#### FINANCIAL STATEMENTS WITH ACCOMPANYING INFORMATION

For the year ended April 30, 2007 and INDEPENDENT AUDITORS' REPORTS

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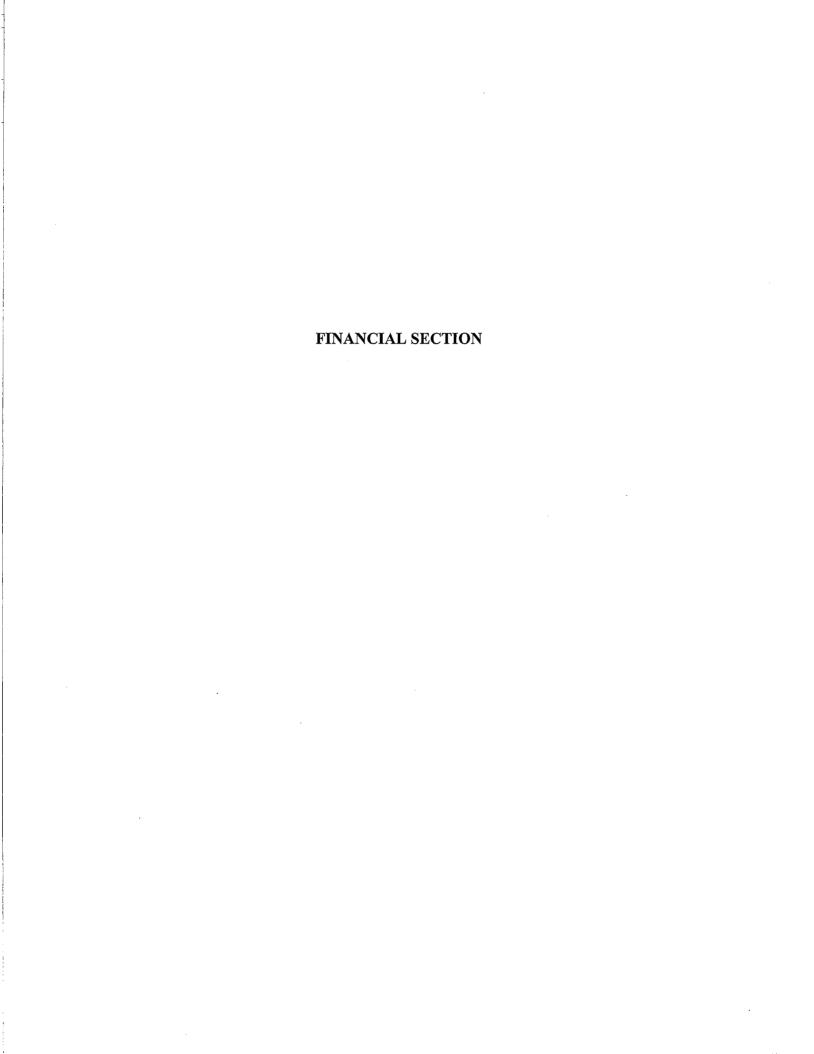
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#### WEST & COMPANY, LLC

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#### INDEPENDENT AUDITORS' REPORT

Mayor and City Commissioners City of Mattoon Mattoon, Illinois 61938

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Mattoon, Illinois, as of and for the year ended April 30, 2007, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City of Mattoon, Illinois' management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Mattoon, Illinois, as of April 30, 2007, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Mayor and City Commissioners City of Mattoon Page 2

In accordance with *Government Auditing Standards*, we have also issued our report dated March 19, 2008, on our consideration of the City of Mattoon, Illinois' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The management's discussion and analysis on pages 3 through 14, budgetary comparison information on pages 88 through 89 and pension plans' Schedules of Funding Progress on pages 85 through 87 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Mattoon, Illinois' basic financial statements. The introductory section, combining and individual nonmajor fund financial statements and schedules, and the combining and individual component unit statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements of the City of Mattoon, Illinois. The combining and individual nonmajor fund financial statements and schedules, the combining and individual component unit statements, and the schedule of expenditures of federal awards have been subjected to the auditing procedures applied in the audit of the basic financial statements taken as a whole. The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on it.

West & Company, LLC

March 19, 2008

#### CITY OF MATTOON, ILLINOIS MANAGEMENT'S DISCUSSION AND ANALYSIS

This discussion and analysis of the financial performance of the City of Mattoon is intended to provide an overview of the City's financial activities for the fiscal year ended April 30, 2007. Readers are encouraged to consider the information presented here in conjunction with additional information as furnished in the financial statements, which begin on page 15. This is the fourth year that the financial statements for the City of Mattoon have been prepared in the format prescribed by Governmental Accounting Standards Board (GASB) Statement No. 34.

#### FINANCIAL HIGHLIGHTS

- The City of Mattoon has total assets of \$81,047,963 and liabilities of \$30,966,554, resulting in net assets of \$50,081,409 as of April 30, 2007. Total assets increased from April 30, 2006 by \$20,744, total liabilities decreased from April 30, 2006 by \$680,770 and net assets increased from April 30, 2006 by \$701,514. Of the net assets as of April 30, 2007, \$40,427,409 represents the City's investment in capital assets, net of related debt, \$1,324,112 is held for restricted purposes, and \$8,329,888 is available to meet the City's ongoing obligations to its citizens and creditors. The City's cash position in the general governmental activities decreased by \$800,000, from \$5.6 million to \$4.8 million. The City's cash position in the business-type activities increase by \$400,000, from \$4.5 million to \$4.9 million.
  - The following table shows the changes in major revenue sources from 2006 to 2007.

## City of Mattoon, Illinois Changes in Major Revenue Sources April 30, 2007

Source	2007	2006	Change		
Intergovernmental Shared Revenues	\$ 8,917,130	\$ 8,534,774	\$ 382,356		
Property Tax Revenues	\$ 3,300,635	\$ 3,130,208	\$ 170,427		
Utility Tax Revenues	\$ 1,273,504	\$ 1,346,185	\$ (72,681)		
Hotel Tax Revenues	\$ 227,872	\$ 233,702	\$ (5,830)		
Water Fund Charges for Services	\$ 2,977,173	\$ 3,084,071	\$ (106,898)		
Sewer Fund Charges for Services	\$ 3,521,608	\$ 3,542,728	\$ (21,120)		
Cemetery Fund Charges for Services	\$ 107,944	\$ 126,495	\$ (18,551)		
Table Totals	\$ 20,325,866	\$ 19,998,163	\$ 327,703		

- During FY 2007, the City of Mattoon continued a proactive plan for the replacement of aging infrastructure, the upgrade of technology used in operations, the improvement of utility services and the continuous replacement of the City's aging vehicle fleet. The City needs to continue the effort to put in place a long-term capital budget. In the past the City has funded capital improvements on a year-to-year basis with little planning for the following fiscal years. The Public Works Director, City Treasurer and City Administrator are in the process of developing a five year capital improvement plan.
- Illinois statute restricts municipality general obligation debt to less than 8.625% of equalized property value. As all of Mattoon's debt will be retired from revenue sources other than property taxes, the City's general obligation debt is well below the statutory limit. Between May 1, 2006 and April 30, 2007, \$166,033 in capital lease obligations was used to purchase new vehicles and \$661,203 in capital lease obligations was used to purchase a new fire truck. The City plans to issue capital lease obligations to fund the ongoing purchase of new vehicles for the City's fleet each year for the foreseeable future.

#### OVERVIEW OF THE FINANCIAL STATEMENTS

This section serves as an introduction to the City of Mattoon's basic financial statements. The basic financial statements for the City of Mattoon are comprised of three components:

- basic financial statements,
- required supplementary information, and
- combining and individual fund statements.

This report also contains other supplementary information in addition to the basic financial statements.

#### **Government-wide Financial Statements**

The two government-wide financial statements are designed to provide readers with a broad overview of the City's finances in a manner similar to private-sector business entities. The *Statement of Net Assets* presents information on all of the City of Mattoon's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the City is improving or deteriorating. The *Statement of Activities* presents information showing how the City's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave). The government-wide financial statements can be found on pages 15 through 17 of this report.

Both of the government-wide financial statements distinguish those functions of the municipality that are principally supported by taxes and intergovernmental revenues, known as governmental activities, from other functions that are intended to recover all, or a significant portion, of their costs through user fees and services charges, called business-type activities. The governmental activities

of the City of Mattoon include general government, public safety, public works, culture and recreation and other miscellaneous activities. The business-type activities of the City include the water and sewer utility services and Dodge Grove Cemetery.

In addition to these various direct operations of the City, or primary government, the government-wide financial statements also include financial information related to legally distinct entities for which the City has financial responsibility and accountability, known as component units. The City of Mattoon's component units include the Mattoon Foreign Fire Insurance Tax Fund, which is included in the Governmental Activities column of the statements, and the Mattoon Public Library. The City's component units also include the Mattoon Firefighters Pension Fund and the Mattoon Police Pension Fund; however, the financial information for them is not included in the government-wide financial statements. These entities are described in note 1 following the financial statements.

#### **Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of Mattoon, like other governmental entities, uses fund accounting to ensure and demonstrate compliance with various finance-related legal requirements. Some funds are required by law, while others are established internally to maintain control over a particular activity. All of the funds of the City of Mattoon can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

#### Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide statements, governmental fund financial statements focus on near term inflows and outflows of current spendable resources, as well as balances of spendable resources that can be converted to cash and balances available at the end of the fiscal year for future spending. Such information may be useful in evaluating a government's near-term financing requirements.

Governmental funds include the General, special revenue, and capital projects funds. On the Balance Sheet – Governmental Funds, the General fund and Capital Projects fund are shown as separate columns and data from the other governmental funds are combined into a single column for aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of combining statements elsewhere in this report. Reconciliations follow the Balance Sheet-Governmental Funds and Statement of Revenues, Expenditures, and Changes in Fund Balance. The reconciliations show the adjustments that are needed to convert the governmental funds financial statements to the government-wide Statement of Net Assets and Statement of Activities.

#### **Proprietary Funds**

Proprietary funds maintained by the City of Mattoon are of two different types: enterprise funds and internal service funds. Enterprise funds are used to report those functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for

activities that provide supplies and services to the general public. Proprietary fund statements provide the same type of information as the government-wide financial statements, but in more detail. The City's fund financial statements present separate enterprise fund information for the water and sewer utilities and Dodge Grove Cemetery. The proprietary fund financial statements begin on page 23 of this report.

Internal service funds are used to account for enterprise-like operations that provide services, on a user fee basis, primarily or exclusively to departmental customers within the governmental entity itself, rather than to external customers. The City of Mattoon uses an internal service fund to account for its employee and retiree health and life insurance. Because these services predominately benefit governmental rather than business-type functions, they have been included within the governmental activities in the government-wide financial statements.

#### **Fiduciary Funds**

Fiduciary Funds are used to accounts for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds. The City does not have any fiduciary funds, but it does include the Mattoon Police Pension Fund and the Mattoon Firefighters Pension Fund, both of which are fiduciary type discretely presented component units. Financial information for the Mattoon Police Pension Fund and Mattoon Firefighters Pension Fund can be found in the *Combining and Individual Fund Statements and Schedules* on pages 103 thru 104 of this report.

#### Notes to the Basic Financial Statements

The notes to the basic financial statements provide additional detail that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the basic financial statements can be found beginning on page 32 of this report.

#### **Additional Supplementary Information**

Following the basic government-wide and fund financial statements and accompanying notes, combining statements are included for the non-major governmental and fiduciary component units.

#### FINANCIAL ANALYSIS OF THE CITY AS A WHOLE

The Statement of Net Assets for the City of Mattoon is summarized in the table below. As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. The City's assets exceeded liabilities by \$50 million as of April 30, 2007. The majority of these net assets reflect the City's investment in capital assets, including land, land improvements, buildings, machinery and equipment, infrastructure, and construction in progress, net of depreciation. These capital assets are used to provide services to citizens and are not available for future spending. Although the City's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

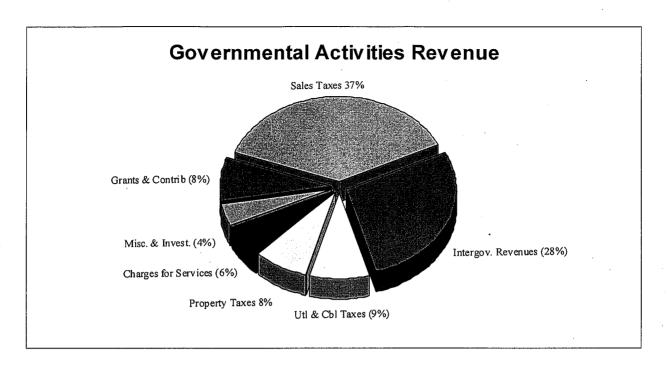
	Government	tal Activities	Business-Type Activities		Total		
	2007	2006	2007 2006		2007	2006	
Current and Other Assets Capital Assets (net)	\$ 9,722,573 \$ 22,707,590	\$ 10,219,408 \$ 22,334,575	\$ 5,608,555 \$ 43,009,245	\$ 5,292,653 \$ 43,180,583	\$ 15,331,128 \$ 65,716,835	\$ 15,512,061 \$ 65,515,158	
Total Assets	\$ 32,430,163	\$ 32,553,983	\$ 48,617,800	\$ 48,473,236	\$ 81,047,963	\$ 81,027,219	
Current Liabilities Non-current Liabilities	\$ 2,370,160 \$ 5,419,456	\$ 2,247,795 \$ 5,204,692	\$ 830,652 \$ 22,346,286	\$ 507,854 \$ 23,686,983	\$ 3,200,812 \$ 27,765,742	\$ 2,755,649 \$ 28,891,675	
Total Liabilities  Invested in Capital Assets,	\$ 7,789,616	\$ 7,452,487	\$ 23,176,938	\$ 24,194,837	\$ 30,966,554	\$ 31,647,324	
Net of Debt	\$ 19,797,752	\$ 20,006,346	\$ 20,629,657	\$ 19,410,260	\$ 40,427,409	\$ 39,416,606	
Restricted	\$ 1,267,868	\$ 1,681,109	\$ 56,244	\$ 53,950	\$ 1,324,112	\$ 1,735,059	
Unrestricted	\$ 3,574,927	\$ 3,414,041	\$ 4,754,961	\$ 4,814,189	\$ 8,329,888	\$ 8,228,230	
Total Net Assets	\$ 24,640,547	\$ 25,101,496	\$ 25,440,862	\$ 24,278,399	\$ 50,081,409	\$ 49,379,895	
Total Net Assets as a % of Total Liabilities	316%	337%	110%	100%	162%	156%	
Unrestricted Net Assets as a % of Total Liabilities	46%	46%	21%	20%	27%	26%	

A small portion of the City's net assets (2.6%) represents resources that are subject to other restrictions as to how they may be used. The remaining \$8.3 million of total net assets may be used to meet the City's ongoing obligations to its citizens and creditors. It is important to note that \$4.7 million, or about fifty-seven percent (57%), of these unrestricted net assets are related to the City's business-type activities. Consequently, they generally may not be used to fund governmental activities. As of April 30, 2007, the City is able to report positive balances in net assets for the governmental activities as well as business-type activities.

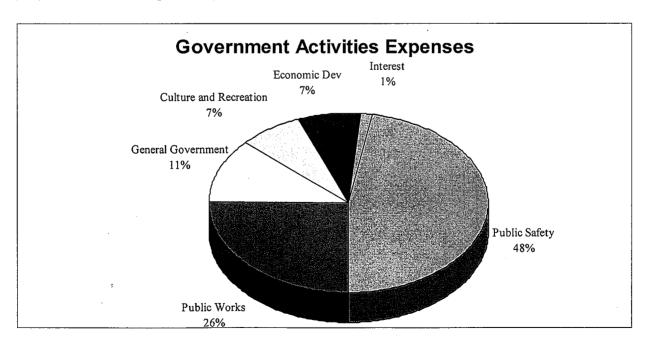
An examination of the *Statement of Activities* provides a concise picture of how the various activities of the City are funded. The following table summarizes the City's governmental and business-type activities.

	Governmental Activities			Business-type Activities			Total					
		2007	-	2006		2007		2006		2007		2006
Revenues												
Program Revenues:												
Charges for Services	\$	826,087	\$	683,595	\$	6,606,725	\$	6,753,294	\$	7,432,812	\$	7,436,889
Operating Grants & Contributions	\$	665,852	\$	1,175,066	\$	-	\$	149	\$	665,852	\$	1,175,215
Capital Grants & Contributions	\$	550,501	\$	791,558	\$	276,033	\$	-	\$	826,534	\$	791,558
General Revenues:												
Property Taxes	\$	1,182,869	\$	1,224,734	\$		\$	-	\$	1,182,869	\$	1,224,734
Sales Taxes	\$	5,409,855	\$	5,347,030	\$	-	\$	-	\$	5,409,855	\$	5,347,030
Utility Taxes	\$	1,273,504	\$	1,346,185	\$	-	\$	-	\$	1,273,504	\$	1,346,185
Other Taxes	\$	518,646	\$	524,093	\$	-	\$		\$	518,646	\$	524,093
Intergovernmental Revenues	\$	3,501,505	\$	3,182,193	\$	-	\$	-	\$	3,501,505	\$	3,182,193
Investment Income	\$	295,078	\$	201,396	\$	199,459	\$	157,412	\$	494,537	\$	358,808
Miscellaneous Income	\$	339,515	\$	328,439	\$	-	\$	· -	\$	339,515	\$	328,439
Gain (Loss) on Sale of Assets	\$	(27,768)	\$	(26,867)	\$	518,491	\$	77,512	\$	490,723	\$	50,645
Total Revenue	\$	14,535,644	\$	14,777,422	\$	7,600,708	\$	6,988,367	\$	22,136,352	\$	21,765,789
Expenses	•											
Program Expenses:												
General Government	\$	1,722,896	\$	1,505,704	\$	-	\$	-	\$	1,722,896	\$	1,505,704
Public Safety	\$	7,094,383	\$	6,679,076	\$	-	\$	-	\$	7,094,383	\$	6,679,076
Public Works	\$	3,833,594	\$	3,087,303	\$		\$	-	\$	3,833,594	\$	3,087,303
Health and Welfare	\$	21,183	\$	37,259	\$	-	\$	-	\$	21,183	\$	37,259
Culture and Recreation	\$	1,125,894	\$	1,170,532	\$	-	\$	-	\$	1,125,894	\$	1,170,532
Economic Development	\$	1,078,569	\$	622,346	\$	•	\$	-	\$	1,078,569	\$	622,346
Interest on Long-term Debt	\$	206,126	\$	193,093	\$	-	\$		\$	206,126	\$	193,093
Water	\$	-	\$	-	\$	2,964,326	\$	2,819,757	\$	2,964,326	\$	2,819,757
Sewer	\$	-	\$	-	\$	3,171,426	\$	3,218,589	\$	3,171,426	\$	3,218,589
Cemetery	\$	<u> </u>	\$	-	\$	216,441	_\$_	153,384	\$	216,441	_\$_	153,384
Total Expenses	\$	15,082,645	\$	13,295,313	\$	6,352,193	\$	6,191,730	\$	21,434,838	\$	19,487,043
Increase (decrease) in net assets		•							•			
before transfers	\$	(547,001)	\$	1,482,109	\$	1,248,515	\$	796,637	\$	701,514	\$	2,278,746
	_		_		_	(0 ( 0 (0)					•	
Transfers	\$	86,052		41,602		(86,052)	\$	(41,602)		-	_\$	-
Changes in Net Assets	\$	(460,949)	\$	1,523,711	\$	1,162,463	\$	755,035	\$	701,514	\$	2,278,746
,		, , ,				•		-				
Net Assets - May 1, 2006	\$	25,101,496	\$	7,942,539	\$	24,278,399	\$	23,523,364	\$	49,379,895	\$	31,465,903
Prior Period Adjustment	\$	-	\$	15,635,246	\$	-	\$	-	\$	-	\$	15,635,246
Net Assets - April 30, 2007	\$	24,640,547	\$	25,101,496	\$	25,440,862	\$	24,278,399	\$	50,081,409	\$	49,379,895

The following chart illustrates how governmental activities are funded. Sales taxes provided thirty-seven percent (37%) of the revenue for governmental revenues. Intergovernmental revenues (state shared taxes) provided twenty-eight percent (28%) of the revenue for governmental revenues. Property taxes provided eight percent (8%) of the revenue for governmental activities. Utility taxes and other taxes provided nine percent (9%) of the revenue for governmental activities. Taxes, in one form or another, comprised eighty-two percent (82%) of the revenue for governmental activities. The remaining eighteen percent (18%) came from charges for services, six percent (6%), Miscellaneous and Investment Revenue, four percent (4%), and Grants and Contributions, eight percent (8%)



The following chart illustrates the expenditures of the governmental activities. Public Safety (fire and police protection) comprised forty-eight percent (48%) of the total expenditures of the governmental activities. Public works comprised twenty-six percent (26%) of the total expenditures of the governmental activities. General government comprised eleven percent (11%) of the total expenditures of the governmental activities. The remaining fifteen percent (15%) came from expenditures for culture and recreation, seven percent (7%), economic development, seven percent (7%) and interest, one percent (1%).



