

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on March 17, 2020.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, Absent Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Arts & Tourism Director Angelia Burgett, Public Works Director Dean Barber, Police Chief Jason Taylor, and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the budget work session March 2; regular meeting March 3, 2020; budget work session March 11, 2020; bills and payroll for the first half of March, 2020.

Bills & Payroll
first half of March, 2020

	<u>General Fund</u>		
Payroll		\$	247,142.56
Bills		\$	<u>127,672.23</u>
	Total	\$	374,814.79
	<u>Hotel Tax Administration</u>		
Payroll		\$	3,665.66
Bills		\$	<u>3,775.78</u>
	Total	\$	7,441.44
	<u>Insurance & Tort Jdmt</u>		
Bills		\$	<u>75,411.00</u>
	Total	\$	75,411.00
	<u>Broadway East Bus Dist</u>		
Bills		\$	<u>2,352.61</u>
	Total	\$	2,352.61
	<u>I 57 East TIF Dist</u>		
Bills		\$	<u>17,888.75</u>
	Total	\$	17,888.75
	<u>Water Fund</u>		
Payroll		\$	42,304.32
Bills		\$	<u>24,285.66</u>
	Total	\$	66,589.98

	<u>Sewer Fund</u>		
Payroll		\$	38,910.28
Bills		\$	<u>35,509.36</u>
	Total	\$	74,419.64
	<u>Health Insurance Fund</u>		
Bills		\$	<u>223,210.72</u>
	Total	\$	223,210.72
	<u>Motor Fuel Tax Fund</u>		
Bills		\$	<u>26,737.27</u>
	Total	\$	26,737.27

Mayor Gover declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, and YEA Mayor Gover.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Mayor Gover opened the floor for Public questions or comments with no response.

NEW BUSINESS

Mayor Gover seconded by Commissioner Graven moved to adopt Ordinance No. 2020-5429, approving and causing publication of the Official Zoning Map of the City of Mattoon, Illinois.

CITY OF MATTOON, ILLINOIS

ORDINANCE NO. 2020-5429

ORDINANCE APPROVING AND CAUSING PUBLICATION OF THE OFFICIAL ZONING MAP OF THE CITY OF MATTOON, ILLINOIS

WHEREAS, the Illinois Municipal Code requires the City Council of the City of Mattoon, Illinois to cause to be published each year a map showing the existing zoning classifications and revisions made during the preceding year and the map so published shall be the Official Zoning Map for the City of Mattoon; and

WHEREAS, the Community Development Office has submitted a request to approve the revised Official Zoning Map; and

WHEREAS, after due and proposed consideration, the Mattoon City Council has deemed it to be in the best interest of the City of Mattoon to approve the new Official Zoning Map.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. The attached map entitled Official Zoning Map of Mattoon, Illinois dated March 31, 2020 is hereby approved as the Official Zoning Map of the City of Mattoon, Illinois pursuant to the

Illinois Municipal Code and Section 159.20 of the Mattoon Code of Ordinances, which said map reflects the correct location of the official zoning districts in the City of Mattoon between March 31, 2019 and March 31, 2020.

Section 2. Updated versions of the Official Zoning Map may be printed in the interim between the approval of this Official Zoning Map and the approval of the Official Zoning Map next year.

Section 3. The City Clerk is hereby directed to publish a full-sized copy of the Official Zoning Map and to make copies available in her office for inspection and purchase by the public.

Section 4. The City Clerk is directed to publish this Ordinance in pamphlet form by authority of the Corporate Authorities, and this Ordinance shall be in full force and effect from and after its passage and publication in accordance with the terms of Section 1-2-4 of the Illinois Municipal Code.

Upon motion by Mayor Gover, seconded by Commissioner Graven, adopted this 17th day of March, 2020, by a roll call vote as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Mayor Gover
NAYS (Names): None
ABSENT (Names): Commissioner Owen

APPROVED this 17th day of March, 2020.

/s/Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

APPROVED AS TO FORM:

/s/Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on March 17, 2020.

Mayor Gover opened the floor for questions/comments/discussion. Administrator Gill noted the annual update of the map.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, and YEA Mayor Gover.

