply, Inc., an Illinois corporation, (hereinafter, "Rural King") maintains a certain building utilized for retail, warehousing and office purposes in the City of Mattoon; said building is commonly known as 4216 DeWitt Avenue, Mattoon, Illinois; and

**WHEREAS**, Rural King is proposing an addition to said building for warehouse purposes; and

**WHEREAS**, code enforcement officials of the City of Mattoon (hereinafter, "City") have advised Rural King that three-hour rated fire walls is required on the north and east side of the warehouse addition along with a 40 feet setback to comply with requirements of the International Building Code 2003 adopted by the City; and

**WHEREAS**, said requirements for the three-hour rated fire walls are without any public or private fire protection benefit since the land on the north and east side of the structure is in agricultural use; and

**WHEREAS**, Rural King is willing to indemnify and hold harmless the City for any liability that the City may have as a result of the City failing to enforce the building code standards with respect to the three-hour rated firewalls and the 40 feet setback requirements.

**NOW, THEREFORE**, in consideration of the City granting a variance from the requirement to install three-hour rated firewalls and the 40 feet setback, on the north and east side of the proposed warehouse addition to the Rural King building, Rural King covenants and agrees to indemnify and hold the City harmless from and for any liability attributable to the City for its failure (if any) in enforcing building code requirements for the three-hour rated firewalls and the 40 feet setback.

Nothing in this agreement shall be construed as an admission by the City that it was in fact negligent.

Both parties acknowledge that the City should have immunity for any injury caused by its failure to enforce the building code standards, pursuant to 745 ILCS 10/2-103.

DATED this \_\_\_ day of \_\_\_\_\_, 2009.  
2009.

ACCEPTED this \_\_\_ day of \_\_\_\_\_,

Mattoon Rural King Supply, Inc.

City of Mattoon, Coles County, Illinois

\_\_\_\_\_  
By an Authorized Officer

\_\_\_\_\_  
David W. Cline, Mayor

**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2009-2793**

**RESOLUTION TO ENTER INTO CONTRACTUAL AGREEMENT FOR  
TECHNICAL ASSISTANCE SERVICES WITH THE COLES COUNTY REGIONAL  
PLANNING AND DEVELOPMENT COMMISSION**

**WHEREAS**, the **City of Mattoon** has selected the Coles County Regional Planning and Development Commission to provide certain Technical Assistance Services to the **City**; and

**WHEREAS**, the **City Council** has examined the proposed contract agreement a copy of which is attached hereto and incorporated by reference and entitled "Technical Assistance Agreement" Between the **City of Mattoon, Illinois** and the Coles County Regional Planning and Development Commission," and finds said contract agreement to be acceptable,

**NOW, THEREFORE, BE IT RESOLVED** by the **City Council** of the **City of Mattoon, Illinois**, that the **City** enter into and execute said Contract Agreement with the Coles County Regional Planning and Development Commission. The **Mayor** is authorized to execute said Agreement.

Upon motion and seconded as indicated below, adopted this 1st day of December, 2009, by a roll call vote, as follows:

RECORD OF THE VOTE	Motion	2nd	Aye	Nay	Abstain	Absent
Mayor David Cline						
Commissioner Randy Ervin						
Commissioner Tim Gover						
Commissioner Rick Hall						
Commissioner Chris Rankin						

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2009

\_\_\_\_\_  
David W. Cline, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
J. Preston Owen, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 20\_\_.

**TECHNICAL ASSISTANCE AGREEMENT BETWEEN THE CITY OF MATTOON IL AND THE COLES  
COUNTY REGIONAL  
PLANNING AND DEVELOPMENT COMMISSION**

THIS AGREEMENT MADE THIS \_\_\_\_\_ day of \_\_\_\_\_, 2009 between the Coles County Regional Planning and Development Commission, hereinafter known as the "Commission" and the **City of Mattoon**, a municipal corporation, hereinafter called the "**City**."

WITNESSETH: In consideration of the mutual covenants herein contained, the parties hereto agree as follows:

1. The Commission agrees to provide professional and technical services to the **City** from **December 1, 2009 to November 30, 2010**. The professional and technical services shall be performed by the Commission under the direction of the **City** (See Attachment "**A**" for a description of these services). Attachment **A** is hereby incorporated and made part of this Agreement.

2. The **City** hereby agrees to enter into a contract agreement for actual services rendered for a maximum sum of **\$20,000** to be billed on a monthly basis. The Commission shall bill the **City** for services rendered for the prior month. Said payments shall be made by the **City** within 30 days following each statement. Statements will reflect expenses to-date and the amount remaining in the contract and will be provided to the **City**.