Business-type activities, water and sewer utilities and Dodge Grove cemetery, depend on charges for services as their primary revenue sources. Approximately eighty-seven percent (87%) of revenues are generated from user charges.

#### FINANCIAL ANALYSIS OF THE CITY'S MAJOR FUNDS

#### **Governmental Funds**

The focus of the City's governmental funds is to provide information regarding near-term inflows, outflows, and spendable resources. Such information can be useful in assessing the City's financing requirements.

As of April 30, 2007, the City of Mattoon's *Balance Sheet - Governmental Funds* reported combined ending fund balances of \$6,859,991, a decrease of \$588,469 from April 30, 2006. Of the ending fund balances total, \$1,286,210 is reserved for specific legal requirements and other commitments, leaving total unreserved governmental fund balances of \$5,573,781 available for meeting future budget requirements.

The General fund is the primary operating fund used to account for the governmental operations of the City of Mattoon. The largest revenue sources for the General fund are taxes and intergovernmental revenues which account for ninety percent (90%) of revenues. Public safety and public works are the primary operations of the General fund. Approximately fifty-six percent (56%) of the General fund expenditures of \$12.5 million are allocated to the public safety sector. Another eighteen percent (18%) of the General fund costs are derived from the operations of public works. Over eleven percent (11%) of the General fund's costs are derived from general governmental expenditures.

The General Fund has an undesignated fund balance of \$3,314,440, a decrease of \$317,474 over the balance as of April 30, 2006. The Capital Project Fund has a fund balance of \$1,131,599, an increase of \$101,222 over the balance as of April 30, 2006. The General Fund's undesignated fund balance is available to be applied in a future year's budget to one-time capital projects or to reduce outstanding debt. The Capital Project Funds may be used to fund the City's various infrastructure projects.

The Other Governmental Funds column is comprised of various special revenue funds. The Motor Fuel Tax fund had a total fund balance of \$756,769, the Revolving Loan fund had a total fund balance of \$998,712 and the Insurance and Tort Judgment fund had a balance of \$443,894. The Motor Fuel Tax fund balance primarily reflects the amounts designated to pay for new bridges, resurfacing and construction of new streets. The Revolving Loan fund balance is primarily monies to be pledged for expenditure on loans to assist in the economic development of Mattoon. The Insurance and Tort Judgment fund is designated for the various future insurance costs and judgments. The remaining funds included in the Other Governmental Funds column on the balance sheet are the Hotel and Motel Tax Fund, Festival Management Fund, Home Rehabilitation Grant Fund and the Midtown TIF District Fund. These remaining funds had a total fund balance as of April 30, 2007 of \$208,670. The total accumulated fund balances of all the Other Governmental Funds decreased by \$265,449 during 2006-2007.

#### **Proprietary Funds**

The City's proprietary fund statements provide the same type of information found in the government-wide financial statements, but in greater detail. The detail of the City's proprietary funds can be found from page 23 to page 29. The net assets of the enterprise type proprietary funds at the end of 2007 totaled \$25,440,862, an increase of \$1,162,463 from the previous year. The Water fund net assets increased \$825,464, the Sewer fund net assets increased \$383,006 and the Cemetery fund net assets decreased \$46,007.

For the year ended April 30, 2007, operating revenues in the Water fund totaled \$2,977,173 (a decrease of \$106,898 from 2006), operating expenses totaled \$2,617,045 (an increase of \$104,200 from 2006) producing operating income of \$360,128 (a decrease of \$211,098 from 2006). Nonoperating revenues and expenses and transfers totaled \$465,336, leaving a gain of \$825,464 in the Net Assets of the Water fund. The majority of the increase, \$518,491, came from the sale of the land around Lake Paradise. During the last four years, the Water Fund has seen a decrease in its operating income. During the same time frame, the net assets of the Water Fund increased by only fifteen percent (15%). The Water Fund has not increased rates since 1999 and before the beginning of the 2008 – 2009 fiscal year the City must evaluate its rate structure and adjust it accordingly to meet the ongoing needs of the water system.

For the year ended April 30, 2007, operating revenues in the Sewer fund totaled \$3,521,608 (a decrease of \$21,120 from 2006), operating expenses totaled \$2,789,211 (a decrease of \$29,540 from 2006) producing operating income of \$732,397 (an increase of \$8,420 from 2006). Non-operating revenues and expenses and transfers totaled (\$349,391), leaving a gain of \$383,006 in the Net Assets of the Sewer fund (an increase of \$61,883 from 2006). The Sewer Fund is in a better position than the Water Fund because the Sewer Fund has had a series of increases over the last five years. The City should implement a cost of living increase for the rates charged by the Sewer Fund to ensure that the fund maintains the revenue to fund the ongoing needs of the system.

For the year ended April 30, 2007, operating revenues in the Cemetery fund totaled \$107,944 (a decrease of \$18,551 from 2006), operating expenses totaled \$216,441 (an increase of \$63,057 from 2006) producing an operating loss of \$108,497 (an increase of \$81,608 from 2006). Non-operating revenues and expenses totaled \$10,552 and transfers from the General fund totaled \$51,938, leaving a loss of \$46,007 in the Net Assets of the Cemetery fund. The Cemetery Fund has required, and will continue to require, an annual subsidy from the General Fund. For the foreseeable future the Cemetery Fund will not have enough revenue to cover its expenses.

#### GENERAL FUND BUDGETARY HIGHLIGHTS

The Required Supplementary Information section contains the Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget to Actual for the General Fund on pages 88 and 89. The original 2007 General fund budget authorized expenditures and other financing uses of \$14,753,813, funded by anticipated revenues and other financing sources of \$14,755,118 leaving the amount of revenues and other financing sources over expenditures and other financing uses of \$1,305. The actual amount of expenditures and other financing uses over revenues and other financing sources was \$423,992, a negative budget to actual variance of \$425,297.

The Schedules of Revenues, Expenditures, and Changes in Fund Balance – Budget to Actual for the Capital Projects Fund can be found on page 91. The Schedules of Revenues, Expenditures, and Changes in Fund Balance – Budget to Actual for each of the Non-major Governmental Funds can be found in the Combining and Individual Fund Statements and Schedules, beginning on page 94.

#### CAPITAL ASSETS AND DEBT

#### **Capital Assets**

In accordance with the implementation requirements of GASB No. 34, the City has recorded historical costs and depreciation expense associated with all of its capital assets. In accordance with the implementation requirements of GASB No. 34, the historical costs and depreciation expenses associated with all City infrastructure are reported in the financial statements for the period ending on April 30, 2007. As summarized in the table below, the City's reported investment in capital assets for governmental and business-type activities as of April 30, 2007 totaled over \$138 million. Over forty-eight percent (48%) of this total cost was related to the business-type activities, with the City's sewer collection and treatment system and water distribution system comprising the most significant components. The governmental activities comprised over fifty-two percent (52%) of the total, with the most significant portion being the infrastructure (roads, bridges and sidewalks) of the City.

Total accumulated depreciation was calculated to be over \$72 million, or approximately fifty-two percent (52%) of the historical asset cost. Net of accumulated depreciation, the City's investment in capital assets is in excess of \$65 million.

## City of Mattoon, Illinois Capital Assets, Net of Accumulated Depreciation April 30, 2007

Classification	Governmental Activities	Business-type Activities	Total
Land	\$ 2,061,660	\$ 588,555	\$ 2,650,215
Buildings and Improvements	\$ 6,146,741	\$ 12,627,090	\$ 18,773,831
Equipment, furniture and vehicles	\$ 5,991,183	\$ 3,257,445	\$ 9,248,628
Improvements other than buildings	\$ -	\$ 298,504	\$ 298,504
Infrastructure	\$ 57,915,670	\$ -	\$ 57,915,670
Treat. collect. and distrib. systems	\$ -	\$ 47,791,158	\$ 47,791,158
Construction in Progress	\$ 58,275	\$ 1,362,481	\$ 1,420,756
Subtotal	\$ 72,173,529	\$ 65,925,233	\$138,098,762
Less Accumulated Depreciation	\$(49,465,939)	\$ (22,915,988)	\$ (72,381,927)
Total	\$ 22,707,590	\$ 43,009,245	\$ 65,716,835

#### Long-Term Debt

On April 30, 2007, the City of Mattoon had \$26,825,316 of bond and long-term note principal outstanding (a decrease of \$1,102,987 from April 30, 2006), as summarized in the following table:

## City of Mattoon, Illinois General Obligation Bonds and Notes Outstanding April 30, 2007

Classification	Governmental Activities	Business-type Activities	Total
General Obligation Bonds	\$ 3,367,397	\$ 8,069,643	\$ 11,437,040
Notes Payable	\$ 301,212	\$ 13,975,195	\$ 14,276,407
Capital Leases	\$ 901,652	\$ 59,394	\$ 961,046
Developer Contracts	\$ 150,823	\$	\$ 150,823
Total	\$ 4,721,084	\$ 22,104,232	\$ 26,825,316

#### REQUESTS FOR INFORMATION

This financial report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. The City of Mattoon provides the Comprehensive Annual Financial Report on our web page (www.mattoonillinois.org). If anyone has any questions about this report or needs additional financial information about the City of Mattoon, please contact the Finance Department at 208 North 19<sup>th</sup> Street, Mattoon, Illinois, 61938. Finance Department staff can also be reached at (217) 235-5483.

#### STATEMENT OF NET ASSETS April 30, 2007

	P	rimary Governme	ent	Component Unit
	Governmental Activities	Business-type Activities	Total	Mattoon Public Library
ASSETS:				
Cash and cash equivalents	\$ 4,806,143	\$ 3,710,616	\$ 8,516,759	\$ 38,342
Certificates of deposit		1,022,253	1,022,253	
Investments, at fair value	258	458	716	9,494
Receivables	3,619,404	478,488	4,097,892	402,000
Internal balances	33,322	(33,322)		
Due from primary government				25,575
Prepaid items	498,316	5,833	504,149	4,366
Long-term receivables	720,872		720,872	
Restricted assets:				
Cash and cash equivalents	3,255	166,066	169,321	
Certificates of deposit		7,588	7,588	
Investments, at fair value				25,000
Deferred bond issue expense	41,003	189,923	230,926	
Cemetery development		60,652	60,652	
Capital assets (net of accumulated				
depreciation):				
Land	2,061,660	588,555	2,650,215	with final
Buildings and	, ,	,		
building improvements	4,200,689	9,209,071	13,409,760	2,006,701
Improvements other than	. ,	, ,	,	•
buildings		134,334	134,334	·
Treatment, collection and		,	,	
distribution systems		30,027,355	30,027,355	
Infrastructure	14,981,039		14,981,039	
Equipment, furniture and vehicles		1,687,449	3,093,376	14,106
Construction in progress	58,275	1,362,481	1,420,756	
Total assets	32,430,163	48,617,800	81,047,963	2,525,584

#### STATEMENT OF NET ASSETS (CONTINUED) April 30, 2007

		_	Component Unit Mattoon					
	Governmental Activities		Business-type Activities		Total			Public Library
LIABILITIES:			_					0.540
Accounts payable	\$	297,467	\$	382,200	\$	679,667	\$	2,762
Payroll liabilities payable		478,344		87,822		566,166		2,609
Other accrued expenses		69,129		237,400		306,529		
Due to component units		414,202				414,202		
Unearned revenue		1,108,000				1,108,000		407,668
Liabilities payable from restricted assets:								
Other payables		3,018		123,230		126,248		
Non-current liabilities:								
Due within one year		644,713		1,555,406		2,200,119		3,233
Due in more than one year	4,774,743		2	20,790,880		25,565,623		29,100
Total liabilities		7,789,616	23,176,938		30,966,554			445,372
NET ASSETS:								
Invested in capital assets, net of								
related debt		19,797,752	,	20,629,657		40,427,409		2,020,807
Restricted for:								
Public safety		396,332				396,332		
Highways and streets		756,769				756,769		
Culture and recreation		97,630				97,630		5,668
Economic development		17,137		-		17,137		
Other purposes				56,244		56,244		
Permanent endowment:								
Nonexpendable								25,000
Unrestricted		3,574,927		4,754,961		8,329,888		28,737
Total net assets	\$	24,640,547	<b>_\$</b> :	25,440,862	_\$	50,081,409	\$	2,080,212

See notes to financial statements

## For the year ended April 30, 2007 STATEMENT OF ACTIVITIES

See notes to financial statements

#### BALANCE SHEET GOVERNMENTAL FUNDS April 30, 2007

	 General	Pr	Capital ojects Fund	G	Other overnmental Funds	Totals
ASSETS:		_				
Cash and cash equivalents	\$ 2,730,415	\$	1,079,569	\$	1,037,147	\$ 4,847,131
Investments, at fair value	258					258
Receivables	3,428,188		52,030		139,186	3,619,404
Due from other funds	58,404				40,246	98,650
Prepaid items	6,157				492,159	498,316
Long-term receivables					720,872	720,872
Advances to other funds	 				67,022	 67,022
Total assets	\$ 6,223,422	\$	1,131,599	\$	2,496,632	\$ 9,851,653
LIABILITIES AND FUND BALANCES: Liabilities:						
Accounts payable	\$ 106,636	\$	250	\$	27,091	\$ 133,977
Payroll liabilities payable	475,790				2,554	478,344
Due to other funds	210,627				58,942	269,569
Due to component units	414,202					414,202
Unearned revenue	1,628,548					1,628,548
Advances from other funds	 67,022				sur tue	 67,022
Total liabilities	 2,902,825		250		88,587	 2,991,662
Fund balances:						
Reserved for:						
Advances					67,022	67,022
Long-term receivables			·		720,872	720,872
Prepaid expenditures	6,157				492,159	498,316
Unreserved, reported in:	-,,				,	
General fund	3,314,440					3,314,440
Special revenue funds:	5,51.,					2,51.,0
Undesignated					1,127,992	1,127,992
Capital project fund			1,131,349		1,127,552	1,131,349
Capital project land	 		1,131,347			 1,151,547
Total fund balances	 3,320,597		1,131,349		2,408,045	 6,859,991
Total liabilities and fund balances	\$ 6,223,422	\$	1,131,599	\$	2,496,632	\$ 9,851,653

See notes to financial statements

## RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET ASSETS OF GOVERNMENTAL ACTIVITIES April 30, 2007

Total fund balances, governmental funds	\$ 6,859,991
Amounts reported for governmental activities in the statement of net assets are different because:	
Capital assets used in governmental activities are not financial resources and, therefore, not reported in the funds.	22,707,590
Other long-term assets are not available to pay for current-period expenditures and, therefore, are deferred in the funds.	520,548
Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the funds.	(5,447,582)
Net assets of governmental activities	\$ 24,640,547

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS For the year ended April 30, 2007

			Capital	Go	Other overnmental		
	 General	Pr	ojects Fund		Funds		Totals
Revenues:							
Taxes	\$ 3,450,865	\$		\$	378,080	\$	-,,
Licenses and permits	165,013						165,013
Intergovernmental revenues	7,859,819		469,400		739,864		9,069,083
Charges for services	522,103				ee to		522,103
Fines and forfeitures	138,971						138,971
Investment income	181,072		28,851		85,155		295,078
Contributions and miscellaneous revenues	 212,279		210,475		127,235	_	549,989
Total revenues	 12,530,122		708,726		1,330,334		14,569,182
Expenditures:							
Current:							
General government	1,434,324		1,000		202,236		1,637,560
Public safety	7,006,046						7,006,046
Public works	2,226,050		61,743		632,557		2,920,350
Health and welfare	21,183						21,183
Culture and recreation	756,667				341,183		1,097,850
Economic development	114,492		678,215		285,862		1,078,569
Capital outlay	280,057		1,144,856		133,945		1,558,858
Debt service:							
Principal	517,665						517,665
Interest and fiscal charges	 173,465					_	173,465
Total expenditures	\$ 12,529,949	\$	1,885,814	\$	1,595,783	\$	16,011,546

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (CONTINUED) GOVERNMENTAL FUNDS For the year ended April 30, 2007

				Other Capital Governmental				
	General		Projects Fund					Totals
Excess (deficiency) of revenues over								
(under) expenditures	\$	173	<u>\$</u>	(1,177,088)	\$	(265,449)	\$	(1,442,364)
Other financing sources (uses):								
Transfers in		137,990		616,857				754,847
Transfers out		(668,795)						(668,795)
Capital lease obligations issued		106,640		661,203			_	767,843
Total other financing sources (uses)		(424,165)		1,278,060				853,895
Net change in fund balances		(423,992)		100,972		(265,449)		(588,469)
Fund balances, May 1, 2006	,	3,744,589		1,030,377		2,673,494		7,448,460
Fund balances, April 30, 2007	\$	3,320,597	\$	1,131,349	\$	2,408,045	\$	6,859,991

## RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES For the year ended April 30, 2007

Net changes in fund balances, governmental funds	\$	(588,469)
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. In the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.		400,783
The net effect of various miscellaneous transactions involving capital assets (i.e. sales and donations) is to increase net assets.		(27,768)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds and some amounts reported as revenues in the funds were reported as revenues on the statement of activities in the prior year. This is the amount by which current year resources not reported as revenues in the funds exceeds the amount from the prior year.		(5,771)
The issuance of long-term debt (e.g. bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.		(250,177)
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		10,453
Changes in net assets of governmental activities	<u>\$</u>	(460,949)

