

# Virtual City Council Meetings Details

Due to the Covid-19 “Coronavirus” pandemic, regular and special meetings of the City Council will continue to be held in a “virtual” meeting room. This will allow for safe participation by elected officials, departmental managers, and any citizen interested in attending.

Cisco WebEx hosts the virtual Council Chamber. Join the meetings using the information shown below.

Visit the [City Council Meeting page](#) to view the agenda for upcoming meetings.

The next regular meeting of the City Council is Tuesday, February 2, 2021 at 6:30 p.m.

## February 2, 2021 Virtual Meeting Details – Regular City Council meeting

At no sooner than 6:20 p.m., visit the Cisco WebEx meeting site by clicking the link below.

<https://bit.ly/MattoonCC210202>

Meeting number (access code): 182 288 4287

Meeting password: 20819

## Additional Instructions

Join meetings by telephone by **dialing 415-655-0001** and use the **meeting number** and **password** shown above.

Participants should be muted when initially connected to the meeting.

If you wish to be heard during the public comment portion of the meeting or wish to comment during the discussion period on an open motion, you need to send your comments in advance to the City Clerk’s office. Your comments will be read into the record, or you will be called upon to speak at the appropriate time. Contact the City Clerk’s office before 4:00 p.m. the day of the meeting by calling 217-235-5654 or by sending an e-mail to [cityclerk@mattoonillinois.org](mailto:cityclerk@mattoonillinois.org). NOTE: All those speaking during the meeting must first identify themselves by providing their full name for the record.

**CITY OF MATTOON, ILLINOIS**  
**CITY COUNCIL AGENDA**  
**February 2, 2021**  
**6:30 PM**

**6:30 PM BUSINESS MEETING**

**Pledge of Allegiance**

**Roll Call**

**Electronic Attendance**

**CONSENT AGENDA:**

*Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the Mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.*

- 1. Minutes of the Regular Meeting January 19, 2021.**
- 2. Bills and Payroll for the last half of January, 2021.**

**PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

*This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.*

**NEW BUSINESS**

- 1. Motion – Adopt Special Ordinance No. 2021-1766: Approving the management contract for Sam Gaines as Police Chief. (Graven)**
- 2. Motion – Approve Council Decision Request 2021-2086: Approving the fee proposal in the amount of \$82,485.31 from the Upchurch Group for the design of the Dewitt Avenue Resurfacing Project from 14<sup>th</sup> Street to Logan Street. (Graven)**
- 3. Motion – Approve Council Decision Request 2021-2087: Approving the Plans and Specifications for the Broadway Avenue Streetscaping Project from 17<sup>th</sup> Street to 16<sup>th</sup> Street. (Graven)**
- 4. Motion - Adopt Resolution No. 2021-3120: Approving the continuance of a Local State of Emergency due to the virus (Coronavirus COVID – 19). (Graven)**

**DEPARTMENT REPORTS:**

**CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT  
CITY ATTORNEY  
CITY CLERK  
FINANCE  
PUBLIC WORKS  
FIRE  
POLICE  
ARTS AND TOURISM**

**COMMENTS BY THE COUNCIL**

**Recess to closed session pursuant to the Illinois Open Meetings Act for the purpose of the discussion of the appointment, compensation, discipline, performance, or dismissal of specific employees of the City or legal counsel for the City. (5ILCS 120 (2)(C)(1)); and collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS 120 (2)(C)(2)). (Graven)**

**Reconvene**

**Adjourn**

# CONSENT AGENDA ITEMS:

## UNAPPROVED MINUTES:

### Regular Meeting – January 19, 2021

The City Council of the City of Mattoon held a Regular City Council meeting in the Council Chambers of City Hall on January 19, 2021.

Acting Mayor Graven presided and called the meeting to order at 6:30 p.m.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, YEA Acting Mayor Sandra Graven.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Arts & Tourism Director Angelia Burgett – Audio, Public Works Director Dean Barber – Audio, Fire Chief Jeff Hilligoss, and City Clerk Susan O’Brien.

### CONSENT AGENDA

Acting Mayor Graven seconded by Commissioner Owen moved to approve the consent agenda consisting of minutes of the regular meeting January 5, 2021; bills and payroll for the first half of January, 2021.

#### Bills & Payroll first half of January, 2021

<u>General Fund</u>			
Payroll		\$	256,704.30
Bills		\$	135,101.98
	Total	\$	391,806.28
<u>Hotel Tax Administration</u>			
Payroll		\$	2,309.82
Bills		\$	2,809.16
	Total	\$	5,118.98
<u>Festival Mgmt Fund</u>			
Bills		\$	80.68
	Total	\$	80.68
<u>Insurance &amp; Tort Jdgmnt</u>			
Bills		\$	42,504.71
	Total	\$	42,504.71
<u>Capital Project Fund</u>			
Bills		\$	4,336.40
	Total	\$	4,336.40

	<b><u>Broadway East Bus Dist</u></b>		
Bills		\$	3,012.94
		Total	\$ 3,012.94
	<b><u>Water Fund</u></b>		
Payroll		\$	45,788.74
Bills		\$	34,108.62
		Total	\$ 79,897.36
	<b><u>Sewer Fund</u></b>		
Payroll		\$	42,388.39
Bills		\$	210,914.25
		Total	\$ 253,302.64
	<b><u>Health Insurance Fund</u></b>		
Bills		\$	217,198.37
		Total	\$ 217,198.37
	<b><u>Motor Fuel Tax Fund</u></b>		
Bills		\$	4,392.54
		Total	\$ 4,392.54

Acting Mayor Graven opened the floor for comments with no response.

Acting Mayor Graven declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, and YEA Commissioner Owen, Acting Mayor Graven.

### **PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

Acting Mayor Graven announced the resignation of and honored Dennis Gathmann for his 30 plus years of service with the Board of Fire & Police Commissioners effective 01/18/2021; and would present a plaque at a future meeting where Mr. Gathmann could attend.

Commissioner Cox acknowledged the retirement of Michael C. Nichols with more than 14 years of service with the Wastewater Treatment Plant on February 02, 2021; and noted a retirement plaque was presented to Mr. Nichols due to inability to attend the Council meeting, and provided accolades of his employment.

Acting Mayor Graven opened the floor for Public comments. Mr. Jonathan Kaye, property manager, physically present in person questioned Council on his dismissal of participating with the Mattoon in Motion group with Council stating Mattoon in Motion was not a City of Mattoon organization and was not appropriate for discussion at a City Council meeting. Acting Mayor Graven opened the floor for any further Public comment twice with no response from the Public.

**NEW BUSINESS**

Acting Mayor Graven seconded by Commissioner Cox moved to adopt Ordinance No. 2021-5436, amending the municipal code to approve the removal of the 4-way Stop Signs and replacing with 2-way Stop Signs at the intersection of 12<sup>th</sup> Street and DeWitt Avenue.

**CITY OF MATTOON, ILLINOIS**

**ORDINANCE NO. 2021-5436**

**AN ORDINANCE APPROVING STOP SIGNS**

**WHEREAS**, the City of Mattoon owns and maintains a municipal street system; and

**WHEREAS**, the City of Mattoon is responsible for regulating the traffic on said street system; and

**WHEREAS**, certain traffic regulations have been determined to be in need of modification for the safe and efficient operation of the municipal street system.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Mattoon as follows:

**Section 1. Recitals.** The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

**Section 2.** Chapter 74, Schedule II, Sub-Schedule ‘B’ of the Code of Ordinances be amended by as follows:

**Schedule II (B) Four-Way Stop Intersections**

Eliminate the intersection of Dewitt Avenue and 12<sup>th</sup> Street  
from the list of 4-way stop intersections.

**Section 3.** Chapter 74, Schedule II, Sub-Schedule ‘D’ of the Code of Ordinances be amended by as follows:

**Schedule II (D) Two-Way Stop Intersections**

Add the following to the list of 2-way stop intersections:

<b>Street</b>	<b>Stops Approaching</b>
12th Street	Dewitt Avenue

**Section 4.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 5.** This ordinance shall be effective upon its publication in pamphlet form and approval as provided by law.

Upon motion by Acting Mayor Graven, seconded by Commissioner Cox, adopted this 19th day of January, 2021, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Hall,  
Commissioner Owen, Acting Mayor Graven

NAYS (Names): None

ABSENT (Names): None

Approved this 19th day of January, 2021.

/s/Sandra L. Graven  
Sandra L. Graven, Acting Mayor  
City of Mattoon, Coles County, Illinois

ATTEST: APPROVED AS TO FORM:

/s/Susan J. O'Brien  
Susan J. O'Brien, City Clerk

Dan C. Jones  
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on January 19th, 2021.

Acting Mayor Graven opened the floor for comments. Director Barber explained the requirement for stop signs and noted the implementation starting February 1<sup>st</sup> with notices for a safe change over. Acting Mayor Graven opened the floor for further comments with no response.

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor Graven.

Commissioner Cox seconded by Commissioner Owen moved to adopt Special Ordinance No. 2021-1765, authorizing an ordinance for the sale of Lot 95 in Lake Paradise Subdivision to Diane and Stephen Stanley, owners of a home on leased premises at Lot 95, Lake Paradise Subdivision, and authorizing the acting mayor to sign all documents necessary to complete the transaction. (Commonly known as 1874 Scenic Lane – 10-0-01022-000)

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**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2021-1765**

**AN ORDINANCE AUTHORIZING THE SALE OF  
SURPLUS REAL ESTATE**

**WHEREAS**, the City of Mattoon owns certain real estate parcels at Lake Paradise Subdivision including Lot 95; and

**WHEREAS**, State Statute 65 ILCS 5/11-76-4.1 enables municipalities to sell real estate, at a price of not less than 80% of the appraised value, if it is determined to be in the best interest of the municipality by a vote of two-thirds of the corporate authorities then holding office; and

**WHEREAS**, Diane Stanley and Stephen Stanley own a cabin, and lease the real estate at Lot 95 of Lake Paradise Subdivision, also known as 1874 Scenic Lane; and

**WHEREAS**, said real estate is further described on the attached sketch labeled Exhibit 'X' and the attached deed labeled Exhibit 'Y'; and

**WHEREAS**, Diane Stanley and Stephen Stanley wish to purchase said real estate in the name of Stephen Stanley at the appraised value of \$11,754.00; and

**WHEREAS**, the City Council declared Lot 95 "no longer necessary or required for the use of the municipality" and "authorized management staff to negotiate contracts to sell said lots" by virtue of Resolution No. 2006-2642; and

**WHEREAS**, the City Council established certain Covenants, Restrictions, and Limitations for Lake Paradise Subdivision in a Declaration made May 16, 2006 and caused said document to be recorded at the Coles County Clerk and Recorder's Office as Document No. 0690359, said covenants are attached as Exhibit 'Z'.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1.** The City Council determines that it would be inappropriate to offer this property to competitive bidding since the leasee has already invested in permanent improvements on the premises that cannot be conveniently separated.

**Section 2.** The Mayor and City Clerk are authorized to sign documents conveying, by Warranty Deed, attached as Exhibit 'Y', title to the real estate described in Section 3 of this ordinance to Stephen Stanley in exchange for payment in the amount of \$11,754.00.

**Section 3.** The real estate to be conveyed pursuant to this ordinance is legally described as:

Lot 95 of Lake Paradise Subdivision, Paradise Township, Coles County, Illinois, commonly known as 1874 Scenic Lane, Mattoon, Illinois.

Excepting any interest or estate in the minerals underlying the surface of the land which may have been heretofore conveyed or reserved, and all rights and easements in favor of any such mineral interest or estate.

**Section 4.** The Covenants, Restrictions, and Limitations for Lake Paradise Subdivision, Paradise Township, Coles County, Illinois, attached as Exhibit 'Z', shall run with the land, as provided by law, and shall be binding on all parties and all persons claiming under them and for the benefit of, and limitations on, future owners in such subdivision.



**Section 5.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 6.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by Commissioner Cox, seconded by Commissioner Owen, adopted this 19<sup>th</sup> day of January, 2021, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Hall, Commissioner Owen  
Acting Mayor Graven

NAYS (Names): None

ABSENT (Names): None

Approved this 19<sup>th</sup> day of January, 2021.

/s/Sandra L. Graven

Sandra L. Graven, Acting Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien

Susan J. O'Brien, City Clerk

/s/Dan C. Jones

Dan C. Jones, City Attorney

Recorded in the Municipality's Records on January 19, 2021.

Acting Mayor Graven opened the floor for comments with no response.

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor Graven.

Acting Mayor Graven seconded by Commissioner Hall moved to approve Council Decision Request 2021-2083, approving the final 2020 MFT Street Maintenance Expenditure Statement in the amount of \$425,381.42; and authorizing the acting mayor to sign the Municipal Maintenance Expenditure Statement. [20-00000-00-GM]

Acting Mayor Graven opened the floor for comments with no response.

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor Graven.

Commissioner Hall seconded by Commissioner Owen moved to approve Council Decision Request 2021-2084, approving a \$2,000 grant by the Tourism Advisory Committee from FY20/21 hotel/motel tax funds to support the Mattoon American Legion on behalf of signage for the Peterson Park Tank, a historical attraction for the City of Mattoon; and authorizing the acting mayor to sign the agreement.

Acting Mayor Graven opened the floor for comments with no response.

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor Graven.

Acting Mayor Graven seconded by Commissioner Cox moved to adopt Resolution No. 2021-3119, approving the continuance of a Local State of Emergency due to the Coronavirus (COVID-19).

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## **CITY OF MATTOON, ILLINOIS**

### **RESOLUTION NO. 2021-3119**

#### **DECLARATION OF LOCAL STATE OF EMERGENCY**

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Sandra Graven, Acting Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, January 22, 2021, and shall continue until such time as provided in Ordinance No. 2020-5430.

**WHEREAS**, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

**WHEREAS**, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

**WHEREAS**, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

**WHEREAS**, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

**WHEREAS**, the City Administration has coordinated its response with other Coles County governmental entities.

**The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.**

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Sandra Graven, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

/s/Sandra L. Graven

Sandra L. Graven, Acting Mayor  
City of Mattoon, Coles County, Illinois

Acting Mayor Graven opened the floor for comments or questions with no response.

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor Graven.

### **DEPARTMENT REPORTS:**

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted preparations for collective bargaining negotiation and budgets. Acting Mayor Graven opened the floor for comments with no response.

CITY ATTORNEY had nothing new to report; business as usual and working with Administrator Gill on items. Acting Mayor Graven opened the floor for comments with no response.

CITY CLERK – noted new employee, Dalton Roberts, in IT started, prepared budgets, handled insurance issues, prepared with input of Director & Treasurer Wright the Fire Pension DOI Audit Response; otherwise, business as usual. Acting Mayor Gover opened the floor for comments with no response.

