

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on May 3, 2011.

Acting Mayor Gover presided and called the meeting to order at 6:30 p.m.

City Clerk O'Brien administered the oath of office to Tim Gover as duly-elected Mayor for the City of Mattoon. Mayor Gover spoke favorably of the City and City personnel.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Randy Ervin, YEA Commissioner Rick Hall, YEA Commissioner Chris Rankin, YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Sue McLaughlin, Attorney & Treasurer J. Preston Owen, Community Development Coordinator Kyle Gill, Fire Chief Tony Nichols, Police Chief Jeff Branson, and City Clerk Susan O'Brien.

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting April 12, 2011 and special meeting April 28, 2011; Finance Report for the month of March; Fire and Police Pension reports for the month of March; bills and payroll.

### **Bills and Payroll**

#### **General Fund**

Payroll	\$ 245,699.52
Bills	<u>\$ 31,691.77</u>
Total	\$ 277,391.29

#### **Hotel Tax Fund**

Payroll	\$ 2,085.15
Bills	<u>\$ 1,142.63</u>
Total	\$ 3,227.78

#### **Festival Management Fund**

Bills	<u>\$ 200.00</u>
Total	\$ 200.00

#### **Insurance & Tort Judgment**

Bills	<u>\$ 10,603.71</u>
Total	\$ 10,603.71

#### **Midtown TIF Fund**

Bills	<u>\$ 34,965.52</u>
Total	\$ 34,965.52

#### **I - 57 East TIF Fund**

Bills	<u>\$ 3,948.81</u>
Total	\$ 3,948.81

#### **South Rte 45 TIF Fund**

Bills	<u>\$ 211.34</u>
Total	\$ 211.34

#### **Broadway East TIF Fund**

Bills	<u>\$ 3,695.88</u>
Total	\$ 3,695.88

**Water Fund**

Payroll	\$	25,256.14
Bills	\$	<u>17,759.70</u>
Total	\$	43,015.84

**Sewer Fund**

Payroll	\$	32,747.09
Bills	\$	<u>30,005.07</u>
Total	\$	62,752.16

**Motor Fuel Tax Fund**

Bills	\$	<u>6,000.63</u>
Total	\$	6,000.63

Mayor Gover opened the floor for discussion with no responders.

Mayor Gover declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

**PRESENTATIONS, PETITIONS & COMMUNICATIONS**

Mr. Jerry Groniger invited the City Administrator to attend the Coles Together Executive meeting. There was no further discussion or comments.

**NEW BUSINESS:**

Commissioner Ervin seconded by Commissioner Rankin moved to approve Council Decision Request 2011-1202, accepting the Illinois Department of Natural Resources (DNR) construction permit for the Southside Drainage Project; and authorizing the Mayor and City Clerk to sign the documents.

Mayor Gover opened the floor for discussion with no responders.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Ervin moved to adopt Resolution 2011-2839, obligating \$156,657.00 the municipality's capital improvement funds for Phase 1 construction of the Southside Drainage Project.

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**CITY OF MATTOON, ILLINOIS  
RESOLUTION NO. 2011-2839**

**A RESOLUTION OBLIGATING FUNDS FOR THE SOUTHSIDE DRAINAGE PROJECT**

**WHEREAS**, the City of Mattoon is entering into a funding agreement with the Illinois Department of Natural Resources (DNR) for the construction of a project known as Phase 1 of the Southside Drainage Project; and,

**WHEREAS**, the project construction budget is \$630,000.00 which includes the contractor's bid of \$599,988.91 and a construction contingency of approximately 5%; and,

**WHEREAS**, DNR is providing funding in the amount of 473,343.00; and,

**WHEREAS**, DNR requires that the City certify, by resolution, that sufficient funds are available to finance the City's share of the construction costs.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council for the City of Mattoon, Coles County, Illinois that \$156,657.00 are obligated from the Capital Improvement Fund for the construction of Phase 1 of the Southside Drainage Project.

Upon motion by Mayor Gover, seconded by Commissioner Ervin, adopted this 3<sup>rd</sup> day of May, 2011, by a roll call vote, as follows:

AYES (Names): Commissioner Ervin, Commissioner Hall  
Commissioner Rankin, Mayor Gover  
NAYS (Names): None  
ABSENT (Names): None

Approved this 3<sup>rd</sup> day of May, 2011.

/s/ Tim Gover  
Tim Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/ J. Preston Owen  
J. Preston Owen, City Attorney & Treasurer

Recorded in the Municipality's Records on May 17, 2011.

Mayor Gover opened the floor for discussion with no responders.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

Commissioner Rankin seconded by Commissioner Ervin moved to adopt Special Ordinance 2011-1433, authorizing the dedication of right-of-way to Shelby County Highway Department for purposes of reconstruction of the bridge over the Little Wabash River. [06-02119-00-BR Shelby]

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**CITY OF MATTOON, ILLINOIS  
SPECIAL ORDINANCE NO. 2011-1433**

**A SPECIAL ORDINANCE AUTHORIZING THE DEDICATION OF RIGHT-OF-WAY TO THE SHELBY COUNTY  
HIGHWAY DEPARTMENT**

**WHEREAS**, the Shelby County Highway Department is preparing to replace a bridge over the Little Wabash River immediately downstream of the Lake Mattoon Spillway; and

**WHEREAS**, the Shelby County Highway Department is in need of additional right-of-way to construct and maintain said bridge; and

**WHEREAS**, the City of Mattoon owns the property on the north side of said bridge; and

**WHEREAS**, the additional right-of-way requested by the Shelby County Highway Department is not beneficial to the needs of the citizenry of the City of Mattoon for any greater purpose.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1. Recitals.** The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance

**Section 2.** Approximately 0.44 acres of right-of-way, as depicted on the attached plat marked Exhibit 'B', be dedicated to the Shelby County Highway Department for the reconstruction and maintenance of a bridge over the Little Wabash River.

**Section 3.** The City Council approves and directs the Mayor and City Clerk to execute the attached Dedication of Public Right-of-Way marked as Exhibit 'A'.

**Section 5.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 6.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by Commissioner Rankin, seconded by Commissioner Ervin, adopted this 3rd day of May, 2011, by a roll call vote, as follows:

AYES (Names): Commissioner Ervin, Commissioner Hall,  
Commissioner Rankin, Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 3<sup>rd</sup> day of May, 2011.