See notes to financial statements

#### STATEMENT OF NET ASSETS PROPRIETARY FUNDS April 30, 2007

	Busine	Governmental Activities			
	Water Fund	Sewer Fund	Other - Cemetery Fund	Totals	Internal Service Fund
ASSETS:					
Current assets:					
Cash and cash equivalents	\$ 826,974	\$ 2,852,372	\$ 31,270	\$ 3,710,616	\$ (40,988)
Certificates of deposit	645,752	376,501		1,022,253	
Investments, at fair value	458			458	
Receivables	339,332	139,150	6	478,488	
Due from other funds					204,241
Prepaid items		5,833		5,833	D- 00
Total current assets	1,812,516	3,373,856	31,276	5,217,648	163,253
Noncurrent assets:					
Restricted assets:				•	
Cash and cash equivalents	117,410		48,656	166,066	3,255
Certficates of deposit			7,588	7,588	
Deferred bond issue expense	128,107	61,816		189,923	
Cemetery development			60,652	60,652	
Capital assets:					
Land	378,724	208,431	1,400	588,555	
Buildings and building					
improvements	12,036,305	502,958	87,827	12,627,090	
Improvements other than buildings Treatment, collection and	287,502	11,002		298,504	<del></del>
distribution systems	10,999,522	36,791,636	·	47,791,158	***
Equipment, furniture and vehicles	1,703,539	1,450,766	103,140.	3,257,445	
Construction in progress	753,760	608,721		1,362,481	
Less accumulated depreciation	(7,687,093)	(15,137,673)	(91,222)	(22,915,988)	
Total capital assets (net of					<del></del>
accumulated depreciation)	18,472,259	24,435,841	101,145	43,009,245	
Total noncurrent assets	18,717,776	24,497,657	218,041	43,433,474	3,255
Total assets	20,530,292	27,871,513	249,317	48,651,122	166,508

#### STATEMENT OF NET ASSETS (CONTINUED) PROPRIETARY FUNDS April 30, 2007

	Busin	Governmental Activities			
	Water Fund	Sewer Fund	Other - Cemetery Fund	Totals	Internal Service Fund
LIABILITIES:					
Current liabilities:					
Accounts payable	\$ 66,327	\$ 314,045	\$ 1,828	\$ 382,200	\$ 163,490
Payroll liabilities payable	39,650	42,366	5,806	87,822	
Accrued interest	136,600	100,800		237,400	
Due to other funds	15,281	16,585	1,456	33,322	
Compensated absences payable	27,542	16,921	3,948	48,411	
General obligation bonds - current	440,000	275,000		715,000	
Capital lease obligation - current	5,334	5,334		10,668	
Notes payable - current	363,515	417,812		781,327	
Payable from restricted assets:					
Other payables	123,230			123,230	3,018
Total current liabilities	1,217,479	1,188,863	13,038	2,419,380	166,508
Noncurrent liabilities:					
Long-term debt payable:					
General obligation bonds payable					
(net of unamortized discounts					
and premiums and deferred					
amount on refunding)	4,042,415	3,312,228	•••	7,354,643	
Capital lease obligation	24,363	24,363		48,726	
Notes payable	5,273,483	7,920,385		13,193,868	
Compensated absences payable	110,167	67,684	15,792	193,643	
о решене и и и и и реду и и и					
Total noncurrent liabilities	9,450,428	11,324,660	15,792	20,790,880	
Total liabilities	10,667,907	12,513,523	28,830	23,210,260	166,508
NET ASSETS:					
Invested in capital assets (net					
	0 140 565	10 207 047	101 145	20,629,657	
of related debt)	8,140,565	12,387,947	101,145	20,629,637 56,244	
Restricted for other purposes Unrestricted	1.701.900	2.070.042	56,244	•	
Onrestricted	1,721,820	2,970,043	63,098	4,754,961	
Total net assets	\$ 9,862,385	\$15,357,990	\$ 220,487	\$ 25,440,862	\$

See notes to financial statements

## STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS PROPRIETARY FUNDS For the year ended April 30, 2007

	Busines	Governmental Activities			
			Cemetery		Internal Service
	Water Fund	Sewer Fund	Fund	Totals	Fund
Operating revenues:					
Charges for services	\$ 2,977,173	\$ 3,521,608	\$ 107,944	\$6,606,725	\$
Fund charges and employee contributions			w.w.	==	1,935,469
Insurance reimbursements					17,246
mbarance remousements					
Total operating revenue	2,977,173	3,521,608	107,944	6,606,725	1,952,715
One and time over an account					
Operating expenses:  Reservoirs and sources of supply	352,327			352,327	
Water treatment plant	761,532			761,532	
Water distribution	409,885			409,885	
Sewer collection system		347,039		347,039	
Sewer lift stations		55,437		55,437	<del></del>
Wastewater treatment plant	100 to 0	1,038,327		1,038,327	
Accounting and collection	233,257	219,354		452,611	
Administrative and general	267,945	237,543		505,488	159,828
Insurance					168,225
Employee health benefit claims					1,624,722
Personnel services			145,750	145,750	
Repairs and maintenance			30,988	30,988	
Supplies			18,739	18,739	
Purchased services			4,710	4,710	
Utilities			6,329	6,329	
Depreciation	592,099	891,511	9,925	1,493,535	
Total operating expenses	2,617,045	2,789,211	216,441	5,622,697	1,952,775
Operating income (loss)	\$ 360,128	\$ 732,397	\$ (108,497)	\$ 984,028	\$ (60)

See notes to financial statements

## STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS (CONTINUED) PROPRIETARY FUNDS For the year ended April 30, 2007

		vernmental Activities									
					(	Cemetery				Internal	
	Water Fund		Sewer Fund			Fund		Totals		Service Fund	
Non-operating revenues (expenses):											
Investment income	\$	65,959	\$	122,948	\$	10,552	\$	199,459	\$	60	
Capital grant revenue		276,033						276,033			
Interest expense	(	333,236)		(375,844)				(709,080)			
Gain on sale of											
capital assets		518,491						518,491			
Bond issuance costs		(14,045)		(6,371)				(20,416)			
Total non-operating revenues (expenses)		513,202		(259,267)		10,552		264,487		60	
Income (loss) before contributions and transfers		873,330		473,130		(97,945)		1,248,515			
Transfers in					٠.	51,938		51,938			
Transfers out		(47,866)		(90,124)				(137,990)			
Change in net assets	***************************************	825,464		383,006		(46,007)		1,162,463			
Net assets, May 1, 2006	9,	036,921	1	4,974,984		266,494	2	4,278,399			
Net assets, April 30, 2007	\$ 9,	862,385	<u>\$1</u>	5,357,990	\$	220,487	\$2	5,440,862	\$		

#### STATEMENT OF CASH FLOWS PROPRIETARY FUNDS For the year ended April 30, 2007

•	Busines	Governmental Activities			
	Water Fund	Internal Service Fund			
CASH FLOWS FROM OPERATING		Sever I unu	Fund	Totals	
ACTIVITIES:					
Receipts from customers and					
users	\$ 3,094,941	\$ 3,559,070	\$ 118,702	\$ 6,772,713	\$ 1,883,292
Payments to employees	(718,262)	(699,642)	(106,451)	(1,524,355)	
Payments to suppliers	(1,165,551)	(821,589)	(99,725)	(2,086,865)	(328,052)
Payments to claimants					(1,591,669)
Net cash provided (used) by					
operating activities	1,211,128	2,037,839	(87,474)	3,161,493	(36,429)
CASH FLOWS FROM NONCAPITAL					
FINANCING ACTIVITIES:		•			
Operating transfers in			51,938	51,938	
Operating transfers out	(47,866)	(90,124)	31,936	(137,990)	
Operating transfers out	(47,000)	(70,124)		(137,770)	
Net cash provided (used) by					
noncapital financing activities	(47,866)	(90,124)	51,938	(86,052)	
		(,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		(33)3337	<del>,                                      </del>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:					
Purchases of capital assets	(622,090)	(700,109)		(1,322,199)	
Sale of capital assets	518,491			518,491	
Proceeds from capital grants	20,725	turius.	~~	20,725	
Proceeds from issuance of debt	29,697	29,697		59,394	
Principal payments on debt	(778,319)	(671,809)		(1,450,128)	
Interest and fiscal charges	(330,959)	(372,126)		(703,085)	
Net cash used by capital and				•	
related financing activities	\$(1,162,455)	\$(1,714,347)	\$	\$(2,876,802)	\$

See notes to financial statements

#### STATEMENT OF CASH FLOWS (CONTINUED) PROPRIETARY FUNDS For the year ended April 30, 2007

	Business-type Activities - Enterprise Funds				Governmental Activities
	Water Fund	Sewer Fund	Other - Cemetery Fund	Totals	Internal Service Fund
CASH FLOWS FROM INVESTING ACTIVITIES: Investment income received (net of					
expense)	\$ 37,416	\$ 106,363	\$ 10,331	\$ 154,110	\$ 60
Proceeds from sale and maturity of investments	14		5,500	5,514	
Net cash provided by investing activities	37,430	106,363	15,831	159,624	60
Net increase (decrease) in cash	38,237	339,731	(19,705)	358,263	(36,369)
Cash, restricted and unrestricted, May 1, 2006	906,147	2,512,641	99,631	3,518,419	(1,364)
Cash, restricted and unrestricted, April 30, 2007	\$ 944,384	\$ 2,852,372	\$ 79,926	\$ 3,876,682	\$ (37,733)

## STATEMENT OF CASH FLOWS (CONTINUED) PROPRIETARY FUNDS For the year ended April 30, 2007

	Business-type Activities - Enterprise Funds				Governmental Activities	
	Water Fund	Other - Cemetery		Totals	Internal Service Fund	
Reconciliation of operating income to net cash provided (used) by operating activities:						
Operating income (loss)	\$ 360,128	\$ 732,397	\$ (108,497)	\$ 984,028	\$ (60)	
Adjustments to reconcile operating income to net cash provided (used) by operating activities:						
Depreciation	592,099	891,511	9,925	1,493,535		
(Increase) decrease in receivables	177,486	116,784	10,759	305,029	an constitution of the con	
(Increase) decrease in due from other funds					(69,423)	
(Increase) decrease in prepaid items	4,018	1,651		5,669		
Increase (decrease) in accounts payable	41,208	276,269	(2,577)	314,900	33,431	
Increase (decrease) in payroll liabilities payable	14,321	12,812	469	27,602		
Increase (decrease) in due to other funds	3,425	3,594	443	7,462	<b></b>	
Increase (decrease) in compensated absences						
payable	15,343	2,821	2,004	20,168		
Increase (decrease) in meter deposits payable	3,100			3,100	***	
Increase (decrease) in other payables		berne .		<u></u>	(377)	
Net cash provided (used) by operating						
activities	\$ 1,211,128	\$ 2,037,839	\$ (87,474)	\$ 3,161,493	\$ (36,429)	

See notes to financial statements

## STATEMENT OF FIDUCIARY NET ASSETS FIDUCIARY COMPONENT UNITS April 30, 2007

	Pension Component Units
ASSETS:	
Cash and cash equivalents Property taxes receivable, 2006 levy, estimated Interest receivable Due from primary government Investments, at fair value	\$ 6,361,798 1,670,000 145,441 388,627 24,130,823
Total assets	32,696,689
LIABILITIES:	
Pensions payable Unearned revenue  Total liabilities	242,038 1,670,000 1,912,038
NET ASSETS:	
Held in trust for pension benefits (a schedule of funding progress is presented on pages 86-87)	\$ 30,784,651

# STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS FIDUCIARY COMPONENT UNITS For the year ended April 30, 2007

	Pension Component Units
Additions:	
Contributions:	
Employer - taxes	\$, 1,615,740
Employer - intergovernmental revenue	266,976
Plan members	394,007
Total contributions	2,276,723
Investment income:	
Interest income	1,122,548
Net increase in fair value of investments	1,285,401
	2,407,949
Less: investment agency fees	<del></del>
Net investment income	2,407,949
Total additions	4,684,672
Deductions:	
Benefits and refunds of contributions	2,832,701
Miscellaneous	7,402
Total expenditures	2,840,103
Net increase	1,844,569
Net assets held in trust for pension benefits:	
Beginning of year	28,940,082
End of year	\$ 30,784,651

See notes to financial statements

### NOTES TO FINANCIAL STATEMENTS

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### A. Reporting Entity

The City of Mattoon, Illinois, operates under an elected Commission form of government. The City's major operations include public safety, public works, recreation and parks, and general administrative services. In addition, the City owns and operates two major enterprise activities, a water plant and local sewer system.

As required by generally accepted accounting principles, these financial statements present the government and its component units, entities for which the government is considered to be financially accountable. In accordance with Governmental Accounting Standards Board Statements No. 14 and 39, financial accountability was determined on the basis of authoritative appointments of a voting majority of the potential component unit's board, imposition of its will on the potential component unit, the existence of a financial benefit or burden, fiscal dependency, and the designation of management. Entities may also be part of the financial reporting entity if their inclusion is necessary to prevent the financial statements from being misleading or incomplete or if the entities are closely related to or financially integrated with the primary government. Blended component units, although legally separate entities, are, in substance, part of the government's operations and so data from these units would be combined with data of the City. Each discretely presented component unit is usually reported in a separate column in the government-wide financial statements to emphasize that it is legally separate from the government. However, discretely presented component units that are fiduciary in nature are reported separately in statements relating to fiduciary net assets. Separate financial statements are not issued for the individual component units listed below.

Blended component unit – The Mattoon Foreign Fire Insurance Tax Fund is governed by the 2% Foreign Fire Board. The Mattoon Foreign Fire Insurance Fund is treated as a blended component unit because its sole purpose is to account for monies received from the Illinois Municipal League to the City's firefighters to purchase equipment and supplies. The entity is reported as a governmental fund type in the General Fund.

**Discretely presented component units** – The Mattoon Public Library (Library) serves all of the citizens of the city and is governed by a board appointed by the City Council. The City is liable for general obligation bonds issued for construction and improvements of the Library. The Library is reported as a governmental fund type. The Mattoon Police Pension Fund and the Mattoon Firefighters Pension Fund are responsible for funding pensions for their respective members. Because their sole purpose is to provide pension funding for the City's police officers and firefighters, the Mattoon Police Pension Fund and the Mattoon Firefighters Pension Fund are treated as discretely presented component units. Since they are fiduciary in nature, these component units are presented in fiduciary net asset statements.

### NOTES TO FINANCIAL STATEMENTS

### 1. <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> (CONTINUED)

### B. Government-wide and Fund Financial Statements

The government-wide financial statements (the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. However, transactions among City funds that would be treated as revenues and expenditures or expenses if they involved organizations external to City government are accounted for as revenues and expenditures or expenses in the funds involved. Therefore, charges between the City's water and sewer function and various other functions of the government are included since elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and presented in a single column.

### C. Financial Statement Presentation

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance/net assets, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are reported as follows:

### NOTES TO FINANCIAL STATEMENTS

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### C. Financial Statement Presentation (Continued)

### Major Governmental Funds

General Fund – The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Capital Projects Fund – This fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

### Major Proprietary Funds

Water Fund – This fund is used to account for the activities of the government's water distribution system.

**Sewer Fund** – This fund is used to account for the activities of the government's sewage treatment plant, sewage pumping stations and collection systems.

### Nonmajor Governmental Funds

**Special Revenue Funds** – Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specific purposes. Included among these funds are:

**Motor Fuel Tax Fund** — This fund is used to account for the revenue and expenditures related to projects financed by the motor fuel tax funds collected and distributed by the State of Illinois.

**Hotel/Motel Tax Fund** – This fund is used to account for the collection of a 5% room occupancy tax.

Festival Management Fund – This fund is used to account for the activities for the 4<sup>th</sup> of July Fireworks, Lightworks Festival, Water Sports Festival, Fall Festival, and Bagelfest.

### NOTES TO FINANCIAL STATEMENTS

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### C. Financial Statement Presentation (Continued)

Nonmajor Governmental Funds (Continued)

## **Special Revenue Funds (Continued)**

**Insurance and Tort Judgment Fund** – This fund is used to account for the insurance premiums paid by the City.

**Home Rehabilitation Grant Fund** – This fund is used to account for housing grants and related expenditures.

**Revolving Loan Fund** – This fund is used to account for loans provided to businesses to promote economic development.

Midtown TIF District Fund – This fund is used to account for expenditures for implementation of the Mattoon Midtown Redevelopment Plan and Project, including all property tax increment revenues received from Coles County allocable to the operation of the Mattoon Midtown Tax Increment District as required by the Tax Increment Allocation Redevelopment Act (65 ILCS 5/11 - 74.4-3 et seq.).

### Nonmajor Proprietary Funds

Enterprise Funds – Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

**Cemetery Fund** – This fund is used to account for the activities of the Dodge Grove Cemetery.

### NOTES TO FINANCIAL STATEMENTS

### 1. <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> (CONTINUED)

### C. Financial Statement Presentation (Continued)

### Other Fund Types

**Internal Service Funds** – Internal Service Funds are used to account for financing of services provided by one department or agency to other departments or agencies of the governmental unit, or other governmental units, on a cost-reimbursement basis. The City's internal service fund accounts for employee and retiree health insurance.

**Fiduciary Funds** – Fiduciary Funds are used to account for assets held by the City in a custodial capacity or as an agent for individuals, private organizations, other governments, and/or other funds. The City does not have any fiduciary funds, but it does include the Mattoon Police Pension Fund and the Mattoon Firefighters Pension Fund, both of which are fiduciary type discretely presented component units.

### D. Measurement Focus and Basis of Accounting

The City's records are maintained on the cash basis of accounting. The basis of accounting used in the preparation of the basic financial statements is described in the following paragraphs.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. In the government-wide financial statements and the fund financial statements for the proprietary funds, the City has elected to not apply FASB Statements and Interpretations issued after November 30, 1989.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they become both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The government considers revenues to be available if they are collectible within 60 days after year-end. Expenditures are generally recognized when the related fund liability is incurred, with the exception of principal and interest payments on general long-term debt which are recognized as liabilities when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources.

### NOTES TO FINANCIAL STATEMENTS

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### D. Measurement Focus and Basis of Accounting (Continued)

Revenues susceptible to accrual are recognized in the current fiscal period. Those revenues include property taxes, franchise fees, interest, and various taxes collected by the state or other party on behalf of the government. In general, other revenues, such as charges for services and miscellaneous revenues, are considered to be measurable and available only when cash is received. Deferred revenues arise when potential revenue does not meet both the measurable and available criteria or when resources are received prior to the government having a legal claim to them. The revenues are subsequently recognized when both recognition criteria are met or when the government has legal claim to the resources.