FINANCE distributed and reviewed the December Council Report including General Fund revenues which contained the CURE program funds, and Revenue Tracking Sheet with Income, VGT, Use, Sales, Telecom, PPRT taxes and unrestricted cash; and preparation of FY22 first draft. Acting Mayor Graven opened the floor for comments with no response.

PUBLIC WORKS noted preparation of projects to begin in the Spring and budgets. Acting Mayor Graven opened the floor for comments with no response.

FIRE updated Council on calls for service, structure fires, inspections, quote from E1 on a new 75' ladder and pumper combination as well as applying for an AFG grant which had a 5% match resulting in City matching funds of \$46,250 for a \$925,000 fire truck. Chief Hilligoss further elaborated on the Brycer Corporation fire suppression system with Council requesting additional information before considering the system. Acting Mayor Graven opened the floor for comments with no response.

ARTS AND TOURISM updated Council on the upcoming Quilting activities and preparations of Superintendent Kurt Stretch and Mindy Cook for the Lightworks 2021. Acting Mayor Graven opened the floor for comments with no response. Acting Mayor Graven thanked Director Burgett for the Lightworks report.

### **COMMENTS BY THE COUNCIL**

Commissioners Cox, Hall and Owen had no further comments.

Acting Mayor Graven seconded by Commissioner Hall moved to recess to closed session at 7:14 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of the appointment, compensation, discipline, performance, or dismissal of specific employees of the City or legal counsel for the City. (5ILCS/20 (2)(C)(1)); collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS 120 (2)(C)(2)); litigation which is affecting the City and an action is probable or imminent (5ILCS 120 (2)(C)(11)); and the review of minutes of meetings lawfully closed for purposes of the semi-annual review as mandated by Section 2.06 (5 ILCS 120(2)(c)(21)).

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor Graven.

Council reconvened at 7:42 p.m.

Commissioner Owen seconded by Commissioner Hall moved to approve Council Decision Request 2021-2085, approving the release of all Executive Session minutes from May 18, 2010 through December 31, 2020, except for May 18, 2010; February 01, 2012; July 2, 2013; February 02, 2016; September 20, 2016; June 15, 2017; December 19, 2017; January 02, 16, 2018; February 06, 2018; March 06, 20, 2018; April 03, 17, 2018; May 01, 15, 2018; June 05, 19, 2018; July 03, 11, 2018; August 07, 2018; October 02, 2018; November 06, 2018; December 18, 2018; January 15, 2019; February 14, 2019; March 19, 2019; April 02, 16, 2019; May 07, 21, 2019; June 18, 2019; July 02, 2019; August 20, 2019; October 15, 2019; November 05, 19, 2019; December 17, 2019; January 07, 2020; March 17, 2020; April 21, 2020; May 19, 2020; June 16, 2020; July 07, 21, 2020; August 18, 2020; September 01, 15, 2020; October 06, 2020; November 03, 2020 December 15, 2020; and to approve the destruction of Executive Session verbatim records which have been approved for release in written form as follows: February 19 and 27, 2019.”

Acting Mayor Graven opened the floor for comments with no response.

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, YEA Commissioner Owen, YEA Acting Mayor Graven.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 7:43 p.m.

Acting Mayor Graven declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Hall, NAY Commissioner Owen, YEA Acting Mayor Graven.

/s/Susan J. O'Brien  
City Clerk

## **BILLS & PAYROLL:**

BILLS & PAYROLL BEGIN ON THE NEXT PAGE.

CITY OF MATTOON  
 1/8/2021 PAYROLL  
 12/19/2020-1/1/2021

G/L ACCOUNT	ACCOUNT NAME	AMOUNT
CITY COUNCIL	110 5110-111 SALARIES OF REG EMPLOYEES	\$ 376.64
CITY CLERK	110 5120-111 SALARIES OF REG EMPLOYEES	\$ 3,470.93
	110 5120-114 COMPENSATED ABSENCES	\$ 53.54
CITY ADMINISTRATOR	110 5130-111 SALARIES OF REG EMPLOYEES	\$ 1,278.89
	110 5130-114 COMPENSATED ABSENCES	\$ 142.10
FINANCIAL ADMINISTRATION	110 5150-111 SALARIES OF REG EMPLOYEES	\$ 1,494.06
	110 5150-114 COMPENSATED ABSENCES	\$ 174.87
COMPUTER INFO SYSTEMS	110 5170-111 SALARIES OF REG EMPLOYEES	\$ 908.30
	110 5170-114 COMPENSATED ABSENCES	\$ 2,119.32
POLICE ADMINISTRATION	110 5211-111 SALARIES OF REG EMPLOYEES	\$ 13,752.85
CRIMINAL INVESTIGATION	110 5212-111 SALARIES OF REG EMPLOYEES	\$ 10,501.41
	110 5212-113 OVERTIME	\$ 569.97
PATROL	110 5213-111 SALARIES OF REG EMPLOYEES	\$ 73,146.80
	110 5213-113 OVERTIME	\$ 3,411.10
K-9 SERVICE	110 5214-111 SALARIES OF REG EMPLOYEES	\$ 4,798.13
	110 5214-113 OVERTIME	\$ 271.88
SCHOOL RESOURCE PROGRAM	110 5227-111 SALARIES OF REG EMPLOYEES	\$ 5,264.32
FIRE PROTECTION ADMIN	110 5241-111 SALARIES OF REG EMPLOYEES	\$ 50,316.24
	110 5241-113 OVERTIME	\$ 33,425.43
	110 5241-114 COMPENSATED ABSENCES	\$ 14,308.35
CODE ENFORCEMENT ADMIN	110 5261-111 SALARIES OF REG EMPLOYEES	\$ 1,511.66
	110 5261-114 COMPENSATED ABSENCES	\$ 923.00
PUBLIC WORKS ADMIN	110 5310-111 SALARIES OF REG EMPLOYEES	\$ 5,570.92
	110 5310-114 COMPENSATED ABSENCES	\$ 100.36
STREETS	110 5320-111 SALARIES OF REG EMPLOYEES	\$ 8,950.36
	110 5320-113 OVERTIME	\$ 718.37
	110 5320-114 COMPENSATED ABSENCES	\$ 1,607.64
CUSTODIAL SERVICES	110 5381-111 SALARIES OF REG EMPLOYEES	\$ 661.43
	110 5381-114 COMPENSATED ABSENCES	\$ 1,543.50
PARK ADMINISTRATION	110 5511-111 SALARIES OF REG EMPLOYEES	\$ 7,251.35
	110 5511-112 SALARIES OF TEMP EMPLOYEES	\$ 758.00
	110 5511-113 OVERTIME	\$ 1,195.09
LAKE MATTOON	110 5512-111 SALARIES OF REG EMPLOYEES	\$ 1,017.14
	110 5512-114 COMPENSATED ABSENCES	\$ 1,586.34
CEMETERY	110 5570-111 SALARIES OF REG EMPLOYEES	\$ 2,686.96
	110 5570-113 OVERTIME	\$ 837.05
	*** FUND 110 TOTALS ***	\$ 256,704.30
HOTEL TAX ADMINISTRATION	122 5653-111 SALARIES OF REG EMPLOYEES	\$ 1,169.35
	122 5653-114 COMPENSATED ABSENCES	\$ 1,140.47
	*** FUND 122 TOTALS ***	\$ 2,309.82

CITY OF MATTOON  
 1/8/2021 PAYROLL  
 12/19/2020-1/1/2021

WATER TREATMENT PLANT	211 5353-111	SALARIES OF REG EMPLOYEES	\$ 13,428.41
	211 5353-113	OVERTIME	\$ 4,325.40
	211 5353-114	COMPENSATED ABSENCES	\$ 1,954.72
WATER DISTRIBUTION	211 5354-111	SALARIES OF REG EMPLOYEES	\$ 8,687.15
	211 5354-113	OVERTIME	\$ 604.79
	211 5354-114	COMPENSATED ABSENCES	\$ 1,560.34
ACCOUNTING & COLLECTION	211 5355-111	SALARIES OF REG EMPLOYEES	\$ 5,683.81
	211 5355-114	COMPENSATED ABSENCES	\$ 497.55
ADMINISTRATIVE & GENERAL	211 5356-111	SALARIES OF REG EMPLOYEES	\$ 8,811.25
	211 5356-114	COMPENSATED ABSENCES	\$ 235.32
		*** FUND 211 TOTALS ***	\$ 45,788.74
SANITARY SEWER MTCE & CLEAN	212 5342-111	SALARIES OF REG EMPLOYEES	\$ 8,687.15
	212 5342-113	OVERTIME	\$ 707.20
	212 5342-114	COMPENSATED ABSENCES	\$ 1,560.34
WASTEWATER TREATMENT PLANT	212 5344-111	SALARIES OF REG EMPLOYEES	\$ 12,801.75
	212 5344-113	OVERTIME	\$ 1,108.82
	212 5344-114	COMPENSATED ABSENCES	\$ 2,295.16
ACCOUNTING & COLLECTION	212 5345-111	SALARIES OF REG EMPLOYEES	\$ 5,683.83
	212 5345-114	COMPENSATED ABSENCES	\$ 497.58
ADMINISTRATIVE & GENERAL	212 5346-111	SALARIES OF REG EMPLOYEES	\$ 8,811.24
	212 5346-114	COMPENSATED ABSENCES	\$ 235.32
		*** FUND 212 TOTALS ***	\$ 42,388.39
		*** GRAND TOTALS ***	\$ 347,191.25



CITY OF MATTOON  
1/8/2021 PAYROLL  
12/19/2020-1/1/2021

\*\*\* PAY CODE TOTALS \*\*\*

PAY CODE	NO OF TIMES	HOURS	AMOUNT
SALARY PAY	121	9,115.69	\$ 264,062.99
VACATION PAY	27	468.5	\$ 14,391.99
OVERTIME PAY	46	1,068.25	\$ 42,998.08
HOLIDAY PAY-REGULAR	23	105.4	\$ 2,736.25
SICK-NON UNION	4	61	\$ 1,807.85
VACATION PAY	9	432	\$ 11,543.23
SICK PAY-AFSCME	8	53.25	\$ 1,375.55
COVID-19	1	24	\$ 1,015.39
SICK-FD UNION	1	24	\$ 680.95
COMP EARNED	1	7.5	\$ -
SHIFT PAY	4	100	\$ 68.00
SHIFT PAY	5	294	\$ 229.32
HOLIDAY PAY-OT	3	88	\$ 3,581.66
REGULAR PAY	8	135	\$ 2,032.45
COMP PAID	1	2.5	\$ 72.18
STRAIGHT OT POLICE	1	20	\$ 595.36

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 120 CITY CLERK

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003130	IPMA-HR	I-INV-59752-B3M5H5	110 5120-519	OTHER PROFESS:	O'BRIEN MEMBERSHIP	147721	114.00
					VENDOR 01-003130	TOTALS	114.00
01-043522	STAPLES CREDIT PLAN	I-202101278328	110 5120-311	OFFICE SUPPLI:	OFFICE SUPPLIES	147741	217.23
					VENDOR 01-043522	TOTALS	217.23
				DEPARTMENT 120	CITY CLERK	TOTAL:	331.23
01-004208	ASSOCIATION OF PUBLIC	I-23115	110 5150-562	TRAVEL & TRAI:	WRIGHT-INTERNAL CNTR	147697	89.00
					VENDOR 01-004208	TOTALS	89.00
				DEPARTMENT 150	FINANCIAL ADMINISTRATION	TOTAL:	89.00
01-002401	SMITHAMUNDSEN	I-636581	110 5160-515	LABOR RELATIO:	LEGAL SERVICES	147738	12,071.60
					VENDOR 01-002401	TOTALS	12,071.60
01-003667	TAPELLA & EBERSPACHER	I-FEB2021-LEGALSERV	110 5160-519	OTHER PROFESS:	LEGAL SERVICES	147743	3,750.00
					VENDOR 01-003667	TOTALS	3,750.00
				DEPARTMENT 160	LEGAL SERVICES	TOTAL:	15,821.60
01-001620	VERIZON WIRELESS	I-9871344266	110 5170-533	CELLULAR PHON:	MOBILES	147652	69.00
					VENDOR 01-001620	TOTALS	69.00
01-005640	CDW GOVERNMENT	I-4823084	110 5170-841	WIDE AREA NET:	MAIL ARCHIVING LICEN	147648	1,080.00
01-005640	CDW GOVERNMENT	I-6591257	110 5170-316	TOOLS & EQUIP:	TECHNOLOGY ITEMS	147701	105.00
					VENDOR 01-005640	TOTALS	1,185.00
01-020975	HEART TECHNOLOGIES INC	I-40404	110 5170-516	TECHNOLOGY SU:	HEART MIS	147712	9,700.00
					VENDOR 01-020975	TOTALS	9,700.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 170 COMPUTER INFO SYSTEMS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-023800	CONSOLIDATED COMMUNICA	I-202101228293	110 5170-854	WIDE AREA NET:	101-0937	002245	92.36
						VENDOR 01-023800 TOTALS	92.36
DEPARTMENT 170 COMPUTER INFO SYSTEMS TOTAL:							11,046.36
01-000840	SHANE WEST	I-202101288332	110 5211-562	TRAVEL & TRAI:	TRAVEL EXPENSES 1-18	147751	293.16
						VENDOR 01-000840 TOTALS	293.16
01-001583	RESERVE ACCOUNT	I-202101278327	110 5211-531	POSTAGE	: REPLENISH POSTAGE MA	147732	1,000.00
						VENDOR 01-001583 TOTALS	1,000.00
01-001620	VERIZON WIRELESS	I-9871344266	110 5211-533	CELLULAR PHON:	MOBILES	147652	298.75
01-001620	VERIZON WIRELESS	I-9871344266	110 5211-533	CELLULAR PHON:	MOBILES	147652	670.20
						VENDOR 01-001620 TOTALS	968.95
01-001835	KASEY ALEXANDER	I-202101288333	110 5211-562	TRAVEL & TRAI:	TRAVEL EXPENSES 1-18	147695	132.50
						VENDOR 01-001835 TOTALS	132.50
01-003762	XEROX FINANCIAL SERVIC	I-2442797	110 5211-814	PRINT/COPY MA:	LEASE PAYMENT	147753	138.95
						VENDOR 01-003762 TOTALS	138.95
01-003930	LARRY J. FREDERICKS	I-2064	110 5211-315	UNIFORMS & CL:	CONCEALABLE CARRIER	147710	1,588.00
						VENDOR 01-003930 TOTALS	1,588.00
01-004129	PK FIREARMS	I-017437	110 5211-319	MISCELLANEOUS:	PK FIREARMS	147730	1,759.00
						VENDOR 01-004129 TOTALS	1,759.00
01-005640	CDW GOVERNMENT	I-6591257	110 5211-311	OFFICE SUPPLI:	TECHNOLOGY ITEMS	147701	25.00
						VENDOR 01-005640 TOTALS	25.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 211 POLICE ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-010900	D TO Z SPORTS	I-27756	110 5211-319	MISCELLANEOUS:	GATHMANN RETIREMENT	147706	80.00
						VENDOR 01-010900 TOTALS	80.00
01-037800	RAY O'HERRON CO	I-2079560-IN	110 5211-315	UNIFORMS & CL:	BADGES, NAMEBARS, TIE	147731	462.39
01-037800	RAY O'HERRON CO	I-2082399-IN	110 5211-315	UNIFORMS & CL:	NAMEBARS, TIE BARS, BA	147731	297.17
						VENDOR 01-037800 TOTALS	759.56
01-043522	STAPLES CREDIT PLAN	I-202101228237	110 5211-311	OFFICE SUPPLI:	COFFEE, BATTERIES, SUG	147651	88.11
						VENDOR 01-043522 TOTALS	88.11
						DEPARTMENT 211 POLICE ADMINISTRATION TOTAL:	6,833.23
01-002934	SOUTH CENTRAL FS, INC.	I-202101278329	110 5223-326	FUEL	: DECEMBER FUEL	147739	5,017.23
						VENDOR 01-002934 TOTALS	5,017.23
01-003095	ADVANCE AUTO PARTS	I-202101278320	110 5223-319	MISCELLANEOUS:	HEADLIGHT	147691	16.99
						VENDOR 01-003095 TOTALS	16.99
01-034603	MEARS AUTOMOTIVE, INC.	I-31008	110 5223-434	REPAIR OF VEH:	OIL CHANGE	147723	282.62
01-034603	MEARS AUTOMOTIVE, INC.	I-31009	110 5223-434	REPAIR OF VEH:	OIL CHANGE	147723	30.67
01-034603	MEARS AUTOMOTIVE, INC.	I-31010	110 5223-434	REPAIR OF VEH:	OIL CHANGE	147723	30.67
01-034603	MEARS AUTOMOTIVE, INC.	I-31011	110 5223-434	REPAIR OF VEH:	OIL CHANGE	147723	31.69
01-034603	MEARS AUTOMOTIVE, INC.	I-31012	110 5223-434	REPAIR OF VEH:	OIL CHANGE	147723	30.67
01-034603	MEARS AUTOMOTIVE, INC.	I-31014	110 5223-434	REPAIR OF VEH:	OIL CHANGE	147723	30.67
01-034603	MEARS AUTOMOTIVE, INC.	I-31015	110 5223-434	REPAIR OF VEH:	OIL CHANGE	147723	30.67
01-034603	MEARS AUTOMOTIVE, INC.	I-31017	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	147723	101.26
01-034603	MEARS AUTOMOTIVE, INC.	I-31044	110 5223-434	REPAIR OF VEH:	TIRE REPAIRS	147723	30.04
01-034603	MEARS AUTOMOTIVE, INC.	I-31074	110 5223-434	REPAIR OF VEH:	SQUAD REPAIRS	147723	921.27
						VENDOR 01-034603 TOTALS	1,520.23
						DEPARTMENT 223 AUTOMOTIVE SERVICES TOTAL:	6,554.45