/s/ Timothy D. Gover  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:  
/s/ Susan J. O'Brien  
Susan J. O'Brien, City Clerk

APPROVED AS TO FORM:  
/s/ J. Preston Owen  
J. Preston Owen, City Attorney

Recorded in the Municipality's Records on May 17, 2011.

Mayor Gover opened the floor for discussion with no responders.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

Commissioner Ervin seconded by Commissioner Rankin moved to approve Council Decision Request 2011-1203, awarding bids for 2011 Street Maintenance [11-0000-00-GM] to:

Howell Asphalt Company for Hot Mix Asphalt in the amount of \$75.00/ton;  
Howell Asphalt Company for Cold Mix Asphalt in the amount of \$67.00/ton;  
Charles Heuerman Trucking for CA-06 Aggregate in the amount of \$12.75/ton.

Mayor Gover opened the floor for discussion with no responders.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

Commissioner Hall noted he had several tourism grant motions.

Commissioner Hall seconded by Commissioner Ervin moved to approve Council Decision Request 2011-1204, approving a \$3,000 grant by the Tourism Advisory Committee from hotel/motel tax funds to EIU Athletics for hosting the IHSA Boys and Girls State Track Meets at Eastern Illinois University May 19-21 and May 26-28, 2011; and authorizing the Mayor to sign the agreement.

Mayor Gover opened the floor for discussion with no responders.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Rankin moved to approve Council Decision Request 2011-1205, approving a \$3,000 grant by the Tourism Advisory Committee from hotel/motel tax funds to the Mattoon Area Family YMCA for the July 23, 2011 YMCA Run for the Bagel; and authorizing the Mayor to sign the agreement.

Mayor Gover opened the floor for discussion with no responders.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Ervin moved to approve Council Decision Request 2011-1206, approving a \$1,500 grant by the Tourism Advisory Committee from hotel/motel tax funds to the EIU Department of Kinesiology for hosting the Illinois High School Association Girls State Badminton Championships on May 12-14, 2011; and authorizing the Mayor to sign the agreement.

Mayor Gover opened the floor for discussion with no responders.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Rankin moved to approve Council Decision Request 2011-1207, approving an \$8,000 grant by the Tourism Advisory Committee from hotel/motel tax funds to the Mattoon Junior Baseball League for hosting two tournaments on April 29-May 1 and June 30-July 3, 2011; and authorizing the Mayor to sign the agreement.

Mayor Gover opened the floor for discussion with no responders.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

Administrator McLaughlin requested Council to postpone consideration of the 31<sup>st</sup> Street improvements until right-of-way and design issues could be resolved. Commissioner Ervin was in agreement. No action was taken on CDR 2011-1208, approving the plans and specifications for the 31<sup>st</sup> Street improvements adjacent to United Graphics' building expansion.

Commissioner Hall seconded by Commissioner Ervin moved to adopt Special Ordinance 2011-1434, declaring two Fire Department vehicles surplus and authorizing the Fire Chief to trade it in towards the purchase of a Fire Department Command vehicle.

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**CITY OF MATTOON, ILLINOIS  
SPECIAL ORDINANCE: 2011-1434**

**A SPECIAL ORDINANCE DECLARING TWO FIRE DEPARTMENT VEHICLES SURPLUS AND AUTHORIZING THE FIRE CHIEF TO TRADE THEM IN TOWARDS THE PURCHASE OF A PICK UP TRUCK**

**WHEREAS**, the City of Mattoon currently owns a 1994 Chevrolet Suburban and a 1998 Ford Expedition that is surplus to the needs of the Mattoon Fire Department.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1.** A 1994 Chevrolet Suburban (1GNGK26K8RJ409598 ) and a 1998 Ford Expedition (1FMPU18L8WLB31266) is hereby declared surplus to the needs of the City of Mattoon.

**Section 2.** The Fire Chief is hereby authorized to trade said vehicles towards the purchase of a new pick up truck to Pilson's Auto Center.

**Section 3.** The Mayor and City Clerk are authorized and directed to execute any documents necessary to affect the trade of this vehicle.

**Section 4.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Upon motion by Commissioner Hall seconded by Commissioner Ervin, adopted this 3rd day of May, 2011, by a roll call vote, as follows:

AYES (Names): Commissioner Ervin, Commissioner Hall,  
Commissioner Rankin, Mayor Gover  
NAYS (Names): None  
ABSENT (Names): None

Approved this 3<sup>rd</sup> day of May, 2011.

/s/ Tim Gover  
Tim Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST: APPROVED AS TO FORM:

/s/ Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/ J. Preston Owen  
J. Preston Owen, City Attorney & Treasurer

Recorded in the Municipality's Records on May 17, 2011.

Mayor Gover opened the floor for discussion with no responders.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Rankin moved to approve Council Decision Request 2011-1209, approving the purchase of a replacement Command vehicle for the Mattoon Fire Department in the amount of \$21,753.30 from Pilson's Auto Center in Mattoon.

Mayor Gover opened the floor for discussion with no responders.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Ervin moved to adopt Ordinance 2011-5320, amending Chapter 153 of the municipal code to update the regulation of development in floodplain areas.

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**CITY OF MATTOON, ILLINOIS**  
**ORDINANCE NO. 2011-5320**

**AN ORDINANCE TO AMEND CHAPTER 153**  
**IN THE CITY CODE OF ORDINANCES**

**WHEREAS**, the City of Mattoon participates in the National Flood Insurance Program, and

**WHEREAS**, the City of Mattoon has previously codified the State Model Floodplain Ordinance in Chapter 153 of the City Code of Ordinances, and

**WHEREAS**, an updated State Model Floodplain Ordinance has been issued and recommended for adoption by the Illinois Department of Natural Resources and the Federal Emergency Management Agency.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Mattoon as follows:

**Section 1. Recitals.** The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

**Section 2.** Chapter 153 of the City Code of Ordinances be replaced, in its entirety, with the attached State Model Floodplain Ordinance, labeled Exhibit 'A'.

**Section 3.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 4.** This ordinance shall be effective upon its approval as provided by law. The Clerk is hereby directed to publish this Ordinance in pamphlet form.

