

The City Council of the City of Mattoon held a Regular City Council meeting in the Council Chambers of City Hall on April 21, 2020.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox , YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall (Commissioner Hall attended by virtual means per Governor Pritzker’s Executive Order 2020-07), YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber (virtual attendance), Deputy Police Chief Sam Gaines (virtual attendance), Information Technology Director Brian Johanpeter and City Clerk Susan O’Brien.

CONSENT AGENDA

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting April 7, 2020; bills and payroll for the first half of April, 2020, and travel expenses for Commissioner & Administrator.

Bills & Payroll
first half of April, 2020

	<u>General Fund</u>		
Payroll		\$	264,985.80
Bills		\$	<u>247,871.09</u>
	Total	\$	512,856.89
	<u>Hotel Tax Administration</u>		
Payroll		\$	2,800.62
Bills		\$	<u>228.73</u>
	Total	\$	3,029.35
	<u>Midtown TIF</u>		
Bills		\$	<u>32,280.58</u>
		\$	32,280.58
	<u>Broadway East Bus Dist</u>		
Bills		\$	<u>2,590.34</u>
	Total	\$	2,590.34
	<u>Water Fund</u>		
Payroll		\$	43,439.04
Bills		\$	<u>12,013.48</u>
	Total	\$	55,452.52
	<u>Sewer Fund</u>		
Payroll		\$	47,258.87
Bills		\$	<u>39,969.35</u>
	Total	\$	87,228.22

Health Insurance Fund

Bills		\$	157,270.46
	Total	\$	157,270.46

Motor Fuel Tax Fund

Bills		\$	10,707.97
	Total	\$	10,707.97

Mayor Gover declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, and YEA Mayor Gover.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Mayor Gover opened the floor for Public comments. Mr. Ed Dowd, Executive Director of the Mattoon Chamber of Commerce, stated he emailed the Downstate Small Business application to Hampton Inn. Mr. Bart Owen, Mattoon Firefighter, addressed the Council concerning the Memo of Understanding sent to Council; described his discussions with Fire & Police Commission Board Secretary Dennis Gathmann for another testing, since the Department is down to 20 firemen due to one on military leave and one on light duty. He left the meeting at 6:36 p.m. to attend a fire call.

NEW BUSINESS

Commissioner Owen seconded by Commissioner Graven moved to adopt Special Ordinance No. 2020-1739, adopting the budget for the fiscal year that begins May 1, 2020 and ends April 30, 2021.

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2020-1739

AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF MATTOON FOR THE FISCAL YEAR THAT BEGINS MAY 1, 2020 AND ENDS APRIL 30, 2021

WHEREAS, the proposed budget was filed with the City Clerk and became available for public inspection on March 30, 2020; and

WHEREAS, notice of a public hearing to consider comments on the proposed budget was published in the *Mattoon Journal Gazette*; and

WHEREAS, a public hearing was held on April 07, 2020 at which hearing any taxpayer was given an opportunity to appear and be heard in favor of or against any of the proposed revenues and expenditures provided in the tentative budget; and

WHEREAS, after the public hearing the City Council adopted changes to the tentative budget as outlined in the final budget which is attached to this ordinance and marked as "Final Budget – April 21, 2020"; and,

WHEREAS, the process and procedures for the annual budget have been completed in accordance with provisions of Illinois Statutes 65 ILCS 5/8-2-9.1 through 65 ILCS 5/8-2-9.10 and City of Mattoon Ordinance No. 2002-5101.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. Estimates of revenues and expenditures shown in the attached budget, as amended, are hereby adopted as the budget for the City of Mattoon for the fiscal year that begins May 1, 2020 and ends April 30, 2021.

Section 2. The budget as it has been adopted is attached and incorporated herein by reference.

Section 3. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 4. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Commissioner Owen, seconded by Commissioner Graven, adopted this 21st day of April, 2020.

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen,
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 21st day of April, 2020.

/s/Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on April 21, 2020.