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 224 POLICE BUILDINGS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-202101228276	110 5224-321	UTILITIES	: 1700 WABASH	002229	3,215.78
01-001070	AMEREN ILLINOIS	I-202101228281	110 5224-321	UTILITIES	: 620 S 12TH	002234	81.24
						VENDOR 01-001070 TOTALS	3,297.02
01-003557	SYMMETRY ENERGY SOLUTI	I-9401334	110 5224-321	UTILITIES	: 1700 WABASH	147742	614.26
						VENDOR 01-003557 TOTALS	614.26
01-033800	MATTOON WATER DEPT	I-202101228295	110 5224-321	UTILITIES	: 1710 WABASH	002247	43.31
01-033800	MATTOON WATER DEPT	I-202101228296	110 5224-321	UTILITIES	: 1710 WABASH	002248	165.25
						VENDOR 01-033800 TOTALS	208.56
DEPARTMENT 224 POLICE BUILDINGS						TOTAL:	4,119.84
01-000143	EMERGENCY TELEPHONE SY	I-202101288331	110 5241-579	MISC OTHER PU:	QUARTERLY PAYMENT	147708	566.63
						VENDOR 01-000143 TOTALS	566.63
01-000151	INDUSTRIAL ORGANIZATIO	I-C48303A	110 5241-579	MISC OTHER PU:	FD TESTING	147719	345.74
01-000151	INDUSTRIAL ORGANIZATIO	I-C49273A	110 5241-579	MISC OTHER PU:	FD TESTING	147719	1,732.00
						VENDOR 01-000151 TOTALS	2,077.74
01-000469	ALCO OVERHEAD DOORS LL	I-8315	110 5241-432	REPAIR OF BUI:	NEW OPENERS @ STA 1	147694	1,724.00
						VENDOR 01-000469 TOTALS	1,724.00
01-001070	AMEREN ILLINOIS	I-202101228275	110 5241-321	UTILITIES	: 2700 MARSHALL	002228	74.96
01-001070	AMEREN ILLINOIS	I-202101228285	110 5241-321	UTILITIES	: 1801 PRAIRIE	002238	86.93
						VENDOR 01-001070 TOTALS	161.89
01-001620	VERIZON WIRELESS	I-9871344266	110 5241-532	TELEPHONE	: MOBILES	147652	216.06
						VENDOR 01-001620 TOTALS	216.06

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002934	SOUTH CENTRAL FS, INC.	I-202101278329	110 5241-326	FUEL	: DECEMBER FUEL	147739	1,010.08
					VENDOR 01-002934 TOTALS		1,010.08
01-003095	ADVANCE AUTO PARTS	I-202101278321	110 5241-318	VEHICLE PARTS:	HYDRAULIC FLUID	147692	30.80
					VENDOR 01-003095 TOTALS		30.80
01-003557	SYMMETRY ENERGY SOLUTI	I-9401334	110 5241-321	UTILITIES	: 2700 MARSHALL AVE	147742	55.01
01-003557	SYMMETRY ENERGY SOLUTI	I-9401334	110 5241-321	UTILITIES	: 1801 PRAIRIE	147742	39.89
					VENDOR 01-003557 TOTALS		94.90
01-003762	XEROX FINANCIAL SERVIC	I-2452696	110 5241-814	PRINT/COPY MA:	LEASE PAYMENT	147653	33.74
					VENDOR 01-003762 TOTALS		33.74
01-005640	CDW GOVERNMENT	I-6591257	110 5241-863	COMPUTERS	: TECHNOLOGY ITEMS	147701	80.00
					VENDOR 01-005640 TOTALS		80.00
01-010900	D TO Z SPORTS	I-27745	110 5241-315	UNIFORMS & CL:	EMBROIDER LOGOS	147706	134.00
					VENDOR 01-010900 TOTALS		134.00
01-016000	JOHN DEERE FINANCIAL	I-202101228241	110 5241-319	MISCELLANEOUS:	ICE MELT	147650	47.94
01-016000	JOHN DEERE FINANCIAL	I-202101228241	110 5241-318	VEHICLE PARTS:	STEEL, FASTENERS	147650	13.35
					VENDOR 01-016000 TOTALS		61.29
01-025600	ILMO PRODUCTS COMPANY	I-01176136	110 5241-313	MEDICAL & SAF:	CYLINDER RENTAL	147716	52.50
					VENDOR 01-025600 TOTALS		52.50
01-031000	LORENZ SUPPLY CO.	I-542087	110 5241-312	CLEANING SUPP:	BLEACH, LINERS, TOWELS	147722	68.65
					VENDOR 01-031000 TOTALS		68.65

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 241 FIRE PROTECTION ADMIN.

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-040451	S & S SERVICE CO	I-72682	110 5241-434	REPAIR OF VEH:	REPAIR UNIT 23	147734	1,517.71
					VENDOR 01-040451 TOTALS		1,517.71
01-043371	SPRINGFIELD ELECTRIC	I-S6739038.001	110 5241-432	REPAIR OF BUI:	ELECT PANEL HOLE FIL 147740		36.15
					VENDOR 01-043371 TOTALS		36.15
				DEPARTMENT 241	FIRE PROTECTION ADMIN.	TOTAL:	7,866.14
01-002934	SOUTH CENTRAL FS, INC.	I-202101278329	110 5261-326	FUEL	: DECEMBER FUEL	147739	85.76
					VENDOR 01-002934 TOTALS		85.76
01-008200	COLES CO REGIONAL PLAN	I-7171	110 5261-511	PLANNING & DE:	DECEMBER 2020 TA BIL 147705		258.00
					VENDOR 01-008200 TOTALS		258.00
				DEPARTMENT 261	COMMUNITY DEVELOPMENT	TOTAL:	343.76
01-001620	VERIZON WIRELESS	I-9871344266	110 5310-533	CELLULAR PHON:	MOBILES	147652	56.24
					VENDOR 01-001620 TOTALS		56.24
01-005640	CDW GOVERNMENT	I-6591257	110 5310-311	OFFICE SUPPLI:	TECHNOLOGY ITEMS	147701	28.33
					VENDOR 01-005640 TOTALS		28.33
				DEPARTMENT 310	PUBLIC WORKS	TOTAL:	84.57
01-000061	HOME DEPOT	I-202101288334	110 5320-316	TOOLS & EQUIP:	TOTE,BROOM,DUST PAN	147713	14.97
01-000061	HOME DEPOT	I-202101288334	110 5320-316	TOOLS & EQUIP:	ORGANIZER	147713	6.65
					VENDOR 01-000061 TOTALS		21.62
01-001070	AMEREN ILLINOIS	I-202101228263	110 5320-321	UTILITIES	: 420 N LOGAN	002217	66.71

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-202101228278	110 5320-321	UTILITIES	: 401 DEWITT	002231	166.45
						VENDOR 01-001070 TOTALS	233.16
01-001213	DIESEL SPEED REPAIR, I	I-18450	110 5320-434	REPAIR OF VEH:	UNIT 518 REPAIRS	147707	340.44
01-001213	DIESEL SPEED REPAIR, I	I-18454	110 5320-434	REPAIR OF VEH:	UNIT 505 REPAIRS	147707	161.21
01-001213	DIESEL SPEED REPAIR, I	I-18462	110 5320-434	REPAIR OF VEH:	REPAIR BRAKE SYSTEM	147707	22.96
01-001213	DIESEL SPEED REPAIR, I	I-18468	110 5320-434	REPAIR OF VEH:	UNIT 505 REPAIRS	147707	349.75
						VENDOR 01-001213 TOTALS	874.36
01-002541	MLB OUTDOOR PRODUCTS	I-47836	110 5320-316	TOOLS & EQUIP:	MLB OUTDOOR PRODUCTS	147725	59.79
01-002541	MLB OUTDOOR PRODUCTS	I-47872	110 5320-316	TOOLS & EQUIP:	REPAIR THROTTLE	147725	16.00
						VENDOR 01-002541 TOTALS	75.79
01-002934	SOUTH CENTRAL FS, INC.	I-202101278329	110 5320-326	FUEL	: DECEMBER FUEL	147739	2,066.20
01-002934	SOUTH CENTRAL FS, INC.	I-6085	110 5320-439	OTHER REPAIR	: TANK STICK	147739	8.83
						VENDOR 01-002934 TOTALS	2,075.03
01-002990	CINTAS	I-5049925725	110 5320-313	MEDICAL & SAF:	MEDICAL SUPPLIES	147702	21.05
						VENDOR 01-002990 TOTALS	21.05
01-003206	BIRKEYS	I-P25712	110 5320-318	VEHICLE PARTS:	BULB	147699	0.88
01-003206	BIRKEYS	I-P25782	110 5320-318	VEHICLE PARTS:	PARTS	147699	79.09
01-003206	BIRKEYS	I-P25849	110 5320-318	VEHICLE PARTS:	ADAPTER	147699	1.29
01-003206	BIRKEYS	I-P26211	110 5320-316	TOOLS & EQUIP:	BIRKEYS	147699	9.99
01-003206	BIRKEYS	I-W28208	110 5320-433	REPAIR OF MAC:	LOADER REPAIRS	147699	370.05
01-003206	BIRKEYS	I-W28217	110 5320-433	REPAIR OF MAC:	PUMP REPAIRS	147699	78.61
01-003206	BIRKEYS	I-W28233	110 5320-433	REPAIR OF MAC:	REPAIRS	147699	84.83
						VENDOR 01-003206 TOTALS	624.74
01-003557	SYMMETRY ENERGY SOLUTI	I-9401334	110 5320-321	UTILITIES	: 401 DEWITT	147742	142.15
						VENDOR 01-003557 TOTALS	142.15



VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003646	SCHEFF'S SUPPLIES	I-1701	110 5320-311	OFFICE SUPPLI:	MONTHLY PLANNERS	147736	11.74
					VENDOR 01-003646 TOTALS		11.74
01-003660	TRUELINE COMMUNICATION	I-T1263	110 5320-318	VEHICLE PARTS:	UNIT 550 RADIO REPAI	147745	81.00
					VENDOR 01-003660 TOTALS		81.00
01-003765	AFC INTERNATIONAL INC	I-61240	110 5320-316	TOOLS & EQUIP:	WATER TRAP FILTER	147693	15.94
					VENDOR 01-003765 TOTALS		15.94
01-004207	ROEPKE OVERHEAD DOORS	I-6005	110 5320-439	OTHER REPAIR :	INSTALL BOTTOM PANEL	147733	215.00
					VENDOR 01-004207 TOTALS		215.00
01-016140	FASTENAL COMPANY	I-IILMAT147212	110 5320-318	VEHICLE PARTS:	FASTENAL COMPANY	147709	69.00
					VENDOR 01-016140 TOTALS		69.00
01-025600	IILMO PRODUCTS COMPANY	I-01176131	110 5320-440	RENTALS	: CYLINDER RENTAL	147716	8.60
					VENDOR 01-025600 TOTALS		8.60
01-031000	LORENZ SUPPLY CO.	I-542188	110 5320-311	OFFICE SUPPLI:	MOP HANDLE,MOP	147722	5.91
01-031000	LORENZ SUPPLY CO.	I-542426	110 5320-311	OFFICE SUPPLI:	TOWELS, TISSUE, LINERS	147722	75.91
					VENDOR 01-031000 TOTALS		81.82
01-033800	MATTOON WATER DEPT	I-202101228300	110 5320-321	UTILITIES	: 420 N LOGAN	002252	32.16
01-033800	MATTOON WATER DEPT	I-202101228309	110 5320-321	UTILITIES	: 401 DEWITT AVE	002261	27.09
					VENDOR 01-033800 TOTALS		59.25
01-035154	MID-ILLINOIS CONCRETE	I-229788	110 5320-316	TOOLS & EQUIP:	MISCELLANEOUS TOOLS	147724	66.33
					VENDOR 01-035154 TOTALS		66.33

