

**CITY OF MATTOON, ILLINOIS**  
**CITY COUNCIL AGENDA**  
**September 17, 2019**  
**6:30 PM**

**6:30 PM BUSINESS MEETING**

**Pledge of Allegiance**

**Roll Call**

**Electronic Attendance**

**CONSENT AGENDA:**

*Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the Mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.*

1. Minutes of the Regular Meeting September 3, 2019.
2. Bills and Payroll for the first half of September, 2019.

**PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

*This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would ask you to state your name and address for the record as well as stand when speaking.*

- Acknowledging 20 years of service with the City by Officer Dan St. John.
- Acknowledging 20 years of service with the City by Officer Brad Gabel.
- Acknowledging more than 34 years of service with the City by Kenny King.

**NEW BUSINESS**

**1. Motion – Adopt Ordinance No. 2019-5422: Amending Section 34.091 of Chapter 34 of the municipal code, regulating private medical transportation within the City of Mattoon by reducing the number of providers to one (1) provider. (Hall)**

**2. Motion – Adopt Special Ordinance No. 2019-1721: Ratifying a successor two-year collective bargaining agreement with the AFSCME, AFL-CIO, Council 31, Local 3821 and the City. (Graven/Cox)**

**3. Motion – Adopt Special Ordinance No. 2019-1722: Granting a special use and height variance at 100 Coles Centre Parkway to allow for the construction of a hotel. Mattoon Hotel, L.L.C., Mattoon Convention Center, L.L.C., and Illinois Affordable Housing, NFP – Petitioners (Gover)**

**4. Motion – Adopt Resolution No. 2019-3045: Approving the concept plan for a development proposal (Hilton Garden Inn) from Mattoon Hotel, L.L.C., Mattoon Convention Center, L.L.C., and Illinois Affordable Housing, NFP and their compliance with the standards of the Corridor Development District. (Gover)**

**5. Motion – Adopt Resolution No. 2019-3046: Approving the concept plan for a development proposal (HSHS) from Shelbyville Properties, L.L.C. and its compliance with the standards of the Corridor Development District. (Gover)**

**6. Motion - Adopt Resolution No. 2019-3047: Approving the concept plan for a development proposal (Blue Cross/Blue Shield) from Blue Azalea II, L.L.C. and its compliance with the standards of the Corridor Development District. (Gover)**

**7. Motion – Approve Council Decision Request 2019-1977: Approving a \$1,500.00 grant by the Tourism Advisory Committee from FY19/20 hotel/motel tax funds to the Mattoon High School in support of the Girls Holiday Basketball Tourney to be held December 26-28, 2019; and authorizing the mayor to sign the agreement. (Hall)**

**8. Motion – Adopt Special Ordinance No. 2019-1723: Authorizing the mayor to sign an outright grant agreement by and between the City of Mattoon and Jasper Holdings, L.L.C. reimbursing up to \$26,519.10 from Mid-town TIF Revenues for the engineering and tuckpointing improvements to a building located at 1610-1612 Broadway Avenue; and authorizing the mayor to sign the grant agreement. (Owen)**

**9. Motion – Adopt Special Ordinance No. 2019-1724: Authorizing the mayor to sign an outright grant agreement by and between the City of Mattoon and Jon and Renee England reimbursing up to \$34,833.10 from Mid-town TIF Revenues for the electrical code compliance and façade improvements to a building located at 1608 Broadway; and authorizing the mayor to sign the grant agreement. (Owen)**

**DEPARTMENT REPORTS:**

**CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT  
CITY ATTORNEY  
CITY CLERK  
FINANCE  
PUBLIC WORKS  
FIRE  
POLICE  
ARTS AND TOURISM**

**COMMENTS BY THE COUNCIL**

**Adjourn**

## CONSENT AGENDA ITEMS:

### UNAPPROVED MINUTES:

#### Regular Meeting – September 03, 2019

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on September 3, 2019.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, Absent Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, Acting City Attorney Sarah Ruholl-Sehy, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Interim Fire Chief Kris Phipps, Police Chief Jason Taylor, and City Clerk Susan O'Brien.

#### **CONSENT AGENDA**

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting August 20, 2019; bills and payroll for the last half of August, 2019.

##### **Bills & Payroll** **first half of August, 2019**

##### **General Fund**

Payroll	\$	266,312.45
Bills	\$	78,011.38
Total	\$	344,323.83

##### **Hotel Tax Administration**

Payroll	\$	2,657.30
Bills	\$	3,290.39
Total	\$	5,947.69

##### **Festival Mgmt Fund**

Bills	\$	1,042.00
Total	\$	1,042.00

##### **Ins & Tort Jdgmt**

Bills	\$	4,937.00
Total	\$	4,937.00

##### **Midtown TIF Fund**

Bills	\$	2,003.38
Total	\$	2,003.38

<b><u>Capital Project Fund</u></b>			
Bills		\$	10,918.00
	Total	\$	10,918.00
<b><u>Broadway East Bus Dist</u></b>			
Bills		\$	2,308.27
	Total	\$	2,308.27
<b><u>Water Fund</u></b>			
Payroll		\$	39,739.95
Bills		\$	319,659.11
	Total	\$	359,399.06
<b><u>Sewer Fund</u></b>			
Payroll		\$	37,114.30
Bills		\$	31,952.08
	Total	\$	69,066.38
<b><u>Health Insurance Fund</u></b>			
Bills		\$	218,411.20
	Total	\$	218,411.20
<b><u>Motor Fuel Tax Fund</u></b>			
Bills		\$	13,177.58
	Total	\$	13,177.58

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

## **PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

Mayor Gover opened the floor for Public comments or questions with nor response from the Public.

## **NEW BUSINESS**

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2019-1974, approving the re-appointments of Chris Considine, Blake Fairchild, Rich Fanelli, Justin Grady, and Stephanie Packard to the Tourism Committee with terms ending September 30, 2022.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2019-1975, approving the re-appointments of Matthew Burns, Bernie deBuhr, Janet Snow, Scott Wattles, and Hans Warner to the Mattoon Arts Council with terms ending September 30, 2021.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Graven moved to adopt Resolution No. 2019-3044, approving an Intergovernmental Do-Not-Self-Deploy Agreement by and between the Cities of Charleston and Mattoon and the County of Coles.

## **CITY OF MATTOON, ILLINOIS**

### **RESOLUTION NO. 2019-3044**

#### **A RESOLUTION APPROVING AN INTERGOVERNMENTAL DO NOT SELF DEPLOY AGREEMENT BY AND BETWEEN THE CITIES OF CHARLESTON AND MATTOON AND THE COUNTY OF COLES**

**WHEREAS**, the City of Mattoon, of the State of Illinois (hereinafter “Municipality”) is a City of the State of Illinois and duly constituted public agency of the State of Illinois; and

**WHEREAS**, the Municipality, as a public agency of the State of Illinois, is authorized and empowered by the Constitution of the State of Illinois (Ill. Const. Art. VII, § 10) and the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) to enter into intergovernmental agreements with other public agencies on matters of mutual concern and interest; and

**WHEREAS**, in the event of a calamity, seeing images of the disaster may compel individuals to the impacted area; and,

**WHEREAS**, the impulse to help others who are suffering is commendable; however, volunteering inside a disaster area can be dangerous, stressful work in extreme environments; and

**WHEREAS**, the complexity of working in a disaster area should not be underestimated; and

**WHEREAS**, until a need has been identified and the local community impacted has requested support, volunteers should not enter.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS** as follows:

**Section 1.** That in order to prevent situations wherein the community is overwhelmed by the number of generous people who want to help, volunteers shall first contact and affiliate with an established organization to ensure that they are appropriately trained and supported to respond in the most effective way possible.

**Section 2.** That until such time as the following has occurred, self-deployed and unaffiliated volunteers shall not enter a designated disaster area:

1. Volunteer is affiliated with an established organization.
2. It is deemed safe to travel to volunteer sites.
3. Opportunities for volunteers have been identified.
4. Positions are assigned by an existing established Voluntary Organization.

5. Volunteers are wearing proper safety gear for the task.

**Section 3.** That the City Administrator and City Clerk are hereby authorized to execute such documents and all other documents necessary for carrying out of said Intergovernmental Agreement.

Upon motion by Mayor Gover seconded by Commissioner Graven, adopted this 3rd day of September, 2019 by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,  
Commissioner Hall, Mayor Gover  
NAYS (Names): None  
ABSENT (Names): Commissioner Owen

Introduced, Passed and Approved this 3rd day of September, 2019.

/s/Tim Gover  
Tim Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones  
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on September 3, 2019.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

Commissioner Cox seconded by Commissioner Hall moved to approve Council Decision Request 2019-1976, authorizing the employment of Doug Homann as a Tier II Waste Water Treatment Plant Operator II with an effective date of 09/18/19. (Actual start date September 25, 2019)

Mayor Gover acknowledged the attendance of Mr. Homann.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Cox moved to adopt Ordinance No. 2019-5421, amending Section 54.03 Prohibited Activities of Chapter 54: Yard Waste Facility of the municipal code to regulate disposal of yard waste from equipment borrowed from or rented from a General Contractor or Tree Contractor.

**CITY OF MATTOON, ILLINOIS**

**ORDINANCE NO. 2019-5421**

**AN ORDINANCE MODIFYING THE OPERATING POLICIES FOR  
THE YARD WASTE FACILITY**

**WHEREAS**, the City of Mattoon operates a Yard Waste Facility at 320 Shelby Avenue; and

**WHEREAS**, the City Council of the City of Mattoon established certain regulations with regard to the operation and use of said Facility in Chapter 54 of the City of Mattoon Code of Ordinances; and

**WHEREAS**, the City of Mattoon wishes to modify certain portions of the ordinances in said Chapter 54 regarding the Yard Waste Facility.

**NOW, THEREFORE, BE IT FURTHER ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, ILLINOIS** that

**Section 1. Recitals.** The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

**Section 2. Amendments.** Title V, Chapter 54 “Yard Waste Facility” of the Code of Ordinances be amended by the addition of the following:

**CHAPTER 54: YARD WASTE FACILITY**

**54.03 Prohibited Activities**

H. Yard Waste may not be disposed at the Yard Waste Facility in equipment borrowed from, or rented from, a General Contractor or Tree Contractor.

**Section 3.** This ordinance shall be in full force and effect upon its publication and approval as provided by law. The Clerk is hereby directed to publish this Ordinance in pamphlet form.

Upon motion by Commissioner Graven, seconded by Commissioner Cox, adopted this 3rd day of September, 2019, by a roll call vote, as follows:

AYES (Names):      Commissioner Cox, Commissioner Graven,  
                             Commissioner Hall, Mayor Gover  
NAYS (Names):      None  
ABSENT (Names):   Commissioner Owen

Introduced, Passed and Approved this 3rd day of September, 2019.

/s/Tim Gover  
Tim Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones  
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on September 3, 2019.

Mayor Gover opened the floor for questions/comments/discussion. Director Barber explained the situations where contractors allowed residents to use contractor's equipment to dispose of yard waste at the facility. Mr. Bart Owen inquired about residents disposing of yard waste after a contractor had performed the task with Director Barber stating the incident would be allowed.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

### **DEPARTMENT REPORTS:**

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted technically agreed upon sections of AFSCME negotiations, preparation of plats which were approved along with the Corridor Review Committee's acceptance of the plat, and preparation of the Council meeting. Commissioner Cox inquired whether the Coles Centre project would break ground this Fall with Administrator Gill responding as scheduled. Mayor Gover opened the floor for question with no response.

CITY ATTORNEY had no comments.

CITY CLERK noted the processing of FOIAs, insurance issues and various reports. Mayor Gover opened the floor for questions with no response.

FINANCE noted completion of the Treasurer's Annual Report and reviewed the report; and continued work with the auditors. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS updated Council on the Streetscaping project by Fuller-Wente, sidewalks project on Western Avenue by Carl Bartels, and upcoming Charleston Avenue sidewalk project. Mayor Gover opened the floor for questions with no response.

FIRE updated Council on statistics of calls, training at the high rises, inspections, and pre-fire plans with 349 pre-fire plans entered since last week. Mayor Gover opened the floor for questions with no response.

POLICE updated Council on statistics of calls, and urged Council to hire two officers. Mayor acknowledged the staffing situation with budget constraints. Mayor Gover opened the floor for questions with no response.

ARTS AND TOURISM announced the Lone Elm Room's Fall Follies variety show, newly designed Celebrate Downtown logo, a 2.3% increase on the return on investment for Coles County Tourism in 2018, submission of invoice to Charleston for their share of fireworks, and Bagelfest's break even for the event without the need to transfer funds from hotel/motel tax funds. Mayor Gover inquired as to the \$500 increase for fireworks. Director Burgett noted the increase in cost of fireworks, not receiving the trash removal donation this year, and small damage to Mark Nelson's trailer. Mayor Gover opened the floor for question with no response.



## **COMMENTS BY THE COUNCIL**

Commissioners Cox, Graven and Hall had no further comments.

Mayor Gover seconded by Commissioner Hall moved to recess to closed session at 6:50 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS/20 (2)(C)(2)).

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

Council reconvened at 7:20 p.m.

Administrator Gill and Council discussed annexations. Council's consensus was not to pursue at this time.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 7:31 p.m.

Mayor Gover declared the motion carried by the following vote: NAY Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O'Brien  
City Clerk

## **BILLS & PAYROLL:**

BILLS & PAYROLL BEGIN ON THE NEXT PAGE.

## CITY OF MATTOON

9-6-19 PAYROLL

8-17-19/8-30-19

	G/L ACCOUNT	ACCOUNT NAME	AMOUNT
CITY COUNCIL	110 5110-111	SALARIES OF REG EMPLOYEES	\$ 1,476.91
CITY CLERK	110 5120-111	SALARIES OF REG EMPLOYEES	\$ 4,506.17
	110 5120-114	COMPENSATED ABSENCES	\$ 771.90
CITY ADMINISTRATOR	110 5130-111	SALARIES OF REG EMPLOYEES	\$ 1,389.72
FINANCIAL ADMINISTRATION	110 5150-111	SALARIES OF REG EMPLOYEES	\$ 1,554.33
	110 5150-114	COMPENSATED ABSENCES	\$ 71.35
COMPUTER INFO SYSTEMS	110 5170-111	SALARIES OF REG EMPLOYEES	\$ 2,664.90
	110 5170-114	COMPENSATED ABSENCES	\$ 296.10
POLICE ADMINISTRATION	110 5211-111	SALARIES OF REG EMPLOYEES	\$ 14,539.42
CRIMINAL INVESTIGATION	110 5212-111	SALARIES OF REG EMPLOYEES	\$ 10,466.14
	110 5212-113	OVERTIME	\$ 2,210.95
PATROL	110 5213-111	SALARIES OF REG EMPLOYEES	\$ 70,634.04
	110 5213-113	OVERTIME	\$ 3,537.29
K-9 SERVICE	110 5214-111	SALARIES OF REG EMPLOYEES	\$ 5,093.28
SCHOOL RESOURCE PROGRAM	110 5227-111	SALARIES OF REG EMPLOYEES	\$ 6,016.23
FIRE PROTECTION ADMIN	110 5241-111	SALARIES OF REG EMPLOYEES	\$ 59,722.95
	110 5241-113	OVERTIME	\$ 18,989.52
	110 5241-114	COMPENSATED ABSENCES	\$ 7,392.78
CODE ENFORCEMENT ADMIN	110 5261-111	SALARIES OF REG EMPLOYEES	\$ 2,347.56
	110 5261-114	COMPENSATED ABSENCES	\$ 12.44
PUBLIC WORKS ADMIN	110 5310-111	SALARIES OF REG EMPLOYEES	\$ 4,954.04
	110 5310-113	OVERTIME	\$ 49.02
	110 5310-114	COMPENSATED ABSENCES	\$ 569.96
STREETS	110 5320-111	SALARIES OF REG EMPLOYEES	\$ 15,281.58
	110 5320-112	SALARIES OF TEMP EMPLOYEES	\$ 168.00
	110 5320-113	OVERTIME	\$ 591.96
	110 5320-114	COMPENSATED ABSENCES	\$ 3,014.51
CUSTODIAL SERVICES	110 5381-111	SALARIES OF REG EMPLOYEES	\$ 2,089.50
PARK ADMINISTRATION	110 5511-111	SALARIES OF REG EMPLOYEES	\$ 7,060.39
	110 5511-112	SALARIES OF TEMP EMPLOYEES	\$ 1,009.00
LAKE MATTOON	110 5512-111	SALARIES OF REG EMPLOYEES	\$ 2,324.56
	110 5512-112	SALARIES OF TEMP EMPLOYEES	\$ 1,322.00
	110 5512-113	OVERTIME	\$ 864.87
	110 5512-114	COMPENSATED ABSENCES	\$ 221.63
CEMETERY	110 5570-111	SALARIES OF REG EMPLOYEES	\$ 2,627.84
	110 5570-112	SALARIES OF TEMP EMPLOYEES	\$ 1,374.50
	110 5570-113	OVERTIME	\$ 129.26
		*** FUND 110 TOTALS ***	\$ 257,346.60
HOTEL TAX ADMINISTRATION	122 5653-111	SALARIES OF REG EMPLOYEES	\$ 2,595.95
	122 5653-112	SALARIES OF TEMP EMPLOYEES	\$ 235.73
		*** FUND 122 TOTALS ***	\$ 2,831.68

## CITY OF MATTOON

9-6-19 PAYROLL

8-17-19/8-30-19

WATER TREATMENT PLANT	211 5353-111	SALARIES OF REG EMPLOYEES	\$ 12,589.64
	211 5353-113	OVERTIME	\$ 940.43
	211 5353-114	COMPENSATED ABSENCES	\$ 1,505.63
WATER DISTRIBUTION	211 5354-111	SALARIES OF REG EMPLOYEES	\$ 7,640.85
	211 5354-112	SALARIES OF TEMP EMPLOYEES	\$ 84.00
	211 5354-113	OVERTIME	\$ 441.04
	211 5354-114	COMPENSATED ABSENCES	\$ 1,507.33
ACCOUNTING & COLLECTION	211 5355-111	SALARIES OF REG EMPLOYEES	\$ 5,841.96
	211 5355-112	SALARIES OF TEMP EMPLOYEES	\$ 410.00
	211 5355-114	COMPENSATED ABSENCES	\$ 171.72
ADMINISTRATIVE & GENERAL	211 5356-111	SALARIES OF REG EMPLOYEES	\$ 6,924.17
	211 5356-113	OVERTIME	\$ 47.57
	211 5356-114	COMPENSATED ABSENCES	\$ 638.38
		*** FUND 211 TOTALS ***	\$ 38,742.72
SANITARY SEWER MTCE & CLEAN	212 5342-111	SALARIES OF REG EMPLOYEES	\$ 7,640.85
	212 5342-112	SALARIES OF TEMP EMPLOYEES	\$ 84.00
	212 5342-113	OVERTIME	\$ 138.01
	212 5342-114	COMPENSATED ABSENCES	\$ 1,507.33
WASTEWATER TREATMENT PLANT	212 5344-111	SALARIES OF REG EMPLOYEES	\$ 11,358.46
	212 5344-113	OVERTIME	\$ 956.10
	212 5344-114	COMPENSATED ABSENCES	\$ 679.44
ACCOUNTING & COLLECTION	212 5345-111	SALARIES OF REG EMPLOYEES	\$ 5,841.97
	212 5345-112	SALARIES OF TEMP EMPLOYEES	\$ 410.00
	212 5345-114	COMPENSATED ABSENCES	\$ 171.73
ADMINISTRATIVE & GENERAL	212 5346-111	SALARIES OF REG EMPLOYEES	\$ 6,924.18
	212 5346-113	OVERTIME	\$ 47.57
	212 5346-114	COMPENSATED ABSENCES	\$ 638.39
		*** FUND 212 TOTALS ***	\$ 36,398.03
		*** GRAND TOTALS ***	\$ 335,319.03

## CITY OF MATTOON

9-6-19 PAYROLL

8-17-19/8-30-19

\*\*\* PAY CODE TOTALS \*\*\*

PAY CODE	NO OF TIMES	HOURS	AMOUNT
SALARY PAY	125	9,828.98	\$ 277,089.54
SICK PAY-AFSCME	14	99	\$ 2,704.31
HOLIDAY PAY-REGULAR	25	91.39	\$ 2,289.27
OVERTIME PAY	36	655.5	\$ 27,593.83
VACATION PAY	21	285.5	\$ 8,827.60
SICK-FD UNION	3	60	\$ 1,558.80
COMP PAID	3	32	\$ 813.76
VACATION PAY	6	144	\$ 3,436.27
PEDA PAY	1	72	\$ 1,888.01
SICK-NON UNION	3	17	\$ 354.37
SHIFT PAY	3	166	\$ 112.88
REGULAR PAY	17	633.5	\$ 7,168.03
SHIFT PAY	3	170	\$ 132.60
COMP EARNED	2	23.26	\$ -
STRAIGHT OT POLICE	2	46.25	\$ 1,349.76

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 110 CITY COUNCIL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
=====							
01-001886	RICK HALL	I-SEPT19-CELLRH	110 5110-533	CELLULAR PHON:	CELL PHONE	000031	50.00
						VENDOR 01-001886 TOTALS	50.00
01-003024	DAVID COX	I-SEPT19-CELLDC	110 5110-533	CELLULAR PHON:	CELL PHONE	000034	50.00
						VENDOR 01-003024 TOTALS	50.00
01-003213	DYLAN PHILPOTT	I-201909124568	110 5110-827	VGT ALLOCATIO:	DEMO 116 S 26TH	142952	5,380.00
						VENDOR 01-003213 TOTALS	5,380.00
01-009800	COLES CO CLERK & RECOR	I-4068020	110 5110-827	VGT ALLOCATIO:	SHEHORN QUIT CLAIM D	142977	60.00
						VENDOR 01-009800 TOTALS	60.00
01-037951	J. PRESTON OWEN	I-SEPT19-CELLPO	110 5110-533	CELLULAR PHON:	CELL PHONE	000037	50.00
						VENDOR 01-037951 TOTALS	50.00
				DEPARTMENT 110	CITY COUNCIL	TOTAL:	5,590.00
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01-009800	COLES CO CLERK & RECOR	I-4068172	110 5120-519	OTHER PROFESS:	RECORD LIENS	142977	120.00
01-009800	COLES CO CLERK & RECOR	I-4068434	110 5120-519	OTHER PROFESS:	CLINE QUIT CLAIM DEE	142977	60.00
						VENDOR 01-009800 TOTALS	180.00
01-010900	D TO Z SPORTS	I-26999	110 5120-519	OTHER PROFESS:	PLAQUE-KING	142984	60.00
						VENDOR 01-010900 TOTALS	60.00
01-024075	IL DEPT OF PUBLIC HEAL	I-201909064452	110 5120-801	VITAL RECORDS:	AUGUST VR FEES	142923	1,590.00
						VENDOR 01-024075 TOTALS	1,590.00
01-033200	MATTOON PRINTING CENTE	I-201909114523	110 5120-311	OFFICE SUPPLI:	ENVELOPES	143030	178.95
						VENDOR 01-033200 TOTALS	178.95
				DEPARTMENT 120	CITY CLERK	TOTAL:	2,008.95

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 130 CITY ADMINISTRATOR

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-018700	KYLE GILL	I-SEPT19-CELLKG	110 5130-565	CELLULAR PHON:	CELL PHONE	000036	100.00
						VENDOR 01-018700 TOTALS	100.00
				DEPARTMENT 130	CITY ADMINISTRATOR	TOTAL:	100.00
01-002931	BETH WRIGHT	I-SEPT19-CELLBW	110 5150-532	TELEPHONE	: CELL PHONE	143062	100.00
						VENDOR 01-002931 TOTALS	100.00
				DEPARTMENT 150	FINANCIAL ADMINISTRATION	TOTAL:	100.00
01-001286	ANCEL, GLINK, DIAMOND, I-71696		110 5160-519	OTHER PROFESS:	LEGAL SERVICES	142962	60.86
						VENDOR 01-001286 TOTALS	60.86
01-002401	SMITHAMUNDSEN	I-592204	110 5160-515	LABOR RELATIO:	LEGAL SERVICES	143049	1,377.00
01-002401	SMITHAMUNDSEN	I-592206	110 5160-515	LABOR RELATIO:	LEGAL SERVICES	143049	4,156.50
						VENDOR 01-002401 TOTALS	5,533.50
01-004025	TAYLOR & ASSOCIATES RE I-101177		110 5160-519	OTHER PROFESS:	LEGAL SERVICES	142958	2,183.60
						VENDOR 01-004025 TOTALS	2,183.60
				DEPARTMENT 160	LEGAL SERVICES	TOTAL:	7,777.96
01-003953	AMAZON CAPITAL SERVICE I-16KG-G94V-DHVT		110 5170-316	TOOLS & EQUIP:	CIS STORAGE PARTS	142960	44.47
01-003953	AMAZON CAPITAL SERVICE I-16KG-G94V-DHVT		110 5170-851	WIDE AREA NET:	CIS STORAGE PARTS	142960	73.89
						VENDOR 01-003953 TOTALS	118.36
01-020975	HEART TECHNOLOGIES INC I-28144		110 5170-852	NETWORK SECUR:	MERAKI MANAGEMENT LI	143008	9,285.09
						VENDOR 01-020975 TOTALS	9,285.09
				DEPARTMENT 170	COMPUTER INFO SYSTEMS	TOTAL:	9,403.45

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000143	EMERGENCY TELEPHONE SY	I-201909114510	110 5211-579	MISC OTHER PU:	QUARTERLY PAYMENT	142991	43,471.37
						VENDOR 01-000143 TOTALS	43,471.37
01-000840	SHANE WEST	I-201909124562	110 5211-562	TRAVEL & TRAI:	MEALS 8/20-21	143060	33.88
						VENDOR 01-000840 TOTALS	33.88
01-001939	RYAN KOOP	I-201909114507	110 5211-316	TOOLS & EQUIP:	REIMBURSE GUN CLEAN	143018	28.40
						VENDOR 01-001939 TOTALS	28.40
01-002714	IL STATE POLICE	I-201909124570	110 5211-825	SEIZURES/FORF:	SEIZED CASH	142951	74,431.00
						VENDOR 01-002714 TOTALS	74,431.00
01-003339	GREATAMERICA FINANCIAL	I-25465947	110 5211-814	PRINT/COPY MA:	XEROX LEASE & USE	143004	220.51
						VENDOR 01-003339 TOTALS	220.51
01-003705	EDWARDS CARPENTRY, INC	I-2133	110 5211-579	MISC OTHER PU:	MOW 2413 PRAIRIE	142990	65.00
01-003705	EDWARDS CARPENTRY, INC	I-2138	110 5211-579	MISC OTHER PU:	MOWING 8/30 & 9/6	142990	325.00
						VENDOR 01-003705 TOTALS	390.00
01-003931	1ST CLASS WRECKER SERV	I-2520	110 5211-579	MISC OTHER PU:	TOW STRATUS	142956	150.00
						VENDOR 01-003931 TOTALS	150.00
01-003981	AIDAN SPURGEON	I-786915	110 5211-579	MISC OTHER PU:	MOW 717 N 4TH	143053	30.00
						VENDOR 01-003981 TOTALS	30.00
01-004024	ST. JOHN'S LUTHERAN SC	I-201909124566	110 5211-821	INTERGOVERNME:	REIMBURSE PANIC ALAR	143055	900.00
						VENDOR 01-004024 TOTALS	900.00



VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004400	BURGER KING	I-201909114512	110 5211-319	MISCELLANEOUS: PRISONER MEALS 8/19	142967		8.75
VENDOR 01-004400 TOTALS							8.75
DEPARTMENT 211 POLICE ADMINISTRATION TOTAL:							119,663.91
01-000610	LEXISNEXIS RISK DATA M I-1299801-20190831	110 5212-579	MISC OTHER PU: SEARCHES 8/19	143024			16.00
VENDOR 01-000610 TOTALS							16.00
01-004023	TRANSUNION RISK AND AL I-4800121-201908-1	110 5212-579	MISC OTHER PU: SEARCHES 8/19	143057			42.71
VENDOR 01-004023 TOTALS							42.71
01-041990	SIRCHIE FINGER PRINT L I-0413993-IN	110 5212-319	MISCELLANEOUS: EVIDENCE SUPPLIES	143048			877.56
VENDOR 01-041990 TOTALS							877.56
DEPARTMENT 212 CRIMINAL INVESTIGATION TOTAL:							936.27
01-016000	JOHN DEERE FINANCIAL I-201909064446	110 5213-319	MISCELLANEOUS: VESTS	142925			35.97
VENDOR 01-016000 TOTALS							35.97
DEPARTMENT 213 PATROL TOTAL:							35.97
01-002578	ALBIN ANIMAL HOSPITAL I-201909124567	110 5214-579	MISC OTHER PU: BRIX P/E 9/6/19	142959			117.36
VENDOR 01-002578 TOTALS							117.36
DEPARTMENT 214 K-9 SERVICE TOTAL:							117.36
01-030083	LANMAN OIL CO INC I-201909104484	110 5223-326	FUEL : FUEL 8/19	143022			248.20
VENDOR 01-030083 TOTALS							248.20

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 223 AUTOMOTIVE SERVICES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-034603	MEARS	AUTOMOTIVE, INC. I-27573	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	143032	417.81
01-034603	MEARS	AUTOMOTIVE, INC. I-27623	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	143032	432.90
01-034603	MEARS	AUTOMOTIVE, INC. I-27640	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	143032	40.44
01-034603	MEARS	AUTOMOTIVE, INC. I-27650	110 5223-434	REPAIR OF VEH:	SQUAD REPAIR	143032	23.52
						VENDOR 01-034603 TOTALS	914.67

DEPARTMENT 223	AUTOMOTIVE SERVICES	TOTAL:	1,162.87
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01-000550	NAPA AUTO PARTS INC	I-201909114511	110 5224-432	REPAIR OF BUI: BELTS	143036	23.47
				VENDOR 01-000550 TOTALS		23.47

01-001070	AMEREN	ILLINOIS	I-201909104454	110	5224-321	UTILITIES	:	620 S 12TH	000404	60.64	
01-001070	AMEREN	ILLINOIS	I-201909124565	110	5224-321	UTILITIES	:	1700 WABASH	000423	2,999.49	
									VENDOR 01-001070	TOTALS	3,060.13

01-002194	IL POWER MARKETING DBA I-1461319081	110 5224-321	UTILITIES	:	1700 WABASH	143010	2,436.88
					VENDOR 01-002194	TOTALS	2,436.88

01-003557 CENTERPOINT ENERGY SER I-3844463	110 5224-321	UTILITIES	:	1700 WABASH	142969	28.16
					VENDOR 01-003557 TOTALS	28.16

01-009093 CONNOR CO	I-S8713169.001	110 5224-432	REPAIR OF BUI: FILTERS	142981	606.58
				VENDOR 01-009093 TOTALS	606.58

01-031000 LORENZ SUPPLY CO.	I-505018	110 5224-312	CLEANING SUPP: TOWELS,LINERS,CUPS	143025	411.54
			VENDOR 01-031000 TOTALS		411.54

DEPARTMENT 224	POLICE BUILDINGS	TOTAL:	6,566.76
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01-000143	EMERGENCY TELEPHONE SY I-201909104488	110 5241-579	MISC OTHER PU: QUARTERLY PAYMENT	142991	4,551.56
			VENDOR 01-000143 TOTALS		4,551.56

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000550	NAPA AUTO PARTS INC	I-201909104487	110 5241-433	REPAIR OF MAC:	GREASE	143036	11.87
01-000550	NAPA AUTO PARTS INC	I-201909104487	110 5241-318	VEHICLE PARTS:	OIL	143036	16.99
01-000550	NAPA AUTO PARTS INC	I-201909104487	110 5241-434	REPAIR OF VEH:	CLIPS	143036	3.71
VENDOR 01-000550 TOTALS							32.57
01-001070	AMEREN ILLINOIS	I-201909104455	110 5241-321	UTILITIES	: 2700 MARSHALL	000405	13.43
01-001070	AMEREN ILLINOIS	I-201909104456	110 5241-321	UTILITIES	: 1801 PRAIRIE	000406	79.39
01-001070	AMEREN ILLINOIS	I-201909104457	110 5241-321	UTILITIES	: 2700 MARSHALL	000407	62.40
01-001070	AMEREN ILLINOIS	I-201909114527	110 5241-321	UTILITIES	: 2700 MARSHALL	142961	203.74
01-001070	AMEREN ILLINOIS	I-201909114527	110 5241-321	UTILITIES	: FIRE DEPT GARAGE	142961	98.44
VENDOR 01-001070 TOTALS							457.40
01-002194	IL POWER MARKETING DBA	I-1461319081	110 5241-321	UTILITIES	: 2700 MARSHALL	143010	144.12
01-002194	IL POWER MARKETING DBA	I-1461319081	110 5241-321	UTILITIES	: 1801 PRAIRIE	143010	54.16
VENDOR 01-002194 TOTALS							198.28
01-003557	CENTERPOINT ENERGY SER	I-3844463	110 5241-321	UTILITIES	: 2700 MARSHALL AVE	142969	6.26
VENDOR 01-003557 TOTALS							6.26
01-003943	FESSI	I-E106356	110 5241-827	FIRE PREVENTI:	EXTINGUISHER MNTCE	142995	248.00
VENDOR 01-003943 TOTALS							248.00
01-003945	KRIS A PHIPPS	I-SEPT19-FD CHIEF	110 5241-519	OTHER PROFESS:	INTERIM FIRE CHIEF	000035	9,875.00
VENDOR 01-003945 TOTALS							9,875.00
01-016000	JOHN DEERE FINANCIAL	I-201909064444	110 5241-312	CLEANING SUPP:	AJAX	142924	21.95
VENDOR 01-016000 TOTALS							21.95
01-025600	ILMO PRODUCTS COMPANY	I-01068037	110 5241-313	MEDICAL & SAF:	CYLINDER RENTAL	143012	98.10
VENDOR 01-025600 TOTALS							98.10

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-030000	KULL LUMBER CO	I-201909104486	110 5241-312	CLEANING SUPP:	SCREWS,SPRAYER,LUMBE	143019	5.99
01-030000	KULL LUMBER CO	I-201909104486	110 5241-432	REPAIR OF BUI:	SCREWS,SPRAYER,LUMBE	143019	30.34
						VENDOR 01-030000 TOTALS	36.33
01-033800	MATTOON WATER DEPT	I-201908274402	110 5241-321	UTILITIES	: 2700 MARSHALL	000388	30.65
01-033800	MATTOON WATER DEPT	I-201908284412	110 5241-321	UTILITIES	: 1801 PRAIRIE	000389	17.23
						VENDOR 01-033800 TOTALS	47.88
01-037800	RAY O'HERRON CO	I-1948310-IN	110 5241-315	UNIFORMS & CL:	NAMEBAR	143044	15.55
						VENDOR 01-037800 TOTALS	15.55
01-038375	DAN PILSON AUTO CENTER	I-161042	110 5241-434	REPAIR OF VEH:	CAR 2 OIL CHANGE	142985	60.00
						VENDOR 01-038375 TOTALS	60.00
				DEPARTMENT 241	FIRE PROTECTION ADMIN.	TOTAL:	15,648.88
01-001381	MATT FREDERICK	I-SEPT19-CELLMF	110 5261-533	CELLULAR PHON:	CELL PHONE	142998	50.00
						VENDOR 01-001381 TOTALS	50.00
01-003339	GREATAMERICA FINANCIAL	I-25465947	110 5261-311	OFFICE SUPPLI:	XEROX LEASE & USE PA	143004	41.63
						VENDOR 01-003339 TOTALS	41.63
01-003749	STEVE SUDKAMP	I-SEPT19-CELLPHONE	110 5261-533	CELLULAR PHON:	CELL PHONE	143056	50.00
						VENDOR 01-003749 TOTALS	50.00
				DEPARTMENT 261	COMMUNITY DEVELOPMENT	TOTAL:	141.63
01-002602	DEAN BARBER	I-SEPT19-CELLDB	110 5310-533	CELLULAR PHON:	CELL PHONE	000033	33.33
						VENDOR 01-002602 TOTALS	33.33
				DEPARTMENT 310	PUBLIC WORKS	TOTAL:	33.33