Property taxes are levied no later than the last Tuesday of December. These taxes attach as an enforceable lien on property as of January 1 of the calendar year that the levy ordinance was enacted. The taxes are payable by property owners in two equal installments. The first installment is due 30 days after the bills are mailed, while the second payment is due around September 1. The Coles County Treasurer distributed the 2005 tax extension to the City on July 19, 2006, August 24, 2006, September 28, 2006 and November 30, 2006. The City Council adopted the 2006 tax levy (receivable in calendar year 2007) on December 19, 2006. For governmental fund financial statements, the 2006 property tax levy is deferred since this amount is normally not collected within the time period to be available (defined as within 60 days). The 2006 property tax levy is also deferred in the government-wide statements, since the levy is intended to finance the fiscal year 2008 expenditures. Property tax revenues recorded in these financial statements are from the 2005 and prior tax levies.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Water enterprise fund, the Sewer enterprise fund, the Cemetery enterprise fund, and the government's internal service fund are charges to customers for sales and services. Operating expenses for enterprise and internal service funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

### NOTES TO FINANCIAL STATEMENTS

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### E. Assets, Liabilities, and Net Assets or Equity

### 1. Deposits and Investments

The City considers cash on hand, checking accounts, savings accounts, money market funds, and investments held with an original maturity date of less than three months to be cash and cash equivalents. The City maintains a cash pool for use by most funds. Each fund's portion of this pool is included in the financial statements as cash and cash equivalents. Investments of the City, as well as its component units, are reported at fair value. Securities traded on a national exchange are valued at the last reported sales price at current exchange rates. Unrealized gains or losses from the appreciation or depreciation in fair value of investments in the Firefighters Pension Fund and Police Pension Fund are reported as "net increase (decrease) in fair value of investments."

Statutes authorize the City and the Library to invest in obligations of the United States of America and its agencies, direct obligations of any bank or savings and loan association that is insured by the Federal Deposit Insurance Corporation, short term obligations of corporations subject to certain qualifications, money market mutual funds whose portfolios are limited to governmental securities and obligations, the Illinois Funds Money Market Fund, and bonds of any county, township, city, village, incorporated town, municipal corporation, or school district, subject to certain qualifications.

Statutes authorize the Police and Firefighters Pension component units to invest in obligations of the United States of America and its agencies, bonds of the State of Illinois, bonds of any county, township or municipal corporation of the State of Illinois, Illinois Funds Money Market Fund, money market mutual funds under the Investment Company Act of 1940 subject to certain restrictions, general accounts of life insurance companies authorized to transact business in Illinois, separate accounts managed by life insurance companies subject to certain qualifications, and mutual funds meeting certain requirements. Through an appointed investment adviser, the Pension component units can also invest in common and preferred stocks, subject to certain requirements. Furthermore, investments may be made in banks, savings and loan associations, and credit unions covered by depository insurance.

### NOTES TO FINANCIAL STATEMENTS

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### E. Assets, Liabilities, and Net Assets or Equity

### 2. Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" for the current portion of interfund loans or "advances to/from other funds" for the non-current portion of interfund loans. All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances." Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not expendable available financial resources.

Accounts receivable have been adjusted for all known uncollectible accounts. No allowance for uncollectibles is considered necessary at year-end.

### 3. Inventories and Prepaid Items

It has been the policy of the Water and Sewer Funds to charge all materials, chemicals, repair parts, and supplies directly to expense at the time they are purchased. Therefore, no inventory is included in these funds. Inventories of governmental funds are considered immaterial at year-end.

Certain payments reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

### 4. Capital Assets

Capital assets, which include property, plant, and equipment, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Land, buildings, furniture, equipment, and vehicles are included at estimated historical cost on various dates prior to December 7, 1971. Property purchased subsequent to that date is valued at historical cost. Donated capital assets are valued at their estimated fair value on the date donated.

### NOTES TO FINANCIAL STATEMENTS

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### E. Assets, Liabilities, and Net Assets or Equity (Continued)

### 4. Capital Assets (Continued)

In fiscal year 2003, the City adopted an ordinance establishing capitalization thresholds for different classes of capital assets. The capitalization thresholds are as follows:

Property		<u>Threshold</u>		
Land	\$	5,000		
Buildings and improvements	\$	50,000		
Infrastructure	\$	50,000		
Equipment and vehicles	\$	10,000		
Software	\$	10,000		

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of business-type activities is included as part of the capitalized value of the assets constructed. During the year, no interest was capitalized.

Depreciation has been reported using the straight-line method over the estimated useful lives of the respective assets. Land is not depreciated. The estimated useful lives for each capital asset type are as follows:

Property	_Years_
Buildings and building improvements	50
Improvements other than buildings	20
Infrastructure:	
Sidewalks and bike paths	15
Streets, curbs and gutters	20
Traffic signals	25
Bridges and storm sewers	50
Equipment and vehicles	5
Software	2

### NOTES TO FINANCIAL STATEMENTS

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### E. Assets, Liabilities, and Net Assets or Equity (Continued)

### 5. Compensated Absences Payable

It is the City's policy to permit employees to accumulate earned but unused vacation and sick pay benefits to specified maximums. Upon separation from service, employees are eligible to receive only a portion of accumulated time. Such amounts are accrued when incurred in the government-wide and proprietary fund financial statements. For governmental funds and the governmental component unit, the amount of compensated absences payable from available resources is recorded only when due for payment, such as when an employee retires or resigns.

### 6. Long-Term Obligations

In the government-wide financial statements and in the proprietary fund financial statements, long-term debt and other long-term liabilities are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight line method, as the differences between the straight line method and the effective interest method are considered immaterial. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental funds recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

### NOTES TO FINANCIAL STATEMENTS

### 1. <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> (CONTINUED)

### E. Assets, Liabilities, and Net Assets or Equity (Continued)

### 7. Fund Balances

In the governmental fund financial statements, funds report reservations of fund balances that are legally segregated for a specific purpose by outside third parties or are not appropriable for future expenditures. Designations of fund balance represent tentative management plans that are subject to change.

### 8. Net Assets

In the government-wide and proprietary fund financial statements, net assets represent the difference between assets and liabilities. Net assets are displayed in three categories:

**Invested in capital assets, net of related debt** - Consists of capital assets, net of accumulated depreciation, less outstanding principal of related debt.

**Restricted net assets** – Consists of net assets with constraints placed on their use either by (1) external groups such as creditors, granters, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

**Unrestricted net assets** – All other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

The Governmental Activities column on the Statement of Net Assets reports \$1,268,143 of restricted net assets, of which \$97,630 is restricted by enabling legislation.

### NOTES TO FINANCIAL STATEMENTS

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### E. Assets, Liabilities, and Net Assets or Equity (Continued)

### 8. Net Assets (Continued)

The Business-type Activities column of the Statement of Net Assets and the Cemetery Fund on the Statement of Net Assets for Proprietary Funds contain restricted net assets for mausoleums as follows:

### Hearn-Howland Mausoleum

A contribution of \$2,000 plus interest is currently invested in a savings certificate. This contribution and the interest earned thereon are to be used only for the maintenance of the Hearn-Howland mausoleum. The current amount restricted for the Hearn-Howland Mausoleum is \$7,588.

### Dodge Grove Cemetery Mausoleum

The Dodge Grove Cemetery mausoleum reserve consists of revenues collected from the sale of crypts. Also included in the reserve is cash received from the Mattoon Mausoleum Company upon its dissolution. This reserve is to be used for the maintenance of the mausoleum. The current amount restricted for the Dodge Grove Cemetery Mausoleum is \$48,656.

The discretely presented component unit, the Mattoon Public Library, also has restricted net assets for purchasing a security system and permanently restricted net assets with unrestricted investment earnings.

### 9. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

### NOTES TO FINANCIAL STATEMENTS

### 2. RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

Explanation of Certain Differences Between the Governmental Fund Balance Sheet and the Government-wide Statement of Assets

The reconciliation of total governmental fund balances to net assets of governmental activities" includes a reconciliation between "total fund balances, governmental funds" and "net assets of governmental activities." One element of that reconciliation explains that "long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the funds." The details of the reconciling amount are as follows:

Bonds payable	\$	3,440,000
Less: Deferred charge on refunding (to be		
amortized as interest expense)		(79,820)
Plus: Deferred issuance premium (to be amortized		
as interest expense)		7,217
Less: Deferred charge for issuance costs (to be		
amortized over life of debt)		(41,003)
Accrued interest payable		69,129
Capital leases payable		901,652
Notes payable		301,212
Developer contracts payable		150,823
Compensated absences payable		698,372
Net adjustment to reduce "total fund balances, governmental funds" to arrive at "net assets of governmental activities"	¢	5 447 592
governmental activities	<u> </u>	5,447,582

### NOTES TO FINANCIAL STATEMENTS

## 2. <u>RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS</u> (CONTINUED)

Explanation of Certain Differences Between the Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances and the Government-wide Statement of Activities

The reconciliation of the statement of revenues, expenditures and changes in fund balances of governmental funds to the statement of activities includes a reconciliation between "net changes in fund balances, governmental funds" and "changes in net assets of governmental activities." One element of the reconciliation explains that "governmental funds report capital outlays as expenditures. In the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense." The details of the reconciling amount are as follows:

Capital outlay	\$	1,558,858
Depreciation expense	(	(1,158,075)
Net adjustment to increase "net changes in fund		
balances, governmental funds" to arrive at "changes		
in net assets of governmental activities"	\$	400,783

Another element of that reconciliation states that "The net effect of various miscellaneous transactions involving capital assets (i.e. sales and donations) is to increase net assets." The details of the reconciling amount are as follows:

In the statement of activities, only the gain or loss on the sale or disposal of capital assets is reported. However, in the governmental funds, the proceeds from the sale increase financial resources. Thus, the change in net assets differs from the change in fund balance by the undepreciated cost of the capital assets disposed of or sold.

\$ (27,768)

Net adjustment to decrease "net changes in fund balances, governmental funds" to arrive at "changes in net assets of governmental activities"

\$ (27,768)

### NOTES TO FINANCIAL STATEMENTS

## 2. RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (CONTINUED)

Explanation of Certain Differences Between the Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances and the Government-wide Statement of Activities (Continued)

Another element of that reconciliation states that "the issuance of long-term debt (e.g. bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance costs, premiums, discounts and similar items when debt is first issued; whereas, these amounts are deferred and amortized in the statement of activities." The details of the reconciling amount are as follows:

\$ (767,843)
338,000
40,125
65,453
 74,088
\$ (250,177)
\$

### NOTES TO FINANCIAL STATEMENTS

## 2. RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (CONTINUED)

Explanation of Certain Differences Between the Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances and the Government-wide Statement of Activities (Continued)

Another element of that reconciliation states that "Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds." The details of the reconciling amount are as follows:

Compensated absences	\$ 43,114
Accrued interest	(21,078)
Amortization of deferred charge on refunding	(8,320)
Amortization of deferred bond premium	619
Amortization of deferred bond issuance costs	 (3,882)
Net adjustment to increase "net changes in fund balances, governmental funds" to arrive at "changes	·
in net assets of governmental activities"	\$ 10,453

### 3. <u>DEPOSITS AND INVESTMENTS</u>

### A. Deposits

At April 30, 2007, the carrying amount of the primary government's deposits was \$6,098,098 and the bank balance was \$6,453,713. The governmental component unit (Mattoon Public Library) had deposits with a carrying amount of \$35,030 and bank balances totaling \$69,223. The fiduciary component units had deposits with a carrying amount of \$845,825 and bank balances totaling \$845,825. The primary government and governmental component unit (Mattoon Public Library) had cash on hand of \$630 and \$1,091, respectively.

### NOTES TO FINANCIAL STATEMENTS

### 3. <u>DEPOSITS AND INVESTMENTS</u> (CONTINUED)

### A. Deposits

### **Custodial Credit Risk**

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The government does not have a deposit policy for custodial credit risk. At April 30, 2007, the government and its component units had bank balances exposed to custodial credit risk as follows:

			Fidu	ciary-Type
			Co	mponent
	Primary		Units	
	Gov	Government		ensions)
Uninsured and uncollateralized	\$	85,427	\$	108,878

### B. Investments

At April 30, 2007, the City's primary government had the following investments:

Investment Type	Fair	Value	Average Credit Rating	Weighted Average Maturity (Years)	
Corporate equity	\$	66	N/A	N/A	
Preferred corporate equity		650	N/A	N/A	
Illinois Funds Money Market Fund	3,	528,655	AAAm	Demand	*
Money market accounts		88,538	AAAm/Aaa	0.07	
Total	\$ 3,	617,909			

<sup>\*</sup> The City uses this money market fund as a savings account as funds are available on demand.

### NOTES TO FINANCIAL STATEMENTS

### 3. <u>DEPOSITS AND INVESTMENTS</u> (CONTINUED)

### B. Investments (Continued)

At April 30, 2007, the City's governmental component unit (Mattoon Public Library) had the following investments:

Investment Type	Fa	ir Value	Average Credit Rating	Weighted Average Maturity (Years)
Mutual funds - equity	\$	23,445	N/A	N/A
Corporate equity		11,049	N/A	N/A
Money market accounts		2,221	AAAm/Aaa	0.07
Total		36,715		

At April 30, 2007, the City's fiduciary component units had the following investments:

			Weighted Average
Investment Type	Fair Value	Average Credit Rating	Maturity (Years)
U.S. agencies	\$ 11,803,246	AAA	12.63
Corporate notes and bonds	99,812	A+/Aa3	0.40
Corporate notes and bonds	225,486	BBB+/A2	15.36
Insurance contracts	6,551,428	AA+/Aa1	N/A
Insurance contracts	2,200,000	AA/Aa3	N/A
Mutual funds - equity	2,291,286	N/A	N/A
Corporate equity	220,950	N/A	N/A
Corporate equity - preferred	99,520	A/A1	N/A
Corporate equity - preferred	102,148	A/Aa3	N/A
Money market accounts	4,052,512	N/A	0.10
Money market accounts	1,999,408	AAAm/Aaa	0.03
Total	\$ 29,645,796		

### NOTES TO FINANCIAL STATEMENTS

## 3. <u>DEPOSITS AND INVESTMENTS</u> (CONTINUED)

### B. Investments (Continued)

### The Illinois Funds Money Market Fund

The Illinois Funds Money Market Fund (Illinois Funds) enables custodians of public funds an investment option with a competitive rate of return on fully collateralized investments and immediate access to the funds. Although not subject to direct regulatory oversight, the investment pool is administered by the Illinois State Treasurer in accordance with the provisions of the Illinois Public Funds Investment Act, 30 ILCS 235. The investment policy of the Illinois Funds states that, unless authorized specifically by the Treasurer, a minimum of 75% of its investments shall have less than one-year maturity and no investment shall exceed two years maturity. The policy also limits investment categories to 25% of the portfolio, with the exception of cash equivalents and U.S. Treasury securities, unless specifically authorized by the Treasurer. Further, certificates of deposit cannot exceed 10% of any single financial institution's total deposits. The Illinois Funds received Standard & Poor's highest rating.

### Credit Risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. To help assess this risk, investments in debt securities are rated on their credit quality by nationally recognized statistical rating organizations. Statutes state that any short term obligations of corporations invested in by the City's primary government or the Mattoon Public Library component unit must be rated at the time of purchase at one of the three highest classifications established by at least two standard rating services. Investments in bonds of local governments must be rated within the four highest classifications established by a rating service nationally recognized for expertise in rating bonds of states and their political subdivisions. Neither the City nor the Mattoon Public Library governmental component unit has an investment policy that further limits its investments' exposure to credit risk. In addition to the limitations listed above, the City's fiduciary component units' have investment policies that further limit their investments in contracts and agreements of life insurance companies to those rated at least A by A.M. Best Company and AA rated by Moody's and Standard and Poor's rating services.

### NOTES TO FINANCIAL STATEMENTS

### 3. <u>DEPOSITS AND INVESTMENTS</u> (CONTINUED)

### B. <u>Investments</u> (Continued)

### **Interest Rate Risk**

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. Investments held for longer periods are subject to increased risk of adverse interest rate changes. The primary government of the City and the Mattoon Public Library component unit do not have formal investment policies that limit investment maturities as a means of managing their exposure to fair value losses arising from increasing interest rates. The fiduciary component units' investment policies do not limit investment maturities as a means of managing their exposure to fair value losses arising from increasing interest rates.

### **Concentration of Credit Risk**

Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. State statutes limit the investments in short term obligations of corporations to one-third or less of the government's funds. Neither the City nor the Mattoon Public Library component unit has an investment policy that further limits the percentage of investments from a single issuer. There are no investments (other than investments in external investment pools) in any one issuer that represent five percent or more of total investments for the primary government of the City. The Mattoon Public Library component unit's investments include the Northern Prime Obligations money market fund, Bank of America common stock, and six stock investments funds, consisting of Brandywine Blue Fund, Dodge and Cox Stock Fund, Oakmark Global Fund, Royce Premier Fund, T. Rowe Price Mid-Cap Growth Fund, and T. Rowe Price Mid-Cap Value Fund. Each issuer represents between 6.05 percent and 15.44 percent of the Mattoon Public Library component unit's investments.

State statutes limit the fiduciary component units' investments in separate accounts managed by life insurance companies and mutual funds to a maximum of forty-five percent of the market value of the pension's net present assets in its most recent annual report. Further, the market value of stock in any one corporation cannot exceed five percent of the cash and invested assets of the pension fund. The investment policies of the fiduciary component units do not further limit investment concentrations. More than five percent of the City's fiduciary funds' investments are in the Federal Home Loan Bank, the Federal Home Loan Mortgage Corporation, the Federal National Mortgage Association, AIG Life Insurance Company annuities, Anchor National Life annuities, and Golden American Life annuities. These investments are 13.34%, 9.73%, 13.26%, 16.34%, 5.76% and 7.42%, respectively, of the fiduciary component units' total investments.