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 320 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-040467	SAFETY COMPLIANCE	I-33411	110 5320-313	MEDICAL & SAF:	GLOVES	147735	745.00
01-040467	SAFETY COMPLIANCE	I-33506	110 5320-313	MEDICAL & SAF:	SAFETY VESTS	147735	41.65
						VENDOR 01-040467 TOTALS	786.65
01-044325	TERMINIX	I-548763	110 5320-460	OTHER PROP MA:	PEST CONTROL	147744	63.78
						VENDOR 01-044325 TOTALS	63.78
01-045523	VERMEER SALES & SERVIC	I-PA6340	110 5320-318	VEHICLE PARTS:	IGNITION SWITCH	147749	39.03
						VENDOR 01-045523 TOTALS	39.03
						DEPARTMENT 320 STREETS	TOTAL: 5,566.04
01-001070	AMEREN ILLINOIS	I-202101228257	110 5381-321	UTILITIES	: 1718 B'DWAY UNIT B	002213	169.23
01-001070	AMEREN ILLINOIS	I-202101228258	110 5381-321	UTILITIES	: 1701 B'DWAY	002214	108.89
01-001070	AMEREN ILLINOIS	I-202101228272	110 5381-321	UTILITIES	: 208 N 19TH	002225	670.19
01-001070	AMEREN ILLINOIS	I-202101228273	110 5381-321	UTILITIES	: 1701 WABASH	002226	150.42
						VENDOR 01-001070 TOTALS	1,098.73
01-002194	IL POWER MARKETING DBA	I-1461320121	110 5381-321	UTILITIES	: 208 N 19TH	147715	9.57
						VENDOR 01-002194 TOTALS	9.57
01-003557	SYMMETRY ENERGY SOLUTI	I-9401334	110 5381-321	UTILITIES	: 1701 WABASH	147742	286.22
01-003557	SYMMETRY ENERGY SOLUTI	I-9401334	110 5381-321	UTILITIES	: 208 N 19TH	147742	1,295.13
						VENDOR 01-003557 TOTALS	1,581.35
01-033800	MATTOON WATER DEPT	I-202101228298	110 5381-321	UTILITIES	: 1701 WABASH	002250	19.73
01-033800	MATTOON WATER DEPT	I-202101228299	110 5381-321	UTILITIES	: 1701 B'DWAY	002251	7.57
						VENDOR 01-033800 TOTALS	27.30
						DEPARTMENT 381 CUSTODIAL SERVICES	TOTAL: 2,716.95

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 511 PARKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000061	HOME DEPOT	I-202101288334	110 5511-319	MISCELLANEOUS:	TABLE REPAIRS	147713	41.32
01-000061	HOME DEPOT	I-202101288334	110 5511-319	MISCELLANEOUS:	SCREWS	147713	23.00
01-000061	HOME DEPOT	I-202101288334	110 5511-319	MISCELLANEOUS:	LIGHTS	147713	99.52
						VENDOR 01-000061 TOTALS	163.84
01-001070	AMEREN ILLINOIS	I-202101228242	110 5511-321	UTILITIES	: 1200 CHAMPAIGN	002198	38.03
01-001070	AMEREN ILLINOIS	I-202101228261	110 5511-321	UTILITIES	: 500 B'DWAY	002215	248.94
01-001070	AMEREN ILLINOIS	I-202101228262	110 5511-321	UTILITIES	: 212 N 12TH	002216	52.71
01-001070	AMEREN ILLINOIS	I-202101228266	110 5511-321	UTILITIES	: 500 B'DWAY	002220	42.22
01-001070	AMEREN ILLINOIS	I-202101228271	110 5511-321	UTILITIES	: 212 N 12TH	002224	172.97
01-001070	AMEREN ILLINOIS	I-202101228287	110 5511-321	UTILITIES	: 500 B'DWAY	002240	78.10
01-001070	AMEREN ILLINOIS	I-202101228290	110 5511-321	UTILITIES	: 500 B'DWAY	002243	98.14
						VENDOR 01-001070 TOTALS	731.11
01-001582	AUTO, TRUCK AND FARM R	I-70096	110 5511-434	REPAIR OF VEH:	2008 F250 REPAIRS	147698	1,158.82
						VENDOR 01-001582 TOTALS	1,158.82
01-001620	VERIZON WIRELESS	I-9871344266	110 5511-533	CELLULAR PHON:	MOBILES	147652	87.59
						VENDOR 01-001620 TOTALS	87.59
01-003206	BIRKEYS	I-P27014	110 5511-316	TOOLS & EQUIP:	FORK EXTENSIONS	147699	392.54
01-003206	BIRKEYS	I-W28493	110 5511-433	REPAIR OF MAC:	MOWER REPAIRS	147699	446.20
						VENDOR 01-003206 TOTALS	838.74
01-003557	SYMMETRY ENERGY SOLUTI	I-9401334	110 5511-321	UTILITIES	: 212 N 12TH	147742	339.62
01-003557	SYMMETRY ENERGY SOLUTI	I-9401334	110 5511-321	UTILITIES	: 500 B'DWAY	147742	152.78
01-003557	SYMMETRY ENERGY SOLUTI	I-9401334	110 5511-321	UTILITIES	: 500 BROADWAY	147742	51.14
01-003557	SYMMETRY ENERGY SOLUTI	I-9401334	110 5511-321	UTILITIES	: 500 B'DWAY	147742	108.39
						VENDOR 01-003557 TOTALS	651.93
01-020803	HARRELSON PLUMBING & H	I-M1054	110 5511-440	RENTALS	: POTTY RENTAL	147711	90.00
01-020803	HARRELSON PLUMBING & H	I-M1057	110 5511-440	RENTALS	: POTTY RENTAL	147711	90.00
						VENDOR 01-020803 TOTALS	180.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 511 PARKS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-033800	MATTOON WATER DEPT	I-202101228297	110 5511-321	UTILITIES	: 500 B'DWAY	002249	9.44
01-033800	MATTOON WATER DEPT	I-202101228301	110 5511-321	UTILITIES	: 500 B'DWAY	002253	17.02
01-033800	MATTOON WATER DEPT	I-202101228302	110 5511-321	UTILITIES	: 500 B'DWAY	002254	21.45
01-033800	MATTOON WATER DEPT	I-202101228303	110 5511-321	UTILITIES	: 212 N 12TH	002255	9.44
01-033800	MATTOON WATER DEPT	I-202101228312	110 5511-321	UTILITIES	: 418 RICHMOND	002264	24.91
VENDOR 01-033800 TOTALS							82.26

DEPARTMENT 511 PARKS TOTAL: 3,894.29

01-001620	VERIZON WIRELESS	I-9871344266	110 5512-533	CELLULAR PHON:	MOBILES	147652	59.58
VENDOR 01-001620 TOTALS							59.58

01-003527	INB	I-202101278322	110 5512-311	OFFICE SUPPLI:	EPAY FEES 12/2020	147718	12.07
VENDOR 01-003527 TOTALS							12.07

01-020803	HARRELSON PLUMBING & H	I-M1058	110 5512-440	RENTALS	: POTTY RENTAL	147711	90.00
VENDOR 01-020803 TOTALS							90.00

01-030065	LAKE MATTOON PUBLIC WA	I-202101298336	110 5512-321	UTILITIES	: 1296 CO RD 000 EAST	147683	18.00
01-030065	LAKE MATTOON PUBLIC WA	I-202101298337	110 5512-321	UTILITIES	: 3586 975 NORTH RD	147683	18.00
01-030065	LAKE MATTOON PUBLIC WA	I-202101298338	110 5512-321	UTILITIES	: 1290 CO RD 000 EAST	147683	18.00
01-030065	LAKE MATTOON PUBLIC WA	I-202101298339	110 5512-321	UTILITIES	: 1298 CO RD 000 EAST	147683	18.00
01-030065	LAKE MATTOON PUBLIC WA	I-202101298340	110 5512-321	UTILITIES	: 2 CO RD 1200 NORTH R	147683	36.00
VENDOR 01-030065 TOTALS							108.00

01-041755	SHELBY ELECTRIC COOPER	I-202101228314	110 5512-321	UTILITIES	: CAMPGROUND	002266	163.66
01-041755	SHELBY ELECTRIC COOPER	I-202101228315	110 5512-321	UTILITIES	: RESTROOMS	002267	74.32
01-041755	SHELBY ELECTRIC COOPER	I-202101228316	110 5512-321	UTILITIES	: CAUSEWAY	002268	20.62
01-041755	SHELBY ELECTRIC COOPER	I-202101228317	110 5512-321	UTILITIES	: HUFFMANS	002269	163.02
01-041755	SHELBY ELECTRIC COOPER	I-202101228318	110 5512-321	UTILITIES	: MARINA	002270	194.87
VENDOR 01-041755 TOTALS							616.49

DEPARTMENT 512 LAKE MATTOON TOTAL: 886.14

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 551 SPORTS FACILITIES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-202101228243	110 5551-321	UTILITIES	: 221 SHELBY	002199	47.27
01-001070	AMEREN ILLINOIS	I-202101228244	110 5551-321	UTILITIES	: 311 N 6TH ST	002200	48.50
01-001070	AMEREN ILLINOIS	I-202101228245	110 5551-321	UTILITIES	: 312 N 10TH	002201	35.08
01-001070	AMEREN ILLINOIS	I-202101228246	110 5551-321	UTILITIES	: 421 SHELBY	002202	217.83
01-001070	AMEREN ILLINOIS	I-202101228247	110 5551-321	UTILITIES	: 312 N 10TH	002203	81.48
01-001070	AMEREN ILLINOIS	I-202101228248	110 5551-321	UTILITIES	: 311 N 6TH	002204	200.79
01-001070	AMEREN ILLINOIS	I-202101228264	110 5551-321	UTILITIES	: 632 S 14TH	002218	131.49
01-001070	AMEREN ILLINOIS	I-202101228280	110 5551-321	UTILITIES	: 1 S 22ND ST	002233	35.08
						VENDOR 01-001070 TOTALS	797.52
01-002194	IL POWER MARKETING DBA	I-1461320121	110 5551-321	UTILITIES	: T-BALL COMPLEX	147715	6.80
01-002194	IL POWER MARKETING DBA	I-1461320121	110 5551-321	UTILITIES	: JFL COMPLEX	147715	136.90
01-002194	IL POWER MARKETING DBA	I-1461320121	110 5551-321	UTILITIES	: BOYS COMPLEX	147715	22.20
01-002194	IL POWER MARKETING DBA	I-1461320121	110 5551-321	UTILITIES	: GIRLS COMPLEX	147715	66.60
						VENDOR 01-002194 TOTALS	232.50
01-020803	HARRELSON PLUMBING & H	I-M1055	110 5551-440	RENTALS	: POTTY RENTAL	147711	90.00
01-020803	HARRELSON PLUMBING & H	I-M1056	110 5551-440	RENTALS	: POTTY RENTAL	147711	90.00
						VENDOR 01-020803 TOTALS	180.00
01-033800	MATTOON WATER DEPT	I-202101228304	110 5551-321	UTILITIES	: 301 RICHMOND	002256	15.23
01-033800	MATTOON WATER DEPT	I-202101228305	110 5551-321	UTILITIES	: 305 RICHMOND	002257	15.15
01-033800	MATTOON WATER DEPT	I-202101228306	110 5551-321	UTILITIES	: 307 RICHMOND	002258	24.90
01-033800	MATTOON WATER DEPT	I-202101228307	110 5551-321	UTILITIES	: 421 SHELBY	002259	30.29
01-033800	MATTOON WATER DEPT	I-202101228308	110 5551-321	UTILITIES	: 421 SHELBY	002260	17.02
01-033800	MATTOON WATER DEPT	I-202101228310	110 5551-321	UTILITIES	: 713 SHELBY	002262	32.16
01-033800	MATTOON WATER DEPT	I-202101228311	110 5551-321	UTILITIES	: 801 SHELBY	002263	32.16
01-033800	MATTOON WATER DEPT	I-202101228313	110 5551-321	UTILITIES	: BASEBALL DIAMOND	002265	32.16
						VENDOR 01-033800 TOTALS	199.07
DEPARTMENT 551 SPORTS FACILITIES						TOTAL:	1,409.09
01-001070	AMEREN ILLINOIS	I-202101228267	110 5570-321	UTILITIES	: 917 N 22ND	002221	14.99
						VENDOR 01-001070 TOTALS	14.99

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 110 GENERAL FUND

DEPARTMENT: 570 DODGE GROVE CEMETERY

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001620	VERIZON WIRELESS	I-9871344266	110 5570-533	CELLULAR PHON:	MOBILES	147652	49.58
						VENDOR 01-001620 TOTALS	49.58
01-003206	BIRKEYS	I-P27015	110 5570-316	TOOLS & EQUIP:	BUCKET & PIN SET	147699	1,403.70
						VENDOR 01-003206 TOTALS	1,403.70
01-003557	SYMMETRY ENERGY SOLUTI	I-9401334	110 5570-321	UTILITIES	: 917 N 22ND	147742	46.01
						VENDOR 01-003557 TOTALS	46.01
01-020803	HARRELSON PLUMBING & H	I-M1051	110 5570-432	REPAIR OF BUI:	CLEAN BOILER	147711	771.67
						VENDOR 01-020803 TOTALS	771.67
						DEPARTMENT 570 DODGE GROVE CEMETERY TOTAL:	2,285.95
						VENDOR SET 110 GENERAL FUND TOTAL:	69,848.64

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 122 HOTEL TAX FUND

DEPARTMENT: 653 HOTEL TAX ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-202101228249	122 5653-321	NATURAL GAS &:	4219 DEWITT	002205	41.88
01-001070	AMEREN ILLINOIS	I-202101228252	122 5653-321	NATURAL GAS &:	3901 MARSHALL AVE SI	002208	35.08
01-001070	AMEREN ILLINOIS	I-202101228256	122 5653-321	NATURAL GAS &:	1718 B'DWAY AVE UNIT	002212	72.89
						VENDOR 01-001070 TOTALS	149.85
01-002194	IL POWER MARKETING DBA	I-1461320121	122 5653-321	NATURAL GAS &:	4219 DEWITT	147715	4.26
						VENDOR 01-002194 TOTALS	4.26
						DEPARTMENT 653 HOTEL TAX ADMINISTRATION TOTAL:	154.11
						VENDOR SET 122 HOTEL TAX FUND TOTAL:	154.11

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 125 INSURANCE & TORT JDGMNT

