

**CITY OF MATTOON, ILLINOIS
CITY COUNCIL AGENDA
May 19, 2009**

6:30 PM BUSINESS MEETING

Pledge of Allegiance

Roll Call

Electronic Attendance

CONSENT AGENDA:

Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.

Minutes of the Regular meeting May 5, 2009

Police Department Report for the month of April, 2009

Payroll and Bills first half of May, 2009

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments.

Jim Goossen – Curbside Recycling

NEW BUSINESS:

Motion – Approve Council Decision Request 2009-966: Awarding the Fire Department Exhaust Removal System bid to Nederman, Inc. in the amount of \$74,000 from USFA/FEMA Assistance to Firefighters Grant; and authorizing the Mayor to sign all documents with regard to its purchase. (Hall)

Motion – Approve Council Decision Request 2009-967: Approving a \$2,000 grant by the Tourism Advisory Committee from hotel/motel tax funds to Mattoon Area Family YMCA for hosting the October 4, 2009 YMCA Last Chance Triathlon. (Hall)

Motion - Approve Special Ordinance 2009-1335: Ratifying the employment agreement with Michael L. Chism for the position of Fire Chief. (Hall)

Motion – Approve Special Ordinance 2009-1336: Ratifying the employment agreement with Robin “Andy” Adair for the position of Assistant Fire Chief. (Hall)

Motion – Approve Special Ordinance 2009-1337: Approving a variance to the sign code of the municipality on real estate owned by John R. Roytek located at 913 Charleston Avenue. (Cline)

Motion – Approve Special Ordinance 2009-1338: Authorizing an extension of the current Kinzel Field lease between the City of Mattoon and Community Unit School District #2; and authorizing the Mayor and City Clerk to sign the Agreement for Extension of Lease. (Rankin)

Motion – Approve Special Ordinance 2009-1339: Authorizing the Mayor to sign an outright grant agreement by and between the City of Mattoon and John R. Armstrong reimbursing up to \$8,100.00 from available Mid-town TIF revenues over a three-year term for replacement of façade exterior surfaces to a building located at 1913 Western Avenue. (Gover)

Motion – Approve Special Ordinance 2009-1340: Declaring certain personal property owned by the municipality surplus; authorizing the sale of the surplus property; and accepting the proposal from Gavin Historic Bricks of Iowa City, Iowa for brick sidewalk removal. (Ervin)

Motion –Approve Council Decision Request 2009-968: Approving the vendor contract for participation in the Farmers Market at Peterson Park. (Rankin)

Motion – Approve Council Decision Request 2009-969: Approving the bid specifications and authorizing the solicitation of bids for the tuck pointing of the Public Works Labor Pool building located at 216 N. 12th Street. (Rankin)

Recess to closed session pursuant to the Illinois Open Meetings Act for the purpose of considering the employment, performance or dismissal of employees of the municipality (5 ILCS 120(2)(c)(1)).

Reconvene

Adjourn

UNAPPROVED MINUTES:

May 5, 2009 (Regular)

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on May 5, 2009.

Mayor David W.Cline presided and called the meeting to order at 6:30 p.m.

Mayor Cline led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Randy Ervin, YEA Commissioner Rick Hall, YEA Commissioner Joe McKenzie, YEA Commissioner David Schilling, YEA Mayor David Cline.

Also physically present were City personnel: City Administrator Alan Gilmore, Attorney & Treasurer J. Preston Owen, Public Works Director David Wortman, Police Chief David Griffith, Fire Chief Mike Chism, Deputy Police Chief Adam Weinstock, Assistant Fire Chief Andy Adair, Community Development Coordinator Kyle Gill, Water Treatment Plant Superintendent Jim Lang, Tourism Director Angelia Burgett, Technology Coordinator Brian Johanpeter, and City Clerk Susan O'Brien.

Mayor Cline seconded by Commissioner Schilling moved to approve the consent agenda consisting of minutes of the regular meeting April 21, 2009; Police Department Report for the month of March, 2009 and Fire Department Report for the month of April, 2009, payroll and bills for the last half of April, 2009 and HOME Rehab Grant Expenditures.

Bills and Payroll for last part of April, 2009

<u>General Fund</u>		
Payroll		\$ 256,757.37
Bills		<u>\$ 208,817.87</u>
	Total	\$ 465,575.24
<u>Hotel Tax Fund</u>		
Payroll		\$ 1,664.58
Bills		<u>\$ 16,555.27</u>
	Total	\$ 302.27
<u>Festival Management</u>		
Bills		<u>\$ 3,170.87</u>
	Total	\$ 3,170.87
<u>Insurance & Tort Judgment</u>		
Bills		<u>\$ 13,686.85</u>
	Total	\$ 13,686.85
<u>South Rt 45 Business</u>		

	<u>Dist</u>		
Bills			\$ 35,000.00
			<u>\$ 35,000.00</u>
	<u>Mall Business District</u>		
Bills			\$ 214,000.00
		Total	<u>\$ 214,000.00</u>
	<u>Capital Project Fund</u>		
Bills			\$ 450,032.00
		Total	<u>\$ 450,032.00</u>
	<u>Water Fund</u>		
Payroll			\$ 33,034.02
Bills			<u>\$ 444,107.89</u>
		Total	\$ 477,141.91
	<u>Sewer Fund</u>		
Payroll			\$ 32,104.91
Bills			<u>\$ 28,424.80</u>
		Total	\$ 60,529.71
	<u>Cemetery Fund</u>		
Payroll			\$ 4,329.13
Bills			<u>\$ 530.24</u>
		Total	\$ 4,293.30
	<u>Health Insurance</u>		
Bills			<u>\$ 79,092.88</u>
		Total	\$ 79,092.88

Mayor Cline declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner McKenzie, YEA Commissioner Schilling, YEA Mayor Cline.

Commissioner Schilling reflected on his Council service. Commissioner McKenzie thanked the support of the Council, Department Heads, and citizens. Mayor Cline thanked both Commissioners for their service.

Deputy Chief Adam Weinstock took a group photo of the outgoing Council and newly-elected Council.

City Clerk O'Brien administered the Oath of Office to the Newly-Elected Council.

Mayor Cline welcomed the incoming Commissioners.

The following members of the Council answered roll call physically present: YEA Commissioner Randy Ervin, YEA Commissioner Tim Gover, YEA Commissioner Rick Hall, YEA Commissioner Chris Rankin, YEA Mayor Cline.

Mayor Cline opened the floor for presentations, petitions and communications.

Mr. Doug McDermand of the Coles County Regional Planning & Development Commission reviewed the HOME Rehabilitation Grant awarded to the City of Mattoon, and its impact on Mattoon homes.

Mrs. Jackie Record thanked the Mayor and previous Council for their support on the Depot project. Administrator Gilmore updated the Council and attendees with a progress report on the Depot project.

Mayor Cline seconded by Commissioner Ervin moved to adopt Ordinance 2009-5277, amending the municipal code of ordinances to establish powers and duties of each departmental commissioner.

CITY OF MATTOON, ILLINOIS

ORDINANCE NO. 2009-5277

AN ORDINANCE AMENDING THE MATTOON CODE OF ORDINANCES TO PROVIDE MINOR CHANGES TO THE POWERS AND DUTIES OF CERTAIN DEPARTMENTAL COMMISSIONERS

WHEREAS, the City of Mattoon operates under a commission form of municipal government as provided in Illinois statutes, wherein the elected council members have individual administrative powers and duties as a commissioner in charge of a department of the municipality; and

WHEREAS, under the commission form of government, each commissioner has “superintendent” status over the department assigned to him and is vested with a measure of discretionary authority in his supervision of the activities of his respective departments; and

WHEREAS, the powers and duties of the departmental commissioners are traditionally re-evaluated after the election of new members to the City Council to assign commissioners to supervise departments according to their qualifications, experience and their preferences; and

WHEREAS, the City Council desires to make two minor changes in the powers and duties of the Commissioner of the Department of Public Affairs and the Commissioner of Accounts and Finances; and

WHEREAS, the time is now appropriate to organize the government of the newly elected commissioners.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. Section §33.015 of the Mattoon Code of Ordinances is hereby amended by adding the following paragraph as Paragraph (G):

- (G) The Commissioner of the Department of Public Affairs shall have charge of and supervision of organizational technology for the municipality.

Section 2. Section §33.025 of the Mattoon Code of Ordinances is hereby amended by striking Paragraph (G) in its entirety.

Section 3. Paragraph (F) of Section §33.025 of the Mattoon Code of Ordinances is repealed and re-enacted as follows:

- (F) The Commissioner of Accounts and Finances shall have charge of city beautification and the environmental committee.

Section 4. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 5. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Mayor Cline, seconded by Commissioner Ervin, adopted this 5th day of May, 2009 by a roll call vote, as follows:

AYES (Names): Commissioner Ervin, Commissioner Gover,
Commissioner Hall, Commissioner Rankin
Mayor Cline
NAYS (Names): None
ABSENT (Names): None

Approved this 5th day of May, 2009.

/s/ David W. Cline
David W. Cline, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/ J. Preston Owen
J. Preston Owen, City Attorney

Recorded in the Municipality's Records on May 6, 2009.

Mayor Cline opened the floor for questions or comments. No questions or comments.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Mayor Cline seconded by Commissioner Hall moved to adopt Resolution 2009-2771, assigning members of the City Council to departments for the administration of the municipal government.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2009-2771

A RESOLUTION ASSIGNING MEMBERS OF THE CITY COUNCIL TO DEPARTMENTS FOR THE ADMINISTRATION OF THE MUNICIPAL GOVERNMENT

BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

BE IT RESOLVED that the powers and duties of the Commissioners assigned to the following Departments were established by Ordinance 2009-5277, adopted this same date for the administration of the municipal government of the City of Mattoon, Coles County, Illinois:

- (A) Department of Public Affairs,
- (B) Department of Accounts and Finances,
- (C) Department of Streets and Public Improvement,
- (D) Department of Public Property
- (E) Department of Public Health and Safety.

BE IT FURTHER RESOLVED that the following members of the City Council are assigned to the foregoing Departments:

- (A) David W.Cline to the Department of Public Affairs.
- (B) Tim Gover to the Department of Accounts and Finances.
- (C) Randy Ervin to the Department of Streets and Public Improvement.
- (D) Chris Rankin to the Department of Public Property.
- (E) Rick Hall to the Department of Public Health and Safety.

Upon motion by Mayor Cline, seconded by Commissioner Hall, adopted this 5th day of May, 2009 by a roll call vote, as follows:

AYES (Names): Commissioner Ervin, Commissioner Gover
Commissioner Hall, Commissioner Rankin
Mayor Cline

NAYS (Names): None
ABSENT (Names): None

Approved this 5th day of May, 2009.

/s/ David W. Cline
David W. Cline, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/ J. Preston Owen
J. Preston Owen, City Attorney

Recorded in the Municipality's Records on May 6, 2009.

