

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on November 5, 2019.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Police Chief Jason Taylor, and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting October 15, 2019; bills and payroll for the last half of October, 2019.

Bills & Payroll
last half of October, 2019

	<u>General Fund</u>		
Payroll		\$	557,745.93
Bills		\$	<u>165,124.82</u>
	Total	\$	722,870.75
	<u>Hotel Tax Administration</u>		
Payroll		\$	5,799.14
Bills		\$	<u>10,147.62</u>
	Total	\$	15,946.76
	<u>Festival Mgmt Fund</u>		
Bills		\$	<u>339.90</u>
	Total	\$	339.90
	<u>Insurance & Tort Jdgmnt</u>		
Bills		\$	<u>454.00</u>
	Total	\$	454.00
	<u>Midtown TIF Fund</u>		
Bills		\$	<u>84,664.58</u>
	Total	\$	84,664.58
	<u>Capital Project Fund</u>		
Bills		\$	<u>439,657.98</u>
	Total	\$	439,657.98
	<u>So Rte 45 TIF District</u>		
		\$	<u>57,586.32</u>
		\$	57,586.32

	<u>Broadway East Bus Dist</u>		
Bills		\$	266,009.00
		Total	\$ 266,009.00
	<u>Water Fund</u>		
Payroll		\$	108,864.80
Bills		\$	78,008.90
		Total	\$ 186,873.70
	<u>Sewer Fund</u>		
Payroll		\$	102,426.10
Bills		\$	56,045.02
		Total	\$ 158,471.12
	<u>Health Insurance Fund</u>		
Bills		\$	264,241.09
		Total	\$ 264,241.09
	<u>Motor Fuel Tax Fund</u>		
Bills		\$	16,230.55
		Total	\$ 16,230.55

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Presentation: FY19 Audit – Doehring, Winders & Company

Mr. Larry Nichols and Mrs. Racheal Sudkamp of Doehring, Winders & Company reviewed the FY19 Audit including the Independent Auditor’s Report, unmodified opinion, government-wide basis and funds basis, management discussion, changes in GASB74 & 75 indicating liabilities of OPEB going forward, net position, pensions, RLF classified as general fund for economic development, all other funds in non-major funds, government-wide basis balance sheet, statement of net position, statement of activities, funds basis, fund balance, statements, proprietary funds of water and sewer, fiduciary component, notes to financial statements, receivables, assets, debt, insurance, IMRF liability, self insurance, 10 years of pension and OPEB information, internal control, independent audit report on deficiencies, letter to council, future financial statements; and assistance with filings and good help from Finance Director & Treasurer Wright. Mayor Gover opened the floor for questions. Commissioner Hall inquired as to the management letter with Mr. Nichols noting improvements each year. With no further questions, Mayor Gover thanked Mr. Nichols and Mrs. Sudkamp for the audit.

NEW BUSINESS

Commissioner Owen seconded by Commissioner Hall moved to adopt Resolution No. 2019-3050, authorizing a \$10,000 maximum agreement with the Coles County Regional Planning & Development Commission for Technical Assistance for services to be rendered from December 1, 2019 to November 30, 2020 on a time and expense basis and authorizing the mayor to sign all documents.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2019-3050

**RESOLUTION TO ENTER INTO A TECHNICAL ASSISTANCE
AGREEMENT BETWEEN THE CITY OF MATTOON AND THE COLES COUNTY
REGIONAL PLANNING AND DEVELOPMENT COMMISSION**

WHEREAS, the City of Mattoon has selected the Coles County Regional Planning and Development Commission to provide certain Technical Assistance Services to the City; and

WHEREAS, the City Council has examined the proposed agreement, a copy of which is attached hereto and incorporated by reference and entitled "Technical Assistance Agreement between the City of Mattoon, Illinois and the Coles County Regional Planning and Development Commission," and finds said agreement to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mattoon, Illinois, that the City shall enter into and execute said Agreement with the Coles County Regional Planning and Development Commission. The Mayor is authorized to execute said Agreement.