3. All costs in the execution of this Agreement shall be borne by the funds allocated herein. *If the Commission does not perform any services for the **City**, no charge against the estimated sum shall be made.*

4. If the **City** wishes to continue contracting for assistance which goes beyond the estimated sum of this Agreement, said Agreement shall be amended as follows:

At the request of the **City**, The Commission shall prepare an amendment to this Agreement outlining the estimated additional costs. Upon mutual agreement, both parties will enter into an Agreement Amendment, which will be made and attached hereto.

Other Provisions

1. Termination: This contract may be terminated by the **City** with or without cause. Under this event, the Commission shall be paid for all unpaid services rendered under this Agreement up to the date of this Agreement's termination, within thirty (30) days of the date of termination.

2. Hold Harmless Agreement: The **City** shall save the Commission harmless from any and all claims, demands, and actions based upon or arising out of any services performed by the Commission, their associates, and their employers under this Agreement, due to errors and omissions by the **City**. The **City** agrees to have all Commission work reviewed by licensed professionals as applicable and appropriate.

THIS AGREEMENT constitutes the entire Agreement between the parties hereto, and no changes or additions to said Agreement shall be valid unless in writing and signed by the parties hereto. This Agreement shall be interpreted and construed according to the laws of the State of Illinois.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

FOR THE **CITY**

FOR THE COMMISSION

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
CCRP&DC, Commission Chairman

\_\_\_\_\_  
**CITY CLERK**

\_\_\_\_\_  
CCRP&DC, Executive Director

(SEAL)

(SEAL)

ATTACHMENT A

**Coles County Regional Planning and Development Commission (CCRP&DC) Listing of Contractual Services**

(May include one, several, or all services listed below depending on the services authorized by the local government client. All services to be billed as indicated in the agreement.)

- ❖ Planning (transportation, community, infrastructure, economic)
- ❖ Zoning/Planning Map Preparation/Graphics
- ❖ Intergovernmental Relations Assistance (incl. access to state/fed funding agency personnel & programs)
- ❖ Grant Application Assistance
- ❖ Grant Administration Assistance
- ❖ TIF District Technical Assistance and Support
- ❖ Other Duties as assigned by City Council and/or City Administrator

**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2009-2794**

**RESOLUTION TO ENTER INTO CONTRACTUAL AGREEMENT  
FOR REVOLVING LOAN FUND ADMINISTRATION & COORDINATION  
SERVICES WITH THE COLES COUNTY REGIONAL PLANNING &  
DEVELOPMENT COMMISSION**

**WHEREAS**, the **City of Mattoon** operates a State of Illinois capitalized Revolving Loan Fund, and;

**WHEREAS**, the Coles County Regional Planning and Development Commission has been deemed by the **City Council** as qualified to administer said Revolving Loan Fund, said Commission furnishing a proposed contract agreement for Revolving Loan Fund administration services to the **City**, and

**WHEREAS**, The **City Council** has examined the proposed contract agreement, entitled "Contract Agreement for Administration and Coordination Services for State Capitalized Revolving Loan Fund," and finds the agreement to be acceptable.

**NOW, THEREFORE, BE IT RESOLVED** by the **Mayor** and **City Council** of the **City of Mattoon, Coles County**, Illinois that the **City** enter into and execute this Contract Agreement for Administrative Services with the Coles County Regional Planning and Development Commission. The **Mayor** is authorized to execute said AGREEMENT.

Upon motion and seconded as indicated below, adopted this 1st day of December, 2009, by a roll call vote, as follows:

RECORD OF THE VOTE	Motion	2nd	Aye	Nay	Abstain	Absent
Mayor David Cline						
Commissioner Randy Ervin						
Commissioner Tim Gover						
Commissioner Rick Hall						
Commissioner Chris Rankin						

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
David W. Cline, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
J. Preston Owen, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 20\_\_.

**CONTRACT AGREEMENT  
FOR ADMINISTRATION AND COORDINATION SERVICES  
FOR STATE CAPITALIZED REVOLVING LOAN FUND**

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2009 by and between the **City of Mattoon**, Illinois (hereinafter referred to as the "**City**") and the Coles County Regional Planning and Development Commission, Charleston, Illinois, (hereinafter referred to as the "Commission"), covers certain administrative and coordination services to be furnished in connection to a revolving loan capitalized by the State of Illinois.

**Description of Project**

The administration/coordination of **City's** State of Illinois capitalized Revolving Loan Fund.

WITNESSETH THAT, in consideration of these premises and the mutual covenants herein set forth,

THE COMMISSION AGREES to perform the following duties for the **City** in consultation with the **Mayor** and **City Council** and their designated representatives:

**1. Fulfillment of Loan Conditions/Requirements**

The Commission will administer the **City's** revolving loan fund in accordance with applicable local, state, and federal provisions to assure the **City's** legal responsibilities with respect to said revolving loan fund. The Commission will also undertake to prepare and submit all materials required to satisfy any conditions of the loan made from said revolving loan fund, including State-required Environmental Review Procedures (if required).