Commissioner Owen stated the budget was temporary and would review revenues each month due to the uncertainty of revenues; and announced Director & Treasurer Wright would present revenues at each Council meeting, since the State was 2-3 months behind in tax payments; and noted March's sales taxes were just issued but won't be received until June. Mayor Gover noted the difficult times with unchartered waters. Mayor Gover opened the floor for additional comments/questions with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Cox moved to adopt Resolution No. 2020-3072, prescribing contributions required of Employees and Retirees who elect to participate in the group Health, group Medicare, and Life insurance plan of the municipality.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2020-3072

A RESOLUTION ESTABLISHING CONTRIBUTIONS REQUIRED OF EMPLOYEES AND RETIREES WHO ELECT TO PARTICIPATE IN THE CITY OF MATTOON'S GROUP HEALTH, DENTAL AND LIFE INSURANCE PLANS

WHEREAS, the City of Mattoon is subject to three collective bargaining agreements and two of which prescribe that employees shall pay 20% of the cost of the health insurance plan by payroll deduction beginning with the first paycheck of May after the costs for the preceding calendar year are disclosed by the Employer's health insurance administrator; and

WHEREAS, actual costs for stop loss insurance, fees, medical, prescription and dental claim expenditures for calendar year 2019 were \$731.59 per month for single coverage and \$1,767.78 per month for family coverage, as reported by Aetna (City Plan and Group Medicare Plan) and Delta Dental of Illinois, the Employer's health and dental insurance plan administrators; and

WHEREAS, State statutes do not presently require a municipality to pay any portion of the cost of post-employment benefits for retired employees and the City reserves the right to make changes to the rates; and

WHEREAS, the City began to require retired employees, whose pensions are more than \$1,625 per month, to contribute a higher share of the cost of the health insurance plan by Resolution 2004-2548 adopted April 6, 2004; and

WHEREAS, in the wake of the property tax extension limitation effective in Coles County, declining general government revenues, and ever rising costs of health insurance, the City must make additional adjustments and further increase retired employees' share of the costs of health insurance; and

WHEREAS, doing so represents a change in the City's policy with respect to the amounts it subsidizes toward health insurance for retiree employees; and

WHEREAS, group life insurance will be provided by BlueCross BlueShield of Illinois (formerly under Dearborn National) for a two-year renewal effective May 1, 2019; and

WHEREAS, the time is now appropriate to prescribe contributions required of employees and retirees for the health and life insurance plans for the 2020/2021 fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. The following tables prescribe contributions required of eligible employees and retirees who elect to participate in the City of Mattoon's group health insurance plan.

Eligible Employees and Retirees Whose Pensions Are Less Than \$1,625 Per Month

	Total Monthly Cost	Employer Share 80%	Employee Share 20%
Single Coverage	\$731.59	\$585.27	\$146.32
Family Coverage	\$1,767.78	\$1,414.22	\$353.56

Eligible Retirees Whose Pensions Are More Than \$1,625 Per Month

	Total Monthly Cost	Employer Share 55.0%	Retiree Share 45.0%
Single Coverage	\$731.59	\$402.37	\$329.22
Family Coverage	\$1,767.78	\$972.28	\$795.50

Section 2. Retirees, who are currently enrolled, may participate in the City of Mattoon’s group term life insurance plan by monthly withholdings from pensions, whether such retiree is paid by the Illinois Municipal Retirement Fund, the Firefighters Pension Fund or the Police Pension Fund. The retiree contribution for \$10,000 life insurance shall be \$19.64 per month for retirees under 70. For retirees age 70 or over, the retiree contribution for \$5,000 life insurance shall be \$9.82 per month.

Section 3. Employee and retiree contributions adopted by this resolution shall become effective May 1, 2020.

Section 4. All contributions for payment of health and life insurance shall be deducted directly on a monthly basis from the pension benefits received by the retiree. The only exception to the direct deduction rule shall be when the IMRF rules and regulations do not allow for said direct deduction.

Upon motion by Commissioner Owen seconded by Commissioner Cox adopted this 21st day of April, 2020, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen,
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 21st day of April, 2020.

/s/Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

/s/Susan J. O’Brien
Susan J. O’Brien, City Clerk

APPROVED AS TO FORM:

/s/Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on April 21, 2020.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Owen moved to approve Council Decision Request 2020-2034, awarding the bid in the amount of \$1,182,135.58 from Otto Baum Company for the Coles Centre Street Construction Project.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Cox seconded by Commissioner Graven moved to approve Council Decision Request 2020-2035, awarding Bid Alternate #1 in the amount of \$840,323.00 from Curry Construction for the Waste Water Treatment Plant Ultra-Violet Disinfection Project.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Cox seconded by Commissioner Graven moved to approve Council Decision Request 2020-2036, awarding the bid in the amount of \$46,975.00 from Springfield Electric for the 750 kVA Transformer and Switch for the Waste Water Treatment Plant Transformer Relocation Project.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Cox seconded by Commissioner Owen moved to approve Council Decision Request 2020-2037, awarding the 2020/2021 Water Treatment Plant chemical bids to:

USALCO	for	Alum	@	\$0.2164 /pound
Hawkins	for	Ammonium Sulfate	@	\$0.3400/pound
Matheson Tri-Gas, Inc.	for	Carbon Dioxide	@	\$0.0857 /pound
Polydyne	for	Cationic Polymer	@	\$0.5840 /pound
Brenntag	for	Chlorine	@	\$0.2740 /pound
Univar	for	Fluoride	@	\$0.2100 /pound
Shannon	for	Permanganate	@	\$0.9730 /pound; and
Hawkins	for	Phosphate Blend	@	\$0.6350 /pound.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Cox moved to adopt Resolution No. 2020-3073, approving the support of the Community Development Block Grant Program application for Brooks Creek Cedar, Inc. in the amount of \$25,000; and authorizing the mayor to sign all documents necessary for the transaction.

**CITY OF MATTOON, ILLINOIS
RESOLUTION NO. 2020-3073**

A COUNCIL RESOLUTION OF SUPPORT FOR BROOKS CREEK CEDAR, INC.

WHEREAS, the City of Mattoon is applying to the State of Illinois for a Community Development Block Grant (CDBG) Program grant, and

WHEREAS, it is necessary that an application be made, and agreements entered with the State of Illinois.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS as follows:

Section 1. The City of Mattoon is applying for a grant in the amount of \$25,000 for Brooks Creek Cedar, Inc. under the terms and conditions of the State of Illinois and shall enter into and agree to the understandings and assurances contained in said application.

Section 2. The Mayor, on behalf of the City of Mattoon execute such documents and all other documents necessary for the carrying out of said application.

Section 3. The Mayor and City Clerk are authorized to provide such additional information as may be required to accomplish the obtaining of such grant.

Upon motion by Commissioner Owen seconded by Commissioner Cox adopted this 21st day of April, 2020 by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
 Commissioner Hall, Commissioner Owen,
 Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 21st day of April, 2020.

/s/ Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Dan C. Jones
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on April 21, 2020.

Mayor Gover opened the floor for questions/comments/discussion. Mayor Gover noted the consideration several more applications to approve individually from the previous special meeting.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Cox moved to adopt Resolution No. 2020-3074, approving the support of the Community Development Block Grant Program application for Exhale Studios, L.L.C. in the amount of \$25,000; and authorizing the mayor to sign all documents necessary for the transaction.

CITY OF MATTOON, ILLINOIS
RESOLUTION NO. 2020-3074

A COUNCIL RESOLUTION OF SUPPORT FOR EXHALE STUDIOS, L.L.C.

WHEREAS, the City of Mattoon is applying to the State of Illinois for a Community Development Block Grant (CDBG) Program grant, and

WHEREAS, it is necessary that an application be made, and agreements entered with the State of Illinois.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS as follows:

Section 1. The City of Mattoon is applying for a grant in the amount of \$25,000 for Exhale Studios, L.L.C. under the terms and conditions of the State of Illinois and shall enter into and agree to the understandings and assurances contained in said application.

Section 2. The Mayor, on behalf of the City of Mattoon execute such documents and all other documents necessary for the carrying out of said application.

Section 3. The Mayor and City Clerk are authorized to provide such additional information as may be required to accomplish the obtaining of such grant.

Upon motion by Commissioner Owen seconded by Commissioner Cox, adopted this 21st day of April, 2020 by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen,
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 21st day of April, 2020.

/s/Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien

/s/Dan C. Jones

Susan J. O'Brien, City Clerk

Dan C. Jones, City Attorney

Recorded in the Municipality's Records on April 21, 2020.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Graven moved to adopt Resolution No. 2020-3075, approving the support of the Community Development Block Grant Program application for Jennifer A. Kennedy, DDS, L.L.C. in the amount of \$25,000; and authorizing the mayor to sign all documents necessary for the transaction.

**CITY OF MATTOON, ILLINOIS
RESOLUTION NO. 2020-3075**

A COUNCIL RESOLUTION OF SUPPORT FOR JENNIFER A KENNEDY DDS, LLC

WHEREAS, the City of Mattoon is applying to the State of Illinois for a Community Development Block Grant (CDBG) Program grant, and

WHEREAS, it is necessary that an application be made, and agreements entered with the State of Illinois.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS as follows:

Section 1. The City of Mattoon is applying for a grant in the amount of \$25,000 for Jennifer A Kennedy DDS, LLC under the terms and conditions of the State of Illinois and shall enter into and agree to the understandings and assurances contained in said application.

Section 2. The Mayor, on behalf of the City of Mattoon execute such documents and all other documents necessary for the carrying out of said application.

