

The City Council of the City of Mattoon held a Regular City Council meeting in the Council Chambers of City Hall on July 7, 2020.

Mayor Pro-Tem Owen presided and called the meeting to order at 6:30 p.m.

The following members of the Council answered roll call physically present: Absent Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Mayor Pro-Tem Preston Owen, and Absent Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Arts & Tourism Director Angelia Burgett- Audio, Public Works Director Dean Barber – Audio, Police Chief Jason Taylor and City Clerk Susan O'Brien.

**CONSENT AGENDA**

Mayor Pro-Tem Owen seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting June 16 & special meetings June 18, 2020; bills and payroll for the last half of June, 2020.

**Bills & Payroll**  
**last half of June, 2020**

	<b><u>General Fund</u></b>		
Payroll		\$	265,262.15
Bills		\$	1,078,342.26
	Total	\$	1,343,604.41
	<b><u>Hotel Tax Administration</u></b>		
Payroll		\$	2,309.82
Bills		\$	614.79
	Total	\$	2,924.61
	<b><u>Festival Mgmt. Fund</u></b>		
Bills		\$	15,482.00
	Total	\$	15,482.00
	<b><u>Insurance &amp; Tort Jdgmnt</u></b>		
Bills		\$	288.00
		\$	288.00
	<b><u>Capital Project Fund</u></b>		
Bills		\$	12,051.49
	Total	\$	12,051.49
	<b><u>Midtown TIF Fund</u></b>		
Bills		\$	1,688.04
	Total	\$	1,688.04
	<b><u>I-57 East TIF Dist.</u></b>		
Bills		\$	4,102.50
	Total	\$	4,102.50

	<b><u>Water Fund</u></b>		
Payroll		\$	45,561.14
Bills		\$	<u>69,334.12</u>
	Total	\$	114,895.26
	<b><u>Sewer Fund</u></b>		
Payroll		\$	43,890.29
Bills		\$	<u>141,570.55</u>
	Total	\$	185,460.84
	<b><u>Health Insurance Fund</u></b>		
Bills		\$	<u>434,545.70</u>
	Total	\$	434,545.70
	<b><u>Motor Fuel Tax Fund</u></b>		
Bills		\$	<u>21,505.30</u>
	Total	\$	21,505.30

Mayor Pro-Tem Owen declared the motion to approve the consent agenda carried by the following vote: Absent Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Mayor Pro-Tem Owen, and Absent Mayor Gover.

**PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

Mayor Pro-Tem Owen opened the floor for Public comments, both in person and virtually, with no response.

**NEW BUSINESS**

Commissioner Graven seconded by Commissioner Hall moved to adopt Special Ordinance No. 2020-1744, approving a permanent easement to run along the north side of the bridge carrying CR1300N over Lake Mattoon for the Lake Mattoon Public Water District.

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**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2020-1744**

**AN ORDINANCE APPROVING A PERMANENT EASEMENT  
FOR THE LAKE MATTOON PUBLIC WATER DISTRICT**

**WHEREAS**, the City of Mattoon owns and maintains Lake Mattoon in Coles, Cumberland, and Shelby Counties; and

**WHEREAS**, the Cumberland County Highway Department owns and maintains County Road 1300 North (CR1300N), and the bridge carrying CR1300N over Lake Mattoon; and

**WHEREAS**, the Lake Mattoon Public Water District owns and maintains a potable water main along CR1300N, and attached to the bridge carrying CR1300N over Lake Mattoon; and

**WHEREAS**, the Cumberland County Highway Department is preparing to reconstruct the bridge carrying CR1300N over Lake Mattoon; and

**WHEREAS**, the Lake Mattoon Public Water District is preparing to bore a new water main under Lake Mattoon along the north side of the bridge carrying CR1300N over Lake Mattoon as part of said construction project; and

**WHEREAS**, the Lake Mattoon Public Water District is requesting a Permanent Easement from the City of Mattoon for the construction and maintenance of the new water main under Lake Mattoon along the north side of the bridge carrying CR1300N over Lake Mattoon.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, that:

**Section 1.** The attached Permanent Easement for Lake Mattoon Water District be approved.

**Section 2.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 3.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by Commissioner Graven, seconded by Commissioner Hall, adopted this 7<sup>th</sup> day of July, 2020, by a roll call vote, as follows:

AYES (Names): Commissioner Graven, Commissioner Hall,  
Mayor Pro-Tem Owen

NAYS (Names): None

ABSENT (Names): Commissioner Cox, Mayor Gover

Approved this 7<sup>th</sup> day of July, 2020.

/s/J Preston Owen  
J. Preston Owen, Mayor Pro-Tem  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones  
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on 07-07, 2020.

Mayor Pro-Tem Owen opened the floor for questions/comments with no response.

Mayor Pro-Tem Owen declared the motion carried by the following vote: Absent Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Mayor Pro-Tem Owen, Absent Mayor Gover.

Mayor Pro-Tem Owen seconded by Commissioner Graven moved to approve Council Decision Request 2020-2056, accepting the bid in the amount of 4.19¢/kW\*hr. from Energy Harbor for the Electrical Supply for residential users in the City of Mattoon.