Mayor Cline opened the floor for questions or comments. Mayor Cline read the following assignments:

David W. Cline to the Department of Public Affairs;
Tim Gover to the Department of Accounts and Finances;
Randy Ervin to the Department of Streets and Public Improvement;
Chris Rankin to the Department of Public Property;
Rick Hall to the Department of Public Health and Safety.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Mayor Cline seconded by Commissioner Hall moved to adopt Resolution 2009-2772, appointing Susan J. O'Brien to the office of City Clerk and J. Preston Owen to the offices of City Attorney and City Treasurer.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2009-2772

A RESOLUTION APPOINTING SUSAN J. O'BRIEN TO THE OFFICE OF CITY CLERK AND J. PRESTON OWEN TO THE OFFICES OF CITY ATTORNEY AND CITY TREASURER

WHEREAS, the status of appointed officers of the municipality are traditionally re-evaluated after the election of new members to the City Council; and

WHEREAS, it is necessary to appoint a municipal clerk, attorney and treasurer at the first

regular or special meeting of a newly elected City Council to enable the business of the municipal corporation to continue without interruption.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS as follows:

Section 1. The Council hereby ratifies the mayor's appointment of Susan J. O'Brien to the office of City Clerk.

Section 2. The Council hereby ratifies the mayor's appointment of J. Preston Owen to the offices of City Attorney and City Treasurer.

Upon motion by Mayor Cline, seconded by Commissioner Hall adopted this 5th day of May, 2009 by a roll call vote, as follows:

AYES (Names): Commissioner Ervin, Commissioner Gover,
Commissioner Hall, Commissioner Rankin,
Mayor Cline

NAYS (Names): None

ABSENT (Names): None

Approved this 5th day of May, 2009.

/s/ David W. Cline
David W. Cline, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/ J. Preston Owen
J. Preston Owen, City Attorney

Recorded in the Municipality's Records on May 6, 2009.

Mayor Cline opened the floor for questions or comments. Commissioner Rankin reported there was no conflict by Mr. Owen holding both offices, according to the Attorney General.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Commissioner Gover seconded by Commissioner Ervin moved adopt Resolution 2009-2773, designating the depositories in which the funds or moneys of the City may be deposited.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2009 - 2773

**A RESOLUTION DESIGNATING DEPOSITORIES FOR FUNDS AND MONEYS OF
THE CITY OF MATTOON, ILLINOIS**

WHEREAS, pursuant to the terms of an Act of the General Assembly of the State of Illinois adopted and now in force and effect, it is required that a designation be made of a bank or banks, or other depository in which the funds and monies in the custody of the City Treasurer of the City of Mattoon, Illinois, may be deposited.

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Mattoon, Coles County, Illinois, that all banks and financial institutions with facilities within the city limits of Mattoon, the Illinois Funds and Wachovia Securities are hereby designated depositories in which the funds and moneys of the City of Mattoon, Illinois, in the custody of the City Treasurer of the City of Mattoon, Illinois, may be deposited.

BE IT FURTHER RESOLVED that no bank herein designated as a depository shall be qualified to receive such funds or moneys until it has furnished the City of Mattoon with copies of the two last sworn statements of Resources and Liability, which such bank is required to furnish to the Auditor of Public Accounts, or to the Comptroller of Currency.

BE IT FURTHER RESOLVED that each bank designated as depository for such funds or moneys shall furnish the City Council of the City of Mattoon with a copy of all bank statements, which it is required to furnish to the Auditor of Public Accounts, or the Comptroller of Currency, while acting as such depository.

BE IT FURTHER RESOLVED that if such funds or moneys are deposited in a bank herein designated as a depository, the amounts of such deposits shall not exceed 75% of the capital stock and surplus of such banks, and the City Treasurer shall not be discharged from responsibility for any such funds or moneys deposited in any bank in excess of such limitation.

BE IT FURTHER RESOLVED that the depositories mentioned herein have furnished that body with copies of their past two statements as furnished to the Comptroller of Currency, or Auditor of Public Accounts, which statements are approved and accepted.

Upon motion by Commissioner Gover, seconded by Commissioner Ervin, adopted this 5th day of May, 2009 by a roll call vote, as follows:

AYES (Names): Commissioner Ervin, Commissioner Gover,
Commissioner Hall, Commissioner Rankin,
Mayor Cline

NAYS (Names): None

ABSENT (Names): None

Approved this 5th day of May 2009.

/s/ David W. Cline
David W. Cline, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/ J. Preston Owen
J. Preston Owen, City Attorney

Recorded in the Municipality's Records on May 6, 2009.

Mayor Cline opened the floor for questions or comments. No questions or comments.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Commissioner Gover seconded by Commissioner Hall moved to adopt Resolution 2009-2774, authorizing the Mayor, City Treasurer and City Clerk to sign checks by facsimile signature.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2009-2774

**A RESOLUTION AUTHORIZING THE MAYOR, TREASURER AND CITY CLERK
TO SIGN CHECKS BY STAMPED SIGNATURE**

BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS THAT THE MAYOR, CITY TREASURER AND CITY CLERK ARE HEREBY AUTHORIZED TO SIGN CHECKS ISSUED BY THE CITY OF MATTOON BY STAMPING THEREON FACISIMILE SIGNATURES, WHICH FACISIMILE SIGNATURES OF SAID OFFICIALS ARE STAMPED BELOW:

Mayor

City Treasurer

City Clerk

BE IT FURTHER RESOLVED THAT AT LEAST ONE SIGNATURE ON EVERY CHECK ISSUED BY THE CITY OF MATTOON SHALL BEAR AN ORIGINAL SIGNATURE OF THE CITY TREASURER OR CITY CLERK.

Upon motion by Commissioner Gover, seconded by Commissioner Hall, adopted this 5th day of May, 2009 by a roll call vote, as follows:

AYES (Names): Commissioner Ervin, Commissioner Gover,
Commissioner Hall, Commissioner Rankin,
Mayor Cline

NAYS (Names): None

ABSENT (Names): None

Approved this 5th day of May, 2009.

/s/ David W. Cline
David W. Cline, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/ J. Preston Owen
J. Preston Owen, City Attorney

Recorded in the Municipality's Records on May 6, 2009.

Mayor Cline opened the floor for questions or comments. No questions or comments.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Mayor Cline seconded by Commissioner Rankin moved to adopt Special Ordinance 2009-1331, granting a special use permit to enable construction of a communications tower located at 5001 Lake Land Boulevard (Lake Land College). Petitioners – Lake Land College & Verizon Wireless

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2009-1331

AN ORDINANCE GRANTING A SPECIAL USE TO ENABLE CONSTRUCTION OF A 196 FEET TALL COMMUNICATIONS TOWER LOCATED AT 5001 LAKE LAND BLVD., ALSO KNOW AS LAKE LAND COLLEGE

WHEREAS there has been filed a written Petition by Lake Land College and Verizon Wireless for a special use, to allow construction of a communications tower replacing an existing radio

tower, respecting the property legally described as:

P.I.N. # 10-0-00033-000

A 70 FOOT BY 80 FOOT LEASE TRACT AND UTILITY EASEMENT BEING A PART OF THE SOUTH HALF OF THE SOUTHEAST QUARTER OF SECTION 2, TOWNSHIP 11 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 2; THENCE SOUTH 89-49'-33" WEST ALONG THE SOUTH LINE OF SAID SECTION, A DISTANCE OF 1,466 FEET, MORE OR LESS; THENCE NORTH, A DISTANCE OF 239 FEET, MORE OR LESS TO THE POINT OF BEGINNING OF THE TRACT TO BE DESCRIBED; THENCE CONTINUING NORTH, A DISTANCE OF 70.00 FEET; THENCE WEST, A DISTANCE OF 80.00 FEET; THENCE SOUTH A DISTANCE OF 70.00 FEET; THENCE EAST, A DISTANCE OF 80.00 FEET TO THE POINT OF BEGINNING, CONTAINING 0.13 ACRE, MORE OR LESS SITUATED IN THE COUNTY OF COLES AND STATE OF ILLINOIS,

TOGETHER WITH A 25 FOOT WIDE ACCESS DRIVEWAY AND UTILITY EASEMENT OVER, ACROSS AND THROUGH A PART OF THE SOUTH HALF OF THE SOUTHEAST QUARTER OF SAID SECTION 2, THE CENTERLINE OF WHICH BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE POINT OF BEGINNING OF THE ABOVE DESCRIBED TRACT OF LAND; THENCE WEST, A DISTANCE OF 21.26 FEET TO THE POINT OF BEGINNING OF SAID CENTERLINE TO BE DESCRIBED; THENCE SOUTH, A DISTANCE OF 8.63 FEET; THENCE IN A SOUTHEASTERLY DIRECTION ON A CURVE TO THE LEFT HAVING A RADIUS OF 35.00 FEET FOR AN ARC DISTANCE OF 30.05 FEET; THENCE SOUTH 49-11'-45" EAST, A DISTANCE OF 13.7 FEET TO A POINT ON THE EXISTING EDGE OF PAVEMENT OF A PRIVATE ROAD AND THE TERMINUS OF SAID CENTERLINE.

WHEREAS, said petition requests that a special use be granted pursuant to applicable ordinances of the municipality to allow construction of a new communications tower replacing an existing radio tower on .13 acres out of the parent parcel of 65 acres located at 5001 Lake Land Blvd.

WHEREAS the college is zoning C1, Neighborhood Commercial District, and the zoning code requires communications towers to be in C4, General Commercial District; and

WHEREAS the Zoning Board of Appeals held a properly noticed, public hearing on April 21st, 2009 regarding petitioner's request for said special use; and

WHEREAS both the Planning Commission for the City of Mattoon, Coles County, Illinois, and the Zoning Board of Appeals for the City of Mattoon, Coles County, Illinois, have recommended

that the requested special use be granted; and

WHEREAS the City Council for the City of Mattoon, Coles County, Illinois, deems that the recommended variance is in the public interest.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. Pursuant to enabling authority provided at Section §159.05 of the Mattoon Code of Ordinances, the property legally described as aforesaid, be and the same is granted a special use, to allow construction of a new communications tower replacing an existing radio tower on .13 acres out of the parent parcel of 65 acres located at 5001 Lake Land Blvd., also know as Lake Land College.

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3. This ordinance shall be effective upon its approval as provided by law.

Section 4. The City Clerk shall make and file a duly certified copy of this ordinance with the Clerk and Recorder's Office of Coles County, Illinois.

Upon motion by Mayor Cline, seconded by Commissioner Rankin, adopted this 5th day of May, 2009, by a roll call vote, as follows:

AYES (Names): Commissioner Ervin, Commissioner Gover,
 Commissioner Hall, Commissioner Rankin,
 Mayor Cline

NAYS (Names): None

ABSENT (Names): None

Approved this 5th day of May, 2009.

/s/ David W. Cline
David W. Cline, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/ J. Preston Owen
J. Preston Owen, City Attorney

Recorded in the Municipality's Records on May 6, 2009.