### NOTES TO FINANCIAL STATEMENTS

## 3. <u>DEPOSITS AND INVESTMENTS</u> (CONTINUED)

C. Reconciliation Between the Deposits, Investments, and Cash on Hand as Shown in the Notes and the Cash, Certificates of Deposit, and Investments as Shown on the Financial Statements

Deposits, investments, and cash on hand per notes:	Primary government	Governmental- Type Component Unit (Mattoon Public Library)	Fiduciary-Type Component Units (Pensions)
Deposits Investments	\$ 6,098,098	\$ 35,030	\$ 845,825
Cash on hand	3,617,909	36,715 1,091	29,646,796
Total deposits, investments, and			
cash on hand	\$ 9,716,637	\$ 72,836	\$ 30,492,621
Cash, certificates of deposit, and investments per statements:			
Cash and cash equivalents	\$ 8,516,759	\$ 38,342	\$ 6,361,798
Certificates of deposit	1,022,253		
Investments	716	9,494	24,130,823
Restricted assets:	160 221		
Cash and cash equivalents Certificates of deposit	169,321 7,588	<b></b>	
Investments	7,566	25,000	
Total cash and cash equivalents certificates of deposit and			
investments	\$ 9,716,637	\$ 72,836	\$ 30,492,621

## NOTES TO FINANCIAL STATEMENTS

## 4. <u>RECEIVABLES</u>

Receivables balances as of April 30, 2007 for the primary government were as follows:

			Gov	vernmental					Bu	siness-type	
	G	eneral Fund		Capital	Go	Other vernmental Funds	W	ater Fund	Se	ewer Fund	Other - emetery Fund
Property taxes	\$	1,108,000	\$		\$		\$		\$		\$ 
Utility taxes		104,608									
Telecommunications											
taxes		223,667									
Income and use taxes		427,843									***
Sales taxes		1,301,944				***					
Personal property											
replacement taxes		98,964									
Motor fuel taxes						43,462					
Other taxes		4,299			•	18,676					
Reimbursements		99,820		52,030							
Grants								255,308			
Customer receivables								83,984		139,150	
Other receivables		59,043				77,048	_	40		<del></del>	 6
Totals	\$	3,428,188	\$	52,030	\$	139,186	\$	339,332	\$	139,150	\$ 6

Receivables balances as of April 30, 2007 for the discretely presented component units were as follows:

	 vernmental Activities	Fiduciary Activities			
	 Mattoon Public Library		Mattoon Police Pension Fund		Mattoon irefighters nsion Fund
Property taxes Interest	\$ 402,000	\$	778,000 90,980	\$	892,000 54,461
Totals	\$ 402,000	\$	868,980	\$	946,461

### NOTES TO FINANCIAL STATEMENTS

### 5. SCHEDULE OF PAYABLES AND RECEIVABLES WITHIN THE REPORTING ENTITY

Payables and receivables between funds consisted of the following at April 30, 2007:

### Due to/from other funds

	Receivable		Payable	
Governmental Funds:				
General Fund	\$	58,404	\$	210,627
Other Governmental Funds:	<u> </u>			
Motor Fuel Tax Fund		24,779		58,404
Hotel and Motel Tax Fund				538
Revolving Loan Fund		15,467		
Total Other Governmental Funds		40,246		58,942
Total Governmental Funds		98,650		269,569
Proprietary funds:				
Enterprise funds:				
Water Fund		'		15,281
Sewer Fund				16,585
Other Business-Type - Cemetery Fund				1,456
Internal Service Fund:				
Employee Health Fund		204,241		
Due to/from other funds	\$	302,891	\$	302,891

The amount receivable to the General Fund consists of a reimbursement of construction services due from the Motor Fuel Tax Fund. The amount receivable to the Motor Fuel Tax Fund consists of a reimbursement of street lighting and other expenditures due from the General Fund. The amount receivable to the Revolving Loan Fund consists of the current portion of a long-term loan due from the General Fund. The amount receivable to the Employee Health Fund consists of charges for services due from the General Fund, Hotel and Motel Tax Fund, Water Fund, Sewer Fund, and Cemetery Fund.

### NOTES TO FINANCIAL STATEMENTS

## 5. SCHEDULE OF PAYABLES AND RECEIVABLES WITHIN THE REPORTING ENTITY (CONTINUED)

### Advance to/from other funds

	Receivable		Payable		
Governmental Funds:		· · · · · · · · · · · · · · · · · · ·			
General Fund	\$		\$	67,022	
Other Governmental Funds:					
Revolving Loan Fund		67,022			
Advance to/from other funds	\$	67,022	\$	67,022	

The amount receivable to the Revolving Loan Fund consists of the long-term portion of an economic development loan due from the General Fund.

Payables and receivables between funds and component units, classified as "due from primary government" and "due to component units," consisted of the following at April 30, 2007:

## Due from primary government to component units

•	R	eceivable	Payable		
Primary Government:					
Governmental Fund:					
General Fund	\$		\$	414,202	
Component Units:					
Governmental Component Unit:					
Mattoon Public Library		25,575			
Fiduciary Component Units:					
Firefighters Pension Fund		227,916		<b></b> .	
Police Pension Fund		160,711			
Total due from primary government					
to component units	\$	414,202	\$	414,202	
to component units	<del>-</del>	111,202	Ψ	,202	

The amounts receivable to the component units are personal property replacement taxes from the General Fund.

## NOTES TO FINANCIAL STATEMENTS

## 6. <u>CAPITAL ASSETS</u>

Analysis of changes in primary government capital assets:

	Balance April 30, 2006	Additions	Deletions	Balance April 30, 2007
Primary government:				
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 2,002,945	\$ 58,715	\$	\$ 2,061,660
Construction in progress		58,275		58,275
Total capital assets not being depreciated	2,002,945	116,990		2,119,935
Capital assets being depreciated:				
Buildings and improvements	5,808,678	338,063		6,146,741
Less: Accumulated depreciation	(1,826,366)	(119,686)		(1,946,052)
Buildings and improvements, net	3,982,312	218,377		4,200,689
Infrastructure	57,840,000	75,670		57,915,670
Less: Accumulated depreciation	(42,179,672)	(754,959)		(42,934,631)
Infrastructure, net	15,660,328	(679,289)		14,981,039
Equipment, furniture and vehicles	5,038,646	1,028,135	75,598	5,991,183
Less: Accumulated depreciation	(4,349,656)	(283,430)	(47,830)	(4,585,256)
Equipment, furniture and vehicles, net	688,990	744,705	27,768	1,405,927
Total capital assets being depreciated, net	20,331,630	283,793	27,768	20,587,655
Governmental activities,				
Capital assets, net	\$ 22,334,575	\$ 400,783	\$ 27,768	\$ 22,707,590

## NOTES TO FINANCIAL STATEMENTS

## 6. <u>CAPITAL ASSETS</u> (CONTINUED)

Analysis of changes in primary government capital assets (continued):

	Balance April 30, 2006	Additions	Deletions	Balance April 30, 2007
Business-type activities:				
Capital assets not being depreciated:				
Land	\$ 588,555	\$	\$	\$ 588,555
Construction in progress	223,096	1,139,385		1,362,481
Total capital assets not being depreciated	811,651	1,139,385		1,951,036
Capital assets being depreciated:				
Buildings and building improvements	12,627,090			12,627,090
Less: Accumulated depreciation	(3,193,821)	(224,198)	\$4 to	(3,418,019)
Buildings and building improvements, net	9,433,269	(224,198)		9,209,071
Improvements other than building	298,504			298,504
Less: Accumulated depreciation	(151,869)	(12,301)		(164,170)
Improvements other than building, net	146,635	(12,301)		134,334
Treatment, collection and distribution systems	47,791,158			47,791,158
Less: Accumulated depreciation	(16,656,812)	(1,106,991)		(17,763,803)
Treatment, collection and distribution systems, net	31,134,346	(1,106,991)	-	30,027,355
Equipment, furniture and vehicles	3,099,718	182,812	25,085	3,257,445
Less: Accumulated depreciation	(1,445,036)	(150,045)	(25,085)	(1,569,996)
Equipment, furniture and vehicles, net	1,654,682	32,767		1,687,449
Total capital assets being depreciated, net	42,368,932	(1,310,723)		41,058,209
Business-type activities,				
Capital assets, net	\$ 43,180,583	\$ (171,338)	\$	\$ 43,009,245

## NOTES TO FINANCIAL STATEMENTS

## 6. <u>CAPITAL ASSETS</u> (CONTINUED)

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental activities:		
General government	\$	75,849
Public safety		153,218
Public works		904,052
Culture and recreation		24,956
Governmental activities,		
Depreciation expense	<u>\$</u>	1,158,075
Business-type activities:		
Water	\$	592,099
Sewer		891,511
Cemetery		9,925
Business-type activities,		
Depreciation expense	\$	1,493,535

Analysis of changes in component unit capital assets:

	Balance April 30, 2006	Additions	Deletions	Balance April 30, 2007
Component unit (Mattoon Public Library): Governmental activities:				
Capital assets being depreciated:				
Buildings and improvements	\$ 2,552,094	\$ 66,673	\$ -	\$ 2,618,767
Less: Accumulated depreciation	(560,581)	(51,485)		(612,066)
Buildings and improvements, net	1,991,513	15,188		2,006,701
Equipment, furniture and vehicles	56,483	6,715		63,198
Less: Accumulated depreciation	(44,706)	(4,386)		(49,092)
Equipment, furniture and vehicles, net	11,777	2,329		14,106
Governmental activities,				
Capital assets, net	\$ 2,003,290	\$ 17,517	<u>\$</u>	\$ 2,020,807

### NOTES TO FINANCIAL STATEMENTS

### 6. <u>CAPITAL ASSETS</u> (CONTINUED)

Depreciation expense was charged to functions/programs of the discretely presented component unit, Mattoon Public Library, as follows:

Culture and recreation \$ 55,871  Governmental activities, Depreciation expense \$ 55,871	Governmental activities:	
·	Culture and recreation	\$ 55,871
	•	\$ 55,871

### 7. CONSTRUCTION IN PROGRESS

The City has active construction projects in progress as of April 30, 2007. The projects include the demolition and reconstruction of a bridge, various water system improvements, a water line interconnect, and automation of the wastewater treatment plant. At April 30, 2007 the City's construction in progress is as follows:

	Spent-to-Date		Remaining Commitment	
Project: Governmental activities:				
9th Street Bridge Demolition and Reconstruction	\$	58,275	\$	735,785
Business-type activities:  Lake Conservation and Clean Lakes Project  Mattoon/Charleston Water Interconnect  Wastewater Treatment Plant Automation	\$	587,958 165,802 608,721	\$	227,042 14,735 773,543
	•		•	<u> </u>
Total business-type activities	<u> </u>	1,362,481	<u> </u>	1,015,320

### NOTES TO FINANCIAL STATEMENTS

### 8. CEMETERY DEVELOPMENT

Cemetery development consists of land held for future expansion and the Dodge Grove Cemetery Mausoleum. The carrying value of the mausoleum is equal to the cost of renovation less cost of crypt spaces sold.

Mausoleum carrying value, April 30, 2006	\$	39,473
Less: cost of crypts sold		
Mausoleum carrying value, April 30, 2007		39,473
Land held for future expansion, estimated carrying value, April 30, 2007	_	21,179
	<u>\$</u>	60,652

### 9. RESTRICTED ASSETS

The Water Fund has restricted cash accounts for customer meter deposits. The Cemetery Fund has restricted cash and investments for mausoleums. The Internal Service Fund has restricted cash for the employees' flexible spending account. The Mattoon Public Library has restricted investment accounts for technology and for a \$25,000 endowment. It is the City's policy to first apply restricted resources when an expenditure or expense is incurred for which both restricted and unrestricted resources are available.

### 10. DEFERRED COMPENSATION PLAN

In January, 1977, the City entered into a deferred compensation plan agreement with participating employees, funded with a group variable annuity contract in accordance with Internal Revenue Code Section 457. Additional plans, available to all City employees, permit them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or an unforeseeable emergency. The City has very little administrative involvement and performs no investing function for this plan. All amounts of compensation deferred under the plan, all property and rights purchased with those amounts, and all income attributable to these amounts, property or rights are solely the property and rights of the participants and are not subject to claims of the City's creditors. Accordingly, these plan assets are not reflected in the financial statements.

### NOTES TO FINANCIAL STATEMENTS

### 11. GENERAL OBLIGATION BONDS

The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both governmental and business-type activities. General obligation bonds are direct obligations and pledge the full faith and credit of the government. General obligation bonds currently outstanding are as follows:

	Interest Rates	Amount	
Governmental activities:			
Series 2003A	4.35%	\$ 1,160,000	
Governmental activities - refunding:			
Series 2003	1.00% - 3.15%	430,000	
Series 2005B	2.50% - 4.05%	1,850,000	
Total governmental activities bonds		\$ 3,440,000	
Business-type activities - refunding:			
Series 2003	3.00% - 3.50%	\$ 4,665,000	
Series 2005A	2.50% - 4.00%	3,680,000	
Total business-type activities bonds		\$ 8,345,000	

The General Fund services all of the general obligation bonds for governmental activities.

### NOTES TO FINANCIAL STATEMENTS

### 11. GENERAL OBLIGATION BONDS (CONTINUED)

Annual debt service requirements to maturity for general obligation bonds are as follows:

	Governmental Activities			Business-type Activities						
Year Ending April 30,	]	Principal		Interest	Principal		nterest Principal Ir		Interest	
2008	\$	345,000	\$	129,398	\$	715,000	\$	280,974		
2009		353,000		117,754		740,000		259,524		
2010		365,000		105,414		765,000		236,896		
2011		377,000		92,301		795,000		213,221		
2012		394,000		78,171		830,000		187,846		
2013-2017		1,241,000		193,236		4,090,000		490,490		
2018-2019		365,000		22,276		410,000		16,400		
Total	\$	3,440,000	\$	738,550	\$	8,345,000	\$	1,685,351		

### 12. CAPITAL LEASES

Previously, the City entered into a lease agreement to finance an extension of the City's sanitary sewer and water systems. During the fiscal year ended April 30, 2007, the City entered into two new lease agreements. One was to finance the purchase of a fire truck. The other was to finance the purchase of various vehicles used by such departments as public works, parks, and water and sewer. All of the lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the net present value of future minimum lease payments as of the inception date.

### NOTES TO FINANCIAL STATEMENTS

## 12. <u>CAPITAL LEASES</u> (CONTINUED)

The assets acquired through current capital leases are as follows:

Asset		vernmental Activities	Business-Type Activities		
Various vehicles	\$	119,283	\$ 64,533		
Fire truck		748,078	-		
Sanitary sewer and water extensions		-	374,471		
Less: Accumulated depreciation		(96,689)	 (83,796)		
		770,672	 355,208		

The future minimum lease obligations and the net present value of these minimum lease payments as of April 30, 2007, were as follows:

Years Ending April 30,	vernmental Activities	Business-Type Activities	
2008	\$ 138,873	\$	13,885
2009	138,873		13,885
2010	138,873		13,885
2011	89,373		13,885
2012	89,373		13,885
2013-2017	322,261		-
2018-2022	322,261		_
Total minimum lease payments	1,239,887		69,425
Less: amount representing interest	 (338,235)		(10,031)
Present value of minimum lease payments	\$ 901,652	\$	59,394

Although the water and sewer extensions are recorded in the business-type activities, the governmental activities are reporting the lease payments. This is due to the fact that the assets are used for economic development, which is a function of the governmental activities.

## NOTES TO FINANCIAL STATEMENTS

## 13. NOTES PAYABLE

The City has issued various notes as follows:

Governmental activities:	
First Mid-Illinois Bank & Trust note,	
serviced by the General Fund, proceeds used	
to purchase a tub grinder 4.375% \$ 18	0,418
First Mid-Illinois Bank & Trust note,	
serviced by the General Fund, proceeds used	
•	1,576
Coles County Emergency 911 Board note,	
serviced by the General Fund, proceeds used	
to purchase records management system	
software 0.000%	9,218
Total governmental activities notes \$ 30	1,212
Business-type activities:	
Illinois Environmental Protection Agency	
note, serviced by the Water Fund, proceeds	
used for construction of a new water	
treatment plant 2.865% \$ 5,63	6,997
Illinois Environmental Protection Agency	
note, serviced by the Sewer Fund, proceeds	
used for sewer wastewater treatment plant	
rehabilitation 2.865% 33	0,518
Illinois Environmental Protection Agency	
note, serviced by the Sewer Fund, proceeds	
used for expansion of the sewer wastewater	
treatment plant 2.675% <b>8,00</b>	7,679
Total business-type activities notes \$ 13,97	5,194

## NOTES TO FINANCIAL STATEMENTS

## 13. NOTES PAYABLE (CONTINUED)

Notes payable debt service requirements to maturity are as follows:

		Government	al Ac	tivities	Business-type Activities				
Year ending April 30,	<u>F</u>	Principal		<u>Interest</u>		Principal		Interest	
2008	\$	68,354	\$	13,126	\$	781,327	\$	379,802	
2009		61,805		10,457		803,117		358,011	
2010		64,594		7,667		825,516		335,612	
2011		67,477		4,750		848,541		312,588	
2012		38,982		1,705		872,208		288,921	
2013-2017						4,739,841		1,065,803	
2018-2022						4,223,144		396,669	
2023-2024	<u></u>					881,500	_	23,685	
Total	\$	301,212	\$	37,705	\$	13,975,194	\$	3,161,091	

## 14. DEVELOPER CONTRACTS

## **Home Depot Agreement**

During the year ended April 30, 2003, the City of Mattoon entered into an economic incentive agreement with Home Depot U.S.A., Inc. The agreement provides that the City will reimburse Home Depot for its investment in the infrastructure that serves the store and the adjacent commercial area. The reimbursement will be based upon 35% of the sales tax received by the City arising from sales at the store. The City's reimbursement to Home Depot shall not exceed \$300,000 plus interest computed at a 6% annual rate over a term of 5 years from the commencement date. If this amount of principal and interest has not been completely paid off within 5 years of the commencement date, the obligation to reimburse Home Depot for its investment in the infrastructure is "forgiven". Since the commencement date of March 1, 2003, the City has reimbursed Home Depot \$219,177 plus interest of \$51,991 based on Home Depot's taxable sales from March 1, 2003 through February 28, 2007.

Since the payments vary monthly and depend entirely on Home Depot's sales, a schedule of debt payments to maturity is not available.

## NOTES TO FINANCIAL STATEMENTS

## 14. <u>DEVELOPER CONTRACTS</u> (CONTINUED)

## **Mattoon Midtown TIF District**

This TIF District was established December 16, 2003. The City entered into a formal agreement with the Mattoon Area Industrial Development Corporation (MAID) approved by Ordinance No 2002-5137 to underwrite the cost of advance planning expenses incidental to organizing the TIF District. Pursuant to this Agreement, MAID agreed to provide a no interest loan up to \$70,000 for expenditures related to the establishment of the Midtown TIF District. The loan will be paid off from bond proceeds; or if bonds are not authorized from the District, from 5% of the annual TIF District revenues beginning 3 years after the date the TIF District is established. MAID may "forgive" reimbursement of this loan at any time at its sole discretion, if its governing board determines the Midtown TIF District has a better use for the funds that will retain and create jobs. At the end of the fiscal year ended April 30, 2005, the City had received \$70,000, the entire approved amount, under this Agreement. The proceeds of this loan were deposited in the City's Capital Improvement Fund, where accounting for all advance planning expenditures incidental to organizing the TIF District were reported as a "contingent liability" of the municipality prior to the establishment the District. This liability was transferred to the Midtown TIF Fund in the fiscal year ended April 30, 2005.