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000061	HOME DEPOT	I-201909064442	110 5320-316	TOOLS & EQUIP:	BRUSHES	142922	6.97
					VENDOR 01-000061 TOTALS		6.97
01-000147	TIM SPIDLE	I-201909114491	110 5320-562	TRAVEL & TRAI:	REIMBURSE CDL	143051	50.00
					VENDOR 01-000147 TOTALS		50.00
01-001070	AMEREN ILLINOIS	I-201909104470	110 5320-321	UTILITIES	: 401 DEWITT	000419	127.35
					VENDOR 01-001070 TOTALS		127.35
01-003095	ADVANCE AUTO PARTS	I-201909114519	110 5320-318	VEHICLE PARTS:	TRAINING,PARTS	142957	43.79
01-003095	ADVANCE AUTO PARTS	I-201909114519	110 5320-319	MISCELLANEOUS:	TRAINING,PARTS	142957	39.33
					VENDOR 01-003095 TOTALS		83.12
01-003206	BIRKEYS	I-P14048	110 5320-318	VEHICLE PARTS:	FITTINGS,HOSE	142965	47.08
01-003206	BIRKEYS	I-P14220	110 5320-318	VEHICLE PARTS:	BIRKEYS	142965	165.33
01-003206	BIRKEYS	I-P14302	110 5320-318	VEHICLE PARTS:	DIPSTICK	142965	7.32
01-003206	BIRKEYS	I-P14432	110 5320-316	TOOLS & EQUIP:	TRIMMER LINE	142965	5.33
01-003206	BIRKEYS	I-P14442	110 5320-316	TOOLS & EQUIP:	BIRKEYS	142965	42.66
					VENDOR 01-003206 TOTALS		267.72
01-003270	DARRIN'S TIRE AND AUTO	I-14513	110 5320-434	REPAIR OF VEH:	UNIT 522 REPAIRS	142986	269.24
01-003270	DARRIN'S TIRE AND AUTO	I-14840	110 5320-434	REPAIR OF VEH:	UNIT 511 REPAIRS	142986	21.99
01-003270	DARRIN'S TIRE AND AUTO	I-15080	110 5320-434	REPAIR OF VEH:	UNIT 524 REPAIRS	142986	110.45
01-003270	DARRIN'S TIRE AND AUTO	I-15163	110 5320-434	REPAIR OF VEH:	TIRE REPAIRS	142986	7.26
					VENDOR 01-003270 TOTALS		408.94
01-003488	SSC SERVICES, INC.	I-7795	110 5320-460	OTHER PROP MA:	JANITORIAL SERVICES	143054	291.66
					VENDOR 01-003488 TOTALS		291.66
01-003865	ALEX FUQUA	I-SEPT19-CELLAF	110 5320-533	CELLULAR PHON:	CELL PHONE	143002	16.66
					VENDOR 01-003865 TOTALS		16.66

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003947	PROGRESSIVE CHEMICAL &	I-47536	110 5320-319	MISCELLANEOUS:	PROGRESSIVE CHEMICAL	143042	22.19
VENDOR 01-003947 TOTALS							22.19
01-016000	JOHN DEERE FINANCIAL	I-201909064444	110 5320-316	TOOLS & EQUIP:	OIL	142924	34.31
01-016000	JOHN DEERE FINANCIAL	I-201909064444	110 5320-316	TOOLS & EQUIP:	OIL	142924	0.73
01-016000	JOHN DEERE FINANCIAL	I-201909064444	110 5320-318	VEHICLE PARTS:	OIL	142924	2.65
01-016000	JOHN DEERE FINANCIAL	I-201909064444	110 5320-316	TOOLS & EQUIP:	TOOLS	142924	1.66
01-016000	JOHN DEERE FINANCIAL	I-201909064444	110 5320-318	VEHICLE PARTS:	TARP STRAPS	142924	9.15
VENDOR 01-016000 TOTALS							48.50
01-016140	FASTENAL COMPANY	I-ILMAT136964	110 5320-316	TOOLS & EQUIP:	FASTENAL COMPANY	142994	1.98
VENDOR 01-016140 TOTALS							1.98
01-018100	GANO WELDING SUPPLIES	I-839806	110 5320-440	RENTALS	: CYLINDER RENTAL	143003	12.00
VENDOR 01-018100 TOTALS							12.00
01-020607	KEVIN HAMILTON	I-SEPT19-CELLKH	110 5320-533	CELLULAR PHON:	CELL PHONE	143005	16.67
VENDOR 01-020607 TOTALS							16.67
01-023800	CONSOLIDATED COMMUNICA	I-201909104482	110 5320-532	TELEPHONE	: 235-5460	000424	166.02
VENDOR 01-023800 TOTALS							166.02
01-030000	KULL LUMBER CO	I-201909114518	110 5320-319	MISCELLANEOUS:	TAPE,LUMBER,CONCRETE	143019	13.33
01-030000	KULL LUMBER CO	I-201909114518	110 5320-316	TOOLS & EQUIP:	TAPE,LUMBER,CONCRETE	143019	12.97
VENDOR 01-030000 TOTALS							26.30
01-030080	SHANNON LAUE	I-201909104483	110 5320-562	TRAVEL & TRAI:	REIMBURSE CDL	143023	50.00
VENDOR 01-030080 TOTALS							50.00
01-038082	OSKEE CREATIVE, LLC	I-450	110 5320-318	VEHICLE PARTS:	VINYL CUT OUTS	143039	75.00
VENDOR 01-038082 TOTALS							75.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-039920	JEFF RATLIFF	I-201909134571	110 5320-562	TRAVEL & TRAI:	REIMBURSE CDL	143043	50.00
VENDOR 01-039920 TOTALS							50.00
DEPARTMENT 320 STREETS						TOTAL:	1,721.08
01-001070	AMEREN ILLINOIS	I-201909114527	110 5381-321	UTILITIES	: CITY HALL	142961	1,082.26
01-001070	AMEREN ILLINOIS	I-201909114527	110 5381-321	UTILITIES	: BURGESS	142961	269.86
VENDOR 01-001070 TOTALS							1,352.12
01-002194	IL POWER MARKETING DBA	I-1461319081	110 5381-321	UTILITIES	: 1718 B'DWAY UNIT B	143010	83.69
01-002194	IL POWER MARKETING DBA	I-1461319081	110 5381-321	UTILITIES	: CITY HALL	143010	895.24
01-002194	IL POWER MARKETING DBA	I-1461319081	110 5381-321	UTILITIES	: 208 N 19TH	143010	3.27
01-002194	IL POWER MARKETING DBA	I-1461319081	110 5381-321	UTILITIES	: BURGESS	143010	200.66
VENDOR 01-002194 TOTALS							1,182.86
01-003557	CENTERPOINT ENERGY SER	I-3844463	110 5381-321	UTILITIES	: 1701 WABASH	142969	3.14
01-003557	CENTERPOINT ENERGY SER	I-3844463	110 5381-321	UTILITIES	: 208 N 19TH	142969	706.99
VENDOR 01-003557 TOTALS							710.13
DEPARTMENT 381 CUSTODIAL SERVICES						TOTAL:	3,245.11
01-001070	AMEREN ILLINOIS	I-201909104458	110 5511-321	UTILITIES	: 212 N 12TH	000408	65.76
01-001070	AMEREN ILLINOIS	I-201909104459	110 5511-321	UTILITIES	: 500 B'DWAY	000409	62.39
01-001070	AMEREN ILLINOIS	I-201909104465	110 5511-321	UTILITIES	: 212 N 12TH	000415	175.65
01-001070	AMEREN ILLINOIS	I-201909104468	110 5511-321	UTILITIES	: 500 B'DWAY	000418	39.88
01-001070	AMEREN ILLINOIS	I-201909114527	110 5511-321	UTILITIES	: PETERSON PARK	142961	723.65
01-001070	AMEREN ILLINOIS	I-201909124559	110 5511-321	UTILITIES	: 500 B'DWAY	000420	71.21
01-001070	AMEREN ILLINOIS	I-201909124560	110 5511-321	UTILITIES	: 500 B'DWAY	000421	59.55
VENDOR 01-001070 TOTALS							1,198.09
01-002194	IL POWER MARKETING DBA	I-1461319081	110 5511-321	UTILITIES	: PETERSON PARK	143010	439.85
01-002194	IL POWER MARKETING DBA	I-1461319081	110 5511-321	UTILITIES	: 212 N 12TH	143010	47.09
01-002194	IL POWER MARKETING DBA	I-1461319081	110 5511-321	UTILITIES	: LAWSON PARK	143010	191.78
01-002194	IL POWER MARKETING DBA	I-1461319081	110 5511-321	UTILITIES	: PETERSON PARK	143010	588.63

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 511 PARKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002194	IL POWER MARKETING DBA I-1461319081		110 5511-321	UTILITIES	: PETERSON PARK	143010	151.91
					VENDOR 01-002194 TOTALS		1,419.26
01-002250	COMMERCIAL REFRIGERATI I-44458		110 5511-432	REPAIR OF BUI:	FREEZER REPAIRS	142980	57.50
					VENDOR 01-002250 TOTALS		57.50
01-002934	SOUTH CENTRAL FS, INC. I-B0002900381		110 5511-326	FUEL	: FUEL	143050	1,058.32
01-002934	SOUTH CENTRAL FS, INC. I-B0002900382		110 5511-326	FUEL	: FUEL	143050	317.58
					VENDOR 01-002934 TOTALS		1,375.90
01-003152	COUNTY WELDING AND MAC I-3267		110 5511-433	REPAIR OF MAC:	WELD HINGE ON TRAILER	142983	68.50
					VENDOR 01-003152 TOTALS		68.50
01-003206	BIRKEYS	I-P14670	110 5511-433	REPAIR OF MAC:	BLADE	142965	33.67
01-003206	BIRKEYS	I-P14784	110 5511-433	REPAIR OF MAC:	MOWER BLADE	142965	29.34
01-003206	BIRKEYS	I-W25070	110 5511-433	REPAIR OF MAC:	WATER WHEEL REPAIRS	142965	1,155.71
01-003206	BIRKEYS	I-W25116	110 5511-433	REPAIR OF MAC:	MOWER REPAIRS	142965	93.05
01-003206	BIRKEYS	I-W25200	110 5511-433	REPAIR OF MAC:	WEED EATER REPAIRS	142965	87.31
01-003206	BIRKEYS	I-W25201	110 5511-433	REPAIR OF MAC:	TRIMMER REPAIRS	142965	40.74
					VENDOR 01-003206 TOTALS		1,439.82
01-003557	CENTERPOINT ENERGY SER I-3844463		110 5511-321	UTILITIES	: 212 N 12TH	142969	6.26
01-003557	CENTERPOINT ENERGY SER I-3844463		110 5511-321	UTILITIES	: 500 B'DWAY	142969	3.13
01-003557	CENTERPOINT ENERGY SER I-3844463		110 5511-321	UTILITIES	: 500 B'DWAY	142969	3.13
					VENDOR 01-003557 TOTALS		12.52
01-016000	JOHN DEERE FINANCIAL	I-201909064451	110 5511-319	MISCELLANEOUS:	GLOVES,BUG FOGGERS	142926	10.48
01-016000	JOHN DEERE FINANCIAL	I-201909064451	110 5511-434	REPAIR OF VEH:	BULBS	142926	2.99
01-016000	JOHN DEERE FINANCIAL	I-201909064451	110 5511-319	MISCELLANEOUS:	BUSHING,COUPLING	142926	54.81
					VENDOR 01-016000 TOTALS		68.28
01-020803	HARRELSON PLUMBING & H I-30336		110 5511-440	RENTALS	: POTTY RENTAL	143007	80.00



VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 511 PARKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-020803	HARRELSON PLUMBING & H	I-30337	110 5511-440	RENTALS	: POTTY RENTAL	143007	107.50
					VENDOR 01-020803 TOTALS		187.50
01-030000	KULL LUMBER CO	I-201909104478	110 5511-316	TOOLS & EQUIP:	PAINT,BITS,BATTERIES	143019	194.00
					VENDOR 01-030000 TOTALS		194.00
DEPARTMENT 511 PARKS							TOTAL: 6,021.37
01-000061	HOME DEPOT	I-201909064442	110 5512-316	TOOLS & EQUIP:	PVC CUTTER,TORCH KIT	142922	43.95
01-000061	HOME DEPOT	I-201909064442	110 5512-319	MISCELLANEOUS:	HINGES	142922	63.92
01-000061	HOME DEPOT	I-201909064442	110 5512-319	MISCELLANEOUS:	TOILET FLAPPER	142922	21.96
01-000061	HOME DEPOT	I-201909064442	110 5512-319	MISCELLANEOUS:	LUMBER,BITS,ADAPTERS	142922	782.18
					VENDOR 01-000061 TOTALS		912.01
01-000481	PANA WHOLESALE BAIT CO	I-2662791	110 5512-317	CONCESSION &	: CONCESSIONS	143040	257.00
01-000481	PANA WHOLESALE BAIT CO	I-2662974	110 5512-317	CONCESSION &	: CONCESSIONS	143040	264.25
					VENDOR 01-000481 TOTALS		521.25
01-002934	SOUTH CENTRAL FS, INC.	I-B0002800469	110 5512-327	FUEL - RESALE:	FUEL	143050	1,119.69
					VENDOR 01-002934 TOTALS		1,119.69
01-003206	BIRKEYS	I-P14969	110 5512-319	MISCELLANEOUS:	SAW REPAIRS	142965	124.93
					VENDOR 01-003206 TOTALS		124.93
01-003527	IL NATIONAL BANK	I-201909114513	110 5512-311	OFFICE SUPPLI:	EPAY FEES	143009	13.27
					VENDOR 01-003527 TOTALS		13.27
01-003658	MORGAN'S MEAT MARKET	I-11673	110 5512-317	CONCESSION &	: CONCESSIONS	143034	331.21
					VENDOR 01-003658 TOTALS		331.21

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 512 LAKE MATTOON

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003880	NCR PAYMENT SOLUTIONS	I-201909114516	110 5512-311	OFFICE SUPPLI:	EPAY FEES 8/19	000444	26.81
					VENDOR 01-003880 TOTALS		26.81
01-009093	CONNOR CO	I-S8706495.001	110 5512-317	CONCESSION & :	CONCESSIONS	142981	26.57
					VENDOR 01-009093 TOTALS		26.57
01-012025	DETECTION SECURITY CO	I-166519	110 5512-576	SECURITY SERV:	MARINA SECURITY	142988	47.00
					VENDOR 01-012025 TOTALS		47.00
01-017400	TSYS	I-201909114525	110 5512-319	MISCELLANEOUS:	LAKE CC FEES	000446	233.94
					VENDOR 01-017400 TOTALS		233.94
01-020534	FRONTIER	I-201909104490	110 5512-532	TELEPHONE :	895-2922	143000	68.51
					VENDOR 01-020534 TOTALS		68.51
01-020803	HARRELSON PLUMBING & H	I-30330	110 5512-440	RENTALS :	POTTY RENTAL	143007	80.00
01-020803	HARRELSON PLUMBING & H	I-30332	110 5512-440	RENTALS :	POTTY RENTAL	143007	190.00
01-020803	HARRELSON PLUMBING & H	I-30334	110 5512-440	RENTALS :	POTTY RENTAL	143007	80.00
01-020803	HARRELSON PLUMBING & H	I-30339	110 5512-440	RENTALS :	POTTY RENTAL	143007	80.00
01-020803	HARRELSON PLUMBING & H	I-30431	110 5512-450	CONSTRUCTION :	PUMP TANK	143007	225.00
					VENDOR 01-020803 TOTALS		655.00
01-024060	IL DEPT OF NATURAL RES	I-201909064443	110 5512-802	HUNTING/FISHI:	LAKE FISHING LIC	000397	189.00
01-024060	IL DEPT OF NATURAL RES	I-201909124558	110 5512-802	HUNTING/FISHI:	LAKE FISHING LIC	000427	60.50
					VENDOR 01-024060 TOTALS		249.50
01-037050	NIEMEYER REPAIR SERVIC	I-100322	110 5512-433	REPAIR OF MAC:	KUBOTA REPAIRS	143037	193.74
					VENDOR 01-037050 TOTALS		193.74
01-041755	SHELBY ELECTRIC COOPER	I-201909104471	110 5512-321	UTILITIES :	HUFFMANS	000445	966.66

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 512 LAKE MATTOON

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-041755	SHELBY ELECTRIC COOPER I-201909104472		110 5512-321	UTILITIES	: NEW TRF	000445	1,322.89
01-041755	SHELBY ELECTRIC COOPER I-201909104473		110 5512-321	UTILITIES	: CAMPGROUND	000445	2,261.62
01-041755	SHELBY ELECTRIC COOPER I-201909104474		110 5512-321	UTILITIES	: BEACH	000445	122.59
01-041755	SHELBY ELECTRIC COOPER I-201909104475		110 5512-321	UTILITIES	: RESTROOMS	000445	83.08
01-041755	SHELBY ELECTRIC COOPER I-201909104476		110 5512-321	UTILITIES	: MARINA	000445	383.20
01-041755	SHELBY ELECTRIC COOPER I-201909104477		110 5512-321	UTILITIES	: CAUSEWAY	000445	20.77
VENDOR 01-041755 TOTALS							5,160.81
DEPARTMENT 512 LAKE MATTOON						TOTAL:	9,684.24
01-001070	AMEREN ILLINOIS I-201909104466		110 5551-321	UTILITIES	: 632 S 14TH	000416	199.12
01-001070	AMEREN ILLINOIS I-201909104467		110 5551-321	UTILITIES	: 500 B'DWAY	000417	273.20
01-001070	AMEREN ILLINOIS I-201909124561		110 5551-321	UTILITIES	: 1 S 22ND	000422	56.58
VENDOR 01-001070 TOTALS							528.90
01-002194	IL POWER MARKETING DBA I-1461319081		110 5551-321	UTILITIES	: T-BALL COMPLEX	143010	82.74
01-002194	IL POWER MARKETING DBA I-1461319081		110 5551-321	UTILITIES	: 1 S 22ND	143010	29.91
01-002194	IL POWER MARKETING DBA I-1461319081		110 5551-321	UTILITIES	: JFL COMPLEX	143010	254.44
01-002194	IL POWER MARKETING DBA I-1461319081		110 5551-321	UTILITIES	: BOYS COMPLEX	143010	151.91
01-002194	IL POWER MARKETING DBA I-1461319081		110 5551-321	UTILITIES	: GIRLS COMPLEX	143010	300.01
VENDOR 01-002194 TOTALS							819.01
01-016000	JOHN DEERE FINANCIAL I-201909064451		110 5551-319	MISCELLANEOUS:	CANOPY REPAIRS	142926	35.98
VENDOR 01-016000 TOTALS							35.98
01-020803	HARRELSON PLUMBING & H I-30331		110 5551-440	RENTALS	: POTTY RENTAL	143007	80.00
01-020803	HARRELSON PLUMBING & H I-30333		110 5551-440	RENTALS	: POTTY RENTAL	143007	80.00
01-020803	HARRELSON PLUMBING & H I-30335		110 5551-440	RENTALS	: POTTY RENTAL	143007	80.00
01-020803	HARRELSON PLUMBING & H I-30338		110 5551-440	RENTALS	: POTTY RENTAL	143007	320.00
VENDOR 01-020803 TOTALS							560.00
01-030000	KULL LUMBER CO I-201909104478		110 5551-319	MISCELLANEOUS:	PAINT,BITS,BATTERIES	143019	8.00
VENDOR 01-030000 TOTALS							8.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 551 SPORTS FACILITIES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-043371	SPRINGFIELD ELECTRIC	I-S6219571.001	110 5551-319	MISCELLANEOUS:	STRAPS	143052	46.50
						VENDOR 01-043371 TOTALS	46.50
						DEPARTMENT 551 SPORTS FACILITIES TOTAL:	1,998.39
01-001070	AMEREN ILLINOIS	I-201909104460	110 5570-321	UTILITIES	: 917 N 22ND ST	000410	137.62
						VENDOR 01-001070 TOTALS	137.62
01-002194	IL POWER MARKETING DBA	I-1461319081	110 5570-321	UTILITIES	: CEMETERY	143010	44.44
						VENDOR 01-002194 TOTALS	44.44
01-016000	JOHN DEERE FINANCIAL	I-201909064451	110 5570-319	MISCELLANEOUS:	ROUNDUP, SPRAYER	142926	184.98
						VENDOR 01-016000 TOTALS	184.98
01-033800	MATTOON WATER DEPT	I-201908284425	110 5570-321	UTILITIES	: N 19TH	000390	8.94
01-033800	MATTOON WATER DEPT	I-201908284426	110 5570-321	UTILITIES	: 917 N 22ND	000391	121.22
						VENDOR 01-033800 TOTALS	130.16
01-037050	NIEMEYER REPAIR SERVIC	I-100133	110 5570-433	REPAIR OF MAC:	MOWER REPAIRS	143037	344.63
						VENDOR 01-037050 TOTALS	344.63
						DEPARTMENT 570 DODGE GROVE CEMETERY TOTAL:	841.83
01-008801	COLES TOGETHER	I-SEPT19-PLEDGE	110 5651-571	DUES & MEMBER:	PLEDGE	142978	4,166.66
						VENDOR 01-008801 TOTALS	4,166.66
						DEPARTMENT 651 ECONOMIC DEVELOPMENT TOTAL:	4,166.66
01-003416	FIRST MID WEALTH MANAG	I-18687	110 5716-817	DEBT SERVICES:	ANNUAL TRUSTEE FEES	142996	67.51
						VENDOR 01-003416 TOTALS	67.51
						DEPARTMENT 716 DEBT SERVICE TOTAL:	67.51
						VENDOR SET 110 GENERAL FUND TOTAL:	197,033.53

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 122 HOTEL TAX FUND

DEPARTMENT: 653 HOTEL TAX ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000879	MATTOON HIGH SCHOOL	I-201909124563	122 5653-825	TOURISM GRANT:	TOURISM GRANT	143029	1,500.00
						VENDOR 01-000879 TOTALS	1,500.00
01-001070	AMEREN ILLINOIS	I-201909104453	122 5653-321	NATURAL GAS &:	1718 B'DWAY UNIT C	000403	139.45
01-001070	AMEREN ILLINOIS	I-201909104461	122 5653-321	NATURAL GAS &:	3901 MARSHALL AVE SI	000411	34.95
01-001070	AMEREN ILLINOIS	I-201909104462	122 5653-321	NATURAL GAS &:	4219 DEWITT AVE SIGN	000412	41.35
						VENDOR 01-001070 TOTALS	215.75
01-001235	ANGELIA D BURGETT	I-SEPT19-CELLAB	122 5653-533	CELLULAR PHON:	CELL PHONE	142968	100.00
						VENDOR 01-001235 TOTALS	100.00
01-001679	CHRIS OVERTON EXCAVATI	I-5329	122 5653-730	IMPROVEMENTS :	TOP SOIL	142972	1,625.00
						VENDOR 01-001679 TOTALS	1,625.00
01-002194	IL POWER MARKETING DBA	I-1461319081	122 5653-321	NATURAL GAS &:	1718 B'DWAY UNIT C	143010	83.07
01-002194	IL POWER MARKETING DBA	I-1461319081	122 5653-321	NATURAL GAS &:	4219 DEWITT	143010	5.46
						VENDOR 01-002194 TOTALS	88.53
01-003200	FRED BIGGS ELECTRIC SU	I-301800	122 5653-730	IMPROVEMENTS :	FITTINGS	142997	13.71
						VENDOR 01-003200 TOTALS	13.71
01-003963	RYAN BOSKE-COX	I-MT00001	122 5653-572	COMMUNITY PRO:	LOGO DESIGN	142950	250.00
						VENDOR 01-003963 TOTALS	250.00
01-004007	COACH HOUSE GARAGES	I-201909114492	122 5653-730	IMPROVEMENTS :	ARTS COUNCIL STORAGE	142974	10,851.00
						VENDOR 01-004007 TOTALS	10,851.00
01-006300	CHARLESTON STONE CO	I-1013306	122 5653-730	IMPROVEMENTS :	FA-6 SCREENINGS	142970	380.97
						VENDOR 01-006300 TOTALS	380.97

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 122 HOTEL TAX FUND

DEPARTMENT: 653 HOTEL TAX ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-009093	CONNOR CO	I-S8672940.006	122 5653-730	IMPROVEMENTS : PIPE		142981	1,795.12
						VENDOR 01-009093 TOTALS	1,795.12
01-011600	DEBUHR'S SEED STORE	I-39079	122 5653-730	IMPROVEMENTS : FERTILIZER		142987	319.80
						VENDOR 01-011600 TOTALS	319.80
01-017400	TSYS	I-201909114524	122 5653-311	OFFICE SUPPLI: TOURISM CC FEES		000446	59.95
						VENDOR 01-017400 TOTALS	59.95
01-023800	CONSOLIDATED COMMUNICA	I-201909104480	122 5653-532	TELEPHONE : 800-500-6286		000424	8.15
						VENDOR 01-023800 TOTALS	8.15
01-030000	KULL LUMBER CO	I-201909104478	122 5653-730	IMPROVEMENTS : PAINT,BITS,BATTERIES		143019	3,921.58
						VENDOR 01-030000 TOTALS	3,921.58
01-032600	MATTOON FLOWER SHOP	I-1967	122 5653-572	COMMUNITY PRO: SUMMER BOUQUET		143028	35.00
01-032600	MATTOON FLOWER SHOP	I-1985	122 5653-572	COMMUNITY PRO: SUMMER BOUQUET		143028	30.00
01-032600	MATTOON FLOWER SHOP	I-1990	122 5653-572	COMMUNITY PRO: BASKET ARRANGEMENT		143028	45.00
						VENDOR 01-032600 TOTALS	110.00
01-035154	MID-ILLINOIS CONCRETE	I-210223	122 5653-730	IMPROVEMENTS : LAWSON PARK		143033	637.50
						VENDOR 01-035154 TOTALS	637.50

DEPARTMENT 653 HOTEL TAX ADMINISTRATION TOTAL: 21,877.06

VENDOR SET 122 HOTEL TAX FUND TOTAL: 21,877.06

VENDOR SET: 01 CITY OF MATTOON  
 FUND : 123 FESTIVAL MGMT FUND  
 DEPARTMENT: 584 BAGELFEST  
 INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999  
 PAY DATE RANGE: 9/04/2019 THRU 9/17/2019  
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000930	BMI GENERAL LICENSING	I-35594956	123 5584-834	ENTERTAINMENT: LICENSING FEE		142966	358.00
						VENDOR 01-000930 TOTALS	358.00
						DEPARTMENT 584 BAGELFEST TOTAL:	358.00
						VENDOR SET 123 FESTIVAL MGMT FUND TOTAL:	358.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 125 INSURANCE &amp; TORT JDGMNT

DEPARTMENT: 150 FINANCIAL ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001888	IL PUBLIC RISK FUND	I-53560	125 5150-250	WORKERS' COMP:	OCTOBER WORKERS COMP	143011	52,252.00
						VENDOR 01-001888 TOTALS	52,252.00
01-002401	SMITHAMUNDSEN	I-592311	125 5150-519	OTHER PROFESS:	LEGAL SERVICES	143049	7,292.38
						VENDOR 01-002401 TOTALS	7,292.38
01-012500	IL DEPT OF EMPLOYMENT	I-201909114522	125 5150-240	UNEMPLOYMENT :	APRIL UNEMPLOYMENT T	000426	362.22
						VENDOR 01-012500 TOTALS	362.22
01-040463	SARAH BUSH LINCOLN HEA	I-3434376	125 5150-519	OTHER PROFESS:	DRUG SCREENS	143045	128.00
						VENDOR 01-040463 TOTALS	128.00
DEPARTMENT 150 FINANCIAL ADMINISTRATION TOTAL:							60,034.60
VENDOR SET 125 INSURANCE & TORT JDGMNT TOTAL:							60,034.60



VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 128 MIDTOWN TIF FUND

DEPARTMENT: 604 MIDTOWN TIF DISTRICT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000117	FULLER-WENTE INC	I-201909114515	128 5604-902	SIDEWALKS & C: B'DWAY AVE	STREETSCA 143001		32,539.21
					VENDOR 01-000117 TOTALS		32,539.21
01-001815	DR. DON FREESMEIER	I-201909124535	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	142989	8,000.00
					VENDOR 01-001815 TOTALS		8,000.00
01-001846	UNITED WAY OF COLES CO	I-201909124543	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	143059	3,065.20
					VENDOR 01-001846 TOTALS		3,065.20
01-002250	COMMERCIAL REFRIGERATI	I-201909124534	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	142980	5,397.00
					VENDOR 01-002250 TOTALS		5,397.00
01-002330	MARILYN MCCLEAN	I-201909124536	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	143031	4,500.00
					VENDOR 01-002330 TOTALS		4,500.00
01-002336	MIKE KALLIS	I-201909124551	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	143017	8,000.00
					VENDOR 01-002336 TOTALS		8,000.00
01-002533	TRUST #44080130	I-201909124532	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	143058	6,183.50
					VENDOR 01-002533 TOTALS		6,183.50
01-002535	BARBARA L PENDERGAST	I-201909124538	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	143041	3,061.39
					VENDOR 01-002535 TOTALS		3,061.39
01-002727	LAND TRUST #440613-70	I-201909124539	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	143021	8,000.00
					VENDOR 01-002727 TOTALS		8,000.00
01-002728	EXPRESS DRIVE THRU	I-201909124537	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	142993	2,201.67
					VENDOR 01-002728 TOTALS		2,201.67

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 128 MIDTOWN TIF FUND

DEPARTMENT: 604 MIDTOWN TIF DISTRICT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002730	STEVE MATHENY	I-201909124540	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	143027	7,349.00
					VENDOR 01-002730 TOTALS		7,349.00
01-002821	SHELBY CO STATE BANK	I-201909124533	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	143046	5,159.00
					VENDOR 01-002821 TOTALS		5,159.00
01-003090	MAE CHEN	I-201909124542	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	142971	8,000.00
					VENDOR 01-003090 TOTALS		8,000.00
01-003450	COCOA, LLC	I-201909124545	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	142975	6,718.80
					VENDOR 01-003450 TOTALS		6,718.80
01-003451	J & T ENTERPRISES OF M	I-201909124546	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	143015	7,085.40
01-003451	J & T ENTERPRISES OF M	I-201909124547	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	143015	15,840.00
					VENDOR 01-003451 TOTALS		22,925.40
01-003738	DON & JANE FREESMEIER	I-201909124550	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	142999	1,875.00
					VENDOR 01-003738 TOTALS		1,875.00
01-003881	KHIN LAIJ	I-201909124555	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	143020	7,101.70
					VENDOR 01-003881 TOTALS		7,101.70
01-003884	COLE HARMON	I-201909124552	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	143006	7,859.37
					VENDOR 01-003884 TOTALS		7,859.37
01-003916	NOVINGER, LLC	I-201909124548	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	143038	8,000.00
01-003916	NOVINGER, LLC	I-201909124557	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	143038	8,000.00
					VENDOR 01-003916 TOTALS		16,000.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 128 MIDTOWN TIF FUND

DEPARTMENT: 604 MIDTOWN TIF DISTRICT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003917	JASPER HOLDINGS, LLC	I-201909124549	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	143016	8,878.45
01-003917	JASPER HOLDINGS, LLC	I-201909124553	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	143016	4,234.01
01-003917	JASPER HOLDINGS, LLC	I-201909124554	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	143016	3,268.12
01-003917	JASPER HOLDINGS, LLC	I-201909124556	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	143016	7,560.88
						VENDOR 01-003917 TOTALS	23,941.46
01-011600	DEBUHR'S SEED STORE	I-201909124541	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	142987	3,282.10
						VENDOR 01-011600 TOTALS	3,282.10
01-041830	HAROLD SHORES	I-201909124544	128 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	143047	1,556.64
						VENDOR 01-041830 TOTALS	1,556.64
DEPARTMENT 604 MIDTOWN TIF DISTRICT						TOTAL:	192,716.44
VENDOR SET 128 MIDTOWN TIF FUND						TOTAL:	192,716.44

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 130 CAPITAL PROJECT FUND

DEPARTMENT: 321 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000742	BARTELS CONSTRUCTION,	I-201909114494	130 5321-730	IMPROVEMENTS :	WESTERN AVE SDWLK RE	142963	11,228.00
					VENDOR 01-000742	TOTALS	11,228.00
01-002657	JAMES BIALESCHKI	I-092486	130 5321-720	PUBLIC WORKS :	SDWLK 305 ESSEX	142964	748.00
					VENDOR 01-002657	TOTALS	748.00
				DEPARTMENT 321	STREETS	TOTAL:	11,976.00
				VENDOR SET 130	CAPITAL PROJECT FUND	TOTAL:	11,976.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 151 SOUTH RT 45 TIF DISTRICT

DEPARTMENT: 604 SOUTH RT 45 TIF DISTRICT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002752	DAN WORTMAN	I-201909124531	151 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	143061	6,054.00
						VENDOR 01-002752 TOTALS	6,054.00
						DEPARTMENT 604 SOUTH RT 45 TIF DISTRICT TOTAL:	6,054.00
						VENDOR SET 151 SOUTH RT 45 TIF DISTRICT TOTAL:	6,054.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 153 BROADWAY EAST TIF DIST

BANK: APBNK

DEPARTMENT: 604 BROADWAY EAST TIF DIST

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002536	DR KENNETH MYRACLE	I-201909124530	153 5604-825	TIF GRANTS	: 2019 TIF PAYMENT	143035	5,365.98
					VENDOR 01-002536 TOTALS		5,365.98
				DEPARTMENT 604	BROADWAY EAST TIF DIST	TOTAL:	5,365.98
				VENDOR SET 153	BROADWAY EAST TIF DIST	TOTAL:	5,365.98

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 351 RESERVOIRS &amp; WTR SOURCES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000061	HOME DEPOT	I-201909064442	211 5351-319	MISCELLANEOUS: WIRE		142922	202.94
						VENDOR 01-000061 TOTALS	202.94
01-002194	IL POWER MARKETING DBA I-1461319081		211 5351-321	NATURAL GAS &: LAKE PARADISE SHED		143010	5.36
						VENDOR 01-002194 TOTALS	5.36
01-003557	CENTERPOINT ENERGY SER I-3844463		211 5351-321	NATURAL GAS &: RR2 WATER DEPT		142969	3.13
						VENDOR 01-003557 TOTALS	3.13
DEPARTMENT 351 RESERVOIRS & WTR SOURCES TOTAL:							211.43
01-000061	HOME DEPOT	I-201909064442	211 5353-378	PLANT MTCE & : DRAIN OPENER,SLIP JO		142922	14.40
01-000061	HOME DEPOT	I-201909064442	211 5353-378	PLANT MTCE & : CONCRETE,SCOURPADS,H		142922	21.20
						VENDOR 01-000061 TOTALS	35.60
01-002194	IL POWER MARKETING DBA I-1461319081		211 5353-321	NATURAL GAS &: LAKE MATTOON PUMP		143010	2,261.85
01-002194	IL POWER MARKETING DBA I-1461319081		211 5353-321	NATURAL GAS &: E LAKE PUMP HOUSE		143010	607.61
						VENDOR 01-002194 TOTALS	2,869.46
01-002411	DAVE BASHAM	I-SEPT19-CELLDB	211 5353-533	CELLULAR PHON: CELL PHONE		000032	50.00
						VENDOR 01-002411 TOTALS	50.00
01-045820	WALMART COMMUNITY BRC I-201909064445		211 5353-562	TRAVEL & TRAI: DONUTS,POP,COOKIES,C		142928	73.53
						VENDOR 01-045820 TOTALS	73.53
DEPARTMENT 353 WATER TREATMENT PLANT TOTAL:							3,028.59
01-000061	HOME DEPOT	I-201909064442	211 5354-316	TOOLS & EQUIP: BRUSHES		142922	6.98
						VENDOR 01-000061 TOTALS	6.98

