

The City Council of the City of Mattoon held a Regular City Council meeting in the Council Chambers of City Hall on November 17, 2020.

Mayor Pro-Tem Owen presided and called the meeting to order at 6:30 p.m.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Mayor Pro-Tem Preston Owen, and Absent Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Arts & Tourism Director Angelia Burgett – Audio, Public Works Director Dean Barber – Audio, Fire Chief Jeff Hilligoss, Police Chief Jason Taylor; and City Clerk Susan O’Brien.

CONSENT AGENDA

Mayor Pro-Tem Owen seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting November 3, 2020; bills and payroll for the first half of November, 2020.

Bills & Payroll first half of November, 2020

	<u>General Fund</u>		
Payroll		\$	252,317.52
Bills		\$	<u>159,433.86</u>
	Total	\$	411,751.38
	<u>Hotel Tax Administration</u>		
Payroll		\$	2,614.82
Bills		\$	<u>858.90</u>
	Total	\$	3,473.72
	<u>Insurance & Tort Jdgmnt</u>		
Bills		\$	<u>1,594.89</u>
	Total	\$	1,594.89
	<u>Capital Project Fund</u>		
Bills		\$	<u>13,236.55</u>
	Total	\$	13,236.55
	<u>Water Fund</u>		
Payroll		\$	41,752.15
Bills		\$	<u>51,434.15</u>
	Total	\$	93,186.30
	<u>Sewer Fund</u>		
Payroll		\$	40,707.88
Bills		\$	<u>32,568.40</u>
	Total	\$	73,276.28
	<u>Health Insurance Fund</u>		
Bills		\$	<u>82,133.31</u>
	Total	\$	82,133.31
	<u>Motor Fuel Tax Fund</u>		

Bills		\$	24,658.20
	Total	\$	24,658.20

Mayor Pro-Tem Owen declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Mayor Pro-Tem Owen, and Absent Mayor Gover.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Mr. Larry Nichols of Doehring, Winders & Company provided a review of the FY20 Audit including the City’s Financial Statement, Independent Auditor Report, Management Discussion & Analysis, Government-wide Financial Statements, Funds basis, Net position, pensions and retiree health condition and market conditions, net pension and OPEB liabilities, Business (Water Treatment Plant and Waste Water Treatment Plant) and Library expenditures and revenues, Funds Basis Balance Sheet, Income Statement, Fiduciary Funds, Notes to Financial Statements, Required Supplementary Information, Police Pension Fund, Fire Pension Fund, Healthcare, Funds basis General Fund, Audit opinion, Condition of the Audit Letter, and additional assistance items with the audit of TIF reporting package, Department of Insurance reports for the Fire and Police Pensions and Annual Financial Report for Comptroller. With no additional questions or comments from Finance Director & Treasurer Wright, Council or Public, Mayor Pro-Tem Owen thanked Mr. Nichols for the presentation of the audit.

Mayor Pro-Tem Owen opened the floor for Public comments or questions. Mr. Alex Walker, 2606 Western Avenue, expressed his opinion on Chief Taylor’s Facebook political post and the use of John Deere. Chief Taylor addressed the John Deere account was for various supplies – not farm equipment and had removed the Facebook post. Mr. Dustin Hay expressed his concern of Commissioner Owen voting on Fire contracts with his brother in the Department. Mayor Pro-Tem Owen stated he had no conflict of interest as defined with the Fire contracts.

Commissioner Cox provided a complimentary opinion of Chief Taylor and the Police Department.

Mayor Pro-Tem Owen called for additional comments from the Public with no response.

NEW BUSINESS

Council Decision Request 2020-2078, Council Decision Request 2020-2079, and Council Decision Request 2020-2080 were not considered due to less than a full council attendance.

Mayor Pro-Tem Owen seconded by Commissioner Hall moved to adopt Special Ordinance No. 2020-1762, approving placement of the annual property and casualty insurance and workers compensation coverage for a term beginning December 1, 2020; and authorizing the mayor to sign all documents.

SPECIAL ORDINANCE NO. 2020-1762

AN ORDINANCE AUTHORIZING PLACEMENT OF THE CITY'S PROPERTY & CASUALTY, AND WORKERS COMPENSATION INSURANCE COVERAGE

WHEREAS, Dimond Bros Insurance, L.L.C., an insurance broker for the City, solicited proposals from insurance companies that underwrite property, casualty and workers compensation insurance for municipal government exposures; and

WHEREAS, proposals have been received from Illinois Counties Risk Management Trust (ICRMT) for General Liability, Auto Liability, Auto Physical Damage, Law Enforcement Liability, Public Officials Liability/Employment Practices Liability, Employee Benefits Liability, Umbrella Liability, Cyber Liability, Property, Inland Marine, Commercial Crime, Workers Compensation; and Chubb for Volunteers AD&D, and Cincinnati for the dam policy; and Arlington Roe/Nexus for Fiduciary Liability. These proposals have been determined to be the most cost effective and secure solutions for managing the City's property & casualty and workers compensation exposures.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mattoon as follows:

Section 1. The Mayor, City Clerk and Dimond Bros Insurance L.L.C. are hereby authorized to take such administrative action necessary to bind the coverages of the City of Mattoon from City of Mattoon from Illinois Counties Risk Management Trust (ICRMT for General Liability, Auto Liability, Auto Physical Damage, Law Enforcement Liability, Public Officials Liability/Employment Practices Liability, Employee Benefits Liability, Umbrella Liability, Cyber Liability, Property, Inland Marine, Commercial Crime, Workers Compensation; and Chubb for Volunteers AD&D, and Cincinnati for the dam policy; and Arlington Roe/Nexus for Fiduciary Liability for the policy year beginning December 1, 2020 and ending November 30, 2021 pursuant to the proposal which is attached hereto and incorporated herein by reference.