Mayor Cline opened the floor for questions or comments. Coordinator Gill announced the passage of the permit at the Zoning Board of Appeals meeting.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Commissioner Rankin seconded by Commissioner Hall moved to approve Council Decision Request 2009-957, accepting the bid from General Chemical in the amount of \$34,080.00 for the purchase of aluminum sulfate (alum) chemical for water treatment over the next six months.

Mayor Cline opened the floor for questions or comments. Director Wortman stated most bids were for one year, except the alum bid was for six months, due to the escalated price and was to be re-bid in six months.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Commissioner Ervin seconded by Commissioner Hall moved to approve Council Decision Request 2009-958, rejecting bids for 2009 Street Maintenance; and authorizing the re-bidding of the 2009 Street Maintenance. [09-00000-00-GM]

Mayor Cline opened the floor for questions or comments. Director Wortman stated a 54% increase in the price for oil and only received one bid. Commissioner Ervin reported Charleston Township had received a bid substantially lower. Director Wortman intended to contact other entities.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Commissioner Ervin seconded by Commissioner Gover moved to approve Council Decision Request 2009-959, accepting the proposals from McGinnis Concrete Inc. of Jewett, Illinois; and authorizing the Mayor to sign the contracts for the removal and replacement of sidewalk on Western Avenue in the amount of \$54,234.54 and Broadway Avenue in the amount of \$61,769.34. [07-00160-01-SW & 07-00160-02-SW]

Mayor Cline opened the floor for questions or comments. Director Wortman stated the \$500,000 in bonds were for sidewalk replacement, explained the walkable track plan, and removal of a section in the contract.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Commissioner Rankin seconded by Commissioner Ervin moved to approve Council

Decision Request 2009-960, authorizing the Mayor to accept the bid and to sign a contract with Feutz Contractors, Inc. of Paris, Illinois for the Roundhouse Multi-sport Complex Project in the amount of \$559,881.72.

Mayor Cline opened the floor for questions or comments. Director Wortman stated this was the largest portion of the \$800,000 bond for the walking trail, the grass-paved parking lot, and concrete for skate park.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Commissioner Gover seconded by Commissioner Hall moved to adopt Resolution 2009-2775, accepting a \$210,000 Grant of HOME Single Family Housing Rehabilitation Funds and authorizing the Mayor to sign all documents incidental to the grant program.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2009-2775

A RESOLUTION ACCEPTING A \$210,000 GRANT OF HOME SINGLE FAMILY HOUSING REHABILITATION FUNDS AND AUTHORIZING THE MAYOR TO SIGN ALL DOCUMENTS INCIDENTAL TO IMPLEMENTATION OF THE GRANT PROGRAM

WHEREAS, the City of Mattoon (hereinafter “**SPONSOR**”), applied to the State of Illinois for HOME Single Family Owner Occupied Rehabilitation Program grant funds administered by the Illinois Housing Development Authority (“**IHDA**”), and

WHEREAS, the Sponsor has been awarded a grant (“**Grant**”) from the IHDA, program administrator of the HOME Investment Partnership Program (“**HOME Program**”) for the State of Illinois, in the amount of Two Hundred Ten Thousand and no/100 dollars (\$210,000) under the IHDA’s Single Family Owner Occupied Rehabilitation Program (“**SFOOR**”), and in order to receive such a Grant, the Sponsor must formally accept the terms and conditions of the Grant, including but not limited to the Grant Agreement, and authorize certain of its officials to execute the appropriate documents required in connection with the Grant, and

WHEREAS, it is necessary for the City Council to authorize the Mayor and to sign documents as required by the Illinois Housing Development Authority in connection with said HOME funds.

NOW, THEREFORE, BE IT RESOLVED as follows:

RESOLVED that the Grant Agreement and the documents identified in the Grant Agreement, drafts of which have been presented to the City Council of the Sponsor, be, and hereby are,

approved.

FURTHER RESOLVED, that the Delegation Agreement by and among the Sponsor and Coles County Regional Planning & Development Commission, and the documents identified therein, drafts of which have been presented to the City Council of the Sponsor, be, and hereby are, approved.

FURTHER RESOLVED, that the Mayor is hereby authorized and empowered to execute and deliver in the name of or on behalf of the Sponsor the Grant Agreement and any and all amendments, modifications and supplements thereto, and to execute and deliver such additional documents, instruments and certificates as may be necessary or desirable for the Sponsor to perform its obligations under the Grant Agreement.

FURTHER RESOLVED that the Mayor be and is hereby authorized and directed to take such additional actions, to make further determinations, to pay such costs and to execute and deliver such additional instruments (including any amendments, Grant Agreements or supplements) as he or she deems necessary or appropriate to carry into effect the foregoing resolutions.

FURTHER RESOLVED, that the acts of the Sponsor and the Mayor or in negotiating the Grant Agreement, including those acts taken prior to the date hereof, be, and the same hereby are, in all respects, ratified, confirmed and approved.

Upon motion by Commissioner Gover, seconded by Commissioner Hall adopted this 5th day of May, 2009, by a roll call vote, as follows:

AYES (Names): Commissioner Ervin, Commissioner Gover,
Commissioner Hall, Commissioner Rankin,
Mayor Cline

NAYS (Names): None

ABSENT (Names): None

Approved this 5th day of May, 2009.

/s/ David W. Cline
David W. Cline, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/ J. Preston Owen
J. Preston Owen, City Attorney

Recorded in the Municipality's Records on May 6, 2009.

IN WITNESS WHEREOF, this Certificate is executed and delivered as of May 5, 2009.

/s/ Susan J. O'Brien

Printed Name: Susan J. O'Brien

The undersigned Mayor of the Sponsor certifies that the person named above is the duly appointed City Clerk of the Sponsor and that the signature set forth immediately above is her genuine signature.

IN WITNESS WHEREOF, this Certificate is executed and delivered as of May 5, 2009.

/s/ David W. Cline

Printed Name: David W. Cline

Mayor Cline opened the floor for questions or comments. No questions or comments.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Commissioner Gover seconded by Commissioner Rankin moved to approve Council Decision Request: 2009-961, accepting the recommendations of the TIF Incentive Review Committee to grant John and Cheryl Armstrong dba AK Investments granting an annual subsidy of \$2,700 from available Midtown TIF funds to be disbursed over 3 years beginning in fiscal year 2010 to enable façade improvements for a building located at 1913 Western Avenue.

Mayor Cline opened the floor for questions or comments. No questions or comments.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Commissioner Hall seconded by Commissioner Ervin moved to approve Council Decision Request 2009-962, approving a \$10,000 grant by the Tourism Advisory Committee from hotel/motel tax funds to Mattoon Cobra Softball for hosting the 4th Annual USSSA Mother's Day Softball Invitational World Series Qualifier on May 8-10, 2009 and the 2009 USSSA Central Illinois State Championships & World Series Qualifier on June 12-14, 2009 in the amount of \$8,000.00; and \$2,000 to the Parks Department for field preparation.

Mayor Cline opened the floor for questions or comments. No questions or comments.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Commissioner Hall seconded by Commissioner Gover moved to approve Council Decision Request 2009-963, approving a \$11,000 grant by the Tourism Advisory Committee from hotel/motel tax funds to Mattoon Multisport in the amount of \$7,000 for hosting six races:

May 9, 2009 May Mayhem Duathlon and Triathlon;
June 27, 2009 Mattoon Beach Triathlon;
August 9, 2009 Mattoon Man Triathlon;
August 15, 2009 Lytle Pool Triathlon;
September 5, 2009 The Great Illini Challenge;
October 11, 2009 Lake Land Duathlon;
and \$4,000 to the Parks Department for lake preparation costs.

Mayor Cline opened the floor for questions or comments. No questions or comments.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Commissioner Hall seconded by Commissioner Ervin moved to approve Council Decision Request 2009-964, approving a \$900 grant by the Tourism Advisory Committee from hotel/motel tax funds to EIU Kinesiology & Sports Studies for hosting the EIU/IHSA Girl's State Badminton Championships to be held May 14-16, 2009.

Mayor Cline opened the floor for questions or comments. No questions or comments.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Commissioner Hall stated an anticipated two million dollars in revenues from all of the grants' activities in the surrounding community.

Mayor Cline seconded by Commissioner Ervin moved to recess to closed session at 6:58 p.m. pursuant to the Illinois Open Meetings Act for the purpose of considering the employment, performance or dismissal of employees of the municipality (5 ILCS 120(2)(c)(1)); and collective negotiating matters (5 ILCS 120(2)(c)(2)).

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Council reconvened at 8:47 p.m.

City Administrator Alan Gilmore, Attorney & Treasurer J. Preston Owen, Public Works Director David Wortman, Police Chief David Griffith, Fire Chief Mike Chism, Deputy Police Chief Adam Weinstock, Assistant Fire Chief Andy Adair, Water Treatment Plant Superintendent Jim Lang, Technology Coordinator Brian Johanpeter, and City Clerk Susan O'Brien were physically present.

Mayor Cline seconded by Commissioner Gover moved to adopt Special Ordinance 2009-

1332, approving an extension of the City Administrator's contract per the substitute agreement.

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2009-1332

**AN ORDINANCE RATIFYING THE EMPLOYMENT AGREEMENT OF
ALAN L. GILMORE FOR THE POSITION OF CITY ADMINISTRATOR**

WHEREAS, the City of Mattoon enters into employment agreements with member of its managements team; and,

WHEREAS, the employment agreement with City Administrator Gilmore is set to expire with the term of the outgoing City Council; and,

WHEREAS, The parties wish to memorialize the terms of City Administrator Gilmore's continuing employment with the City.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, A MUNICIPAL CORPORATION, as follows:

Section 1. The City Council hereby approves an Employment Agreement with Alan L. Gilmore for the position of City Administrator, a copy of which is attached hereto and incorporated herein by reference.

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Mayor Cline, seconded by Commissioner Gover, adopted this 5th day of May, 2009, by a roll call vote, as follows:

AYES (Names): Commissioner Ervin, Commissioner Gover,
 Commissioner Hall, Commissioner Rankin,
 Mayor Cline

NAYS (Names): None

ABSENT (Names): None

Approved this 5th day of May, 2009.

/s/ David W. Cline
David W. Cline, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/ J. Preston Owen
J. Preston Owen, City Attorney

Recorded in the Municipality's Records on May 6, 2009.

Mayor Cline opened the floor for questions or comments. No questions or comments.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Mayor Cline seconded by Commissioner Hall moved to adopt Special Ordinance 2009-1333, approving extensions of employment contracts of management personnel.

