

City of Mattoon

Job Description

Title: Plumbing/Code Enforcement Inspector

Classification: Non-Exempt, Regular Full-Time position

Compensation Range: \$35,000 – \$45,000 commensurate with qualifications and experience

Position Summary

Primary responsibilities will include enforcement of all plumbing codes as well assist in the enforcement of property maintenance and nuisance codes and other ordinances as required for the City of Mattoon. The Inspector must have the ability to review plans, to determine compliance with City Codes, and to perform field inspections of plumbing and sewer installations, property maintenance and nuisance issues and prepare notices for compliance.

Desirable Knowledge and, Skills

Thorough working knowledge of the standards, materials and methods used in the installation of plumbing and sewer systems and the approved methods of construction for safety to persons and property.

Thorough working knowledge of the State of Illinois Plumbing Code as well as have the ability to learn the modern property maintenance and nuisance codes for the City of Mattoon.

Ability to interpret and apply building plans, blueprints, plumbing and sewer diagrams and engineered drawings.

Excellent written and verbal communication skills, basic computer skills, public relations skills by maintaining an effective working relationship with contractors, builders and the general public.

Working Conditions, and Abilities

The position requires exposure to noise, dust, and inclement weather conditions and the physical condition necessary for light to moderate lifting, carrying, bending, crawling, climbing, walking, standing or sitting for prolonged periods of time.

Qualifications

Applicant must have a valid State of Illinois Plumbers License and at least five years experience in the installation of plumbing and sewer systems.

Necessary Special Requirements

Possession of a valid Illinois Class D Driver's License
Reliable transportation