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-201909104470	211 5354-321	NATURAL GAS &: 401 DEWITT		000419	127.35
01-001070	AMEREN ILLINOIS	I-201909114527	211 5354-321	NATURAL GAS &: SWORDS DR STANDPIPE		142961	97.92
VENDOR 01-001070 TOTALS							225.27
01-002194	IL POWER MARKETING DBA I-1461319081		211 5354-321	NATURAL GAS &: 12TH ST PUMP		143010	3.94
01-002194	IL POWER MARKETING DBA I-1461319081		211 5354-321	NATURAL GAS &: 3919 DEWITT		143010	2.70
01-002194	IL POWER MARKETING DBA I-1461319081		211 5354-321	NATURAL GAS &: SWORDS STANDPIPE		143010	11.39
01-002194	IL POWER MARKETING DBA I-1461319081		211 5354-321	NATURAL GAS &: EAST TOWER DIVISION		143010	2.99
VENDOR 01-002194 TOTALS							21.02
01-003095	ADVANCE AUTO PARTS	I-201909114519	211 5354-318	VEHICLE PARTS: TRAINING,PARTS		142957	43.79
01-003095	ADVANCE AUTO PARTS	I-201909114519	211 5354-319	MISCELLANEOUS: TRAINING,PARTS		142957	39.33
VENDOR 01-003095 TOTALS							83.12
01-003206	BIRKEYS	I-P14048	211 5354-318	VEHICLE PARTS: FITTINGS,HOSE		142965	47.09
01-003206	BIRKEYS	I-P14220	211 5354-318	VEHICLE PARTS: BIRKEYS		142965	165.33
01-003206	BIRKEYS	I-P14302	211 5354-318	VEHICLE PARTS: DIPSTICK		142965	7.32
01-003206	BIRKEYS	I-P14432	211 5354-316	TOOLS & EQUIP: TRIMMER LINE		142965	5.33
01-003206	BIRKEYS	I-P14442	211 5354-316	TOOLS & EQUIP: BIRKEYS		142965	42.67
VENDOR 01-003206 TOTALS							267.74
01-003270	DARRIN'S TIRE AND AUTO I-14513		211 5354-434	REPAIR OF VEH: UNIT 522 REPAIRS		142986	269.24
01-003270	DARRIN'S TIRE AND AUTO I-14840		211 5354-434	REPAIR OF VEH: UNIT 511 REPAIRS		142986	21.99
01-003270	DARRIN'S TIRE AND AUTO I-15080		211 5354-434	REPAIR OF VEH: UNIT 524 REPAIRS		142986	110.45
01-003270	DARRIN'S TIRE AND AUTO I-15163		211 5354-434	REPAIR OF VEH: TIRE REPAIRS		142986	7.26
VENDOR 01-003270 TOTALS							408.94
01-003488	SSC SERVICES, INC.	I-7795	211 5354-460	OTHER PROPERT: JANITORIAL SERVICES		143054	291.67
VENDOR 01-003488 TOTALS							291.67
01-003865	ALEX FUQUA	I-SEPT19-CELLAF	211 5354-533	CELL PHONES : CELL PHONE		143002	16.67
VENDOR 01-003865 TOTALS							16.67



VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003947	PROGRESSIVE CHEMICAL &	I-47536	211 5354-319	MISCELLANEOUS:	PROGRESSIVE CHEMICAL	143042	22.19
VENDOR 01-003947 TOTALS							22.19
01-016000	JOHN DEERE FINANCIAL	I-201909064444	211 5354-316	TOOLS & EQUIP:	OIL	142924	34.31
01-016000	JOHN DEERE FINANCIAL	I-201909064444	211 5354-316	TOOLS & EQUIP:	OIL	142924	0.73
01-016000	JOHN DEERE FINANCIAL	I-201909064444	211 5354-316	TOOLS & EQUIP:	PUMP	142924	59.99
01-016000	JOHN DEERE FINANCIAL	I-201909064444	211 5354-316	TOOLS & EQUIP:	PUMP,CLAMPS	142924	120.53
01-016000	JOHN DEERE FINANCIAL	I-201909064444	211 5354-316	TOOLS & EQUIP:	SPRAYERS,HOSE	142924	61.58
01-016000	JOHN DEERE FINANCIAL	I-201909064444	211 5354-316	TOOLS & EQUIP:	THREAD SEAL TAPE	142924	0.89
01-016000	JOHN DEERE FINANCIAL	I-201909064444	211 5354-318	VEHICLE PARTS:	OIL	142924	2.65
01-016000	JOHN DEERE FINANCIAL	I-201909064444	211 5354-316	TOOLS & EQUIP:	TOOLS	142924	1.66
01-016000	JOHN DEERE FINANCIAL	I-201909064444	211 5354-316	TOOLS & EQUIP:	RATCHET STRAP	142924	12.99
01-016000	JOHN DEERE FINANCIAL	I-201909064444	211 5354-316	TOOLS & EQUIP:	WIRE HARNESS,VALVE	142924	14.98
01-016000	JOHN DEERE FINANCIAL	I-201909064444	211 5354-318	VEHICLE PARTS:	TARP STRAPS	142924	9.15
01-016000	JOHN DEERE FINANCIAL	I-201909064444	211 5354-319	MISCELLANEOUS:	WEED KILLER	142924	194.85
01-016000	JOHN DEERE FINANCIAL	I-201909064444	211 5354-316	TOOLS & EQUIP:	FILTER ELEMENT	142924	44.37
VENDOR 01-016000 TOTALS							558.68
01-016140	FASTENAL COMPANY	I-ILMAT136964	211 5354-316	TOOLS & EQUIP:	FASTENAL COMPANY	142994	1.98
VENDOR 01-016140 TOTALS							1.98
01-018100	GANO WELDING SUPPLIES	I-839806	211 5354-440	RENTALS	: CYLINDER RENTAL	143003	12.00
VENDOR 01-018100 TOTALS							12.00
01-020607	KEVIN HAMILTON	I-SEPT19-CELLKH	211 5354-533	CELL PHONES	: CELL PHONE	143005	16.67
VENDOR 01-020607 TOTALS							16.67
01-023800	CONSOLIDATED COMMUNICA	I-201909104482	211 5354-532	TELEPHONE	: 235-5460	000424	166.03
VENDOR 01-023800 TOTALS							166.03
01-025682	IMCO UTILITY SUPPLY	I-1100818-00	211 5354-316	TOOLS & EQUIP:	HYDRAULIC CYLINDER	143013	620.00
01-025682	IMCO UTILITY SUPPLY	I-1100853-00	211 5354-316	TOOLS & EQUIP:	WRENCHES,MANHOLE HOO	143013	594.44
01-025682	IMCO UTILITY SUPPLY	I-3028880-01	211 5354-375	LEAK REPAIR M:	GATE VALVES	143013	3,150.00
01-025682	IMCO UTILITY SUPPLY	I-3028944-00	211 5354-375	LEAK REPAIR M:	BENDS,GRIPRINGS	143013	2,785.96

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-025682	IMCO UTILITY SUPPLY	I-3028982-00	211 5354-375	LEAK REPAIR M:	VALVES,ADAPTER	143013	4,442.39
VENDOR 01-025682 TOTALS							11,592.79
01-030000	KULL LUMBER CO	I-201909114518	211 5354-319	MISCELLANEOUS:	TAPE,LUMBER,CONCRETE	143019	146.81
01-030000	KULL LUMBER CO	I-201909114518	211 5354-316	TOOLS & EQUIP:	TAPE,LUMBER,CONCRETE	143019	12.97
VENDOR 01-030000 TOTALS							159.78
01-033200	MATTOON PRINTING CENTE	I-201909114521	211 5354-319	MISCELLANEOUS:	DOOR KNOB HANGERS	143030	322.39
VENDOR 01-033200 TOTALS							322.39
01-038082	OSKEE CREATIVE, LLC	I-450	211 5354-318	VEHICLE PARTS:	VINYL CUT OUTS	143039	75.00
VENDOR 01-038082 TOTALS							75.00
DEPARTMENT 354 WATER DISTRIBUTION						TOTAL:	14,248.92
01-003270	DARRIN'S TIRE AND AUTO	I-14839	211 5355-434	REPAIR OF VEH:	SONOMA REPAIRS	142986	165.00
01-003270	DARRIN'S TIRE AND AUTO	I-15186	211 5355-434	REPAIR OF VEH:	TIRE REPAIRS	142986	10.89
VENDOR 01-003270 TOTALS							175.89
01-003490	INFOSEND, INC.	I-158858	211 5355-531	POSTAGE :	WATER BILL PROCESSIN	143014	1,120.47
01-003490	INFOSEND, INC.	I-158858	211 5355-519	OTHER PROFESS:	WATER BILL PROCESSIN	143014	355.27
VENDOR 01-003490 TOTALS							1,475.74
01-003527	IL NATIONAL BANK	I-201909114514	211 5355-811	BANK SERVICE :	EPAY FEES	143009	7.54
VENDOR 01-003527 TOTALS							7.54
01-003880	NCR PAYMENT SOLUTIONS	I-201909114516	211 5355-811	BANK SERVICE :	EPAY FEES 8/19	000444	877.89
VENDOR 01-003880 TOTALS							877.89

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 355 ACCOUNTING &amp; COLLECTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-017400	TSYS	I-201909114526	211 5355-811	BANK SERVICE :	FINANCE CC FEES	000446	414.02
						VENDOR 01-017400 TOTALS	414.02
01-023800	CONSOLIDATED COMMUNICA	I-201909124564	211 5355-532	TELEPHONE :	101-5520	000425	44.64
						VENDOR 01-023800 TOTALS	44.64
01-049003	XEROX CORPORATION	I-097945640	211 5355-814	PRINTING/COPY:	COPIER Y4X-845690	143063	9.35
						VENDOR 01-049003 TOTALS	9.35
DEPARTMENT 355 ACCOUNTING & COLLECTION TOTAL:							3,005.07
01-002194	IL POWER MARKETING DBA I-1461319081		211 5356-321	NATURAL GAS &:	1201 MARSHALL AVE	143010	136.71
01-002194	IL POWER MARKETING DBA I-1461319081		211 5356-321	NATURAL GAS &:	620 S 12TH	143010	22.65
01-002194	IL POWER MARKETING DBA I-1461319081		211 5356-321	NATURAL GAS &:	621 S 12TH	143010	0.05
01-002194	IL POWER MARKETING DBA I-1461319081		211 5356-321	NATURAL GAS &:	12TH ST LIGHTING	143010	10.44
						VENDOR 01-002194 TOTALS	169.85
01-002602	DEAN BARBER	I-SEPT19-CELLDB	211 5356-533	CELLULAR PHON:	CELL PHONE	000033	33.33
						VENDOR 01-002602 TOTALS	33.33
DEPARTMENT 356 ADMINISTRATIVE & GENERAL TOTAL:							203.18
01-003416	FIRST MID WEALTH MANAG I-18687		211 5760-817	DEBT SERVICES:	ANNUAL TRUSTEE FEES	142996	192.70
						VENDOR 01-003416 TOTALS	192.70
DEPARTMENT 760 FISCAL AGENTS FEE TOTAL:							192.70
VENDOR SET 211 WATER FUND TOTAL:							20,889.89

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000061	HOME DEPOT	I-201909064442	212 5342-316	TOOLS & EQUIP:	BRUSHES	142922	6.98
					VENDOR 01-000061 TOTALS		6.98
01-000843	COUNTY MATERIALS CORP	I-3304305-00	212 5342-362	MANHOLES CASI:	ROPE MASTIC	142982	288.00
					VENDOR 01-000843 TOTALS		288.00
01-001070	AMEREN ILLINOIS	I-201909104470	212 5342-321	UTILITIES	: 401 DEWITT	000419	127.36
					VENDOR 01-001070 TOTALS		127.36
01-003095	ADVANCE AUTO PARTS	I-201909114519	212 5342-318	VEHICLE PARTS:	TRAINING,PARTS	142957	43.79
01-003095	ADVANCE AUTO PARTS	I-201909114519	212 5342-319	MISCELLANEOUS:	TRAINING,PARTS	142957	39.34
					VENDOR 01-003095 TOTALS		83.13
01-003206	BIRKEYS	I-P14048	212 5342-318	VEHICLE PARTS:	FITTINGS,HOSE	142965	47.09
01-003206	BIRKEYS	I-P14220	212 5342-318	VEHICLE PARTS:	BIRKEYS	142965	165.34
01-003206	BIRKEYS	I-P14302	212 5342-318	VEHICLE PARTS:	DIPSTICK	142965	7.33
01-003206	BIRKEYS	I-P14432	212 5342-316	TOOLS & EQUIP:	TRIMMER LINE	142965	5.33
01-003206	BIRKEYS	I-P14442	212 5342-316	TOOLS & EQUIP:	BIRKEYS	142965	42.67
					VENDOR 01-003206 TOTALS		267.76
01-003270	DARRIN'S TIRE AND AUTO	I-14513	212 5342-434	REPAIR OF VEH:	UNIT 522 REPAIRS	142986	269.25
01-003270	DARRIN'S TIRE AND AUTO	I-14840	212 5342-434	REPAIR OF VEH:	UNIT 511 REPAIRS	142986	22.00
01-003270	DARRIN'S TIRE AND AUTO	I-15080	212 5342-434	REPAIR OF VEH:	UNIT 524 REPAIRS	142986	110.45
01-003270	DARRIN'S TIRE AND AUTO	I-15163	212 5342-434	REPAIR OF VEH:	TIRE REPAIRS	142986	7.26
					VENDOR 01-003270 TOTALS		408.96
01-003488	SSC SERVICES, INC.	I-7795	212 5342-460	OTHER PROPERT:	JANITORIAL SERVICES	143054	291.67
					VENDOR 01-003488 TOTALS		291.67
01-003865	ALEX FUQUA	I-SEPT19-CELLAF	212 5342-533	CELL PHONES	: CELL PHONE	143002	16.67
					VENDOR 01-003865 TOTALS		16.67

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003947	PROGRESSIVE CHEMICAL & I-47536		212 5342-319	MISCELLANEOUS: PROGRESSIVE CHEMICAL	143042		22.19
					VENDOR 01-003947 TOTALS		22.19
01-007820	COE EQUIPMENT INC I-71935		212 5342-318	VEHICLE PARTS: GASKETS	142976		66.00
					VENDOR 01-007820 TOTALS		66.00
01-016000	JOHN DEERE FINANCIAL I-201909064444		212 5342-316	TOOLS & EQUIP: OIL	142924		34.31
01-016000	JOHN DEERE FINANCIAL I-201909064444		212 5342-316	TOOLS & EQUIP: OIL	142924		0.73
01-016000	JOHN DEERE FINANCIAL I-201909064444		212 5342-318	VEHICLE PARTS: OIL	142924		2.66
01-016000	JOHN DEERE FINANCIAL I-201909064444		212 5342-316	TOOLS & EQUIP: TOOLS	142924		1.67
01-016000	JOHN DEERE FINANCIAL I-201909064444		212 5342-318	VEHICLE PARTS: TARP STRAPS	142924		9.16
					VENDOR 01-016000 TOTALS		48.53
01-016140	FASTENAL COMPANY I-ILMAT136964		212 5342-316	TOOLS & EQUIP: FASTENAL COMPANY	142994		1.98
					VENDOR 01-016140 TOTALS		1.98
01-018100	GANO WELDING SUPPLIES I-839806		212 5342-440	RENTALS : CYLINDER RENTAL	143003		12.00
					VENDOR 01-018100 TOTALS		12.00
01-020607	KEVIN HAMILTON I-SEPT19-CELLKH		212 5342-533	CELL PHONES : CELL PHONE	143005		16.66
					VENDOR 01-020607 TOTALS		16.66
01-023800	CONSOLIDATED COMMUNICA I-201909104482		212 5342-532	TELEPHONE : 235-5460	000424		166.03
					VENDOR 01-023800 TOTALS		166.03
01-030000	KULL LUMBER CO I-201909114518		212 5342-318	VEHICLE PARTS: TAPE,LUMBER,CONCRETE	143019		8.99
01-030000	KULL LUMBER CO I-201909114518		212 5342-319	MISCELLANEOUS: TAPE,LUMBER,CONCRETE	143019		33.31
01-030000	KULL LUMBER CO I-201909114518		212 5342-316	TOOLS & EQUIP: TAPE,LUMBER,CONCRETE	143019		12.98
					VENDOR 01-030000 TOTALS		55.28

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-038082	OSKEE CREATIVE, LLC	I-450	212 5342-318	VEHICLE PARTS: VINYL CUT OUTS		143039	75.00
						VENDOR 01-038082 TOTALS	75.00
DEPARTMENT 342 SEWER COLLECTION SYSTEM TOTAL:							1,954.20
01-001070	AMEREN ILLINOIS	I-201909104463	212 5343-321	NATURAL GAS &: 4220 DEWITT LIFT STA	000413		43.80
						VENDOR 01-001070 TOTALS	43.80
01-002194	IL POWER MARKETING DBA I-1461319081		212 5343-321	NATURAL GAS &: 11669 US HWY 45		143010	39.21
01-002194	IL POWER MARKETING DBA I-1461319081		212 5343-321	NATURAL GAS &: 4220 DEWITT		143010	7.55
01-002194	IL POWER MARKETING DBA I-1461319081		212 5343-321	NATURAL GAS &: 2521 N 6TH		143010	631.92
01-002194	IL POWER MARKETING DBA I-1461319081		212 5343-321	NATURAL GAS &: 3601 OAK		143010	30.90
01-002194	IL POWER MARKETING DBA I-1461319081		212 5343-321	NATURAL GAS &: GARFIELD AVE		143010	53.40
01-002194	IL POWER MARKETING DBA I-1461319081		212 5343-321	NATURAL GAS &: 206 MCFALL RD		143010	10.82
01-002194	IL POWER MARKETING DBA I-1461319081		212 5343-321	NATURAL GAS &: 1503 N 19TH		143010	5.79
						VENDOR 01-002194 TOTALS	779.59
DEPARTMENT 343 SEWER LIFT STATIONS TOTAL:							823.39
01-001070	AMEREN ILLINOIS	I-201909104464	212 5344-321	NATURAL GAS &: S 12TH ST SHED		000414	34.95
						VENDOR 01-001070 TOTALS	34.95
01-001236	GLEN SLOAN	I-SEPT19-CELLGS	212 5344-533	CELLULAR PHON: CELL PHONE		000029	50.00
						VENDOR 01-001236 TOTALS	50.00
01-001237	MIKE NICHOLS	I-SEPT19-CELLMN	212 5344-533	CELLULAR PHON: CELL PHONE		000030	50.00
						VENDOR 01-001237 TOTALS	50.00
01-002005	MARK W EUBANK	I-6052	212 5344-439	OTHER REPAIR : N 29TH LIFT STA REPA	142992		405.00
						VENDOR 01-002005 TOTALS	405.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 344 WASTEWATER TREATMNT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002194	IL POWER MARKETING DBA	I-1461319081	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	143010	10,168.93
VENDOR 01-002194 TOTALS							10,168.93
01-003097	CINTAS	I-4028277715	212 5344-439	OTHER REPAIR :	MATS,WIPES	142973	28.41
01-003097	CINTAS	I-4028793931	212 5344-439	OTHER REPAIR :	MATS,WIPES	142973	28.41
VENDOR 01-003097 TOTALS							56.82
01-003339	GREATAMERICA FINANCIAL	I-25465947	212 5344-814	COPY MACHINE :	XEROX LEASE & USE PA	143004	112.77
VENDOR 01-003339 TOTALS							112.77
01-003557	CENTERPOINT ENERGY SER	I-38444463	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	142969	6.26
01-003557	CENTERPOINT ENERGY SER	I-38444463	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	142969	447.34
01-003557	CENTERPOINT ENERGY SER	I-38444463	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	142969	3.13
01-003557	CENTERPOINT ENERGY SER	I-38444463	212 5344-321	NATURAL GAS &:	820 S 5TH PLACE	142969	3.13
VENDOR 01-003557 TOTALS							459.86
01-009000	COMMERCIAL ELECTRIC, I	I-20184201	212 5344-433	REPAIR OF MAC:	TROUBLESHOOT POWER O	142979	142.50
VENDOR 01-009000 TOTALS							142.50
01-031402	M & M PUMP SUPPLY INC	I-831107	212 5344-366	PLANT MTCE & :	CLAMPS,FITTINGS,HOSE	143026	304.68
VENDOR 01-031402 TOTALS							304.68
01-043522	STAPLES CREDIT PLAN	I-201909064447	212 5344-311	OFFICE SUPPLI:	OFFICE SUPPLIES	142927	163.88
VENDOR 01-043522 TOTALS							163.88
DEPARTMENT 344 WASTEWATER TREATMNT PLANTTOTAL:							11,949.39
01-003270	DARRIN'S TIRE AND AUTO	I-14839	212 5345-434	REPAIR OF VEH:	SONOMA REPAIRS	142986	165.00
01-003270	DARRIN'S TIRE AND AUTO	I-15186	212 5345-434	REPAIR OF VEH:	TIRE REPAIRS	142986	10.89
VENDOR 01-003270 TOTALS							175.89

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 345 ACCOUNTING &amp; COLLECTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003490	INFOSEND, INC.	I-158858	212 5345-531	POSTAGE	: WATER BILL PROCESSIN 143014		1,120.47
01-003490	INFOSEND, INC.	I-158858	212 5345-519	OTHER PROFESS:	WATER BILL PROCESSIN 143014		355.27
					VENDOR 01-003490 TOTALS		1,475.74
01-003527	IL NATIONAL BANK	I-201909114514	212 5345-811	BANK SERVICE :	EPAY FEES	143009	7.53
					VENDOR 01-003527 TOTALS		7.53
01-003880	NCR PAYMENT SOLUTIONS	I-201909114516	212 5345-811	BANK SERVICE :	EPAY FEES 8/19	000444	877.89
					VENDOR 01-003880 TOTALS		877.89
01-017400	TSYS	I-201909114526	212 5345-811	BANK SERVICE :	FINANCE CC FEES	000446	414.02
					VENDOR 01-017400 TOTALS		414.02
01-023800	CONSOLIDATED COMMUNICA	I-201909124564	212 5345-532	TELEPHONE	: 101-5520	000425	44.64
					VENDOR 01-023800 TOTALS		44.64
01-049003	XEROX CORPORATION	I-097945640	212 5345-814	PRINTING/COPY:	COPIER Y4X-845690	143063	9.35
					VENDOR 01-049003 TOTALS		9.35
				DEPARTMENT 345	ACCOUNTING & COLLECTION TOTAL:		3,005.06
01-002602	DEAN BARBER	I-SEPT19-CELLDB	212 5346-533	CELLULAR PHON:	CELL PHONE	000033	33.34
					VENDOR 01-002602 TOTALS		33.34
				DEPARTMENT 346	ADMINISTRATIVE & GENERAL TOTAL:		33.34
01-003416	FIRST MID WEALTH MANAG	I-18687	212 5760-817	DEBT SERVICES:	ANNUAL TRUSTEE FEES	142996	239.79
					VENDOR 01-003416 TOTALS		239.79
				DEPARTMENT 760	FISCAL AGENTS FEE TOTAL:		239.79
				VENDOR SET 212	SEWER FUND TOTAL:		18,005.17
					REPORT GRAND TOTAL:		534,310.67



## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2019-2020	110-5110-533	CELLULAR PHONE	150.00	1,800	1,050.00		
	110-5110-827	VGT ALLOCATION-DEMOLITIONS	5,440.00	72,000	50,212.70		
	110-5120-311	OFFICE SUPPLIES	178.95	1,520	835.53		
	110-5120-519	OTHER PROFESSIONAL SERVICE	240.00	16,195	9,583.20		
	110-5120-801	VITAL RECORDS FEE REMITTAN	1,590.00	12,000	5,454.00		
	110-5130-565	CELLULAR PHONE EXP REIMB	100.00	1,200	700.00		
	110-5150-532	TELEPHONE	100.00	1,900	1,125.02		
	110-5160-515	LABOR RELATIONS COUNSEL	5,533.50	100,000	41,968.97		
	110-5160-519	OTHER PROFESSIONAL SERVICE	2,244.46	55,000	33,765.46		
	110-5170-316	TOOLS & EQUIPMENT	44.47	2,500	2,265.70		
	110-5170-851	WIDE AREA NETWORK SERVERS	73.89	2,000	1,926.11		
	110-5170-852	NETWORK SECURITY SYSTEMS	9,285.09	12,000	914.91		
	110-5211-316	TOOLS & EQUIPMENT	28.40	12,000	6,424.57		
	110-5211-319	MISCELLANEOUS SUPPLIES	8.75	4,000	1,917.03		
	110-5211-562	TRAVEL & TRAINING	33.88	25,000	12,242.75		
	110-5211-579	MISC OTHER PURCHASED SERVI	44,041.37	195,000	93,282.42		
	110-5211-814	PRINT/COPY MACH LEASE & MA	220.51	6,200	3,958.47		
	110-5211-821	INTERGOVERNMENTAL EXPENDIT	900.00	209,445	182,118.25		
	110-5211-825	SEIZURES/FORFEITURE EXP.	74,431.00	12,000	101,643.07-	Y	
	110-5212-319	MISCELLANEOUS SUPPLIES	877.56	10,000	2,586.02		
	110-5212-579	MISC OTHER PURCHASED SERVI	58.71	2,000	1,631.29		
	110-5213-319	MISCELLANEOUS SUPPLIES	35.97	3,000	2,079.81		
	110-5214-579	MISC OTHER PURCHASED SERVI	117.36	2,500	1,562.75		
	110-5223-326	FUEL	248.20	60,000	26,975.89		
	110-5223-434	REPAIR OF VEHICLES	914.67	30,000	21,880.26		
	110-5224-312	CLEANING SUPPLIES	411.54	3,500	1,908.78		
	110-5224-321	UTILITIES	5,525.17	60,000	34,260.56		
	110-5224-432	REPAIR OF BUILDINGS	630.05	12,000	10,771.16		
	110-5241-312	CLEANING SUPPLIES	27.94	3,500	1,968.04		
	110-5241-313	MEDICAL & SAFETY SUPPLIES	98.10	9,900	1,494.89		
	110-5241-315	UNIFORMS & CLOTHING	15.55	34,375	16,217.78		
	110-5241-318	VEHICLE PARTS	16.99	3,000	778.29		
	110-5241-321	UTILITIES	709.82	8,200	5,033.33		
	110-5241-432	REPAIR OF BUILDINGS	30.34	8,500	731.06-	Y	
	110-5241-433	REPAIR OF MACHINERY	11.87	9,700	8,919.37		
	110-5241-434	REPAIR OF VEHICLES	63.71	27,000	13,973.66		
	110-5241-519	OTHER PROFESSIONAL SERVICE	9,875.00	98,750	49,375.00		
	110-5241-579	MISC OTHER PURCHASED SERVI	4,551.56	23,000	11,385.25		
	110-5241-827	FIRE PREVENTION EXP.	248.00	2,000	1,012.13		
	110-5261-311	OFFICE SUPPLIES	41.63	750	562.16		
	110-5261-533	CELLULAR PHONE	100.00	1,200	700.00		
	110-5310-533	CELLULAR PHONE	33.33	1,000	398.20		
	110-5320-316	TOOLS & EQUIPMENT	106.61	13,000	9,420.24		
	110-5320-318	VEHICLE PARTS	350.32	25,000	19,486.02		
	110-5320-319	MISCELLANEOUS SUPPLIES	74.85	8,000	6,831.66		
	110-5320-321	UTILITIES	127.35	11,000	9,867.83		
	110-5320-434	REPAIR OF VEHICLES	408.94	14,000	11,968.62		

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE
	110-5320-440	RENTALS	12.00	7,000	3,324.51			
	110-5320-460	OTHER PROP MAINT SERVICES	291.66	3,000	1,685.03			
	110-5320-532	TELEPHONE	166.02	2,000	1,335.55			
	110-5320-533	CELLULAR PHONE	33.33	500	333.35			
	110-5320-562	TRAVEL & TRAINING	150.00	1,000	700.00			
	110-5381-321	UTILITIES	3,245.11	49,000	29,121.70			
	110-5511-316	TOOLS & EQUIPMENT	194.00	4,000	402.78			
	110-5511-319	MISCELLANEOUS SUPPLIES	65.29	15,000	4,051.61			
	110-5511-321	UTILITIES	2,629.87	23,000	13,007.03			
	110-5511-326	FUEL	1,375.90	9,000	2,897.57			
	110-5511-432	REPAIR OF BUILDINGS	57.50	8,000	7,942.50			
	110-5511-433	REPAIR OF MACHINERY	1,508.32	6,000	2,089.96-	Y		
	110-5511-434	REPAIR OF VEHICLES	2.99	5,000	1,775.93			
	110-5511-440	RENTALS	187.50	3,700	2,575.00			
	110-5512-311	OFFICE SUPPLIES	40.08	600	319.67			
	110-5512-316	TOOLS & EQUIPMENT	43.95	1,500	369.18			
	110-5512-317	CONCESSION & SOUVENIR SUPP	879.03	26,000	2,799.36			
	110-5512-319	MISCELLANEOUS SUPPLIES	1,226.93	16,000	3,871.83			
	110-5512-321	UTILITIES	5,160.81	36,000	12,531.98			
	110-5512-327	FUEL - RESALE	1,119.69	20,000	4,998.69			
	110-5512-433	REPAIR OF MACHINERY	193.74	4,000	943.48			
	110-5512-440	RENTALS	430.00	4,000	2,120.00			
	110-5512-450	CONSTRUCTION SERVICES	225.00	30,000	6,461.12			
	110-5512-532	TELEPHONE	68.51	800	461.60			
	110-5512-576	SECURITY SERVICES	47.00	600	22.30-	Y		
	110-5512-802	HUNTING/FISHING REMITTANCE	249.50	10,200	4,567.25			
	110-5551-319	MISCELLANEOUS SUPPLIES	90.48	15,000	7,104.74			
	110-5551-321	UTILITIES	1,347.91	36,000	17,562.93			
	110-5551-440	RENTALS	560.00	4,700	2,044.00			
	110-5570-319	MISCELLANEOUS SUPPLIES	184.98	2,500	824.46			
	110-5570-321	UTILITIES	312.22	5,000	3,144.14			
	110-5570-433	REPAIR OF MACHINERY	344.63	6,500	1,861.95			
	110-5651-571	DUES & MEMBERSHIPS	4,166.66	50,000	29,166.70			
	110-5716-817	DEBT SERVICES	67.51	0	67.51-	Y		
	122-5653-311	OFFICE SUPPLIES	59.95	1,500	80.93-	Y		
	122-5653-321	NATURAL GAS & ELECTRIC (CI	304.28	2,500	1,023.53			
	122-5653-532	TELEPHONE	8.15	3,000	855.52-	Y		
	122-5653-533	CELLULAR PHONE	100.00	1,200	700.00			
	122-5653-572	COMMUNITY PROMOTION & RELA	360.00	2,000	952.63			
	122-5653-730	IMPROVEMENTS OTHER THAN BL	19,544.68	35,000	6,284.27-	Y		
	122-5653-825	TOURISM GRANTS	1,500.00	125,000	42,450.00			
	123-5584-834	ENTERTAINMENT	358.00	45,000	9,913.54			
	125-5150-240	UNEMPLOYMENT COMP.	362.22	13,757	12,517.58			
	125-5150-250	WORKERS' COMPENSATION	52,252.00	627,038	365,778.00			
	125-5150-519	OTHER PROFESSIONAL SERVICE	7,420.38	40,000	29,020.08-	Y		
	128-5604-825	TIF GRANTS	160,177.23	269,866	59,380.39			
	128-5604-902	SIDEWALKS & CROSSWALKS	32,539.21	250,000	217,409.39			
	130-5321-720	PUBLIC WORKS BUILDINGS	748.00	106,000	25,943.73			

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE
	130-5321-730	IMPROVEMENTS OTHER THAN BL	11,228.00	556,500	362,945.63			
	151-5604-825	TIF GRANTS	6,054.00	6,054	0.00			
	153-5604-825	TIF GRANTS	5,365.98	4,400	965.98-	Y		
	211-5351-319	MISCELLANEOUS SUPPLIES	202.94	1,500	1,122.09			
	211-5351-321	NATURAL GAS & ELECTRIC	8.49	0	990.56-	Y		
	211-5353-321	NATURAL GAS & ELECTRIC	2,869.46	145,000	98,889.84			
	211-5353-378	PLANT MTCE & REPAIR	35.60	10,000	8,729.27			
	211-5353-533	CELLULAR PHONE	50.00	1,700	1,205.96			
	211-5353-562	TRAVEL & TRAINING	73.53	1,000	664.47			
	211-5354-316	TOOLS & EQUIPMENT	1,636.40	15,000	7,443.88			
	211-5354-318	VEHICLE PARTS	350.33	5,000	41.52			
	211-5354-319	MISCELLANEOUS SUPPLIES	725.57	5,000	2,986.53			
	211-5354-321	NATURAL GAS & ELECTRIC	246.29	21,000	12,768.61			
	211-5354-375	LEAK REPAIR MATERIALS	10,378.35	25,000	42,479.15-	Y		
	211-5354-434	REPAIR OF VEHICLES	408.94	10,000	8,081.35			
	211-5354-440	RENTALS	12.00	3,000	4,267.50-	Y		
	211-5354-460	OTHER PROPERTY MAINT. SERV	291.67	3,000	1,685.00			
	211-5354-532	TELEPHONE	166.03	2,000	1,335.53			
	211-5354-533	CELL PHONES	33.34	1,000	617.26			
	211-5355-434	REPAIR OF VEHICLES	175.89	1,500	607.03			
	211-5355-519	OTHER PROFESSIONAL SERVICE	355.27	5,000	3,167.17			
	211-5355-531	POSTAGE	1,120.47	16,000	9,597.88			
	211-5355-532	TELEPHONE	44.64	3,000	1,969.36			
	211-5355-811	BANK SERVICE CHARGES	1,299.45	18,000	11,664.39			
	211-5355-814	PRINTING/COPY MACH LEASE/M	9.35	2,000	1,594.32			
	211-5356-321	NATURAL GAS & ELECTRIC	169.85	2,000	1,140.03			
	211-5356-533	CELLULAR PHONE	33.33	1,000	398.16			
	211-5760-817	DEBT SERVICES	192.70	1,000	807.30			
	212-5342-316	TOOLS & EQUIPMENT	106.65	8,000	4,811.74			
	212-5342-318	VEHICLE PARTS	425.36	13,000	432.28			
	212-5342-319	MISCELLANEOUS SUPPLIES	94.84	4,000	2,678.30			
	212-5342-321	UTILITIES	127.36	11,000	9,999.86			
	212-5342-362	MANHOLES CASINGS & LIDS	288.00	5,000	3,210.78			
	212-5342-434	REPAIR OF VEHICLES	408.96	11,000	8,443.85			
	212-5342-440	RENTALS	12.00	6,000	75,955.51-	Y		
	212-5342-460	OTHER PROPERTY MTCE SERVIC	291.67	3,000	1,684.97			
	212-5342-532	TELEPHONE	166.03	2,000	1,335.51			
	212-5342-533	CELL PHONES	33.33	1,000	617.27			
	212-5343-321	NATURAL GAS & ELECTRIC	823.39	46,000	26,437.02			
	212-5344-311	OFFICE SUPPLIES	163.88	1,000	433.19			
	212-5344-321	NATURAL GAS & ELECTRIC	10,663.74	210,000	119,847.89			
	212-5344-366	PLANT MTCE & REPAIR MATERI	304.68	25,000	12,722.29			
	212-5344-433	REPAIR OF MACHINERY	142.50	30,000	25,450.68			
	212-5344-439	OTHER REPAIR & MNTCE SERVI	461.82	16,000	10,988.51			
	212-5344-533	CELLULAR PHONE	100.00	1,200	404.45			
	212-5344-814	COPY MACHINE	112.77	700	386.64			
	212-5345-434	REPAIR OF VEHICLES	175.89	1,500	607.03			
	212-5345-519	OTHER PROFESSIONAL SERVICE	355.27	5,000	3,167.16			