**2. Reporting**

The Commission will establish and maintain a revolving loan filing system and shall prepare and submit all necessary reports, forms, schedules, accounts, and all other documents required or requested by local, state, and federal governments as well as authorized auditing firms/personnel for program compliance purposes. The Commission will render reports, either oral or written, at the request of the **City** concerning the Commission's activities and program progress to either the **City** or other groups.

### **Day-to-Day Coordination of Activities**

The Commission shall at all times during this AGREEMENT provide the **City** and its representatives with day-to-day coordination of program activities and shall, as often as required, provide needed information to accomplish the intent of this AGREEMENT.

### **THE CITY AGREES:**

### **Payment for Revolving Loan Fund Administration Services**

The estimated annual sum of this agreement is **\$2,100.00** to be billed on a monthly basis. The Commission shall bill the **City** for services rendered for the prior month. Said payments shall be made by the **City** within 30 days following each statement. Statements will reflect expenses to-date and the amount remaining in the contract and will be provided to the **City**. The **City** agrees to authorize payment for said services from local revolving loan funds or other local sources.

### **Program Coordination**

The **City** pledges its support and assistance to the Commission in the day-to-day coordination of administration activities of the **City** under this AGREEMENT.

### **Performance Period**

This contractual AGREEMENT shall be in effect from **December 1, 2009** until **November 30, 2010**.

### **Additional Services**

Additional services not mentioned in this AGREEMENT shall be provided by the Commission upon request by the **City**, after a negotiated AGREEMENT addendum has been executed.

### **Other Provisions**

1. **Termination**: This contract may be terminated by the **City** with or without cause. Under this event, the Commission shall be paid for all unpaid services rendered under this Agreement up to the date of this Agreement's termination, within thirty (30) days of the date of termination.
2. **Commission Not Liable**: The **City** shall save the Commission harmless from any and all claims, demands, and actions based upon or arising out of any services performed by the Commission, their associates, and their employers under this AGREEMENT, due to errors and omissions by the **City**.

THIS AGREEMENT constitutes the entire AGREEMENT between the parties hereto, and no changes or additions to said AGREEMENT shall be valid unless in writing and signed by the parties hereto. This AGREEMENT shall be interpreted and construed according to the laws of the State of Illinois.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals this \_\_\_\_ day of \_\_\_\_\_, 2009.

FOR THE **CITY**:

FOR THE COMMISSION:

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
CCRP & DC Commission Chairman

\_\_\_\_\_  
**City Clerk**

\_\_\_\_\_  
CCRP & DC Executive Director

(SEAL)

(SEAL)

**City of Mattoon  
Council Decision Request**

---

MEETING DATE: 12/01/2009                      CDR NO: 2009-1041      SUBJECT:  
Recognize Promotions

SUBMITTAL DATE:                      11/16/2009

SUBMITTED BY:                      Anthony Nichols, Fire Chief

APPROVED FOR                      John D. Kolata                      \_\_\_\_\_  
COUNCIL AGENDA:                      Interim City Administrator                      Date

---

EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: N/A	BUDGETED: N/A	REQUIRED: N/A

---

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to recognize the promotions of Captain Brian Hoenes to Shift Captain, Engineer Jim Norviel to Captain and Fire Fighter Kenny Clatfelter to Engineer/Driver. Promotions were effective November 23<sup>rd</sup>, 2009.

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

This is to recognize the promotions of the individuals listed above. With the retirement of Gina Lockhart this created openings in the following positions Shift Captain, Captain and Engineer/Driver. The Shift Captain is a temporary appointment due to the side letter agreement. It will be a tested position in July of 2010. The Captain and Engineer promotions are permanent.

**City of Mattoon  
Council Decision Request**

---

MEETING DATE: 11/23/09 CDR NO: 2009-1042

SUBJECT: Authorizing expending TIF funds for city projects

SUBMITTAL DATE: 11/24/09

SUBMITTED BY: David Wortman, Public Works Director

APPROVED FOR: John Kolata \_\_\_\_\_  
COUNCIL AGENDA: City Administrator Date

EXHIBITS (If applicable):

---

EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: \$7,400	BUDGETED: N/A	REQUIRED: N/A

---

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I recommend authorizing the use of Midtown TIF funds for two city infrastructure projects: 1) replacing 60 feet of curb and gutter in the 100 block of S. 13<sup>th</sup> Street and 2) replacing the island around the flagpole on the east side of 21<sup>st</sup> Street and Western Avenue.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

Approving this CDR will allow the Public Works Department to complete these two small projects to improve the appearance of the Midtown TIF area.

The TIF funds will be used to pay a concrete contractor to pour new concrete.

The projected contract costs are:

- \$3,900 – 60 feet of curb and gutter on 100 block of S. 13<sup>th</sup> Street
- \$3,500 – Island at the intersection of 21<sup>st</sup> Street and Western Avenue