Upon motion by Mayor Gover, seconded by Commissioner Ervin, adopted this 3<sup>rd</sup> day of May, 2011, by a roll call vote, as follows:

AYES (Names): Commissioner Ervin, Commissioner Hall,  
Commissioner Rankin, Mayor Gover  
NAYS (Names): None  
ABSENT (Names): None

Approved this 3<sup>rd</sup> day of May, 2011.

/s/ Timothy D. Gover  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/ J. Preston Owen  
J. Preston Owen, City Attorney

Recorded in the Municipality's Records on May 17, 2011.

**Exhibit 'A'**  
**FLOOD DAMAGE PREVENTION ORDINANCE**

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**Section 153.01 PURPOSE.**

This ordinance is enacted pursuant to the police powers granted to this City by the Illinois Municipal Code (65 ILCS 5/1-2-1, 5/11-12-12, 5/11-30-2, 5/11-30-8 and 5/11-31-2) in order to accomplish the following purposes:

- A. To prevent unwise developments from increasing flood or drainage hazards to others;
- B. protect new buildings and major improvements to buildings from flood damage;
- C. to promote and protect the public health, safety, and general welfare of the citizens from the hazards of flooding;
- D. to lessen the burden on the taxpayer for flood control, repairs to public facilities and utilities, and flood rescue and relief operations;
- E. maintain property values and a stable tax base by minimizing the potential for creating blight areas;
- F. make federally subsidized flood insurance available, and
- G. to preserve the natural characteristics and functions of watercourses and floodplains in order to moderate flood and stormwater impacts, improve water quality, reduce soil erosion, protect aquatic and riparian habitat, provide recreational opportunities, provide aesthetic benefits and enhance community and economic development.

**Section 153.02. DEFINITIONS.**

For the purposes of this ordinance, the following definitions are adopted:

**Base Flood-** The flood having a one percent (1%) probability of being equaled or exceeded in any given year. The base flood is also known as the 100-year flood. The base flood elevation at any location is as defined in Section 3 of this ordinance.

**Base Flood Elevation (BFE) -** The elevation in relation to mean sea level of the crest of the base flood.

**Basement-** That portion of a building having its floor sub-grade (below ground level) on all sides.

**Building-** A walled and roofed structure, including gas or liquid storage tank that is principally above ground including manufactured homes, prefabricated buildings and gas or liquid storage tanks. The term also includes recreational vehicles and travel trailers installed on a site for more than one hundred eighty (180) days per year.

**Critical Facility-** Any facility which is critical to the health and welfare of the population and, if flooded, would create an added dimension to the disaster. Damage to these critical facilities can impact the delivery of vital services, can cause greater damage to other sectors of the community, or can put special populations at risk.

Examples of critical facilities where flood protection should be required include: emergency services facilities (such as fire and police stations), schools, hospitals retirement homes and senior care facilities, major roads and bridges, critical utility sites (telephone switching stations or electrical transformers, and hazardous material storage facilities (chemicals, petrochemicals, hazardous or toxic substances).

**Development-** Any man-made change to real estate including, but not necessarily limited to:

1. Demolition, construction, reconstruction, repair, placement of a building, or any structural alteration to a building;
2. substantial improvement of an existing building;
3. installation of a manufactured home on a site, preparing a site for a manufactured home, or installing a travel trailer on a site for more than one hundred eighty (180) days per year;
4. installation of utilities, construction of roads, bridges, culverts or similar projects;
5. construction or erection of levees, dams walls or fences;

6. drilling, mining, filling, dredging, grading, excavating, paving, or other alterations of the ground surface;
7. storage of materials including the placement of gas and liquid storage tanks, and channel modifications or any other activity that might change the direction, height, or velocity of flood or surface waters.

“Development” does not include routine maintenance of existing buildings and facilities, resurfacing roads, or gardening, plowing, and similar practices that do not involve filing, grading, or construction of levees.

**Existing Manufactured Home Park or Subdivision**- A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed or buildings to be constructed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by a community.

**Expansion to an Existing Manufactured Home Park or Subdivision**- The preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

**FEMA**- Federal Emergency Management Agency

**Flood**- A general and temporary condition of partial or complete inundation of normally dry land areas from the overflow, the unusual and rapid accumulation, or the runoff of surface waters from any source.

**Flood Fringe**- That portion of the floodplain outside of the regulatory floodway.

**Flood Insurance Rate Map**- A map prepared by the Federal Emergency Management Agency that depicts the floodplain or special flood hazard area (SFHA) within a community. This map includes insurance rate zones and may or may not depict floodways and show base flood elevations.

**Flood Insurance Study**- An examination, evaluation and determination of flood hazards and, if appropriate, corresponding water surface elevations.

**Floodplain and Special Flood Hazard Area (SFHA)** - These two terms are synonymous. Those lands within the jurisdiction of the City of Mattoon, the extraterritorial jurisdiction of the City of Mattoon, or that may be annexed into the City of Mattoon, that are subject to inundation by the base flood. The floodplains of the City of Mattoon are generally identified as such on panel number(s) 260 & 280 of the countywide Flood Insurance Rate Map of Coles County prepared by the Federal Emergency Management Agency and dated July 18, 2011. Floodplain also includes those areas of known flooding as identified by the community.

The floodplains of those parts of unincorporated Coles County that are within the extraterritorial jurisdiction of the City of Mattoon or that may be annexed into the City of Mattoon are generally identified as such on the Flood Insurance Rate map prepared for Coles County by the Federal Emergency Management Agency and dated July 18, 2011.

**Floodproofing**- Any combination of structural or nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate, property and their contents.

**Floodproofing Certificate**- A form published by the Federal Emergency management agency that is used to certify that a building has been designed and constructed to be structurally dry flood proofed to the flood protection elevation.

**Flood Protection Elevation (FPE)** - The elevation of the base flood plus one foot of freeboard at any given location in the floodplain.

**Floodway**- That portion of the floodplain required to store and convey the base flood. The floodway for the floodplains of Kickapoo Creek shall be as delineated on the countywide Flood Insurance Rate Map of Coles County prepared by FEMA and dated July 18, 2011. The floodways for each of the remaining floodplains of the City of Mattoon shall be according to the best data available from the Federal, State, or other sources.

**Freeboard**- An increment of elevation added to the base flood elevation to provide a factor of safety for uncertainties in calculations, future watershed development, unknown localized conditions, wave actions and unpredictable effects such as those caused by ice or debris jams.