Section 2 This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3 This ordinance shall be effective upon its approval as provided by law.

Upon motion by Mayor Pro-Tem Owen, seconded by Commissioner Hall, adopted this 17th day of November, 2020, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Mayor Pro-Tem Owen
NAYS (Names): None
ABSENT (Names): Mayor Gover

Approved this 17th day of November, 2020.

/s/Mayor Pro-Tem J. Preston Owen
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien

/s/Dan C. Jones

Susan J. O'Brien, City Clerk

Dan C. Jones, City Attorney

Recorded in the Municipality's Records on November 17th, 2020.

Mayor Pro-Tem Owen opened the floor for comments from Mr. Greg Smith of Dimond Bros. Mr. Smith thanked the City for allowing Dimond Bros to quote the insurance; thanked Mrs. Brooke Carey for her assistance with the transition; reviewed the premium summary; and the recommendation of ICRMT for coverages beyond other carriers. Administrator Gill commended Mr. Smith for an excellent job. Mayor Pro-Tem Owen opened the floor for questions with no response.

Mayor Pro-Tem Owen declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Mayor Pro-Tem Owen, Absent Mayor Gover.

Mayor Pro-Tem Owen seconded by Commissioner Graven moved to adopt Resolution No. 2020-3112, approving the continuance of a Local State of Emergency due to the ongoing epidemic. (Coronavirus COVID-19).

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2020-3111

DECLARATION OF LOCAL STATE OF EMERGENCY

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, J. Preston Owen, the Mayor Pro-Tem of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, November 17, 2020, and shall continue until such time as provided in Ordinance No. 2020-5430.

WHEREAS, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

WHEREAS, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

WHEREAS, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

WHEREAS, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

WHEREAS, the City Administration has coordinated its response with other Coles County governmental entities.

The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, J. Preston Owen , whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

/s/J. Preston Owen
J. Preston Owen, Mayor Pro-Tem
City of Mattoon, Coles County, Illinois

Mayor Pro-Tem Owen opened the floor for questions/comments with no response.

Mayor Pro-Tem Owen declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Mayor Pro-Tem Owen, Absent Mayor Gover.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted preparations for labor negotiations and plan reviews for code enforcement. Mayor Pro-Tem Owen opened the floor for questions with no response.

CITY ATTORNEY noted business as usual with nothing new. Mayor Pro-Tem Owen opened the floor for questions with no response.

CITY CLERK noted business as usual with nothing new to report. Mayor Pro-Tem Owen opened the floor for questions with no response.

FINANCE distributed and reviewed the October Financial Report which did not contain the Local CURE revenues, and 6-month fiscal year review, cash position with a decrease to \$1.650 million. Also reviewed the Revenue Tracking Sheet including the Income, Video Gaming, Use, Sales and Telcom Taxes and unrestricted cash of \$6 million which did include the CURE revenue. Mayor Pro-Tem Owen opened the floor for questions with no response.

PUBLIC WORKS announced a Tree Commission Grant from the Lumpkin Family Foundation for the planting of 50 trees with an additional 50 trees for each of the next two years, and the Tub Grinder was transferred to R&R Services; updated Council on the Marshall Avenue opening, Bartels DeWitt Patching completion, and work on the long-range plans for Dewitt Avenue. Mayor Pro-Tem Owen opened the floor for questions with no response.

FIRE updated the Council on the calls for service and inspection with follow-ups, COVID in the Department, Ladder Truck status, and no Thanksgiving baskets but monies were donated to the Food Bank. Mayor Pro-Tem Owen opened the floor for questions with no response.

POLICE noted all was well; updated Council on COVID personnel, and thanked Council for serving. Mayor Pro-Tem Owen opened the floor for questions with no response.

ARTS AND TOURISM reminded Council of the Lightworks walkthrough on Thursday night with Friday the official opening. Mayor Pro-Tem Owen opened the floor for questions with no response.

Due to technical difficulties earlier, Mayor Pro-tem Owen re-opened the floor for Public discussion. Mr. Robb Perry inquired as to the 12th & Shelby Avenue barricade, Storage Building for Arts and limits on credit card purchases. Administrator Gill responded. Mr. James DiNaso inquired as to the checks and balances of the credit card purchases with Mayor Pro-tem Owen responding. Mayor Pro-Tem Owen called for further comments twice with no response.

COMMENTS BY THE COUNCIL

Commissioner Cox provided an update on the Dog Park Committee with 90% of the funds raised for Phase 1 of the three-phase project, fencing issues due to supply and construction in the warmer months while expressing appreciation of everyone who participated. Commissioners Graven and Hall and Mayor Pro-tem Owen had no further comments.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 7:30 p.m.

Mayor Pro-Tem Owen declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Mayor Pro-Tem Owen, Absent Mayor Gover.

/s/Susan J. O'Brien
City Clerk