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2009-1333

**AN ORDINANCE RATIFYING THE EXTENSION OF CERTAIN
EMPLOYMENT AGREEMENTS WITH MANAGEMENT
PERSONNEL OF THE CITY OF MATTOON**

WHEREAS, the City of Mattoon enters into employment agreements with member of its managements team; and,

WHEREAS, the City has employment agreements with Robin "Andy" Adair, Michael L. Chism, Adam J. Weinstock, Jeffrey M. Branson, David L. Griffith, Brian P. Johanpeter, J. Preston Owen and David M. Wortman are set to expire with the term of the outgoing City Council; and,

WHEREAS, over the next ninety days the City Council will evaluate and negotiate successor contracts with the above named individuals.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, A MUNICIPAL CORPORATION, as follows:

Section 1. The City Council hereby approves the contract extensions attached hereto and incorporated herein by this reference.

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Mayor Cline, seconded by Commissioner Hall, adopted this 5th day of May, 2009, by a roll call vote, as follows:

AYES (Names): Commissioner Ervin, Commissioner Gover,
Commissioner Hall, Commissioner Rankin,
Mayor Cline

NAYS (Names): None

ABSENT (Names): None

Approved this 5th day of May, 2009.

/s/ David W. Cline
David W. Cline, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/ J. Preston Owen
J. Preston Owen, City Attorney

Recorded in the Municipality's Records on May 6, 2009.

Mayor Cline opened the floor for questions or comments. No questions or comments.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Mayor Cline seconded by Commissioner Gover moved to adopt Resolution 2009-2776, providing that all incumbent officers, employees and members of Boards, Commissions and Advisory Committees of the municipality, whose offices or positions have not been filled by appointment for a subsequent term of office, will continue in the performance of their duties pending a three-month review of the municipal organization by the newly elected City Council.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2009-2776

A RESOLUTION MAKING HOLDOVER APPOINTMENTS FOR INCUMBENT OFFICERS, EMPLOYEES, MEMBERS OF BOARDS, COMMISSIONS AND ADVISORY COMMITTEES

WHEREAS, the status of officers, employees and persons appointed to Boards, Commissions and Advisory Committees of the municipality are traditionally re-evaluated after the election of new members to the City Council; and

WHEREAS, the City Council desires to ask such persons to continue to serve until the newly elected members of the Council have completed a review of the municipal organization and its operations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS that all incumbent officers, employees and members of Boards, Commissions and Advisory Committees of the municipality, whose offices or positions have not been filled by appointment for a subsequent term of office, will continue in the performance of their duties pending a six-month review of the municipal organization and its operations by the newly elected City Council.

Upon motion by Mayor Cline, seconded by Commissioner Gover, adopted this 5th day of May, 2009 by a roll call vote, as follows:

AYES (Names): Commissioner Ervin, Commissioner Gover,
 Commissioner Hall, Commissioner Rankin,
 Mayor Cline

NAYS (Names): None

ABSENT (Names): None

Approved this 5th day of May, 2009.

/s/ David W. Cline
David W. Cline, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/ J. Preston Owen
J. Preston Owen, City Attorney

Recorded in the Municipality's Records on May 6, 2009.

Mayor Cline opened the floor for questions or comments. No questions or comments.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA

Mayor Cline.

Mayor Cline seconded by Commissioner Ervin moved to approve Council Decision Request 2009-965, approving appointments/re-appointments to Boards:

Public Works Advisory Board with a term expiring 12/31/2012:
Dean Coleman, Jeremy Doughty, Dan Lawrence, Bill Standerfer, David Stapleton, Hal Kottwitz, and Joe McKenzie; and

Planning Commission with terms expiring 4/30/2013:
Mary Ann Alt, Gary Boske, Lew Stiff and Dean Willaredt; and

Festival Management Committee with terms expiring 4/30/2011:
Brad Brown and Kim Janssen; and

Tourism Committee with terms expiring 3/01/2010:
Chris Considine and Mary Wetzel; and

Library Board with terms ending 6/30/2012:
Mary Jo Eberspacher, Clint Mausehund and Jack Keth; and

Electrical Commission with term ending 04/30/2013:
Tom Graven.

Mayor Cline opened the floor for questions or comments. No questions or comments.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

Commissioner Hall seconded by Commissioner Ervin moved to adopt Special Ordinance 2009-1334, approving a side letter agreement between the City of Mattoon and the Mattoon Firefighters Association Local 691 concerning a reduction in the minimum manning requirements and other incidental matters.

CITY OF MATTOON, ILLINOIS
SPECIAL ORDINANCE NO. 2009-1334

AN ORDINANCE APPROVING THE SIDE LETTER AGREEMENT BETWEEN THE CITY OF MATTOON AND THE MATTOON FIREFIGHTERS ASSOCIATION LOCAL 691 CONCERNING A REDUCTION IN THE MINIMUM MANNING REQUIREMENTS CONTAINED IN THE CURRENT COLLECTIVE BARGAINING AGREEMENT AND OTHER MATTERS INCIDENTAL THERETO.

WHEREAS, the City of Mattoon (hereinafter “City”) entered into a Collective Bargaining Agreement (hereinafter “Agreement”) with the Mattoon Firefighters Association Local 691 (hereinafter “Firefighters”) on June 7, 2006 which is effective until April 30, 2010; and,

WHEREAS, said Agreement contains language requiring the City to maintain employment of a minimum of thirty-six (36) bargaining unit members; and,

WHEREAS, the City and the Firefighters have negotiated the terms for a reduction in the minimum number of bargaining unit members required to be employed from thirty-six (36) to thirty (30) by the City; and,

WHEREAS, the parties have drafted a Side Letter Agreement to memorialize the terms of their agreement.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, A MUNICIPAL CORPORATION, as follows:

Section 1. The City Council hereby approves and ratifies the Side Letter Agreement hereto as Exhibit “A” and incorporated herein by this reference.

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Commissioner Hall, seconded by Commissioner Ervin, adopted this 5th day of May, 2009, by a roll call vote, as follows:

AYES (Names): Commissioner Ervin, Commissioner Gover,
Commissioner Hall, Commissioner Rankin,
Mayor Cline

NAYS (Names): None

ABSENT (Names): None

Approved this 5th day of May, 2009.

/s/ David W. Cline
David W. Cline, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien

Susan J. O'Brien, City Clerk

/s/ J. Preston Owen

J. Preston Owen, City Attorney

Recorded in the Municipality's Records on May 6, 2009.

Mayor Cline opened the floor for questions or comments. No questions or comments.

Mayor Cline declared the motion carried by the following votes: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

RESOLUTION 2009-2777 WAS NOT CONSIDERED.

Commissioner Hall seconded by Commissioner Ervin moved to adjourned at 8:51 p.m.

Mayor Cline declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Gover, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Cline.

/s/ Susan J. O'Brien
City Clerk

DEPARTMENT REPORTS:

BEGINS ON NEXT PAGE

**MATTOON POLICE DEPARTMENT MONTHLY REPORT
MONTH OF APRIL 2009**

	NUMBER	INCOME	EXPENSE
CALLS			
DISPATCHED FOR MONTH	2,067		

ARRESTS			
CITY COMPLAINTS	31		
STATE COMPLAINTS	92		
RELEASED PENDING INVESTIGATION	4		
CITY COURT FINES COLLECTED		\$5,268.00	
TRAFFIC FINES COLLECTED		\$5,219.35	
DUI EQUIPMENT FEES COLLECTED		\$648.23	
DRUG RELATED OFFENSE FINES COLLECTED		\$52.50	
POLICE VEHICLE FUND (COURT SUPERVISION)		\$180.00	
EMERGENCY RESPONSE		\$100.00	
TOTAL	127		

ILLEGAL PARKING			
HANDICAP TICKETS @ \$250.00	0 (\$0.00)		
OTHER TICKETS @ \$10.00	3 (\$30.00)		
2 HR. TICKETS @ \$5.00	0 (\$0.00)		
2 HR. TICKETS OVER 72 HRS. @ \$10.00	0 (\$0.00)		
RESERVED TICKETS @ \$25.00	0 (\$0.00)		
RESERVED TICKETS OVER 72 HRS. @ \$35.00	0 (\$0.00)		
TOTAL TICKETS PAID	3 (\$30.00)	\$30.00	

REVENUE FROM PHOTOSTAT MACHINE			
TOTAL		\$1,937.20	

REVENUE FROM SEX OFFENDER REGISTRATION			
TOTAL		\$0.00	

ACCIDENTS			
ACCIDENTS REPORTED FOR MONTH	49		
INJURIES REPORTED FOR MONTH	4		
DEATHS REPORTED FOR MONTH	0		

VEHICLES			
MILES VEHICLES DRIVEN	28,639		
GALLONS OF GASOLINE	1,506.5		
REPAIR COSTS FOR POLICE DEPT VEHICLES			\$1,846.42

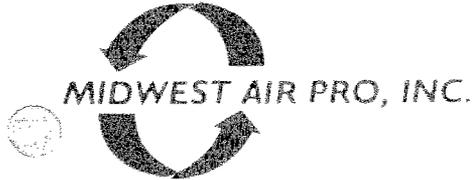
JAIL			
COST OF MEALS FOR PRISONERS			\$44.66
REVENUE FROM BOND FEES		\$720.00	

TOTAL INCOME - APRIL 2009		\$14,155.28	
TOTAL EXPENSE - APRIL 2009			\$1,891.08

PREPARED BY: DEBBIE SPARR
DATE: MAY 13, 2009

BILLS & PAYROLL:

AVAILABLE IN THE CITY CLERK'S OFFICE



Phone 773-622-4566
Fax 773-637-2216

2054 N New England
Chicago, Illinois 60707

Date: April 28, 2009
To: City Clerk's Office
Subject: Bid for Vehicle Exhaust Extraction System

Midwest Air Pro, Inc. will provide the Nederman Magna System to 100% source capture and evacuate to atmosphere the gases and particulate exhausted by the emergency vehicles of the Mattoon Fire Department. The scope of this project will include freight, structural, mechanical, electrical materials with related labor to assemble and mount rigid in place per manufacturer specifications and field verification, delivered in working order with start-up training for department personnel.

Station #1 – 1812 Prairie
1 – 50 Ft. MagnaTrack
1 – 30 Ft. MagnaTrack
2 – 23 Ft. MagnaTrack
Total Cost\$36,290.00

Station #2 – 10490 Airport Rd.
1 – 30 Ft. MagnaTrack
1 – 23 Ft. MagnaTrack
Total Cost.....\$21,480.00

Station #3 – 2700 Marshall
1 – 30 Ft. MagnaTrack
Total Cost.....\$16,230.00

Total Project Cost.....\$74,000.00

Cost of Performance Bond.....ADD \$2,590.00



Phone 773-622-4566
Fax 773-637-2216

2054 N New England
Chicago, Illinois 60707

Date: April 28, 2009

To: City Clerk's Office
208 N. 19th St.
Mattoon, IL 61938

Subject: Bid for Vehicle Exhaust Extraction

EXCEPTIONS TO SPECIFICATIONS

Midwest Air Pro, Inc. fully complies with the bid specifications in regard to the specified system as described in the bid documents. The only exceptions taken are in regard to:

G. Track System

The Nederman Magna Systems comply with the specification in regard to the stated description, however all systems are installed and mounted as high as possible below the garage door guide tracks.