## NOTES TO FINANCIAL STATEMENTS

## 15. CHANGES IN LONG-TERM LIABILITIES

Long-term liability activity for the primary government for the year ended April 30, 2007 was as follows:

		Balance ril 30, 2006	_A	dditions	Re	eductions	Ap	Balance oril 30, 2007		ue Within One Year
Primary Government:										
Governmental Activities:										
General obligation bonds	\$	3,778,000	\$			338,000	\$	3,440,000	\$	345,000
Add (less) deferred amounts:										
On refunding		(88,140)				(8,320)		(79,820)		
For issuance premiums		7,836				619		7,217		
Total general obligation										
bonds		3,697,696				330,299		3,367,397		345,000
Capital leases		173,934		767,843		40,125		901,652		91,685
Notes payable		366,665				65,453		301,212		68,354
Developer contracts		224,911				74,088		150,823		N/A
Compensated absences		741,486				43,114		698,372		139,674
Governmental activities,										
Long-term liabilities	\$	5,204,692	\$	767,843	\$	553,079	\$	5,419,456	\$	644,713
				<del></del>						
Business-type Activities:										
General obligation bonds	\$	9,035,000	\$		\$	690,000	\$	8,345,000	\$	715,000
Add (less) deferred amounts:										
On refunding		(382,098)				(37,104)		(344,994)		
For issuance premium		76,873				7,236		69,637		
Total companiablication										
Total general obligation bonds		9 720 775				660,132		8,069,643		715,000
Capital leases		8,729,775		59,394		000,132		59,394		10,668
•	,	 14 725 222		•		760 127		•		-
Notes payable		14,735,322		20.169		760,127		13,975,195		781,327
Compensated absences		221,886		20,168				242,054		48,411
Business-type activities,										
Long-term liabilities	\$ 2	23,686,983	\$	79,562	\$1	,420,259	\$	22,346,286	\$ 1	1,555,406

## NOTES TO FINANCIAL STATEMENTS

## 15. CHANGES IN LONG-TERM LIABILITIES (CONTINUED)

Long-term liability activity for the component unit for the year ended April 30, 2007 was as follows:

	 alance 30, 2006	_Ad	ditions	Reduction	ıs	 ance 0, 2007	 Within e Year
Component Unit (Mattoon Public Library): Governmental Activities: Compensated absences	\$ 29,711	\$	2,622	<u>\$</u> -	_	\$ 32,333	\$ 3,233

## 16. <u>TAXES</u>

Tax revenues during the year ended April 30, 2007 were as follows:

	Primary Government				 Discretely Presented Component Units					
	Governmental Activities			 vernmental Activities		Fiduc Activ	•			
	G	eneral Fund	Go	Other vernmental Funds	Mattoon blic Library		toon Police	Fi	Mattoon refighters nsion Fund	
Property taxes	\$	1,032,662	\$		\$ 384,995	\$	737,940	\$	877,800	
TIF property tax increment				150,208						
Telecommuncation taxes		853,925								
Utility taxes		1,273,504			turius .					
Road and bridge taxes		117,030								
Hotel taxes				227,872						
Cable TV franchise taxes		173,744			 				600.000	
Totals	\$	3,450,865	\$	378,080	\$ 384,995	\$	737,940	\$	877,800	

## NOTES TO FINANCIAL STATEMENTS

## 17. INTERGOVERNMENTAL REVENUES

Intergovernmental revenues during the year ended April 30, 2007 were as follows:

	_	Primary Government					Discretely Presented Component Unit					
		Governmental Activities						vernmental activities	Fiduciary Activities			
	Capital General Fund Projects Fund		•	Other Governmental Funds		Mattoon Public Library		Mattoon Police Pension Fund		Mattoon Firefighters Pension Fund		
Income and use taxes	\$	1,831,344	\$		\$		\$		\$		\$	
Sales taxes		5,435,250										
Personal property												
replacement taxes		235,986						46,349		124,395		142,581
Pull tabs and jar games tax		4,991										
Motor fuel taxes						530,720						
Foreign fire insurance taxes		24,914										
Operating grants and												
contributions		327,334		2,900				31,608				
Capital grants and												
contributions				466,500								
HOME grant						209,144						
Totals	\$	7,859,819	\$	469,400	\$	739,864	\$	77,957	\$	124,395	\$	142,581

## NOTES TO FINANCIAL STATEMENTS

## 18. <u>COMPARATIVE SCHEDULE OF PROPERTY TAXES EXTENDED, COLLECTED, AND DISTRIBUTED</u>

	For Tax Levy Year					
	2006	2005	2004			
Assessed valuation	\$ 172,356,293	\$ 171,621,770	\$ 163,272,483			
Rate per \$100, excluding road and bridge rate	1.7743	1.7558	1.7866			
Taxes extended, excluding road and bridge taxes	3,058,118	3,013,335	2,917,026			
Add: City's share of road and bridge taxes extended	124,606	117,060	124,789			
Total taxes extended	\$ 3,182,724	\$ 3,130,395	\$ 3,041,815			
Taxes available to City after abatements and losses in collection (2006 estimated)	\$ 3,180,000	\$ 3,140,358	\$ 3,052,093			
Percentage of extension available to City (2006 estimated)	99.91%	100.32%	100.34%			

## NOTES TO FINANCIAL STATEMENTS

## 19. <u>COMPARATIVE SCHEDULE OF PROPERTY TAXES EXTENDED, COLLECTED, AND DISTRIBUTED</u> (CONTINUED)

		For Tax Levy Year						
		2006		2005		2004		
Distribution of taxes available	•							
(2006 estimated):								
General Fund:								
General government	\$	406,000	\$	416,293	\$	408,517		
Fire protection		237,000		249,775		245,109		
Police protection		237,000		249,775		245,109		
Street lighting						86,769		
Street, including road &								
bridge		124,000		117,030		124,836		
Park		104,000		106,750		122,555		
Insurance Fund:								
Insurance and tort judgment						30,720		
Mattoon Public Library		402,000		384,995		375,834		
Firefighters Pension Fund		892,000		877,800		786,311		
Police Pension Fund		778,000		737,940	, <u>.</u>	618,493		
	\$	3,180,000	\$	3,140,358	\$	3,044,253		

The City Council has abated the 2004, 2005 and 2006 tax levies applicable to the series 1998 Sewer bond, 1999 General Obligation bond, 2003 Water Refunding bond, 2003 Library Refunding bond, and 2003 Pension bond.

## NOTES TO FINANCIAL STATEMENTS

## 20. SCHEDULE OF OPERATING TRANSFERS WITHIN THE REPORTING ENTITY

Operating transfers between funds during the year ended April 30, 2007 were as follows:

Transfers In	Transfers Out	Amount
General Fund	Water Fund	\$ 47,866
General Fund	Sewer Fund	90,124
Capital Improvement Fund	General Fund	616,857
Other Proprietary-Cemetery	General Fund	51,938
		\$ 806,785

The first and second transfers allocated debt service requirements to the Water Fund and Sewer Funds. The third transfer reclassified amounts from the one-half sales tax increase earmarked for capital projects. The fifth transfer subsidized the Cemetery Fund from the General Fund.

## 21. DEFINED BENEFIT PENSION PLAN

## Plan Description

The City's defined benefit pension plan, Illinois Municipal Retirement Fund (IMRF), an agent multiple-employer public employee retirement system, provides retirement, disability, annual cost of living adjustments and death benefits to plan members and beneficiaries. IMRF acts as a common investment and administrative agent for local governments and school districts in Illinois. The Illinois Pension Code establishes the benefit provisions of the plan that can only be amended by the Illinois General Assembly.

IMRF issues a financial report that includes financial statements and required supplementary information. The report may be obtained at www.imrf.org/pubs/pubs\_homepage.htm or by writing to the Illinois Municipal Retirement Fund, 2211 York Road, Suite 500, Oak Brook, Illinois 60523.

## NOTES TO FINANCIAL STATEMENTS

## 21. DEFINED BENEFIT PENSION PLAN (CONTINUED)

Employees participating in IMRF are required to contribute 4.50% of their annual covered salary. The member rate is established by state statute. The City is required to contribute at an actuarially determined rate. The employer rate for calendar year 2006 was 12.19% of payroll. The employer contribution requirements are established and may be amended by the IMRF Board of Trustees. IMRF's unfunded actuarial accrued liability is being amortized as a level percentage of projected payroll on a closed basis (overfunded liability amortized on open basis). The amortization period at December 31, 2006 was 26 years.

## **Annual Pension Cost**

For December 31, 2006, the City's annual pension cost of \$460,940 was equal to the City's required and actual contributions. The required contribution was determined as part of the December 31, 2004 actuarial valuation using the entry age actuarial cost method. The actuarial assumptions included (a) 7.50% investment rate of return (net of administrative expenses), (b) projected salary increases of 4.0% a year, attributable to inflation, (c) additional projected salary increases ranging from .4% to 11.6% per year depending on age and service, attributable to seniority/merit, and (d) post-retirement benefit increases of 3.0% annually. The actuarial value of IMRF assets was determined using techniques that smooth the effects of short-term volatility in the market value of investments over a five-year period with a 15.0% corridor. The assumptions used for the 2006 actuarial valuation were based on the 2002-2004 experience study.

## Trend Information

Actuarial Valuation Date	Annual Pension Cost (APC)	Percentage of APC Contributed	Pen	let ision gation
12/31/06	\$ 460,940	100%	\$	
12/31/05	399,417	100%		
12/31/04	423,356	100%		
12/31/03	271,518	100%		
12/31/02	349,799	100%		
12/31/01	341,545	100%		
12/31/00	362,932	100%		
12/31/99	383,595	100%		
12/31/98	372,296	100%		
12/31/97	367,799	100%		

## NOTES TO FINANCIAL STATEMENTS

## 21. DEFINED BENEFIT PENSION PLAN (CONTINUED)

## Schedule of Funding Progress

The Schedule of Funding Progress gives an indication of the progress made in accumulating sufficient assets to pay benefits when due. The Schedule of Funding Progress for the past ten years is reported as required supplementary information.

## 22. DEFINED BENEFIT PENSION PLANS - POLICE AND FIREFIGHTERS

## Plan Descriptions

The City of Mattoon contributes to two single-employer defined benefit pension plans: Firefighters Pension Plan and Police Pension Plan. Each plan provides retirement and disability benefits to plan members and their beneficiaries. Cost of living adjustments are provided at the discretion of the Illinois legislature. Although they are single-employer pension plans, the defined benefits as well as the employee and employer contribution levels are mandated by the Illinois Compiled Statues, Chapter 40, Article 4, and may be amended only by the Illinois legislature.

## Summary of Significant Accounting Policies

Basis of Accounting – The financial statements of the Firefighters and Police Pension Plans are prepared using the accrual basis of accounting. Plan member contributions are recognized in the period in which the contributions are due. The City's contributions are recognized when due and a formal commitment to provide the contributions has been made. Benefits and refunds are recognized when due and payable in accordance with the terms of the plans.

Method Used to Value Investments – Plan investments are reported at fair value. Securities traded on a national exchange are valued at the last reported sales price.

## Contributions and Revenues

There are no long-term contracts for contributions to the plans.

## Concentrations

The Firefighters Pension Plan complied with the investment guidelines set forth at 40 ILCS 5/1-113. The Police Pension Plan's investments in accounts managed by insurance companies exceeded the investment limit of 45% of the market value of their net present assets.

## NOTES TO FINANCIAL STATEMENTS

## 22. DEFINED BENEFIT PENSION PLANS – POLICE AND FIREFIGHTERS (CONTINUED)

## Membership

Membership of the plans consisted of the following at April 30, 2007:

	Police Pension	Firefighters Pension
Retirees and beneficiaries receiving benefits	38	52
Current employees:	30	32
Vested	7	5
Nonvested	35	33
Total	80	90

## **Benefit Provisions**

Retirement – Employees attaining the age of 50 or more with 20 years of creditable service are entitled to receive an annual retirement benefit of one-half of the salary attached to the rank held at the date of retirement. The pension shall be increased by 2.5% of such salary for each additional year of service over 20 years of service up to 30 years, to a maximum of 75% of such salary. Police employees with at least 8 years but less than 20 years and fire employees with at least 10 years but less than 20 years of credited service may retire at or after age 60 and receive a reduced retirement benefit. The monthly pension of a fire employee who retired with 20 or more years of service after January 1, 1977 shall be increased annually, following the first anniversary date of retirement and paid upon reaching at least age 55, by 3% of the pension and 3% annually thereafter.

Disability – Employees physically or mentally disabled in the performance of an act of duty are entitled to a pension of 65% of the salary attached to their rank held at the date of suspension of duty or retirement. If the disability occurs while not in performance of an act of duty, the employees are entitled to a pension of 50% of the salary attached to their rank at the date of suspension of duty or retirement.

## NOTES TO FINANCIAL STATEMENTS

## 22. <u>DEFINED BENEFIT PENSION PLANS – POLICE AND FIREFIGHTERS</u> (CONTINUED)

## **Funding Policy**

The contribution requirement of plan members and the City are established and may be amended by the State legislature. Firefighter Plan members are required to contribute 9.455%. Police Plan members are required to contribute 9.91%. If an employee, fire or police, leaves covered employment with less than 20 years of service, accumulated employee contributions may be refunded without accumulated interest. The City of Mattoon is required to contribute the remaining amounts necessary to finance the plan as actuarially determined by an enrolled actuary. The City's contribution rate for the fiscal year ended April 30, 2006 has been estimated at 37.14% and 50.50% of annual covered payroll for the Police and Firefighters Pension Plans, respectively. By the year 2033, the City's contributions must accumulate to the point where the past service costs for the Pension Plans are fully funded.

## Funding Status and Progress

The amount shown below as the "pension benefit obligation" is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee service to date. The measure is intended to help users assess the funding status of the system on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due, and make comparisons among employers. The measure is the actuarial present value of credited projected benefits and is independent of the funding method used to determine contributions to the system.

## NOTES TO FINANCIAL STATEMENTS

## 22. DEFINED BENEFIT PENSION PLANS – POLICE AND FIREFIGHTERS (CONTINUED)

Significant actuarial assumptions used in determining the pension benefit obligation as of April 30, 2006 include:

		Police Pension	Firefighters Pension
a.	Funding Method Used	Entry Age Normal Cost	Entry Age Normal Cost
b.	Amortization Method	Level percentage of payroll	Level percentage of payroll
c.	Interest Rate Assumption	7.0%	7.0%
d.	Mortality Rate Assumption	1971 Group Annuity Mortality Table	1971 Group Annuity Mortality Table
e.	Decrement Assumption Other than Mortality	State of Illinois DOI Experience Tables	State of Illinois DOI Experience Tables
f.	Salary Progression Assumption	5.5%	5.5%
g.	Status of Social Security in Assumption	None	None

The pension benefit obligation as of April 30, 2006 was as follows:

	Police Pension April 30, 2006	Firefighters Pension April 30, 2006		
Pension Benefit Obligation Retirees and beneficiaries currently receiving benefits and terminated employees not yet	•	•		
receiving benefits	\$ 17,508,605	\$ 19,591,988		
Active participants	7,143,326	7,176,734		
Total pension benefit obligation	24,651,931	26,768,722		
Net assets available for benefits, at lower of cost or market	13,714,306	15,801,053		
Pensions benefit obligation in excess of assets	\$ 10,937,625	\$ 10,967,669		

## NOTES TO FINANCIAL STATEMENTS

## 22. <u>DEFINED BENEFIT PENSION PLAN – POLICE AND FIREFIGHTERS</u> (CONTINUED)

## Actuarially Determined Contribution Requirements and Contribution Made

The plans' funding policy provides for actuarially determined periodic contributions at rates that, for individual employees, accumulate assets gradually over time so that sufficient assets will be available to pay benefits when due. The rate for the City's employee group as a whole has tended to remain level as a percentage of annual covered payroll. The contribution rate for normal cost is determined using the entry age normal actuarial funding method. The plans used a level dollar amount method to amortize the unfunded liability over a 40 year period.

The significant actuarial assumptions used to compute the actuarially determined contribution requirements are the same as those used to compute the pension benefit obligation as described above.

		Police Pension		Firefighters Pension
Actuarial Valuation Date	Ap	ril 30, 2006	Aj	oril 30, 2006
Amount necessary to provide the employer normal costs	\$	290,289	\$	402,759
Amount necessary to amortize the unfunded actuarial accrued liability		488,150		489,490
	\$	778,439	\$	892,249
As a percentage of current covered payroll (at April 30, 2006):				
Employer normal costs		14.65%		21.96%
Amortization of unfunded actuarial accrued liability		24.64%		26.70%
		39.29%		48.66%
Contributions made as a dollar amount as of valuation date (at April 30, 2006):				
Employer Plan members	\$	735,816 197,434	\$	925,870 185,022
	\$	933,250	\$	1,110,892
As a percentage of current covered payroll (at April 30, 2006):				
Employer		37.14%		50.50%
Plan members		9.97%		10.09%
		47.11%		60.59%

## NOTES TO FINANCIAL STATEMENTS

## 22. <u>DEFINED BENEFIT PENSION PLAN – POLICE AND FIREFIGHTERS</u> (CONTINUED) Police Pension Fund

## Schedule of Employer Contributions

Year Ended April 30,	R	Annual equired atribution	mployer ntribution	Percentage Contribution
2006	\$	778,439	\$ 735,816	94.52%
2005		734,188	693,571	94.47%
2004		617,911	695,441	112.55%
2003		581,902	615,918	105.85%
2002		553,637	573,485	103.59%
2001		540,547	506,725	93.74%
2000		489,757	429,043	87.60%
1999		447,126	403,358	90.21%
1998	**	335,000	336,910	100.57%
1997		309,738	285,516	92.18%

<sup>\*\*</sup> The annual required contribution was estimated in accordance with the trend of prior year actuarial determinations.

## Schedule of Funding Progress

The Schedule of Funding Progress for the Police Pension Fund gives an indication of the progress made in accumulating sufficient assets to pay benefits when due. The Schedule of Funding Progress for the past ten years is reported as required supplementary information.

## NOTES TO FINANCIAL STATEMENTS

## 22. <u>DEFINED BENEFIT PENSION PLAN – POLICE AND FIREFIGHTERS</u> (CONTINUED) Firefighters Pension Fund

## Schedule of Employer Contributions

Year Ended April 30,	R	Annual equired atribution	mployer ntribution	Percentage Contribution
2006	\$	892,249	\$ 925,870	103.77%
2005		873,336	720,353	82.48%
2004		785,507	721,576	91.86%
2003		747,299	702,772	94.04%
2002		696,435	635,990	91.32%
2001		615,667	517,898	84.12%
2000		540,423	443,750	82.11%
1999		507,100	427,463	84.30%
1998	**	435,000	408,640	93.94%
1997		400,411	354,404	88.51%

<sup>\*\*</sup> The annual required contribution was estimated in accordance with the trend of prior year actuarial determinations.

## Schedule of Funding Progress

The Schedule of Funding Progress for the Firefighters Pension Fund gives an indication of the progress made in accumulating sufficient assets to pay benefits when due. The Schedule of Funding Progress for the past ten years is reported as required supplementary information.

## NOTES TO FINANCIAL STATEMENTS

## 23. POST-EMPLOYMENT HEALTH CARE BENEFITS

The City provides post-employment health care benefits to former employees and retirees.

Former employees, who are not retirees, are provided COBRA health care benefits mandated by the Consolidated Omnibus Budget Reconciliation Act. Former employees, who are qualified under the Act, may apply for coverage by the City's self-insured health plan. The cost is 100% funded on a monthly pay-as-you-go basis by the former employee based upon actual cost of the health plan for either "single" or "family" coverage.

Illinois statutes mandate that a municipality must offer its retirees a health insurance plan equivalent to that offered to active employees. Illinois statutes enable a municipality to make the health plan benefits supplemental to Medicare and to offer these supplemental benefits at a different retiree contribution rate than regular benefits provided by the group plan. State statutes do not presently require the municipality to pay any portion of the cost of the plan for retired employees. See Note 24 for information on retiree contributions to the health plan.

## 24. SELF-INSURANCE

The City has offered its employees and retirees a self-insured group health insurance plan managed by a third party administrator (TPA) since January 1, 1983. The health plan offers medical, dental and prescription drug benefits. A third party administrator is responsible for the approval and processing of claims and for the payment of claims from the City's Health Plan Internal Service Fund. The City is responsible for the payment of monthly administration fees and stop loss insurance premiums to the plan administrators. The plan administrators are PersonalCare of Illinois for medical benefits and Delta Dental for dental benefits.