DEPARTMENT: 150 FINANCIAL ADMINISTRATION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002776	PALS ELECTRIC INC.	I-10870	125 5150-527	SELF INSURED :	SWORDS & CHARLESTON	147728	28,375.00
						VENDOR 01-002776 TOTALS	28,375.00
01-023915	IL COUNTIES RISK MANAG	I-27179	125 5150-250	WORKERS' COMP:	WORKERS COMP PREMIUM	147714	60,939.63
01-023915	IL COUNTIES RISK MANAG	I-27234	125 5150-523	PROPERTY & CA:	PROPERTY & LIABILITY	147714	38,466.25
						VENDOR 01-023915 TOTALS	99,405.88
						DEPARTMENT 150 FINANCIAL ADMINISTRATION TOTAL:	127,780.88
						VENDOR SET 125 INSURANCE & TORT JDGMNT TOTAL:	127,780.88



VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 128 MIDTOWN TIF FUND

DEPARTMENT: 604 MIDTOWN TIF DISTRICT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-023801	CONSOLIDATED COMMUNICA	I-202101228236	128 5604-825	TIF GRANTS	: 2020 TIF PAYMENTT	147649	13,333.33
						VENDOR 01-023801 TOTALS	13,333.33
						DEPARTMENT 604 MIDTOWN TIF DISTRICT TOTAL:	13,333.33
						VENDOR SET 128 MIDTOWN TIF FUND TOTAL:	13,333.33

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 150 I-57 EAST TIF DISTRICT

DEPARTMENT: 604 ADMINISTRATIVE EXPENSES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004136	OTTO BAUM CO., INC.	I-202101278324	150 5604-901	STREETS	: COLES CENTRE STREET	147726	5,289.27
01-004136	OTTO BAUM CO., INC.	I-202101278325	150 5604-901	STREETS	: COLES CENTRE STREET	147727	11,896.85
						VENDOR 01-004136 TOTALS	17,186.12
						DEPARTMENT 604 ADMINISTRATIVE EXPENSES TOTAL:	17,186.12
						VENDOR SET 150 I-57 EAST TIF DISTRICT TOTAL:	17,186.12

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 351 RESERVOIRS & WTR SOURCES

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-202101228251	211 5351-321	NATURAL GAS &	RR2, SHED	002207	45.69
01-001070	AMEREN ILLINOIS	I-202101228277	211 5351-321	NATURAL GAS &	RR2, WATER DEPT	002230	99.08
VENDOR 01-001070 TOTALS							144.77
01-002194	IL POWER MARKETING DBA	I-1461320121	211 5351-321	NATURAL GAS &	LAKE PARADISE SHED	147715	6.80
VENDOR 01-002194 TOTALS							6.80
01-003557	SYMMETRY ENERGY SOLUTI	I-9401334	211 5351-321	NATURAL GAS &	RR2 WATER DEPT	147742	16.11
01-003557	SYMMETRY ENERGY SOLUTI	I-9401334	211 5351-321	NATURAL GAS &	2941 LAKE ROAD	147742	1,046.19
VENDOR 01-003557 TOTALS							1,062.30
DEPARTMENT 351 RESERVOIRS & WTR SOURCES TOTAL:							1,213.87
01-000061	HOME DEPOT	I-202101288334	211 5353-378	PLANT MTCE &	WASTEBASKET,ADAPTERS	147713	87.61
01-000061	HOME DEPOT	I-202101288334	211 5353-377	PLANT EQUIPME:	PLIERS,WIRE STRIPPER	147713	334.67
01-000061	HOME DEPOT	I-202101288334	211 5353-378	PLANT MTCE &	VALVE,PVC TEE,TUBING	147713	216.95
01-000061	HOME DEPOT	I-202101288334	211 5353-378	PLANT MTCE &	ADAPTERS,TOTE,FITTIN	147713	77.80
01-000061	HOME DEPOT	I-202101288334	211 5353-378	PLANT MTCE &	COUPLING,VINYL TUBE	147713	5.63
01-000061	HOME DEPOT	I-202101288334	211 5353-378	PLANT MTCE &	TUBING,COUPLING,ADAP	147713	62.45
VENDOR 01-000061 TOTALS							785.11
01-000755	ALTORFER	I-WO430049941	211 5353-433	REPAIR OF MAC:	GENERATOR REPAIRS	147696	1,862.83
VENDOR 01-000755 TOTALS							1,862.83
01-001070	AMEREN ILLINOIS	I-202101228254	211 5353-321	NATURAL GAS &	2800 E LAKE PARADISE	002210	1,625.76
01-001070	AMEREN ILLINOIS	I-202101228289	211 5353-321	NATURAL GAS &	2941 LAKE ROAD	002242	255.32
VENDOR 01-001070 TOTALS							1,881.08
01-001620	VERIZON WIRELESS	I-9871344266	211 5353-533	CELLULAR PHON:	MOBILES	147652	36.01
VENDOR 01-001620 TOTALS							36.01

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 353 WATER TREATMENT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002194	IL POWER MARKETING DBA	I-1461320121	211 5353-321	NATURAL GAS &	E LAKE PUMP HOUSE	147715	1,139.60
						VENDOR 01-002194 TOTALS	1,139.60
01-003097	CINTAS	I-4073393888	211 5353-439	OTHER REPAIR :	MOP FRAMES,TOWELS,MA	147703	33.82
01-003097	CINTAS	I-4074013870	211 5353-439	OTHER REPAIR :	MOP FRAME,MOP,TOWELS	147703	33.82
						VENDOR 01-003097 TOTALS	67.64
01-003369	USALCO	I-20183370	211 5353-314	CHEMICALS	: CHEMICALS	147747	5,043.90
						VENDOR 01-003369 TOTALS	5,043.90
01-003730	BROOKS & ASSOCIATES	I-98150872	211 5353-378	PLANT MTCE &	: PRESSURE VALVE	147700	172.00
						VENDOR 01-003730 TOTALS	172.00
01-037976	PDC LABORATORIES, INC.	I-19448701	211 5353-519	OTHER PROFESS:	PDC LABORATORIES, IN	147729	80.00
						VENDOR 01-037976 TOTALS	80.00
01-045171	USA BLUEBOOK	I-472296	211 5353-319	MISCELLANEOUS:	USA BLUEBOOK	147746	55.11
						VENDOR 01-045171 TOTALS	55.11
						DEPARTMENT 353 WATER TREATMENT PLANT TOTAL:	11,123.28
01-000061	HOME DEPOT	I-202101288334	211 5354-316	TOOLS & EQUIP:	TOTE,BROOM,DUST PAN	147713	14.98
01-000061	HOME DEPOT	I-202101288334	211 5354-316	TOOLS & EQUIP:	ORGANIZER	147713	6.66
						VENDOR 01-000061 TOTALS	21.64
01-001070	AMEREN ILLINOIS	I-202101228255	211 5354-321	NATURAL GAS &:	S 12TH ST	002211	28.32
01-001070	AMEREN ILLINOIS	I-202101228269	211 5354-321	NATURAL GAS &:	1201 MARSHALL	002222	363.85
01-001070	AMEREN ILLINOIS	I-202101228278	211 5354-321	NATURAL GAS &:	401 DEWITT	002231	166.45
01-001070	AMEREN ILLINOIS	I-202101228284	211 5354-321	NATURAL GAS &:	621 S 12TH	002237	47.63
						VENDOR 01-001070 TOTALS	606.25

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001213	DIESEL SPEED REPAIR, I	I-18450	211 5354-434	REPAIR OF VEH:	UNIT 518 REPAIRS	147707	340.44
01-001213	DIESEL SPEED REPAIR, I	I-18454	211 5354-434	REPAIR OF VEH:	UNIT 505 REPAIRS	147707	161.22
01-001213	DIESEL SPEED REPAIR, I	I-18462	211 5354-434	REPAIR OF VEH:	REPAIR BRAKE SYSTEM	147707	22.96
01-001213	DIESEL SPEED REPAIR, I	I-18468	211 5354-434	REPAIR OF VEH:	UNIT 505 REPAIRS	147707	349.75
						VENDOR 01-001213 TOTALS	874.37
01-001620	VERIZON WIRELESS	I-9871344266	211 5354-533	CELL PHONES :	MOBILES	147652	54.01
						VENDOR 01-001620 TOTALS	54.01
01-002194	IL POWER MARKETING DBA	I-1461320121	211 5354-321	NATURAL GAS &:	3919 DEWITT	147715	2.91
01-002194	IL POWER MARKETING DBA	I-1461320121	211 5354-321	NATURAL GAS &:	SWORDS STANDPIPE	147715	14.43
						VENDOR 01-002194 TOTALS	17.34
01-002429	SHIRLEY UTILITY CONSTR	I-2021003	211 5354-519	OTHER PROFESS:	BORE IN WATER @ 3000	147737	2,300.00
						VENDOR 01-002429 TOTALS	2,300.00
01-002541	MLB OUTDOOR PRODUCTS	I-47836	211 5354-316	TOOLS & EQUIP:	MLB OUTDOOR PRODUCTS	147725	59.80
01-002541	MLB OUTDOOR PRODUCTS	I-47872	211 5354-316	TOOLS & EQUIP:	REPAIR THROTTLE	147725	16.00
						VENDOR 01-002541 TOTALS	75.80
01-002628	WATER PRODUCTS BLOOM	I-0617666	211 5354-374	SERVICE LINE :	3/4 BEND, CTS INSERT	147761	1,052.00
01-002628	WATER PRODUCTS BLOOM	I-0617667	211 5354-374	SERVICE LINE :	BEND,ANGLE VALVE	147761	906.00
01-002628	WATER PRODUCTS BLOOM	I-0617781	211 5354-374	SERVICE LINE :	METER SWIVEL, BEND	147761	642.00
01-002628	WATER PRODUCTS BLOOM	I-0618260	211 5354-374	SERVICE LINE :	WATER PRODUCTS BLOOM	147750	160.50
01-002628	WATER PRODUCTS BLOOM	I-0618261	211 5354-374	SERVICE LINE :	WATER PRODUCTS BLOOM	147750	148.95
01-002628	WATER PRODUCTS BLOOM	I-0618262	211 5354-316	TOOLS & EQUIP:	RATCHET SHEAR	147750	130.00
						VENDOR 01-002628 TOTALS	3,039.45
01-002934	SOUTH CENTRAL FS, INC.	I-202101278329	211 5354-326	FUEL	: DECEMBER FUEL	147739	2,066.20
01-002934	SOUTH CENTRAL FS, INC.	I-6085	211 5354-439	OTHER REPAIR :	TANK STICK	147739	8.83
						VENDOR 01-002934 TOTALS	2,075.03

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002990	CINTAS	I-5049925725	211 5354-313	MEDICAL & SAF:	MEDICAL SUPPLIES	147702	21.06
						VENDOR 01-002990 TOTALS	21.06
01-003206	BIRKEYS	I-P25712	211 5354-318	VEHICLE PARTS:	BULB	147699	0.88
01-003206	BIRKEYS	I-P25782	211 5354-318	VEHICLE PARTS:	PARTS	147699	79.09
01-003206	BIRKEYS	I-P25849	211 5354-318	VEHICLE PARTS:	ADAPTER	147699	1.29
01-003206	BIRKEYS	I-P26211	211 5354-316	TOOLS & EQUIP:	BIRKEYS	147699	10.00
01-003206	BIRKEYS	I-W28208	211 5354-433	REPAIR OF MAC:	LOADER REPAIRS	147699	370.06
01-003206	BIRKEYS	I-W28217	211 5354-433	REPAIR OF MAC:	PUMP REPAIRS	147699	78.62
01-003206	BIRKEYS	I-W28233	211 5354-433	REPAIR OF MAC:	REPAIRS	147699	84.83
						VENDOR 01-003206 TOTALS	624.77
01-003557	SYMMETRY ENERGY SOLUTI	I-9401334	211 5354-321	NATURAL GAS &:	401 DEWITT	147742	142.16
01-003557	SYMMETRY ENERGY SOLUTI	I-9401334	211 5354-321	NATURAL GAS &:	1201 MARSHALL	147742	239.29
						VENDOR 01-003557 TOTALS	381.45
01-003646	SCHEFF'S SUPPLIES	I-1701	211 5354-311	OFFICE SUPPLI:	MONTHLY PLANNERS	147736	11.75
						VENDOR 01-003646 TOTALS	11.75
01-003660	TRUELINE COMMUNICATION	I-T1263	211 5354-318	VEHICLE PARTS:	UNIT 550 RADIO REPAI	147745	81.00
						VENDOR 01-003660 TOTALS	81.00
01-003765	AFC INTERNATIONAL INC	I-61240	211 5354-316	TOOLS & EQUIP:	WATER TRAP FILTER	147693	15.94
						VENDOR 01-003765 TOTALS	15.94
01-004207	ROEPKE OVERHEAD DOORS	I-6005	211 5354-439	OTHER REPAIR :	INSTALL BOTTOM PANEL	147733	215.00
						VENDOR 01-004207 TOTALS	215.00
01-016140	FASTENAL COMPANY	I-ILMAT147212	211 5354-318	VEHICLE PARTS:	FASTENAL COMPANY	147709	69.00
						VENDOR 01-016140 TOTALS	69.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 354 WATER DISTRIBUTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-025600	ILMO PRODUCTS COMPANY	I-01176131	211 5354-440	RENTALS	: CYLINDER RENTAL	147716	8.60
						VENDOR 01-025600 TOTALS	8.60
01-025682	IMCO UTILITY SUPPLY	I-1108165-04	211 5354-371	WATER PIPE	: IMCO UTILITY SUPPLY	147717	396.00
01-025682	IMCO UTILITY SUPPLY	I-1109845-02	211 5354-374	SERVICE LINE	: METER VALVES, COUPLIN	147717	1,086.00
01-025682	IMCO UTILITY SUPPLY	I-1110622-00	211 5354-374	SERVICE LINE	: CURB VAVLES, PIPE WR	147717	233.50
01-025682	IMCO UTILITY SUPPLY	I-1110622-01	211 5354-316	TOOLS & EQUIP:	PIPE WRENCH	147717	57.47
01-025682	IMCO UTILITY SUPPLY	I-1110622-02	211 5354-316	TOOLS & EQUIP:	WRENCH	147717	62.45
						VENDOR 01-025682 TOTALS	1,835.42
01-031000	LORENZ SUPPLY CO.	I-542188	211 5354-311	OFFICE SUPPLI:	MOP HANDLE, MOP	147722	5.92
01-031000	LORENZ SUPPLY CO.	I-542426	211 5354-311	OFFICE SUPPLI:	TOWELS, TISSUE, LINERS	147722	75.91
						VENDOR 01-031000 TOTALS	81.83
01-033800	MATTOON WATER DEPT	I-202101228309	211 5354-321	NATURAL GAS &:	401 DEWITT AVE	002261	27.09
						VENDOR 01-033800 TOTALS	27.09
01-035154	MID-ILLINOIS CONCRETE	I-229788	211 5354-316	TOOLS & EQUIP:	MISCELLANEOUS TOOLS	147724	66.33
01-035154	MID-ILLINOIS CONCRETE	I-229789	211 5354-376	BACKFILL & SU:	FLOWABLE FILL	147724	1,000.75
01-035154	MID-ILLINOIS CONCRETE	I-229790	211 5354-376	BACKFILL & SU:	907 N 31ST	147724	372.00
						VENDOR 01-035154 TOTALS	1,439.08
01-040467	SAFETY COMPLIANCE	I-33411	211 5354-313	MEDICAL & SAF:	GLOVES	147735	745.00
01-040467	SAFETY COMPLIANCE	I-33506	211 5354-313	MEDICAL & SAF:	SAFETY VESTS	147735	41.65
						VENDOR 01-040467 TOTALS	786.65
01-044325	TERMINIX	I-548763	211 5354-460	OTHER PROPERT:	PEST CONTROL	147744	63.79
						VENDOR 01-044325 TOTALS	63.79
01-045523	VERMEER SALES & SERVIC	I-PA6340	211 5354-318	VEHICLE PARTS:	IGNITION SWITCH	147749	39.04
						VENDOR 01-045523 TOTALS	39.04
						DEPARTMENT 354 WATER DISTRIBUTION TOTAL:	14,765.36