Mayor Pro-Tem Owen inquired as to term of the supply bid with Director Barber stating two years from January 1, 2021 through December 31, 2022 and having the second lowest price since the aggregation began.

Mayor Pro-Tem Owen declared the motion carried by the following vote: Absent Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Mayor Pro-Tem Owen, Absent Mayor Gover.

Mayor Pro-Tem Owen seconded by Commissioner Hall moved to adopt Resolution No. 2020-3096, approving the continuance of a Local State of Emergency (Coronavirus COVID-19).

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## CITY OF MATTOON, ILLINOIS

### RESOLUTION NO. 2020-3096

#### DECLARATION OF LOCAL STATE OF EMERGENCY

State of Illinois  
County of Coles  
City of Mattoon

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, J. Preston Owen, the Mayor Pro-Tem of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, July 07, 2020, and shall continue until such time as provided in Ordinance No. 2020-5430.

**WHEREAS**, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

**WHEREAS**, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

**WHEREAS**, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

**WHEREAS**, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

**WHEREAS**, the City Administration has coordinated its response with other Coles County governmental entities.

The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, J. Preston Owen, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

/s/J. Preston Owen  
J. Preston Owen, Mayor Pro-Tem  
City of Mattoon, Coles County, Illinois

### NOTARY ACKNOWLEDGMENT

On this 7th of July, 2020, personally appeared the above-named J. Preston Owen and acknowledged the foregoing to be his free act and deed, before me.

/s/Susan J. O'Brien  
Notary Public

My Commission Expires: 06-10-2023  
(Seal)

Print Susan J. O'Brien

Mayor Pro-Tem Owen opened the floor for comments and noted the ongoing declaration.

Mayor Pro-Tem Owen declared the motion carried by the following vote: Absent Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Mayor Pro-Tem Owen, Absent Mayor Gover.

### DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted the three purchasing motions delayed due to 4/5ths approval which would be considered at the July 10<sup>th</sup> Special Meeting; progress of union negotiations, cell tower inquiry, and Community Development Department selling many fence and pool permits. Mayor Pro-Tem Owen opened the floor for questions with no response.

CITY ATTORNEY noted normal business and city court. Mayor Pro-Tem Owen opened the floor for questions with no response.

CITY CLERK noted completing the City Audit requests, processing the State of Illinois Public Safety Employee Benefits Act (PSEBA) Employer Response & Recipient Responses; receiving notice from the Illinois Department of Insurance's announcement of the State audit of the Fire Pension Fund and preparing for that audit, and attending a meeting with Kyle and our insurance broker to discuss a health insurance option (a presentation to be place on the 21<sup>st</sup> agenda); otherwise, business as usual. Mayor Pro-Tem Owen opened the floor for questions with no response.

FINANCE distributed and reviewed the revenue tracking report, noting the differences in property taxes and utility taxes with the majority of the property taxes distributed to the Library, and Fire and Police Pension Funds. The unrestricted cash was noted approximately \$4.75 million compared to last month at \$4.6 million. Mayor Pro-Tem Owen discussed the revenues. Mayor Pro-Tem Owen opened the floor for questions with no response.

PUBLIC WORKS reviewed the progress of Marshall Avenue and utility conflicts resolved, Coles Centre contractor, Bike Trail and signage and DeWitt Avenue sidewalk ramps and patching by IDOT. Mayor Pro-Tem Owen opened the floor for questions with no response.

FIRE noted preparing for the State Fire Pension Audit, reported on June training, calls for service, new hire testing; and recognized Engineer/Driver Ronnie Spurgeon for receiving a letter nomination from the State Fire Marshal's Office with gratitude and appreciation for his fire prevention and life safety. Mayor Pro-Tem Owen opened the floor for questions. Commissioner Hall described Engineer Spurgeon as a good leader and appreciated his accomplishments.

POLICE requested additional personnel as one civilian and three uniform police officers due to upcoming retirements since the Department is not viable with manning less than four. Mayor Pro-Tem Owen opened the floor for questions with no response.

ARTS AND TOURISM announced positive feedback on Facebook regarding the Bike Trail, successful 4<sup>th</sup> of July parade with social distancing, upcoming virtual YMCA Run for the Bagel on July 18<sup>th</sup>, drive thru breakfast at Peterson Park for the Bagelfest, and Mural Artist arrival in mid-August.

Mayor Pro-Tem Owen opened the floor for questions with no response.

#### COMMENTS BY THE COUNCIL

Mayor Pro-Tem Owen recognized the passing of former Mayor Wanda Ferguson; and complimented the Bike Trail as a nice addition. Commissioners Graven and Hall had no further comments.

Mayor Pro-Tem Owen seconded by Commissioner Graven moved to recess to closed session at 6:51 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS 120 (2)(C)(2)).

Mayor Pro-Tem Owen declared the motion carried by the following vote: Absent Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Mayor Pro-Tem Owen, Absent Mayor Gover.

Council reconvened at 7:45 p.m.

Commissioner Hall seconded by Commissioner Graven moved to adjourn at 7:46 p.m.

Mayor Pro-Tem Owen declared the motion carried by the following vote: Absent Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Mayor Pro-Tem Owen, Absent Mayor Gover.

/s/Susan J. O'Brien  
City Clerk