Mayor Gover seconded by Commissioner Hall moved to adopt Resolution No. 2020-3068, approving a Contract Agreement between the City of Mattoon and Coles County Regional Planning & Development Commission for administration and coordination services for grant appropriations; and authorizing the mayor and city clerk to sign the agreement. [CDBG Housing Rehabilitation Program #19-243009]

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2020-3068

RESOLUTION TO ENTER INTO A CONTRACT AGREEMENT FOR ADMINISTRATIVE AND COORDINATION SERVICES FOR GRANT APPROPRIATIONS BETWEEN THE CITY OF MATTOON AND THE COLES COUNTY REGIONAL PLANNING AND DEVELOPMENT COMMISSION

WHEREAS, the City of Mattoon has selected the Coles County Regional Planning and Development Commission to provide certain Administrative and Coordination Services to the City for the Community Development Block Grant (“CDBG”) Housing Rehabilitation Program; and

WHEREAS, the City Council has examined the proposed agreement, a copy of which is attached hereto and incorporated by reference and entitled "Contract Agreement for Administrative and Coordination Services for Grant Appropriations" between the City of Mattoon, Illinois and the Coles County Regional Planning and Development Commission," and finds said agreement to be acceptable.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mattoon, Illinois, that the City shall enter into and execute said Agreement with the Coles County Regional Planning and Development Commission. The Mayor and City Clerk are authorized to execute said Agreement.

Upon motion by Mayor Gover, seconded by Commissioner Hall, adopted this 17th day of March, 2020 by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Mayor Gover
NAYS (Names): None
ABSENT (Names): Commissioner Owen

Approved this 17th day of March, 2020.

/s/Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST: APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on March 17, 2020.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, and YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Cox moved to approve Council Decision Request 2020-2019, approving the plans and specifications for the DeWitt Avenue Patching Project.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, and YEA Mayor Gover.

Commissioner Cox seconded by Commissioner Hall moved to adopt Special Ordinance No. 2020-1735, authorizing an ordinance for the sale of Lot 40 in Lake Paradise Subdivision to Joseph and Sheri Gilkerson, owners of a home on leased premises at Lot 40, Lake Paradise Subdivision, and authorizing the mayor to sign all documents necessary to complete the transaction. Commonly known as 3140 East Lake Paradise Road – 10-0-00966-000

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2020-1735

**AN ORDINANCE AUTHORIZING THE SALE OF
SURPLUS REAL ESTATE**

WHEREAS, the City of Mattoon owns certain real estate parcels at Lake Paradise Subdivision including Lot 40; and

WHEREAS, State Statute 65 ILCS 5/11-76-4.1 enables municipalities to sell real estate, at a price of not less than 80% of the appraised value, if it is determined to be in the best interest of the municipality by a vote of two-thirds of the corporate authorities then holding office; and

WHEREAS, Joseph and Sheri Gilkerson lease the real estate at Lot 40 of Lake Paradise Subdivision, also known as 3140 East Lake Paradise Road; and

WHEREAS, said real estate is further described on the attached sketch labeled Exhibit ‘X’ and the attached deed labeled Exhibit ‘Y’; and

WHEREAS, Joseph and Sheri Gilkerson wish to purchase said real estate at the appraised value of \$7,054.73; and

WHEREAS, the City Council declared Lot 40 “no longer necessary or required for the use of the municipality” and “authorized management staff to negotiate contracts to sell said lots” by virtue of Resolution No. 2006-2642; and

WHEREAS, the City Council established certain Covenants, Restrictions, and Limitations for Lake Paradise Subdivision in a Declaration made May 16, 2006 and caused said document to be recorded at the Coles County Clerk and Recorder’s Office as Document No. 0690359, said covenants are attached as Exhibit ‘Z’.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. The City Council determines that it would be inappropriate to offer this property to competitive bidding since the leasee has already invested in permanent improvements on the premises that cannot be conveniently separated.

Section 2. The Mayor and City Clerk are authorized to sign documents conveying, by Warranty Deed, attached as Exhibit ‘Y’, title to the real estate described in Section 3 of this ordinance to Joseph and Sheri Gilkerson in exchange for payment in the amount of \$7,054.73.