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 355 ACCOUNTING & COLLECTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001620	VERIZON WIRELESS	I-9871344266	211 5355-532	TELEPHONE	: MOBILES	147652	37.11
					VENDOR 01-001620	TOTALS	37.11
01-002934	SOUTH CENTRAL FS, INC.	I-202101278329	211 5355-326	FUEL	: DECEMBER FUEL	147739	257.64
					VENDOR 01-002934	TOTALS	257.64
01-003206	BIRKEYS	I-W28513	211 5355-439	OTHER REPAIR	: PUMP REPAIRS	147699	17.04
					VENDOR 01-003206	TOTALS	17.04
01-003490	INFOSEND, INC.	I-183865	211 5355-531	POSTAGE	: WATER BILL PRINTING	147720	1,164.39
01-003490	INFOSEND, INC.	I-183865	211 5355-519	OTHER PROFESS	: WATER BILL PRINTING	147720	382.93
01-003490	INFOSEND, INC.	I-185234	211 5355-531	POSTAGE	: WATER BILL PRINTING	147720	715.40
01-003490	INFOSEND, INC.	I-185234	211 5355-519	OTHER PROFESS	: WATER BILL PRINTING	147720	235.33
					VENDOR 01-003490	TOTALS	2,498.05
01-003527	INB	I-202101278323	211 5355-811	BANK SERVICE	: EPAY FEES 12/2020	147718	7.59
					VENDOR 01-003527	TOTALS	7.59
01-023800	CONSOLIDATED COMMUNICA	I-202101228294	211 5355-532	TELEPHONE	: 101-5520	002246	46.18
					VENDOR 01-023800	TOTALS	46.18
01-049003	XEROX CORPORATION	I-012266947	211 5355-814	PRINTING/COPY	: COPIER Y4X-845690	147752	9.35
					VENDOR 01-049003	TOTALS	9.35
DEPARTMENT 355 ACCOUNTING & COLLECTION						TOTAL:	2,872.96
01-001620	VERIZON WIRELESS	I-9871344266	211 5356-533	CELLULAR PHON	: MOBILES	147652	56.25
					VENDOR 01-001620	TOTALS	56.25



VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 211 WATER FUND

DEPARTMENT: 356 ADMINISTRATIVE & GENERAL

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-005640	CDW GOVERNMENT	I-6591257	211 5356-311	OFFICE SUPPLI:	TECHNOLOGY ITEMS	147701	28.33
						VENDOR 01-005640 TOTALS	28.33
						DEPARTMENT 356 ADMINISTRATIVE & GENERAL TOTAL:	84.58
						VENDOR SET 211 WATER FUND TOTAL:	30,060.05

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000061	HOME DEPOT	I-202101288334	212 5342-316	TOOLS & EQUIP:	TOTE,BROOM,DUST PAN	147713	14.98
01-000061	HOME DEPOT	I-202101288334	212 5342-316	TOOLS & EQUIP:	ORGANIZER	147713	6.66
						VENDOR 01-000061 TOTALS	21.64
01-001070	AMEREN ILLINOIS	I-202101228278	212 5342-321	UTILITIES	: 401 DEWITT	002231	166.45
						VENDOR 01-001070 TOTALS	166.45
01-001213	DIESEL SPEED REPAIR, I	I-18450	212 5342-434	REPAIR OF VEH:	UNIT 518 REPAIRS	147707	340.45
01-001213	DIESEL SPEED REPAIR, I	I-18454	212 5342-434	REPAIR OF VEH:	UNIT 505 REPAIRS	147707	161.22
01-001213	DIESEL SPEED REPAIR, I	I-18462	212 5342-434	REPAIR OF VEH:	REPAIR BRAKE SYSTEM	147707	22.97
01-001213	DIESEL SPEED REPAIR, I	I-18468	212 5342-434	REPAIR OF VEH:	UNIT 505 REPAIRS	147707	349.76
						VENDOR 01-001213 TOTALS	874.40
01-001620	VERIZON WIRELESS	I-9871344266	212 5342-533	CELL PHONES	: MOBILES	147652	54.02
						VENDOR 01-001620 TOTALS	54.02
01-002541	MLB OUTDOOR PRODUCTS	I-47836	212 5342-316	TOOLS & EQUIP:	MLB OUTDOOR PRODUCTS	147725	59.80
01-002541	MLB OUTDOOR PRODUCTS	I-47872	212 5342-316	TOOLS & EQUIP:	REPAIR THROTTLE	147725	16.00
						VENDOR 01-002541 TOTALS	75.80
01-002628	WATER PRODUCTS BLOOM	I-0617668	212 5342-362	MANHOLES CASI:	MANHOLE FRAMES	147761	3,900.00
						VENDOR 01-002628 TOTALS	3,900.00
01-002934	SOUTH CENTRAL FS, INC.	I-202101278329	212 5342-326	FUEL	: DECEMBER FUEL	147739	2,066.20
01-002934	SOUTH CENTRAL FS, INC.	I-6085	212 5342-439	OTHER REPAIR	: TANK STICK	147739	8.84
						VENDOR 01-002934 TOTALS	2,075.04
01-002990	CINTAS	I-5049925725	212 5342-313	MEDICAL & SAF:	MEDICAL SUPPLIES	147702	21.06
						VENDOR 01-002990 TOTALS	21.06

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003206	BIRKEYS	I-P25712	212 5342-318	VEHICLE PARTS:	BULB	147699	0.89
01-003206	BIRKEYS	I-P25782	212 5342-318	VEHICLE PARTS:	PARTS	147699	79.09
01-003206	BIRKEYS	I-P25849	212 5342-318	VEHICLE PARTS:	ADAPTER	147699	1.29
01-003206	BIRKEYS	I-P26211	212 5342-316	TOOLS & EQUIP:	BIRKEYS	147699	10.00
01-003206	BIRKEYS	I-W28208	212 5342-433	REPAIR OF MAC:	LOADER REPAIRS	147699	370.06
01-003206	BIRKEYS	I-W28217	212 5342-433	REPAIR OF MAC:	PUMP REPAIRS	147699	78.62
01-003206	BIRKEYS	I-W28233	212 5342-433	REPAIR OF MAC:	REPAIRS	147699	84.83
						VENDOR 01-003206 TOTALS	624.78
01-003557	SYMMETRY ENERGY SOLUTI	I-9401334	212 5342-321	UTILITIES	: 401 DEWITT	147742	142.16
						VENDOR 01-003557 TOTALS	142.16
01-003646	SCHEFF'S SUPPLIES	I-1701	212 5342-311	OFFICE SUPPLI:	MONTHLY PLANNERS	147736	11.75
						VENDOR 01-003646 TOTALS	11.75
01-003660	TRUELINE COMMUNICATION	I-T1263	212 5342-318	VEHICLE PARTS:	UNIT 550 RADIO REPAI	147745	81.00
						VENDOR 01-003660 TOTALS	81.00
01-003765	AFC INTERNATIONAL INC	I-61240	212 5342-316	TOOLS & EQUIP:	WATER TRAP FILTER	147693	15.95
						VENDOR 01-003765 TOTALS	15.95
01-004207	ROEPKE OVERHEAD DOORS	I-6005	212 5342-439	OTHER REPAIR :	INSTALL BOTTOM PANEL	147733	215.00
						VENDOR 01-004207 TOTALS	215.00
01-007820	COE EQUIPMENT INC	I-75355	212 5342-318	VEHICLE PARTS:	COE EQUIPMENT INC	147704	5,934.36
01-007820	COE EQUIPMENT INC	I-75433	212 5342-318	VEHICLE PARTS:	COE EQUIPMENT INC	147704	367.49
						VENDOR 01-007820 TOTALS	6,301.85
01-016140	FASTENAL COMPANY	I-IILMAT147212	212 5342-318	VEHICLE PARTS:	FASTENAL COMPANY	147709	69.00
						VENDOR 01-016140 TOTALS	69.00

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 342 SEWER COLLECTION SYSTEM

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-025600	ILMO PRODUCTS COMPANY	I-01176131	212 5342-440	RENTALS	: CYLINDER RENTAL	147716	8.60
						VENDOR 01-025600 TOTALS	8.60
01-025682	IMCO UTILITY SUPPLY	I-1110388-00	212 5342-361	SEWER PIPE	: IMCO UTILITY SUPPLY	147717	773.04
01-025682	IMCO UTILITY SUPPLY	I-1110680-00	212 5342-364	SEWER LINE RE:	PVC COUPLING,SEWER P	147717	1,965.44
						VENDOR 01-025682 TOTALS	2,738.48
01-031000	LORENZ SUPPLY CO.	I-542188	212 5342-311	OFFICE SUPPLI:	MOP HANDLE,MOP	147722	5.92
01-031000	LORENZ SUPPLY CO.	I-542426	212 5342-311	OFFICE SUPPLI:	TOWELS, TISSUE,LINERS	147722	75.92
						VENDOR 01-031000 TOTALS	81.84
01-033800	MATTOON WATER DEPT	I-202101228309	212 5342-321	UTILITIES	: 401 DEWITT AVE	002261	27.10
						VENDOR 01-033800 TOTALS	27.10
01-035154	MID-ILLINOIS CONCRETE	I-229788	212 5342-316	TOOLS & EQUIP:	MISCELLANEOUS TOOLS	147724	66.34
						VENDOR 01-035154 TOTALS	66.34
01-040467	SAFETY COMPLIANCE	I-33411	212 5342-313	MEDICAL & SAF:	GLOVES	147735	745.00
01-040467	SAFETY COMPLIANCE	I-33506	212 5342-313	MEDICAL & SAF:	SAFETY VESTS	147735	41.65
						VENDOR 01-040467 TOTALS	786.65
01-044325	TERMINIX	I-548763	212 5342-460	OTHER PROPERT:	PEST CONTROL	147744	63.79
						VENDOR 01-044325 TOTALS	63.79
01-045523	VERMEER SALES & SERVIC	I-PA6340	212 5342-318	VEHICLE PARTS:	IGNITION SWITCH	147749	39.04
						VENDOR 01-045523 TOTALS	39.04
DEPARTMENT 342 SEWER COLLECTION SYSTEM TOTAL:							18,461.74

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 343 SEWER LIFT STATIONS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-001070	AMEREN ILLINOIS	I-202101228250	212 5343-321	NATURAL GAS &	4220 DEWITT LIFT STA	002206	56.87
					VENDOR 01-001070	TOTALS	56.87
01-001620	VERIZON WIRELESS	I-9871796361	212 5343-533	CELLULAR PHON:	MOBILES	147748	169.26
					VENDOR 01-001620	TOTALS	169.26
01-002194	IL POWER MARKETING DBA	I-1461320121	212 5343-321	NATURAL GAS &	11669 US HWY 45	147715	93.33
01-002194	IL POWER MARKETING DBA	I-1461320121	212 5343-321	NATURAL GAS &	4220 DEWITT	147715	13.78
01-002194	IL POWER MARKETING DBA	I-1461320121	212 5343-321	NATURAL GAS &	2521 N 6TH	147715	1,176.18
01-002194	IL POWER MARKETING DBA	I-1461320121	212 5343-321	NATURAL GAS &	3601 OAK	147715	41.95
01-002194	IL POWER MARKETING DBA	I-1461320121	212 5343-321	NATURAL GAS &	206 MCFALL RD	147715	5.04
					VENDOR 01-002194	TOTALS	1,330.28
01-002934	SOUTH CENTRAL FS, INC.	I-B0002805112	212 5343-326	FUEL	: FUEL	147739	229.60
01-002934	SOUTH CENTRAL FS, INC.	I-B0002805113	212 5343-326	FUEL	: FUEL	147739	986.55
					VENDOR 01-002934	TOTALS	1,216.15
				DEPARTMENT 343	SEWER LIFT STATIONS	TOTAL:	2,772.56
01-001070	AMEREN ILLINOIS	I-202101228253	212 5344-321	NATURAL GAS &	S 12TH ST SHED	002209	35.08
01-001070	AMEREN ILLINOIS	I-202101228265	212 5344-321	NATURAL GAS &	S 9TH ST	002219	35.16
01-001070	AMEREN ILLINOIS	I-202101228270	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	002223	118.89
01-001070	AMEREN ILLINOIS	I-202101228274	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	002227	87.04
01-001070	AMEREN ILLINOIS	I-202101228279	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	002232	82.71
01-001070	AMEREN ILLINOIS	I-202101228282	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	002235	455.11
01-001070	AMEREN ILLINOIS	I-202101228283	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	002236	66.09
01-001070	AMEREN ILLINOIS	I-202101228286	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	002239	61.56
01-001070	AMEREN ILLINOIS	I-202101228288	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	002241	119.43
01-001070	AMEREN ILLINOIS	I-202101228291	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	002244	99.40
					VENDOR 01-001070	TOTALS	1,160.47
01-001620	VERIZON WIRELESS	I-9871344266	212 5344-533	CELLULAR PHON:	MOBILES	147652	72.02
					VENDOR 01-001620	TOTALS	72.02

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 344 WASTEWATER TREATMNT PLANT