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	212-5345-531	POSTAGE	1,120.47	16,000	9,516.38		
	212-5345-532	TELEPHONE	44.64	3,000	1,969.35		
	212-5345-811	BANK SERVICE CHARGES	1,299.44	18,000	19,495.17		
	212-5345-814	PRINTING/COPY MACH LEASE/M	9.35	2,000	1,594.32		
	212-5346-533	CELLULAR PHONE	33.34	1,000	398.11		
	212-5760-817	DEBT SERVICES	239.79	1,000	760.21		
		TOTAL:	534,310.67				

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
110-110	CITY COUNCIL	5,590.00
110-120	CITY CLERK	2,008.95
110-130	CITY ADMINISTRATOR	100.00
110-150	FINANCIAL ADMINISTRATION	100.00
110-160	LEGAL SERVICES	7,777.96
110-170	COMPUTER INFO SYSTEMS	9,403.45
110-211	POLICE ADMINISTRATION	119,663.91
110-212	CRIMINAL INVESTIGATION	936.27
110-213	PATROL	35.97
110-214	K-9 SERVICE	117.36
110-223	AUTOMOTIVE SERVICES	1,162.87
110-224	POLICE BUILDINGS	6,566.76
110-241	FIRE PROTECTION ADMIN.	15,648.88
110-261	COMMUNITY DEVELOPMENT	141.63
110-310	PUBLIC WORKS	33.33
110-320	STREETS	1,721.08
110-381	CUSTODIAL SERVICES	3,245.11
110-511	PARKS	6,021.37
110-512	LAKE MATTOON	9,684.24
110-551	SPORTS FACILITIES	1,998.39
110-570	DODGE GROVE CEMETERY	841.83
110-651	ECONOMIC DEVELOPMENT	4,166.66
110-716	DEBT SERVICE	67.51
-----		
110 TOTAL	GENERAL FUND	197,033.53
122-653	HOTEL TAX ADMINISTRATION	21,877.06
-----		
122 TOTAL	HOTEL TAX FUND	21,877.06
123-584	BAGELFEST	358.00
-----		
123 TOTAL	FESTIVAL MGMT FUND	358.00
125-150	FINANCIAL ADMINISTRATION	60,034.60

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
125 TOTAL	INSURANCE & TORT JDMNT	60,034.60
128-604	MIDTOWN TIF DISTRICT	192,716.44
128 TOTAL	MIDTOWN TIF FUND	192,716.44
130-321	STREETS	11,976.00
130 TOTAL	CAPITAL PROJECT FUND	11,976.00
151-604	SOUTH RT 45 TIF DISTRICT	6,054.00
151 TOTAL	SOUTH RT 45 TIF DISTRICT	6,054.00
153-604	BROADWAY EAST TIF DIST	5,365.98
153 TOTAL	BROADWAY EAST TIF DIST	5,365.98
211-351	RESERVOIRS & WTR SOURCES	211.43
211-353	WATER TREATMENT PLANT	3,028.59
211-354	WATER DISTRIBUTION	14,248.92
211-355	ACCOUNTING & COLLECTION	3,005.07
211-356	ADMINISTRATIVE & GENERAL	203.18
211-760	FISCAL AGENTS FEE	192.70
211 TOTAL	WATER FUND	20,889.89
212-342	SEWER COLLECTION SYSTEM	1,954.20
212-343	SEWER LIFT STATIONS	823.39
212-344	WASTEWATER TREATMNT PLANT	11,949.39
212-345	ACCOUNTING & COLLECTION	3,005.06
212-346	ADMINISTRATIVE & GENERAL	33.34
212-760	FISCAL AGENTS FEE	239.79
212 TOTAL	SEWER FUND	18,005.17
** TOTAL **		534,310.67

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON  
FUND : 221 HEALTH INSURANCE FUND  
DEPARTMENT: 412 HEALTH PLAN ADMIN  
INVOICE DATE RANGE: 1/01/1998 THRU 99  
PAY DATE RANGE: 9/04/2019 THRU 9  
BUDGET TO USE: CB-CURRENT BUDGET

BANK: EHBK

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003493	WAGeworks, INC.	I-0819-TR39409	221 5412-211	HEALTH PLAN A:	AUGUST COBRA	143066	43.90
					VENDOR 01-003493	TOTALS	43.90
01-003657	AETNA	I-H7871316	221 5412-211	HEALTH PLAN A:	SEPTEMBER SUPPLEMENT	142929	20,179.36
					VENDOR 01-003657	TOTALS	20,179.36
				DEPARTMENT 412	HEALTH PLAN ADMIN	TOTAL:	20,223.26
01-003639	AETNA	I-201909064449	221 5413-211	MEDICAL CLAIM:	AETNA	000399	30,374.88
01-003639	AETNA	I-201909064450	221 5413-211	MEDICAL CLAIM:	AETNA	000400	754.71
01-003639	AETNA	I-201909114529	221 5413-211	MEDICAL CLAIM:	AETNA	000448	36,477.93
					VENDOR 01-003639	TOTALS	67,607.52
				DEPARTMENT 413	MEDICAL CLAIMS	TOTAL:	67,607.52
01-003639	AETNA	I-201909114529	221 5414-211	RX CLAIMS	: AETNA	000448	13,176.31
					VENDOR 01-003639	TOTALS	13,176.31
				DEPARTMENT 414	RX CLAIMS	TOTAL:	13,176.31
01-001982	DEARBORN NATIONAL LIFE	I-201909104479	221 5417-212	LIFE INSURANC:	OCTOBER LIFE INS	143064	2,213.69
					VENDOR 01-001982	TOTALS	2,213.69
				DEPARTMENT 417	LIFE INSURANCE	TOTAL:	2,213.69
01-002761	OPTUM	I-10199029336	221 5418-212	SECTION 125 B:	AUGUST FSA	143065	150.00
					VENDOR 01-002761	TOTALS	150.00
				DEPARTMENT 418	SECTION 125 PLAN	TOTAL:	150.00
				VENDOR SET 221	HEALTH INSURANCE FUND	TOTAL:	103,370.78
					REPORT GRAND TOTAL:		103,370.78

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2019-2020	221-5412-211	HEALTH PLAN ADMINISTRATION	20,223.26	628,516	368,908.21		
	221-5413-211	MEDICAL CLAIMS	67,607.52	2,519,610	1,688,435.50		
	221-5414-211	RX CLAIMS	13,176.31	829,720	519,364.30		
	221-5417-212	LIFE INSURANCE	2,213.69	28,424	16,930.31		
	221-5418-212	SECTION 125 BENEFIT PLAN A	150.00	1,800	1,050.00		
		TOTAL:	103,370.78				

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
221-412	HEALTH PLAN ADMIN	20,223.26
221-413	MEDICAL CLAIMS	67,607.52
221-414	RX CLAIMS	13,176.31
221-417	LIFE INSURANCE	2,213.69
221-418	SECTION 125 PLAN	150.00
-----		
221 TOTAL	HEALTH INSURANCE FUND	103,370.78
-----		
** TOTAL **		103,370.78

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: DDBNK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 415 DENTAL CLAIMS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000276	DELTA DENTAL-ASC	I-201909064448	221 5415-211	DENTAL CLAIMS: DELTA DENTAL-ASC		000398	2,412.70
01-000276	DELTA DENTAL-ASC	I-201909114517	221 5415-211	DENTAL CLAIMS: DELTA DENTAL-ASC		000447	479.58
						VENDOR 01-000276 TOTALS	2,892.28
						DEPARTMENT 415 DENTAL CLAIMS TOTAL:	2,892.28
						VENDOR SET 221 HEALTH INSURANCE FUND TOTAL:	2,892.28
						REPORT GRAND TOTAL:	2,892.28



## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE
2019-2020	221-5415-211	DENTAL CLAIMS	2,892.28	104,149	70,093.36			
		TOTAL:	2,892.28					

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
221-415	DENTAL CLAIMS	2,892.28
-----		
221 TOTAL	HEALTH INSURANCE FUND	2,892.28
-----		
** TOTAL **		2,892.28

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: MFTBK

FUND : 121 MOTOR FUEL TAX FUND

DEPARTMENT: 321 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 9/04/2019 THRU 9/17/2019

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
=====							
01-022400	HOWELL ASPHALT CO	I-983	121 5321-353	COLD MIX ASPH:	COLD MIX	143068	252.05
						VENDOR 01-022400 TOTALS	252.05
=====							
				DEPARTMENT 321	STREETS	TOTAL:	252.05
-----							
01-001070	AMEREN ILLINOIS	I-201909104469	121 5326-321	NATURAL GAS &:	1613 B'DWAY	000449	76.98
01-001070	AMEREN ILLINOIS	I-201909114528	121 5326-321	NATURAL GAS &:	9TH & CHARLESTON	143067	45.27
01-001070	AMEREN ILLINOIS	I-201909114528	121 5326-321	NATURAL GAS &:	19TH & RICHMOND	143067	43.35
01-001070	AMEREN ILLINOIS	I-201909114528	121 5326-321	NATURAL GAS &:	17TH & CHARLESTON	143067	43.22
01-001070	AMEREN ILLINOIS	I-201909114528	121 5326-321	NATURAL GAS &:	14TH & CHARLSETON	143067	41.94
01-001070	AMEREN ILLINOIS	I-201909114528	121 5326-321	NATURAL GAS &:	LOGAN & CHARLESTON	143067	42.92
01-001070	AMEREN ILLINOIS	I-201909114528	121 5326-321	NATURAL GAS &:	15TH & CHARLESTON	143067	42.94
01-001070	AMEREN ILLINOIS	I-201909114528	121 5326-321	NATURAL GAS &:	18TH & MARSHALL	143067	47.13
01-001070	AMEREN ILLINOIS	I-201909114528	121 5326-321	NATURAL GAS &:	18TH & CHARLESTON	143067	42.92
01-001070	AMEREN ILLINOIS	I-201909114528	121 5326-321	NATURAL GAS &:	19TH & WESTERN	143067	98.83
01-001070	AMEREN ILLINOIS	I-201909114528	121 5326-321	NATURAL GAS &:	CHARLESTON & SWORDS	143067	45.70
01-001070	AMEREN ILLINOIS	I-201909114528	121 5326-321	NATURAL GAS &:	1600 B'DWAY	143067	226.22
01-001070	AMEREN ILLINOIS	I-201909114528	121 5326-321	NATURAL GAS &:	19TH & CHARLESTON	143067	42.80
01-001070	AMEREN ILLINOIS	I-201909114528	121 5326-321	NATURAL GAS &:	CHARLESTON & CRESTVI	143067	46.53
						VENDOR 01-001070 TOTALS	886.75
=====							
01-002194	IL POWER MARKETING DBA	I-1461319081*	121 5326-321	NATURAL GAS &:	9TH & CHARLESTON	143069	9.50
01-002194	IL POWER MARKETING DBA	I-1461319081*	121 5326-321	NATURAL GAS &:	19TH & RICHMOND	143069	7.17
01-002194	IL POWER MARKETING DBA	I-1461319081*	121 5326-321	NATURAL GAS &:	7TH & CHARLESTON	143069	6.93
01-002194	IL POWER MARKETING DBA	I-1461319081*	121 5326-321	NATURAL GAS &:	14TH & CHARLESTON	143069	6.98
01-002194	IL POWER MARKETING DBA	I-1461319081*	121 5326-321	NATURAL GAS &:	LOGAN & CHARLESTON	143069	6.79
01-002194	IL POWER MARKETING DBA	I-1461319081*	121 5326-321	NATURAL GAS &:	15TH & CHARLESTON	143069	7.69
01-002194	IL POWER MARKETING DBA	I-1461319081*	121 5326-321	NATURAL GAS &:	18TH & MARSHALL	143069	10.40
01-002194	IL POWER MARKETING DBA	I-1461319081*	121 5326-321	NATURAL GAS &:	18TH & CHARLESTON	143069	6.79
01-002194	IL POWER MARKETING DBA	I-1461319081*	121 5326-321	NATURAL GAS &:	19TH & WESTERN	143069	50.94
01-002194	IL POWER MARKETING DBA	I-1461319081*	121 5326-321	NATURAL GAS &:	6TH & CHARLESTON	143069	8.45
01-002194	IL POWER MARKETING DBA	I-1461319081*	121 5326-321	NATURAL GAS &:	CHARLESTON & SWORDS	143069	9.16
01-002194	IL POWER MARKETING DBA	I-1461319081*	121 5326-321	NATURAL GAS &:	B'DWAY & CHARLESTON	143069	72.20
01-002194	IL POWER MARKETING DBA	I-1461319081*	121 5326-321	NATURAL GAS &:	19TH & CHARLESTON	143069	6.69
01-002194	IL POWER MARKETING DBA	I-1461319081*	121 5326-321	NATURAL GAS &:	CHARLESTON & CRESTVI	143069	9.87
						VENDOR 01-002194 TOTALS	219.56
=====							
01-023800	CONSOLIDATED COMMUNICA	I-201909104481	121 5326-321	NATURAL GAS &:	235-5663	000450	42.62
						VENDOR 01-023800 TOTALS	42.62
=====							
				DEPARTMENT 326	STREET LIGHTING	TOTAL:	1,148.93
-----							
				VENDOR SET 121	MOTOR FUEL TAX FUND	TOTAL:	1,400.98
=====							
						REPORT GRAND TOTAL:	1,400.98

## \*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2019-2020	121-5321-353	COLD MIX ASPHALT	252.05	20,000	13,163.41		
	121-5326-321	NATURAL GAS & ELECTRIC	1,148.93	155,000	92,845.37		
		TOTAL:	1,400.98				

## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
121-321	STREETS	252.05
121-326	STREET LIGHTING	1,148.93
-----		
121 TOTAL	MOTOR FUEL TAX FUND	1,400.98
-----		
** TOTAL **		1,400.98

NO ERRORS

-----ACCOUNT-----	-----NAME-----	---DATE---	---TYPE---	-CK #-	-----AMOUNT-----	CODE	-----RECEIPT-----	---AMOUNT---	-----MESSAGE-----
01-16500-11	BATEMAN, KAREN A	9/06/19	FINAL BILL	142930	54.01CR	100	45946	60.00CR	
02-11310-15	SWEET, SCOTT & CHERYL	9/06/19	FINAL BILL	142931	55.67CR	100	45639	60.00CR	
03-17700-09	COX, DEE M	9/06/19	FINAL BILL	142932	16.58CR	100	39266	60.00CR	
04-24900-19	DENNIS, TYLER J	9/06/19	FINAL BILL	142933	35.60CR	100	45557	60.00CR	
06-22500-17	SPILLER, KATE E	9/06/19	FINAL BILL	142934	55.67CR	100	43553	60.00CR	
07-04500-02	STATON, MICHAEL A	9/06/19	FINAL BILL	142935	10.89CR	100	35492	60.00CR	
08-24900-01	PODESCHI, RICHARD P SR	9/06/19	FINAL BILL	142936	128.42CR	000		0.00	
09-06200-02	METZGER, GILBERT S	9/06/19	FINAL BILL	142937	52.69CR	100	38221	60.00CR	

**NEW BUSINESS:**  
**CITY OF MATTOON, ILLINOIS**

**ORDINANCE NO. 2019-5422**

**AN ORDINANCE AMENDING THE CITY'S PRIVATE MEDICAL  
TRANSPORTATION; AMBULANCE CODE**

**WHEREAS**, the City of Mattoon on March 19, 2019 passed a Temporary Moratorium on the issuance of any Ambulance Service Licenses; and

**WHEREAS**, the City of Mattoon's Temporary Moratorium will expire on September 20, 2019; and

**WHEREAS**, the City of Mattoon has determined the following amendment should be made to the Private Medical Transportation; Ambulance Code.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, ILLINOIS;**

**Section 1. Recitals.** The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

**Section 2. Amendments.** Section 34.091 of Chapter 34 of the Code of Ordinances of the City of Mattoon is hereby amended.

The total number of Ambulance Service Licenses available to be issued within the City of Mattoon shall be limited to ~~two (2)~~ one (1). The number of licenses shall be reviewed annually by the City Council, and the number of licenses may be increased or decreased by the City Council during such review. Prior to the annual review by the City Council, for each existing license holder, the Fire Chief shall review Emergency Response Business Records, written Reports of Response Time Performance as required by this Chapter, Monthly Performance Data Reports as required by this Chapter, and all other documents of any kind related to a license holder's responses to emergency calls, including any data on total number of calls and the number of calls out of town ambulance services have responded to within the City limits and any other documents deemed necessary to make a report and recommendation to the City Council regarding the number of licenses.

The license holder shall make its best effort to provide all such information listed in section 34.091 to the Fire Chief within seven (7) days of the Fire Chief's written request. The failure of a license holder to provide such information to the Fire Chief, the withholding of any portion of such information from the Fire Chief, or the providing of false or inaccurate information to the Fire Chief shall serve as the basis for the potential fines, suspension or revocation of the license by the Ambulance Review Committee pursuant to Section 34.113 of this Chapter, or by the City Council at the annual review.

The Fire Chief shall review the information provided, and make a report as to whether each license holder is following the Rules of Emergency Dispatch promulgated by this Ordinance, following the provisions of this Chapter, and providing timely and appropriate emergency care

to the Citizens of Mattoon. The Fire Chief shall provide this report to the City Council prior to the annual review, along with any recommendations he or she may have relating to the increase or decrease in the number of licenses. The Fire Chief may use the information discovered during this review to recommend to fine, suspend or revoke the license of an existing license holder, pursuant to the provisions of Section 34.113 of this Chapter.

Ambulance Service license required; exceptions.

- (a) Unless a license is specifically not required by this section, no person either as owner, agent, or otherwise shall furnish, operate, conduct, maintain, advertise, or otherwise engage in ambulance service in the City of Mattoon without a current ambulance service license issued pursuant to this chapter by the city or in violation of the terms or conditions of the license.
- (b) No ambulance license is required by:
  - (1) An ambulance service which has no maintenance, dispatch or storage facilities in the City of Mattoon and which does not respond to an emergency within the city; or
  - (2) An ambulance service authorized by mutual aid or in accordance with section 34.112.
- (c) In the event the ambulance service operates within the city without a license, the city may issue a notice of violation and a fine in the minimum amount of \$250.00 and no more than the general penalty of § 10.99, in the City of Mattoon Code of Ordinances, upon conviction.

**Section 3.** This ordinance shall be in full force and effect upon its publication and approval as provided by law. The Clerk is hereby directed to publish this Ordinance in pamphlet form.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_,  
adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by a roll call vote, as follows:

AYES (Names):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAYS (Names):

\_\_\_\_\_

ABSENT (Names):

\_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 2019.

**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2019-1721**

**AN ORDINANCE RATIFYING A TWO YEAR CONTRACT RENEWAL OF THE  
COLLECTIVE BARGAINING AGREEMENT WITH THE AMERICAN FEDERATION  
OF STATE, COUNTY AND MUNICIPAL EMPLOYEES, AFL-CIO, COUNCIL 31,  
LOCAL 3821**

**BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES  
COUNTY, ILLINOIS**, as follows:

**Section 1.** The Council hereby approves a two year contract renewal to the “Collective Bargaining Agreement” dated August 30, 2019 with the American Federation of State, County and Municipal Employees, AFL-CIO, Council 31, Local 3821, a copy of which is attached and incorporated by reference.

**Section 2.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 3.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_, adopted  
this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by a roll call vote, as follows:

AYES (Names): \_\_\_\_\_

\_\_\_\_\_

NAYS (Names): \_\_\_\_\_

ABSENT (Names): \_\_\_\_\_

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Tim Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 2019.

**AGREEMENT BETWEEN**  
**THE CITY OF MATTOON, ILLINOIS**  
**AND**  
**AMERICAN FEDERATION OF STATE,**  
**COUNTY AND MUNICIPAL EMPLOYEES,**  
**AFL-CIO, COUNCIL 31, LOCAL 3821**  
**FOR THE TERM BEGINNING**  
**May 1, 2014**  
**THROUGH**  
**April 30, 2020**



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## PREAMBLE

This Agreement, entered into by the City of Mattoon, hereinafter referred to as the Employer, and American Federation of State, County and Municipal Employees, Council 31, AFL-CIO, on behalf of Local 3821, hereinafter referred to as the Union, has as its purpose the promotion of harmonious relations between the Employer and the Union; the establishment of an equitable and peaceful procedure for the resolution of differences; and the establishment of rates of pay, hours of work and other conditions of employment.

## ARTICLE 1. RECOGNITION

### Section 1. Recognition

Pursuant to Order of the Illinois Labor Relations Board (Case No's. S-UC-03, 024, S-RC-13-068), the Employer recognizes the Union as the sole and exclusive bargaining representative in all matters establishing and pertaining to wages and salaries, hours, working conditions and other conditions of employment for employees classified as "non exempt" by the Fair Labor Standards Act or "non confidential" by the Illinois Labor Relations Act. Employees represented by the Union are assigned to the Employer's Public Works Labor Pool, the Water and Wastewater Treatment Plants, the Finance Department: Police Department, and Building & Grounds Division of Public Works Department in the following job titles: Office Clerk I, II, III, IV & V; Finance Clerk I, II, III, IV, & V; full and part-time Telecommunicator I, II, III, IV, and Lead Telecommunicator; Meter Reader I, II, III; Plant Operator I, II, III, IV, V & VI; Lead Plant Operator; Plant Lab Director; Maintenance Worker I, II, III, IV & V; Lead Maintenance Worker; Custodian. The Cemetery and City Clerk's Department are not represented by the Union, unless a majority of the employees within these departments vote to accept representation as authorized by law. Where a new classification is instituted, the work of which falls within the scope of the unit, the Employer and the Union agree to jointly petition the Labor Relations Board to seek the necessary unit clarification. [Note: the above language from the current certification will be amended by joint petition to include Meter Reader IV.]

### Section 2. New Classifications

If the inclusion of a new position classification is agreed to by the parties or found appropriate by the Labor Board, the parties shall negotiate as to the proper pay grade for the classification. If no agreement is reached within thirty (30) calendar days from the date its inclusion was determined, the Union may appeal the proposed pay grade to the third step of the Grievance Procedure. The arbitrator shall determine the reasonableness of the proposed salary grade in relationship to: the job content and responsibilities attached thereto in comparison with the job content and responsibilities of other position classifications in the Employer's workforce; and significant differences in working conditions to comparable position classifications. The pay grade originally assigned by the Employer shall remain in effect pending the arbitrator's decision. If the decision of the arbitrator is to increase the pay grade of the position classification, such rate change shall be applied retroactive to the date of its installation. Upon installation of the new position classification, the filling of such position classification shall be in accordance with the posting and application procedures of this Agreement.

### Section 3. Integrity of the Bargaining Unit

If the employer wishes to transfer work done by bargaining unit members to persons outside the bargaining unit, it must first bargain about such transfer with the Union. Notwithstanding the above, temporary help may be used to perform work which cannot be performed by regular employees for reasons of employee availability or excessive workload. The Employer shall retain the right to use temporary and part-time employees in accordance with past practices. However, except when temporary help is needed to complete the day's work activities and overtime is not foreseen on a project temporary help shall not be used to avoid payment of overtime.

### Section 4. Subcontracting

It is the general policy of the Employer to continue to utilize employees to perform work they are qualified to perform. However, the Employer reserves the right to contract out any work it deems necessary in the interest of economy, improved work product or emergency. Contracted help shall not be used to avoid payment of overtime. However, when a contractor is already part of a crew working on a project and the special skills of the contract crew is necessary to finish the project, that shall not be considered avoidance of payment of overtime.

## ARTICLE 2. MANAGEMENT RIGHTS

### Section 1. Management Rights

Subject to the provisions of this Agreement the management of the operations of the Employer, the determination of its policies, budget, and operations, the manner of exercise of its statutory functions and the direction of its work force, including but not limited to, the right to hire, promote, demote, transfer, allocate, assign and direct employees; to determine, declare and fill vacancies at its discretion; to discipline, suspend and discharge for just cause; to relieve employees from duty because of lack of work or for other legitimate reasons; to make and enforce reasonable rules of conduct and regulations; to determine the departments, divisions and sections and work to be performed therein; to determine quality; to determine the number of hours of work and shifts per work week, if any; to establish and change work schedules and assignments, the right to introduce new methods of operations, to eliminate, relocate, transfer or subcontract work; to maintain efficiency and to take such actions as are necessary in an emergency is vested exclusively in the Employer provided the exercise of such rights by management does not conflict with the provisions of this Agreement.

### Section 2. Reservations

It is understood and agreed that any of the rights, powers, or authority the Employer or Union had prior to the signing of this Agreement are retained by the Employer or Union except those specifically abridged, granted, or modified by this Agreement.

## ARTICLE 3. UNION RIGHTS

### Section 1. Union Activity During Working Hours

Employees shall, after giving appropriate notice to their supervisor, be allowed reasonable time off at the employees regular rate of pay during working hours to process grievances or attend

grievance hearings, labor/management meetings, meetings covering modifications of supplemental agreements arising during the term of the Agreement, committee meetings and activities if such committees have been established by this Agreement, or meetings called or agreed to by the Employer, if such employees are entitled or required to attend such meetings by virtue of being Union representatives, stewards, witnesses, or grievant and if such attendance does not substantially interfere with the Employer's operations.

#### Section 2. Access of Premises by Union Representatives

The Employer agrees that local representatives, officers and Union staff representatives shall have reasonable access to the premises of the Employer, giving notice upon arrival to the appropriate Employer representative. Such visitations shall be for the reason of the administration of this Agreement. By mutual arrangement with the Employer in emergency situations, Union staff representatives or local union representatives may call a meeting during work hours to prevent, resolve or clarify a problem.

#### Section 3. Time off for Union Activities

At the discretion of the Departmental Directors, local Union representatives may be allowed time off without pay for legitimate Union business such as Union meetings, State or area-wide Union committee meetings, State or International Union Conventions. Such time off shall not be detrimental in any way to the employee's work record.

#### Section 4. Union Bulletin Boards

The Employer shall provide bulletin boards and/or space at each work location. The boards shall be for the sole and exclusive use of the Union. The items posted shall not be political, partisan or defamatory in nature. For purposes of this section the City Hall is considered a work location. For all Departments other than City Hall, the administrative office shall be considered the work location. The Union may install additional bulletin boards at its expense as follows: Street Department: one (1) in the break room; Water Treatment Plant: one (1) in the designated break area; Wastewater Treatment Plant: one (1) in the designated break area.

#### Section 5. Information Provided to Union

~~Upon request by the Union, the Employer shall notify the Union in writing of the following personnel transactions involving bargaining unit employees: new hires, promotions, layoffs, re-employment, leaves, returns from leave, suspensions, discharges and terminations. The Employer shall not be required to provide this information more than quarterly.~~

The Employer shall monthly notify the Union in writing as to the following personnel transactions involving unit employees with each department, with work location: new hires, promotions, demotions reclassification, layoffs, reemployments, transfers, leaves of absence, returns from leaves, suspensions, terminations retirements, resignations, discharges and any other information mutually agreed to by the parties. In addition, the Employer shall notify both Council 31 and the Local Union via electronic mail of all new persons hired into bargaining unit positions on or before the new employee(s) date of employment.

The Employer shall not provide information that is exempt from disclosure under the Freedom of Information Act (5 ILCS 140/7) and pertains to bargaining unit employees, to the Union, or to matters related to collective bargaining, to an entity that is not a party to this Agreement. The Union



and affected employee(s) shall be notified of any public disclosure request for information pertaining to the employee(s) prior to the response of the Employer to the request. The Union shall also be provided a copy of the public disclosure request. The Employer and Union agree that grievance pursuant to this section shall not be filed unless City has failed consistently to provide the required notifications.

#### Section 6. Union Orientation

By mutual arrangement regarding time and place with the Employer, the Union shall be allowed to orient and educate each new employee covered by this agreement for up to one (1) hour during the first week of their employment for the purpose of informing said new employee of his/her rights and obligations under this Collective Bargaining Agreement, and without loss of pay for the employees involved. The Employer shall inform the Union of all such hiring and the Union shall inform the Employer of the Union representative who will carry out the Union orientation.

#### Section 7. Distribution of Union Literature

During employee's non-working hours, an employee shall be permitted to distribute Union literature to other non-working employees in non-work areas and in work areas during non-work hours.

#### Section 8. Union Meetings on Premises

The Employer agrees to make available conference and meeting rooms at City Hall for Union meetings when available, unless to do so would seriously interfere with the operating needs of the Employer, or cause additional cost or undue inconvenience to the Employer.

#### Section 9. Rate of Pay

Any time off with pay provided for under this Article shall be at the employee's regular rate of pay.

### ARTICLE 4. NON-DISCRIMINATION

#### Section 1. Prohibition Against Discrimination

Both the Employer and the Union agree not to discriminate against any employee on the basis of race, sex, creed, religion, color, marital or parental status, age, national origin, political affiliation and/or beliefs, disability, or sexual orientation.

#### Section 2. Union Activity

The Employer and the Union agree that no employee shall be discriminated against, intimidated, restrained or coerced in the exercise of any rights granted by Public Act (1012 or 1014) or by this Agreement, or on account of membership or non-membership in, or lawful activities on behalf of the Union

#### Section 3. Equal Employment/Affirmative Action

The parties recognize the Employer's obligation to comply with the Federal and State Equal Employment and Affirmative Action Laws. The Employer shall have the right to grant initial employment preference to veterans of the United States armed forces upon conditions established by ordinance.

## ARTICLE 5. CHECKOFF

### Section 1. Deductions

~~The Employer agrees to deduct from the pay of those employees who individually request it any or all of the following: union membership dues, assessment, or fees, political contributions and union sponsored benefit programs. A request for any of the above shall be made on a form agreed to by the parties. Upon receipt of an appropriate written authorization from an employee, such authorized deductions shall be made in accordance with law.~~

The Employer shall honor employees' individually authorized deduction forms, and shall make such deductions in the amounts certified by the Union for union dues, assessments, or fees; and PEOPLE contributions. Authorized deductions shall be irrevocable except in accordance with the terms under which an employee knowingly and voluntarily authorized said deductions and provided further that the Union shall indemnify and hold the City harmless pursuant to Section 5 in this Article in the event an employee makes a claim for the reimbursement of such deductions.

### Section 2. Fair Share Service Fee

~~The Employer agrees that all employees in the collective bargaining unit are required to pay their proportionate share of the costs of the collective bargaining process, contract administration, and pursuing matters affecting wages, hours, and other conditions of employment, but not to exceed the amount of dues uniformly required of members. The amount certified by the Union shall not include any fees for contributions related to the election or support of any candidate for political office. Nothing in this section shall preclude an employee from making voluntary political contributions in conjunction with his or her fair share payment.~~

### Section 3. Right of Nonassociation

~~The foregoing Fair Share Agreement safeguards the right of non-association of employees based upon bona fide religious tenets or teachings of a church or religious body of which such employees are members. Such employees may be required to pay an amount equal to their fair share to a nonreligious charitable organization mutually agreed upon by the employees affected and the Union to which such employees would otherwise pay such service fee. If the affected employees and the Union are unable to reach an agreement on the matter, the Union shall petition the Labor Board to establish a list of charitable organizations to which such payments will be made.~~

### Section 42. Administration of Payroll Deductions

~~New employees shall be required to pay the Fair Share Service Fee after they have completed thirty (30) calendar days of service with the Employer. Such Fair Share Fee shall be deducted from the employee's paycheck on the same basis that regular Union dues are deducted.~~  
The aggregate deductions of all employees and a list of their names, addresses and social security numbers shall be remitted monthly to the Union at the addresses designated in the writing to the Employer by the Union. The Union shall advise the Employer of any increase in dues or other approved deductions in writing at least fifteen (15) days prior to its effective date.

Section ~~53~~. Indemnification

The Union shall indemnify, defend and hold the Employer harmless against any claim, demand, suit or liability arising from any action taken by the Employer in complying with this Article.

Section ~~64~~. Availability of Cards

The Employer shall make available Union deduction cards to employees. The Union shall supply such cards.

ARTICLE 6. HOURS OF WORK

Section 1. General Provisions

A. Workday

The workday shall vary by department. Departmental Directors may change normal hours of work with as much notice as practicable for operational needs, but not to avoid payment of overtime compensation. The normal hours and days of work are as follows:

Labor Pool: 7:00 a.m. to 4:00 p.m. [M-F]

Water Treatment Plant:

7:00 a.m. to 3:00 p.m. Mon, Wed, Thurs, Fri, 3:00 pm-11:00 pm Tues, with Sat/Sun off

3:00 p.m. to 11:00 p.m. with Mon./Tues, off,

11:00 p.m. to 7:00 a.m. with Thurs/Fri off

Swing Shift Thurs-Fri, 11:00 p.m.-7:00 a.m. & Sat-Sun, 7:00 a.m. to 3:00 p.m., Mon 3:00 p.m. to 11:00 p.m., with Tues/Wed off.

Maintenance Shift 7:00 a.m. to 3:00 p.m. M-F

Wastewater Treatment Plant: 7:00 a.m. to 3:00 p.m. with Sat/Sun off, 7:00 a.m. to 5:00 p.m. with Sun.-Tues off, 7:00 a.m. to 5:00 p.m. with Thurs.-Sat off.

Finance Department: 8:00 a.m. to 4:30 p.m., including one meter reader position.

Police Department: 7:00 a.m. to 3:00 p.m., 3:00 p.m. to 11:00 p.m., 11:00 p.m. to 7:00 a.m., 7:00 p.m. to 3:00 a.m. and 11:00 a.m. to 7:00 p.m. Hours of work and shifts vary at the discretion of the Police Chief with past practice.

Custodian: 6:00 a.m. – 2:00 p.m. M-F, 6:30 a.m. – 3:00 p.m. M-F

### **B. Workweek**

The "Workweek" is defined as the one hundred sixty-eight (168) hours commencing at 12:00 A.M. Sunday and running to 11:59 P.M. the following Saturday. The workweek for payroll purposes will end at the end of the employee's regular shift on Friday of the week preceding payday.

### **C. Overtime Compensation**

Full-time employees working in excess of forty (40) hours in any workweek shall be paid at the rate of one and one-half (1.5) times the employee's straight time hourly rate. The Departmental Director or designee shall approve all overtime.

### **D. Compensatory Time Leave**

All bargaining unit employees, except those assigned to shift work, may elect to accrue compensatory time in lieu of overtime compensation at a rate of one and one-half hour for each hour of employment for which overtime compensation is required by this Agreement. An employee may accrue not more than 80 hours of compensatory time leave from May 1<sup>st</sup> through April 30<sup>th</sup> of each fiscal year. If the compensatory time accrued is not completely used by April 15<sup>th</sup> of each fiscal year, it shall be paid off at the regular rate earned by the employee on the last payday of the fiscal year. The choice whether to accrue compensatory time is solely at the option of the employee. It is the employee's responsibility to declare overtime as compensatory time by the end of the workweek or the overtime will be paid with the next payroll check.

Except for police department employees (where past practices shall govern), an employee, who has requested the use of such compensatory time, shall be permitted to use such time within a reasonable period after making the request subject to these rules:

1. Compensatory time can only be taken during weekday day shift hours;
2. Compensatory time can only be taken in whole hour increments;
3. Holidays and standby-duty can be used to bank compensatory leave at the time and one half rate, however compensatory time can not be used on a holiday or during emergency conditions;
4. At least four (4) hours notice shall be given for requests to use from one to four hours of compensatory time; and,
5. At least twenty-four (24) hours notice shall be given for requests to use more than four hours of compensatory time
6. An employee must notify management at least one (1) hour prior to the end of their shift to be able to use 1 to 4 hours of compensatory time leave between the hours of 7:00 a.m. and 11:00 a.m. on the next workday

### **E. Time Off**

Time off for any approved paid leave shall be counted as time worked for overtime computation.