Section 3. The real estate to be conveyed pursuant to this ordinance is legally described as:

Lot 40 of Lake Paradise Subdivision, Paradise Township, Coles County, Illinois, commonly known as 3140 East Lake Paradise Road, Mattoon, Illinois.

Excepting any interest or estate in the minerals underlying the surface of the land which may have been heretofore conveyed or reserved, and all rights and easements in favor of any such mineral interest or estate.

Section 4. The Covenants, Restrictions, and Limitations for Lake Paradise Subdivision, Paradise Township, Coles County, Illinois, attached as Exhibit ‘Z’, shall run with the land, as provided by law, and shall be binding on all parties and all persons claiming under them and for the benefit of, and limitations on, future owners in such subdivision.

Section 5. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 6. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Commissioner Cox, seconded by Commissioner Hall, adopted this 17th day of March, 2020, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Mayor Gover

NAYS (Names): None

ABSENT (Names): Commissioner Owen

Approved this 17th day of March, 2020.

/s/Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

/s/Susan J. O’Brien
Susan J. O’Brien, City Clerk

APPROVED AS TO FORM:

/s/Dan Jones
Dan Jones, City Attorney

Recorded in the Municipality’s Records on March 17, 2020.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, and YEA Mayor Gover.

Commissioner Cox seconded by Commissioner Hall moved to adopt Special Ordinance No. 2020-1736, authorizing an ordinance for the sale of Lot 42 in Lake Paradise Subdivision to Joseph and Sheri Gilkerson, owners of a home on leased premises at Lot 42, Lake Paradise Subdivision, and authorizing the mayor to sign all documents necessary to complete the transaction. Commonly known as 2390 Pond Lane – 10-0-00968-000

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2020-1736

**AN ORDINANCE AUTHORIZING THE SALE OF
SURPLUS REAL ESTATE**

WHEREAS, the City of Mattoon owns certain real estate parcels at Lake Paradise Subdivision including Lot 42; and

WHEREAS, State Statute 65 ILCS 5/11-76-4.1 enables municipalities to sell real estate, at a price of not less than 80% of the appraised value, if it is determined to be in the best interest of the municipality by a vote of two-thirds of the corporate authorities then holding office; and

WHEREAS, Joseph and Sheri Gilkerson own a cabin, and lease the real estate at Lot 42 of Lake Paradise Subdivision, also known as 2390 Pond Lane; and

WHEREAS, said real estate is further described on the attached sketch labeled Exhibit ‘X’ and the attached deed labeled Exhibit ‘Y’; and

WHEREAS, Joseph and Sheri Gilkerson wish to purchase said real estate at the appraised value of \$10,445.27; and

WHEREAS, the City Council declared Lot 42 “no longer necessary or required for the use of the municipality” and “authorized management staff to negotiate contracts to sell said lots” by virtue of Resolution No. 2006-2642; and

WHEREAS, the City Council established certain Covenants, Restrictions, and Limitations for Lake Paradise Subdivision in a Declaration made May 16, 2006 and caused said document to be recorded at the Coles County Clerk and Recorder’s Office as Document No. 0690359, said covenants are attached as Exhibit ‘Z’.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. The City Council determines that it would be inappropriate to offer this property to competitive bidding since the leasee has already invested in permanent improvements on the premises that cannot be conveniently separated.

Section 2. The Mayor and City Clerk are authorized to sign documents conveying, by Warranty Deed, attached as Exhibit ‘Y’, title to the real estate described in Section 3 of this ordinance to Joseph and Sheri Gilkerson in exchange for payment in the amount of \$10,445.27.

Section 3. The real estate to be conveyed pursuant to this ordinance is legally described as:

Lot 42 of Lake Paradise Subdivision, Paradise Township, Coles County, Illinois, commonly known as 2390 Pond Lane, Mattoon, Illinois.

Excepting any interest or estate in the minerals underlying the surface of the land which may have been heretofore conveyed or reserved, and all rights and easements in favor of any such mineral interest or estate.

Section 4. The Covenants, Restrictions, and Limitations for Lake Paradise Subdivision, Paradise Township, Coles County, Illinois, attached as Exhibit ‘Z’, shall run with the land, as provided by law, and shall be binding on all parties and all persons claiming under them and for the benefit of, and limitations on, future owners in such subdivision.

