

The City Council of the City of Mattoon held a Regular City Council meeting in the Council Chambers of City Hall on January 5, 2021.

Acting Mayor Graven presided and called the meeting to order at 6:30 p.m.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, YEA Acting Mayor Sandra Graven.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Arts & Tourism Director Angelia Burgett – Audio, Public Works Director Dean Barber – Audio, Fire Chief Jeff Hilligoss, Police Chief Jason Taylor; and City Clerk Susan O’Brien.

CONSENT AGENDA

Commissioner Hall seconded by Commissioner Owen moved to approve the consent agenda consisting of minutes of the regular meeting December 15, 2020 and special meetings December 18 & 22, 2020; bills and payroll for the last half of December, 2020.

Bills & Payroll last half of December, 2020

General Fund

Payroll		\$	246,898.44
Bills		\$	84,194.15
	Total	\$	<u>331,092.59</u>

Hotel Tax Administration

Payroll		\$	2,469.82
Bills		\$	707.15
	Total	\$	<u>3,176.97</u>

Festival Mgmt Fund

Bills		\$	71.88
	Total	\$	<u>71.88</u>

Midtown TIF Fund

Bills		\$	65,506.53
	Total	\$	<u>65,506.53</u>

Capital Project Fund

Bills		\$	10.95
	Total	\$	<u>10.95</u>

I-57 East TIF Dist

Bills		\$	197,060.16
	Total	\$	<u>197,060.16</u>

Water Fund

Payroll		\$	41,470.77
Bills		\$	90,006.96
	Total	\$	<u>131,477.73</u>

Sewer Fund

Payroll		\$	40,617.06
Bills		\$	160,459.94
	Total	\$	<u>201,077.00</u>

Health Insurance Fund

Bills		\$	296,165.81
	Total	\$	<u>296,165.81</u>

Motor Fuel Tax Fund

Bills		\$	18,181.72
	Total	\$	18,181.72

Acting Mayor Graven declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, and YEA Acting Mayor Graven.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Acting Mayor Graven read the following proclamation:

PROCLAMATION

Quilt Month in the City of Mattoon

WHEREAS, the City of Mattoon and the Mattoon Arts Council has been the host of quilting events since 2012; and

WHEREAS, these events have included the Gee's Bend Quilters of Alabama, quilt exhibitions and quilting workshops; and

WHEREAS, the City of Mattoon demonstrates the value of local artists by supporting local quilters; and

WHEREAS, it is acknowledged support of local arts and artists create a better community for all citizens to live work and play; and

WHEREAS, it is in the best interest of the City of Mattoon to continue to support and value local artists to continue to grow the creative sector of our City for the betterment of all citizens.

NOW THEREFORE, BE IT PROCLAIMED, that I, Sandra L. Graven, Acting Mayor of Mattoon, do hereby, recognize January 2021 as Quilt Month in the City of Mattoon, and I call this observance to the attention of all of our citizens.

IN RECOGNITION THEREOF, I, Acting Mayor Sandra L. Graven, have hereunto set my hand and caused the seal of the City of Mattoon, Coles County, Illinois to be affixed this 1st day of January, 2021.

/s/ Sandra L. Graven
Sandra L. Graven
Acting Mayor
City of Mattoon, Illinois

Acting Mayor Graven acknowledged the retirement of Glen Sloan with more than 15 years of service with the Wastewater Treatment Plant on January 02, 2021. Commissioner Cox noted Mr. Sloan's absence from the meeting and presentation of plaque previously; and thanked and appreciated Mr. Sloan for his service to the City.

Acting Mayor Graven acknowledged the retirement of Kevin Kirts with more than 20 years of service in the Public Works Street Department on January 05, 2021; presented Mr. Kirts with a retirement plaque; and thanked him for his service.

Acting Mayor Graven acknowledged the retirement of Steve Ritter with more than 31 years of service with the Public Works Street Department on January 05, 2021; presented Mr. Ritter with a retirement plaque; and thanked him for his service.

Acting Mayor Graven opened the floor for Public comments twice with no response.

