

The City Council of the City of Mattoon held a Regular City Council meeting in the Council Chambers of City Hall on February 15, 2022. Mayor Hall presided and called the meeting to order at 6:30 p.m.

Mayor Hall led the Pledge of Allegiance.

The following members of the Council answered roll call physically present in person: YEA Commissioner Jim Closson, YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner David Phipps, and YEA Mayor Rick Hall.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Dan C. Jones, Finance Director/Treasurer Beth Wright, Arts & Tourism Director Angelia Burgett, Public Works Director Dean Barber, Fire Chief Jeff Hilligoss, Police Chief Sam Gaines, and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Hall seconded by Commissioner Cox moved to approve the consent agenda consisting of minutes of the Regular Meeting of February 1, 2022; bills and payroll for the first half of February, 2022; Resolution No. 2022-3182, approving the continuance of a Local State of Emergency due to the Coronavirus (COVID – 19).

	<u>General Fund</u>		
Payroll		\$	252,971.64
Bills		\$	<u>33,595.15</u>
	Total	\$	286,566.79
	<u>Hotel Tax Administration</u>		
Payroll		\$	2,920.84
Bills		\$	<u>3,756.30</u>
	Total	\$	6,677.14
	<u>Insurance & Tort Jdgmnt</u>		
Bills		\$	<u>108,216.88</u>
	Total	\$	108,216.88
	<u>Midtown TIF Fund</u>		
Bills		\$	<u>4,217.04</u>
	Total	\$	4,271.04
	<u>Broadway East Business</u>		
Bills		\$	<u>2,842.41</u>
	Total	\$	2,842.41
	<u>Water Fund</u>		
Payroll		\$	43,619.67
Bills		\$	<u>27,294.52</u>
	Total	\$	70,914.19
	<u>Sewer Fund</u>		
Payroll		\$	40,975.19
Bills		\$	<u>875,725.13</u>
	Total	\$	916,700.32

	<u>Health Insurance Fund</u>		
Bills		\$	205,595.83
		Total	\$ 205,595.83
	<u>Motor Fuel Tax Fund</u>		
Bills		\$	6,434.58
		Total	\$ 6,434.58

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2022-3182

DECLARATION OF LOCAL STATE OF EMERGENCY

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Rick Hall, Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, February 15, 2022, and shall continue until such time as provided in Ordinance No. 2020-5430.

WHEREAS, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

WHEREAS, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

WHEREAS, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

WHEREAS, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

WHEREAS, the City Administration has coordinated its response with other Coles County governmental entities.

The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Rick Hall, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

/s/Rick Hall

Rick Hall, Mayor

City of Mattoon, Coles County, Illinois

Mayor Hall declared the motion to approve the consent agenda carried by the following omnibus vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Mayor Hall opened the floor for Public comments. Mr. David Myers, 1217 Champaign Avenue, announced circulation of a petition to bring awareness of the dangerous situation which needs to be addressed regarding Cunningham Park and the playground equipment. Mr. Dustin Hay, 1401 S. 15th Street, inquired as to the ambulance service and the Sports Complex. Mayor Hall stated there would be more Public meetings in the future and citizens are able to speak with the Mayor. Chief Hilligoss stated there had been four transporting ambulance calls. Commissioner Cox explained the many aspects of providing ambulance service. Mayor Hall called for additional questions with no response.

NEW BUSINESS

Commissioner Closson seconded by Commissioner Phipps moved to approve Council Decision Request 2022-2215, awarding the bid in the amount of \$604,750 from Plocher Construction for the WWTP Secondary Clarifier Rehab Project.

Mayor Hall opened the floor for discussion. Director Barber noted the secondary clarifier was out of service currently and was needed to return to service.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Closson seconded by Commissioner Graven moved to approve Council Decision Request 2022-2216, approving the cost proposal in the amount of \$35,000.00 from Crawford Murphy & Tilly for the preparation of a Risk & Resilience Assessment and an Emergency Response Plan for the Water Treatment Plant; and authorizing the mayor to sign the 2022 Standard Agreement for Professional Services.

Mayor Hall opened the floor for discussion. Director Barber noted the request from the IEPA with the work required to be completed in the Spring; and described the price as good. Mayor Hall inquired if the plan would give direction during a disaster and the City's emergency recovery plan.

