

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on January 7, 2020.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Arts & Tourism Director Angelia Burgett, Public Works Director Dean Barber, Police Chief Jason Taylor, and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting December 17, 2019; bills and payroll for the last half of December, 2019.

Bills & Payroll
last half of December, 2019

	<u>General Fund</u>		
Payroll		\$	253,036.89
Bills		\$	<u>50,302.95</u>
	Total	\$	303,339.84
	<u>Hotel Tax Administration</u>		
Payroll		\$	3,156.45
Bills		\$	<u>761.98</u>
	Total	\$	3,918.43
	<u>Festival Mgmt Fund</u>		
Bills		\$	<u>11,304.82</u>
	Total	\$	11,304.82
	<u>Insurance & Tort Jdgmnt</u>		
Bills		\$	<u>419,801.38</u>
	Total	\$	419,801.38
	<u>Midtown TIF Fund</u>		
Bills		\$	<u>1,610.00</u>
	Total	\$	1,610.00
	<u>Capital Project Fund</u>		
Bills		\$	<u>46,698.16</u>
	Total	\$	46,698.16

	<u>Water Fund</u>		
Payroll		\$	38,177.02
Bills		\$	<u>93,142.43</u>
	Total	\$	131,319.45
	<u>Sewer Fund</u>		
Payroll		\$	38,134.94
Bills		\$	<u>217,004.78</u>
	Total	\$	255,139.72
	<u>Health Insurance Fund</u>		
Bills		\$	<u>343,710.62</u>
	Total	\$	343,710.62
	<u>Motor Fuel Tax Fund</u>		
Bills		\$	<u>23,973.29</u>
	Total	\$	23,973.29

Mayor Gover declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Mr. Robb Perry of 1593 ECR 250N explained the issue he had with his liquor license. Mr. James DiNaso of Charleston and member of Concerned Taxpayers of Coles County expressed concern of business issues and support of Mr. Perry. Mr. Kirk Allen of Edgar County Watchdog expressed concerns over the liquor ordinance and restaurant definition. Mr. Tim Quakenbush of 3813 Western expressed safety issues at the Arts Council’s storage building. Mr. Robb Perry requested clarification on the sunset clause in the Zoning Ordinance. Mr. George Drum of 807 N. 33rd Street requested signage or patrol in an area where a daycare operated. Mr. Rex Dukeman of Charleston with a business in Mattoon voiced concern about the grandfathered status for the 2015 Zoning Ordinance.

NEW BUSINESS

Commissioner Graven seconded by Commissioner Cox moved to approve Council Decision Request 2020-2001, awarding the bid in the amount of \$203,786.95 to Darad, Inc. of Casey for the water and sewer construction at Coles Centre Subdivision Phase 2.

Mayor Gover opened the floor for questions/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Cox seconded by Commissioner Hall moved to approve Council Decision Request 2020-2002, approving the plans and specifications for the Sarah Bush Re-chlorination Project.

Mayor Gover opened the floor for questions/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Cox moved to approve Council Decision Request 2020-2003, approving the final 2019 MFT Street Maintenance Expenditure Statement in the amount of \$515,743.62; and authorizing the mayor to sign the Municipal Maintenance Expenditure Statement. [19-00000-00-GM]

Mayor Gover opened the floor for questions/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Hall moved to adopt Resolution No. 2020-3054, appropriating \$600,000 of Motor Fuel Tax funds for the 2020 Street Maintenance uses; approving the 2020 MFT Street Municipal Estimate of Maintenance Costs Statement in the amount of \$588,600; and authorizing the mayor and city clerk to sign the documents. [20-00000-00-GM]

RESOLUTION 2020-3054

Resolution for Maintenance Under the Illinois Highway Code

Resolution Number	Resolution Type	Section Number
2020-3054	Original	20-00000-00-GM

BE IT RESOLVED, by the _____ Council _____ of the _____ City _____ of
Governing Body Type Local Public Agency

_____ Type
_____ Mattoon _____ Illinois that there is hereby appropriated the sum of

_____ Name of Local Public Agency

_____ Six Hundred Thousand _____ Dollars (\$600,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from

_____ 01/01/20 _____ to _____ 12/31/20 _____ .

Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that _____ City _____ of _____ Mattoon _____
Local Public Agency Type Name of Local Public Agency

shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Susan J. O'Brien _____ City _____ Clerk in and for said City _____
Name of Clerk Local Public Agency Type

of Mattoon _____ in the State of Illinois, and keeper of the records and files
thereof, as
Name of Local Public Agency

provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council _____ of Mattoon _____ at a meeting held on 01/07/20 _____ .
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 7th day of January, 2020 _____ .

