

City of Mattoon  
Building Inspections Department

Application for mechanical permit under Ordinance No.96-1835

Date \_\_\_\_\_, 20 \_\_\_\_

The undersigned hereby makes application for a permit to install, maintain or change a mechanical system at:

\_\_\_\_\_ Address \_\_\_\_\_ Contractor \_\_\_\_\_

Is the applicant the owner in fee of property described? \_\_\_\_\_

BUILDING CODE REQUIREMENTS: If such application is made by a person other than the owner in fee, it shall be accompanied by a duly verified affidavit of the owner in fee or the person making the application that the proposed work is authorized to make application.

If the applicant is not the owner in fee described, give name and address of owner in fee:

\_\_\_\_\_ Name \_\_\_\_\_ Address \_\_\_\_\_

Give a brief description of proposed work: \_\_\_\_\_

Estimated Cost \_\_\_\_\_ Permit Fee \_\_\_\_\_

**CALL FOR AN INSPECTION WHEN COMPLETED**

ALL INSTALLATION, OPERATION AND MAINTENANCE INSTRUCTIONS MUST BE AVAILABLE AT THE TIME OF INSPECTION.

The undersigned applicant hereby represents that he will follow all requirements of the Building Code and other ordinances of the said City of Mattoon relative to the installation of mechanical system, and that the said building will be open for public inspection at all reasonable hours by the Building/Code Enforcement Officer or his authorized representative. The application further represents that the detailed plans for installation of said mechanical system and that same will be installed as shown on said plans which are made part of this application.

**All equipment shall have manufacturer's clearance information attached.**

This permit is null and void, in part or its entirety, if in conflict with building specifications as outlined under your abstract, subdivision restrictions of Ordinance No. 96-4835 concerning building lines, front, side or rear yards, intent or purpose.

PERMIT NO. \_\_\_\_\_ ISSUED TO: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

BY: \_\_\_\_\_  
Building/Code Enforcement Officer