

The City Council of the City of Mattoon held a regular meeting in the Council Chambers at City Hall on February 15, 2005 at 7:02 p.m.

Mayor Carter presiding.

The following members of the Council answered roll call: YEA Commissioner Mark Donnell, YEA Commissioner Harold Gambill, YEA Commissioner Jerrold Hesse, YEA Commissioner David Schilling, YEA Mayor David E. Carter.

Commissioner Donnell seconded by Commissioner Gambill moved to approve the minutes of the regular meeting February 1, 2005 and special meeting February 8, 2005.

Mayor Carter opened the floor for discussion. No discussion.

Mayor Carter declared the motion carried by the following vote: YEA Commissioner Donnell, YEA Commissioner Gambill, YEA Commissioner Hesse, YEA Commissioner Schilling, YEA Mayor Carter.

Commissioner Donnell seconded by Commissioner Gambill moved to approve the Department Report of the Fire Department for the month of January, 2005.

Mayor Carter opened the floor for discussion. No discussion.

Mayor Carter declared the motion carried by the following vote: YEA Commissioner Donnell, YEA Commissioner Gambill, YEA Commissioner Hesse, YEA Commissioner Schilling, YEA Mayor Carter.

Commissioner Schilling seconded by Commissioner Donnell moved to approve the bills & payroll for the first half of February, 2005.

**Bills and Payroll for the first half of February 2005**

**General Fund**

Payroll		\$	205,726.50
Bills		\$	<u>60,858.95</u>
	Total	\$	266,585.45

**Hotel Tax Fund**

Payroll		\$	<u>1,359.23</u>
	Total	\$	1,359.23

**Festival Management Fund**

Bills		\$	<u>312.31</u>
	Total	\$	312.31

**Insurance & Tort Judgment**

Bills		\$	<u>6,250.00</u>
	Total	\$	6,250.00

**Capital Project Fund**

Bills		\$	<u>219.00</u>
	Total	\$	219.00

**Water Fund**

Payroll		\$	37,404.89
Bills		\$	<u>44,884.75</u>
		\$	82,289.64
	Total		

**Sewer Fund**

Payroll		\$	33,033.64
Bills		\$	<u>71,288.92</u>
		\$	104,322.56
	Total		

**Cemetery Fund**

Payroll		\$	2,100.95
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Bills		\$	<u>173.08</u>
	Total	\$	2,274.03
<b><u>Motel Fuel Tax Fund</u></b>			
Bills		\$	<u>13,019.23</u>
	Total	\$	13,019.23
<b><u>Health Insurance Fund</u></b>			
Bills		\$	<u>41,270.13</u>
	Total	\$	41,270.13

Mayor Carter opened the floor for discussion. No discussion.

Mayor Carter declared the motion carried by the following vote: YEA Commissioner Donnell, YEA Commissioner Gambill, YEA Commissioner Hesse, YEA Commissioner Schilling, YEA Mayor Carter.

Mayor Carter seconded by Commissioner Gambill moved to approve the expenditures for the Mattoon HOME GRANT Housing Rehabilitation Project.

Mayor Carter opened the floor for discussion. No discussion.

Mayor Carter declared the motion carried by the following vote: YEA Commissioner Donnell, YEA Commissioner Gambill, YEA Commissioner Hesse, YEA Commissioner Schilling, YEA Mayor Carter.

Mrs. Aneita Trame explained the reading program "Ready to Read Across Mattoon", and introduced the Mattoon Middle School students, who gave a public presentation and challenged the City to read Running Out of Time by Margaret Peterson Haddix.

Commissioner Schilling seconded by Mayor Carter moved to adopt Special Ordinance 2005-1066, authorizing a revised agreement with PersonalCare Insurance of Illinois for the administration of the self-funded medical and pharmacy benefit plan for employees and retirees of the municipality.

CITY OF MATTOON, ILLINOIS

*SPECIAL ORDINANCE NO. 2005-1066*

AN ORDINANCE AUTHORIZING A REVISED AGREEMENT WITH PERSONALCARE INSURANCE OF ILLINOIS FOR THE ADMINISTRATION OF THE SELF-FUNDED MEDICAL AND PHARMACY BENEFIT PLAN FOR EMPLOYEES AND RETIREES OF THE MUNICIPALITY

BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. The mayor is authorized to sign a revised agreement with PersonalCare Insurance of Illinois, Inc. for the administration of the self-funded medical and pharmacy benefit plan for employees and retirees of the municipality, a copy of which is attached and incorporated by reference.

