

**CITY OF MATTOON, ILLINOIS**  
**CITY COUNCIL AGENDA**  
**April 21, 2020**  
**6:30 PM**

**6:30 PM BUSINESS MEETING**

**Roll Call**

**Electronic Attendance**

**CONSENT AGENDA:**

*Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the Mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.*

- 1. Minutes of the Regular Meeting April 7, 2020**
- 2. Bills and Payroll for the first half of April, 2020**
- 3. Travel Expenses – Commissioner & Administrator**

**PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

*This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.*

**NEW BUSINESS**

- 1. Motion – Adopt Special Ordinance No. 2020-1739: Adopting the budget for the fiscal year that begins May 1, 2020 and ends April 30, 2021. (Owen)**
- 2. Motion – Adopt Resolution No. 2020-3072: Prescribing contributions required of Employees and Retirees who elect to participate in the group Health, group Medicare, and Life insurance plan of the municipality. (Owen)**
- 3. Motion – Approve Council Decision Request 2020-2034: Awarding the bid in the amount of \$1,182,135.58 from Otto Baum Company for the Coles Centre Street Construction Project. (Graven)**
- 4. Motion – Approve Council Decision Request 2020-2035: Awarding Bid Alternate #1 in the amount of \$840,323.00 from Curry Construction for the Waste Water Treatment Plant Ultra-Violet Disinfection Project. (Cox)**
- 5. Motion – Approve Council Decision Request 2020-2036: Awarding the bid in the amount of \$46,975.00 from Springfield Electric for the 750 kVA Transformer and Switch for the Waste Water Treatment Plant Transformer Relocation Project. (Cox)**

**6. Motion – Approve Council Decision Request 2020-2037: Awarding the 2020/2021 Water Treatment Plant chemical bids to:**

|                        |     |                  |   |                        |
|------------------------|-----|------------------|---|------------------------|
| USALCO                 | for | Alum             | @ | \$0.2164 /pound        |
| Hawkins                | for | Ammonium Sulfate | @ | \$0.3400/pound         |
| Matheson Tri-Gas, Inc. | for | Carbon Dioxide   | @ | \$0.0857 /pound        |
| Polydyne               | for | Cationic Polymer | @ | \$0.5840 /pound        |
| Brenntag               | for | Chlorine         | @ | \$0.2740 /pound        |
| Univar                 | for | Fluoride         | @ | \$0.2100 /pound        |
| Shannon                | for | Permanganate     | @ | \$0.9730 /pound; and   |
| Hawkins                | for | Phosphate Blend  | @ | \$0.6350 /pound. (Cox) |

**7. Motion – Adopt Resolution No. 2020-3073: Approving the support of the Community Development Block Grant Program application for Brooks Creek Cedar, Inc. in the amount of \$25,000; and authorizing the mayor to sign all documents necessary for the transaction. (Owen)**

**8. Motion – Adopt Resolution No. 2020-3074: Approving the support of the Community Development Block Grant Program application for Exhale Studios, L.L.C. in the amount of \$25,000; and authorizing the mayor to sign all documents necessary for the transaction. (Owen)**

**9. Motion – Adopt Resolution No. 2020-3075: Approving the support of the Community Development Block Grant Program application for Jennifer A. Kennedy, DDS, L.L.C. in the amount of \$25,000; and authorizing the mayor to sign all documents necessary for the transaction. (Owen)**

**10. Motion – Adopt Resolution No. 2020-3076: Approving the support of the Community Development Block Grant Program application for JWP Strategic, Inc. in the amount of \$25,000; and authorizing the mayor to sign all documents necessary for the transaction. (Owen)**

**11. Motion – Adopt Resolution No. 2020-3077: Approving the support of the Community Development Block Grant Program application for MDC, Inc. in the amount of \$25,000; and authorizing the mayor to sign all documents necessary for the transaction. (Owen)**

**12. Motion – Adopt Resolution No. 2020-3078: Approving the support of the Community Development Block Grant Program application for Sound Source Music, Inc. in the amount of \$25,000; and authorizing the mayor to sign all documents necessary for the transaction. (Owen)**

**13. Motion – Adopt Resolution No. 2020-3079: Approving the support of the Community Development Block Grant Program application for Vitality Skin Care, Inc. in the amount of \$20,920; and authorizing the mayor to sign all documents necessary for the transaction. (Owen)**

**14. Motion – Adopt Resolution No. 2020-3080: Approving the continuance of a Local State of Emergency (Coronavirus COVID-19). (Gover)**

**DEPARTMENT REPORTS:**

**CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT  
CITY ATTORNEY  
CITY CLERK  
FINANCE  
PUBLIC WORKS  
FIRE  
POLICE  
ARTS AND TOURISM**

**COMMENTS BY THE COUNCIL**

**Adjourn**

## **Virtual City Council Meetings – Updated**

Due to the “Shelter-in-Place” order put in place by the State of Illinois because of the Covid-19 “Coronavirus” pandemic, the regular meetings of the City Council in April will be held in a “virtual” meeting room. This will allow for safe participation by elected officials, departmental managers, and any citizen interested in attending.

These two regular meetings are scheduled for 6:30 p.m. on the first and third Tuesdays, which are April 7 and 21. The virtual Council Chamber is hosted by Cisco Webex and the details required for accessing these meetings are below.

### **Notice of Public Hearing**

There will be a public hearing on Tuesday, April 21, 2020, starting at 6:10 p.m., to be followed by the regularly scheduled City Council meeting. This public hearing is being called to discuss the Small Business Stabilization Program sponsored by the State of Illinois Department of Commerce & Economic Opportunity.

### **Virtual Meeting Details**

For the April 21, 2020 meeting, at no sooner than 6:00 p.m., use a computer or Smartphone to run the free Cisco Webex application or use an Internet browser to visit the meeting site at the location below.

<https://bit.ly/MattoonCC200421>

Meeting number: 290 873 431

Password: 20819

Participants can also join by telephone using the details below.

Telephone Number: 408-418-9388

Access code: 290 873 431

Participants will be muted when initially connected to the meeting. If you wish to be heard during the public comment portion of the meeting, or wish to comment during the discussion period on an open motion, it is highly recommended you contact the City Clerk’s office in advance of the meeting so you can be called upon at the appropriate time. Just contact the City Clerk’s office before 4:00 p.m. on April 21 by calling 235-5654 or by sending an e-mail to [cityclerk@mattoonillinois.org](mailto:cityclerk@mattoonillinois.org). The conferencing solution also has a chat feature, and participants are welcome to type comments or questions during the meeting and they will be responded to if appropriate or as time allows. NOTE: All those presenting (whether by speaking or through chat) during the meeting must first identify themselves by providing their full name for the record.