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-002194	IL POWER MARKETING DBA	I-1461320121	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	147715	11,126.73
						VENDOR 01-002194 TOTALS	11,126.73
01-003097	CINTAS	I-4072691463	212 5344-439	OTHER REPAIR :	MATS,WIPES	147703	18.35
						VENDOR 01-003097 TOTALS	18.35
01-003557	SYMMETRY ENERGY SOLUTI	I-9401334	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	147742	152.44
01-003557	SYMMETRY ENERGY SOLUTI	I-9401334	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	147742	106.79
01-003557	SYMMETRY ENERGY SOLUTI	I-9401334	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	147742	82.68
01-003557	SYMMETRY ENERGY SOLUTI	I-9401334	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	147742	875.41
01-003557	SYMMETRY ENERGY SOLUTI	I-9401334	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	147742	36.67
01-003557	SYMMETRY ENERGY SOLUTI	I-9401334	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	147742	191.34
01-003557	SYMMETRY ENERGY SOLUTI	I-9401334	212 5344-321	NATURAL GAS &	820 S 5TH PLACE	147742	168.21
						VENDOR 01-003557 TOTALS	1,613.54
01-005640	CDW GOVERNMENT	I-6591257	212 5344-311	OFFICE SUPPLI:	TECHNOLOGY ITEMS	147701	85.00
						VENDOR 01-005640 TOTALS	85.00
01-016000	JOHN DEERE FINANCIAL	I-202101228238	212 5344-366	PLANT MTCE &	HEAT LAMP & BULBS	147650	117.83
						VENDOR 01-016000 TOTALS	117.83
01-039210	ADVANCED DISPOSAL	I-F50000642378	212 5344-460	OTHER PROPERT:	SLUDGE DISPOSAL	002197	127.11
						VENDOR 01-039210 TOTALS	127.11
						DEPARTMENT 344 WASTEWATER TREATMNT PLANT	TOTAL: 14,321.05
01-001620	VERIZON WIRELESS	I-9871344266	212 5345-532	TELEPHONE	: MOBILES	147652	37.11
						VENDOR 01-001620 TOTALS	37.11
01-002934	SOUTH CENTRAL FS, INC.	I-202101278329	212 5345-326	FUEL	: DECEMBER FUEL	147739	257.65
						VENDOR 01-002934 TOTALS	257.65

VENDOR SET: 01 CITY OF MATTOON

BANK: APBNK

FUND : 212 SEWER FUND

DEPARTMENT: 345 ACCOUNTING & COLLECTION

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-003206	BIRKEYS	I-W28513	212 5345-439	OTHER REPAIR :	PUMP REPAIRS	147699	17.04
						VENDOR 01-003206 TOTALS	17.04
01-003490	INFOSEND, INC.	I-183865	212 5345-531	POSTAGE :	WATER BILL PRINTING	147720	1,164.39
01-003490	INFOSEND, INC.	I-183865	212 5345-519	OTHER PROFESS:	WATER BILL PRINTING	147720	382.93
01-003490	INFOSEND, INC.	I-185234	212 5345-531	POSTAGE :	WATER BILL PRINTING	147720	715.40
01-003490	INFOSEND, INC.	I-185234	212 5345-519	OTHER PROFESS:	WATER BILL PRINTING	147720	235.32
						VENDOR 01-003490 TOTALS	2,498.04
01-003527	INB	I-202101278323	212 5345-811	BANK SERVICE :	EPAY FEES 12/2020	147718	7.58
						VENDOR 01-003527 TOTALS	7.58
01-023800	CONSOLIDATED COMMUNICA	I-202101228294	212 5345-532	TELEPHONE :	101-5520	002246	46.18
						VENDOR 01-023800 TOTALS	46.18
01-049003	XEROX CORPORATION	I-012266947	212 5345-814	PRINTING/COPY:	COPIER Y4X-845690	147752	9.35
						VENDOR 01-049003 TOTALS	9.35
						DEPARTMENT 345 ACCOUNTING & COLLECTION TOTAL:	2,872.95
01-001620	VERIZON WIRELESS	I-9871344266	212 5346-533	CELLULAR PHON:	MOBILES	147652	56.25
						VENDOR 01-001620 TOTALS	56.25
01-005640	CDW GOVERNMENT	I-6591257	212 5346-311	OFFICE SUPPLI:	TECHNOLOGY ITEMS	147701	28.34
						VENDOR 01-005640 TOTALS	28.34
						DEPARTMENT 346 ADMINISTRATIVE & GENERAL TOTAL:	84.59
						VENDOR SET 212 SEWER FUND TOTAL:	38,512.89
						REPORT GRAND TOTAL:	296,876.02

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2020-2021	110-5120-311	OFFICE SUPPLIES	217.23	2,066	1,671.38		
	110-5120-519	OTHER PROFESSIONAL SERVICE	114.00	17,045	7,398.45		
	110-5150-562	TRAVEL & TRAINING	89.00	1,800	1,436.00		
	110-5160-515	LABOR RELATIONS COUNSEL	12,071.60	60,000	34,809.37-	Y	
	110-5160-519	OTHER PROFESSIONAL SERVICE	3,750.00	55,000	16,801.02		
	110-5170-316	TOOLS & EQUIPMENT	105.00	2,500	1,620.75		
	110-5170-516	TECHNOLOGY SUPPORT SERVIC	9,700.00	63,140	22,646.99		
	110-5170-533	CELLULAR PHONE	69.00	2,100	1,464.80		
	110-5170-841	WIDE AREA NETWORK SOFTWARE	1,080.00	37,500	272.43-	Y	
	110-5170-854	WIDE AREA NETWORK WIRING A	92.36	1,100	265.41		
	110-5211-311	OFFICE SUPPLIES	113.11	4,000	1,687.60		
	110-5211-315	UNIFORMS & CLOTHING	2,347.56	5,000	1,449.55-	Y	
	110-5211-319	MISCELLANEOUS SUPPLIES	1,839.00	3,150	313.86		
	110-5211-531	POSTAGE	1,000.00	3,000	945.16		
	110-5211-533	CELLULAR PHONE	968.95	10,000	1,897.84-	Y	
	110-5211-562	TRAVEL & TRAINING	425.66	22,500	14,334.26		
	110-5211-814	PRINT/COPY MACH LEASE & MA	138.95	6,200	2,321.77		
	110-5223-319	MISCELLANEOUS SUPPLIES	16.99	1,800	946.10		
	110-5223-326	FUEL	5,017.23	60,000	23,095.94		
	110-5223-434	REPAIR OF VEHICLES	1,520.23	30,000	9,602.77		
	110-5224-321	UTILITIES	4,119.84	57,000	16,275.74		
	110-5241-312	CLEANING SUPPLIES	68.65	3,000	15.03		
	110-5241-313	MEDICAL & SAFETY SUPPLIES	52.50	10,000	5,720.96		
	110-5241-315	UNIFORMS & CLOTHING	134.00	34,375	29,051.85		
	110-5241-318	VEHICLE PARTS	44.15	4,000	1,033.22		
	110-5241-319	MISCELLANEOUS SUPPLIES	47.94	3,150	610.93		
	110-5241-321	UTILITIES	256.79	8,200	2,567.90		
	110-5241-326	FUEL	1,010.08	15,000	7,880.37		
	110-5241-432	REPAIR OF BUILDINGS	1,760.15	8,500	2,488.49		
	110-5241-434	REPAIR OF VEHICLES	1,517.71	23,000	20,609.42-	Y	
	110-5241-532	TELEPHONE	216.06	8,500	2,225.71		
	110-5241-579	MISC OTHER PURCHASED SERVI	2,644.37	15,000	4,700.19		
	110-5241-814	PRINT/COPY MACH LEASE & MA	33.74	1,000	408.15		
	110-5241-863	COMPUTERS	80.00	0	80.00-	Y	
	110-5261-326	FUEL	85.76	2,000	1,233.24		
	110-5261-511	PLANNING & DESIGN SERVICES	258.00	4,000	367.52		
	110-5310-311	OFFICE SUPPLIES	28.33	1,000	496.97		
	110-5310-533	CELLULAR PHONE	56.24	1,200	373.41		
	110-5320-311	OFFICE SUPPLIES	93.56	100	7.44-	Y	
	110-5320-313	MEDICAL & SAFETY SUPPLIES	807.70	2,500	306.76		
	110-5320-316	TOOLS & EQUIPMENT	189.67	11,000	6,934.18		
	110-5320-318	VEHICLE PARTS	270.29	25,000	20,523.51		
	110-5320-321	UTILITIES	434.56	6,000	2,913.25		
	110-5320-326	FUEL	2,066.20	30,000	14,739.40		
	110-5320-433	REPAIR OF MACHINERY	533.49	15,000	5,965.03		
	110-5320-434	REPAIR OF VEHICLES	874.36	14,000	76.68		
	110-5320-439	OTHER REPAIR & MAINT SRVCS	223.83	5,000	783.68		



\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	
110-5320-440	RENTALS		8.60	7,000	2,144.84			
110-5320-460	OTHER PROP MAINT SERVICES		63.78	4,000	1,475.27			
110-5381-321	UTILITIES		2,716.95	50,000	15,117.07			
110-5511-316	TOOLS & EQUIPMENT		392.54	4,000	2,737.17			
110-5511-319	MISCELLANEOUS SUPPLIES		163.84	13,500	4,294.07-			Y
110-5511-321	UTILITIES		1,465.30	23,000	8,975.92			
110-5511-433	REPAIR OF MACHINERY		446.20	9,000	5,574.91-			Y
110-5511-434	REPAIR OF VEHICLES		1,158.82	5,000	260.89			
110-5511-440	RENTALS		180.00	3,500	1,240.00			
110-5511-533	CELLULAR PHONE		87.59	1,225	416.20			
110-5512-311	OFFICE SUPPLIES		12.07	800	127.14-			Y
110-5512-321	UTILITIES		724.49	36,000	2,440.09			
110-5512-440	RENTALS		90.00	4,000	1,623.50			
110-5512-533	CELLULAR PHONE		59.58	1,000	178.34			
110-5551-321	UTILITIES		1,229.09	34,000	14,219.70			
110-5551-440	RENTALS		180.00	5,000	2,120.00			
110-5570-316	TOOLS & EQUIPMENT		1,403.70	1,500	96.30			
110-5570-321	UTILITIES		61.00	5,000	3,106.55			
110-5570-432	REPAIR OF BUILDINGS/STRUCT		771.67	1,000	2,224.32-			Y
110-5570-533	CELLULAR PHONE		49.58	1,200	733.33			
122-5653-321	NATURAL GAS & ELECTRIC (CI		154.11	3,000	1,316.10			
125-5150-250	WORKERS' COMPENSATION		60,939.63	554,427	30,614.12			
125-5150-523	PROPERTY & CASUALTY INSURA		38,466.25	313,791	132,072.30			
125-5150-527	SELF INSURED RETENTION/DED		28,375.00	28,577	5,392.87-			Y
128-5604-825	TIF GRANTS		13,333.33	329,821	43,954.84			
150-5604-901	STREETS		17,186.12	1,910,227	659,762.09			
211-5351-321	NATURAL GAS & ELECTRIC		1,213.87	7,000	3,832.68			
211-5353-314	CHEMICALS		5,043.90	215,000	51,316.99			
211-5353-319	MISCELLANEOUS SUPPLIES		55.11	21,000	1,595.22			
211-5353-321	NATURAL GAS & ELECTRIC		3,020.68	140,000	69,612.04			
211-5353-377	PLANT EQUIPMENT		334.67	20,000	5,064.44			
211-5353-378	PLANT MTCE & REPAIR		622.44	10,000	3,562.88			
211-5353-433	REPAIR OF MACHINERY		1,862.83	18,000	4,433.52-			Y
211-5353-439	OTHER REPAIR & MAINT. SERV		67.64	3,000	957.53			
211-5353-519	OTHER PROFESSIONAL SERVICE		80.00	15,000	5,808.30			
211-5353-533	CELLULAR PHONE		36.01	1,600	825.91			
211-5354-311	OFFICE SUPPLIES		93.58	100	7.47-			Y
211-5354-313	MEDICAL & SAFETY SUPPLIES		807.71	2,000	193.34-			Y
211-5354-316	TOOLS & EQUIPMENT		439.63	15,000	947.32			
211-5354-318	VEHICLE PARTS		270.30	8,000	3,973.32			
211-5354-321	NATURAL GAS & ELECTRIC		1,032.13	25,000	2,298.33			
211-5354-326	FUEL		2,066.20	30,000	14,740.25			
211-5354-371	WATER PIPE		396.00	10,000	18,657.42-			Y
211-5354-374	SERVICE LINE MATERIALS		4,228.95	18,000	1,245.47			
211-5354-376	BACKFILL & SURFACE MATERIA		1,372.75	12,000	1,138.07			
211-5354-433	REPAIR OF MACHINERY		533.51	8,000	1,035.10-			Y
211-5354-434	REPAIR OF VEHICLES		874.37	9,000	4,871.70-			Y
211-5354-439	OTHER REPAIR & MAINT. SERV		223.83	1,000	131.32-			Y

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	BUDGET OVER
211-5354-440		RENTALS	8.60	5,000	144.83			
211-5354-460		OTHER PROPERTY MAINT. SERV	63.79	4,000	1,475.21			
211-5354-519		OTHER PROFESSIONAL SERVICE	2,300.00	8,000	2,450.00			
211-5354-533		CELL PHONES	54.01	1,000	213.83			
211-5355-326		FUEL	257.64	3,500	1,559.86			
211-5355-439		OTHER REPAIR & MAINT. SERV	17.04	200	182.96			
211-5355-519		OTHER PROFESSIONAL SERVICE	618.26	5,000	1,819.78			
211-5355-531		POSTAGE	1,879.79	16,000	4,659.25			
211-5355-532		TELEPHONE	83.29	3,000	862.72			
211-5355-811		BANK SERVICE CHARGES	7.59	16,000	5,647.96			
211-5355-814		PRINTING/COPY MACH LEASE/M	9.35	1,500	635.67			
211-5356-311		OFFICE SUPPLIES	28.33	1,000	568.22			
211-5356-533		CELLULAR PHONE	56.25	1,200	373.34			
212-5342-311		OFFICE SUPPLIES	93.59	100	7.48-	Y		
212-5342-313		MEDICAL & SAFETY SUPPLIES	807.71	2,000	168.38-	Y		
212-5342-316		TOOLS & EQUIPMENT	189.73	9,000	4,533.68			
212-5342-318		VEHICLE PARTS	6,572.16	15,000	5,221.15-	Y		
212-5342-321		UTILITIES	335.71	5,000	1,588.94			
212-5342-326		FUEL	2,066.20	30,000	14,739.30			
212-5342-361		SEWER PIPE	773.04	5,000	2,277.06			
212-5342-362		MANHOLES CASINGS & LIDS	3,900.00	8,000	14,925.86-	Y		
212-5342-364		SEWER LINE REPAIR MATERIAL	1,965.44	6,000	3,229.19-	Y		
212-5342-433		REPAIR OF MACHINERY	533.51	10,000	964.85			
212-5342-434		REPAIR OF VEHICLES	874.40	15,000	1,127.80			
212-5342-439		OTHER REPAIR & MTCE SERVIC	223.84	10,000	18,424.38-	Y		
212-5342-440		RENTALS	8.60	10,000	9,163.43			
212-5342-460		OTHER PROPERTY MTCE SERVIC	63.79	4,000	1,466.56			
212-5342-533		CELL PHONES	54.02	1,000	213.87			
212-5343-321		NATURAL GAS & ELECTRIC	1,387.15	51,000	17,337.90			
212-5343-326		FUEL	1,216.15	1,000	216.15-	Y		
212-5343-533		CELLULAR PHONE	169.26	2,000	431.60-	Y		
212-5344-311		OFFICE SUPPLIES	85.00	1,000	592.63			
212-5344-321		NATURAL GAS & ELECTRIC	13,900.74	220,000	46,094.57			
212-5344-366		PLANT MTCE & REPAIR MATERI	117.83	25,000	6,706.80			
212-5344-439		OTHER REPAIR & MNTCE SERVI	18.35	15,000	2,918.28			
212-5344-460		OTHER PROPERTY MTCE SERVIC	127.11	30,000	12,171.53			
212-5344-533		CELLULAR PHONE	72.02	1,500	26.82			
212-5345-326		FUEL	257.65	3,500	1,559.85			
212-5345-439		OTHER REPAIR & MTCE SERVIC	17.04	200	182.96			
212-5345-519		OTHER PROFESSIONAL SERVICE	618.25	5,000	1,819.76			
212-5345-531		POSTAGE	1,879.79	16,000	4,645.45			
212-5345-532		TELEPHONE	83.29	3,000	862.70			
212-5345-811		BANK SERVICE CHARGES	7.58	16,000	5,707.96			
212-5345-814		PRINTING/COPY MACH LEASE/M	9.35	1,500	635.68			
212-5346-311		OFFICE SUPPLIES	28.34	1,000	568.16			
212-5346-533		CELLULAR PHONE	56.25	1,200	373.24			
		TOTAL:	296,876.02					