## Section 2. Rest and Meal Periods

### **A. Rest Periods**

There shall be two (2) rest periods of fifteen (15) minutes each during each regular shift; one during the first half of the shift and one during the second half of the shift. All rest periods shall be taken at the job site.

### **B. Meal Periods**

Work schedules shall provide for the workday to be broken at approximately mid-point by an uninterrupted, unpaid meal period of not less than thirty (30) and no more than one (1) hour. Labor pool employees shall have a one (1) hour uncompensated meal-break to be taken approximately at the mid-point of the work day unless mutually agreed upon otherwise. Any employee that must work on the vector shall be allowed adequate and reasonable period of time in which to clean up in a sanitary manner and will be allowed to eat lunch away from the environment.

### **C. Exception**

Rest periods and meal periods for the police department, water treatment plant and wastewater treatment plant employees shall be consistent with past practice.

## Section 3. Work Schedule Selection

To the extent practicable when permanent changes in work schedule assignments are made; employees shall be entitled to exercise seniority to retain or change their work schedule assignment.

## Section 4. Overtime Procedure

A. The parties recognize that overtime cannot be equalized exactly but every effort shall be made to equalize overtime over the period of one year, beginning May 1st or each year, among those employees qualified to work the needed overtime, as determined by the Departmental Director, his or her designee.

B. For work that would continue from an assigned task after normal working hours, the employees assigned to that task will be offered the opportunity to work the overtime hours.

C. If planned overtime continues for more than 2 consecutive days, the overtime work will be offered to those qualified employees who are next on the list described in paragraph E below.

D. For emergency work needed near the end of a workday or after normal working hours, overtime work will be offered to those qualified employees who have worked the least number of overtime hours as identified on the "Overtime Equalization Sheet". If all employees available to work the overtime hours decline the opportunity, the Employer shall assign the overtime in reverse seniority order. The least senior employee who has not been previously directed by the Employer to work overtime shall be directed to work the hours until all employees have been required to work at which time the process shall repeat itself.

E. For Labor Pool only, on the first Monday of each two week pay period the employer shall provide a sign-up list for those employees wishing to work overtime for that pay period. The list shall contain the employees name and two contact numbers. The initial list shall be ranked in order of

seniority. As the opportunity comes available for overtime management shall contact the person at the top of the list. If the employee is available and reports to work or if the employer attempts to contact the employee at both contact numbers and employee is unable to be reached then their name shall go to the bottom of the list. If the employee is contacted and refuses overtime their name shall go to the bottom of the list. Every pay period the list shall be reordered. That reordering shall only include adding or removing employees from the list. Any employees who wish to be added shall be added after those employees remaining on the list from last pay period who did not receive any overtime and before those employees remaining on the list from last pay period week who did receive overtime. Individuals may remove their name from the list at any time, but if they do so and they later wish to sign up again they shall be treated the same as any other individual who is adding their name to the list.

F. For the telecommunicators, if no one can be found to work the overtime each shift shall be extended up to four (4) hours to cover the overtime.

#### Section 5. Call-Back Pay

An employee called back to work outside of his/her regularly scheduled shift or on his/her scheduled days off shall be paid a minimum of two (2) hours pay at the applicable rate. If the employee has been called back to take care of an emergency, the Employer shall not require the employee to work for the entire two hour period by assigning extra non-essential work.

#### Section 6. Stand-by Pay

A. An Employee is entitled to stand-by pay if he/she is required by the Employer to be on stand-by; that is to keep the Employer informed of his/her whereabouts on off-duty time and to be available for possible recall for work, either on a day the employee was not scheduled to work or for a period of time after completing the employee's work day. An employee entitled to stand-by pay shall receive eight (8) hours pay at the applicable rate for each week or portion thereof of stand-by whether required to work or not.

B. In addition to the eight (8) hours of stand-by pay, an employee shall receive either one (1) hour of overtime pay or be paid for the actual time worked, whichever is greater, for each call within city limits. Any call outside the city limits shall be paid at a minimum of two (2) hours' pay.

C. An employee on stand-by shall receive four (4) hours of overtime pay for any holiday, which falls during their week of stand-by consistent with past practice.

D. Those employees receiving standby pay are responsible to respond to any and all calls pertaining to normal public works duties. If an employee is required to take any equipment (other than pick up trucks) out to a job site during this period, then another employee shall be called out to assist for safety purposes. If called out and the employee determines that the job can be accomplished by one individual then the employee shall complete the job. If called out and the employees determines that the job requires two or more individuals duty personnel shall notify the appropriate manager and then return to await the next call-out.

#### Section 7. Emergency Shift Work

The employer reserves the right to implement an emergency weather related shift in anticipation or as a result of bad weather (tornadoes, floods, major wind storms, ice storms, snow storms, etc.). The hours worked for the emergency shift will be set by the employer, and all time worked outside of the normal work shift will be paid at time and one half. For safety reasons, upon completion of the emergency shift, the employer will allow the employee to work their regular day shift, or portion thereof following the emergency shift to allow up to sixteen (16) hours of continuous work. In no event will employees be scheduled to work less than forty (40) hours during a week in which there is an emergency shift. The employer will not reduce scheduled hours of work for the week before or the week after an emergency shift due to the emergency shift. Use of paid time off during a week where there is an emergency shift will count as time worked.

## ARTICLE 7. CLASSIFICATION OF EMPLOYEES

### Section 1. Probationary Employees

An employee is a "probationary employee" for his/her first twelve (12) months of employment. The Employer may discharge an employee with or without cause during the probationary period. No matter concerning the discipline, layoff or termination of a probationary employee shall be subject to the grievance procedures of this Agreement.

### Section 2. Regular Full-Time Employees

A person working the regularly scheduled number of hours is considered a regular full-time employee and is eligible for all benefits provided by the Employer. Temporary employees are not considered regular full-time employees.

### Section 3. Regular Part-Time Employees

A person working less than the regularly scheduled number of hours is considered a regular part-time employee. Regular part-time employees who work all year around are eligible for vacation and sick leave computed at 50% of the rate authorized for regular full-time employees.

### Section 4. Temporary Employees

A person employed for a period of less than six (6) consecutive months is considered a temporary employee. Temporary employees may work the regularly scheduled number of hours (full-time) or less than the regularly scheduled number of hours (part-time). Temporary employees are not eligible for benefits provided by the Employer.

### Section 5. Computation of Service Credit & Seniority

A regular part-time or temporary employee who becomes a regular full-time employee and who has performed substantially the same duties for any continuous period immediately preceding the date he/she became a regular full-time employee, will have that continuous period counted toward completion of his/her probationary period. A probationary employee shall have no seniority until he/she has completed his/her probationary period. Upon the completion of his/her probationary period, he/she will acquire seniority from his/her date of hire. An employee who has a continuous period of part-time or temporary employment counted towards completion of his/her probationary period will acquire seniority from the date he/she began his/her continuous period of part-time or temporary employment.

## ARTICLE 8. VACANCIES

### Section 1. Posting

Whenever a bargaining unit job vacancy occurs, other than a temporary vacancy as defined below, in any existing job classification or as a result of the development or establishment of new job classifications, a notice of such vacancy shall be posted on all bulletin boards for ten (10) working days. During this period, employees who wish to apply for the vacant job, including employees on layoff may do so. The Employer shall decide in its sole discretion whether to fill a vacancy or not.

### Section 2. Promotions & Transfers

It is the policy of the Employer to recruit within its existing work force before advertising vacant bargaining unit jobs outside the organization. Preferences based upon qualifications, skills, experience and seniority will apply first within the work group, then within the Employer's entire work force. An employee must make written application in order to be considered for a vacant position. If qualifications, skills and experience are substantially equal among the applicants for a bargaining unit job, the Employer shall fill the vacancy with the most senior applicant from within the work group in which the vacancy occurred. Operators in the Water & Sewer Plants, Finance Department and Telecommunicators are not considered to be in the Public Works Labor Pool work group.

### Section 3. Temporary Vacancies

Temporary vacancies are defined, as job vacancies that may periodically develop in any job classification that do not exceed thirty (30) days. Job openings that recur on a regular basis and or that remain open more than thirty (30) days at a time shall not be considered temporary job openings.

### Section 4. Right to Return

An Employee may return to his/her former position within ninety (90) days after selection for a vacancy in a bargaining unit job. The Employer may return an employee, who has been promoted or transferred, to his/her former position at any time during this ninety (90) day period probationary period for just cause.

## ARTICLE 9. HOLIDAYS

### Section 1. Holidays

A. All full-time employees, except telecommunicators and shift workers at the water treatment plant, shall have time off with eight hours pay for thirteen (13) holidays. The twelve (12) holidays observed are:

New Years Day	Thanksgiving Day
Good Friday	Day after Thanksgiving Day
Memorial Day	Christmas Eve
Fourth of July	Christmas Day
Labor Day	Veteran's Day
Presidents' Day	Martin Luther King Day



B. If a holiday falls on a Saturday, the proceeding Friday shall be observed as the holiday. If a holiday falls on a Sunday, the following Monday shall be observed as the holiday.

C. Each employee shall have their birthday off as a holiday. The employee may schedule the day to be taken within seven calendar days before or after their actual birthday manpower allowing. The seven day period before or after the birthday may be extended if time cannot be taken due to manpower considerations.

~~D. Telecommunicators shall receive thirteen (13) personal days per calendar year in lieu of holidays to be taken in accordance with the following rules:~~

- ~~1. Personal days shall be limited to a maximum of the number of days in an employee's regular scheduled workweek.~~
- ~~2. Personal days may be taken in four (4) hour increments with the approval of the Departmental Director.~~
- ~~3. At least twenty-four (24) hours notice shall be given for requests to use personal days.~~
- ~~4. All personal days or hours shall be taken within the calendar year. Personal days cannot be accrued and time not taken will be forfeited at the end of the year.~~
- ~~5. New employees receive personal days at the rate of nine and three-quarters hours per month through December 31 of the year of their first anniversary.~~
- ~~6. In the event that an employee retires during the year the personal days or hours shall be prorated from the beginning of the year to date of retirement. The employee shall be paid out for the prorated amount of personal days not taken and a deduction shall be taken if the employee has taken more than the prorated amount earned between the first of the year and the date of retirement.~~
- ~~7. Employees working on December 25<sup>th</sup> shall receive time and one-half.~~
- ~~8. This paragraph shall be implemented for a trial period of twelve (12) months beginning on or before May 1, 2006. Either party may choose to discontinue this Agreement at the end of the trial period or by mutual agreement prior to the end of the trial period. If continued past the expiration of such trial period, this paragraph shall become permanent. If not continued, this Agreement will expire and the parties shall revert to paragraph A, B & C above.~~

#### Section 2. Holiday Pay

A. Except as qualified by the foregoing paragraph, when an employee works a holiday the employee shall be paid eight (8) hours holiday pay at straight time rates and time and one-

half for all hours worked. Qualified employees may volunteer to trade a holiday with another employee scheduled to work the holiday and receive the pay for the holiday.

B. Employees working on December 25<sup>th</sup> shall receive time and one half.

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C. Temporary employees are ineligible for Holiday Pay.

### Section 3. Holiday During Vacation

When a holiday falls on an employee's regularly scheduled workday during the employee's vacation period, the employee will be charged with that holiday and retain the vacation day.

### Section 4. Advance Notice

A. Employees scheduled to work a holiday shall be given as much advance notice as practicable. There shall be an holiday schedule posted on bulletin boards in administrative offices at the Finance Department, the Police Department, the Street Department, the Water and Wastewater Treatment Plants.

B. Hours that are scheduled to work on holidays shall not be logged when computing overtime equalization.

C. Scheduling of Plant Operators for annual holidays shall be done between February 1st and March 30th of each year. The opportunity to work on holidays shall be offered by seniority to the most senior employee by shift starting with the first shift for each holiday, (i.e. most senior employee picks first shift, Memorial Day, second most senior employee picks second shift Memorial Day, etc.). If no operator volunteers to work the holidays offered, then the least senior operator who has not already been required to work a holiday shall be directed to work the holiday until all employees have been required to work holidays at which time the process shall repeat itself. Employees must respond with an answer to their selection by the start of the next shift or it is considered a negative response. This process shall be done on an annual basis and "directed" workdays will be reviewed on an annual basis. If, after all holidays have been filled, a holiday becomes available to work for any reason, it will be filled by offering it to the next employee due to pick a holiday and continue down the list until filled.

## ARTICLE 10. VACATION LEAVE

### Section 1. Regular Full-Time Employees

All regular full-time employees shall receive two weeks paid vacation after one year of employment. After seven (7) years employment, they shall receive three (3) weeks paid vacation, after fourteen (14) years employment they shall receive four (4) weeks paid vacation, and after (20) years, they shall receive five (5) weeks paid vacation.

### Section 2. Regular Part-Time Employees

All regular part-time employees shall receive vacation leave at one-half the rate granted to regular full-time employees.

### Section 3. Scheduled Vacation Leave

Vacation leave with full pay shall be taken on a scheduled basis and, subject to exigent circumstances, may be taken at anytime with the approval of the Departmental Director. Vacation leave may be taken in four (4) hour increments with the approval of the Departmental Director, if notice of the request is given at least twenty four (24) hours before the start of the shift for the day the vacation is requested. Approval of vacation leave shall not be unreasonably denied.

### Section 4. Vacation Accrual

Employees may carry-over accrued vacation from one year to the next, but with a limit equivalent to two years' accrual. Vacation leave accumulated in excess of two years' accrual is forfeited.

## ARTICLE 11. SICK LEAVE

### Section 1. Use

Sick Leave may be used for illness, disability, or injury of the employee, appointments with doctor, dentist or other professional medical practitioner, and in the event of illness, disability, or injury of a member of an employee's immediate family or household. For purposes of definition, the "immediate family or household" shall be husband, wife, mother, father or children (including stepchildren). Such days may be used in increments of one (1) hour. A Departmental Director or his/her designee may direct an employee who appears ill to leave work to protect the health of other employees. Employees who are unable to return to work upon expiration of sick leave must request a leave of absence without pay. Prior to returning from Sick Leave longer than one month in duration, an employee must submit a statement from his/her physician indicating that the employee is able to return to work and perform all essential functions of his/her job with reasonable accommodation.

### Section 2. Accumulation

Regular full time employees accrue Sick Leave at a rate of 80 hours per year. Regular part-time employees accrue sick leave at a rate of 40 hours per year.

### Section 3. Major Illness

Consistent with current practice at the time of this agreement, employees will be allowed to donate leave time to employees who are recognized by the employer to have need based on a Major Illness.

### Section 4. Sick Leave Cash Out

- A. Sick leave accrued prior to the inception of this Agreement shall be carried forward.
- B. The maximum number of sick leave days, which may be accrued by any employee, shall not exceed one hundred forty (140) working days.
- C. In the event that an employee leaves the service of the City of Mattoon with a debit balance in his sick leave account due to borrowing. The value of such borrowed sick leave as calculated by their then current rate of pay shall be deducted from the employee's final paycheck.
- D. Employees leaving the service of the City by way of retirement with a minimum twenty

(20) years of service or a duty related disability pension (separation from service) shall be paid for their accrued sick leave according to the following schedule:

0 - 472 hours	Four (4) hours pay for every sixteen hours accumulated from 0 to 472 (optional, per employee wishes).
473 – 800 hours	Eight (8) hours pay for every sixteen hours accumulated from 0 to 800
801 plus hours	Eight hours pay for each eight hours accumulated from 801 to 1120 hours

E. Pay for sick days so accumulated shall be based upon the employee's regular rate of pay upon separation from service.

F. Employees may choose to be compensated for accumulated sick leave in one (1) of the following methods.

1. Full payment immediately upon separation of service.
2. Full payment within one (1) year of separation of service.
3. Full payment of health insurance premiums until such time as the total amount due for accumulated sick leave is exhausted.
4. Partial payment of health insurance premiums until such time as the total amount due for accumulated sick leave is exhausted.

Options 3 and 4 immediately above shall only be available to employees who are eligible to remain on the City's health insurance upon separation from service.

#### Section 5. Sick Leave Abuse

The City may require competent proof of an employee's illness, disability or of an employee's need to attend a member of his/her immediate family when sick leave is longer than four (4) days in duration or when the City has reason to suspect that an employee is abusing sick leave.

Reasons for suspecting abuse of sick leave may include, but not be limited to, any of the following:

1. A pattern of sick leave usage including, but not limited to, (more than four times in any six month period) use of sick leave in conjunction with regular days off or holidays without a physician's statement;
2. A pattern of sick leave usage including, but not limited to, (more than four times in any six month period) use of sick leave on a particular day of the week;
3. Use of more sick leave than accrued in any twelve (12) month period, without a physician's statement;
4. Using sick leave and being seen engaged in activities which indicate ability to work.

If any of the above situations occur, the City shall orally counsel the employee with Union representation. Within ninety (90) days after oral counseling is provided, if any of the above situations occur or continue to occur, the employee may be given written notice indicating that

they will be placed on a six (6) month sick leave review status. During this review period, the employee will not accrue sick leave hours. If the employee discontinues the pattern of sick leave abuse during this entire six (6) month review period, then he/she will be credited for all sick leave hours that they would have normally accrued. The employee may provide physician statements expressly indicating that the employee cannot perform their normal work duties (or a family member's illness or disability) for each work day where sick leave time is used during the six (6) month sick leave review period as proof of explanation for legitimate sick leave use.

Any use of sick leave not in compliance with the reasons for which such leave may be used shall constitute abuse and may be subject to denial of sick leave pay and to progressive discipline.

## ARTICLE 12. LEAVES OF ABSENCE

### Section 1. Discretionary Leave

Department Directors may grant leaves of absence, without pay or salary, to employees under their supervision for job-related reasons (such as further training or study), which will enable employees to perform their usual and customary duties with greater efficiency and expertise, or for other valid reasons (such as prolonged illness of the employee, his/her spouse, or his/her child or children, or childbirth). Department Directors shall assure an employee who is granted such leave that the employee's position (or a similar position) will be restored to him/her at the conclusion of such leave; provided, however, that the employee's employment might, and could, be terminated if, during the period of such leave, the employee's position, or job, were to be eliminated by action of the City Council or the enactment or amendment of State or Federal legislation would result in the elimination of such position or job. No leave shall be granted for a period exceeding one hundred eighty (180) consecutive calendar days. Such leaves may be extended for good cause by the City Council for up to one hundred eighty (180) day periods, to be taken in no less than thirty (30) day increments. An employee on leave will not accrue any benefits. The employee may continue to maintain, at his/her own expense, his/her health care benefits.

### Section 2. Military Leave

Military leave shall be in accordance with State or Federal Statutes.

### Section 3. Family and Medical Leave Act

Family medical leave shall be in accordance with State or Federal Statutes.

### Section 4. Prohibition Against Misuse of Leave

During any leaves granted pursuant to the terms of this Agreement, regardless of being with or without pay, an employee may not seek gainful employment without prior approval by the City Council. Violation of the provisions contained within this Agreement may subject the employee to discipline or discharge and may result in the loss of all benefits and right accrued pursuant to the terms of this Agreement. This Section shall not apply to leaves granted under Section 2 - Military Leave.

### Section 5. Work Related Injuries

Leave for work related injuries shall be consistent with past practice.

#### Section 6. Personal Leave

Employees with up to fourteen years of service shall be entitled to use up to two (2) of their vacation days for personal leave with one (1) hour's notice to their Supervisor prior to the commencement of their shift. Employees with more than fourteen years of service shall be entitled to use up to three (3) of their vacation days for personal leave with one (1) hour's notice to their Supervisor prior to the commencement of their shift. This leave shall be non-cumulative and shall not carry over from year to year. In these circumstances, a shift worker may be held over or asked to report to work early, if a replacement worker can not be found from the overtime equalization list.

### ARTICLE 13. OTHER PAID LEAVES

#### Section 1. Bereavement Leave

In the event of death in the family of an employee including spouse, parents, children (including stepchildren), brother, sister, grandparents, great-grandparents, aunts, uncles, father-in-law, mother-in-law, brother-in-law, sister-in-law, step parents, sons-in-law, and daughters-in-law, grandchildren or legal guardian, an employee shall be granted three (3) days leave of absence with full pay to make household adjustments, arrange for medical services, or to attend funereal services. An employee may request authorization for bereavement leave involving deaths other than those listed above where the employee considers such leave justified; such authorization shall be at the sole discretion of the Employer.

#### Section 2. Jury and Grand Jury Duty

Leave with pay will be granted to bargaining unit employees for time spent in jury and grand jury service. Evening and night shift employees will be granted leave for jury and grand jury service, even though such service occurs during the daytime, if reporting to work would impose an unreasonable hardship on the employees. Employees shall be entitled to the difference, if any, between any jury duty compensation they receive and their regular wages for each day of jury service. The employee shall endorse any payment made to him/her for jury duty to the city. The employee shall receive their regular compensation from the city.

#### Section 3. Judicial Appearance Leave

Employees are entitled to leave with pay when subpoenaed to give depositions or appear in court on job-related cases.

#### Section 4. Voting Time

Employees shall be allowed time to vote consistent with applicable laws.

### ARTICLE 14. DISCIPLINE

#### Section 1. Definition

The Employer agrees with the tenets of progressive and corrective discipline. Disciplinary action measures shall include only the following:

- A. Oral reprimands;
- B. Written reprimands;
- C. Suspension (notice to be given in writing); and

D. Discharge (notice to be given in writing).

Disciplinary action may be imposed upon an employee only for just cause. The Employer's agreement to use progressive and corrective disciplinary action does not prohibit the Employer in any case from imposing discipline, which is commensurate with the severity of the offense. An employee shall not be demoted for disciplinary reasons. Discipline shall be imposed as soon as possible after the Employer is aware of the event or an action giving rise to the discipline and has a reasonable period of time to investigate the matter.

In any event, the actual date upon which discipline commences may not exceed forty-five (45) days after the completion of the pre-disciplinary meeting.

Section 2. Manner of Discipline

If the Employer has reason to discipline an employee, it shall normally be done in a manner that will not embarrass the employee before other employees or the public.

Section 3. Pre-Disciplinary Meeting

For discipline other than oral reprimands, prior to notifying the employee of the contemplated measure of discipline to be imposed, the Employer shall notify the Union of the meeting and then shall meet with the employee involved and inform him/her of the reason for such contemplated disciplinary action including any names of witnesses and copies of pertinent documents. Employees shall be informed of their rights to Union representation and shall be entitled to such, if so requested by the employee, and the employee and Union representative shall be given the opportunity to rebut or clarify the reasons for such discipline. Reasonable extensions time for rebuttal purposes will be allowed when warranted and if requested. If the employee does not request Union representation, a Union representative shall nevertheless be entitled to be present as a non-active participant at any and all such meetings. Pre-disciplinary meetings shall be conducted during an employee's normal hours of work.

Section 4. Oral Reprimands

In cases of oral reprimands, the supervisor must inform the employee that he/she is receiving an oral reprimand and of their right to Union representation, which shall be provided if so requested. The employee shall also be given reasons for such discipline including any names of witnesses and copies of pertinent documents.

Section 5. Notification and Measure of Disciplinary Action

A. In the event disciplinary action is taken against an employee, other than the issuance of an oral warning; the Employer shall promptly furnish the employee and the Union in writing with a clear and concise statement of the reasons thereof. The measure of discipline and the statements of reasons may be modified, especially in cases involving suspension pending discharge, after the investigation of the total facts and circumstances. But once the measure of discipline is determined and imposed, the Employer shall not increase it for the particular act of misconduct which arose from the same facts and circumstances.

B. Except for criminal investigations, any employee shall be entitled to the presence of a Union representative at an investigatory interview if he/she requests on and if the employee has reasonable grounds to believe that the interview may be used to support disciplinary action against him/her.

C. Nothing in this Section prevents the Employer from relieving employees from duty in accordance with its practices.

D. In cases of oral reprimand, the Employer shall have the right to maintain a written record of such reprimand. Provided, no written record shall be placed in the employee's personnel file or used for purposes outside of this contract.

## ARTICLE 15. GRIEVANCE PROCEDURE

### Section 1. Grievance

The parties agree that in order for the grievance procedure to function efficiently and effectively, all grievances must be resolved at the lowest possible level of the Grievance Procedure. Therefore, the parties agree that all persons responsible for resolving grievances at all levels of the procedure shall be vested with sufficient authority to undertake meaningful discussions and to settle the grievance, if appropriate.

A. A grievance is defined as any difference, complaint or dispute between the Employer and the Union or any employee regarding the application, meaning or interpretation of this Agreement or arising out of other circumstances or conditions of employment.

B. Grievances may be processed by the Union on behalf of an employee or on behalf of a group of employees or itself setting forth name(s) or group(s) of the employee(s). Either party may have the grievant or one grievant representing group grievant present at any step of the Grievance Procedure, and the employee is entitled to Union representation at each and every step of the Grievance Procedure. The resolution of a grievance filed on behalf of a group of employees shall be made applicable to the appropriate employees within that group.

C. Any Office Holder or Departmental Director may designate a person to act on his/her behalf during each grievance proceeding.

### Section 2. Grievance Steps

#### **Step 1. Departmental Director**

The employee and/or the Union shall orally raise the grievance with the employee's Departmental Director. The employee shall inform the Departmental Director that this discussion constitutes the first step of the Grievance Procedure. All grievances must be presented not later than ten (10) working days from the date the grievant becomes aware of the occurrence giving the rise to the complaint. The Departmental Director shall render an oral response to the grievance within five (5) working days after the grievance is presented. If the oral grievance is not resolved at Step 1, the Departmental Director shall sign the written statement of grievance prepared for submission at Step 2 acknowledging discussion of the grievance. In those circumstances where securing the signature of the first level Departmental Director who is physically not available to sign would have adversely affected a timely submittal to the second level, the grievance will be submitted to the second level



without such signature. A copy of the grievance shall subsequently be provided to the Departmental Director for such signature. The parties recognize the variations from the Departmental Director, where mutually agreeable, may exist.

### **Step 2. City Administrator**

In the event the grievance is not resolved in Step 1, it shall be presented in writing by the Union to the City Administrator within ten (10) working days of the Step 1 response. After the grievance is presented to Step 2, the City Administrator shall discuss the grievance with the Union. The City Administrator shall render a written answer to the grievance within (10) working days after such discussion is held and provide a copy of such answer to the Union. The written grievance shall be on an agreed form. The written grievance shall contain a statement of the grievant's complaint, the Section(s) of the Agreement allegedly violated, if applicable, the date of the alleged violation and the relief sought. The form shall be signed and dated by the grievant and Union representative. Improper grievance form, date or Section citation shall not be grounds for denial of the grievance.

### **Step 3. Arbitration**

A. If the grievance(s) is not adjusted in Step 2, or no answer is given within the time specified, the Union, by written notice to the City within ten (10) working days after the Step 2 answer, or after such answer was due, may appeal the grievance(s) to Step 3, Arbitration. After such appeal, the parties shall request the American Arbitration Association or the Federal Mediation and Conciliation Service to submit a list of seven (7) arbitrators. The parties shall alternately strike the names of three (3) arbitrators, taking turns as to the first strike. The person whose name remains shall be the arbitrator, provided that either party, before striking any names, shall have the right to reject one (1) panel of arbitrators. The arbitrator shall be notified of his/her selection by a joint letter from the City and the Union, requesting that he/she set a time and place for the hearing, subject to the availability of the City and Union representatives and shall be notified of the issue where mutually agreed by the parties.

B. **Arbitration Procedures.** Both the parties agree to attempt to arrive at a joint stipulation of the facts and issues as outlined to be submitted to the arbitrator. The Employer or Union shall have the right to request the arbitrator to require the presence of witnesses and/or documents. Each party shall bear the expense of its own witnesses who are not employees of the Employer. The arbitrator shall decide questions of arbitrability. The arbitrator shall make a preliminary determination on the questions or arbitrability. Once a determination is made that the matter is arbitrable or if such preliminary determination cannot be reasonably made, the arbitrator shall then proceed to determine the merits of the dispute. The arbitrator shall neither amend, modify, nullify, ignore, add nor subtract from the provision of this Agreement. The expenses and fees of the arbitrator and the cost of the hearing room shall be shared equally by the parties. Nothing in this Article shall preclude the parties from agreeing to the appointment of a permanent arbitrator(s) during the term of this Agreement. The decision and award of the arbitrator shall be final and binding on the Employer, the Union, and the employee or employees involved. If either party desires a verbatim record of the proceeding, it may cause such a record to be made, providing it pays of the record and makes a copy available without charge to the arbitrator. If the other party desires a copy it shall pay for the cost of its copy.

### Section 3. Time Limits

- A. Grievances may be withdrawn at any step of Grievance Procedure without prejudice. Grievances not appealed within the designated time limits will be treated as withdrawn grievances.
- B. The time limits at any step or for any hearing may be extended by mutual agreement of the parties involved at that particular step.
- C. The Employer's failure to respond within the time limits shall automatically advance the grievance to the next steps.

### Section 4. Time Off, Meeting Space and Telephone Use

A. Time Off - The grievant(s) and/or Union grievance representative(s) will be permitted reasonable time without loss of pay during their working hours to investigate and process grievances. A grievant who is called back on a different shift or on his/her day off as a result of the Employer scheduling a grievance meeting shall have such time spent in the meeting considered as time worked. Witnesses whose testimony is pertinent to the Union's presentation or argument will be permitted reasonable time without loss of pay to attend grievance meetings and/or respond to the Union's investigation. No employee or Union representative shall leave his/her work to investigate, file or process grievances without first notifying and make mutual arrangements with his/her supervisor or designee as well as the supervisor of any unit to be visited, and such arrangements shall not be unreasonably denied. Employees attending a grievance meeting shall normally be those having direct involvement in the grievance.

B. Meeting Space and Telephone Use - Upon request, the employee and Union representative shall be allowed the use of an available appropriate room while investigating or processing a grievance; and, upon prior general approval, shall be permitted the reasonable use of telephone facilities of the purpose of investigating or processing grievances. Such use shall not include any long distance or toll calls at the expense of the Employer.

### Section 5. Advanced Grievance Step Filing

Certain issues which by nature are not capable of being settled at a preliminary step of the Grievance Procedures or which would become moot due to the length of time necessary to exhaust the grievance steps, may be filed at the appropriate advance step where the action giving rise to the grievance was initiated.

Mutual agreement shall take place between appropriate Union representative and the appropriate Employer representative at the step where it is desired to initiate the grievance.

### Section 6. Pertinent Witnesses and Information

The Union or Employer may request the production of specific documents, books, papers or witnesses reasonably available from the Employer or Union and pertinent to the grievance under consideration. Such request shall not be unreasonably denied, and if granted shall be in conformance with applicable laws, and rules issued pursuant thereto, governing the dissemination of such materials.

#### ARTICLE 16. EMPLOYEE ASSISTANCE

The Employer and the Union recognize the value of counseling and assistance programs to those employees who have personal problems that interfere with their efficient and productive performance of job duties and responsibilities. The Parties agree to develop and implement an Employee Assistance (EAP) Program. The EAP committee will be a subcommittee of the Safety Committee. The Employer may direct the employee to the Employee Assistance Program for counseling as a continued condition of employment which may be part of the employee's discipline. If it is part of the employee's discipline, the employee may grieve the Employer's disciplinary decision.

#### ARTICLE 17. EMPLOYEE DEVELOPMENT & TRAINING

##### Section 1. Orientation

The Employer and the Union recognize the needs for the training and development of employees in order that services are efficiently and effectively provided and employees are afforded the opportunity to develop their skills and potential. In recognition of such principle the Employer shall provide employees with reasonable orientation with respect to current procedures, forms, methods, techniques, materials, and equipment normally used in such employees' work assignments and periodic changes therein, including, where available and relevant to such work, procedural manuals.

##### Section 2. Time Off and Required Training

Tuition and expenses for certification, accreditation or licensure required or expected by the Employer shall be paid in advance, after approval for sign-up by the Departmental Director. Employees shall be granted time off for such without loss of pay.

##### Section 3. Tuition Reimbursement

Tuition reimbursement for elective work related classes shall be given to any employee successfully completing such classes. A Departmental Director must give prior approval before signing up for such classes. When letter grades are given for classes, a minimum of grade C must be achieved and a grade C grade point average must be maintained throughout the education or Pass in a Pass/Fail class. If these minimums are not maintained, the cost of the class or tuition will not be reimbursed back to the employee.

##### Section 4. Proficiency Training

The opportunities for proficiency training will be by classification by seniority. The most senior employee in the Maintenance Worker IV classification shall be given the opportunity to be trained on the equipment/procedure of their choice, followed by less senior employees and so on down the seniority list until all employees in said classification have had the opportunity to be trained. The most senior employee shall be given their first choice, followed by the next less senior employee's first choice until all employees have exercised their first choices and then the list shall proceed to each employee's second choice and so on.

Employees will be required to be considered proficient in three (3) of the five (5) identified areas in order to be promoted to the next higher classification, Maintenance Worker V. Per the collective bargaining agreement, employees shall be required to have eight (8) years seniority with the City in

order to be eligible to take the Maintenance Worker V proficiency test. The following are the areas identified by the parties in which employees shall be graded for proficiency:

<u>Water</u>	<u>Street</u>	<u>Sewer</u>
Main Installation	Grader	Manhole/Catch Basin Installation
Service Taps	Crack Sealer	Main Installation
Hydrant Repair	End Loader	Vac Truck
(2 of 3)	Roller	(2 of 3)
	Street Sweeper	
	(3 of 5)	
<u>Concrete</u>	<u>Backhoe</u>	
Forming and Finishing	Operation	

Employees will be solely responsible for informing their supervisors that they wish to be tested for proficiency in the above categories. The supervisors shall make every effort to ensure employees are trained in the above areas to ensure that employees have the opportunity to be advanced to the next higher classification. However, it is understood between the parties that there shall not be work "made up" in order to get to the next level, instead that there will be plenty of opportunities made available during the regular course of work that employees may avail themselves to gain the knowledge and experience required to achieve the next higher classification. Employees shall be judged by the Lead Worker for the particular area in which the employee is being tested, the Union President, City Administrator, Labor Pool Superintendent, Public Works Director. When These parties deem the employee proficient the raise in their wages shall take effect on the employees next pay check.

#### Section 5. Yearly Training

The Employer and the Union are committed to ensuring that employees receive training that will help to maximize the productivity and quality of work. To facilitate this goal, the Parties agree that providing annual training to employees is important and that Departments and the Union should, therefor, endeavor to provide such annual training. Annual training provided by the Union, including updating employees on new agreements and policies, and on the coordination of these policies and agreements with policies and procedures set forth in the collective bargaining agreement, can help to facilitate the maximization of both quality and productivity. The Union may schedule up to one hour per year of such training. Where a Department has scheduled such training, the union training may, by mutual agreement, be scheduled in conjunction with such sessions. Training provided for herein shall be without loss of pay.

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## ARTICLE 18. SENIORITY

### Section 1. Definition

For the purposes of this Agreement, the following definition applies:

- A. "Seniority" means uninterrupted employment with the Employer beginning with the latest date of hiring with the Employer and shall include periods of employment outside the bargaining unit, layoffs and other periods of absence authorized by and consistent with this Agreement.
- B. The parties agree upon an updated seniority list and attach same as Exhibit 1.

## Section 2. Loss of Seniority

An employee shall lose his/her seniority if:

- A. He/she resigns or quits;
- B. He/she is discharged (unless reversed through the Grievance or Arbitration Procedure);
- C. He/she retires;
- D. He/she does not return to work from layoff within five (5) work days after being notified to return except when the failure to return to work is due to circumstances beyond the control of the employee and the Departmental Director has been so

notified, and agreed to said extension.