Section 3. The Mayor and City Clerk are authorized to provide such additional information as may be required to accomplish the obtaining of such grant.

Upon motion by Commissioner Owen seconded by Commissioner Graven, adopted this 21st day of April, 2020 by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen,
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 21st day of April, 2020.

/s/Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Dan C. Jones
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on April 21, 2020.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Hall moved to adopt Resolution No. 2020-3076, approving the support of the Community Development Block Grant Program application for JWP Strategic, Inc. in the amount of \$25,000; and authorizing the mayor to sign all documents necessary for the transaction.

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CITY OF MATTOON, ILLINOIS
RESOLUTION NO. 2020-3076

A COUNCIL RESOLUTION OF SUPPORT FOR JWP STRATEGIC, INC.

WHEREAS, the City of Mattoon is applying to the State of Illinois for a Community Development Block Grant (CDBG) Program grant, and

WHEREAS, it is necessary that an application be made, and agreements entered with the State of Illinois.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS as follows:

Section 1. The City of Mattoon is applying for a grant in the amount of \$25,000 for JWP Strategic, Inc. under the terms and conditions of the State of Illinois and shall enter into and agree to the understandings and assurances contained in said application.

Section 2. The Mayor, on behalf of the City of Mattoon execute such documents and all other documents necessary for the carrying out of said application.

Section 3. The Mayor and City Clerk are authorized to provide such additional information as may be required to accomplish the obtaining of such grant.

Upon motion by Commissioner Owen seconded by Commissioner Hall adopted this 21st day of April, 2020 by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen,
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 21st day of April, 2020.

/s/Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Dan C. Jones
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on April 21, 2020.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Cox moved to adopt Resolution No. 2020-3077, approving the support of the Community Development Block Grant Program application for MDC, Inc. in the amount of \$25,000; and authorizing the mayor to sign all documents necessary for the transaction.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2020-3077

A COUNCIL RESOLUTION OF SUPPORT MDC, INC.

WHEREAS, the City of Mattoon is applying to the State of Illinois for a Community Development Block Grant (CDBG) Program grant, and

WHEREAS, it is necessary that an application be made, and agreements entered with the State of Illinois.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS as follows:

Section 1. The City of Mattoon is applying for a grant in the amount of \$25,000 for MDC, Inc. under the terms and conditions of the State of Illinois and shall enter into and agree to the understandings and assurances contained in said application.

Section 2. The Mayor, on behalf of the City of Mattoon execute such documents and all other documents necessary for the carrying out of said application.

Section 3. The Mayor and City Clerk are authorized to provide such additional information as may be required to accomplish the obtaining of such grant.

Upon motion by Commissioner Owen seconded by Commissioner Cox adopted this 21st day of April, 2020 by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen,
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 21st day of April, 2020.

/s/Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Dan C. Jones
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on April 21, 2020.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Hall moved to adopt Resolution No. 2020-3078, approving the support of the Community Development Block Grant Program application for Sound Source Music, Inc. in the amount of \$25,000; and authorizing the mayor to sign all documents necessary for the transaction.

**CITY OF MATTOON, ILLINOIS
RESOLUTION NO. 2020-3078**

A COUNCIL RESOLUTION OF SUPPORT FOR SOUND SOURCE MUSIC, INC.

WHEREAS, the City of Mattoon is applying to the State of Illinois for a Community Development Block Grant (CDBG) Program grant, and

WHEREAS, it is necessary that an application be made, and agreements entered with the State of Illinois.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS as follows:

Section 1. The City of Mattoon is applying for a grant in the amount of \$25,000 for Sound Source Music, Inc. under the terms and conditions of the State of Illinois and shall enter into and agree to the understandings and assurances contained in said application.

Section 2. The Mayor, on behalf of the City of Mattoon execute such documents and all other documents necessary for the carrying out of said application.

Section 3. The Mayor and City Clerk are authorized to provide such additional information as may be required to accomplish the obtaining of such grant.

Upon motion by Commissioner Owen seconded by Commissioner Hall adopted this 21st day of April, 2020 by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen,
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 21st day of April, 2020.

/s/Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Dan C. Jones
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on April 21, 2020.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Cox moved to adopt Resolution No. 2020-3079, approving the support of the Community Development Block Grant Program application for Vitality Skin Care, Inc. in the amount of \$20,920.70; and authorizing the mayor to sign all documents necessary for the transaction.

**CITY OF MATTOON, ILLINOIS
RESOLUTION NO. 2020-3079**

A COUNCIL RESOLUTION OF SUPPORT FOR VITALITY SKIN CARE, INC.