Upon motion by Commissioner Owen, seconded by Commissioner Hall, adopted this 5th day of November, 2019 by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen,
Mayor Gover

NAY (Names): None

ABSENT (Names): None

Approved this 5th day of November, 2019.

/s/Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on November 5, 2019.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Graven moved to adopt Resolution No. 2019-3051, authorizing an agreement with the Coles County Regional Planning & Development Commission with a maximum amount of \$3,000 for administration of the Mattoon Revolving Loan Fund for services

to be rendered from December 1, 2019 to November 30, 2020 on a time and expense basis and authorizing the mayor to sign all documents.

**CITY OF MATTOON, ILLINOIS
RESOLUTION NO. 2019-3051**

**RESOLUTION TO ENTER INTO CONTRACTUAL AGREEMENT
FOR REVOLVING LOAN FUND ADMINISTRATION & COORDINATION SERVICES WITH
THE COLES COUNTY REGIONAL PLANNING & DEVELOPMENT COMMISSION**

WHEREAS, the City of Mattoon operates a State of Illinois capitalized Revolving Loan Fund, and;

WHEREAS, the Coles County Regional Planning and Development Commission has been deemed by the City Council as qualified to administer said Revolving Loan Fund, said Commission furnishing a proposed contractual agreement for Revolving Loan Fund administration services to the City, and

WHEREAS, The City Council has examined the proposed contractual agreement, entitled "Contract Agreement for Administration and Coordination Services for State Capitalized Revolving Loan Fund," and finds the agreement to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Mattoon, Coles County, Illinois that the City shall enter into and execute this Contract Agreement for Administrative Services with the Coles County Regional Planning and Development Commission. The Mayor is authorized to execute said contractual agreement.

Upon motion by Commissioner Owen, seconded by Commissioner Graven, adopted this 5th day of November, 2019 by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen,
Mayor Gover
NAYS (Names): None
ABSENT (Names): None

Approved this 5th day of November, 2019.

/s/Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on November 5, 2019.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Cox noted to approve Council Decision Request 2019-1986, approving consultant fees from Milano & Grunloh for the design, construction engineering services of roadway, storm sewer, and lighting for Phase 2 of Coles Centre Subdivision; and authorizing the mayor to sign all documents.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Cox moved to approve Council Decision Request 2019-1987, approving consultant fees from Milano & Grunloh for the grant administration services of roadway, storm sewer, and lighting for Phase 2 of Coles Centre Subdivision; and authorizing the mayor to sign all documents.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Cox seconded by Commissioner Hall moved to approve Council Decision Request 2019-1988, accepting and awarding the bid in the amount of \$29,806.00 from Durwin Sanders Quality Concrete for the Bike Trail Sideroad Transitions.

Mayor Gover noted the substantial difference between bidding contractors. Director Barber explained the difference between the contractors' estimated completion days.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Graven moved to adopt Resolution No. 2019-3052, approving the Revised Participation Agreement between the City and Health Care Service Corporation, A Mutual Legal Reserve Company, an Illinois corporation d/b/a Blue Cross Blue Shield of Illinois, Inc. for economic development funding through the Illinois Department of Commerce and Economic Opportunity (the CDBG Program) to construct a roadway for the benefit of HCSC; and authorizing the mayor to sign all necessary documents.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2019-3052

A RESOLUTION APPROVING A REVISED PARTICIPATION AGREEMENT WITH HEALTH CARE SERVICE CORPORTATION D/B/A/ BLUECROSS BLUESHIELD OF ILLINOIS, FOR

**ECONOMIC DEVELOPMENT FUNDING THROUGH THE ILLINOIS DEPARTMENT OF
COMMERCE AND ECONOMIC OPPORTUNITY**

WHEREAS, the City of Mattoon and Health Care Service Corporation (HCSC) had entered into an agreement with the Illinois Department of Commerce and Economic Opportunity to implement an economic development program that significantly impacts the economic base; and

WHEREAS, HCSC is interested in maintaining and expanding its employment base in Mattoon, Illinois; and

WHEREAS, HCSC is unable to maintain and/or expand its employment base unless and until certain public improvements are constructed by the City of Mattoon; and,

WHEREAS, DCEO has requested revisions to the previously-approved Resolution No. 2019-3048 Participation Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS hereby authorizes the Mayor to execute and to enter into the attached revised Participation Agreement between the City of Mattoon and Health Care Service Corporation d/b/a BlueCross BlueShield of Illinois for economic development funding through Illinois Department of Commerce and Economic Opportunity.