- E. He/she has been on layoff for a period of eighteen (18) months or more; or
- F. Injury, or illness, off the job, twenty-four (24) months, or on-the-job, thirty-six (36) months or more.

## ARTICLE 19. INSURANCE

### Section 1. Health Plan

A. The Employee shall pay up to 25% of the cost of the health insurance plan by payroll deduction on a reospective basis with the first paycheck of May after the cost for the preceding calendar year are disclosed by the Employer's health insurance administrator. following health insurance terms shall apply

Total Individual Monthly Premium for 2014: \$488.45

Employee Share of Current Individual Premium as of May 1, 2014: 17.5% = \$42.74/pay for 24 pays or 85.48/month (until plan year ends, Jan. 1, 2015 at which time premium may change)

Total Individual Monthly Premium beginning May 1, 2015 = 20%

Total Family Monthly Premium for 2014: \$1503.92

Employee Share of Current Family Premium May 1, 2014: 17.5% = \$263.18/month (until plan year ends, Jan. 1, 2015 at which time premium may change)

Total Family Monthly Premium beginning May 1, 2015 = 20%

Monthly Premiums for Years 2016 and 2017 will be negotiated with the reopener for years 3 and 4 of this contract.

Increasing insurance deductibles

Network \_\_\_\_\_ Non Network

Individual \$300 to \$500 \_\_\_\_\_ Individual \$500 to 750

Family \$600 to \$1000 \_\_\_\_\_ Family \$1000 to \$1500

Increase RX co-payment \$15 to \$20

Increase Dental Individual Deductible \$100 to \$125

Increase Dental Family Deductible \$200 to \$250

***Calendar year out of pocket maximum same as previous contract***

B. The Employer has established a Section 125 Plan as authorized by Internal Revenue Code. The Employer shall pay the cost of administering the plan. Employees may use the Plan according to the rules and regulations established thereunder. The Employer is authorized to exclude a monthly amount voluntarily elected by an employee from salary otherwise payable each employee and contribute such amounts to the Plan Trustee in accordance with the Participation Agreement established for the Section 125 Plan. The Employer will select a third party by a competitive procedure to administer the Section 125 Plan.

C. Benefits under the health care plan shall be available to a surviving spouse of any employee or retired employee until such time as the surviving spouse reaches the age of sixty-five (65) and such coverage shall be available to dependent children until such time as they reach twenty-six (26) years of age. Coverage for such surviving spouse of dependent children shall not be available unless the deceased employee or deceased retired employee was a member of the group plan at the time of their death. In the event that any surviving spouse or dependent is extended any medical coverage, Medicare coverage, or other insurance benefit or governmental benefit for health coverage, the benefit under this group shall be coordinated with such other benefit so as to result in the lowest net cost to the City or the City's health care plan without a decrease in available benefits or coverage to such surviving spouse or dependent. Premiums for such health care coverage for a surviving spouse or dependent shall be paid by someone other than the City.

#### Section 2. Life Insurance Plan

The Employer agrees to provide a minimum of ten thousand dollars (\$10,000.00) life insurance for each employee and ten thousand dollars (\$10,000.00) for each dependent until the employee retires from active service with the Department.

### ARTICLE 20. WAGES

#### Section 1. Wage Schedule

Employees shall be compensated in accordance with the wage schedule attached to this Agreement and marked Appendix A. The attached wage schedule shall be considered a part of this Agreement. Employees will be paid for time worked to the nearest quarter hour.

When any position not listed on the wage schedule as established, the Employer may designate a job classification and rate structure for the position. In the event the Union does not agree that the classification and rate are proper, the Union shall have the right to submit the issue as a grievance at Step 2 of the Grievance Procedure. Employees on the payroll as of the execution date of this Agreement shall receive wages specified in the Appendix A Wage Schedule effective May 1, 2014<sup>48</sup>.

#### Section 2. Pay Period

The salaries and wages of employees shall be paid consistent with current practice. In the event the regular payday is a holiday, the preceding day shall become the payday. All employees are required to be enrolled in the City's Direct Deposit Program.

### Section 3. Shift Differential Pay

Effective May 1, 2014, in addition to the wage rates specified at Appendix A, the Employer shall pay an hourly premium of sixty-two (62) cents to employees for all hours worked on shifts beginning between 3:00 P.M. and 11:00 P.M. Employees working any hours on shifts beginning between 11:00 P.M. and 7:00 A.M. shall be paid an hourly premium of seventy-two (72) cents for each hour worked. Seventy-two (72) cents per hour shall be paid for any work on a swing shift. A swing shift is defined as any shift, which includes work on all three shifts within a work-week. Effective May 1, 2015, the above amounts shall be adjusted upward by 2.5%, and adjusted again by the amount of across-the-board increases on May 1, 2016 and May 1, 2017. This provision for The automatic increases equivalent to the general base wage increases will terminate (sunset) upon the expiration of this four year agreement.

### Section 4. Clothing Allowance

A. The Employer shall pay an annual clothing allowance of Five Hundred Dollars (\$500.00), paid within 30 days after May 1<sup>st</sup> in each successor fiscal year of this agreement.

B. If Employees accrue expenses beyond Five Hundred Dollars (\$500) in work clothing expenses, they may submit receipts to document all clothing expenses and be reimbursed no more than an additional One Hundred Dollars (\$100) for clothing expenses.

C. Separately, the City's will continue to provide (or reimburse for expense of) hip waders, gloves, steel toed boots, rain suits, and other safety equipment, ready to use when needed.

D. The Union agrees to a dress code prohibiting clothing that displays cleavage, underwear or midriff skin or that promotes drugs, offensive, political or inappropriate slogans.

### Section 5. Longevity Pay

In addition to the annual salary set forth above, each regular full-time employee hired before May 1, 2014 shall be compensated for length of service (longevity) in the following amounts:

2.0 % of salary after four (4) years of service; and

1.0 % of salary after each succeeding two (2) years up to and including twenty-eight (28) years of service.

Longevity pay will be based on employee's base salary as of the anniversary date.

Employees hired after May 1, 2014 will not receive longevity pay.

### Section 6. CDL License

A CDL is mandatory for all employees assigned to the Public Works Labor Pool. A CDL with endorsements is mandatory for employees assigned to operate equipment for which endorsements are required by law. The Employer will pay the difference between a regular driver's license fee and the commercial driver's license fee (including endorsements) for any employee who maintains a CDL, whether or not a CDL is required for assigned jobs. Testing (including drug and alcohol) for these employees shall be as authorized by the Federal Regulations. Certification of the CDL license shall be completed within six (6) months after the effective date of this Agreement.

#### Section 7. "me too" agreement

It is further agreed, if as a result of the current set of negotiations with the other Unions representing City of Mattoon employees, the City and the Union(s) agree to a new collective bargaining agreement which contains for 2014<sup>48</sup> and 2015<sup>59</sup> an hourly or percentage wage increase, and/or any other increases in compensation, and/or employee health insurance contributions for the same health insurance benefits that are more favorable to members of their bargaining unit than what is contained in the Collective Bargaining Agreement between AFSCME and the City, the City will extend the same compensation increase or employee health insurance premium contributions on the same terms, as applicable, to members of the AFSCME bargaining unit. Compensation is defined as base wages, shift differential, vacation, signing bonus and nothing more. Compensation does not include certification pay, rank pay, standby pay, or other pay provisions.

#### Section 8. Certification Pay

A. Effective 5/1/2014, Wastewater and Water Treatment Plant Employees receive an additional \$0.20 per hour added to their base pay if they have one or more of the following certifications: Certified Operator, CDL Tank, or Bac T. There will be no pyramiding of certifications. In other words, you only get one \$0.20 increase no matter how many certifications you have. An additional \$0.10 will be added to the certification amount effective 5/1/2015.

B. Effective 5/1/14, Maintenance employees receive an additional \$0.20 per hour added to their base pay for a CDL Tank certification. Certification amounts will be increased \$0.10 effective 5/1/2015.

### ARTICLE 21. OUT-OF-TITLE WORK

#### Section 1. Temporary Assignment

The Employer may, within the provisions of this Article, temporarily assign an employee to perform the duties of another position classification. The Employer will attempt to assign temporary assignment to the employees in the next lower classification if the series in which the temporary assignment occurs and to equitably distribute such assignments on a rotating basis according to seniority and the operating needs of the Employer. To be eligible for temporary assignment pay the employee must:

- A. Be directed to perform duties or the duty which distinguish the position classification and/or be held accountable of the responsibility of a different position classification.
- B. Perform duties and/or be held accountable for responsibilities not considered a normal part of his/her regular position classification.

#### Section 2. Payment

An employee temporarily assigned to a position classification in an equal or lower pay grade than his/her permanent position classification shall be paid his/her proper regular position classification rate. If the employee is temporarily assigned to a position classification because of another employee's absence due to sick leave or work related injuries for a period of one (1) week, the



employee shall be paid after the first week for each day as if he/she had received a promotion into such higher pay grade. If an employee is temporarily assigned to a position classification having a higher pay grade than his/her regular position classification for a period of two (2) weeks in any other instance, the employee shall be paid after the two (2) weeks for each day as if he/she had received a promotion into such higher pay grade. The Employer shall pay the employee the higher rate for the full time of such assignment, exclusive of the waiting period.

## ARTICLE 22. LAYOFF, RECALL & FURLOUGHS

### Section 1. Procedure for Layoffs

1. When employees are removed from a classification for the purpose of reducing the work force of that classification, the employee with the least seniority in the affected classification shall be removed first.

2. A removed employee shall be transferred, conditioned upon ability to learn work available, within a reasonable period, in the following order or priority:

- A. To a vacancy, if any, in another classification in the same pay grade within the Work Group;
- B. To replace an employee with less seniority, if any, in another classification in the same pay grade within the Work Group;
- C. To a vacancy, if any, in a classification assigned to the next lower pay grade within the Work Group;
- D. To replace an employee with less seniority, if any, in a classification assigned to the next lower pay grade within the Work Group.

3. A removed employee not transferred as provided in 2 above shall have the procedure set forth in paragraphs C and D above applied to classifications assigned to each succeeding next lower pay grade until he/she is transferred or laid off.

4. The procedure set forth in paragraphs 2 and 3 above shall be applied for an employee who is replaced as a result of the application of the above procedure until he/she is transferred or laid off.

5. In applying the procedures set forth in paragraphs 2, 3, and 4 above, a removed or replaced full-time employee shall be transferred to another full-time position. A full-time employee may be transferred to a part-time position if he/she agrees. A removed or replaced part-time employee shall be transferred to either full-time or part-time position.

6. In applying the above procedures, full-time probationary employees shall be removed from the affected classification or replaced, as the case may be, prior to removing or replacing full-time, non-probationary employees, and part-time probationary employees shall be removed or replace prior to removing or replacing part-time, non-probationary employees.

7. In the event that a temporary employee is employed in a Work Group, an employee, including a probationary employee unless he/she is terminated, who is to be removed from that work group shall have the option of replacing the temporary employee, conditioned upon ability to learn the job within a reasonable period. An employee exercising this option does not become a temporary employee.

### Section 2. Procedure for Recall

An employee with seniority who has been laid off or transferred as a result of a layoff shall be recalled to work, conditioned upon the ability to perform the work available, in accordance with the reverse application of the procedure for layoff. Recall rights shall continue for two (2) years after an employee has been laid off. Subject to Article XVIII - Seniority, of this Agreement, all employees

who are subsequently hired by another Work Group while on layoff, shall retain all previously earned seniority.

#### Section 3. Notice

The Employer shall notify the Union as soon as practicable but no less than forty-five (45) days prior to the intended effective date of a planned layoff unless an emergency situation exists. The Employer and the Union will discuss alternatives to the layoff if put forth by the Union and will negotiate over the impact of the layoff if alternatives are not accepted. Any employee to be laid off will be notified fourteen (14) calendar days prior to the effective date.

#### Section 4. ~~Police Department~~

~~The Police Department shall be exempt from these provisions, however, the Chief of Police agrees to notify the Union of any layoff and negotiate with the Union concerning the impact of a potential layoff.~~

#### Section 54. Non-Bargaining Unit Employees

No bargaining unit employee shall have the ability to displace non-bargaining unit employees in accordance with this Article.

#### Section 65. Furloughs

If the Employer directs a complete shutdown of non-essential services on periodic days of the year due to lack of funds, at least 30 days notice will be given to the Union. Employees shall be entitled to use vacation and compensatory time leave (and sick leave, if accrued vacation and compensatory time leave is exhausted) during these furlough days. Employees accrue vacation and sick leave during furlough days.

### ARTICLE 23. PERSONNEL FILES

Employees shall be entitled to full access to their personnel files as prescribed in 820 ILCS 40/1. Such files shall contain job-related information only.

### ARTICLE 24. SAFETY AND HEALTH

#### Section 1. General Duty

The Employer shall provide a safe and healthful work place and correct all hazards. The Employer will also abide by all state and/or federal laws, rules regulations.

#### Section 2. Safety Committee

A. Recognizing the need to provide a safe and healthful work place, the parties agree to organize a Safety Committee with representation from each ~~department-union~~ of the Employer to meet on a ~~quarterly as needed~~ basis for the purpose of identifying and correcting unsafe or unhealthy working conditions. The Committee shall:

1. Review and approve written policies and procedures for each of the written programs required by OSHA.
2. Conduct safety audits, review accident reports formulate accident prevention recommendations and otherwise critique the Employer's safety and risk management

program.

3. Make personal inspections, participate in government inspections and investigate complaints concerning allegations of unsafe or unhealthy conditions.

4. Promote education programs, which will motivate adoption of safe working habits.

B. The Union will appoint ~~six (6)~~ two (2) members to the Safety Committee: ~~one from the wastewater treatment plant; one from the water treatment plant; one from the equipment maintenance facility; one from the labor pool; one from the finance department and one from the telecommunications division of the police department.~~

C. Where, following such Safety Committee meetings, agreement is reached as to the existence of an unsafe or unhealthy working condition, the Employer shall attempt to correct it within a reasonable time, utilizing existing budget funds. If no budget funds are then available, the City Administrator shall seek funding for such corrections in the budget for the Employer's next fiscal year.

D. Where a clear and present danger exists, the Union may grieve an unsafe or unhealthy working condition at any time at Step 2. In the event a grievance over this Section proceeds to Step 3 of the Grievance Procedure, the arbitrator shall determine:

1. Whether the claimed unsafe or unhealthy working condition exists; and
2. If so, whether the Employer's proposed remedy is reasonable under the relevant circumstances.

E. If the arbitrator determines that the claimed unsafe or unhealthy working condition exists and the Employer's proposed remedy is unreasonable, he/she shall order it corrected and the Employer shall make every effort to correct it using the best means available to do it. Provided, however, that where funds for the remedy have not been budgeted, the Employer shall make every effort to secure the necessary funds to correct the condition.

#### Section 3. Tools and Equipment

The Employer agrees to furnish and maintain in safe working condition all tools and equipment required to carry out the duties of each position. Employees are responsible for reporting any unsafe condition or practice and for properly using and caring for the tools and equipment furnished by the Employer.

#### Section 4. Protective Clothing

The Employer shall provide personal protective equipment as required by the nature of a job and OSHA.

#### Section 5. Video Display Terminals/Cathode Ray Equipment

The Employer and the Union will attempt to keep current with monitoring studies and reports on the effects, if any, of visual display terminals and their setting on the health and safety of the operators. The parties also agree to summarize any relevant findings and disseminate them to users.

#### Section 6. Equipment

The Employer shall endeavor to maintain all equipment in proper operating condition.

#### Section 7. Light Duty Assignments

Subject to needs of the Employer, every effort will be made to place employees with physical work restrictions in light duty assignments. For off-the-job related injuries, such employees shall first be required to use accrued sick leave, compensatory time and vacation.

### ARTICLE 25. DRUG AND ALCOHOL FREE WORKPLACE

#### Section 1. Policy

It is the policy of the City of Mattoon ("Employer") that the public has the right to expect persons employed by the municipality to be free from the effects of drugs and alcohol during working hours. An Employer has the right to expect its employees to report to work fit and able for duty. In order to further its goal of obtaining a drug and alcohol free workplace, the Employer is implementing a drug and alcohol testing program intended to help reduce accidents and casualties in Employer's workplace, to help discourage substance abuse, and to help reduce absenteeism, health care cost, drug and alcohol related problems. This program will enhance the safety and health of Employees.

#### Section 2. Application

This Article applies to all bargaining unit employees. The just cause principals of the collective bargaining agreement shall also apply this Article.

#### Section 3. Prohibitions

The Employer prohibits the following conduct:

1. Consuming, possessing or being under the influence of alcohol or illegal drugs (unless in accordance with duty requirements) at any time during the work day or anywhere on any City premises or job sites, including all Employer buildings, properties (except alcohol which is secured in the Employee's personal vehicle), vehicles, and while engaged in the Employer's business;
2. Selling, purchasing or delivering any illegal drug or alcohol during the workday or on the Employer's premises;
3. Using prescribed or over-the-counter medications, where such medication may interfere with job performance. An employee may be disciplined for failure to report to his or her departmental director any adverse side effects of prescription drugs or over-the-counter medications that may interfere with job performance. An employee, who has reported such potential side effects, will not be disciplined if test results are confirmed positive for a banned substance contained in a prescribed or over the counter medication.
4. An exception to these prohibitions is provided for alcohol consumption, possessing and selling alcohol at events approved by the City Council.

#### Section 4. Discipline

An employee shall be discharged on the first offense if test results are confirmed positive for banned substance usage or abuse; if the employee refuses to provide a breath test and urine specimen; attempts to tamper with or alter the specimen; or fails to cooperate in the testing procedure (including executing all required documentation). An employee shall be suspended without pay for 30 days on the first offense if test results are confirmed positive for alcohol consumption of .04 or more and the employee accepts voluntary referral and treatment from an Employee Assistance Program.

#### Section 5. Drug and Alcohol Testing

The Employer shall conduct alcohol and drug testing as prescribed in this ordinance.

1. Pre-employment Testing: All applicants for employment shall be advised of the Employer's alcohol and drug testing requirements at the time of interview and shall sign a release and consent authorization form for the tests. All applicants who have successfully completed the employment interview process shall be required to provide a breath alcohol test and a urine specimen as part of his/her background investigation. An applicant for employment shall not be employed if the applicant declines to sign a release and consent authorization form for alcohol and drug testing; refuses to provide a breath test and urine specimen; attempts to tamper with or alter the specimen; fails to cooperate in the testing procedure; or if test results are confirmed positive for banned substance usage or abuse.
2. Reasonable Suspicion Testing: When a member management of the Employer, who has received reasonable suspicion training, has reasonable suspicion to believe an Employee is under the influence of alcohol or illegal drugs during the course of the work day, the Employer shall have the right to require the Employee to submit to alcohol or drug testing as set forth in this Agreement. The Employer shall verbally explain the reason for suspicion at the time the Employee is requested to take the test. This shall not preclude the Employer from investigating and discovering any additional evidence to present at a discipline hearing. The management of the Employer must certify reasonable suspicions concerning the affected Employee within 48 working hours of any order to submit to the testing.
3. Post-Accident Testing: Post-accident testing is required whenever an employee is involved in an accident during working hours that involves the loss of life and any time the driver receives a citation under state or local law and personal injury is involved or any vehicle must be towed.

#### Section 6. Substances Tested

The Employer shall conduct alcohol and drug testing as prescribed in this ordinance or as required by law, whichever is more stringent.

1. Alcohol: Any alcohol test required by the Employer pursuant to this ordinance will analyze an Employee's breath to test for the presence of alcohol. The alcohol concentration of .04 or more based upon the grams of alcohol per 1000 ml of blood shall be considered a positive test presumptively concluding the Employee is under the influence of alcohol.
2. Controlled substances: Any drug test required by Employer pursuant to this ordinance will

analyze an individual's urine to test for the presence of drugs identified in 720 ILCS 550/3(a) and 720 ILCS 580/et seq. and 570/20/et seq. Any levels detected above those amounts described below shall conclusively deem the Employee to be under the influence of a controlled substance or drug. After detection of a controlled substance, a confirmatory test will be conducted by the Employer at its expense to determine the level of concentration. Concentrations below levels prescribed below shall not preclude the Employer from proving the Employee has consumed or is under the influence of drugs.

#### DRUG CONCENTRATION LEVELS

Initial Test:	Initial Test Level (mg/ml)
Marijuana Metabolites .....	100
Cocaine metabolites.....	300
Opiate metabolites .....	300
Phencyclidine .....	25
Amphetamines .....	1,000
Opiate metabolites for free Morphine .....	25
All other controlled substances .....	25

Confirmatory Test	Confirmatory Test Level (ng/ml)
Marijuana metabolites <sup>1</sup> .....	15
Cocaine metabolites <sup>2</sup> .....	150
Opiates:	
Morphine .....	300
Codeine .....	300
Phencyclidine .....	25
Amphetamines:	
Amphetamine .....	500
Methamphetamine.....	500

<sup>1</sup> Delta-9-tetrahydrocannabinol-9carboxylic acid.

<sup>2</sup> Benzoylcegonine

Any changes to drugs identified in 720 ILCS 550/3(a) and 720 ILCS 580/et seq. and 570/20/et seq. or to concentration levels established by the Department of Health and Human Services levels shall automatically modify the foregoing table.

#### Section 7. Order to Submit to Testing

The Employer shall verbally explain the reason for testing at the time the Employee is ordered to take a test. This shall not preclude the Employer from investigating and discovering any additional evidence to present at a discipline hearing. Once ordered to submit to testing, an Employee must do

so immediately. Within 48 working hours of the time the Employee is ordered to submit to the test, the Employer shall provide the Employee with a written notice of the order, setting forth all of the facts and reasonable inferences drawn from those facts which have formed the basis of the order to test. The Employee shall be permitted to consult with a representative of his/her choice within 30 minutes of the time the order is given. No questioning of the Employee shall be conducted without first affording the Employee the right to representation of the Employee's choice. Refusal to submit to such testing will subject the Employee to discipline, but taking of the test shall not be construed as a waiver of any objection or rights the Employee may have. The right to representation shall not delay the time in which the Employee must take the test.

#### Section 8. Place of Testing

An Employee required to be tested shall be transported to an appropriate collection facility or testing facility by a management representative of the Employer to await collection and testing.

#### Section 9 Tests to be Conducted

In conducting the testing directed by this agreement, the Employer shall:

1. Use only a clinical laboratory or hospital facility licensed pursuant to the Illinois Clinical Laboratory Act or is capable of being accredited by the National Institute of Drug Abuse (NIDA);
2. Insure that the laboratory or facility selected confirms to all NIDA standards;
3. Establish a chain of custody procedure for both sample collection and testing that will ensure the integrity of the identity of each sample and test result;
4. Collect a sufficient sample of the body fluid or material from an Employee to allow for initial screening, confirmatory test, and a sufficient amount to be set aside reserved for later testing if possible and requested by the Employee;
5. Collect samples in such a manner as to insure a high degree of security for the sample and its freedom from alteration;
6. Confirm any sample testing positive in the initial screening for drugs by testing the second portion of the same sample by gas, chromatography, mass spectrometry (gcms) or an equivalent or better scientifically accurate and acceptable method that provides quantitative data about the detected drug or drug metabolites;
7. Provide the Employee tested with an opportunity to have the additional sample tested by a clinical laboratory or hospital facility of the Employee's own choosing, at the Employee's own expense provided the Employee notifies the Employer within 72 hours of receiving the results of the tests;
8. Require the laboratory or hospital facility report to the Employer that a blood or a urine sample is positive only if both the initial screening and confirmatory test is positive for a particular drug or alcohol. The Employer may discover the test results if below the levels

provided in this ordinance should it choose to proceed to prove consumption and/or influence of drugs at levels below the presumption of influence. Should any information concerning such testing or the results thereof be obtained by the Employer inconsistent with the procedures described herein, the Employer will not use such information in any manner or form adverse to the Employee's interests;

9. Provide each Employee tested and his/her representative with a copy of all information and reports received by the Employer in connection with the testing and the results; and
10. Provide that no Employee shall be the subject of disciplinary action that is not without just cause.

#### Section 10. Right to Contest

An Employee has a right to file a grievance according to procedures provided this agreement concerning any testing, contesting the basis for the order to submit to the tests, the administration of the tests, the significance and accuracy of the tests, the consequences of the testing or results or any other alleged violation of this testing ordinance.

#### Section 11. Voluntary Request for Assistance

An Employee who voluntarily comes forward to request assistance with drug use or alcohol consumption shall be referred to an Employee Assistance Program, a means by which Employee may obtain treatment. All such requests shall be confidential to the fullest extent permitted by law and shall not be used in any manner adverse to the Employee's interest except as required for disciplinary action. All requests for Employee Assistance shall be included in the Employee's file for future disciplinary consideration. When an Employee voluntarily requests assistance, the Employer, in its sole discretion, may determine to retain the Employee, reassign the Employee if the Employee is otherwise fit for duty or suspend the Employee without pay if the Employee is then unfit for duty as determined in the sole discretion of the Employer.

#### Section 12. Continued Employment

Continued employment will also be conditioned upon the Employee successfully completing any counseling, treatment and/or testing which may be recommended by the Employee Assistance Program as part of a program to seek the appropriate treatment as determined by any physicians involved. The cost of counseling, treatment and/or testing shall be borne by the Employer, if provided through the Employer's sanctioned Employee Assistance Program.

#### ARTICLE 26. LABOR/MANAGEMENT COMMITTEE

There shall be labor/management meetings for the areas of discussion set forth below. Such meetings shall be held as mutually agreed. Items to be included in the agenda for the aforementioned labor/management meetings are to be submitted at least five (5) days in advance of the scheduled dates of the meeting if at all possible. The purpose of each meeting shall be:

1. Discuss the administration of the Agreement.
2. Disseminate general information of interest to the parties.
3. Give representatives an opportunity to express their views, or the make suggestions on subject of interest to employees of the bargaining units.



4. Notify the Union of changes in non-bargainable conditions of employment contemplated by the Employer, which may affect employees in the bargaining unit.

The Union Committee shall consist of four (4) employees from the bargaining unit and four (4) management representatives (one of who may be the City's attorney), and any other members by mutual agreement.

#### ARTICLE 27. MISCELLANEOUS

##### Section 1. Personnel Codes, Ordinances, Rule and Regulations

This Agreement incorporates by reference the City of Mattoon Personnel Code, City of Mattoon Ordinances, and any rules and regulations now in effect. To the extent that this Agreement is inconsistent with the City of Mattoon Personnel Code, City of Mattoon Ordinances, rules and regulations the terms of this Agreement shall control, provide however that the Personnel Code, Ordinances, rules and regulations may be amended from time to time provided such changes are not mandatory subjects of bargaining.

##### Section 2. Residency

Employees shall reside within 20 miles of the corporate boundaries of the City of Mattoon. Non-business use of Employer owned vehicles is prohibited.

#### ARTICLE 28. SAVINGS CLAUSE

Should any Article, Section, or portion thereof of this Agreement be held unlawful and unenforceable by any court of competent jurisdiction, such decision of the court shall apply only to the specific Article, Section, or portion thereof directly specified in the decision. Upon the issuance of such a decision, the parties agree immediately to negotiate a substitute for the invalidated Article, Section, or portion thereof.

#### ARTICLE 29. TERMINATION

This Agreement shall be effective as of May 1, 2014~~8~~, and shall remain in full force and effect until the 30th day of April, 201~~8~~~~20~~. It shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing at least ninety (90) days prior to the termination date that it desires to modify in this Agreement. In the event that such notice is given, negotiations shall begin not later than sixty (60) days prior to the termination date. ~~This Agreement may be opened for base wage negotiations and insurance in each year effective May 1, 2016 and May 1, 2017 by giving notice in the same fashion.~~

This Agreement shall remain in full force and be effective during the period of negotiations and until notice of termination of this Agreement is provided to the other party in the manner set forth in the following paragraph. In the event that either party desires to terminate this Agreement, written notice must be given to the other party not less than ten (10) days prior to the desired termination date which shall not be before the termination date set forth in the preceding paragraph.

This collective bargaining agreement was approved by Special Ordinance No. ~~2014-1563~~ adopted by the Mattoon City Council on the ~~19<sup>th</sup> day of August, 2014~~.

\_\_\_\_\_  
Tim Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

\_\_\_\_\_  
Susan O'Brien, City Clerk

This Agreement is executed this 19<sup>th</sup> day of August, 2014

American Federation of State, County and Municipal Employees, Council 31, AFL-CIO, on behalf  
of Local 3821

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Recorded in the Municipality's Records on \_\_\_\_\_, 20149.

EXHIBIT 1. AFSCME BARGAINING UNIT SENIORITY

Last Name	First Name	Department	Job Title	Date of
Griffin	Robert	Water	Pl Op IV	8/1/1978
Kenton	Stanley	Labor Pool	Street/Utility Supt	6/1/1979
Strohl	Brad	Bld & GnDs	Custodian IV	10/13/1983
King	Kenneth	Labor Pool	Mtce V	6/1/1985
Hooker	Troy	Labor Pool	Lead Mtce Wrker	11/1/1985
Spidle	Tim	Labor Pool	Mtce V	5/5/1986
Bennett	Mike	Labor Pool	Mtce IV	6/16/1986
Spurgeon	David	Labor Pool	Mtce IV	6/16/1986
Johnson	Michael	Labor Pool	Mtce V	8/15/1988
Hamilton	Kevin	Labor Pool	Lead Concrete	10/1/1988
Hirsch	Mark	Labor Pool	Mtce V	11/1/1988
Laue	Shannon	Labor Pool	Mtce V	6/1/1989
Ritter	Steve	Labor Pool	Mtce V	6/1/1989
Butler	Brian	Labor Pool	Mtce IV	11/1/1991
Coffey	Kenny	Labor Pool	Lead Swr Collection	10/11/1993

Abbott	Michael	Labor Pool	Mtce V	9/19/1994
Ratliff	Jeff	Labor Pool	Equip Mtce	3/30/1998
Ritter	Tim	Labor Pool	Tree/Land Mtce	8/17/1998
Ballinger, II	Steve	Labor Pool	Mtce V	2/7/2000
Donnell	Tammy	Finance	Fin.CI IV	4/13/2000
Kirts	Kevin	Labor Pool	Mtce V	7/10/2000
Mitchell	Michael	Sewer	PI Op III	1/27/2003
Hoenes	Clint	Labor Pool	Mtce IV-8	5/21/2003
Strong	Thomas	Sewer	PI Op VI	7/28/2003
Bily	Judy	Finance	Fin.CI IV	12/22/2003
Easton	Rick	Labor Pool	Mtce IV-8	12/13/2004
McFarland	Heather	Water	Lab Dir	5/23/2005
Nichols	Michael	Water	Lead Op	3/13/2006
Brandenburg	Sara	Finance	Fin.CI IV	7/10/2006
LeCrone	Robert	Water	Lead Wtr PI Op	10/10/2007
Ervin	Ethan	WWTP	PI Op VI	2/5/2008
Tatman	William	Labor Pool	Mtce III-5	9/16/2009
Cobble	Allen (AJ)	Water	PI Op IV	6/2/2010
Smyser	James	WWTP	PI Op VI	6/14/2010
Youngblood	H A.	Water	PI Op IV	6/14/2010
Hagerstrom	Stan	WWTP	PI Op VI	6/21/2010

#### APPENDIX A. ASFCME BARGAINING UNIT WAGE SCHEDULE

Wage Schedule for employees hired before 5/1/14

<b>Job Classification</b>	<b>2013/2014 Base Rate</b>	<b>2014/2015 base rate</b>	<b>2015/2016 base rate</b>
Office Clerk I	\$10.54	\$10.75	\$11.02
Finance Clerk I	\$10.54	\$10.75	\$11.02
Meter Reader I	\$10.54	\$10.75	\$11.02
Plant Operator I	\$10.54	\$10.75	\$11.02
Maintenance Worker I	\$10.54	\$10.75	\$11.02
Office Clerk II	\$14.54	\$14.83	\$15.20
Finance Clerk II	\$14.54	\$14.83	\$15.20
Meter Reader II	\$14.54	\$14.83	\$15.20
Plant Operator II	\$14.54	\$14.83	\$15.20
Maintenance Worker II	\$14.54	\$14.83	\$15.20

Office Clerk III	\$17.12	\$17.46	\$17.90
Finance Clerk III	\$17.12	\$17.46	\$17.90
Meter Reader III	\$17.12	\$17.46	\$17.90
Plant Operator III	\$17.12	\$17.46	\$17.90
Maintenance Worker III	\$17.12	\$17.46	\$17.90
Office Clerk IV	\$19.35	\$19.74	\$20.23
Finance Clerk IV	\$19.35	\$19.74	\$20.23
Custodian IV	\$17.12	\$17.46	\$17.90
Meter Reader IV	\$19.35	\$19.74	\$20.23
Plant Operator IV	\$19.35	\$19.74	\$20.23
Maintenance Worker IV	\$22.11	\$22.55	\$23.12
Plant Operator V	\$22.49	\$22.94	\$23.51
Maintenance Worker V	\$22.49	\$22.94	\$23.51
Plant Operator VI	\$24.53	\$25.02	\$25.65
Lead Plant Operator	\$24.98	\$25.48	\$26.12
Plant Lab Director	\$24.98	\$25.48	\$26.12
Lead Maintenance Worker	\$24.98	\$25.48	\$26.12

## APPENDIX A (Continued), AFSCME BARGAINING UNIT WAGE SCHEDULE

~~All active employees shall receive wages increases as herein described. "Active employees" includes employees on sick leave, family medical leave or disability status.~~

### Schedule Notes for employees hired before May 1, 2014:

<sup>1</sup>~~Employees were generally hired at entry-level (level I) pay grades, unless exceptional qualifications and experience were demonstrated. A 10% increase was authorized upon successful completion of a 12-month probationary period. Employees shall be promoted to a level II upon completion of three years of service, promoted to a level III upon completion of five years of service, promoted to a level IV upon completion of eight years of service. Maintenance Workers will be promoted to a level V upon meeting criteria set by agreement between the union and the employer and Maintenance Workers will be promoted to Lead Worker positions in accordance with past practice.~~

<sup>2</sup> Plant Operators shall advance in accordance with past practice based upon their license.

<sup>3</sup> ~~Wages of part-time Telecommunicators (formerly, police dispatchers) are equivalent to wages of full-time Telecommunicators based upon certification skills.~~

<sup>4</sup> ~~This wage schedule shall not be used to reduce the current pay of any employee. At a minimum all employees shall maintain their current rate of pay and shall receive a 2% increase as of May 1, 2014, a 2.5% increase on May 1, 2015, and no less than 2% and 2% on May 1, 2016 & May 1, 2017, and will be adjusted according to the terms of the re-openers.~~

<sup>5</sup> ~~Wage rates shall increase at the same levels as the next higher classification for those incumbent employees whose current wage rates are higher than authorized by this schedule.~~

## APPENDIX A, AFSCME BARGAINING UNIT WAGE SCHEDULE

### **Wage Schedule for employees hired after 5/1/14**

The below will increase 2.5% the second year, open the third year, and open the fourth year. For the opening years, negotiations will be starting no less than 2%.