Q. Bonding

Bonding is to protect the consumer, therefore that cost is added to the bid and absorbed by the end user. Midwest Air Pro, Inc. can protect the city of Mattoon and avoid this additional cost through cooperation of all parties involved in this project.

**City of Mattoon
Council Decision Request**

MEETING DATE: 05-19-09 CDR NO: 2009-967 SUBJECT: Tourism Grants

SUBMITTAL DATE: 5-12-09

SUBMITTED BY: Angelia Burgett, Tourism Coordinator

EXHIBITS (If applicable): Grant Application

EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: \$2,000.00	BUDGETED: \$80,000	REQUIRED: N/A

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

I move to approve this grant recommended by the Tourism Committee from Hotel and Motel Taxes:

- \$2,000.00 to Mattoon Area Family YMCA for the October 4th, 2009 YMCA Last Chance Triathlon.

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

This application was considered and approved by the Tourism Advisory Committee at a meeting held April 24th, 2009.



MATTOON, ILLINOIS: *Working Together to Build the Future*

Tourism Grant Application

Name of Organization: Mattoon Area Family YMCA

Contact Person: Gus Hallmon

Address: 221 N. 16th St. Mattoon, IL 61938

Telephone: 235-YMCA (9622)

Date of Event: Sunday, Oct. 4, 2009 Name of Event: YMCA Last Chance Tri 2009

How Event Promotes Tourism in Mattoon

How does your event promote tourism, conventions, and other events within the city?

The YMCA Last Chance Tri will be used to attract runners from different states and cities across the state of Illinois. The participants and their families will have an opportunity to stay overnight in Mattoon, shop and eat in our community and take in the sights and sounds of the Mattoon community. Our Triathlon will be using the YMCA Indoor Pool and an outdoor bike and race course through the Mattoon Community. This type of setup would be beneficial to new individuals that are wanting to gain experience in triathlons, while at the same time providing seasoned racers the opportunity to race in one last triathlon before the weather becomes too cold for racers.

How does your event attract non-residents?

This newly developed triathlon would be promoted to running clubs, park districts, and other YMCA's throughout the state of Illinois. Registration is made available on-line at active.com which can be accessed by anyone across the country. Advertisements will be placed on sites like Tri-Find, Mattoon Beach Tri, etc. to promote this new event to individuals outside of Mattoon.

If your application were accepted, how would the tourism funds granted be used?

Tourism funds will be used to offer a high quality event, specifically to create and distribute race fliers to runners, running clubs, park districts and other YMCA's throughout the state of Illinois. Website and phone contact information for Mattoon Tourism is included on the race flier and encourages participants to contact Mattoon Tourism for housing information of events and area information. Funds will help advertise to five different markets outside the Coles County area: Bloomington, Champaign, Decatur, Springfield, and Terre Haute, IN. We are looking at beginning to advertise for this program in late February. Also, funds will also be used to purchase trophies from D to Z Sports (local trophy shop) and t-shirts from a local T-shirt vendor.

Financial Statement

(See Attached)

Statement of Assurances

Any funds received under this grant will be used for the purposes described in this application.

The figures, facts, and representations in this application are true and correct to the best of my knowledge.

Name (Please Print): _____

Signature: _____

Date: _____ Title or Office Held: _____

MATTOON

MATTOON, ILLINOIS: *Working Together to Build the Future*

Tourism Grant Application

Detailed Budget

Event: YMCA Last Chance Tri 2009

Date of Event: Sunday, Oct. 4, 2009 Date of Application: Jan. 26, 2009

Sponsor: Mattoon Area Family YMCA

Income (Estimated)

	First Annual Budget	Estimated Present Year 2009
Mattoon Tourism Grant	\$ 2,000.00	\$ 0.00
Entry Fees/ Gate Receipts	1,000.00	0.00
Donations/ Sponsorships	0.00	0.00
T-Shirts and Souvenirs	0.00	0.00
Food and Drinks, Etc.	0.00	0.00
Rental of Booths	0.00	0.00
Other: (Explain)	0.00	0.00

Total Income

	\$ 3,000.00	\$ 0.00
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Expenses (Itemized)

Advertising	500.00	0.00
T-Shirts and Souvenirs	400.00	0.00
Food, Drinks, Etc.	250.00	0.00
Labor Costs	200.00	0.00
Entertainment	0.00	0.00
Supplies	200.00	0.00
Postage	250.00	0.00
Rentals	0.00	0.00
Insurance	250.00	0.00
Other (Explain)	0.00	0.00
Timing	750.00	0.00
Awards	200.00	0.00

Total Expenditures

	\$ 3,000.00	\$ 0.00
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Estimate Value of In-Kind
Services (Explain)

	\$ 910.00	\$ 0.00
--	-----------	---------

 Porta Poities
 Powerade
 Water

Agreement

This Agreement made this _____ day of _____, 2009 by and between the City of Mattoon, Coles County, Illinois (hereinafter, "City") and Mattoon Area Family YMCA, of Mattoon, Illinois (hereinafter "Grantee").

Witnesseth:

WHEREAS, City has agreed to provide a grant of money in the amount of Two Thousand Dollars and No Cents (\$ 2,000.00), for the purposes set forth in the Tourism Grant Application (appended hereto, marked as Exhibit A, and fully incorporated herein by reference); and ,

WHEREAS, Grantee, as a condition of the grant, has agreed to fully disclose its financial standing to prove that the grant was used as represented on Exhibit A.

NOW, THEREFORE, IT IS AGREED BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. As a condition of the grant (Exhibit A), Grantee shall make available to City, or any of its designated representatives, any or all of its financial records, including but not limited to: checking accounts, savings accounts, bank accounts, financial institution accounts, books of account, general ledgers, and all other financial records and business records, such records request shall be satisfied within seven (7) business days of written request to Grantee.
2. City agrees to fund the grant (Exhibit A) consistent with the terms of Exhibit A.

3. City may conduct an audit of Grantee's financial records at any time within fourteen (14) months of the date of Exhibit A. City may also conduct an audit within sixty (60) days of receipt of written notice as set forth in the next paragraph, hereof.
4. Grantee shall provide a written notice to the City Clerk of the City of Mattoon within sixty (60) days of the conclusion of the grant program (Exhibit C). Grantee will comply with all other requirements set forth in "General Information Sheet" appended hereto and marked as Exhibit B which are not expressly contradicted by this agreement.
5. The audit referred to in this agreement shall include the unrestricted access to all financial records of Grantee as provided in this Agreement.
6. Grantee shall, upon written request by City, give written direction to all financial institutions, with which it has any account, to disclose any information with respect to such account(s) and, by this Agreement, waives any privilege or right of confidentiality which it may have to any financial records possessed by it or possessed by any financial institution.
7. Financial institution, as used in this Agreement, includes any bank, savings and loan, securities house, or any other institution having the purpose of holding or investing funds for clients or customers of such financial institution.
8. In the event of noncompliance with this Agreement, Grantee shall refund all monies paid to it pursuant to Exhibit A within thirty (30) days upon written demand to it by City because of such noncompliance. City will not demand

refund until reasonable efforts have been made to obtain compliance with this Agreement.

9. Grantee agrees that all funds paid to it pursuant to Exhibit A shall be used solely and only for the purposes represented on Exhibit A.

Mayor

Attest:

City Clerk

Grantee

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2009-1335

**AN ORDINANCE RATIFYING THE EMPLOYMENT AGREEMENT OF
MICHAEL L. CHISM FOR THE POSITION OF FIRE CHIEF**

WHEREAS, the City of Mattoon enters into employment agreements with member of its managements team; and,

WHEREAS, the employment agreement with Fire Chief Michael L. Chism was extended by the Mattoon City Council on May 5, 2009 and the Council now wishes to replace that extension with a full contract; and,

WHEREAS, The parties wish to memorialize the terms of Fire Chief Chism’s continuing employment with the City.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, A MUNICIPAL CORPORATION, as follows:

Section 1. The City Council hereby approves an Employment Agreement with Michael L. Chism for the position of Fire Chief, a copy of which is attached hereto and incorporated herein by reference.

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3. This ordinance shall be effective upon its approval as provided by law.

Upon motion by _____, seconded by _____,
adopted this _____ day of _____, 2009, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____

ABSENT (Names): _____

Approved this _____ day of _____, 2009.

David W. Cline, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien, City Clerk

J. Preston Owen, City Attorney

Recorded in the Municipality's Records on _____, 2009.

MATTOON

MATTOON, ILLINOIS: *Working Together to Build the Future*

May 8, 2009

Mr. Michael L. Chism
1005 South 16th Street
Mattoon, Illinois 61938

Re: Employment Agreement

Dear Mr. Chism:

Subject to formal ratification by the City Council during its meeting of May 19, 2009, this letter outlines the terms of your continued employment as the Fire Chief for the City of Mattoon. These terms will constitute a contract with you upon your acceptance and ratification by the City Council.

Duties. The duties of the Fire Chief are described in Section 34.41 of the Mattoon Code of Ordinances.

Hours of Work. You will be an "exempt executive employee" as that term is defined by the Fair Labor Standards Act, exempt from hours of work record keeping and overtime compensation standards.

Term. This agreement will run for a term expiring October 1, 2009.

Termination. You may be removed or discharged from the Fire Chief position according to procedures specified by 65 ILCS 5/10-2.1-4. In such case, the Fire Commissioner shall file with the City Council the reasons for such removal or discharge, which removal or discharge shall not become effective unless confirmed by a majority vote of the City Council.

Salary. As of May 23, 2009 your salary will be \$81,681.34 per year. Any increase in this amount will be made, if at all, solely by the City Council at its discretion with its approval of the annual budget. The position of Fire Chief does not receive longevity pay.

Retirement. The City will provide a defined retirement benefit for you with the Mattoon Firemen's Pension Fund. You will contribute an amount as required by Illinois State



Mayor
David W. Cline
City Administrator
Alan Gilmore
City Clerk
Susan J. O'Brien
City Attorney & Treasurer
J. Preston Owen

Mattoon City Hall
208 N. 19th Street
Mattoon, Illinois 61938
Mayor: 217-234-4633
City Clerk: 217-235-5654
Fax: 217-258-6435

Commissioners
Timothy Gover
Randy Ervin
Chris Rankin
Rick Hall

MATTOON

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Statute (currently 9.455% of your annual salary) by payroll deduction to the Mattoon Firemen's Pension Fund. If you should retire during the term of this agreement you will be paid out for your accrued sick and vacation time in accordance with the City Ordinances and policies. All of your accrued vacation time will be paid out at the salary contained in this agreement. You will receive payment for forty percent (40%) of your accrued sick time, which will also be paid out at the salary contained in this agreement.

Deferred Compensation. You may contribute any amounts allowable by law, in your sole discretion, to the City of Mattoon Deferred Compensation plan with the ICMA Retirement Corporation Deferred Compensation Plan. These contributions are regarded as salary for computing the payroll deduction for the Mattoon Firemen's pension Fund. They will be tax deferred for computing federal income tax.