Upon motion by Commissioner Owen, seconded by Commissioner Graven, adopted this 5th day of November, 2019, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
 Commissioner Hall, Commissioner Owen,
 Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 5th day of November, 2019.

/s/Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Dan C. Jones
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on November 5, 2019.

Mayor Gover opened the floor for questions/comments/discussion with no response. Administrator Gill explained the change in language requested by the State, resulting in a revised agreement.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Cox seconded by Commissioner Hall moved to approve Council Decision Request 2019-1989, approving the Change Order #2 in the amount of \$30,513.00 to replace the existing water services on the Broadway Avenue Streetscaping Project; and authorizing the public works director to sign change order #2.

Mayor Gover opened the floor for questions/comments/discussion. Commissioner Hall, Commissioner Owen and Director Barber discussed the replacement of sewers not in the plan and replacement of lead lines.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT announced the forward movement by BCBS; reviewing property and liability proposals with Brooke Carey and several other projects. Mayor Gover noted the HSHS building was proceeding as well as the Shores' building. Mayor Gover opened the floor for questions with no response.

CITY ATTORNEY noted the ramping up on nuisance properties; otherwise business as usual; and working on several projects with Administrator Gill. Mayor Gover opened the floor for questions with no response.

CITY CLERK noted the processing of many personnel and insurance issues, otherwise, business as usual. Mayor Gover opened the floor for questions with no response.

FINANCE noted the filing of unclaimed property report with the State and remittance of uncashed checks; processed video gaming portions of checks to the Fire and Police Pensions; preparing the Annual TIF Reports; and created a TIF District spreadsheet to summarize information on the TIFs. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS updated Council on the Broadway Avenue projects including the progress Bartels' Construction has performed and Fuller-Wente progress; and announced a finished plan for DeWitt Avenue by Upchurch for IDOT's review. Mayor Gover opened the floor for questions with no response.

FIRE Commissioner Hall noted testing for new firefighters to be conducted on the 20th with 17 applicants.

POLICE described the homeless issues and discussion with Haven, revision of the towing policy, attendance with Deputy Chief Gaines to the Meth Summit, consideration of a Safe Passage program for drug addicts, and a bill in Congress to allow first responders to buy into Medicare at age 50. Mayor Gover and Commissioner Cox noted the previous commitment of the Haven to establish a 24-hour program for the homeless, which had not been the case.

ARTS AND TOURISM Commissioner Hall had nothing to report.

COMMENTS BY THE COUNCIL

Commissioner Graven thanked Chief Taylor on the N. 33rd project. Commissioner Hall noted testing on November 23rd through I/O Solutions, and the search for an interim fire chief as well as a fire chief. Commissioners Cox and Owen had no further comments.

Mayor Gover recessed to closed session at 7:11 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of the appointment, compensation, discipline, performance, or dismissal of specific employees of the City or legal counsel for the City (5ILCS 120 (2)(C)(1)); collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS 120 (2)(C)(2)); and litigation which is affecting the City and an action is probable or imminent (5ILCS 120 (2)(C)(11)).

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Council Reconvened at 8:05 p.m.

Council heard the request for additional liquor tastings by Himanshu and Urvish Amin of Guru Krupa Gas & Liquor, Inc. Council discussed the frequency, tastings, and the Amin's request. The Amins left the meeting at 8:17 p.m. Council discussed tastings, other municipalities' ordinances, cannabis dispensaries, and a moratorium for the next council meeting.

Council returned to closed session following the recess at 8:28 p.m.

Council reconvened at 8:30 p.m.

Commissioner Hall seconded by Commissioner Cox moved to adjourned at 8:31 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O'Brien
City Clerk