**Historic Structure**- Any structure that is:

1. Listed individually in the National Register of Historic Places or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register.
2. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district.
3. Individually listed on the state inventory of historic places by the Illinois Historic Preservation Agency.
4. Individually listed on a local inventory of historic places that has been certified by the Illinois Historic Preservation Agency.

**IDNR/OWR**- Illinois Department of Natural Resources/Office of Water Resources.

**IDNR /OWR Jurisdictional Stream**- Illinois Department of Natural Resource Office of Water Resources has jurisdiction over any stream serving a tributary area of 640 acres or more in an urban area, or in the floodway of any stream serving a tributary area of 6,400 acres or more in a rural area. Construction on these streams requires a permit from the Department. (Ill Admin. Code tit. 17, pt. 3700.30). The Department may grant approval for specific types of activities by issuance of a statewide permit which meets the standards defined in Section 6 of this ordinance.

**Lowest Floor**- the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor. Provided that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of Section 7 of this ordinance.

**Manufactured Home**- A structure transportable in one or more sections that is built on a permanent chassis and is designed to be used with or without a permanent foundation when connected to required utilities.

**Manufactured Home Park or Subdivision**- A parcel (or contiguous parcels) of land divided into two or more lots for rent or sale.

**New Construction**- Structures for which the start of construction commenced or after the effective date of floodplain management regulations adopted by a community and includes any subsequent improvements of such structures.

**New Manufactured Home Park or Subdivision**- A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed or buildings to be constructed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of the floodplain management regulations adopted by a community.

**NFIP**- National Flood Insurance Program.

**Recreational Vehicle or Travel Trailer**- A vehicle which is:

1. built on a single chassis;
2. four hundred (400) square feet or less in size;
3. designed to be self-propelled or permanently towable by a light duty truck and designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel or seasonal use.

**Repetitive Loss**- Flood related damages sustained by a structure on two separate occasions during a ten year period for which the cost of repairs at the time of each such flood event on the average equals or exceeds twenty-five percent (25%) of the market value of the structure before the damage occurred.

**SFHA**- See definition of floodplain.

**Start of Construction**- Includes substantial improvement and means the date the building permit was issued. This, provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement or other improvement, was within one hundred eighty (180) days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns or any work beyond the stage of excavation or placement of a manufactured home

on a foundation. For a substantial improvement, actual start of construction means the first alteration of any wall, ceiling, floor or other structural part of a building whether or not that alteration affects the external dimensions of the building.

**Structure (see “Building”)**

**Substantial Damage-** Damage of any origin sustained by a structure whereby the cumulative percentage of damage during the life the building equals or exceeds fifty percent (50%) of the market value of the structure before the damage occurred regardless of actual repair work performed. Volunteer labor and materials must be included in this determination. The term includes “Repetitive Loss Buildings” (see definition).

**Substantial Improvement-** Any reconstruction, rehabilitation, addition or improvement of a structure taking place during the life of the building in which the cumulative percentage of improvements:

Equals or exceeds fifty percent (50%) of the market value of the structure before the improvement or repair is started, or

Increases the floor area by more than twenty percent (20%).

“Substantial improvement” is considered to occur when the first alteration of any wall, ceiling, floor or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure. This term includes structures which have incurred repetitive loss or substantial damage, regardless of the actual repair work done.

The term does not include:

1. Any project for improvement of a structure to comply with existing state or local health, sanitary, or safety code specifications which are solely necessary to assure safe living conditions, or
2. any alteration of a structure listed on the National Register of Historic Places or the Illinois Register of Historic Places.

**Violation-** The failure of a structure or other development to be fully compliant with the community’s floodplain management regulations. A structure or other development without the required federal, state, and/or local permits and elevation certification is presumed to be in violation until such time as the documentation is provided.

**Section 153.03. BASE FLOOD ELEVATION.**

This ordinance’s protection standard is the base flood. The best available base flood data are listed below. Whenever a party disagrees with the best available data, the party shall finance the detailed engineering study needed to replace the existing data with better data and submit it to the FEMA and IDNR/OWR for approval prior to any development of the site.

- A. The base flood elevation for the floodplains of Kickapoo Creek shall be as delineated on the 100-year flood profiles in the countywide Flood Insurance Study of Coles County prepared by the Federal Emergency Management Agency and dated July 18, 2011.
- B. The base flood elevation for each floodplain delineated as an “AH Zone” or AO Zone” shall be that elevation (or depth) delineated on the county wide Flood Insurance Rate Map of Coles County.
- C. The base flood elevation for each of the remaining floodplains delineated as an “A Zone” on the countywide Flood Insurance Rate Map of Coles County shall be according to the best data available from federal, state or sources. Should no other data exist, an engineering study must be financed by the applicant to determine base flood elevations.
- D. The base flood elevation for the floodplains of those parts of unincorporated Coles County that are within the extraterritorial jurisdiction of the City of Mattoon, or that may be annexed into the City of Mattoon, shall be as delineated on the 100-year flood profiles in the Flood Insurance Study of Coles County prepared by the Federal Emergency Management Agency and dated July 18, 2011.

**Section 153.04. DUTIES OF THE COMMUNITY DEVELOPMENT COORDINATOR.**

The Community Development Coordinator shall be responsible for the general administration of this ordinance and ensure that all development activities within the floodplains under the jurisdiction of the City of Mattoon meet the requirements of this ordinance. Specifically, the Community Development Coordinator shall:

- A. Process development permits in accordance with Section 5;

- B. ensure that all development in a floodway (or a floodplain with no delineated floodway) meets the damage prevention requirements of Section 6;
- C. ensure that the building protection requirements for all buildings subject to Section 7 are met and maintain a record of the “as-built” elevation of the lowest floor (including basement) or floodproof certificate;
- D. assure that all subdivisions and annexations meet the requirements of Section 8;
- E. ensure that water supply and waste disposal systems meet the Public Health standards of Section 9;
- F. if a variance is requested, ensure that the requirements of Section 11 are met and maintain documentation of any variances granted;
- G. inspect all development projects and take any and all penalty actions outlined in Section 13 as a necessary to ensure compliance with this ordinance;
- H. assure that applicants are aware of and obtain any and all other required local, state, and federal permits;
- I. notify IDNR/OWR and any neighboring communities prior to any alteration or relocation of a watercourse;
- J. provide information and assistance to citizens upon request about permit procedures and floodplain construction techniques;
- K. cooperate with state and federal floodplain management agencies to coordinate base flood data and to improve the administration of this ordinance;
- L. maintain for public inspection base flood data, floodplain maps, copies of state and federal permits, and documentation of compliance for development activities subject to this ordinance;
- M. perform site inspections to ensure compliance with this ordinance and make substantial damage determinations for structures within the floodplain, and
- N. maintain the accuracy of floodplain maps including notifying IDNR/OWR and/or submitting information to FEMA within six months whenever a modification of the floodplain may change the base flood elevation or result in a change to the floodplain map.