Insurance. You will receive worker compensation, income disability and life insurance benefits equivalent to benefits provided to other city employees. You will be responsible for the payment of the entire premium for your health and dental insurance, the City will not contribute anything to the payment of these premiums.

Vehicle. You will be furnished a vehicle in good mechanical condition which shall be owned and regularly maintained by the City for the conduct of City business. This vehicle shall not be allowed to have an appearance which would cause embarrassment to the office of Fire Chief or the City of Mattoon. Personal use of a vehicle owned by the municipality is not allowed.

Cellular Telephone. The City will reimbursement you \$50.00 per month for cellular telephone and associated data services associated with your position as Fire Chief.

Clothing Allowance: You will receive an annual clothing allowance of \$650.00 in addition to your regular salary which shall be paid within 30 days after May 1st in each successive calendar year of this agreement.

Other Employment Benefits. You will receive vacation, sick leave, holidays and personal leave benefits equivalent to those outlined in Mattoon City Ordinance 97-4892 and received by other city employees who have managerial responsibilities.

Performance Evaluation. The City Administrator and the City Commissioner overseeing the Fire Department will conduct a review of your performance every year to evaluate progress toward objectives and to update objectives and strategies for the next evaluation period.



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Rick Hall

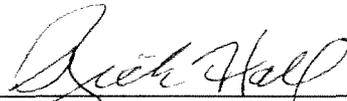
MATTOON

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Your signature below shall be deemed to be your consent and agreement to the provisions of this instrument for terms and conditions of employment with the City of Mattoon, Illinois.

Sincerely,

CITY OF MATTOON



Rick Hall, City Commissioner

ACCEPTANCE

I, Michael L. Chism, have read the above, accept and agree to the conditions of employment as stated herein.

5-8-09
Date

Michael L. Chism
Michael L. Chism

PASSED and APPROVED by the City Council for the City of Mattoon, Illinois at a regular meeting held May 19, 2009.

ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien
City Clerk

J. Preston Owen
City Attorney & Treasurer



Mayor
David W. Cline
City Administrator
Alan Gilmore
City Clerk
Susan J. O'Brien
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CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2009-1336

**AN ORDINANCE RATIFYING THE EMPLOYMENT AGREEMENT OF
ROBIN “ANDY” ADAIR FOR THE POSITION OF ASSISTANT FIRE CHIEF**

WHEREAS, the City of Mattoon enters into employment agreements with member of its managements team; and,

WHEREAS, the employment agreement with Assistant Fire Chief Robin “Andy” Adair was extended by the Mattoon City Council on May 5, 2009 and the Council now wishes to replace that extension with a full contract; and,

WHEREAS, The parties wish to memorialize the terms of Assistant Fire Chief Adair’s continuing employment with the City.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, A MUNICIPAL CORPORATION, as follows:

Section 1. The City Council hereby approves an Employment Agreement with Robin “Andy” Adair for the position of Assistant Fire Chief, a copy of which is attached hereto and incorporated herein by reference.

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3. This ordinance shall be effective upon its approval as provided by law.

Upon motion by _____, seconded by _____,
adopted this _____ day of _____, 2009, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____

ABSENT (Names): _____

Approved this _____ day of _____, 2009.

David W. Cline, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien, City Clerk

J. Preston Owen, City Attorney

Recorded in the Municipality's Records on _____, 2009.

MATTOON

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May 8, 2009

Mr. Robin "Andy" Adair
1500 Bell Avenue
Mattoon, Illinois 61938

Re: Employment Agreement

Dear Mr. Adair:

Subject to formal ratification by the City Council during its meeting of May 19, 2009, this letter outlines the terms of your continued employment as the Assistant Fire Chief for the City of Mattoon. These terms will constitute a contract with you upon your acceptance and ratification by the City Council.

Duties. The duties of the Assistant Fire Chief are described in Section 34.42 of the Mattoon Code of Ordinances.

Hours of Work. You will be an "exempt executive employee" as that term is defined by the Fair Labor Standards Act, exempt from hours of work record keeping and overtime compensation standards.

Term. This agreement will run for a term expiring August 1, 2009.

Termination. The provisions of the City of Mattoon Personnel Code apply to the position of Assistant Fire Chief. You may only be disciplined, suspended or terminated in accordance with the provisions of the Mattoon Personnel Code.

Salary. As of May 23, 2009 your salary will be \$77,283.22 per year. Any increase in this amount will be made, if at all, solely by the City Council at its discretion with its approval of the annual budget. The position of Assistant Fire Chief does not receive longevity pay.

Retirement. The City will provide a defined retirement benefit for you with the Mattoon Firemen's Pension Fund. You will contribute an amount as required by Illinois State Statute (currently 9.455% of your annual salary) by payroll deduction to the Mattoon Firemen's Pension Fund. If you should retire during the term of this agreement you will



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City Administrator
Alan Gilmore
City Clerk
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Rick Hall

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be paid out for your accrued sick and vacation time in accordance with the City Ordinances and policies. All of your accrued vacation time will be paid out at the salary contained in this agreement. You will receive payment for forty percent (40%) of your accrued sick time, which will also be paid out at the salary contained in this agreement.

Deferred Compensation. You may contribute any amounts allowable by law, in your sole discretion, to the City of Mattoon Deferred Compensation plan with the ICMA Retirement Corporation Deferred Compensation Plan. These contributions are regarded as salary for computing the payroll deduction for the Mattoon Firemen's pension Fund. They will be tax deferred for computing federal income tax.

Insurance. You will receive worker compensation, income disability and life insurance benefits equivalent to benefits provided to other city employees. You will be responsible for the payment of the entire premium for your health and dental insurance, the City will not contribute anything to the payment of these premiums.

Vehicle. You will be furnished a vehicle in good mechanical condition which shall be owned and regularly maintained by the City for the conduct of City business. This vehicle shall not be allowed to have an appearance which would cause embarrassment to the office of Assistant Fire Chief or the City of Mattoon. Personal use of a vehicle owned by the municipality is not allowed.

Cellular Telephone. The City will reimbursement you \$50.00 per month for cellular telephone and associated data services associated with your position as Assistant Fire Chief.

Clothing Allowance: You will receive an annual clothing allowance of \$650.00 in addition to your regular salary which shall be paid within 30 days after May 1st in each successive calendar year of this agreement.

Other Employment Benefits. You will receive vacation, sick leave, holidays and personal leave benefits equivalent to those outlined in Mattoon City Ordinance 97-4892 and received by other city employees who have managerial responsibilities.

Performance Evaluation. The Fire Chief, City Administrator and the City Commissioner overseeing the Fire Department will conduct a review of your performance every year to evaluate progress toward objectives and to update objectives and strategies for the next evaluation period.



Mayor
David W. Cline
City Administrator
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City Clerk
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Rick Hall

MATTOON

MATTOON, ILLINOIS: *Working Together to Build the Future*

Your signature below shall be deemed to be your consent and agreement to the provisions of this instrument for terms and conditions of employment with the City of Mattoon, Illinois.

Sincerely,

CITY OF MATTOON


Rick Hall, City Commissioner

ACCEPTANCE

I, Robin "Andy" Adair, have read the above, accept and agree to the conditions of employment as stated herein.

5-8-09
Date


Robin "Andy" Adair

PASSED and APPROVED by the City Council for the City of Mattoon, Illinois at a regular meeting held May 19, 2009.

ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien
City Clerk

J. Preston Owen
City Attorney & Treasurer



Mayor
David W. Cline
City Administrator
Alan Gilmore
City Clerk
Susan J. O'Brien
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CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2009-1337

AN ORDINANCE APPROVING A VARIANCE TO THE SIGN CODE OF THE MUNICIPALITY ON REAL ESTATE OWNED BY JOHN R. ROYTEK, LOCATED AT 913 CHARLESTON AVENUE

WHEREAS, there was filed with the Community Development Coordinator of the City of Mattoon, County of Coles, Illinois, a certain Petition by John R. Roytek, of Dairy Queen Brazier, praying that variance be granted from requirements of the sign code of the municipality on real estate described as:

913 Charleston Avenue, a.k.a. Dairy Queen Brazier

WHEREAS, said Petition was reviewed by the Community Development Coordinator and recommended to the City of Mattoon Planning Commission; and

WHEREAS, said Petition was submitted to the Planning Commission for their recommendation on May 11, 2009; and

WHEREAS, said Petition was considered by the Planning Commission on May 11, 2009; and was recommended by a majority vote, that the Petition be allowed, and that a variance be granted from the maximum height requirements of the sign code and to replace an existing sign with a new sign logo, at the same height.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mattoon as follows:

Section 1. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2. A variance is hereby granted from requirements of the sign code as authorized by Section §160.13 of Chapter 160 of the Code of Ordinances of the City of Mattoon for real estate described as 913 Charleston Avenue, a.k.a. Dairy Queen Brazier, to allow the replacement of an existing sign, without modifying the existing pole structure to comply with the 25 feet tall maximum height.

Section 3. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 4. This ordinance shall be effective upon its approval as provided by law.

Upon motion by _____, seconded by _____, adopted this ____ day of _____, 2009, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____

ABSENT (Names): _____

Approved this _____ day of _____, 2009.

David W. Cline, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM

Susan J. O'Brien, City Clerk

J. Preston Owen, City Attorney

Recorded in the Municipality's Records on _____, 2009.

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2009-1338

**AN ORDINANCE AUTHORIZING AN EXTENSION OF THE CURRENT LEASE
BETWEEN THE CITY OF MATTOON AND COMMUNITY UNIT SCHOOL DISTRICT
NO. 2, COLES AND CUMBERLAND COUNTIES.**

WHEREAS, there is currently a lease between the City of Mattoon and Community Unit School District No.2, Coles and Cumberland Counties for the 7.72 acres of land commonly know as Kinzel field, and;

WHEREAS, the lease, which was entered into by authorization of the City Council under Ordinance No. 89-4594, began on January 10, 1989 and expired on January 10, 2009, and;

WHEREAS, the City and School District are in the process of determining the best use for the property, but are not ready to enter into any further agreements at this time, and;

WHEREAS, the form of the Agreement for Extension of Lease is attached hereto as Exhibit "A" and incorporated in this Special Ordinance by this reference.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, A MUNICIPAL CORPORATION, as follows:

Section 1. The Mayor is hereby authorized to execute the Agreement for Extension of Lease and any and all other documents necessary to carryout the extension of the Lease until January 10, 2011.

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Upon motion by _____, seconded by _____, adopted this _____ day of _____, 2009, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____

ABSENT (Names): _____

Approved this _____ day of _____, 2009.

David W. Cline, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM

Susan J. O'Brien,
City Clerk

J. Preston Owen,
City Attorney

Effective Date: _____

Recorded in the Municipality's Records on _____, 2009.