Section 5. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 6. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Commissioner Cox, seconded by Commissioner Hall, adopted this 17th day of March, 2020, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Mayor Gover

NAYS (Names): None

ABSENT (Names): Commissioner Owen

Approved this 17th day of March, 2020.

/s/Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O’Brien
Susan J. O’Brien, City Clerk

/s/Dan Jones
Dan Jones, City Attorney

Recorded in the Municipality’s Records on March 17, 2020.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, and YEA Mayor Gover.

Commissioner Cox seconded by Commissioner Graven moved to adopt Special Ordinance No. 2020-1737, authorizing an ordinance for the sale of Lot 25 and Lot 30 in Lake Paradise Subdivision to Christopher and Holly Davenport, owners of a home on leased premises at Lot 25 and Lot 30, Lake

Paradise Subdivision, and authorizing the mayor to sign all documents necessary to complete the transaction. Commonly known as 3208 East Lake Paradise Road – 10-0-00951-000

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2020-1737

**AN ORDINANCE AUTHORIZING THE SALE OF
SURPLUS REAL ESTATE**

WHEREAS, the City of Mattoon owns certain real estate parcels at Lake Paradise Subdivision including Lots 25 and 30; and

WHEREAS, State Statute 65 ILCS 5/11-76-4.1 enables municipalities to sell real estate, at a price of not less than 80% of the appraised value, if it is determined to be in the best interest of the municipality by a vote of two-thirds of the corporate authorities then holding office; and

WHEREAS, Christopher and Holly Davenport own a cabin, and lease the real estate at Lots 25 and 30 of Lake Paradise Subdivision, also known as 3208 East Lake Paradise Road; and

WHEREAS, said real estate is further described on the attached sketch labeled Exhibit ‘X’ and the attached deed labeled Exhibit ‘Y’; and

WHEREAS, Christopher and Holly Davenport wish to purchase said real estate at the appraised value of \$7,469.00; and

WHEREAS, the City Council declared Lots 25 and 30 “no longer necessary or required for the use of the municipality” and “authorized management staff to negotiate contracts to sell said lots” by virtue of Resolution No. 2006-2642; and

WHEREAS, the City Council established certain Covenants, Restrictions, and Limitations for Lake Paradise Subdivision in a Declaration made May 16, 2006 and caused said document to be recorded at the Coles County Clerk and Recorder’s Office as Document No. 0690359, said covenants are attached as Exhibit ‘Z’.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. The City Council determines that it would be inappropriate to offer this property to competitive bidding since the leasee has already invested in permanent improvements on the premises that cannot be conveniently separated.

Section 2. The Mayor and City Clerk are authorized to sign documents conveying, by Warranty Deed, attached as Exhibit ‘Y’, title to the real estate described in Section 3 of this ordinance to Christopher and Holly Davenport in exchange for payment in the amount of \$7,469.00.

Section 3. The real estate to be conveyed pursuant to this ordinance is legally described as:

Lots 25 and 30 of Lake Paradise Subdivision, Paradise Township, Coles County, Illinois, commonly known as 3208 East Lake Paradise Road, Mattoon, Illinois.

Excepting any interest or estate in the minerals underlying the surface of the land which may have been heretofore conveyed or reserved, and all rights and easements in favor of any such mineral interest or estate.

Section 4. The Covenants, Restrictions, and Limitations for Lake Paradise Subdivision, Paradise Township, Coles County, Illinois, attached as Exhibit ‘Z’, shall run with the land, as provided by law, and shall be binding on all parties and all persons claiming under them and for the benefit of, and limitations on, future owners in such subdivision.

Section 5. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 6. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Commissioner Cox, seconded by Commissioner Graven, adopted this 17th day of March, 2020, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
 Commissioner Hall, Mayor Gover
NAYS (Names): None
ABSENT (Names): Commissioner Owen

Approved this 17th day of March, 2020.

/s/Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O’Brien
Susan J. O’Brien, City Clerk

/s/Dan Jones
Dan Jones, City Attorney

Recorded in the Municipality’s Records on March 17, 2020.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, and YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Cox moved to approve Council Decision Request 2020-2020, awarding the bid of \$1,090,053.00 from Kinney Contractors for Phase 3 of the Marshall Avenue Reconstruction Project.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, and YEA Mayor Gover.