Presently, the municipality requires active employee and retiree contributions to the health plan. The contributions for retirees making less than \$1,625 per month and active employees is \$67 per month for those with no dependents or \$88 per month for those with dependents, approximately 15% of total costs. The contribution for retirees making more than \$1,625 per month is \$90 per month for those with no dependents or \$117 per month for those with dependents, approximately 20% of total costs. The municipality bears all cost above the amount contributed by employees and retirees on a pay-as-you-go basis. For calendar year 2007, the total cost of the health plan per employee/retiree is projected to be \$385 per month for employees/retirees with no dependents or \$619 per month for employees/retirees with dependents. Based on the calendar year 2007 estimated costs, the contributions for retirees making less than \$1,625 per month and active employees will be \$58 per month for those with no dependents or \$93 per month for those with dependents for the fiscal year ending April 30, 2008, or 15% of total costs. The contribution for retirees making more than \$1,625 per month will be \$96 per month for those with no dependents or \$155 per month for those with dependents for the fiscal year ending April 30, 2008, or 25% of total costs.

## NOTES TO FINANCIAL STATEMENTS

## 24. SELF-INSURANCE (CONTINUED)

In addition to the monthly contributions, participants are required to pay an annual deductible and co-payments on claims incurred after the annual deductible. The co-payments required of participants are lower for PPO providers. The plan underwrites 100% of the cost of claims after the participant has made co-payments in excess of the deductible each calendar year. There is a \$2,600 calendar year out of pocket family maximum or \$1,300 calendar year out of pocket single maximum after the deductible for PPO providers. The out-of-pocket family maximum and out-of-pocket single maximum in excess of the deductible are \$5,000 per year and \$2,500 per year, respectively, for out-of-network providers. There are separate annual deductible, co-payment and yearly maximums for the dental plan. There are separate co-payment amounts required for the prescription drug benefit. The lifetime maximum benefit is \$2 million.

The specific stop loss insurance coverage presently attaches at costs in excess of \$150,000 per claim. The aggregate stop loss coverage attaches at costs in excess of about \$2.1 million per calendar year. The exact attachment point for the annual aggregate coverage varies each year and is determined by a formula and the number of enrolled participants

At the end of the fiscal year, the City had 285 employees, former employees, and retirees participating in the group health plan. Of this number, 165 were active employees, 1 was a former employee, and 119 were retirees. Eighty-seven of the participants had single coverage, and 198 had family coverage.

The health plan is funded on a pay-as-you go basis. The City incurred health plan claims expenditures of \$1,624,722 in the fiscal year that ended April 30, 2007, which includes \$163,456 of claims incurred, but not paid. An actuarial estimate of claims incurred, but not reported, was not determined.

## NOTES TO FINANCIAL STATEMENTS

## 25. INSURANCE

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; natural disasters; errors and omissions; and injuries to employees for which the City carries commercial insurance. There have been no decreases of insurance coverage in the last three years. The following schedule presents information pertaining to lines of insurance coverage that were in effect at the end of the fiscal year.

Exposure	Insurer	Limits of Coverage	Expiration
Workers Compensation	ICRMT <sup>1</sup>	Statutory Limits First dollar coverage	12/1/2007
Property & Equipment	ICRMT	Replacement Cost Blanket Building & Contents Limit Property - \$5,000 deductible Inland Marine - \$1,000 deductible	12/1/2007
Auto Physical Damage	ICRMT	Actual Cash Value \$1,000 deductible	12/1/2007
Inland Marine	Cincinnati	\$200,000 for Lake Paradise Dam \$400,000 for Lake Mattoon Dam	5/12/2007
General Liability <sup>2</sup>	ICRMT	\$1 million each occurrence \$3 million aggregate \$5,000 deductible	12/1/2007
Automotive Liability	ICRMT	\$1 million \$5,000 deductible	12/1/2007
Umbrella Liability <sup>3</sup>	ICRMT	\$9 million	12/1/2007

## NOTES TO FINANCIAL STATEMENTS

## 25. <u>INSURANCE</u> (CONTINUED)

- <sup>1</sup> Illinois Counties Risk Management Trust, an Illinois public entity risk management pool organized in 1983. See policy on file with the City for a copy of the ICRMT Comprehensive Annual Financial Report.
- <sup>2</sup> The general liability coverage is subject to exclusions and sub-limits for exposures related to Products/Completed Operations, Personal Injury & Advertising, Employee Benefits Errors & Omissions, Premises Medical Payments, Acts prior to 1999 for EMT and Employee Benefits Liability, Public Officials Errors & Omissions and Crime. See the policy on file with the City for exclusion and sub-limit information.
- <sup>3</sup> The umbrella policy is excess liability coverage with limits that follow the general liability coverage form and is subject to a \$5 million sublimit for sexual harassment. The Public Officials Errors & Omissions excess coverage is a claims made form and is subject to a \$1 million sublimit.

## 26. CONTINGENCIES

At April 30, 2007, the City was a defendant in several pending lawsuits. Management believes that the liability insurance of the City is sufficient to cover the asserted claims.

## REQUIRED SUPPLEMENTARY INFORMATION

## ILLINOIS MUNICIPAL RETIREMENT FUND SCHEDULE OF FUNDING PROGRESS

		Actuarial				UAAL
		Accrued				as a
	Actuarial	Liability	Unfunded			Percentage
Actuarial	Value of	(AAL)	AAL	Funded	Covered	of Covered
Valuation	Assets	Entry Age	(UAAL)	Ratio	Payroll	Payroll
Date	(a)	(b)	(b-a)	(a/b)	(c)	[(b-a)/c]
12/31/06	\$ 9,385,852	\$ 10,638,815	\$ 1,252,963	88.22%	\$ 3,781,297	33.14%
12/31/05	7,943,563	9,576,773	1,633,210	82.95%	3,688,062	44.28%
12/31/04	6,921,709	9,352,289	2,430,580	74.01%	3,884,003	62.58%
12/31/03	6,890,650	8,335,499	1,444,849	82.67%	3,553,903	40.66%
12/31/02	8,195,391	10,367,371	2,171,980	79.05%	3,904,002	55.63%
12/31/01	10,981,989	10,687,877	(294,112)	102.75%	3,765,656	%
12/31/00	9,944,428	10,154,771	210,343	97.93%	3,718,568	5.66%
12/31/99	9,338,378	9,791,753	453,375	95.37%	3,561,700	12.73%
12/31/98	7,489,370	8,585,423	1,096,053	87.23%	3,338,976	32.83%
12/31/97	6,322,376	7,995,471	1,673,095	79.07%	3,236,197	51.70%

On a market value basis, the actuarial value of assets as of December 31, 2006 is \$10,546,453. On a market basis, the funded ratio would be 99.13%.

## Digest of Changes

The actuarial assumptions used to determine the actuarial accrued liability for 2006 are based on the 2002-2004 Experience Study.

## The principal changes were:

- The 1994 Group Annuity Mortality implemented.
- For Regular members, fewer normal and more early retirements are expected to occur.

SLEP Member contribution rate changed from 6.50% to 7.50% effective June 1, 2006.

## POLICE PENSION FUND SCHEDULE OF FUNDING PROGRESS

						UAAL
		Actuarial				as a
		Accrued				Percentage
	Actuarial	Liability	Unfunded			of
Actuarial	Value of	(AAL)	AAL	Funded	Covered	Covered
Valuation	Assets	Entry Age	(UAAL)	Ratio	Payroll	Payroll
Date	(a)	(b)	(b-a)	(a/b)	(c)	_((b-a)/c)_
4/30/06	\$ 13,714,306	\$ 24,651,931	\$ 10,937,625	55.63%	\$ 1,981,068	552.11%
4/30/05	12,372,599	22,891,319	10,518,720	54.05%	1,907,510	551.44%
4/30/04	12,603,149	20,792,195	8,189,046	60.61%	1,897,771	431.51%
4/30/03	11,591,993	19,271,369	7,679,376	60.15%	1,837,998	417.81%
4/30/02	10,105,246	16,998,094	6,892,848	59.45%	1,911,560	360.59%
4/30/01	10,084,741	16,119,994	6,035,253	62.56%	2,065,331	292.22%
4/30/00	9,782,589	14,851,300	5,068,711	65.87%	2,014,674	251.59%
4/30/99	8,996,035	13,230,480	4,234,445	67.99%	1,940,729	218.19%
4/30/98	*	*	*	*	*	*
4/30/97	7,791,380	11,014,294	3,222,914	70.74%	1,553,144	207.51%

<sup>\*</sup> Actuarial information is not available.

## FIRE PENSION FUND SCHEDULE OF FUNDING PROGRESS

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll ( c )	UAAL as a Percentage of Covered Payroll ((b-a)/c)
4/30/06	\$ 15,801,053	\$ 26,768,722	\$ 10,967,669	59.03%	\$ 1,833,262	598.26%
4/30/05	14,534,610	25,333,419	10,798,809	57.37%	1,833,235	589.06%
4/30/04	14,917,261	24,051,200	9,133,939	62.02%	1,813,453	503.68%
4/30/03	14,344,721	23,207,775	8,863,054	61.81%	1,737,246	510.18%
4/30/02	14,049,553	22,040,342	7,990,789	63.74%	1,971,604	405.29%
4/30/01	14,009,394	20,000,142	5,990,748	70.05%	1,746,448	343.02%
4/30/00	13,505,395	18,488,680	4,983,285	73.05%	1,603,837	310.71%
4/30/99	12,989,581	17,454,067	4,464,486	74.42%	1,562,393	285.75%
4/30/98	*	*	*	*	*	*
4/30/97	11,903,350	15,127,942	3,224,592	78.68%	1,472,887	218.93%

<sup>\*</sup> Actuarial information is not available.

## SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET TO ACTUAL BUDGETARY BASIS GENERAL FUND

For the year ended April 30, 2007

							Variance with Final Budget -
		Bu	dge	t			Positive
		Original		Final		Actual	(Negative)
Revenues:			•				
Taxes	\$	5,495,244	\$	5,495,244	\$	3,450,865	\$ (2,044,379)
Licenses and permits		150,900		150,900		165,013	14,113
Intergovernmental revenues		8,244,150		8,244,150		7,859,819	(384,331)
Charges for services		493,283		493,283		522,103	28,820
Fines and forfeitures		116,500		116,500		138,971	22,471
Investment income		155,041		155,041		181,072	26,031
Contributions & miscellaneous							
revenues	_	70,000		70,000	_	212,279	142,279
Total revenues	_	14,725,118		14,725,118		12,530,122	(2,194,996)
Expenditures:							
Current:							
General government		811,604		811,604		1,434,324	(622,720)
Public safety		8,621,331		8,621,331		7,006,046	1,615,285
Public works		1,886,911		1,886,911		2,226,050	(339,139)
Health and welfare		559,630		559,630		21,183	538,447
Culture and recreation		810,627		810,627		756,667	53,960
Economic development		245,000		245,000		114,492	130,508
Capital outlay						280,057	(280,057)
Debt service:							
Principal		649,235		649,235		517,665	131,570
Interest and fiscal charges		1,500	_	1,500		173,465	(171,965)
Total expenditures		13,585,838	_	13,585,838		12,529,949	1,055,889

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET TO ACTUAL BUDGETARY BASIS GENERAL FUND (CONTINUED) For the year ended April 30, 2007

	Buo	dge					Variance with Final Budget - Positive
	 Original	_	Final		Actual	_	(Negative)
Excess (deficiency) of revenues							
over (under) expenditures	\$ 1,139,280	\$	1,139,280	\$	173	<u>\$</u>	(1,139,107)
Other financing sources (uses):							
Transfers in	30,000		30,000		137,990		107,990
Transfers out	(751,938)		(751,938)		(668,795)		83,143
Transfers to component units	(416,037)		(416,037)				416,037
Capital lease obligations issued	 				106,640		106,640
Total other financing sources					J.		
(uses)	(1,137,975)		(1,137,975)		(424,165)		713,810
Net change in fund balances	\$ 1,305	\$	1,305		(423,992)	<u>\$</u>	(425,297)
Fund balances, May 1, 2006					3,744,589		
Fund balances, April 30, 2007				<u>\$</u>	3,320,597		

## NOTE TO REQUIRED SUPPLEMENTARY INFORMATION

## 1. Budgetary Information

Annual budgets for governmental funds are adopted on the cash basis of accounting, which is an other comprehensive basis of accounting. However, the difference between cash basis and a basis consistent with generally accepted accounting principles is considered immaterial. All annual budgets lapse at fiscal year end. The legal level of budgetary control is the fund level. The City Council must approve any changes to the original budget.

COMBINING AND INDIVIDUAL FUND STATEMENTS AND SCHE	
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# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET TO ACTUAL BUDGETARY BASIS CAPITAL PROJECTS FUND For the year ended April 30, 2007

				Variance with Final Budget -
		lget	A - 4 I	Positive
Revenues:	<u>Original</u>	Final	Actual	(Negative)
Intergovernmental revenues	\$ 1,050,000	\$ 1,050,000	\$ 469,400	\$ (580,600)
Investment income	35,000	35,000	28,851	(6,149)
Contributions & miscellaneous revenues	250,000	250,000	210,475	(39,525)
Total revenues	1,335,000	1,335,000	708,726	(626,274)
Expenditures:				
Current:				
General government	1,000	1,000	1,000	
Public safety	734,000	734,000		734,000
Public works	2,353,000	2,353,000	61,743	2,291,257
Culture and recreation	189,000	189,000		189,000
Economic development	34,000	34,000	678,215	(644,215)
Capital outlay			1,144,856	(1,144,856)
Total expenditures	3,311,000	3,311,000	1,885,814	1,425,186
Excess (deficiency) of revenues over (under) expenditures	(1,976,000)	(1,976,000)	(1,177,088)	798,912
Other financing sources (uses):				
Transfers in	700,000	700,000	616,857	(83,143)
Long-term debt proceeds	660,600	660,600	661,203	603
Total other financing sources (uses)	1,360,600	1,360,600	1,278,060	(82,540)
Net change in fund balances	\$ (615,400)	\$ (615,400)	100,972	\$ 716,372
Fund balances, May 1, 2006			1,030,377	
Fund balances, April 30, 2007			\$ 1,131,349	

# COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS April 30, 2007

				Special Revenue	43			
				Insurance			Midtown	
		Hotel and	Festival	and Tort	Home	Revolving	TIF	
	Motor Fuel Tax Fund	Motel Tax Fund	Management Fund	Judgment Fund	Rehabilitation Grant Fund	Loan Fund	District Fund	Totals
SSETS:								
Cash and cash equivalents	\$ 762,389	\$ 85,143	\$ 23,903	\$ (40,217)	\$ 31	\$ 118,792	\$ 87,106	\$ 1,037,147
Receivables	43,462	18,676		Ì	!	77,048	}	139,186
Due from other funds	24,779	1	!	1	1	15,467	!	40,246
Prepaid expenditures	!	;	;	492,159	;	•	1	492,159
Long-term receivables	1	1	ł	\$	;	720,872	1	720,872
Advance to other funds		1	1	;	1	67,022	1	67,022
Total assets	\$ 830,630	\$ 103,819	\$ 23,903	\$ 451,942	\$ 31	\$ 999,201	\$ 87,106	\$ 2,496,632
ABILITIES AND FUND BALANCES: Liabilities:								
Accounts payable	\$ 15,457	\$ 3,097	·	\$ 8,048	: \$	\$ 489	! <b>∽</b>	\$ 27,091
Payroll liabilities payable	1	2,554	;	1	i	i	1	2,554
Due to other funds	58,404	538	; }	:		•	•	58,942
Total liabilities	73,861	6,189	1	8,048	•	489	•	88,587
Fund equity:								
Reserved for:								
Advances	1	ļ	ł	ŀ	1	67,022	1	67,022
Long-term receivables	ŀ	ì	;	ŀ	!	720,872	ł	720,872
Prepaid expenditures	;	!	1	492,159	I	1	1	492,159
Unreserved:								
Undesignated	756,769	97,630	23,903	(48,265)	31	210,818	87,106	1,127,992
Total liabilities and fund equity	\$ 830,630	\$ 103,819	\$ 23,903	\$ 451,942	\$ 31	\$ 999,201	\$ 87,106	\$ 2,496,632

# COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS For the year ended April 30, 2007

				Special Revenue					
				Insurance			Midtown		
	Motor Fuel	Hotel and Motel Tax	Festival Management	and Tort Judgment	Home Rehabilitation	Revolving Loan	TIF District		
	Tax Fund	Fund	Fund	Fund	Grant Fund	Fund	Fund	Eliminations	Totals
Revenues: Taxes		\$ 227,872	<b>.</b>	; 69	€9	<del>60</del>	\$ 150.208	<del>•</del>	\$ 378,080
Intergovernmental revenues	530,720			,	209,144	1	1	ŀ	
Investment income	56,504	1	ŀ	ł		24,668	3,983	I	85,155
Contributions and miscellaneous revenues		86	110,204	16,933	1	:	1	!	127,235
Total revenues	587,224	227,970	110,204	16,933	209,144	24,668	154,191	1	1,330,334
Expenditures:				200 000					766 606
General government Public works	755 689		! !	067,207		1 1			632.557
Culture and recreation	-	176.858	164,325	1	1	1	ŀ	;	341,183
Economic development	i			ì	209,144	17,160	59,558	1	285,862
Capital outlay	133,945	1	1	!	1	1	•	1	133,945
Total expenditures	766,502	176,858	164,325	202,236	209,144	17,160	59,558	ŀ	1,595,783
Excess (deficiency) of revenues over (under) expenditures	(179,278)	51,112	(54,121)	(185,303)	-	7,508	94,633	1	(265,449)
Other financing sources (uses):									
Operating transfers in Operating transfers out	1 1	(60,000)		1 1	: :	! !		(60,000)	1 1
Total other financing sources (uses)	1	(60,000)	60,000	1	1	1	•	1	1
Net change in fund balances	(179,278)	(8,888)	5,879	(185,303)	1	7,508	94,633	I	(265,449)
Fund balances, May 1, 2006	936,047	106,518	18,024	629,197	31	991,204	(7,527)	:	2,673,494
Fund balances, April 30, 2007	\$ 756,769	\$ 97,630	\$ 23,903	\$ 443,894	\$ 31	\$ 998,712	\$ 87,106		\$ 2,408,045

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET TO ACTUAL BUDGETARY BASIS NONMAJOR GOVERNMENTAL FUND MOTOR FUEL TAX FUND For the year ended April 30, 2007

	Bud	lget			w	/ariance rith Final Budget - Positive
	 Original		Final	 Actual	1)	Negative)
Revenues:						
Intergovernmental revenues	\$ 535,000	\$	535,000	\$ 530,720	\$	(4,280)
Investment income	30,000		30,000	56,504		26,504
Contributions and miscellaneous revenues	 6,000		6,000	 		(6,000)
Total revenues	 571,000		571,000	 587,224		16,224
Expenditures:						
Current:						
Public works	1,048,500		1,048,500	632,557		415,943
Capital outlay	 			 133,945		(133,945)
Total expenditures	 1,048,500		1,048,500	 766,502		281,998
Excess (deficiency) of revenues over (under) expenditures	\$ (477,500)	\$	(477,500)	(179,278)	\$	298,222
Fund balances, May 1, 2006				 936,047		
Fund balances, April 30, 2007				\$ 756,769		