EXHIBIT A

AGREEMENT FOR EXTENSION OF LEASE

This Agreement for Extension for Lease dated this _____ day of _____ 2009, by and between the City of Mattoon, hereinafter "CITY", and Community Unit School District No. 2, Coles and Cumberland Counties, hereinafter "SCHOOL."

WHEREAS, there is currently a lease between CITY and SCHOOL for the 7.72 acres of land commonly know as Kinzel field, and;

WHEREAS, the lease, which was executed on January 10, 1989, was set to expire on January 10, 2009, and;

WHEREAS, the City and School District are in the process of determining the best use for the property, but are not ready to enter into any further agreements at this time, and;

WHEREAS, it is necessary to extend the current lease for a period of one (1) year to allow time for CITY and SCHOOL to enter into further agreements.

NOW, THEREFORE the parties agree to extend the current lease, dated January 10, 1989, under the same terms and conditions contained in that lease through January 10, 2011.

CITY OF MATTOON

By: David W. Cline, Mayor

ATTEST:

Susan J. O'Brien, City Clerk

COMMUNITY UNIT SCHOOL DISTRICT
NO. 2, COLES AND CUMBERLAND
COUNTIES

It's President

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2009-1339

**AN ORDINANCE APPROVING A GRANT AGREEMENT BY AND BETWEEN THE
CITY OF MATTOON, ILLINOIS AND JOHN R. ARMSTRONG IN CONNECTION
WITH THE MATTOON MID-TOWN REDEVELOPMENT PROJECT AREA**

WHEREAS, John R. Armstrong (the “**Grantee**”), has submitted a proposal to the City of Mattoon, Illinois (the “**Municipality**”) for redevelopment of a part of the Municipality’s Mattoon Mid-town Redevelopment Project Area (the “**Redevelopment Project Area**”); and, thereafter, the Municipality and the Grantee have engaged in negotiations related to a Grant Agreement (including all exhibits and attachments in connection therewith, the “**Grant Agreement**”) concerning redevelopment incentives and assistance related to the preservation, development and redevelopment of a part of the Redevelopment Project Area.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. The Grant Agreement, in substantially the form thereof presented before the meeting of the City Council at which this ordinance is adopted, shall be and is hereby ratified, confirmed and approved, and the Mayor and City Clerk are authorized to execute and deliver the Grant Agreement for and on behalf of the Municipality; and upon the execution thereof by the Municipality and the Grantee, the appropriate officers, agents, attorneys and employees of the Municipality are authorized to take all supplemental actions, including the execution and delivery of related supplemental opinions, certificates, agreements and instruments not inconsistent with the Grant Agreement, desirable or necessary to implement and otherwise give full effect to the Grant Agreement. Upon full execution thereof, the Grant Agreement shall be attached to this ordinance as EXHIBIT “A”.

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3. This ordinance shall be effective upon its approval as provided by law.

Upon motion by _____, seconded by _____,
adopted this _____ day of _____, 2009, by a roll call vote, as follows:

AYES (Names): _____

NAYS (Names): _____
ABSENT (Names): _____

Approved this _____ day of _____, 2009.

David W. Cline, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

Susan J. O'Brien, City Clerk

J. Preston Owen, City Attorney

Recorded in the Municipality's Records on _____, 2009.

Attachment (1) - EXHIBIT "A"

EXHIBIT "A"

GRANT AGREEMENT

This Grant Agreement is made this 19th day of May, 2009, by and between the CITY OF MATTOON, Coles County, Illinois, a municipal corporation (hereinafter the "Grantor"), and John R. Armstrong, 3000 Western Avenue, Mattoon, Coles County, Illinois, (hereinafter the "Grantee"), as follows:

1. Grantor does grant unto Grantee up to the sum of Eight Thousand One Hundred Dollars (\$8,100.00) to be disbursed as hereinafter described, subject to the following terms and conditions:

A. It is agreed and understood that approximately \$8,100.00 of said grant shall be for the sole purpose of making façade restorations to the exterior masonry surfaces to the building located at 1913 Western Avenue, Mattoon, Coles County, Illinois. Said exterior restoration and building renovations shall be pursuant to a design which first must be acceptable to the City of Mattoon. The authorized agent acting on behalf of the City is the City Administrator or such other official the City Council may designate. Said design must include, but is not necessarily limited to, not only a rendering of the end result, but also a list of specifications such as material type, colors, and construction methods. Since this is a historical restoration project, the City of Mattoon reserves the right to demand a high level of detail concerning design, materials, colors and other construction aspects, and, further, demands strict adherence to said design. This grant is specifically contingent upon the undersigned first receiving initial design approval from the City. The undersigned acknowledges that the primary consideration for the grant herein from the City of Mattoon unto the undersigned is to achieve an historical restoration program for the City, and, as such, the undersigned acknowledges this consideration and agrees to abide by the rules and regulations and oversight of the City of Mattoon for implementation and/or construction of said design including, but not necessarily limited to: construction of said design pursuant to the design specifications; prior consent from the City of Mattoon before any alterations or changes to the design; oversight authority on the part of the City of Mattoon during the construction of said design if reasonably

necessary to ensure said design and specifications are being complied with. Further, as additional consideration herein, the undersigned covenants that once completed, said City-approved restoration work shall remain the same and not be substantially changed without prior written consent of the City within 15 years of completion of the same, which covenant shall survive the payment of the grant and remain obligatory unto the parties herein whether or not they retain control of the property or transfer the same to a third party within said 15 years. Should the undersigned sell or convey all or a part of said property, it guarantees and promises unto the City of Mattoon that it shall include in the deed of conveyance a restriction on changing said façade for said 15-year period. Said prohibition upon a substantial alteration of said exterior façade does not prohibit the undersigned from periodic and regular maintenance of the same, which maintenance shall include, but not necessarily be limited to, cleaning, painting and material replacement if warranted. The undersigned agrees to commence façade restoration within 60 days of initial design approval from the City, and to proceed diligently to the completion of the same, but in no event to be completed in not less than 12 months from the date hereof. During said construction, the City, at any time, can issue a written notice to the undersigned that it is in violation of the agreed upon design and specifications heretofore approved by the City. The undersigned will have thirty (30) days from receipt of written notice of noncompliance with design to correct the same to the City's satisfaction or otherwise reach a mutually agreeable resolution of the same. If correction or a mutual resolution is not completed within said thirty (30) day response time, then in that event, the City may consider this grant to be in default, to cease all future payments due hereunder, and shall rescind the grant. Though the City of Mattoon retains approval authority and oversight responsibility for the design and restoration program discussed herein, it is not responsible for the construction of the same nor for the payment of the same. Accordingly, the undersigned hereby agrees to assume all responsibility for any damages or claims for damages as a result of any injuries or claims for injuries for said façade restoration construction, and, further, agrees to indemnify and hold the City of Mattoon free and harmless in association with any damages or claims for damages by the undersigned, or other third parties.

B. It is agreed and understood that the grant shall be for the purpose of Façade Improvements to the building at 1913 Western Avenue, Mattoon, Coles County, Illinois.

C. It is agreed and understood that there is dollar limit flexibility between the elements of construction cost as more fully set forth hereinabove. Said grant proceeds shall be based upon the actual construction cost of work, but not to exceed Eight Thousand One Hundred Dollars (\$8,100.00) as determined by the City's authorized agent.

D. Said grant is to be used solely for the following described real estate, commonly known as 1913 Western Avenue, Mattoon, Illinois, but more specifically described as:

E.

Lot Two (2) of Block One Hundred Eleven (111) of the Noyes' Addition, now the City of Mattoon, Coles County, Illinois.

F. Grantee shall secure the necessary building permits from Grantor, and shall indemnify and hold the Grantor harmless from any and all claims, damages, and injuries associated with or resulting from the rehabilitation and improvement of said real estate.

G. It is agreed and understood that improvement of said real estate shall include the replacement of Façade Exterior Surfaces in compliance with the approved architectural rendering located at 1913 Western Avenue. Grantee warrants that the total value of the improvements at 1913 Western Avenue shall not be less than Eight Thousand One Hundred Dollars (\$8,100.00), including the grant authorized by this agreement.

2. Grantor shall disburse the grant funds to Grantee in Three (3) annual partial payments. These partial payments shall begin upon the completion of all the restoration/renovation work and said annual payments shall continue to be paid on each November 30th thereafter for a period of Two (2) years. The amount of each partial payment shall be Two Thousand Seven Hundred Dollars (\$2,700.00) or Thirty Three and One Third Percent (33.3%) of the actual construction cost for the work authorized within the scope of this grant, whichever is less, as certified by the

City's authorized agent. The payments shall only be made if this grant is valid and in full force at the time the payment is to be made.

3. This Grant is expressly contingent upon the execution of this grant agreement by Grantee and Grantor and upon presentation to Grantor of vouchers or other sufficient proof of work authorized and approved and within the scope of this grant in amounts which exceed the grant money provided herein.

4. Grantee does hereby guarantee and covenant that it will apply the grant money only for the uses intended as set forth herein pursuant to the terms and conditions set forth herein.

5. Grantor's grant as made herein is made contingent upon Grantee performing all of the covenants and conditions by it to be performed.

6. This is an outright grant and is not repayable to Grantor unless Grantee fails to perform one or more of the covenants and conditions herein by it to be performed, and in that event, Grantor shall send written notice of said breach to Grantee and afford it an opportunity to correct the same within 30 days. Should Grantee fail to correct the breach within 30 days of said written notice, then in that event, Grantor shall rescind the grant. and shall be entitled to recover from Grantee any and all grant moneys heretofore delivered to Grantee, which grant money Grantee agrees to repay unto Grantor.

7. This grant made herein is pursuant to a Council Decision Request duly adopted by the City Council of the City of Mattoon meeting in regular session on May 5, 2009.

8. Grantee covenants unto Grantor that it intends to retain ownership of the building for the operation of a commercial business or office/general business use, and that it is not its intention to use the grant money herein to remodel the building and then resell the same to a third party. To secure this covenant, Grantor and Grantee agree that if the building is sold to a third party, then there shall be a rebate of the grant based upon the following schedule: if sold within one year of the date of the grant, there shall be a 75% rebate of the grant amount already paid; if sold

after one year from the date of this grant but within two years of the date of this grant, then there shall be a 50% rebate of the grant amount already paid; and if sold after two years from the date of this grant but within three years of the date of this grant, then there shall be a 25% rebate of the grant amount already paid. Further, Grantor and Grantee agree that if the business operation ceases for a period in excess of thirty days, and within five years from the date of this grant, then Grantor's obligation to make continuing payments from the grant shall cease immediately and this agreement shall be null and void and of no further force and effect, and there shall be a rebate of the grant money heretofore paid based upon the timeline and percent established herein for the sale of the business, being 75% within one year of the date of this grant, 50% after one year but within two years from the date of this grant, and 25% after two years but within three years of the date of this grant.

9. Grantor reserves to itself the right to seek reimbursement for the amount expended under this grant from revenues of the Mattoon Mid-town Tax Increment Financing District.