NEW BUSINESS

Acting Mayor Graven seconded by Commissioner Cox moved to adopt Resolution No. 2021-3117, appropriating \$615,100 of Motor Fuel Tax funds for the 2021 Street Maintenance uses; approving the 2021 MFT Street Municipal Estimate of Maintenance Costs Statement in the amount of \$615,100; and authorizing the acting mayor and city clerk to sign the documents.
[21-00000-00-GM]



Resolution for Maintenance Under the Illinois Highway Code

Resolution Number Resolution Type Section Number

2021-3117 Original 21-00000-00-GM

BE IT RESOLVED, by the _____ Council _____ of the _____ City _____ of

Governing Body Type

Local Public Agency Type

Mattoon

Illinois that there is hereby appropriated the sum of _____

Name of Local Public Agency

Six Hundred Fifteen Thousand, One Hundred _____ Dollars (\$615,100.00 _____)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway

Code from

01/01/21 to 12/31/21.

Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that _____ City _____ of _____ Mattoon _____

Local Public Agency Type

Name of Local Public Agency

shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Susan J. OBrien _____ City _____ Clerk in and for said _____ City _____

Name of
Clerk

Local Public Agency
Type

Local Public Agency
Type

of _____ Mattoon _____ in the State of Illinois, and keeper of the records and files thereof, as

Name of Local Public Agency

provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

_____ Council _____ of _____ Mattoon _____ at a meeting held on 01/05/21.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 5th day of January, 2021.

(SEAL)

/s/Susan J. O'Brien
Clerk Signature

APPROVED

Regional Engineer
Department of Transportation

_____ Date _____

Acting Mayor Graven opened the floor for comments with no response.

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor Graven.

Acting Mayor Graven seconded by Commissioner Owen moved to adopt Resolution No. 2021-3118, approving the continuance of a Local State of Emergency due to the Coronavirus (COVID-19).

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2021-3118

DECLARATION OF LOCAL STATE OF EMERGENCY

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Sandra Graven, Acting Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, January 05, 2021, and shall continue until such time as provided in Ordinance No. 2020-5430.

WHEREAS, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

WHEREAS, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

WHEREAS, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

WHEREAS, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

WHEREAS, the City Administration has coordinated its response with other Coles County governmental entities.

The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Sandra Graven, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

/s/Sandra L. Graven
Sandra L. Graven, Acting Mayor
City of Mattoon, Coles County, Illinois

Acting Mayor Graven opened the floor for comments with no response.

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor Graven.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted business as usual; and announced the LSC building had been purchased and anticipated contact from the new owner. Acting Mayor Graven opened the floor for questions with no response.

CITY ATTORNEY noted nothing new to report. Acting Mayor Graven opened the floor for questions with no response.

CITY CLERK noted business as usual in addition to budgets, additional insurance issues and retirements. Acting Mayor Graven opened the floor for questions with no response.

FINANCE distributed and reviewed the Review Tracking Sheet, unrestricted cash, final payment on bank loan for the 2009/2010 ERI and Siemen's borrowing; announced the attempt to collect on delinquent water customers by providing payment plans; preparing the budget, FOIA responses and Department of Insurance Fire Pension Audit. Acting Mayor Graven opened the floor for questions with no response.

PUBLIC WORKS had nothing new to report. Acting Mayor Graven opened the floor for questions with no response.

FIRE noted calls for service, arson person of interest in custody by Police Department, gas leak, and Brycer Corporation fire sprinkler system update. Acting Mayor Graven opened the floor for questions with no response.

POLICE announced two residential suicides, steady meth arrests, and resignation of Fire & Police Commissioner Dennis Gathmann after 30 years of volunteer service on that Board. Acting Mayor Graven opened the floor for questions with no response.

ARTS AND TOURISM thanked the Council for acknowledging the Quilters; updated Council on Lightworks progress with increases in total number of cars, donations and sponsors reflecting well on our City. Acting Mayor Graven opened the floor for questions. Commissioner Cox expressed appreciation of the effort of Director Burgett and reiterated a good reflection on the City; noted the donations are reinvested for next year's Lightworks and electricity; and thanked the Parks crew for their diligent efforts during Lightworks and appreciated their efforts.

COMMENTS BY THE COUNCIL

Commissioners Cox, Hall and Owen had no further comments.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 6:50 p.m.

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, NAY Commissioner Owen, YEA Acting Mayor Graven.

/s/Susan J. O'Brien
City Clerk