**Section 153.05. DEVELOPMENT PERMIT.**

No person, firm, corporation, or governmental body not exempted by law shall commence any development in the floodplain without first obtaining a development permit from the Community Development Coordinator. The Community Development Coordinator shall not issue a development permit if the proposed development does not meet the requirements of this ordinance.

- A. The application for development permit shall be accompanied by:
  - 1. drawings of the site, drawn to scale showing property line dimensions;
  - 2. existing grade elevations and all changes in grade resulting from excavation or filling;
  - 3. the location and dimensions of all buildings and additions to buildings;
  - 4. the elevation of the lowest floor (including basement) of all proposed buildings subject to the requirements of Section 7 of this ordinance, and
  - 5. cost of project or improvements as estimated by a licensed engineer or architect. A signed estimate by a contractor may also meet this requirement.
- B. Upon receipt of an application for a development permit, the Community Development Coordinator shall compare the elevation of the site to the base flood elevation. Any development located on land that can be shown

by survey elevation to be below the base flood elevation. Any development located on land that can be shown by survey data to be higher than the current base flood elevation and which has not been filled after the date of the site's first Flood Insurance Rate Map is not in the floodplain and therefore not subject to the requirements of this ordinance. In addition, any development located on land shown to be below the base flood elevation and hydraulically connected to a flood source, but not identified as floodplain on the current Flood Insurance Rate Map, is subject to the provisions of this ordinance.

The Community Development Coordinator shall maintain documentation of the existing ground elevation at the development site and certification that this ground elevation existed prior to the date of the site's first Flood Insurance Rate Map identification.

The Community Development Coordinator shall be responsible for obtaining from the applicant copies of all other federal, state, and local permits, approvals or permit-not-required letters that may be required for this type of activity. The Community Development Coordinator shall not issue a permit unless all other federal, state, and local permits have been obtained.

**Section 153.06. PREVENTING INCREASED FLOOD HEIGHTS AND RESULTING DAMAGES.**

Within any floodway identified on the countywide Flood Insurance Rate Map, and within all other floodplains where a floodway has not been delineated, the following standards shall apply:

- A. Except as provided in Section 6(B) of this ordinance, no development shall be allowed which, acting in combination with existing and anticipated development will cause any increase in flood heights or velocities or threat to public health and safety. The following specific development activities shall be considered as meeting this requirement\*:
1. Bridge and culvert crossings of streams in rural areas meeting the conditions of the Illinois Department of Natural Resources, Office of Water Resources Statewide Permit Number 2:
  2. Barge fleeting facilities meeting the conditions of IDNR/OWR Statewide Permit Number 3:
  3. Aerial utility crossings meeting the conditions of IDNR/OWR Statewide Permit Number 4;
  4. Minor boat docks meeting the following conditions of IDNR/OWR Statewide Permit Number 5:
  5. Minor, non-obstructive activities such as underground utility lines, light poles, sign posts, driveways, athletic fields, patios, playground equipment, minor storage buildings not exceeding 70 square feet and raising buildings on the same footprint which does not involve fill and any other activity meeting the conditions of IDNR/OWR Statewide Permit Number 6:
  6. Outfall Structures and drainage ditch outlets meeting the following conditions of IDNR/OWR Statewide Permit Number 7:
  7. Underground pipeline and utility crossings meeting the conditions of IDNR/OWR Statewide Permit Number 8:
  8. Bank stabilization projects meeting the conditions of IDNR/OWR Statewide Permit Number 9:
  9. Accessory structures and additions to existing residential buildings meeting the conditions of IDNR/OWR Statewide Permit Number 10:
  10. Minor maintenance dredging activities meeting the following conditions of IDNR/OWR Statewide Permit Number 11:
  11. Bridge and culvert replacement structures and bridge widening meeting the following conditions of IDNR/OWR statewide Permit Number 12:
  12. Temporary construction activities meeting the following conditions of IDNR/OWR statewide Permit Number 13:

13. Any Development determined by IDNR/OWR to be located entirely within a flood fringe area shall be exempt from State Floodway permit requirements.

B. Other development activities not listed in 6(A) may be permitted only if:

1. permit has been issued for the work by IDNR/OWR (or written documentation is provided that an IDNR/OWR permit is not required), or
2. sufficient data has been provided to FEMA when necessary, and approval obtained from FEMA for a revision of the regulatory map and base flood elevation.

**Section 153.07. PROTECTING BUILDINGS.**

A. In addition to the state permit and damage prevention requirements of Section 6 of this ordinance, all buildings located in the floodplain shall be protected from flood damage below the flood protection elevation. This building protection requirement applies to the following situations:

1. Construction or placement of a new building or alteration or addition to an existing building valued at more than one thousand dollars (\$1,000) or seventy (70) square feet.
2. Substantial improvements or structural alterations made to an existing building that increase the floor area by more than twenty percent (20%) or equal or exceed the market value by fifty percent (50%). Alteration shall be figured cumulatively during the life of the building. If substantially improved, the existing structure and the addition must meet the flood protection standards of this section.
3. Repairs made to a substantially damaged building. These repairs shall be figured cumulatively during the life of the building. If substantially damaged the entire structure must meet the flood protection standards of this section within 24 months of the date the damage occurred.
4. Installing a manufactured home on a new site or a new manufactured home on an existing site. (The building protection requirements do not apply to returning a manufactured home to the same site it lawfully occupied before it was removed to avoid flood damage).
5. Installing a travel trailer or recreational vehicle on a site for more than one hundred eighty (180) days per year.
6. Repetitive loss to an existing building as defined in Section 2.