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Commissioner Schilling, seconded by Mayor Carter, adopted this 15th day of February, 2005, by a roll call vote, as follows:

AYES (Names): Commissioner Donnell, Commissioner Gambill,  
Commissioner Hesse, Commissioner Schilling,  
Mayor Carter

NAYS (Names): None

ABSENT (Names): None

Approved this 15th day of February, 2005.

/s/ David E. Carter

David Carter, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM

/s/ Susan J. O'Brien

/s/ J. Preston Owen

Susan O'Brien, City Clerk

J. Preston Owen, City Attorney

Recorded in the Municipality's Records on February 16, 2005.

Mayor Carter opened the floor for discussion. No discussion.

Mayor Carter declared the motion carried by the following vote: YEA Commissioner Donnell, YEA Commissioner Gambill, YEA Commissioner Hesse, YEA Commissioner Schilling, YEA Mayor Carter.

Commissioner Schilling seconded by Commissioner Gambill moved to adopt Resolution 2005-2575, adopting strategies for the budget for the fiscal year that begins May 1, 2005 and ends April 30, 2006.

*As Amended by the City Council at a Special Meeting Held 2/8/05 5:00 PM  
Amendments in Italic Type Style*

CITY OF MATTOON, ILLINOIS

*RESOLUTION NO. 2005-2575*

A RESOLUTION ADOPTING BUDGET STRATEGIES

FOR THE 2005/2006 FISCAL YEAR

WHEREAS, the City Council desires to take timely and appropriate strategic action to provide policy guides to the management staff for the tentative budget for the fiscal year that begins May 1, 2005 and ends April 30, 2006; and,

WHEREAS, the Council's various advisory groups were given notice of potential strategies to be adopted by this resolution and the Council has given due consideration to their recommendations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, that the City Administrator is hereby directed to formulate a recommended budget for next fiscal year consistent with guides outlined on a paper titled "2005/2006 Budget Strategies", a copy of which is attached hereto and incorporated herein by reference.

Upon motion by Commissioner Schilling, seconded by Commissioner Gambill, adopted this 15th day of February, 2005, by a roll call vote, as follows:

AYES (Names): Commissioner Donnell, Commissioner Gambill,

Commissioner Hesse, Commissioner Schilling

Mayor Carter

NAYS (Names): None

ABSENT (Names): None

Approved this 15th day of February, 2005.

/s/ David Carter

David Carter, Mayor

City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM

/s/ Susan O'Brien

Susan O'Brien, City Clerk

/s/ J. Preston Owen

J. Preston Owen, City Attorney

Recorded in the Municipality's Records on February 16, 2005.

Mayor Carter opened the floor for discussion. No discussion.

Mayor Carter declared the motion carried by the following vote: YEA Commissioner Donnell, YEA Commissioner Gambill, YEA Commissioner Hesse, YEA Commissioner Schilling, YEA Mayor Carter.

Commissioner Schilling seconded by Commissioner Donnell moved to approve Council Decision Request 2005-408, authorizing an appointment of Natalie E. Olsen to a regular full-time Telecommunicator I position with the Police Department to succeed Amye Thomas-Allen, effective February 28, 2005.

Mayor Carter opened the floor for discussion. Mayor Carter and Commissioner Hesse discussed the number of telecommunicator positions to be filled, resulting with one position remaining to be possibly filled sometime in the future.

Mayor Carter declared the motion carried by the following vote: YEA Commissioner Donnell, YEA Commissioner Gambill, YEA Commissioner Hesse, YEA Commissioner Schilling, YEA Mayor Carter.

Mayor Carter opened the floor for public discussion. There was no public discussion.

Mayor Carter seconded by Commissioner Gambill moved to recess to closed session at 7:12 p.m. pursuant to the Illinois Open Meetings Act for the purpose of considering the employment, performance or dismissal of employees of the municipality (5 ILCS 120(2)(c)(1), the setting of a price for sale or lease of property owned by the municipality (5 ILCS 120(2)(6), litigation affecting or on behalf of the City of Mattoon (5 ILCS 120/2(c)(11) consisting of: review applications received for Tree Commission; recommended appointments of temporary employees in the Parks, Lake and Cemetery Divisions of the Public Works Department; request of the AFSCME Local Union for employees to donate accrued vacation, sick leave and compensatory leave to a fellow employee; and discussion about performance appraisals with Bruce Grafton, Fire Chief.

Council reconvened from closed session at 8:52 p.m.

Mayor Carter seconded by Commissioner Gambill moved to adjourn at 8:53 p.m.

Mayor Carter declared the motion carried by the following vote: YEA Commissioner Donnell, YEA Commissioner Gambill, YEA Commissioner Hesse, YEA Commissioner Schilling, YEA Mayor Carter.

/s/ Susan J. O'Brien

City Clerk