WHEREAS, the City of Mattoon is applying to the State of Illinois for a Community Development Block Grant (CDBG) Program grant, and

WHEREAS, it is necessary that an application be made, and agreements entered with the State of Illinois.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS as follows:

Section 1. The City of Mattoon is applying for a grant in the amount of \$20,920 for Vitality Skin Care, Inc. under the terms and conditions of the State of Illinois and shall enter into and agree to the understandings and assurances contained in said application.

Section 2. The Mayor, on behalf of the City of Mattoon execute such documents and all other documents necessary for the carrying out of said application.

Section 3. The Mayor and City Clerk are authorized to provide such additional information as may be required to accomplish the obtaining of such grant.

Upon motion by Commissioner Owen seconded by Commissioner Cox adopted this 21st day of April, 2020 by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen,
Mayor Gover

NAYS (Names): None
ABSENT (Names): None

Approved this 21st day of April, 2020.

/s/Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Dan C. Jones
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on April 21, 2020.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Owen moved to adopt Resolution No. 2020-3080, approving the continuance of a Local State of Emergency (Coronavirus COVID-19).

CITY OF MATTOON, ILLINOIS
RESOLUTION NO. 2020-3080

DECLARATION OF LOCAL STATE OF EMERGENCY

State of Illinois

County of Coles

City of Mattoon

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Timothy D. Gover, the Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, April 21, 2020, and shall continue until such time as provided in Ordinance No. 2020-5430.

WHEREAS, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

WHEREAS, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

WHEREAS, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

WHEREAS, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

WHEREAS, the City Administration has coordinated its response with other Coles County governmental entities.

The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Timothy D. Gover, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

/s/Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

NOTARY ACKNOWLEDGMENT

On this 21st day of April, 2020, personally appeared the above-named Timothy D. Gover and acknowledged the foregoing to be his free act and deed, before me.

/s/Susan J. O'Brien
Notary Public

My Commission Expires: 06/10/2023

(Seal)

Print Susan J. O'Brien

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted preparation for the small business grants; work on union negotiations and building inspections. Mayor Gover opened the floor for questions. Mayor Gover noted the excessive amount of time Administrator Gill had spent on the small business grants and extended his appreciation for the effort.

CITY ATTORNEY noted things were fairly quiet. Mayor Gover opened the floor for questions with no response.

CITY CLERK noted processing of the insurance rates and notifications thereof. Mayor Gover opened the floor for questions with no response.

FINANCE distributed and reviewed the March Financial Report, which was prior to the “stay-home” requirements; noted the delay in receiving revenues from the State, restricted funds, keeping a close eye on the cash balance. Director & Treasurer Wright also noted the PTELL calculation from the County resulting in the City receiving approximately \$4,567,113, but had no details on the property tax billing and collection. Commissioner Owen inquired as to the unrestricted General Fund cash with Director & Treasurer Wright stating \$4.6 million for the General Fund. Mayor Gover thanked Director & Treasurer Wright for tracking the fund.

PUBLIC WORKS stated everyone was healthy and continued to work. Mayor Gover opened the floor for questions with no response.

FIRE Commissioner Hall noted COVID-19 was an issue for everyone, the difficult time in having enough applicants to take the fire test, the number of people working on achieving the testing; and explained the difficulty in hiring a fire chief during these times.

POLICE noted everyone was well and taking precautions. Mayor Gover opened the floor for questions with no response.

ARTS AND TOURISM Commissioner Hall noted almost every event was cancelled, hotel/motel taxes were down, and was anxious to get events started again. Mr. Kujhar Kaile of Hampton Inn offered to help out if possible. Administrator Gill noted the IHSA cancelled all sporting events. Mayor Gover elaborated on the importance of the IHSA events.

COMMENTS BY THE COUNCIL

Commissioners Cox, Graven, Hall and Owen had no further comments.

Firefighter Owen returned and described the MOU and allowing continuous training for paramedics which would save on overtime, the lowest numbers of staffing, concern of safety issues, legal ramifications, ongoing contract negotiations with most tentatively-agreed-upon items, willing to work with City, salaries agreed to for two years, and concerns of the delayed fire chief.

Mayor Gover seconded by Commissioner Owen moved to recess to closed session at 7:08 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS 120 (2)(C)(2)); and litigation which is affecting the City and an action is probable or imminent (5ILCS 120 (2)(C)(11)).

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Council reconvened at 7:33 p.m.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 7:34 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O'Brien
City Clerk