B. Residential or non-residential buildings can meet the building protection requirements by one of the following methods:

1. The building may be constructed on permanent land fill in accordance with the following:
  - a. The lowest floor (including basement) shall be at or above the flood protection elevation.
  - b. The fill shall be placed in layers no greater than six inches before compaction and should extend at least ten (10) feet beyond the foundation before sloping below the flood protection elevation.
  - c. The fill shall be protected against erosion and scour during flooding by vegetative cover, riprap, or other structural measure.
  - d. The fill shall be composed of rock or soil and not incorporated debris or refuse material, and

- e. shall not adversely affect the flow of surface drainage from or onto neighboring properties and when necessary storm water management techniques such as swales or basins shall be incorporated.
2. The building may be elevated on solid walls in accordance with the following:
    - a. The building or improvements shall be elevated on stilts, piles, walls, crawlspace, or other foundation that is permanently open to flood waters.
    - b. The lowest floor and all electrical, heating, ventilating, plumbing, and air conditioning equipment and utility meters shall be located at or above the flood protection elevation.
    - c. If walls are used, all enclosed areas below the flood protection elevation shall address hydrostatic pressures by allowing the automatic entry and exit of flood waters. Designs must either be certified by a licensed professional engineer or by having a minimum of one (1) permanent opening on each wall no more than one (1) foot above grade with a minimum of two (2) openings. The openings shall provide a total net area of not less than one (1) square inch for every one (1) square foot of enclosed area subject to flooding below the base flood elevation, and
    - d. the foundation and supporting members shall be anchored, designed, and certified so as to minimize exposure to hydrodynamic forces such as current, waves, ice, and floating debris.
      - i. All structural components below the flood protection elevation shall be constructed of materials resistant to flood damage.
      - ii. Water and sewer pipes, electrical and telephone lines, submersible pumps, and other service facilities may be located below the flood protection elevation provided they are waterproofed.
      - iii. The area below the flood protection elevation shall be used solely for parking or building access and not later modified or occupied as habitable space, or
      - iv. in lieu of the above criteria, the design methods to comply with these requirements may be certified by a licensed professional engineer or architect.
3. The building may be constructed with a crawlspace located below the flood protection elevation provided that the following conditions are met:
    - a. The building must be designed and adequately anchored to resist flotation, collapse, and lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy.
    - b. Any enclosed area below the flood protection elevation shall have openings that equalize hydrostatic pressures by allowing for the automatic entry and exit of floodwaters. A minimum of one opening on each wall having a total net area of not less than one (1) square inch per one (1) square foot of enclosed area. The openings shall be no more than one (1) foot above grade.
    - c. The interior grade of the crawlspace below the flood protection elevation must not be more than two (2) feet below the lowest adjacent exterior grade.
    - d. The interior height of the crawlspace measured from the interior grade of the crawl to the top of the foundations wall must not exceed four (4) feet at any point.
    - e. An adequate drainage system must be installed to remove floodwaters from the interior area of the crawlspace within a reasonable period of time after a flood event.
    - f. Portions of the building below the flood protection elevation must be constructed with materials resistant to flood damage, and

g. Utility systems within the crawlspace must be elevated above the flood protection elevation.

C. Non-residential buildings may be structurally dry floodproofed (in lieu of elevation) provided a licensed professional engineer or architect certifies that:

1. Below the flood protection elevation the structure and attendant utility facilities are watertight and capable of resisting the effects of the base flood.
2. The building design accounts for flood velocities, duration, rate of rise, hydrostatic and hydrodynamic forces, the effects of buoyancy, and the impact from debris and ice.
3. Floodproofing measures will be incorporated into the building design and operable without human intervention and without an outside source of electricity.
4. Levees, berms, floodwalls and similar works are not considered floodproofing for the purpose of this subsection.

D. Manufactured homes or travel trailers to be permanently installed on site shall be:

1. Elevated to or above the flood protection elevation in accordance with Section 7(B), and
2. anchored to resist flotation, collapse, or lateral movement by being tied down in accordance with the rules and regulations for the Illinois Mobile Home Tie-Down Act issued pursuant to 77 Ill. Adm. Code § 870.

E. Travel trailers and recreational vehicles on site for more than one hundred eighty (180) days per year shall meet the elevation requirements of section 7(D) unless the following conditions are met:

1. The vehicle must be either self-propelled or towable by a light duty truck.
2. The hitch must remain on the vehicle at all times.
3. The vehicle must not be attached to external structures such as decks and porches
4. The vehicle must be designed solely for recreation, camping, travel, or seasonal use rather than as a permanent dwelling.
5. The vehicles largest horizontal projections must be no larger than four hundred (400) square feet.
6. The vehicle's wheels must remain on axles and inflated.
7. Air conditioning units must be attached to the frame so as to be safe for movement of the floodplain.
8. Propane tanks as well as electrical and sewage connections must be quick-disconnect.
9. The vehicle must be licensed and titled as a recreational vehicle or park model, and
10. must either:
  - a. entirely be supported by jacks, or
  - b. have a hitch jack permanently mounted, have the tires touching the ground and be supported by block in a manner that will allow the block to be easily removed by used of the hitch jack.

F. Garages, sheds or other minor accessory structures constructed ancillary to an existing residential use may be permitted provided the following conditions are met:

1. The garage or shed must be non-habitable.
2. The garage or shed must be used only for the storage of vehicles and tools and cannot be modified later into another use.
3. The garage or shed must be located outside of the floodway or have the appropriate state and/or federal permits.
4. The garage or shed must be on a single family lot and be accessory to an existing principle structure on the same lot.
5. Below the base flood elevation, the garage or shed must be built of materials not susceptible to flood damage.
6. All utilities, plumbing, heating, air conditioning and electrical must be elevated above the flood protection elevation.
7. The garage or shed must have at least one permanent opening on each wall not more than one (1) foot above grade with one (1) square inch of opening for every one (1) square foot of floor area.
8. The garage or shed must be less than fifteen thousand dollars (\$15,000) in market value or replacement cost whichever is greater or less than five hundred and seventy six (576) square feet (24'x24').
9. The structure shall be anchored to resist floatation and overturning.
10. All flammable or toxic materials (gasoline, paint, insecticides, fertilizers, etc.) shall be stored above the flood protection elevation.
11. The lowest floor elevation should be documented and the owner advised of the flood insurance implications.

**Section 153.08. SUBDIVISION REQUIREMENTS**

The City Council shall take into account hazards, to the extent that they are known, in all official actions related to land management use and development.