(SEAL)

Clerk Signature

/s/ Susan J. O'Brien

APPROVED

Department of Transportation	Regional Engineer
	Date

Mayor Gover opened the floor for questions/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Cox seconded by Commissioner Owen moved to approve Council Decision Request 2020-2004, authorizing the employment of David Ollesch as a Water Treatment Plant Operator.

Mayor Gover opened the floor for questions/comments. Director Barber provided a background on Mr. Ollesch.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Graven moved to adopt Resolution No. 2020-3055, authorizing the execution of an Agreement for Interim Fire Chief Services with Kevin E. Schott with an effective date of January 13, 2020; and authorizing the mayor and city clerk to sign the agreement.

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CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2020-3055

**A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR INTERIM
FIRE CHIEF SERVICES**

WHEREAS, the City of Mattoon, Illinois, is authorized to expend funds for fire protection purposes, including but not limited to contract services and administration and implementation services, and to pay for such services out of the general funds; and

WHEREAS, the resignation of Interim Chief Kris Phipps has created a vacancy; and

WHEREAS, the City of Mattoon, desires to insure the City's ability to conduct an effective employee selection process in order to fill the Chief vacancy; and

WHEREAS, the City of Mattoon has recognized that it is necessary to contract for an interim Fire Chief for the City of Mattoon Fire Department to provide services for six months during such time to allow the City Council to update the job description and to conduct an effective employee selection process for new Fire Chief; and

WHEREAS, the City of Mattoon has determined to enter into an Agreement for Interim Fire Chief Services by Independent Contractor Kevin D. Schott to serve as Interim Fire Chief; and

WHEREAS, the City of Mattoon finds that such contract service agreement is necessary for the efficient operation of the City of Mattoon Fire Department.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS as follows:

Section 1. The finding made in the prefatory portion of this Resolution are hereby adopted.

Section 2. The Agreement for Interim Fire Chief Services by Independent Contractor, which is attached hereto as Exhibit A, and hereby incorporated by this reference as though fully stated herein, and having an effective date of January 13, 2020, is hereby adopted and approved, and the Mayor is hereby authorized to execute said Agreement, pending approval of the background check.

Section 3. This Resolution shall be in full force and effect from and after its passage and approval by the corporate authorities in the manner provided by law.

Upon motion by Commissioner Hall seconded by Commissioner Graven, adopted this 7th day of January, 2020 by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen, Mayor Gover
NAYS (Names): None
ABSENT (Names): None

Approved this 7th day of January, 2020.

/s/Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Dan C. Jones
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on January 7, 2020.

Commissioner Hall introduced Mr. Schott, noted a six-month contract and provided a background on Mr. Schott. Mr. Schott noted his middle initial is "D."

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Hall moved to approve Council Decision Request 2020-2005, ratifying the mayor's appointment of Mark Nelson to the Coles County Airport Authority with an unexpired term through April 30, 2021.

Mayor Gover noted the appointment was a replacement for former Mayor Roger Dettro who resigned last month.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted receipt of the police union notice for labor negotiations, provided department heads budget timelines, and updated Council on the community development activities including a BCBS update. Mayor Gover opened the floor for questions with no response.

CITY ATTORNEY had no comments.

CITY CLERK noted liquor license renewals, foias, several insurance issues, and preparation of the Statements of Economic Interest listing for the County. Mayor Gover opened the floor for questions with no response.

FINANCE announced the remedy paid to Firefighters from the Insurance Fund with a 1099 to be distributed, and Illinois legislation's passage of Fire and Police Pension consolidation with the Boards to discuss the transfer of funds. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS updated Council on the Amtrak platform progress, Darad's water/sewer project at Blue Cross/Blue Shield next week, and upcoming bid openings and plans for phase one of the bike trail. Mayor Gover opened the floor for questions with no response.

FIRE Commissioner Hall noted the start of a search for a Fire Chief in conjunction with the Illinois Fire Chief's Association.

POLICE announced several officers dedicated to the homicide trial and an expectation of a ruling of public nuisance on the Quakenbush property by the judge on the 10th. Mayor Gover opened the floor for questions with no response.

ARTS AND TOURISM announced the upcoming Annual Quilt Exhibit on the 25th – 26th; noted progress in booking for Bagelfest, upcoming Lightworks report, and an estimate of over one million Lightworks visitors over the years. Mayor Gover opened the floor for questions with no response.

Mayor Gover seconded by Commissioner Graven recessed to closed session at 7:09 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of the appointment, compensation, discipline, performance, or dismissal of specific employees of the City or legal counsel for the City. (5ILCS 120 (2)(C)(1)); collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS 120 (2)(C)(2)) and litigation which is affecting the City and an action is probable or imminent (5ILCS 120 (2)(C)(11)).

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

[Council comments were heard after the roll call vote for closed session. 7:09-7:12pm]

Council reconvened at 7:29 p.m.

Council discussed medical marijuana.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 7:31 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O'Brien
City Clerk