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET TO ACTUAL BUDGETARY BASIS NONMAJOR GOVERNMENTAL FUND HOTEL AND MOTEL TAX FUND For the year ended April 30, 2007

	Buc	lget			wi B	ariance ith Final Sudget - Positive
	Original	-8	Final	Actual		(egative)
Revenues:	 			 		
Taxes	\$ 250,000	\$	250,000	\$ 227,872	\$	(22,128)
Contributions and miscellaneous revenues	 			 98		98
Total revenues	 250,000		250,000	 227,970		(22,030)
Expenditures: Current:						
Culture and recreation	189,309		189,309	 176,858		12,451
Total expenditures	 189,309		189,309	176,858	:	12,451
Excess of revenues over expenditures	 60,691		60,691	 51,112		(9,579)
Other financing sources (uses):						
Operating transfers out	 (60,000)		(60,000)	 (60,000)		
Total other financing sources (uses)	 (60,000)		(60,000)	 (60,000)		
Net change in fund balances	\$ 691	\$	691	(8,888)	\$	(9,579)
Fund balances, May 1, 2006				 106,518		
Fund balances, April 30, 2007				\$ 97,630		

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET TO ACTUAL BUDGETARY BASIS NONMAJOR GOVERNMENTAL FUND FESTIVAL MANAGEMENT FUND For the year ended April 30, 2007

							wi B	ariance th Final udget -
	Budget							ositive
		Original		Final		Actual	<u>(N</u>	egative)
Revenues:								
Contributions & miscellaneous revenues	\$	107,000	\$	107,000	<u>\$</u>	110,204	\$	3,204
Total revenues		107,000		107,000		110,204	•	3,204
Expenditures:								
Current:								
Culture and recreation		166,500		166,500	_	164,325		2,175
Total expenditures		166,500		166,500		164,325		2,175
Excess (deficiency) of revenues over (under) expenditures		(59,500)		(59,500)		(54,121)		5,379_
Other financing sources (uses): Operating transfers in		60,000		60,000		60,000		
Total other financing sources (uses)		60,000		60,000		60,000		
Net change in fund balances	\$	500	\$	500		5,879	\$	5,379
Fund balances, May 1, 2006						18,024		
Fund balances, April 30, 2007					\$	23,903		

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET TO ACTUAL BUDGETARY BASIS NONMAJOR GOVERNMENTAL FUND INSURANCE AND TORT JUDGMENT FUND For the year ended April 30, 2007

	D.v.	J 4				W	Variance vith Final Budget -
	 Original	dget	Final		Actual		Positive Negative)
Revenues:	 Originar		T III GI		Actual		regative
Charges for services	\$ 741,490	\$	741,490	\$		\$	(741,490)
Contributions & miscellaneous revenues	 30,000		30,000		16,933		(13,067)
Total revenues	 771,490	<del></del>	771,490	<u> </u>	16,933		(754,557)
Expenditures: Current:							
General government	 897,617	_	897,617		202,236		695,381
Total expenditures	 897,617		897,617		202,236		695,381
Excess (deficiency) of revenues over (under) expenditures	\$ (126,127)	\$	(126,127)		(185,303)	\$	(59,176)
Fund balances, May 1, 2006					629,197		
Fund balances, April 30, 2007				\$	443,894		

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET TO ACTUAL BUDGETARY BASIS NONMAJOR GOVERNMENTAL FUND HOME REHABILITATION GRANT FUND For the year ended April 30, 2007

	Bu	dget			wi B	ariance th Final udget - ositive
	 Original	8	Final	Actual		egative)
Revenues:	 					
Intergovernmental revenues	\$ 210,000	\$	210,000	\$ 209,144	\$	(856)
Total revenues	 210,000		210,000	 209,144		(856)
Expenditures:						
Current:  Economic development	210,000		210,000	209,144		856
Donomie development	 210,000		210,000	 200,111		
Total expenditures	 210,000		210,000	 209,144		856
Excess (deficiency) of revenues over (under) expenditures	\$ 	\$			\$	
Fund balances, April 30, 2006				 31		
Fund balances, April 30, 2007				\$ 31		

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET TO ACTUAL BUDGETARY BASIS NONMAJOR GOVERNMENTAL FUND REVOLVING LOAN FUND For the year ended April 30, 2007

		dget		ı		W	Variance rith Final Budget - Positive
	 Original		Final		Actual	(1	Negative)
Revenues:							
Investment income	\$ 5,000	\$	5,000	\$	24,668	\$	19,668
Contributions and miscellaneous revenues	 81,600		81,600				(81,600)
Total revenues	 86,600		86,600		24,668		(61,932)
Expenditures: Current:							
Economic development	204,000		204,000		17,160		186,840
Total expenditures	 204,000		204,000		17,160		186,840
Excess (deficiency) of revenues over (under) expenditures	\$ (117,400)	\$	(117,400)		7,508	<u>\$</u>	124,908
Fund balances, May 1, 2006					991,204		
Fund balances, April 30, 2007				\$	998,712		

# SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES BUDGET TO ACTUAL BUDGETARY BASIS NONMAJOR GOVERNMENTAL FUND MIDTOWN TIF DISTRICT FUND For the year ended April 30, 2007

	 <u>Bu</u> Driginal	dget	Final	Actual	W	Variance vith Final Budget - Positive Negative)
Revenues:	 					
Taxes	\$ 95,000	\$	95,000	\$ 150,208	\$	55,208
Investment income	 1,500		1,500	 3,983		2,483
Total revenues	 96,500		96,500	 154,191		57,691
Expenditures: Current:						
Economic development	 42,350		42,350	 59,558		(17,208)
Total expenditures	 42,350		42,350	 59,558		(17,208)
Excess (deficiency) of revenues over (under) expenditures	\$ 54,150	\$	54,150	94,633	\$	40,483
Fund balances, May 1, 2006				 (7,527)		
Fund balances (deficits), April 30, 2007				\$ 87,106		

## BALANCE SHEET GOVERNMENTAL COMPONENT UNIT (MATTOON PUBLIC LIBRARY) April 30, 2007

ASSETS:	
Cash and cash equivalents	\$ 38,342
Investments	9,494
Receivables	402,000
Due from primary government	25,575
Prepaid items	4,366
Restricted assets:	·
Other investments	 25,000
Total assets	\$ 504,777
LIABILITIES AND FUND BALANCES:	
Liabilities:	
Accounts payable	\$ 2,762
Payroll liabilities payable	2,609
Unearned revenue	 407,668
Total liabilities	 413,039
Fund balances:	
Reserved for security system	5,668
Reserved for endowment	25,000
Unreserved	 61,070
Total fund balances	 91,738
Total liabilities and fund balances	\$ 504,777

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL COMPONENT UNIT (MATTOON PUBLIC LIBRARY) For the year ended April 30, 2007

Revenues:		
Taxes	\$	384,995
Intergovernmental revenues		77,957
Charges for services		6,732
Fines and forfeitures		12,412
Investment income		4,564
Miscellaneous revenues		14,988
Total revenues	***************************************	501,648
Expenditures:		
Current:		
Culture and recreation		506,763
Capital outlay		73,388
Total expenditures		580,151
Excess (deficiency) of revenues over		
(under) expenditures		(78,503)
Fund balances, May 1, 2006		170,241
Fund balances, April 30, 2007	\$	91,738

## COMBINING STATEMENT OF FIDUCIARY NET ASSETS FIDUCIARY COMPONENT UNITS April 30, 2007

	Mattoon Police Pension Fund	Mattoon Firefighters Pension Fund	Totals
ASSETS:			•
Cash Property taxes receivable, 2005 levy, estimated Interest receivable Due from primary government Investments, at fair value	\$ 1,376,851 778,000 90,980 160,711 12,856,879	\$ 4,984,947 892,000 54,461 227,916 11,273,944	\$ 6,361,798 1,670,000 145,441 388,627 24,130,823
Total assets	15,263,421	17,433,268	32,696,689
LIABILITIES:			
Pensions payable Unearned revenue  Total liabilities	101,215 778,000 879,215	140,823 892,000 1,032,823	242,038 1,670,000 1,912,038
NET ASSETS:			
Held in trust for pension benefits (a schedule of funding progress is presented on pages 86-87)	\$ 14,384,206	\$ 16,400,445	\$ 30,784,651

## COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS FIDUCIARY COMPONENT UNITS For the year ended April 30, 2007

	Mattoon Mattoon Police Pension Firefighters Fund Pension Fund		Totals
Additions:			
Contributions:			
Employer - taxes	\$ 737,940	\$ 877,800	\$ 1,615,740
Employer - intergovernmental revenue	124,395	142,581	266,976
Plan members	205,790	188,217	394,007
Total contributions	1,068,125	1,208,598	2,276,723
Investment income:			
Interest income	397,980	724,568	1,122,548
Net increase in fair value of investments	675,901	609,500	1,285,401
	1,073,881	1,334,068	2,407,949
Less: investment agency fees			
Net investment income	1,073,881	1,334,068	2,407,949
Total additions	2,142,006	2,542,666	4,684,672
Deductions:			
Benefits and refunds of contributions	1,185,402	1,647,299	2,832,701
Miscellaneous	2,730	4,672	7,402
Total expenditures	1,188,132	1,651,971	2,840,103
Net increase	953,874	890,695	1,844,569
Net assets held in trust for pension benefits:			
Beginning of year	13,430,332	15,509,750	28,940,082
End of year	\$ 14,384,206	\$ 16,400,445	\$ 30,784,651

#### ACCOMPANYING INFORMATION SECTION

#### CITY OF MATTOON, ILLINOIS LEGAL DEBT MARGIN April 30, 2007

	 2006 Tax Year
Assessed valuation	\$ 172,356,293
Statutory debt limitation: (8.625% of assessed valuation)	\$ 14,865,730

The general obligation bonds (alternative revenue source) shown in note 11 and the notes payable shown in note 13 are excluded from the statutory debt limitations as provided by the Illinois Compiled Statutes.

#### COMPLIANCE SECTION

#### WEST & COMPANY, LLC-

#### MEMBERS

E. LYNN FREESE RICHARD C. WEST KENNETH L. VOGT BRIAN E. DANIELL JANICE K. ROMACK DIANA R. SMITH D. RAIF PERRY JOHN H. VOGT

## CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

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OFFICES

EDWARDSVILLE EFFINGHAM GREENVILLE MATTOON SULLIVAN

## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Mayor and City Commissioners City of Mattoon Mattoon, Illinois 61938

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Mattoon, Illinois, as of and for the year ended April 30, 2007, which collectively comprise the City of Mattoon, Illinois' basic financial statements and have issued our report thereon dated March 19, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the City of Mattoon, Illinois' internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Mattoon, Illinois' internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City of Mattoon, Illinois' internal control over financial reporting.

Our consideration of the internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, as discussed below, we identified a certain deficiency in internal control over financial reporting that we consider to be a significant deficiency.

Member of Private Companies Practice Section

Mayor and City Commissioners City of Mattoon Page 2

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the City of Mattoon, Illinois' ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatements of the City of Mattoon, Illinois' financial statements that is more than inconsequential will not be prevented or detected by the City of Mattoon, Illinois' internal control. We consider the deficiency described in the accompanying schedule of findings and questioned costs as item 07-01 to be a significant deficiency in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the City of Mattoon, Illinois' internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, we consider item 07-01 to be a material weakness.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City of Mattoon, Illinois' financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The City of Mattoon, Illinois' response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit the City of Mattoon, Illinois' response and, accordingly, express no opinion on it.

Mayor and City Commissioners City of Mattoon Page 3

This report is intended solely for the information and use of management, others within the organization, the City Council, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

West & Congray, LCC March 19, 2008

#### WEST & COMPANY, LLC

#### **MEMBERS**

E. LYNN FREESE RICHARD C. WEST KENNETH L. VOGT BRIAN E. DANIELL JANICE K. ROMACK DIANA R. SMITH D. RAIF PERRY JOHN H. VOGT CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

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## REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Mayor and City Commissioners City of Mattoon Mattoon, Illinois 61938

#### Compliance

We have audited the compliance of the City of Mattoon, Illinois with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 *Compliance Supplement* that are applicable to each of its major federal programs for the year ended April 30, 2007. The City of Mattoon, Illinois' major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the City of Mattoon, Illinois' management. Our responsibility is to express an opinion on the City of Mattoon, Illinois' compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of Mattoon, Illinois' compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the City of Mattoon, Illinois' compliance with those requirements.

In our opinion, the City of Mattoon, Illinois complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended April 30, 2007.

Member of Private Companies Practice Section

Mayor and City Commissioners City of Mattoon Page 2

#### **Internal Control Over Compliance**

The management of the City of Mattoon, Illinois is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the City of Mattoon, Illinois' internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City of Mattoon, Illinois' internal control over compliance.

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily disclose all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of management, others within the organization, the City Council, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Wort + Company, LLC

March 19, 2008

#### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the year ended April 30, 2007

Federal Grantor/ Pass-Through Grantor/ Program or Cluster Title	CFDA Number	Pass-through Grantor's Number		Federal penditures
U.S. Department of Housing and Urban Development HOME Investment Partnership Program	14.239	HO-2383	\$	209,144
110 ME investment i arthership i rogram	14.239	110-2363	Ψ	207,177
Passed through Illinois Department of Commerce and Economic Opportunity:				
(m) Illinois Community Development Assistance Program	14.288	05-24104		466,500
Total U.S. Department of Housing and Urban Develop	ment			675,644
U.S. Department of Justice				
Passed through Illinois Criminal Justice Info Authority:				
Byrne Formula Grant Program	16.579	404003		66,907
Byrne Formula Grant Program	16.579	404503		53,075
Total Byrne Formula Grant Program		*		119,982
(m) Omega - sharing of federally forfeited property	16.UNKNO	WN		294,159
Total U.S. Department of Justice				414,141
Museum and Library Services				
Passed through Illinois State Library:				
Library Services and Technology Grant Act	45.310	LSTA 06-4006		9,229
Total Museum and Library Services				9,229
U.S. Department of Transportation				
Passed through Illinois Department of Transportation:				
State and Community Highway Safety	20.600-605	AL6-3625-336		3,960
Total U.S. Department of Transportation				3,960_

(m) - Audited as a major program

## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)

For the year ended April 30, 2007

Federal Grantor/ Pass-Through Grantor/ Program or Cluster Title	CFDA Number	Pass-through Grantor's Number	Federal Expenditures
U.S. Environmental Protection Agency			
Passed through Illinois Environmental Protection Agency:			
Clean Water Act Financial Assistance Agreement	66.460	3190120	49,627
Total U.S. Environmental Protection Agency			49,627
U.S. Department of Homeland Security  Passed through Federal Emergency Management Agency:  Assistance to Firefighters Grant Program	97.044	EMW-2006- FG-04760	50,540
Passed through Illinois Emergency Management Agency passed through Illinois Terrorism Task Force passed through Mutual Aid Box Alarm System:			
State Homeland Security Program	97.073	N/A	22,648
Total U.S. Department of Homeland Security			73,188
TOTAL			\$ 1,225,789

(m) - Audited as a major program

#### NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the year ended April 30, 2007

#### 1. BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of the City of Mattoon, Illinois for the year ended April 30, 2007, presented on the modified accrual basis of accounting. All federal awards received directly from federal agencies as well as federal awards passed through other government agencies are included on this schedule. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

#### SCHEDULE OF FINDINGS AND QUESTIONED COSTS For the year ended April 30, 2007

#### Section I - Summary of Auditors' Results

Financial Statements			
Type of auditors' report issu	ed:	UNQUALII	FIED
Internal control over financi	al reporting:		
- Material weakness(ex	s) identified?	yes	no
- Significant deficiency are not considered to weakness(es)?	•	yes	X none reported
Noncompliance material to	financial statements noted?	yes	Xno
Fęderal Awards	•		
Internal control over major	programs:		
- Material weakness(e.	s) identified?	yes	Xno
- Significant deficienc are not considered to weakness(es)?		yes	X none reported
Type of auditors' report issu	ed on compliance for major programs:	UNQUALII	FIED
Any audit findings disclosed in accordance with Circular	that are required to be reported A-133, Section .510(a)?	yes	Xno
Identification of major prog	rams:	,	
CFDA Number(s)	Name of federal program or	cluster	-
16.UNKNOWN 14.288	Omega - sharing of federally forfeited Illinois Community Development Ass	• •	
Dollar threshold usesd to di Type B programs:	stinguish between Type A and	\$ 300,000	-
Auditee qualified as a low-r	isk auditee?	yes	X no

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED) For the year ended April 30, 2007

#### Section II - Financial Statement Findings

### FINDING NO 07-01 – Failure to reconcile subsidiary ledgers for utility accounts receivable to the general ledger

#### Criteria/Specific Requirement:

To support effective internal control over receivables, subsidiary ledgers of utility accounts receivable should be reconciled to the general ledger on a monthly basis. Such a reconciliation should include identifying and correcting all discrepancies between the subsidiary ledgers and the general ledger on a timely basis.

#### Condition:

A review of the aged accounts receivable reports for the Water and Sewer Funds showed that they had not been reconciled on a monthly basis to the general ledger. Therefore, the utility accounts receivable reported in the general ledger did not agree to the amount shown on the aged receivable report.

#### Effect:

By not reviewing and reconciling the utility accounts receivable monthly, discrepancies could occur and not be detected timely.

#### Auditors' Recommendation:

The City of Mattoon, Illinois' personnel should prepare a reconciliation of the utility accounts receivable subsidiary ledgers to the general ledger at the end of each month and any reconciling items should be investigated and cleared promptly. The City Treasurer should then review the reconciliation and satisfy himself that it is proper.

#### Management's Response:

The City of Mattoon will develop a policy on the reconciliation of the accounts receivable for the Water and Sewer utilities. This policy will include reconciliation by the Finance Department personnel on a monthly basis, reviewed by the City Attorney and Treasurer, and an active collections management program.

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS (CONTINUED) For the year ended April 30, 2007

#### Section III - Federal Award Findings

No findings were noted for the year ended April 30, 2007.

### CORRECTIVE ACTION PLAN FOR CURRENT YEAR AUDIT FINDING For the year ended April 30, 2007

#### **Corrective Action Plan**

Finding No.: <u>07-01</u>

#### Condition:

A review of the aged accounts receivable reports for the Water and Sewer Funds showed that they had not been reconciled on a monthly basis to the general ledger. Therefore, the utility accounts receivable reported in the general ledger did not agree to the amount shown on the aged receivable report.

#### Plan:

The City of Mattoon will develop a policy on the reconciliation of the accounts receivable for the Water and Sewer utilities. This policy will include reconciliation by the Finance Department personnel on a monthly basis, reviewed by the City Attorney and Treasurer, and an active collections management program.

#### **Anticipated Date of Completion:**

April 2008

#### Name of Contact Person:

Preston Owen, City Attorney and Treasurer

#### SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS For the year ended April 30, 2007

Finding		Current
Number	Condition	Status

No findings were noted for the year ended April 30, 2006