- A. New subdivisions, manufactured home parks, annexation agreements, planned unit developments, and additions to manufactured home parks and subdivisions shall meet the damage prevention and building protections standards of Sections 6 and 7 of this ordinance. Any proposal for such development shall include the following data:
  1. The base flood elevation and the boundary of the floodplain, where the base flood elevation is not available from an existing study, the applicant shall be responsible for calculating the base flood elevation;
  2. the boundary of the floodway when applicable, and
  3. a signed statement by a Licensed Professional Engineer that the proposed plat or plan accounts for changes in the drainage of surface waters in accordance with the Plat Act (765 ILCS 205/2).

Streets, blocks lots, parks and other public grounds shall be located and laid out in such a manner as to preserve and utilize natural streams and channels. Wherever possible the floodplains shall be included within parks or other public grounds.

**Section 153.09. PUBLIC HEALTH AND OTHER STANDARDS**

- A. Public health standards must be met for all floodplain development. In addition to the requirements of Sections 6 and 7 of this ordinance the following standards apply:

1. No development in the floodplain shall include locating or storing chemicals, explosives, buoyant materials, flammable liquids, pollutants, or other hazardous or toxic materials below the flood protection elevation unless such materials are stored in a floodproofed and anchored storage tank and certified by a professional engineer or floodproofed building constructed according to the requirements of Section 7 of this ordinance.
2. Public utilities and facilities such as sewer, gas and electric shall be located and constructed to minimize or eliminate flood damage.
3. Public sanitary sewer systems and water supply systems shall be located and constructed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters.
4. New and replacement on-site sanitary sewer lines or waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during flooding. Manholes or other above ground openings located below the flood protection elevation shall be watertight.
5. Construction of new or substantially improved critical facilities shall be located outside the limits of the floodplain. Construction of new critical facilities shall be permissible within the floodplain if no feasible alternative site is available. Critical facilities constructed within the SFHA shall have the lowest floor (including basement) elevated or structurally dry floodproofed to the 500-year flood frequency elevation or three feet above the level of the 100-year flood frequency elevation whichever is greater. Floodproofing and sealing measures must be taken to ensure that toxic substances will not be displaced by or released into floodwaters. Access routes elevated to or above the level of the base flood elevation shall be provided to all critical facilities.

B. All other activities defined as development shall be designed so as not to alter flood flows or increase potential flood damages.

**Section 153.10. CARRYING CAPACITY AND NOTIFICATION.**

For all projects involving channel modification, fill, or stream maintenance (including levees), the flood carrying capacity of the watercourse shall be maintained.

In addition, the City of Mattoon shall notify adjacent communities in writing thirty (30) days prior to the issuance of a permit for the alteration or relocation of the watercourse.

**Section 153.11. VARIANCES.**

Whenever the standards of this ordinance place undue hardship on a specific development proposal, the applicant may apply to the Board of Zoning Appeals for a variance. The Board of Zoning Appeals shall review the applicant's request for a variance and shall submit its recommendation to the City Council. The City Council may attach such conditions to granting of a variance as it deems necessary to further the intent of this ordinance.

A. No variance shall be granted unless the applicant demonstrates that all of the following conditions are met:

1. The development activity cannot be located outside the floodplain.
2. An exceptional hardship would result if the variance were not granted.
3. The relief requested is the minimum necessary.
4. There will be no additional threat to public health, safety or creation of a nuisance.
5. There will be no additional public expense for flood protection, rescue or relief operations, policing, or repairs to roads, utilities, or other public facilities.
6. The applicant's circumstances are unique and do not establish a pattern inconsistent with the intent of the NFIP, and
7. all other state and federal permits have been obtained.

- B. The Board of Zoning Appeals shall notify an applicant in writing that a variance from the requirements of the building protections standards of Section 7 that would lessen the degree of protection to a building will:
1. Result in increased premium rates for flood insurance up to twenty-five dollars (\$25) per one hundred dollars (\$100) of insurance coverage;
  2. increase the risk to life and property, and
  3. require that the applicant proceed with knowledge of these risks and that the applicant acknowledge in writing the assumption of the risk and liability.

C. Historic Structures

- a. Variances to the building protection requirements of Section 7 of this ordinance which are requested in connection with reconstruction, repair, or alteration of a historic site or historic structure as defined in "Historic Structures", may be granted using criteria more permissive than the requirements of Sections 6 and 7 of this ordinance subject to the conditions that:
  1. The repair or rehabilitation is the minimum necessary to preserve the historic character and design of the structure.
  2. The repair or rehabilitation will not result in the structure being removed as a certified historic structure.

D. Agriculture

Any variance granted for an agricultural structure shall be decided individually based on a case by case analysis of the building's unique circumstances. Variances granted shall meet the following conditions as well as those criteria and conditions set forth in this ordinance.

In order to minimize flood damages during the 100-year flood and the threat to public health and safety, the following conditions shall be included for any variance issued for agricultural structures that are constructed at-grade and wet-floodproofed.

1. All agricultural structures considered for a variance from the floodplain management regulations of this ordinance shall demonstrate that the varied structure is located in wide, expansive floodplain areas and no other alternate location outside of the special flood hazard area exists for the agricultural structure. Residential structures or animal confinement facilities, such as farm houses, cannot be considered agricultural structures.
2. Use of the varied structures must be limited to agricultural purposes in zone A only as identified on the community's Flood Insurance Rate Map (FIRM).
3. For any new or substantially damaged agricultural structures, the exterior and interior building components and elements (i.e., foundation, wall framing, exterior and interior finishes, flooring, etc.) below the base flood elevation, must be built with flood-resistant materials in accordance with Section 7 of this ordinance.
4. The agricultural structures must be adequately anchored to prevent flotation, collapse, or lateral movement of the structures in accordance with Section 7 of this ordinance. All of the building's structural components must be capable of resisting specific flood-related forces including hydrostatic, buoyancy, and hydrodynamic and debris impact forces.
5. Any mechanical, electrical, or other utility equipment must be located above the base flood elevation or floodproofed so that they are contained within a watertight, floodproofed enclosure that is capable of resisting damage during flood conditions in accordance with Section 7 of this ordinance.
6. The NFIP requires that enclosure or foundation walls, subject to the 100-year flood, contain openings that will permit the automatic entry and exit of floodwaters in accordance with Section 7(B) this ordinance.
7. The agricultural structures must comply with the floodplain management floodway provisions of Section 6 of this ordinance. No variances may be issued for agricultural structures within any designated floodway.
8. Wet-floodproofing construction techniques must be reviewed and approved by the floodplain administrator

and a registered professional engineer or architect prior to the issuance of any floodplain development permit for construction.

