

CITY OF MATTOON, ILLINOIS
CITY COUNCIL AGENDA
October 06, 2020
6:30 PM

6:30 PM BUSINESS MEETING

Pledge of Allegiance

Roll Call

Electronic Attendance

CONSENT AGENDA:

Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the Mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.

1. Minutes of the Regular Meeting September 15, 2020
2. Bills for the last half of September and Payroll for 9/18 and 10/2/2020.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.

NEW BUSINESS

1. Motion – Adopt Council Decision Request 2020-2074: Approving the appointment of Officer Michael H. Bennett to regular employment status with successful completion of his probationary period effective October 14, 2020. (Gover)
2. Motion – Adopt Resolution No. 2020-3104: Pledging support of an ITEP Grant Application for Phase 2 of the Bike Trail Expansion Project; and authorizing the City’s \$150,000 matching funds. (Cox) (10th Street to 16th Street)
3. Motion – Adopt Resolution No. 2020-3105: Amending the times and giving notice to the Illinois Department of Transportation of the Celebrate Downtown parade to be sponsored by the City of Mattoon. (Hall)
4. Motion – Approve Council Decision Request 2020-2075: Authorizing the employment of Jade N. McDowell as an Administrative Assistant I with experience for the Mattoon Police Department effective October 19, 2020. (Gover)
5. Motion – Adopt Special Ordinance No. 2020-1752: Declaring personal property owned by the municipality surplus and authorizing the sale or disposal of the property. (Gover)

6. Motion – Adopt Special Ordinance No. 2020-1753: Approving the interest rate and terms for a \$52,107.97 loan from the Revolving Loan Fund to Tina Prior of Vitality Skin Care, Inc. to refinance the RLF loan at the Vitality Skin Care Facility located at 1630 Broadway Avenue, Mattoon, Illinois. (Owen)

7. Motion - Adopt Special Ordinance No. 2020-1754: Authorizing the mayor to sign an outright grant agreement by and between the City of Mattoon and Upchurch Group Properties, L.L.C. reimbursing up to \$46,950 from Mid-town TIF Revenues for the sole purpose of structural repairs and façade improvements to a building located at 123 North 15th Street; and authorizing the mayor to sign the grant agreement. (Owen)

8. Motion – Adopt Special Ordinance No. 2020-1755: Authorizing the mayor to sign an outright grant agreement by and between the City of Mattoon and Todd and Kim Fuller reimbursing up to \$40,692.50 from Mid-town TIF Revenues for the sole purpose of architectural plans, demolition, code compliance updates and façade improvements to a building located at 213 North 14th Street; and authorizing the mayor to sign the grant agreement. (Owen)

9. Motion – Adopt Special Ordinance No. 2020-1756: Authorizing the mayor to sign an outright grant agreement by and between the City of Mattoon and Mike Kallis reimbursing up to \$3,730.73 from Mid-town TIF Revenues for the sole purpose of structural repairs and façade improvements to a building located at 1609 Broadway Avenue; and authorizing the mayor to sign the grant agreement. (Owen)

10. Motion – Adopt Special Ordinance No. 2020-1757: Approving a Memorandum of Understanding (MOU) between the City of Mattoon and the Mattoon Firefighters Association Local 691 concerning the employment of new probationary firefighters and related certification requirements contained in the current collective bargaining agreement. (Hall)

11. Motion – Adopt Resolution No. 2020-3106: Approving the continuance of a Local State of Emergency due to the virus (Coronavirus COVID-19). (Gover)

DEPARTMENT REPORTS:

**CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT
CITY ATTORNEY
CITY CLERK
FINANCE
PUBLIC WORKS
FIRE
POLICE
ARTS AND TOURISM**

COMMENTS BY THE COUNCIL

Recessed to closed session pursuant to the Illinois Open Meetings Act for the purpose of the discussion of the appointment, compensation, discipline, performance, or dismissal of specific employees of the City or legal counsel for the City (5ILCS/20 (2)(C)(1)); collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS 120 (2)(C)(2)); and litigation which is affecting the City and an action is probable or imminent (5ILCS 120 (2)(C)(11)). (Gover)

Reconvene

Adjourn

Virtual City Council Meetings – October Updates

Due to the Covid-19 “Coronavirus” pandemic, regular and special meetings of the City Council will continue to be held in a “virtual” meeting room. This will allow for safe participation by elected officials, departmental managers, and any citizen interested in attending.

Cisco WebEx hosts the virtual Council Chamber. Join the meetings using the information shown below.

Visit the [City Council Meeting page](#) to view the agenda for upcoming meetings.

The next regular meeting of the City Council is Tuesday, October 6 at 6:30 p.m.

October 6, 2020 Virtual Meeting Details

At no sooner than 6:20 p.m., visit the Cisco WebEx meeting site by clicking the link below.

<https://bit.ly/MattoonCC201006>

Meeting number (access code): 126 869 6135

Meeting password: 20819

Join by telephone by **dialing 415-655-0001** and use the **meeting number** and **password** shown above.

Participants should be muted when initially connected to the meeting. If you wish to be heard during the public comment portion of the meeting, or wish to comment during the discussion period on an open motion, you need to send your comments in advance to the City Clerk’s office. Your comments will be read into the record, or you will be called upon to speak at the appropriate time. Contact the City Clerk’s office before 4:00 p.m. the day of the meeting by calling 217-235-5654 or by sending an e-mail to cityclerk@mattoonillinois.org. NOTE: All those speaking during the meeting must first identify themselves by providing their full name for the record.