<b>Job Classification</b>	<b>2013/2014 Base Rate</b>	<b>2014/2015 base rate</b>	<b>2015/2016 base rate</b>
Office Clerk I		\$11.50	\$11.79
Finance Clerk I		\$11.50	\$11.79
Custodian I		\$11.00	\$11.28
Meter Reader I		\$12.00	\$12.30
Maintenance Worker I		\$13.00	\$13.33
<b><u>After 3 Years</u></b>			

Office Clerk II	\$14.25	\$14.61
Finance Clerk II	\$14.25	\$14.61
Custodian II	\$14.25	\$14.61
Meter Reader II	\$14.25	\$14.61
Maintenance Worker II	\$15.25	\$15.63
<b><u>After 6 Years</u></b>		
Office Clerk III	\$16.75	\$17.17
Finance Clerk III	\$16.75	\$17.17
Custodian III	\$16.50	\$16.91
Meter Reader III	\$16.75	\$17.17
Maintenance Worker III	\$18.00	\$18.45
<b><u>After 9 Years</u></b>		
Office Clerk IV	\$18.75	\$19.22
Finance Clerk IV	\$18.75	\$19.22
Custodian IV	\$18.50	\$18.96
Meter Reader IV	\$19.00	\$19.48
Maintenance Worker IV	\$21.75	\$22.29
Maintenance Worker V	\$22.75	\$23.32
Lead Maintenance Worker	\$24.75	\$25.37
Plant Operator I	\$13.00	\$13.33
Plant Operator II	\$15.25	\$15.63
Plant Operator III	\$18.00	\$18.45
Plant Operator IV	\$19.75	\$20.24
Plant Operator V	\$22.75	\$23.32
Plant Operator VI	\$23.75	\$24.34
Lead Plant Operator	\$24.75	\$25.37
Plant Lab Director	\$24.75	\$25.37

Schedule Notes for employees hired after May 1, 2014:

Plant Operators shall advance in accordance with past practice based upon their license. Advancement from the starting Operator I classification to Operator II will be at the discretion of the Employer but in any event not more than three years after date of hire. All other advancement shall be by certification and not according to years of service. Upon completion of certification testing for each of the remaining operating classes, the Employee will advance to that step.

Employer has the discretion to hire new employees and place them in any level based upon their skills, and employees will advance thereafter according to interval years, training or certification as set forth herein.

Maintenance Workers will be promoted to a level V upon meeting criteria set by agreement between the union and the employer and Maintenance Workers will be promoted to Lead Worker positions in accordance with past practice.

This wage schedule shall not be used to reduce the current pay of any employee. At a minimum all employees shall maintain their current rate of pay and shall receive a 2.5% increase on May 1, 2015, and no less than 2% and 2% on May 1, 2016 & May 1, 2017, and will be adjusted according to the terms of the re-openers.

#### EXHIBIT "A"

#### APPENDIX A. ASFCME BARGAINING UNIT WAGE SCHEDULE

Wage Schedule for employees hired before 5/1/14

<u>Job Classification</u>	<u>2017/2018 base rate</u>	<u>2018/2019 base rate</u>	<u>2019/2020 base rate</u>
<u>Office Clerk I</u>	<u>\$11.63</u>	<u>\$11.89</u>	<u>\$12.16</u>
<u>Finance Clerk I</u>	<u>\$11.63</u>	<u>\$11.89</u>	<u>\$12.16</u>
<u>Meter Reader I</u>	<u>\$11.63</u>	<u>\$11.89</u>	<u>\$12.16</u>
<u>Plant Operator I</u>	<u>\$11.63</u>	<u>\$11.89</u>	<u>\$12.16</u>
<u>Maintenance Worker I</u>	<u>\$11.63</u>	<u>\$11.89</u>	<u>\$12.16</u>
 <u>Office Clerk II</u>	 <u>\$16.05</u>	 <u>\$16.41</u>	 <u>\$16.78</u>
<u>Finance Clerk II</u>	<u>\$16.05</u>	<u>\$16.41</u>	<u>\$16.78</u>
<u>Meter Reader II</u>	<u>\$16.05</u>	<u>\$16.41</u>	<u>\$16.78</u>
<u>Plant Operator II</u>	<u>\$16.05</u>	<u>\$16.41</u>	<u>\$16.78</u>
<u>Maintenance Worker II</u>	<u>\$16.05</u>	<u>\$16.41</u>	<u>\$16.78</u>
 <u>Office Clerk III</u>	 <u>\$18.90</u>	 <u>\$19.32</u>	 <u>\$19.76</u>
<u>Finance Clerk III</u>	<u>\$18.90</u>	<u>\$19.32</u>	<u>\$19.76</u>
<u>Meter Reader III</u>	<u>\$18.90</u>	<u>\$19.32</u>	<u>\$19.76</u>
<u>Plant Operator III</u>	<u>\$18.90</u>	<u>\$19.32</u>	<u>\$19.76</u>
<u>Maintenance Worker III</u>	<u>\$18.90</u>	<u>\$19.32</u>	<u>\$19.76</u>
 <u>Office Clerk IV</u>	 <u>\$21.36</u>	 <u>\$21.84</u>	 <u>\$22.33</u>
<u>Finance Clerk IV</u>	<u>\$21.36</u>	<u>\$21.84</u>	<u>\$22.33</u>
<u>Custodian IV</u>	<u>\$18.90</u>	<u>\$19.32</u>	<u>\$19.76</u>

<u>Meter Reader IV</u>	<u>\$21.36</u>	<u>\$21.84</u>	<u>\$22.33</u>
<u>Plant Operator IV</u>	<u>\$21.36</u>	<u>\$21.84</u>	<u>\$22.33</u>
<u>Maintenance Worker IV</u>	<u>\$24.41</u>	<u>\$24.96</u>	<u>\$25.52</u>
<u>Plant Operator V</u>	<u>\$24.83</u>	<u>\$25.39</u>	<u>\$25.96</u>
<u>Maintenance Worker V</u>	<u>\$24.83</u>	<u>\$25.39</u>	<u>\$25.96</u>
<u>Plant Operator VI</u>	<u>\$27.08</u>	<u>\$27.69</u>	<u>\$27.76</u>
<u>Lead Plant Operator</u>	<u>\$27.58</u>	<u>\$28.20</u>	<u>\$28.84</u>
<u>Plant Lab Director</u>	<u>\$27.58</u>	<u>\$28.20</u>	<u>\$28.84</u>
<u>Lead Maintenance Worker</u>	<u>\$27.58</u>	<u>\$28.20</u>	<u>\$28.84</u>

#### APPENDIX A (Continued). AFSCME BARGAINING UNIT WAGE SCHEDULE

All active employees shall receive wages increases as herein described. "Active employees" includes employees on sick leave, family medical leave or disability status.

Schedule Notes for employees hired before May 1, 2014:

<sup>1</sup>Employees were generally hired at entry-level (level I) pay grades, unless exceptional qualifications and experience were demonstrated. A 10% increase was authorized upon successful completion of a 12-month probationary period. Employees shall be promoted to a level II upon completion of three years of service, promoted to a level III upon completion of five years of service, promoted to a level IV upon completion of eight years of service. Maintenance Workers will be promoted to a level V upon meeting criteria set by agreement between the union and the employer and Maintenance Workers will be promoted to Lead Worker positions in accordance with past practice.

<sup>2</sup>Plant Operators shall advance in accordance with past practice based upon their license.

<sup>3</sup>This wage schedule shall not be used to reduce the current pay of any employee. At a minimum all employees shall maintain their current rate of pay and shall receive a 2.25% increase as of May 1, 2018 and a 2.25% increase on May 1, 2019.

<sup>4</sup>Wage rates shall increase at the same levels as the next higher classification for those incumbent employees whose current wage rates are higher than authorized by this schedule.

#### APPENDIX A. ASFCME BARGAINING UNIT WAGE SCHEDULE Wage Schedule for employees hired after 5/1/14

The below will increase 2.25% the first year, 2.25% the second year.



<u>Job Classification</u>	<u>2017/2018 base rate</u>	<u>2018/2019 base rate</u>	<u>2019/2020 base rate</u>
Office Clerk I	\$12.45	\$12.73	\$13.02
Finance Clerk I	\$12.45	\$12.73	\$13.02
Custodian I	\$11.91	\$12.18	\$12.45
Meter Reader I	\$12.99	\$13.28	\$13.58
Maintenance Worker I	\$14.07	\$14.38	\$14.71
<b><u>After 3 Years</u></b>			
Office Clerk II	\$15.43	\$15.78	\$16.13
Finance Clerk II	\$15.43	\$15.78	\$16.13
Custodian II	\$15.43	\$15.78	\$16.13
Meter Reader II	\$15.43	\$15.78	\$16.13
Maintenance Worker II	\$16.50	\$16.87	\$17.25
<b><u>After 6 Years</u></b>			
Office Clerk III	\$18.13	\$18.54	\$18.96
Finance Clerk III	\$18.13	\$18.54	\$18.96
Custodian III	\$17.86	\$18.26	\$18.67
Meter Reader III	\$18.13	\$18.54	\$18.96
Maintenance Worker III	\$19.48	\$19.91	\$20.37
<b><u>After 9 Years</u></b>			
Office Clerk IV	\$20.30	\$20.76	\$21.22
Finance Clerk IV	\$20.30	\$20.76	\$21.22
Custodian IV	\$20.02	\$20.47	\$20.93
Meter Reader IV	\$20.57	\$21.03	\$21.51
Maintenance Worker IV	\$23.53	\$24.06	\$24.60
Maintenance Worker V	\$24.62	\$25.17	\$25.74
Lead Maintenance Worker	\$26.78	\$27.38	\$28.00
Plant Operator I	\$14.07	\$14.39	\$14.71
Plant Operator II	\$16.50	\$16.87	\$17.25
Plant Operator III	\$19.48	\$19.91	\$20.37
Plant Operator IV	\$21.37	\$21.85	\$22.34
Plant Operator V	\$24.62	\$25.17	\$25.74
Plant Operator VI	\$25.70	\$26.28	\$26.87
Lead Plant Operator	\$26.78	\$27.38	\$28.00
Plant Lab Director	\$26.78	\$27.38	\$28.00

Schedule Notes for employees hired after May 1, 2014:

Plant Operators shall advance in accordance with past practice based upon their license. Advancement from the starting Operator I classification to Operator II will be at the discretion of the Employer but in any event not more than three years after date of hire. All other advancement shall be by certification and not according to years of service. Upon completion of certification testing for each of the remaining operating classes, the Employee will advance to that step.

Employer has the discretion to hire new employees and place them in any level based upon their skills, and employees will advance thereafter according to interval years, training or certification as set forth herein.

Maintenance Workers will be promoted to a level V upon meeting criteria set by agreement between the union and the employer and Maintenance Workers will be promoted to Lead Worker positions in accordance with past practice.

This wage schedule shall not be used to reduce the current pay of any employee. At a minimum all employees shall maintain their current rate of pay and shall receive a 2.25% increase on May 1, 2018 and a 2.25% increase May 1, 2019.

APPENDIX B. City of Mattoon Employee Group Health Plan

Current Plan
Prescription Drug Benefits
Calendar Year Maximum Benefit: None
Generic prescription: \$20 co-payment per prescription
Brand name prescription when generic equivalent not available: \$20 co-payment per prescription
Brand name prescription when generic equivalent is available: 50% co-payment per prescription
Mail Order Maintenance Drugs & Medications:
Generic prescription: \$20 co-payment per each order for 3-month supply
Brand name prescription when generic equivalent not available: \$20 co-payment per each order for 3-month supply
Brand name prescription when generic equivalent is available: 50% co-payment per each order for a 3-month supply

**APPENDIX B (Continued).** City of Mattoon Employee Group Health Plan

Current Plan
Dental Benefits
Calendar Year Maximum Benefit: \$1,000
Calendar Year Deductible, Excluding Orthodontic Services: Individual Deductible Maximum - \$125 Family Deductible Maximum - \$250
Co-Payment Requirements: Preventative Services — 10% Basic Services — 20% Major Services — 30%
Orthodontia for Dependent Children Under 19 Years of Age Deductible — None Co-Payment — 50% Lifetime Maximum - \$700 Per Child

**APPENDIX B (Continued). City of Mattoon Employee Group Health Plan**

Current Plan
Medical Benefits
Co-Payment Requirements After the Annual Deductible: Accident Benefit — \$50 Co-Pay Per ER Visit up to \$300 PPO Providers — 10% Non PPO Providers — 30% X-Ray and Laboratory Services — 20% Ambulance — 20% Prosthetic Devices — 20% Durable Medical Equipment — 20% Psychiatric & Substance Abuse Care — 20% Exceptions apply for: <ul style="list-style-type: none"><li>• Inpatient Hospital Physician Services, where there is a 20% co-payment required for PPO Providers</li><li>• Chiropractic Care, where there is a 20% co-payment uniformly required and a calendar year maximum benefit of 20 visits not to exceed \$500.</li><li>• TMJ care, where there is a \$1,000 lifetime maximum.</li><li>• Inpatient and outpatient rehab services, where there is 60 day maximum per illness or injury.</li><li>• Home health care, where there is a 100 visit per calendar year maximum benefit.</li><li>• Private nursing, where there is a \$1,000 per month limit.</li><li>• For obesity treatment, where there is a \$15,000 lifetime maximum.</li><li>• For inpatient psychiatric care, where there is 60 day calendar year maximum.</li><li>• For inpatient substance abuse care, where there is a 30 day maximum.</li><li>• For outpatient psychiatric and substance abuse care, where there is a 30 visit combined maximum per calendar year.</li></ul>

**APPENDIX B(Continued).** City of Mattoon Employee Group Health Plan

Current Plan	
Calendar Year Deductible & Maximums	
Lifetime Maximum Benefit: \$None	
Calendar Year Deductible: Network:                      Non-network Individual - \$500              Individual - \$750 Family - \$1000                Family - \$1500  The family maximum includes covered expenses that are used to satisfy deductibles for all family members combined. Carry-over deductible applies as provided in the current plan.  There are separate yearly deductibles for dental benefits.	
Calendar Year Out of Pocket Maximum in Excess of Deductible: Individual: PPO Providers \$1,000 Non PPO Providers - \$2,000 Family: PPO Providers \$2,000 Non PPO Providers - \$4,000  The family out-of-pocket maximum includes out-of-pocket maximums for all family members combined. PPO/Non PPO expenses will be applied equally toward the satisfaction of both the PPO and Non-PPO out-of-pocket maximums.  There are separate yearly out-of-pocket maximums for dental benefits	

**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2019-1722**

**AN ORDINANCE GRANTING A SPECIAL USE & VARIANCE AT 100 COLES  
CENTRE PARKWAY**

**WHEREAS**, there has been filed a written Petition by Hilton Garden for requesting a special use of the property legally described as:

Lot 3 of Coles Centre Subdivision, Second Addition, City of Mattoon, Coles County, Illinois

**WHEREAS**, said site is zoned CD Corridor Development, which requires a special use for a Hotel Convention Center, and a variance for the 56'6" height within 200' of the CD district; and

**WHEREAS**, the property is well suited for a Hotel Convention Center; and

**WHEREAS**, the Planning Commission held a public hearing for the City of Mattoon, Coles County, Illinois, and has recommended that the requested special use & variance be granted; and

**WHEREAS**, the Corridor Review Committee held a public hearing for the City of Mattoon, Coles County, Illinois, and has recommended that the requested special use & variance along with the site plan approval be granted; and

**WHEREAS**, the City Council for the City of Mattoon, Coles County, Illinois, deems that it would be in the public interest to approve said special use and variance at 100 Coles Centre Parkway, Mattoon, Illinois 61938.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1.** Pursuant to enabling authority provided at Section §159.05 of the Mattoon Code of Ordinances, the property legally described as aforesaid, be and the same is granted a special use and variance to the height regulation allowing for lawful right to construct and operate a Hotel Convention Center thereat.

**Section 2.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 3.** This ordinance shall be effective upon its approval as provided by law.

**Section 4.** The City Clerk shall make and record a duly certified copy of this ordinance with the Clerk and Recorder's Office of Coles County, Illinois.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_, adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by a roll call vote, as follows:

AYES (Names):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAYS (Names): \_\_\_\_\_  
ABSENT (Names): \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

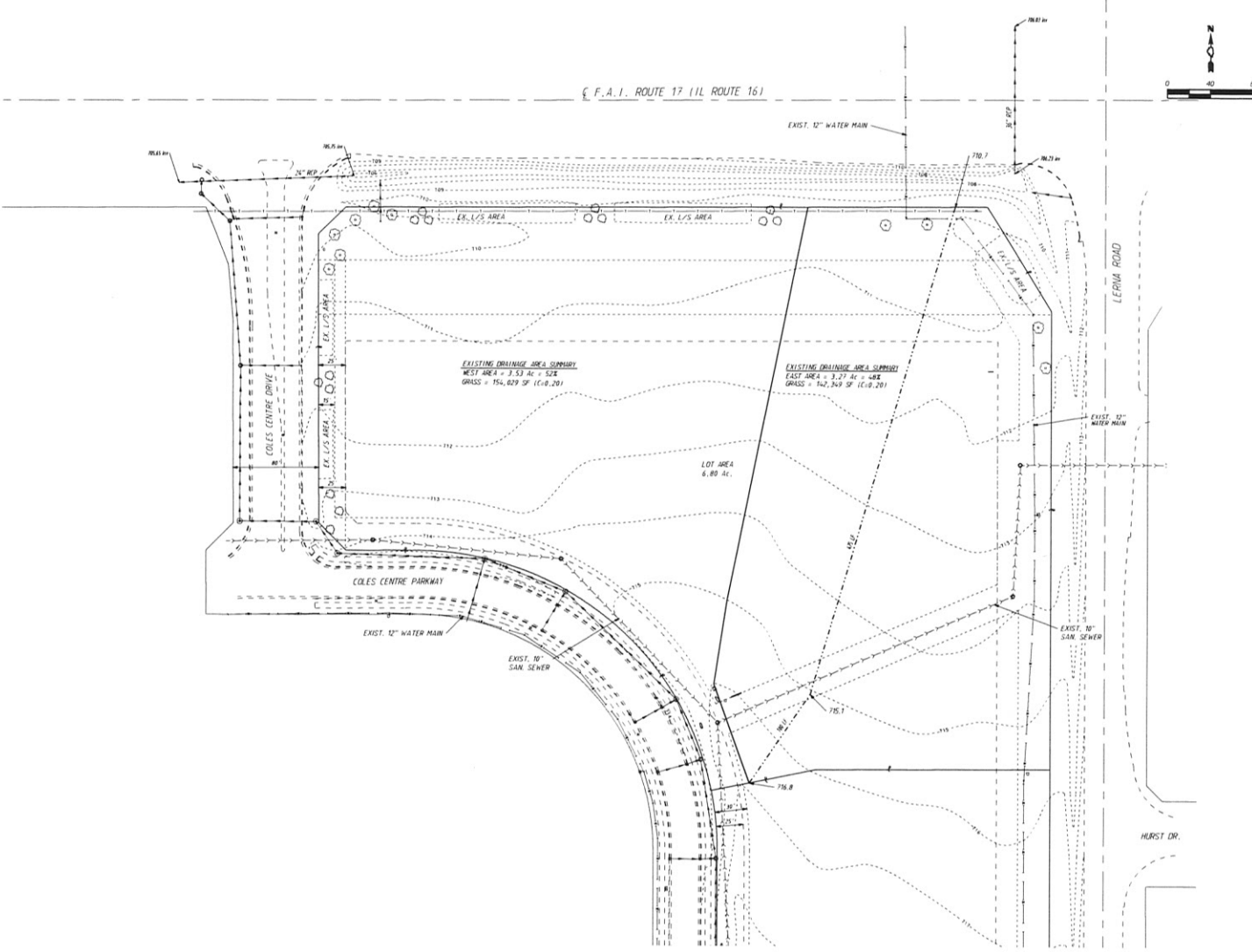
APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

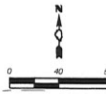
\_\_\_\_\_  
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 2019.





- LEGEND**
- ⊕ POWER POLE
  - ⊕ LIGHT POLE
  - ⊕ ELECTRIC JUNCTION BOX
  - ⊕ TELEPHONE PEDESTAL
  - ⊕ GAS VALVE OR METER
  - ⊕ STORM SEWER MANHOLE
  - ⊕ STORM DRAIN INLET
  - ⊕ SANITARY MANHOLE
  - ⊕ WATER VALVE OR METER
  - ⊕ FIRE HYDRANT



<b>Survey Solutions, LLC</b> 111 ASHLAND AVE. MT. ZION, IL 62540 217.521.0812 <small>ALR Survey Construction Stamping Illinois Professional Design Firm # 154020012</small>		<b>OnSite Engineering, LLC</b> 111 Ashland Ave., Mt. Zion, IL 62549 Phone 217-972-4498 Design Firm Registration No. 154-004257 Steven M. Baumann, P.E.		PERMIT REVIEW ONLY	
				EXISTING CONDITIONS	
SCALE AS NOTED DATE 08-07-19		HILTON HOTEL & CONVENTION CENTER 100 COLES CENTRE PKWY. MATTOON, IL		DRAWN BY: SMD REVISED BY:	
CLIENT: MATTOON HOTEL LLC 2325 ANDOVER PLACE CHARLESTON, IL 61920		JEREMY YOST 217.345.2414 ext. 711		DRAWING NO. C99_ExistingConditions_080719.dgn SHEET NO. C99	

**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2019-3045**

**A RESOLUTION APPROVING THE CONCEPT PLAN FOR A DEVELOPMENT PROPOSAL FROM MATTOON HOTEL LLC, MATTOON CONVENTION CENTER LLC, AND ILLINOIS AFFORDABLE HOUSING, NFP AND ITS COMPLIANCE WITH THE STANDARDS OF THE CORRIDOR DEVELOPMENT DISTRICT**

**WHEREAS**, Mattoon Hotel L.L.C., Mattoon Convention Center L.L.C and Illinois Affordable Housing, N.F.P. as owners of the following described property:

Lot 3 of Coles Centre Subdivision, Second Addition, Mattoon, Coles County, Illinois. a.k.a 100 Coles Centre Parkway

**WHEREAS**, a legally published public hearing was held on Thursday August 29, 2019 before the Corridor Review Committee; and

**WHEREAS**, the Corridor Review Committee recommends the approval of the proposed plan with a special use and height variance; and

**WHEREAS**, the building permit application must substantially conform to the concept plan and fully comply with the requirements of the Corridor Development District.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1.** Pursuant to enabling authority, that the proposed concept plan for the above referenced property owned by Mattoon Hotel L.L.C., Mattoon Convention Center L.L.C and Illinois Affordable Housing, N.F.P., be approved and signed by the Mayor, noting any approved or required changes.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_,  
adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by a roll call vote, as follows:

AYES (Names): \_\_\_\_\_

\_\_\_\_\_

NAYS (Names): \_\_\_\_\_

ABSENT (Names): \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

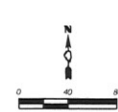
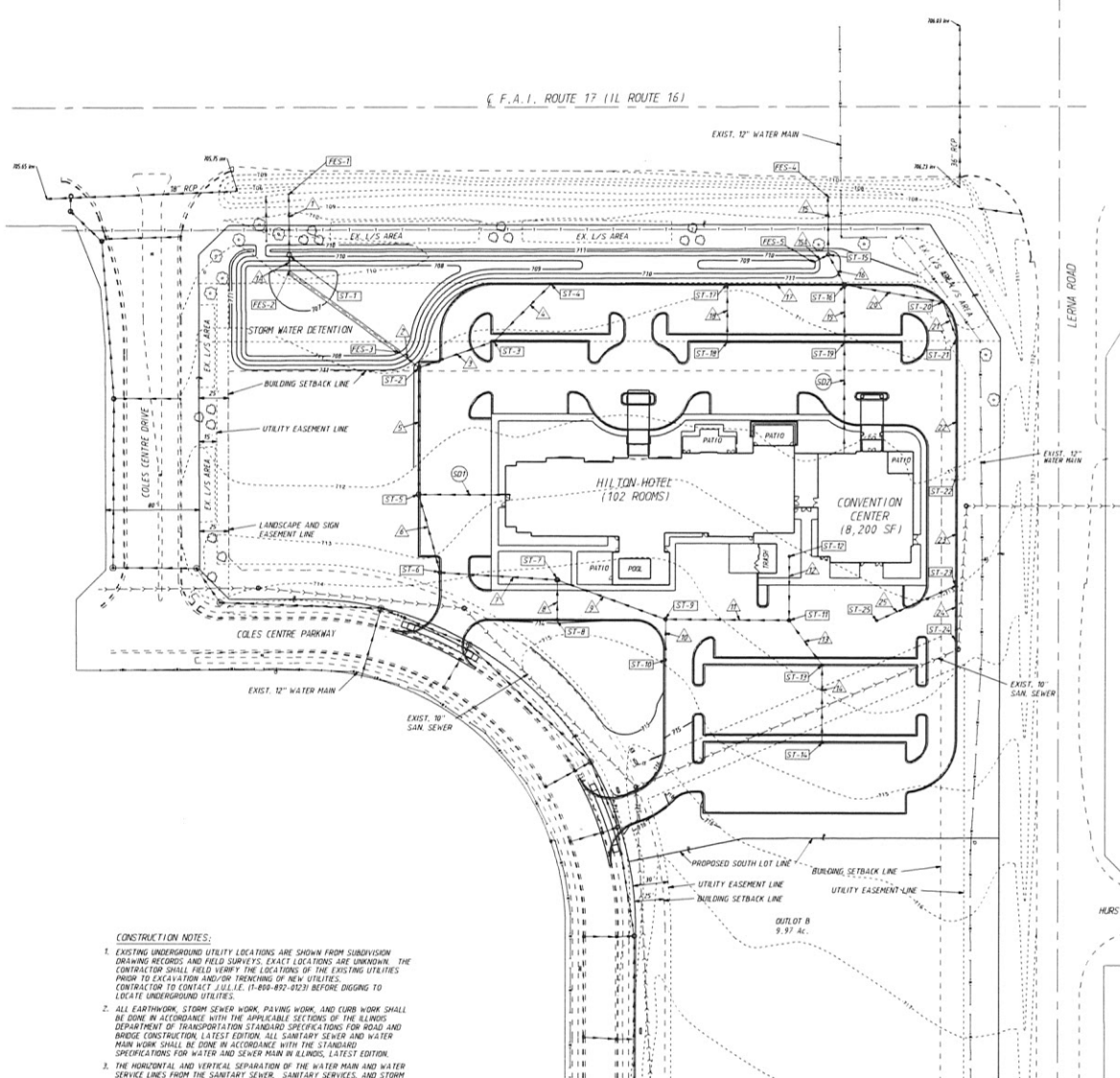
ATTEST:

APPROVED AS TO FORM:

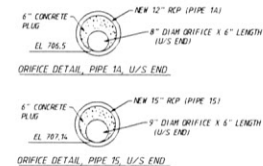
\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 2019.



- LEGEND**
- POWER POLE
  - LIGHT POLE
  - ELECTRIC JUNCTION BOX
  - TELEPHONE PEDESTAL
  - GAS VALVE OR METER
  - STORM SEWER MANHOLE
  - STORM DRAIN INLET
  - SANITARY MANHOLE
  - WATER VALVE OR METER
  - FIRE HYDRANT
  - VENT PIPE OR CLEANOUT



**NEW STORM SEWER STRUCTURE SCHEDULE**

STR #	ST-1	ST-2	ST-3	ST-4	ST-5	ST-6	ST-7	ST-8	ST-9	ST-10
TYPE	1-B-3-D	1-B-3-D	1-A	1-A	1-B-3-D	1-B-3-D	1-A	1-B-3-D	1-A	1-A
F & G	TYP 1-CL	TYP 11	TYP 11	TYP 11	TYP 11	TYP 1-CL	TYP 11	TYP 1-CL	TYP 11	TYP 11
RIM	709.5	711.50	712.10	710.90	712.50	713.00	713.70	713.00	713.30	714.22
N INV.	706.43	707.84	708.04	708.30	708.58	709.15	709.45	709.45	709.45	710.13
S INV.	706.43	707.66	707.84	708.04	708.30	708.58	708.99	708.99	709.45	709.45
E INV.	707.66	707.66	707.66	708.30	708.58	708.99	708.99	708.99	709.45	709.45
M INV.	707.66	707.66	707.66	708.30	708.58	708.99	708.99	708.99	709.45	709.45

STR #	ST-11	ST-12	ST-13	ST-14	ST-15	ST-16	ST-17	ST-18	ST-19	ST-20
TYPE	1-B-3-D	1-A	1-A	1-A	1-B-3-D	1-B-3-D	1-A	1-A	1-A	1-A
F & G	TYP 1-CL	TYP 1-CL	TYP 11	TYP 11	TYP 1-CL	TYP 11	TYP 11	TYP 11	TYP 11	TYP 11
RIM	713.3	713.70	713.50	714.00	710.50	711.40	711.05	712.23	712.43	713.40
N INV.	709.87	710.11	710.44	707.17	707.43	707.43	708.10	707.60	707.60	707.86
S INV.	709.87	710.11	710.11	707.17	707.43	707.43	708.10	707.60	707.60	707.86
E INV.	709.87	710.11	710.11	707.17	707.43	707.43	708.10	707.60	707.60	707.86
M INV.	709.87	710.11	710.11	707.17	707.43	707.43	708.10	707.60	707.60	707.86

STR #	ST-21	ST-22	ST-23	ST-24	ST-25
TYPE	1-A	1-A	1-A	1-A	1-A
F & G	TYP 11	TYP 11	TYP 11	TYP 11	TYP 11
RIM	711.75	712.81	713.15	713.59	713.30
N INV.	708.03	708.61	709.09	709.31	709.09
S INV.	708.03	708.61	709.09	709.31	709.09
E INV.	709.09	709.09	709.09	709.09	709.09
M INV.	709.09	709.09	709.09	709.09	709.09

\* ORIFICE RESTRICTOR ON INVERT OF PIPE - SEE ORIFICE DETAILS  
 \*\* PROVIDE FLAT SLAB TOPS

**STORM SEWER PIPE - PVC = SDR 26**

PIPE	1	2	3	4	5	6	7	8	9	10	11	12	13	14
LENGTH	52'	34'	67'	67'	100'	70'	100'	34'	34'	105'	34'	48'	67'	67'
SIZE	15"	12"	18"	12"	12"	18"	18"	12"	15"	12"	15"	12"	12"	12"
TYPE	RCP	RCP	RCP	PVC	PVC	PVC	PVC	PVC	PVC	PVC	PVC	PVC	PVC	PVC
SLOPE	0.5%	0.5%	1.0%	0.20%	0.20%	0.6%	0.4%	0.4%	0.5%	0.3%	2.0%	0.4%	0.5%	0.5%

PIPE	15	18	24	30	36	42	48	60	72	84	96	108	120	144
LENGTH	60'	34'	23'	100'	49'	49'	86'	34'	73'	34'	44'	100'	120'	120'
SIZE	15"	12"	15"	12"	12"	12"	12"	12"	12"	12"	12"	12"	12"	12"
TYPE	RCP	RCP	PVC	PVC	PVC	PVC	PVC	PVC	PVC	PVC	PVC	PVC	PVC	PVC
SLOPE	0.20%	0.5%	1.0%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%

\* ORIFICE RESTRICTOR ON NORTH INVERT OF PIPE - SEE ORIFICE DETAIL  
 \*\* NOTE: PIPE LENGTHS INCLUDE FLARED END SECTIONS

**BUILDING DRAIN SEWER PIPE**  
 PVC = SCH 40 PVC

PIPE	SD1	SD2
LENGTH	18'	34'
SIZE	12"	12"
TYPE	PVC	PVC
MIN SLOPE	1.0%	1.0%

**BUILDING STORM DRAIN EXTENSION NOTE**

BUILDING STORM DRAIN LINES (SD-1 & SD-2) SHALL BE SCH. 40 PVC PIPE AND FITTINGS CONNECTING TO THE BUILDING STORM DRAIN LINES TO THE SITE STORM SEWER SYSTEM. PROVIDE ALL UNMANUFACTURED FITTINGS NEEDED FOR A COMPLETE SYSTEM INCLUDING BENDS, TEES, ETC. PROVIDE A CLEANOUT AT ALL BUILDING FIVE-IN LOCATIONS. PROVIDE SEALED END CAP PIPE CAUSING A MINIMUM OF 10 FEET ON BOTH SIDES OF A WATER MAIN OR WATER SERVICE LINE CROSSING.

**CONSTRUCTION NOTES:**

- EXISTING UNDERGROUND UTILITY LOCATIONS ARE SHOWN FROM SUBDIVISION DRAWING RECORDS AND FIELD SURVEYS. EXACT LOCATIONS ARE UNKNOWN. THE CONTRACTOR SHALL FIELD VERIFY THE LOCATIONS OF THE EXISTING UTILITIES PRIOR TO EXCAVATION AND/OR TRENCHING OF NEW UTILITIES. CONTRACTOR TO CONTACT ILL. (1-800-892-0231) BEFORE DIGGING TO LOCATE UNDERGROUND UTILITIES.
- ALL EARTHWORK, STORM SEWER WORK, PAVING WORK, AND CURB WORK SHALL BE DONE IN ACCORDANCE WITH THE APPLICABLE SECTIONS OF THE ILLINOIS DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, LATEST EDITION. ALL SANITARY SEWER AND WATER MAIN WORK SHALL BE DONE IN ACCORDANCE WITH THE STANDARDS SPECIFICATIONS FOR WATER AND SEWER MAIN IN ILLINOIS, LATEST EDITION.
- THE HORIZONTAL AND VERTICAL SEPARATION OF THE WATER MAIN AND WATER SERVICE LINES FROM THE SANITARY SEWER, SANITARY SERVICES, AND STORM SEWER SHALL COMPLY WITH THE REQUIREMENTS OF THE ILLINOIS ADMINISTRATIVE CODE TITLE 35, SUBTITLE F, CHAPTER 15, PART 453, SECTION 65.10 PROTECTION OF WATER MAIN AND WATER SERVICE LINES.
- ALL RAMPS AND HANDICAP PARKING CONSTRUCTION TO MEET THE REQUIREMENTS OF THE ILLINOIS ACCESSIBILITY CODE.
- TRENCH BACKFILL (CA-4) SHALL BE USED IN TRENCHES UNDER PAVEMENT OR WITHIN 2 FEET OF ANY PAVED SURFACE.
- ALL WORK IN PUBLIC R.O.W. SHALL BE PERFORMED BY A CONTRACTOR LICENSED AND BONDED WITH THE CITY OF MATTOON.

**Survey Solutions, LLC**  
 711 ASHLAND AVE.  
 MT. ZION, IL 62548  
 217.521.0812  
 4126 Business Center Blvd.  
 Mount Pleasant, IL 62123

**OnSite Engineering, LLC**  
 111 Ashland Ave., Mt. Zion, IL 62549  
 Phone 217-972-4498  
 Design Firm Registration No. 184-004267  
 Steven M. Baumann, P.E.

PERMIT REVIEW ONLY			
SITE UTILITY PLAN			
SCALE AS NOTED	HILTON HOTEL & CONVENTION CENTER	DRAWN BY: SMH	
DATE: 08/07/19	100 COLES CENTRE PKWY, MATTOON, IL	REVISED BY:	
CLIENT: MATTOON HOTEL, LLC	JEREMY YOST		
2325 ANDOVER PLACE	217.345.2414	ext. 711	
CHARLESTON, IL 61820			
DRAWING NO. C103.SiteUtilityPlan.080719.dgn		SHEET NO. C103	

**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2019-3046**

**A RESOLUTION APPROVING THE CONCEPT PLAN FOR A DEVELOPMENT PROPOSAL FROM SHELBYVILLE PROPERTIES, L.L.C. AND ITS COMPLIANCE WITH THE STANDARDS OF THE CORRIDOR DEVELOPMENT DISTRICT**

**WHEREAS**, Shelbyville Properties L.L.C. as owners of the following described property:

Lot 4 of Coles Centre Subdivision, Third Addition, Mattoon, Coles County, Illinois. a.k.a 101 Coles Centre Drive

**WHEREAS**, a legally published public hearing was held on Thursday August 29, 2019 before the Corridor Review Committee; and

**WHEREAS**, the Corridor Review Committee recommends the approval of the proposed plan; and

**WHEREAS**, the building permit application must substantially conform to the concept plan and fully comply with the requirements of the Corridor Development District.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1.** Pursuant to enabling authority, that the proposed concept plan for the above referenced property owned by Shelbyville Properties L.L.C., be approved and signed by the Mayor, noting any approved or required changes.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_,  
adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by a roll call vote, as follows:

AYES (Names): \_\_\_\_\_

\_\_\_\_\_

NAYS (Names): \_\_\_\_\_

ABSENT (Names): \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 2019.



