

The City Council of the City of Mattoon held a Regular City Council meeting in the Council Chambers of City Hall on October 20, 2020.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Arts & Tourism Director Angelia Burgett – Audio, Public Works Director Dean Barber – Audio, Fire Chief Jeff Hilligoss, Police Chief Jason Taylor and City Clerk Susan O’Brien.

CONSENT AGENDA

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting October 6, 2020; bills and payroll for the first half of October, 2020.

**Bills & Payroll first half of
October, 2020**

	<u>General Fund</u>		
Payroll		\$	253,430.84
Bills		\$	<u>150,804.16</u>
	Total	\$	404,235.00
	<u>Hotel Tax Administration</u>		
Payroll		\$	2,309.82
Bills		\$	<u>1,194.31</u>
	Total	\$	3,504.13
	<u>Festival Management</u>		
Bills		\$	<u>750.00</u>
	Total	\$	750.00
	<u>Insurance & Tort Jdgmnt</u>		
Bills		\$	<u>47,193.61</u>
	Total	\$	47,193.61
	<u>Capital Project Fund</u>		
Bills		\$	<u>40,165.75</u>
	Total	\$	40,165.75
	<u>I-57 East TIF District</u>		
Bills		\$	<u>120,210.60</u>
	Total	\$	120,210.60
	<u>Broadway East TIF Dist</u>		
Bills		\$	<u>2,351.51</u>
	Total	\$	2,351.51

	<u>Water Fund</u>		
Payroll		\$	42,478.30
Bills		\$	42,464.61
	Total	\$	84,942.91
	<u>Sewer Fund</u>		
Payroll		\$	41,068.76
Bills		\$	79,624.60
	Total	\$	120,693.36
	<u>Health Insurance Fund</u>		
Bills		\$	148,137.77
	Total	\$	148,137.77
	<u>Motor Fuel Tax Fund</u>		
Bills		\$	54,376.40
	Total	\$	54,376.40

Mayor Gover declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, and YEA Mayor Gover.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Mr. Robb Perry inquired as to Council running for office and the three-minute request for Public comments with Mayor Gover responding.

NEW BUSINESS

Mayor Gover seconded by Commissioner Graven moved to adopt Special Ordinance No. 2020-1758, authorizing a successor contract with Aetna for the Administration of the self-insured health plan and Qualified High-Deductible Health Plan, and Delta Dental of Illinois for the Administration of the self-insured dental plan for employees and retirees of the municipality; authorizing the continuation of an optional supplemental plan for those current Medicare participants; and authorizing the mayor to sign all documents.

**CITY OF MATTOON, ILLINOIS
SPECIAL ORDINANCE NO. 2020-1758**

AN ORDINANCE AUTHORIZING AN AGREEMENT WITH AETNA FOR THE ADMINISTRATION OF THE SELF-FUNDED MEDICAL, QUALIFIED HIGH-DEDUCTIBLE HEALTH PLAN AND PHARMACY BENEFIT PLANS AND DELTA DENTAL OF ILLINOIS FOR THE ADMINISTRATION OF THE SELF-FUNDED DENTAL BENEFIT PLAN FOR EMPLOYEES AND RETIREES OF THE MUNICIPALITY

WHEREAS, the City of Mattoon currently has third-party health insurance through Aetna; and

WHEREAS, it is the desire of the Mattoon City Council to continue a relationship with the Aetna and Delta Dental plans currently offered through the First Mid Insurance Group to the employees and retirees of the City of Mattoon.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. The Mayor is authorized to sign the renewal agreement (letter) with Aetna for the administration of the self-funded medical, qualified high-deductible health, and pharmacy benefit plans and the Delta Dental plan for employees and retirees of the municipality, copies of which are attached and incorporated by reference.

Section 2. The City has decided to continue to offer an optional supplemental health insurance for Medicare recipients who are currently on the City's health plan. This option allows the participant(s) to return to the City's primary health plan at renewal time as long as premiums have continued to be paid to the City. The City reserves the right to make changes or to discontinue the optional supplemental health insurance at its discretion. If the City decides to make changes or to discontinue the optional supplemental health insurance, those actively participating at that time will be allowed to return to the City's primary health plan as long as premiums have continued to be paid to the City.

Section 3. The City has decided to offer an optional Qualified High-Deductible Health Plan. The City is offering an initial incentive of up to \$1,000 match for the calendar 2021 for active employees. Incentives in subsequent years are to be determined by the Council for those subsequent years. This option allows the participant(s) to return to the City's primary health plan at renewal time as long as premiums have continued to be paid to the City. The City reserves the right to make changes or to discontinue the optional supplemental health insurance at its discretion. If the City decides to make changes or to discontinue the optional supplemental health insurance, those actively participating at that time will be allowed to return to the City's primary health plan as long as premiums have continued to be paid to the City.