**Section 153.12. DISCLAIMER OF LIABILITY.**

The degree of protection required by this ordinance is considered reasonable for regulatory purposes and is based on available information derived from engineering and scientific methods of study. Larger floods may occur or flood heights may be increased by man-made or natural causes. This ordinance does not imply that development either inside or outside of the floodplain will be free from flooding or damage. This ordinance does not create liability on the part of the City of Mattoon or any officer or employee thereof for any flood damage that results from proper reliance on this ordinance or any administrative decision made lawfully thereunder.

**Section 153.13. PENALTY.**

Failure to obtain a permit for development in the floodplain or failure to comply with the conditions of a permit or a variance shall be deemed to be a violation of this ordinance. Upon due investigation, the Community Development Coordinator may determine that a violation of the minimum standards of this ordinance exists. The Community Development Coordinator shall notify the owner in writing of such violation.

- A. If such owner fails after ten (10) days notice to correct the violation:
  - 1. The City of Mattoon shall make application to the circuit court for an injunction requiring conformance with this ordinance or make such other order as the court deems necessary to secure compliance with the ordinance.
  - 2. Any person who violates this ordinance shall upon conviction thereof be fined not less than fifty dollars (\$50) or more than seven hundred fifty (\$750) for each offense.
  - 3. A separate offense shall be deemed committed upon each day during or on which a violation occurs or continues, and
  - 4. The City of Mattoon shall record a notice of violation on the title of the property.
- B. The Community Development Coordinator shall inform the owner that any such violation is considered a willful act to increase flood damages and therefore may cause coverage by a Standard Flood Insurance Policy to be suspended.

The Community Development Coordinator is authorized to issue an order requiring the suspension of the subject development. The stop-work order shall be in writing, indicate the reason for the issuance, and shall order the action, if necessary, to resolve the circumstances requiring the stop-work order. The stop-work order constitutes a suspension of the permit.

No site development permit shall be permanently suspended or revoked until a hearing is held by the Board of Zoning Appeals. Written notice of such hearing shall be served on the permittee and shall state:

- 1. The grounds for the complaint, reasons for suspension or revocation, and
- 2. The time and place of the hearing.

At such hearing the permittee shall be given an opportunity to present evidence on their behalf. At the conclusion of the hearing, the Board of Zoning Appeals shall determine whether the permit shall be suspended or revoked.

- C. Nothing herein shall prevent the City of Mattoon from taking such other lawful action to prevent or remedy any violations. All costs connected therewith shall accrue to the person or persons responsible.

**Section 153.14. ABROGATION AND GREATER RESTRICTIONS.**

This ordinance repeals and replaces other ordinances adopted by the City of Mattoon to fulfill the requirements of the National Flood Insurance Program including: Ordinance 98-4968. However, this ordinance does not repeal the original resolution or ordinance adopted to achieve eligibility in the program. Nor does this ordinance repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. Where this ordinance and other ordinance easements, covenants or deed restrictions conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

**Section 153.15. SEVERABILITY.**

The provisions and sections of this ordinance shall be deemed separable and the invalidity of any portion of this ordinance shall not affect the validity of the remainder.

Mayor Gover opened the floor for discussion with no responders.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

#### DEPARTMENT REPORTS:

CITY ADMINISTRATOR – announced a City-wide Cleanup Day as May 21<sup>st</sup> requiring proof of residency; reported on work on TIF projects; researched revamping of liquor code; denounced the Governor’s contemplation of withholding the Local Government Distribution Funds (LGDF) amounting to \$428,000 and defined the impact on City functions. Attorney & Treasurer Owen and Mayor Gover elaborated on the potential reductions. Commissioner Hall inquired as to the use of volunteers during Cleanup Day with Administrator McLaughlin to confer with the Public Works Director upon his return from training.

ATTORNEY & TREASURER – noted the closing of end-of-year finances and preparation of the audit. Mayor Gover opened the floor for questions of the Administrator or Attorney & Treasurer with no responders.

CITY CLERK – noted business as usual. Mayor Gover opened the floor for questions with no responders.

COMMUNITY DEVELOPMENT – noted work with Public Works Director on improvements to South 31<sup>st</sup> Street, increased construction, and tall grass issues. Administrator McLaughlin announced the City would begin fining nuisance code violators as well as placing liens on properties.

FIRE – noted fire staff training, walkthroughs at Donnelleys and St. John’s Lutheran School, safety conference with Modern Woodsmen group, conducting of fire drills and inspections; increasing Community Pride violations; and announcement of Fireman of the Year Award to Captain Sean Junge. Mayor Gover opened the floor for questions to the Fire Chief or Community Development Coordinator with no responders.

POLICE – noted the finalization of the police volunteer program, performing of background checks, endowment from Mrs. Gross for the K-9 program, commended officers’ work on Community Pride; reported on the Police Department’s Annual Dinner with Officer of the Year to an undercover police officer, award to Rick Easton on his performance at MPD, and the Chaplin’s Award to Ryan Koop. Administrator McLaughlin noted the catering by Bidwell was excellent. Mayor Gover commended Police Chaplain Mark Prevo on his work with the Police Department.

#### COMMENTS BY THE COUNCIL

Commissioner Ervin, Commissioner Hall, Commissioner Rankin, and Mayor Gover had no further comments.

Mayor Gover seconded by Commissioner Hall moved to recess at 6:56 p.m. to closed session pursuant to collective bargaining negotiating matters (5 ILCS 120/2(c)(2)); and the employment, performance or dismissal of employees of the municipality (5 ILCS 120(2)(c)(1)).

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

Mayor Gover noted no further action after closed session except to adjourn.

Council reconvened 7:17 p.m.

Commissioner Hall seconded by Commissioner Rankin moved to adjourned 7:17 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Ervin, YEA Commissioner Hall, YEA Commissioner Rankin, YEA Mayor Gover.

/s/ Susan J. O’Brien  
City Clerk