Commissioner Cox seconded by Commissioner Hall moved to approve Council Decision Request 2020-2021, awarding the bid of \$1,077,941.00 from Ne-Co Asphalt Company for the Bike Trail Expansion Project Phase 1.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, and YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Cox moved to approve Council Decision Request 2020-2022, awarding the bids for the 2020 Oil & Chip Program [20-00000-00-GM] to:

Ne-Co Asphalt for	Hot Mix Asphalt	@ \$80/ton;
Howell Asphalt Company for	Cold Mix Asphalt	@ \$71/ton;
MIC Redi-Mix for	PC Concrete (CA-16)	@ \$106.50/cuyd;
Charles Heuerman Trucking for	CA-6 Aggregate	@ \$15.37/ton.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, and YEA Mayor Gover.

Commissioner Hall noted that CDR 2020-2023 and CDR 2020-2024, two Tourism Grants, would be postponed until more information is known about the Coronavirus (COVID-19).

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2020-2025, approving a \$3,375 grant by the Tourism Advisory Committee from FY19/20 hotel/motel tax funds in support of the Mattoon American Legion Post 88 for the Peterson Park Tank Restoration Project; and authorizing the mayor to sign the agreement.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, and YEA Mayor Gover.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT working on an ordinance for local state of emergencies due to the Coronavirus in order to receive State and Federal funding and one for making an emergency declaration to be adopted at a special meeting; and announced City Hall would be closed to the Public until the end of the month with limited public access. Mayor Gover noted everything was fluid on the dates. Administrator Gill noted the proactive preparation. Commissioner Cox affirmed the crux of the matter was in accessing Federal funds and to provide feedback to IML on one of their proposed ordinances in conflict with the US Constitution. Mayor Gover opened the floor for questions with no response.

CITY ATTORNEY announced the County Courthouse was mostly shut down, City Court had been cancelled and no news from the Liquor Control Commission. Mayor Gover opened the floor for questions with no response.

CITY CLERK announced the office had been busy with 486 early voters and 8 grace voters today; and extended a special thanks to Marsha True and Angela Cortez for all of their work in processing the voters. Mayor Gover opened the floor for questions with no response.

FINANCE distributed and reviewed the February Financial Report and cash position; announced the IML would be revising the estimates for next year-not good; would modify the budget accordingly; and noted receipt of the first local share of cannabis use tax (excise tax) which was distributed on a per capita basis monthly. Director and Treasurer Wright thanked Commissioner Hall in his efforts in collecting back payments on one of the Hotel/Motel tax properties; and announced the Water Department had suspended shut-offs for the time being. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS noted numerous projects going out to bid; and announced the number one priority was to make water for the citizens.

FIRE Commissioner Hall had nothing to report.

POLICE Mayor Gover had nothing to report. Administrator Gill noted both Departments went to the County to request supplies and gear for COVID-19 instances and would do the best with what they have. Mayor Gover noted the Public Health Department and other entities to discuss what could happen.

ARTS AND TOURISM noted events were cancelled in the near future through April. Mayor Gover opened the floor for questions with no response.

Mayor Gover noted over the next couple of weeks everything was cancelled.

COMMENTS BY THE COUNCIL

Commissioner Cox acknowledged the professionalism of staff when removing a neighborhood tree and sewer issues, and thanked those crews; and described time spent with Administrator Gill while coursing through the news of the day and the effects on the City. Mayor Gover noted the cooperation between Mattoon, Charleston and County. Commissioner Hall announced his assistance with delivering peace meals with an increase of 25% need and had many volunteers. Commissioner Graven had no further comments.

Mayor Gover seconded by Commissioner Hall moved to recess to closed session at 6:57 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS 120 (2)(C)(2)); and litigation which is affecting the City and an action is probable or imminent (5ILCS 120 (2)(C)(11)).

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, and YEA Mayor Gover.

Council reconvened at 7:25 p.m.

Council selected a special meeting on Monday, March 23rd or Tuesday, March 24th, depending when the documents could be prepared.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 7:27 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, Absent Commissioner Owen, and YEA Mayor Gover.

/s/Susan J. O'Brien
City Clerk