Director Barber noted first was the risk assessment and second to describe what to do; and the Emergency Response Plan (ERP) would tie into the City's Plan, which would reference the ERP.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Phipps moved to approve Council Decision Request 2022-2217, approving a \$3,000 grant by the Tourism Advisory Committee from FY21/22 hotel/motel tax funds to the Mattoon Youth Wrestling in support of the IKWF Regional Event to be held on February 26-27, 2022; and authorizing the mayor to sign the agreement.

Mayor Hall opened the floor for comments. Commissioner Cox stated this was a good event in the wintertime. Director Burgett noted the 2010 event had 400-450 youth with overnight stays. Mayor Hall noted the youth program was a strong program with six local wrestlers going to State.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Closson moved to approve Council Decision Request 2022-2218, approving the appointment of Officer Judson Wienke to regular employment status with the Mattoon Police Department after successful completion of his probationary period effective 02/13/2022.

Mayor Hall opened the floor for comments. Chief Gaines stated Officer Wienke was an experienced officer and was doing a great job.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted processing of budgets with Director & Treasurer Wright and Department Heads and union negotiations; and reported on code enforcement with a marijuana dispensary inquiry, 1400 Broadway purchaser with repairs in front of building and nuisance properties. Commissioner Closson inquired about recycling with Administrator Gill noting the intent to start in the near future. Mayor Hall noted his conversation with Howard's Disposal which noted their interest but having manpower issues. Commissioner Phipps inquired as to the number of inspections by code enforcement with Administrator Gill to obtain the information. Mayor Hall opened the floor for questions with no response.

CITY ATTORNEY reported on the Quakenbush properties hearing with the Judge's pointed questions and arguments resulting in the Judge taking the matter under advisement with an opinion to be issued. Commissioner Cox inquired as to its finalization with Attorney Jones stating the compliance component would be complete as well as future hearings to monitor the properties.

CITY CLERK noted business as usual with preparation of the Work Comp Audit.

FINANCE distributed and reviewed the January 2022 Financial Report including revenues and expenditures, cash position, revenue tracking which included shared revenues, and unrestricted cash; and noted progress with the budgets and updates to budget worksheets. Mayor Hall opened the floor for questions with no response.

PUBLIC WORKS reported on surveying and designing of projects for the year and preparation of another snowstorm. Mayor Hall opened the floor for questions with no response.

FIRE reported on calls for service, inspections including schools and follow-ups, training, ambulance transports and coordination of ambulance software. Chief Hilligoss explained the coordination and challenges of ambulance software with other entities. Council inquired as to ambulance readiness and expectation of rotation of service with Chief Hilligoss stating CECOM would dictate ambulance rotation and explained other ambulance inquiries.

POLICE reported on calls for service and 30 arrests. Mayor Hall opened the floor for questions with no response.

ARTS AND TOURISM reported on the Tourism email blasts for 75 upcoming events with increases expected and 1,500 subscribers reaching 21,000 people. Mayor Hall opened the floor for question with no response. Mayor Hall remarked on the number of events in Mattoon.

COMMENTS BY THE COUNCIL

Commissioner Closson commented on his meeting with Ed Dowd and Carolyn Cloyd of the Mattoon Chamber and his attendance of a Sports Complex meeting. Commissioner Cox announced a new business, Milk and Honey Coffee Shop; and complimented Administrator Gill for his diligence and dedication to the job. Commissioner Graven complimented Public Works on their phenomenal job clearing snow. Commissioner Phipps reiterated on excellent job by Public Works. Mayor Hall commented on funding for the Sports Complex, comparative data, Mattoon in Motion's coordinating Council's revitalization efforts, his presentation to service clubs and legislative matters. Mayor Hall opened the floor for question with no response.

Administrator Gill requested dates for the budget workshop. Council discussed the options and had a consensus for February 24, 2022 at 6:00 p.m. for the budget workshop.

Mayor Hall seconded by Commissioner Cox moved to recess to closed session at 7:20 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of the appointment, compensation, discipline, performance, or dismissal of specific employees of the City or legal counsel for the City under (5ILCS 120 (2)(C)(1)); collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees under (5ILCS 120 (2)(C)(2)); and purchase or lease of real property for the use of the City, including meetings held for the purpose of discussing whether a particular parcel should be acquired under (5 ILCS 120(2)(C)(5)).

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Council reconvened at 8:12 p.m.

Commissioner Cox seconded by Commissioner Phipps moved to adjourn at 8:13 p.m.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, NAY Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

/s/Susan J. O'Brien
City Clerk