Executed at Mattoon, Illinois, on the day and year first above written.

GRANTEE

CITY OF MATTOON, GRANTOR

John R. Armstrong

David W. Cline, Mayor

ATTEST:

Susan J. O'Brien, City Clerk

**City of Mattoon
Council Decision Request**

MEETING DATE 05/19/09 CDR NO: 2009-968

SUBJECT: Farmers Market

SUBMITTAL DATE: 05/14/09

SUBMITTED BY: David Wortman, Public Works Director

EXHIBITS (If applicable): Terms & Conditions Agreement

EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: 0	BUDGETED: 0	REQUIRED:

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve the attached contract for vendors at the Farmers Market at Peterson Park.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

Approving this CDR will allow the Public Works Department to organize and assign locations for the Farmers Market at Peterson Park.

The market will be held every Friday from June 5th through October 30 on the south side of Peterson Park.

FARMERS MARKET 2009

Market hours: 12pm to 5pm:

Market will run every Friday from June 5th to October 30th

Fresh Produce, Some Plants and Crafts, NO Baked Goods.

The week of Bagelfest the market will be allowed only in the area from 2nd to 3rd.

Vendors

1. Shall follow all Rules of the State and the Coles County Health Department Guidelines & Regulations
2. Shall not park on sidewalk -- sidewalk shall remain open at all times (in the event of a wet season vendors shall set up on the boulevard area and not in the grass)
3. Shall use the area assigned as designated.
4. Shall set up no earlier than 11am and be cleaned up by 6pm.
5. Shall haul off own trash and not use the trash cans/dumpster in the park.
6. List all Dates you will be present. (6/5, 6/12, etc)

7. List the products will you be growing and selling.

8. List the products will you be buying and selling.

If buying produce, please list supplier. Info will be kept confidential.

9. Do you accept WIC coupons? (The Health Department would appreciate notification of suspicious use of WIC coupons, such as use of large numbers of WIC coupons by a single individual.)

Any vendor that does not follow the regulations can be asked to leave the premises immediately and not return for the remainder of the season.

Name: _____ Address: _____

City: _____ State: _____ Zip _____

Home phone: _____ Cell phone: _____

I, the undersigned agree that I have read and agree to the Terms and Conditions of this Farmers Market Contract.

Signature

Date

Please sign and return both this agreement and the Insurance Release to the City of Mattoon Public Works Dept.
208 N. 19th St. Mattoon, IL. 61938.

City of Mattoon, Illinois
Farmers Market

Participation Waiver, Assumption of Risk and Hold Harmless Agreement

This document serves to acknowledge that I, the undersigned participant affirm that I am participating in the City of Mattoon Farmers Market 2009.

I accept and voluntarily incur all risks of any injuries, damages, or harm which may arise during or as a result of my participation in the Farmers Market. I waive all claims against the City of Mattoon, its employees, city officials, agents or insurers for any injuries, damages, losses or claims, whether known or unknown, which may arise during or as a result in my participation in the Farmers Market and I release and forever discharge the above reference parties from all such claims. I agree to indemnify and hold harmless the above parties from all losses, liabilities, damages, costs or expenses incurred as a result of any claim or suit that I or anyone claiming by or through me, which may be brought against the City of Mattoon, to recover any losses, liabilities, costs, damages or expenses which arise during or as a result of my participation in the Farmers Market.

I have read and reviewed this Waiver, Release and Hold Harmless Agreement. I understand it fully and I execute it voluntarily

Participant Name (Please print)

Phone

Address

City/State/Zip

Participants Signature

Date

**City of Mattoon
Council Decision Request**

MEETING DATE 05/19/09 CDR NO: 2009-969

SUBJECT: Authorizing seeking bids for tuck pointing for 216 N. 12th Street

SUBMITTAL DATE: 05/14/09

SUBMITTED BY: David Wortman, Public Works Director

EXHIBITS (If applicable): Bid Specs

EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: \$100,000	BUDGETED: \$3,000,000	REQUIRED:

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to authorize the Public Works Director to advertise for bids for the tuck pointing of 216 N. 12th Street.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

Approving this CDR will allow the Public Works Director to advertise for bids for the tuck pointing of 216 N. 12th Street (commonly called Building #2 across 12th Street from Street department Building) according to the attached specifications.

This is first part of a larger plan for the relocation of the Public Works Department - Labor Pool Building. The building at 216 N. 12th Street is in great need of maintenance so tuck pointing will be necessary regardless of the final decision on other buildings.

BID SPECIFICATIONS FOR TUCK-POINTING CITY BUILDING AT 216 N. 12TH STREET, MATTOON.

SCOPE

The work includes:

Power-wash the exterior masonry walls to clean and prepare for masonry sealer.

Grind out all mortar joints to a minimum of $\frac{3}{4}$ inch in depth.

Remove and replace all broken or spalled block.

Remove and replace caps and install flashing and drip edge.

Tuck-point all mortar joints with the correct type of mortar.

Acid wash all masonry to remove chalk form exterior.

Apply a flood coat of a siloxane water repellent sealer to cover all exterior wall surfaces.

Clean up and remove from worksite, all debris created by the above work.

All work on this project, shall be in accordance with the manufacturers recommended installation specification and standard industry practices, and procedures. It shall be the responsibility of the contractor to follow all OSHA, Federal, State, and EPA required guidelines.

CLEANING EXISTING MASONRY

- A. Clean all exposed surfaces of masonry using materials specified, so that resulting surfaces have a uniform appearance.
- B. When cleaning stains and tough dirt, test masonry for composition and select appropriate cleaner in accordance with manufacturer's instructions and recommendations; use cleaner and cleaning methods selected to minimize damage to surfaces and deterioration of appearance.

PREPARATION & REPAIR OF BLOCK

- A. Saw-cut and rake out all areas where work is to be performed. Saw-cutting of joints shall be a minimum of $\frac{3}{4}$ inch in depth from the face of the brick surface.
- B. Remove and replace all block units which are broken or severely spalled with block which matches existing as close as possible.
- C. Remove all deteriorated and or cracked caulking as needed. Surface must be sufficiently brushed and wiped clean prior to caulk replacement. Existing caulk, if structurally firm and sound can be left in place.
- D. Tuck-point mortar joints using qualified and experienced tuck-pointing craftsmen.
- E. Use mortar which matches existing mortar color and texture.
- F. Brick mortar joints shall be tooled to match existing profile.

BLOCK IN EXISTING WINDOWS AND DOORS

- A. Remove the existing glass, metal frames and any wood framing from all windows for eight windows (all windows - 5 foot by 5 foot 6 inch).
- B. Remove the existing door and door frame from door on south side of building (13 foot 6 inch by 10 foot).
- C. Block openings to match existing as close as possible.

JOINT SEALER PREPARATION

- A. Surfaces must be structurally sound, dry, clean, and free of dirt, moisture, rust, and paint.
- B. Use primer where required by manufacturers instructions.
- C. Depth of sealant to be ½ width of joint to allow proper movement.
- D. Follow manufacturer's recommendations for installation for best practice.

JOINT SEALER APPLICATION

- A. Apply joint sealer when ambient temperatures are above 40°F.
- B. Joint should be tooled to ensure correct bead configuration, and to assure maximum adhesion to the sides of the joint.
- C. Store materials at room temperature until ready to begin application.
- D. Allow sealants to properly cure according to manufacturers instructions.

PENETRATING SEALER PREPARATION

- A. Protect adjacent surfaces to prevent accidental application to surfaces not indicated to receive sealer; remove accidental applications from surfaces immediately, following manufacturer's instructions.
- B. After mortar has sufficiently cured, as per the manufacturer's specifications, apply by brush and or by spraying a one coat application of a mild chemical masonry cleaner to all exterior masonry surfaces to remove efflorescence and lime deposits.
- C. Rinse, wash off cleaner per the manufacturer's specifications using, low to medium pressure water.

PENETRATING SEALER APPLICATION

- A. After masonry surfaces are thoroughly cleaned and completely dry, apply by low pressure spray, one completely flooded application of a siloxane clear masonry water repellent sealer.
- B. Apply sealer in accordance with manufacturer's instructions for indicated project conditions.
- C. Addition of materials to sealer is prohibited, except as recommended by manufacturer.

CLEANING AND PROTECTION

- A. At completion of work, remove protective coverings.

- B. If surfaces that should have been protected from damage by this work have been damaged, clean, repair or replace to the satisfaction of the Owner.
- C. Repair or replace damaged treated surfaces.
- D. Protect completed work from damage during construction.

SAFETY REGULATIONS

- A. The contractor is solely responsible for safety. The contractor shall furnish, erect, maintain barricades, steady burn lights, flashing warning lights, and warning "KEEP OUT" signs at places and locations where the placing of such protective devices are warranted, or as directed by the City of Mattoon.
- B. Suitable and acceptable barriers shall be erected and maintained by the contractor around all operations and all openings in the ground, so long as such operations and openings constitute a hazard or dangerous condition.
- C. The Contractor shall not close or obstruct any streets, sidewalk, alleys or passageway unless specifically authorized. No material whatever shall be placed or stored in streets, alleys, or passageways. The Contractor shall so conduct his operations as to interfere as little as possible with the use ordinarily made of any roads, streets, driveways, alleys, sidewalk facilities, etc., near enough to the work to be affected thereby.

COMPLETION OF WORK

- A. All work must be completed within six months from the date the contract is signed.

PROPOSALS

- A. In order to be responsive to this solicitation, the written proposal must contain at least the following information.
 - 1. Certificates of insurance showing coverage for any possible claim that could be maintained under the Work's Compensation Statute of the State of Illinois, together with certificates of insurance showing coverage for public or general liability in the amount of not less than \$1,000,000.00.
 - 2. Schedule for implementing the scope of work and completion date.
 - 3. Lump sum bid for the work to be done by the contractor.
- B. Bids must be submitted in a sealed envelope by 3:00 p.m., June 10, 2009, at which time they will be publicly opened and read aloud in the Council Chambers at City Hall, 208 North 19th Street. The envelope must be labeled "Bid for Tuck-pointing 216 N. 12th Street." and addressed to Susan O'Brien, City Clerk, 208 N. 19th Street, Mattoon, Illinois 61938.

NOTICE TO BIDDERS

The City of Mattoon is seeking bid proposals, from qualified contractors, for the tuck-pointing the city building at 216 N. 12th Street, Mattoon, Illinois.

Bid specifications may be picked up at the Mattoon City Clerk's Office, 208 North 19th Street, Mattoon, between the hours of 8:00 am and 4:30 pm.

Bids must be submitted in a sealed envelope by 3:00 p.m., June 10, 2009, at which time they will be publicly opened and read aloud in the Council Chambers at City Hall, 208 North 19th Street. The envelope must be labeled **"Bid for Tuck-pointing 216 N. 12th Street."** and addressed to Susan O'Brien, City Clerk, 208 N. 19th Street, Mattoon, Illinois 61938.

The City of Mattoon reserves the right to reject any and all proposals.