**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2019-3047**

**A RESOLUTION APPROVING THE CONCEPT PLAN FOR A DEVELOPMENT PROPOSAL FROM BLUE AZALEA II, L.L.C. AND ITS COMPLIANCE WITH THE STANDARDS OF THE CORRIDOR DEVELOPMENT DISTRICT**

**WHEREAS**, Blue Azalea II, L.L.C. as owners of the following described property:

201 Coles Centre Parkway, 8.98 Acres located at intersections of Coles Centre Parkway and Coles Centre Drive, which is part of the Replat of Coles Centre Subdivision, a part of Outlot A, Situated in Coles County, Illinois. (part of PIN: 06-0-05163-000)

**WHEREAS**, a legally published public hearing was held on Thursday August 29, 2019 before the Corridor Review Committee; and

**WHEREAS**, the Corridor Review Committee recommends the approval of the proposed plan; and

**WHEREAS**, the building permit application must substantially conform to the concept plan and fully comply with the requirements of the Corridor Development District.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1.** Pursuant to enabling authority, that the proposed concept plan for the above referenced property owned by Blue Azalea II, L.L.C., be approved and signed by the Mayor, noting any approved or required changes.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_,  
adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by a roll call vote, as follows:

AYES (Names):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAYS (Names):

\_\_\_\_\_

ABSENT (Names):

\_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

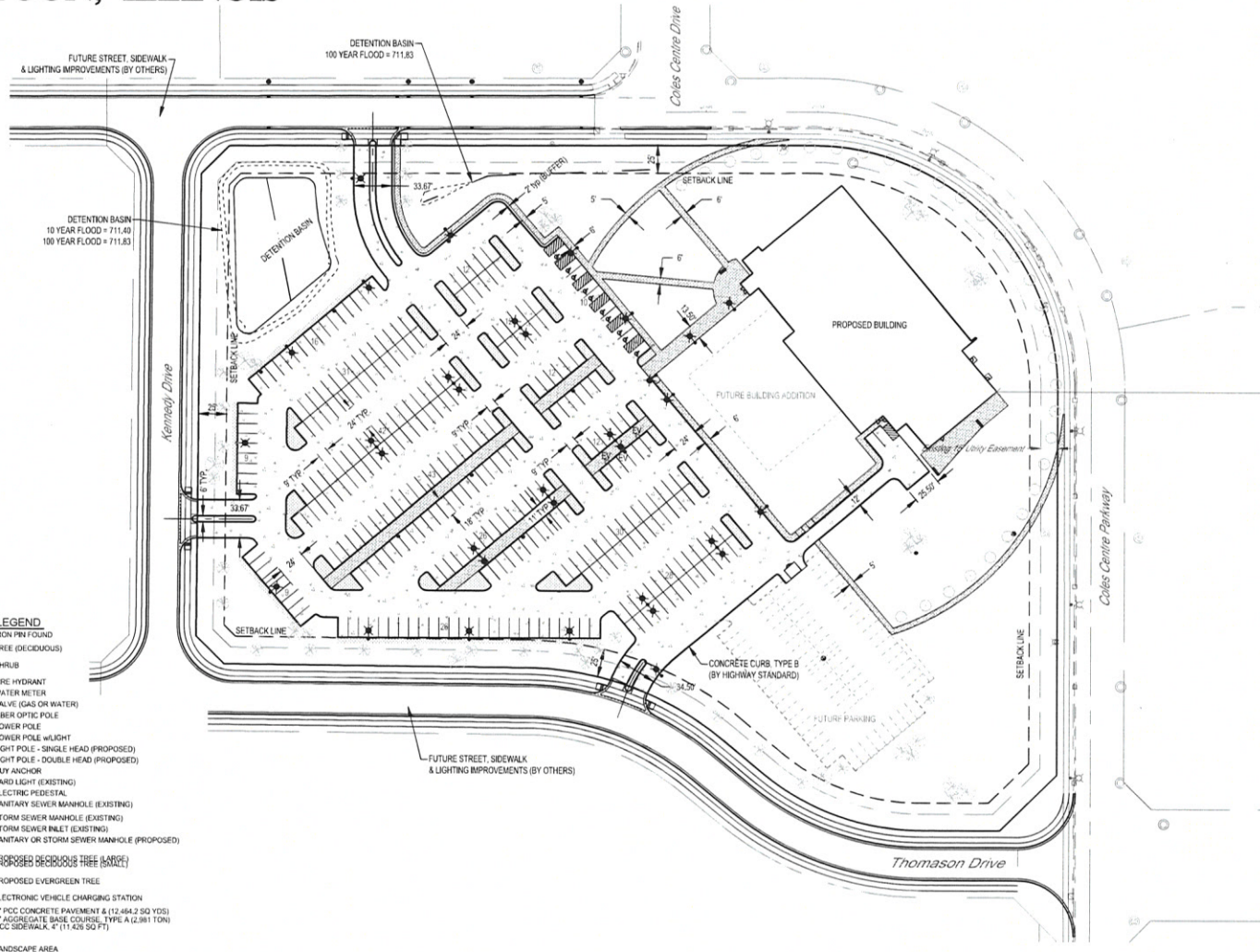
\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 2019.



# BLUE CROSS BLUE SHIELD COLES CENTRE SUBDIVISION MATTOON, ILLINOIS



## STORM WATER DISCHARGE ANALYSIS

AREA = 8.98 Acres

SEE DETENTION CALCULATIONS:  
DRAINAGE.gpw  
DATED: July 31, 2019

THE DEVELOPER SHALL APPLY FOR A  
GENERAL NPDES PERMIT FOR STORM  
WATER DISCHARGES FROM CONSTRUCTION  
SITE ACTIVITIES BEFORE BEGINNING WORK.

THE DEVELOPER SHALL APPLY FOR A  
CITY PERMIT BEFORE DOING WORK ON  
CITY RIGHT-OF-WAY.

## LANDSCAPING REQUIREMENTS

Required for C/D Zoning

2 Square Foot Landscaping Per 1 Linear Foot Street Frontage  
Plus 7.5% Landscaping Required in Parking Lot  
Street Footage = 2,505 Linear Foot  
Parking Area = 112,178 Square Foot  
= 2,505 x 2 = 112,178 x 7.5% =  
13,425 Square Foot Landscaping Required (8,415 SQ FT in Parking)

## SET BACKS

Required for C/D Zoning

Front Yard = 25'  
Side Yard = 25'  
Rear Yard = 25' (0' Variance)

## SITE DATA

ZONING = C/D (Corridor Development DISTRICT)

SITE AREA = 8.98 Ac.±

GREEN AREA = 49.6%

EMPLOYEES = 304 MAX.

PARKING LANDSCAPING = 8,989 SF

TOTAL TREES = 84 (COUNT AS 100 SQ FT LANDSCAPING)

TOTAL LANDSCAPING = 8,989 SF + 8,400 = 17,389 SQ FT TOTAL

BUILDING HEIGHT = 31'-6" (2 STORY)

BUILDING AREA = 27,024 SF (1st STORY)

BUILDING AREA = 23,098 SF (2nd STORY)

BUILDING AREA (FUTURE) = 10,014 SF

TOTAL BUILDING AREA (total) = 60,136 SF

SPACES REQUIRED = 31000 SF = 3x61 = 183 SPACES

VEHICULAR PARKING SPACES = 308 (9x18)

ACCESSIBLE PARKING SPACES = 10 (16x20)

TOTAL PARKING SPACES = 318 CURRENT PROPOSED

## NOTES

- The proposed project is not located in a flood plain.
- The Mattoon Director of Public Works (217-235-5171) shall be contacted 48 hours prior to construction.
- A copy of the approved site plan and all pertinent documents shall be readily available at the work site at all times.
- Landscaping is required on the site along the abutting public right-of-way.
- All radii to be 2' to face of curb unless noted otherwise.
- All work performed on Public R.O.W. will require a bond from the Developer.
- All construction shall be in accordance with the requirements of the Americans with Disabilities Act.
- Call J.U.L.I.E. 48 hours before construction begins.
- For projects that require an IEPA NPDES Permit, no work shall begin until 30 days from submittal of the NOI or receipt of the NPDES Permit and filing of a copy with City Engineer.
- Approval of the site plan by the City of Mattoon in no way relieves the developer's responsibility to construct the improvements in accordance with the requirements of the Americans with Disabilities Act, the Environmental Protection Act and other laws and regulations of the City, County and/or State.
- It is the responsibility of the developer to repair and/or replace any roadway, sidewalks, curb & gutters and entrances damaged during the course of the construction of the project. Such repairs or replacements shall be in accordance with IDOT standards and shall be ADA compliant where applicable.
- This plan has been prepared to comply with the provisions of the NPDES Permit Number ILR10, issued by the Illinois Environmental Protection Agency for storm water discharges from Construction Site Activities.

DATE: 07/30/2019

Referenced to the Illinois State "New Certificate  
System East Zone Datum of NAD83(2011) Epoch  
2011.00 ORTHO HEIGHT: NAVD 83(EGD0138)

Michael A. Taggenhardt  
My License Expires 11-30-19

P.E. No. 61073

PROJECT NO.	2019-03
DATE	07/30/2019
DESIGNER	MILANO & GRUNION ENGINEERS, LLC
CLIENT	BLUE CROSS BLUE SHIELD
LOCATION	COLES CENTRE SUBDIVISION MATTOON, ILLINOIS
SHEET #	2 OF 9
JOB #	19246

**City of Mattoon**  
**Council Decision Request**

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MEETING DATE: 09/17/19    CDR NO: 2019-1977

SUBJECT:                                      Tourism Grants

SUBMITTAL DATE:                      09/11/19

SUBMITTED BY:                      Angelia Burgett, Mattoon Tourism Coordinator

APPROVED FOR                      Kyle Gill                                      09/12/19  
COUNCIL AGENDA:                      City Administrator                      Date

EXHIBITS (If applicable):    Grant Applications

---

EXPENDITURE	AMOUNT	FUNDS	CONTINGENCY
ESTIMATE:	BUDGETED:	REMAINING:	FUNDING:
\$1,500.00	\$125,000.00	\$43,950.00	\$0.00

---

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED  
IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve a total of \$1,500.00 grants from Hotel/Motel taxes fiscal year 2019-2020 to  
the Mattoon High School Girls Holiday Basketball Tourney to be held December 26-28, 2019.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

“This application was considered and approved by the Tourism Advisory Committee at a meeting  
held September 11th, 2019.”



## Tourism Grant Application

Name of Organization: Mattoon High School

Contact Person: David Vieth

Address: 2521 Walnut Ave. Telephone: 217-238-7824

Date of Event: 12/24  
12/27  
12/28/19 Name of Event: Girls Holiday Basketball  
Tournament.

### How Event Promotes Tourism in Mattoon

How does your event promote tourism, conventions, and other events within the city?

We had 4 teams stay in Hotels last year.  
All of the teams eat in our restaurants those  
3 days.

How does your event attract non-residents?

We have fans from 7 other schools  
come to town and eat and stay.

If your application were accepted, how would the tourism funds granted be used?

We need as much help from tourism as  
we can get to keep this tournament going.

Financial Statement (See Attached)

### Statement of Assurances

Any funds received under this grant will be used for the purposes described in this application. The figures, facts, and representations in this application are true and correct to the best of my knowledge.

Name (Please Print): David Vieth

Signature: David Vieth

Date: 5/31/19 Title or Office Held: Athletic Director

**Tourism Grant Application**

**Detailed Budget**

Event: Girls Holiday Basketball Tournament  
 Date of Event: 12/26 <sup>12/27</sup> 12/28 Date of Application: 5/31/19  
 Sponsor: Mattoon High School

**Income (Estimated)**

**Actual Last Year 2018**

**OR**

**Estimated Present Year 2019**

**First Annual Budget**

Rental of Booths Gate  
 Entry Fees/ Gate Receipts  
 Donations/ Sponsorships  
 T-Shirts and Souvenirs  
 Food and Drinks, Etc.  
 Mattoon Tourism Grant  
 Other: (Explain)

\$	4,470.00	\$	4,000.00
	1,050.00		1,050.00
	300.00		300.00
	1,000.00		2,000.00
\$	6,820.00	\$	7,350.00
	250.00		300.00
	2,400.00		2,400.00
	3,600.00		3,600.00
	180.00		200.00
\$	6,430.00	\$	6,500.00
\$		\$	

**Total Income**

**Expenses (Itemized)**

Advertising  
 T-Shirts and Souvenirs  
 Food, Drinks, Etc.  
 Labor Costs  
 Entertainment  
 Supplies  
 Postage  
 Rentals  
 Insurance  
 Other (Explain)

Officials  
Trophies  
**Total Expenditures**

Estimate Value of In-Kind  
 Services (Explain)

## Agreement

This Agreement made this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
by and between the City of Mattoon, Coles County, Illinois (hereinafter, "City") and  
Mattoon High School, Mattoon, IL (hereinafter "Grantee").

### Witnesseth:

WHEREAS. City has agreed to provide a grant of money in the amount of one thousand five hundred dollars (\$1,500.00) for the purposes set forth in the Tourism Grant Application (appended hereto, marked as Exhibit A, and fully incorporated herein by reference); and,

WHEREAS, Grantee, as a condition of the grant, has agreed to fully disclose its financial standing to prove that the grant was used as represented on Exhibit A.

NOW, THEREFORE, IT IS AGREED BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. As a condition of the grant (Exhibit A), Grantee shall make available to City, or any of its designated representatives, any or all of its financial records, including but not limited to: checking accounts, savings accounts, bank accounts, financial institution accounts, books of account, general ledgers, and all other financial records and business records, such records request shall be satisfied within seven (7) business days of written request to Grantee.
2. City agrees to fund the grant (Exhibit A) consistent with the terms of Exhibit A.

3. City may conduct an audit of Grantee's financial records at any time within fourteen (14) months of the date of Exhibit A. City may also conduct an audit within sixty (60) days of receipt of written notice as set forth in the next paragraph, hereof.
4. Grantee shall provide a written notice to the City Clerk of the City of Mattoon within sixty (60) days of the conclusion of the grant program (Exhibit C). Grantee will comply with all other requirements set forth in "General Information Sheet" appended hereto and marked as Exhibit B which are not expressly contradicted by this agreement.
5. The audit referred to in this agreement shall include the unrestricted access to all financial records of Grantee as provided in this Agreement.
6. Grantee shall, upon written request by City, give written direction to all financial institutions, with which it has any account, to disclose any information with respect to such account(s) and, by this Agreement, waives any privilege or right of confidentiality which it may have to any financial records possessed by it or possessed by any financial institution.
7. Financial institution, as used in this Agreement, includes any bank, savings and loan, securities house, or any other institution having the purpose of holding or investing funds for clients or customers of such financial institution.
8. In the event of noncompliance with this Agreement, Grantee shall refund all monies paid to it pursuant to Exhibit A within thirty (30) days upon written demand to it by City because of such noncompliance. City will not demand

refund until reasonable efforts have been made to obtain compliance with this Agreement.

9. Grantee agrees that all funds paid to it pursuant to Exhibit A shall be used solely and only for the purposes represented on Exhibit A.

---

Mayor

Attest:

---

City Clerk

---

Grantee

**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2019-1723**

**AN ORDINANCE APPROVING A GRANT AGREEMENT BY AND BETWEEN THE CITY OF MATTOON, ILLINOIS AND JASPER HOLDINGS, LLC., FOR 1610-1612 BROADWAY (PIN 07-1-003802-000), IN CONNECTION WITH THE MATTOON MID-TOWN REDEVELOPMENT PROJECT AREA**

**WHEREAS**, Jasper Holdings, LLC. (the “**Grantee**”), has submitted a proposal to the City of Mattoon, Illinois (the “**Municipality**”) for redevelopment of a part of the Municipality’s Mattoon Mid-town Redevelopment Project Area (the “**Redevelopment Project Area**”); and, thereafter, the Municipality and the Grantee have engaged in negotiations related to a Grant Agreement (including all exhibits and attachments in connection therewith, referred to as the “**Grant Agreement**”) concerning redevelopment incentives and assistance related to the preservation, development and redevelopment of a part of the Redevelopment Project Area.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1.** The Grant Agreement, in substantially the form thereof presented before the meeting of the City Council at which this ordinance is adopted, shall be and is hereby ratified, confirmed and approved, and the Mayor and City Clerk are authorized to execute and deliver the Grant Agreement for and on behalf of the Municipality; and upon the execution thereof by the Municipality and the Grantee, the appropriate officers, agents, attorneys and employees of the Municipality are authorized to take all supplemental actions, including the execution and delivery of related supplemental opinions, certificates, agreements and instruments not inconsistent with the Grant Agreement, desirable or necessary to implement and otherwise give full effect to the Grant Agreement. Upon full execution thereof, the Grant Agreement shall be attached to this ordinance as EXHIBIT “A”.

**Section 2.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 3.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_, adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by a roll call vote, as follows:

AYES (Names): \_\_\_\_\_  
\_\_\_\_\_

NAYS (Names): \_\_\_\_\_

ABSENT (Names): \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 2019.

Attachment (1) - EXHIBIT "A"

## **EXHIBIT "A"**

### **GRANT AGREEMENT**

This Grant Agreement is made this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by and between the CITY OF MATTOON, Coles County, Illinois, a municipal corporation (hereinafter the "Grantor"), and JASPER HOLDINGS, LLC. owner of a building located at 1610-1612 Broadway Avenue, Mattoon, Coles County, Illinois, (hereinafter together referred to as the "Grantee"), as follows:

1. Grantor does grant unto Grantee up to the sum of Twenty-Six Thousand Five Hundred Nineteen Dollars and Ten Cents (\$26,519.10) to be disbursed as hereinafter described, subject to the following terms and conditions:

A. It is agreed and understood that the grant shall be for the sole purpose of engineering and tuckpointing to the building located at 1610-1612 Broadway Avenue, Mattoon, Coles County, Illinois. Said restorations shall be pursuant to a design which first must be acceptable to the City of Mattoon. The authorized agent acting on behalf of the City is the City Administrator or such other official the City Council may designate. Said restorations must include, but is not necessarily limited to a list of specifications such as material type, colors, and construction methods. Since this is a historical restoration project, the City of Mattoon reserves the right to demand a high level of detail concerning design, materials, colors and other construction aspects, and, further, demands strict adherence to said restoration. This grant is specifically contingent upon the undersigned first receiving initial design approval from the City. The undersigned acknowledges that the primary consideration for the grant herein from the City of Mattoon unto the undersigned is to achieve a historical restoration program for the City, and, as such, the undersigned acknowledges this consideration and agrees to abide by the rules and regulations and oversight of the City of Mattoon for implementation and/or construction of said restorations including, but not necessarily limited to: completion of said engineering and tuckpointing pursuant to the design specifications; prior consent from the City of Mattoon before any alterations or changes to the design; oversight authority on the part of the City



of Mattoon during the construction of said renovations if reasonably necessary to ensure said design and specifications are being complied with. Further, as additional consideration herein, the undersigned covenants that once completed, said City-approved restoration work shall remain the same and not be substantially changed without prior written consent of the City within 15 years of completion of the same, which covenant shall survive the payment of the grant and remain obligatory unto the parties herein whether or not they retain control of the property or transfer the same to a third party within said 15 years. Should the undersigned sell or convey all or a part of said property, it guarantees and promises unto the City of Mattoon that it shall include in the deed of conveyance a restriction on changing said repairs/alteration work for said 15-year period. Said prohibition upon a substantial alteration does not prohibit the undersigned from periodic and regular maintenance of the same, which maintenance shall include, but not necessarily be limited to, cleaning, painting and material replacement if warranted. The undersigned agrees to commence the restoration within 60 days of initial design approval from the City, and to proceed diligently to the completion of the same, but in no event to be completed in not less than 12 months from the date hereof. During said construction, the City, at any time, can issue a written notice to the undersigned that it is in violation of the agreed upon design and specifications heretofore approved by the City. The undersigned will have thirty (30) days from receipt of written notice of noncompliance with design to correct the same to the City's satisfaction or otherwise reach a mutually agreeable resolution of the same. If correction or a mutual resolution is not completed within said thirty (30) day response time, then in that event, the City may consider this grant to be in default, to cease all future payments due hereunder, and shall rescind the grant. Though the City of Mattoon retains approval authority and oversight responsibility for the design and restoration program discussed herein, it is not responsible for the construction of the same nor for the payment of the same. Accordingly, the undersigned hereby agrees to assume all responsibility for any damages or claims for damages as a result of any injuries or claims from injuries for said engineering and tuckpointing, and, further, agrees to indemnify and hold the City of Mattoon free and harmless in association with any damages or claims for damages by the undersigned, or other third parties.

B. It is agreed and understood that the grant shall be for the purpose of engineering and tuckpointing, to the building located at 1610-1612 Broadway Avenue, Mattoon, Coles County, Illinois.

C. It is agreed and understood that there is dollar limit flexibility between the elements of construction cost as more fully set forth hereinabove. Said grant proceeds shall be based upon the actual construction cost of work, but not to exceed Twenty-Six Thousand Five Hundred Nineteen Dollars and Ten Cents (\$26,519.10) as determined by the City's authorized agent.

D. Said grant is to be used solely for the following described real estate, commonly known as 1610-1612 Broadway Avenue, Mattoon, Illinois, but more specifically described as:

Lot eighteen (18) of Block (117) of Assessors Subdivision, Original Town of Mattoon, now the City of Mattoon, Coles County, Illinois. PIN 07-1-03802-000.

E. Grantee shall secure the necessary building permits from Grantor, and shall indemnify and hold the Grantor harmless from any and all claims, damages, and injuries associated with or resulting from the rehabilitation and improvement of said real estate.

F. It is agreed and understood that improvement of said real estate shall also include engineering and tuckpointing, to the building located at 1610-1612 Broadway Avenue. Grantee warrant that the total value of the improvements at 1610-1612 Broadway Avenue shall not be less than Twenty-Nine Thousand Two Hundred Ninety-Five Dollars and Ten Cents (\$29,295.10), including the grant authorized by this agreement.

G. Any and all work performed under this grant shall be at the prevailing wage in Coles County and as adopted by the City of Mattoon from time to time. Grantee hereby agrees to abide by all the Illinois Prevailing Wage Act, 820 ILCS 130 et.seq.

2. Grantor shall disburse the grant funds to Grantee in Three (3) annual payments. These payments shall begin on September 30, in the year following the completion of all the restoration/renovation work. The amount of these payments shall be no more than Eight Thousand Eight Hundred Thirty-Nine Dollars and Thirty Seven Cents (\$8,839.37) or one third of the actual construction cost and architectural fees for the work authorized within the scope of this grant, whichever is less, as certified by the City's authorized agent. The payments shall only be made if this grant is valid and in full force at the time the payments are to be made.

3. This Grant is expressly contingent upon the execution of this grant agreement by Grantee and Grantor and upon presentation to Grantor of vouchers or other sufficient proof of work authorized and approved and within the scope of this grant in amounts which exceed the grant money provided herein.

4. Grantee do hereby guarantee and covenant that it will apply the grant money only for the uses intended as set forth herein pursuant to the terms and conditions set forth herein.

5. Grantor's grant as made herein is made contingent upon Grantee performing all of the covenants and conditions by it to be performed.

6. This is an outright grant and is not repayable to Grantor unless Grantee fail to perform one or more of the covenants and conditions herein by it to be performed, and in that event, Grantor shall send written notice of said breach to Grantee and afford it an opportunity to correct the same within 30 days. Should Grantee fail to correct the breach within 30 days of said written notice, then in that event, Grantor shall rescind the grant, and shall be entitled to recover from Grantee any and all grant moneys heretofore delivered to Grantee, which grant money Grantee agrees to repay unto Grantor.

7. This grant made herein is duly adopted by the City Council of the City of Mattoon meeting in regular session on September 17, 2019.

8. Grantee covenant unto Grantor that he intend to retain ownership of the buildings for the operation of an office/general business use, and that it is not his intention to use the grant money herein to remodel the building and then resell the same to a third party. To secure this covenant, Grantor and Grantee agree that if the building is sold to a third party, then there shall be a rebate of the grant based upon the following schedule: if sold within one year of the date of the grant, there shall be a 75% rebate of the grant amount already paid; if sold after one year from the date of this grant but within two years of the date of this grant, then there shall be a 50% rebate of the grant amount already paid; and if sold after two years from the date of this grant but within three years of the date of this grant, then there shall be a 25% rebate of the grant amount already paid. Further, Grantor and Grantee agree that if the business operation ceases for a period in excess of thirty days, and within five years from the date of this grant, then Grantor's obligation to make continuing payments from the grant shall cease immediately and this agreement shall be null and void and of no further force and effect, and there shall be a rebate of the grant money heretofore paid based upon the timeline and percent established herein for the sale of the business, being 75% within one year of the date of this grant, 50% after one year but within two years from the date of this grant, and 25% after two years but within three years of the date of this grant.

9. Grantee shall provide (or cause to be provided) written notice to the City prior to taking any action contesting the assessed value of any or all the property located at 1610-1612 Broadway Avenue.

10. This grant is subject to the availability of Mid-town TIF District Funds.

11. Grantor reserves to itself the right to seek reimbursement for the amount expended under this grant from revenues of the Mattoon Mid-town Tax Increment Financing District.

Executed at Mattoon, Illinois, on the day and year first above written.

GRANTOR

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Timothy D. Gover, Mayor

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Susan J. O'Brien, City Clerk

GRANTEE

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Jasper Holdings, L.L.C.

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**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2019-1724**

**AN ORDINANCE APPROVING A GRANT AGREEMENT BY AND BETWEEN THE  
CITY OF MATTOON, ILLINOIS AND JON AND RENEE ENGLAND, FOR 1608  
BROADWAY (PIN 07-1-03800-000), IN CONNECTION WITH THE MATTOON MID-  
TOWN REDEVELOPMENT PROJECT AREA**

**WHEREAS**, Jon and Renee England (the “**Grantees**”), have submitted a proposal to the City of Mattoon, Illinois (the “**Municipality**”) for redevelopment of a part of the Municipality’s Mattoon Mid-town Redevelopment Project Area (the “**Redevelopment Project Area**”); and, thereafter, the Municipality and the Grantees have engaged in negotiations related to a Grant Agreement (including all exhibits and attachments in connection therewith, referred to as the “**Grant Agreement**”) concerning redevelopment incentives and assistance related to the preservation, development and redevelopment of a part of the Redevelopment Project Area.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1.** The Grant Agreement, in substantially the form thereof presented before the meeting of the City Council at which this ordinance is adopted, shall be and is hereby ratified, confirmed and approved, and the Mayor and City Clerk are authorized to execute and deliver the Grant Agreement for and on behalf of the Municipality; and upon the execution thereof by the Municipality and the Grantees, the appropriate officers, agents, attorneys and employees of the Municipality are authorized to take all supplemental actions, including the execution and delivery of related supplemental opinions, certificates, agreements and instruments not inconsistent with the Grant Agreement, desirable or necessary to implement and otherwise give full effect to the Grant Agreement. Upon full execution thereof, the Grant Agreement shall be attached to this ordinance as EXHIBIT “A”.

**Section 2.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 3.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_, adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by a roll call vote, as follows:

AYES (Names): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
NAYS (Names): \_\_\_\_\_  
ABSENT (Names): \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 2019.

Attachment (1) - EXHIBIT "A"

## **EXHIBIT "A"**

### **GRANT AGREEMENT**

This Grant Agreement is made this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by and between the CITY OF MATTOON, Coles County, Illinois, a municipal corporation (hereinafter the "Grantor"), and JON and RENEE EGLAND owners of a building located at 1608 Broadway Avenue, Mattoon, Coles County, Illinois, (hereinafter together referred to as the "Grantees"), as follows:

2. Grantor does grant unto Grantees up to the sum of Thirty-Four Thousand Eight Hundred Eighty-Three and Ten Cents (\$34,883.10) to be disbursed as hereinafter described, subject to the following terms and conditions:

G. It is agreed and understood that the grant shall be for the sole purpose of electrical code compliance and facade improvements to the building located at 1608 Broadway Avenue, Mattoon, Coles County, Illinois. Said restorations shall be pursuant to a design which first must be acceptable to the City of Mattoon. The authorized agent acting on behalf of the City is the City Administrator or such other official the City Council may designate. Said restorations must include, but is not necessarily limited to a list of specifications such as material type, colors, and construction methods. Since this is a historical restoration project, the City of Mattoon reserves the right to demand a high level of detail concerning design, materials, colors and other construction aspects, and, further, demands strict adherence to said restoration. This grant is specifically contingent upon the undersigned first receiving initial design approval from the City. The undersigned acknowledges that the primary consideration for the grant herein from the City of Mattoon unto the undersigned is to achieve a historical restoration program for the City, and, as such, the undersigned acknowledges this consideration and agrees to abide by the rules and regulations and oversight of the City of Mattoon for implementation and/or construction of said restorations including, but not necessarily limited to: completion of said electrical code compliance and facade improvements pursuant to the design specifications; prior consent from the City of Mattoon before any alterations or changes to the design; oversight authority on the part of the City of Mattoon during the construction of said renovations if reasonably necessary to ensure said design and specifications are being complied with. Further, as additional consideration herein, the undersigned covenants that once completed, said City-approved restoration work shall remain the same and not be substantially changed without prior written consent of the City within 15 years of completion of the same, which



covenant shall survive the payment of the grant and remain obligatory unto the parties herein whether or not they retain control of the property or transfer the same to a third party within said 15 years. Should the undersigned sell or convey all or a part of said property, it guarantees and promises unto the City of Mattoon that it shall include in the deed of conveyance a restriction on changing said repairs/alteration work for said 15-year period. Said prohibition upon a substantial alteration does not prohibit the undersigned from periodic and regular maintenance of the same, which maintenance shall include, but not necessarily be limited to, cleaning, painting and material replacement if warranted. The undersigned agrees to commence the restoration within 60 days of initial design approval from the City, and to proceed diligently to the completion of the same, but in no event to be completed in not less than 12 months from the date hereof. During said construction, the City, at any time, can issue a written notice to the undersigned that it is in violation of the agreed upon design and specifications heretofore approved by the City. The undersigned will have thirty (30) days from receipt of written notice of noncompliance with design to correct the same to the City's satisfaction or otherwise reach a mutually agreeable resolution of the same. If correction or a mutual resolution is not completed within said thirty (30) day response time, then in that event, the City may consider this grant to be in default, to cease all future payments due hereunder, and shall rescind the grant. Though the City of Mattoon retains approval authority and oversight responsibility for the design and restoration program discussed herein, it is not responsible for the construction of the same nor for the payment of the same. Accordingly, the undersigned hereby agrees to assume all responsibility for any damages or claims for damages as a result of any injuries or claims from injuries for said electrical code compliance and façade improvements, and, further, agrees to indemnify and hold the City of Mattoon free and harmless in association with any damages or claims for damages by the undersigned, or other third parties.

H. It is agreed and understood that the grant shall be for the purpose of electrical code compliance and facade improvements, to the building located at 1608 Broadway Avenue, Mattoon, Coles County, Illinois.

I. It is agreed and understood that there is dollar limit flexibility between the elements of construction cost as more fully set forth hereinabove. Said grant proceeds shall be based upon the actual construction cost of work, but not to exceed Thirty-Four Thousand Eight

Hundred Eighty-Three and Ten Cents (\$34,883.10) as determined by the City's authorized agent.

J. Said grant is to be used solely for the following described real estate, commonly known as 1608 Broadway Avenue, Mattoon, Illinois, but more specifically described as:

Lot 24, Block 117 of Assessors Subdivision and the Original Town of Mattoon, now the City of Mattoon, Coles County, Illinois. PIN 07-1-03800-000.

K. Grantees shall secure the necessary building permits from Grantor, and shall indemnify and hold the Grantor harmless from any and all claims, damages, and injuries associated with or resulting from the rehabilitation and improvement of said real estate.

L. It is agreed and understood that improvement of said real estate shall also include ADA, building and electric code compliance, and façade improvements, to the building located at 1608 Broadway Avenue. Grantees warrant that the total value of the improvements at 1608 Broadway Avenue shall not be less than Thirty-Eight Thousand Seven Hundred Fifty-Nine Dollars (\$38,759.00), including the grant authorized by this agreement.

G. Any and all work performed under this grant shall be at the prevailing wage in Coles County and as adopted by the City of Mattoon from time to time. Grantees hereby agree to abide by all the Illinois Prevailing Wage Act, 820 ILCS 130 et.seq.

2. Grantor shall disburse the grant funds to Grantees in Three (3) annual payments. These payments shall begin on September 30, in the year following the completion of all the restoration/renovation work. The amount of these payments shall be no more than Eleven Thousand Six Hundred Twenty-Seven Dollars and Seventy Cents (\$11,627.70) or one third of the actual construction cost and architectural fees for the work authorized within the scope of this grant, whichever is less, as certified by the City's authorized agent. The payments shall only be made if this grant is valid and in full force at the time the payments are to be made.

3. This Grant is expressly contingent upon the execution of this grant agreement by Grantees and Grantor and upon presentation to Grantor of vouchers or other sufficient proof of work

authorized and approved and within the scope of this grant in amounts which exceed the grant money provided herein.

4. Grantees do hereby guarantee and covenant that it will apply the grant money only for the uses intended as set forth herein pursuant to the terms and conditions set forth herein.

5. Grantor's grant as made herein is made contingent upon Grantees performing all of the covenants and conditions by it to be performed.

6. This is an outright grant and is not repayable to Grantor unless Grantees fail to perform one or more of the covenants and conditions herein by it to be performed, and in that event, Grantor shall send written notice of said breach to Grantees and afford it an opportunity to correct the same within 30 days. Should Grantee fail to correct the breach within 30 days of said written notice, then in that event, Grantor shall rescind the grant, and shall be entitled to recover from Grantee any and all grant moneys heretofore delivered to Grantee, which grant money Grantee agrees to repay unto Grantor.

7. This grant made herein is duly adopted by the City Council of the City of Mattoon meeting in regular session on September 17, 2019.

8. Grantee covenant unto Grantor that he intend to retain ownership of the buildings for the operation of an office/general business use, and that it is not his intention to use the grant money herein to remodel the building and then resell the same to a third party. To secure this covenant, Grantor and Grantees agree that if the building is sold to a third party, then there shall be a rebate of the grant based upon the following schedule: if sold within one year of the date of the grant, there shall be a 75% rebate of the grant amount already paid; if sold after one year from the date of this grant but within two years of the date of this grant, then there shall be a 50% rebate of the grant amount already paid; and if sold after two years from the date of this grant but within three years of the date of this grant, then there shall be a 25% rebate of the grant amount already paid. Further, Grantor and Grantee agree that if the business operation ceases for a period in excess of thirty days, and within five years from the date of this grant, then Grantor's obligation to make continuing payments from the grant shall cease immediately and this agreement shall be null and void and of no further force and effect, and there shall be a rebate of the grant money heretofore paid based upon the timeline and percent established herein for the sale of the business, being 75%

within one year of the date of this grant, 50% after one year but within two years from the date of this grant, and 25% after two years but within three years of the date of this grant.

9. Grantees shall provide (or cause to be provided) written notice to the City prior to taking any action contesting the assessed value of any or all the property located at 1608 Broadway Avenue.

10. This grant is subject to the availability of Mid-town TIF District Funds.

11. Grantor reserves to itself the right to seek reimbursement for the amount expended under this grant from revenues of the Mattoon Mid-town Tax Increment Financing District.

Executed at Mattoon, Illinois, on the day and year first above written.

GRANTOR

\_\_\_\_\_  
Timothy D. Gover, Mayor

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

GRANTEES

\_\_\_\_\_  
Jon England

\_\_\_\_\_  
Renee England

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**Nothing follows**