Section 4. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 5. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Mayor Gover, seconded by Commissioner Graven, adopted this 20th day of October, 2020, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
 Commissioner Hall, Commissioner Owen,
 Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 20th day of October, 2020.

/s/Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Dan C. Jones
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on October 20, 2020.

Mayor Gover opened the floor for questions/comments/discussion. Commissioner Hall inquired as to changes with Clerk O'Brien stating no changes from Aetna.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Hall moved to adopt Special Ordinance No. 2020-1759, authorizing the mayor and city clerk to sign an Encroachment License for the use of right-of-way located at 209 South 21st Street. [Mattoon Kawasaki Yamaha, Inc.]

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2020-1759

SPECIAL ORDINANCE AUTHORIZING THE MAYOR AND CITY CLERK TO SIGN AN ENCROACHMENT LICENSE FOR USE OF RIGHT-OF-WAY LOCATED AT 209 SOUTH 21ST STREET

WHEREAS, the building located at 209 South 21st Street has encroached into the right-of-way of 21st Street and also Broadway Avenue since it was constructed; and,

WHEREAS, the building is currently owned by Terry Glaze; and,

WHEREAS, the current owner wishes to sell the building and the purchaser has asked the City to enter into a license agreement for the encroachment into the right-of-way; and,

WHEREAS, it would be inequitable and unjust for the City to require the building owner to remove the building.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. The Mayor and City Clerk are authorized to sign a license agreement for the property located at 209 South 21st Street, Mattoon, Illinois, a copy of which is attached hereto and incorporated herein by this reference.

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Commissioner Owen, seconded by Commissioner Hall adopted this 20th day of October, 2020, by a roll call vote, as follows:

AYES (Names): Commissioner Graven, Commissioner Hall,
Commissioner Owen, Mayor Gover

NAYS (Names): None

ABSTAIN (Names): Commissioner Cox

ABSENT (Names): None

Approved this 20th day of October, 2020.

/s/Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

APPROVED AS TO FORM:

/s/ Derke Price
Derke Price, Special Counsel
Ancel Glink

Recorded in the Municipality's Records on October 20, 2020.

Mayor Gover opened the floor for questions/comments/discussion. Commissioner Hall requested a summarization with Administrator Gill explaining the encroachment. Commissioner Cox noted his abstention due to a professional conflict.

Mayor Gover declared the motion carried by the following vote: Abstain Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Cox moved to adopt Resolution No. 2020-3107, approving the continuance of a Local State of Emergency due to the virus (Coronavirus COVID-19).

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2020-3107

DECLARATION OF LOCAL STATE OF EMERGENCY

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Timothy D. Gover, the Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, October 20, 2020, and shall continue until such time as provided in Ordinance No. 2020-5430.

WHEREAS, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

WHEREAS, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

WHEREAS, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

WHEREAS, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

WHEREAS, the City Administration has coordinated its response with other Coles County governmental entities.

The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Timothy D. Gover, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

/s/Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted business as usual with concentration on insurance and the FEMA grant and CURES programs. Mayor Gover opened the floor for questions with no response.

CITY ATTORNEY noted business as usual. Mayor Gover opened the floor for questions with Commissioner Cox inquiring about the Quakenbush property. Attorney Jones updated Council on the Quakenbush court date.

CITY CLERK noted continued assistance with the audits, insurance renewals; otherwise, business as usual. Mayor Gover opened the floor for questions with no response.

FINANCE distributed and reviewed the September Financial Report, General Fund, significant differences, analysis of differences, taxes collected, unrestricted cash, receipt of the actuarial reports of the Fire and Police Pensions resulting in approximately \$500,000 additional necessary funding. Council with Administrator Gill and Treasurer and Director Wright discussed the report, Fire & Police Pension Levy and 04/30/2020 market effects. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS provided updates on the Marshall Avenue Construction Project, Bartels Champaign Sidewalk Project, DeWitt Avenue Patching Project and Amtrak's platform construction progress. Mayor Gover opened the floor for questions with no response.

FIRE reported on calls for service, fires due to high winds resulting in power outages, inspectors' follow-ups, Brisor Company compliance reporting, Ladder 24 update with Charleston's support until ladder truck returns, Ameren grant for meters, Mitchell Jerdan calls, and NIMS compliance. Mayor Gover opened the floor for questions with no response.

POLICE explained three law enforcement issues: 1. N. 33rd Street and noted the Court must act, 2. Meth enforcement to be a major push, 3. Deputy Chief Gaines working on a Public Safety grant. Administrator Gill noted the application of a grant to clear properties.

ARTS AND TOURISM updated Council on the Lightworks sponsorship and volunteers, Celebrate Downtown Christmas, collecting of photography for a show, and Mural update. Mayor Gover opened the floor for questions with no response.

COMMENTS BY THE COUNCIL

Commissioners Cox and Hall thanked Chief Taylor and Deputy Chief Gaines for their efforts with the Public Safety Grant. Commissioners Graven and Owen had no further comments.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 7:04 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O'Brien
City Clerk