\*\* DEPARTMENT TOTALS \*\*

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ACCT	NAME	AMOUNT
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## \*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
110-120	CITY CLERK	331.23
110-150	FINANCIAL ADMINISTRATION	89.00
110-160	LEGAL SERVICES	15,821.60
110-170	COMPUTER INFO SYSTEMS	11,046.36
110-211	POLICE ADMINISTRATION	6,833.23
110-223	AUTOMOTIVE SERVICES	6,554.45
110-224	POLICE BUILDINGS	4,119.84
110-241	FIRE PROTECTION ADMIN.	7,866.14
110-261	COMMUNITY DEVELOPMENT	343.76
110-310	PUBLIC WORKS	84.57
110-320	STREETS	5,566.04
110-381	CUSTODIAL SERVICES	2,716.95
110-511	PARKS	3,894.29
110-512	LAKE MATTOON	886.14
110-551	SPORTS FACILITIES	1,409.09
110-570	DODGE GROVE CEMETERY	2,285.95
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110 TOTAL	GENERAL FUND	69,848.64
122-653	HOTEL TAX ADMINISTRATION	154.11
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122 TOTAL	HOTEL TAX FUND	154.11
125-150	FINANCIAL ADMINISTRATION	127,780.88
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125 TOTAL	INSURANCE & TORT JDGMNT	127,780.88
128-604	MIDTOWN TIF DISTRICT	13,333.33
-----		
128 TOTAL	MIDTOWN TIF FUND	13,333.33
150-604	ADMINISTRATIVE EXPENSES	17,186.12
-----		
150 TOTAL	I-57 EAST TIF DISTRICT	17,186.12
211-351	RESERVOIRS & WTR SOURCES	1,213.87
211-353	WATER TREATMENT PLANT	11,123.28
211-354	WATER DISTRIBUTION	14,765.36
211-355	ACCOUNTING & COLLECTION	2,872.96
211-356	ADMINISTRATIVE & GENERAL	84.58
-----		
211 TOTAL	WATER FUND	30,060.05
212-342	SEWER COLLECTION SYSTEM	18,461.74
212-343	SEWER LIFT STATIONS	2,772.56
212-344	WASTEWATER TREATMNT PLANT	14,321.05
212-345	ACCOUNTING & COLLECTION	2,872.95
212-346	ADMINISTRATIVE & GENERAL	84.59
-----		
212 TOTAL	SEWER FUND	38,512.89
-----		
	** TOTAL **	296,876.02

VENDOR SET: 01 CITY OF MATTOON

BANK: EHBK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 412 HEALTH PLAN ADMIN

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-004062	SILVERSCRIPT INSURANCE	I-7092712	221 5412-211	HEALTH PLAN A:	JANUARY SUPPLEMENT	147755	23,448.34
						VENDOR 01-004062 TOTALS	23,448.34
						DEPARTMENT 412 HEALTH PLAN ADMIN TOTAL:	23,448.34
01-003639	AETNA	I-202101228239	221 5413-211	MEDICAL CLAIM:	AETNA	002272	183,598.26
01-003639	AETNA	I-202101288335	221 5413-211	MEDICAL CLAIM:	AETNA	002281	42,969.79
						VENDOR 01-003639 TOTALS	226,568.05
						DEPARTMENT 413 MEDICAL CLAIMS TOTAL:	226,568.05
01-003639	AETNA	I-202101228239	221 5414-211	RX CLAIMS	: AETNA	002272	31,213.99
						VENDOR 01-003639 TOTALS	31,213.99
						DEPARTMENT 414 RX CLAIMS TOTAL:	31,213.99
01-004165	MAUREEN NICHOLS	I-202101278326	221 5416-211	REFUNDS REIMB:	REIMBURSE LIP FEBRUA	147754	33.10
						VENDOR 01-004165 TOTALS	33.10
						DEPARTMENT 416 REFUNDS REIMB & MISC EXPSTOTAL:	33.10
						VENDOR SET 221 HEALTH INSURANCE FUND TOTAL:	281,263.48
						REPORT GRAND TOTAL:	281,263.48

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2020-2021	221-5412-211	HEALTH PLAN ADMINISTRATION	23,448.34	734,854	277,456.75				
	221-5413-211	MEDICAL CLAIMS	226,568.05	2,588,169	678,439.74				
	221-5414-211	RX CLAIMS	31,213.99	876,383	66,220.29				
	221-5416-211	REFUNDS REIMBURSEMENTS & M	33.10	0	3,252.71-	Y			
		TOTAL:	281,263.48						

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
221-412	HEALTH PLAN ADMIN	23,448.34
221-413	MEDICAL CLAIMS	226,568.05
221-414	RX CLAIMS	31,213.99
221-416	REFUNDS REIMB & MISC EXPS	33.10
-----		
221 TOTAL	HEALTH INSURANCE FUND	281,263.48
-----		
	** TOTAL **	281,263.48

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: DDBNK

FUND : 221 HEALTH INSURANCE FUND

DEPARTMENT: 412 HEALTH PLAN ADMIN

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-000276	DELTA DENTAL-ASC	I-202101278330	221 5412-211	HEALTH PLAN A:	DELTA DENTAL-ASC	002280	1,333.50
						VENDOR 01-000276 TOTALS	1,333.50
						DEPARTMENT 412 HEALTH PLAN ADMIN TOTAL:	1,333.50
01-000276	DELTA DENTAL-ASC	I-202101228240	221 5415-211	DENTAL CLAIMS:	DELTA DENTAL-ASC	002271	1,077.90
01-000276	DELTA DENTAL-ASC	I-202101278330	221 5415-211	DENTAL CLAIMS:	DELTA DENTAL-ASC	002280	1,008.80
						VENDOR 01-000276 TOTALS	2,086.70
						DEPARTMENT 415 DENTAL CLAIMS TOTAL:	2,086.70
						VENDOR SET 221 HEALTH INSURANCE FUND TOTAL:	3,420.20
						REPORT GRAND TOTAL:	3,420.20

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2020-2021	221-5412-211	HEALTH PLAN ADMINISTRATION	1,333.50	734,854	277,456.75				
	221-5415-211	DENTAL CLAIMS	2,086.70	84,007	29,223.01				
		TOTAL:	3,420.20						

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
221-412	HEALTH PLAN ADMIN	1,333.50
221-415	DENTAL CLAIMS	2,086.70
-----		
221 TOTAL	HEALTH INSURANCE FUND	3,420.20
-----		
	** TOTAL **	3,420.20

NO ERRORS

VENDOR SET: 01 CITY OF MATTOON

BANK: MFTBK

FUND : 121 MOTOR FUEL TAX FUND

DEPARTMENT: 321 STREETS

INVOICE DATE RANGE: 1/01/1998 THRU 99/99/9999

PAY DATE RANGE: 1/20/2021 THRU 2/02/2021

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK #	AMOUNT
01-021402	CHARLES HEUERMAN TRUCK	I-74748	121 5321-352	AGGREGATE SUR:	WHITE ROCK	147756	1,475.02
						VENDOR 01-021402 TOTALS	1,475.02
01-022400	HOWELL ASPHALT CO	I-1256	121 5321-353	COLD MIX ASPH:	COLD MIX	147757	910.80
						VENDOR 01-022400 TOTALS	910.80
						DEPARTMENT 321 STREETS	TOTAL: 2,385.82
01-001070	AMEREN ILLINOIS	I-202101228259	121 5326-321	NATURAL GAS &:	1613 B'DWAY	002273	80.35
01-001070	AMEREN ILLINOIS	I-202101228260	121 5326-321	NATURAL GAS &:	121 N 16TH	002274	234.83
01-001070	AMEREN ILLINOIS	I-202101228268	121 5326-321	NATURAL GAS &:	6TH & CHARLESTON	002275	49.22
01-001070	AMEREN ILLINOIS	I-202101228292	121 5326-321	NATURAL GAS &:	STREET LIGHTING	002276	7,649.85
						VENDOR 01-001070 TOTALS	8,014.25
01-002194	IL POWER MARKETING DBA	I-1461320121*	121 5326-321	NATURAL GAS &:	LOGAN & CHARLESTON	147758	6.01
01-002194	IL POWER MARKETING DBA	I-1461320121*	121 5326-321	NATURAL GAS &:	CHARLESTON & SWORDS	147758	9.02
01-002194	IL POWER MARKETING DBA	I-1461320121*	121 5326-321	NATURAL GAS &:	CHARLESTON & CRESTVI	147758	9.20
						VENDOR 01-002194 TOTALS	24.23
01-002776	PALS ELECTRIC INC.	I-10480	121 5326-432	REPAIR OF STR:	16TH & B'DWAY LIGHT	147759	170.00
01-002776	PALS ELECTRIC INC.	I-10481	121 5326-432	REPAIR OF STR:	15TH & B'DWAY LIGHT	147759	85.00
01-002776	PALS ELECTRIC INC.	I-10482	121 5326-432	REPAIR OF STR:	14TH & B'DWAY LIGHT	147759	85.00
						VENDOR 01-002776 TOTALS	340.00
						DEPARTMENT 326 STREET LIGHTING	TOTAL: 8,378.48
01-003947	PROGRESSIVE CHEMICAL &	I-50066	121 5327-356	STREET SIGNS :	SIGNS, BRACKETS	147760	953.80
						VENDOR 01-003947 TOTALS	953.80
						DEPARTMENT 327 TRAFFIC CONTROL DEVICES	TOTAL: 953.80
						VENDOR SET 121 MOTOR FUEL TAX FUND	TOTAL: 11,718.10
						REPORT GRAND TOTAL:	11,718.10



\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2020-2021	121-5321-352	AGGREGATE SURFACE COAT	1,475.02	10,000	511.33-	Y			
	121-5321-353	COLD MIX ASPHALT	910.80	20,000	16,107.20				
	121-5326-321	NATURAL GAS & ELECTRIC	8,038.48	155,000	65,341.80				
	121-5326-432	REPAIR OF STRUCTURES	340.00	20,000	13,155.57				
	121-5327-356	STREET SIGNS	953.80	5,000	545.19-	Y			
		TOTAL:	11,718.10						

\*\* DEPARTMENT TOTALS \*\*

ACCT	NAME	AMOUNT
121-321	STREETS	2,385.82
121-326	STREET LIGHTING	8,378.48
121-327	TRAFFIC CONTROL DEVICES	953.80
-----		
121 TOTAL	MOTOR FUEL TAX FUND	11,718.10
-----		
	** TOTAL **	11,718.10

NO ERRORS

-----DEPOSIT-----									
ACCOUNT	NAME	DATE	TYPE	CK #	AMOUNT	CODE	RECEIPT	AMOUNT	MESSAGE
22-07100-05	SWEET, DAVID S	1/22/21	FINAL BILL	147654	18.28CR	100	46598	60.00CR	
22-09100-14	LAMARCHE JR, JAMES J	1/22/21	FINAL BILL	147655	45.27CR	100	46362	60.00CR	
26-13310-14	HARRISON, ELIZABETH A	1/22/21	FINAL BILL	147656	44.09CR	100	45765	60.00CR	

										-----DEPOSIT-----		
---ACCOUNT---	-----NAME-----	---DATE---	---TYPE---	-CK #-	---AMOUNT---	CODE	-RECEIPT--	---AMOUNT---	---MESSAGE---			
27-08800-03	BURRELL, PATRICK B	1/29/21	FINAL BILL	147684	54.34CR	100	ONLINE	60.00CR				
32-05110-01	OWEN, BART	1/29/21	FINAL BILL	147685	55.12CR	100	CC	60.00CR				
34-06800-08	MIKEWORTH, CONNOR B	1/29/21	FINAL BILL	147686	49.01CR	100	ONLINE	60.00CR				
36-06310-13	ROE, KIERSTAN M	1/29/21	FINAL BILL	147687	42.55CR	100	44885	60.00CR				
36-16200-05	KERSTEN, SCOT C	1/29/21	FINAL BILL	147688	21.71CR	100	ONLINE	60.00CR				
48-15000-00	KS ENERGY SERVICES	1/29/21	DEMAND RETURN	147689	7.00CR	000		0.00				
48-17100-00	ROMANO COMP	1/29/21	DEMAND RETURN	147690	60.00CR	000		0.00				

**NEW BUSINESS:**

**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2021-1766**

**AN ORDINANCE RATIFYING THE EMPLOYMENT AGREEMENT OF SAMUEL GAINES FOR THE POSITION OF POLICE CHIEF**

**WHEREAS**, the Police Chief position will become vacant with the retirement of Chief Jason Taylor on March 31, 2021 and the City wishes to fill the vacancy; and,

**WHEREAS**, the City of Mattoon enters into employment agreements with member of its management team; and,

**WHEREAS**, the City is naming Samuel Gaines as the next Mattoon Police Chief, effective April 1, 2021; and,

**WHEREAS**, the parties wish to memorialize the terms of Police Chief Gaines employment with the City.

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, A MUNICIPAL CORPORATION, as follows:**

**Section 1.** Samuel Gaines is hereby named as the Mattoon Police Chief, effective April 1, 2021.

**Section 2.** The City Council hereby approves an Employment Agreement with Samuel Gaines for the position of Police Chief, a copy of which is attached hereto and incorporated herein by reference.

**Section 3.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 4.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_, adopted this 2nd day of February, 2021, by a roll call vote, as follows:

AYES (Names): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
NAYS (Names): \_\_\_\_\_  
ABSENT (Names): \_\_\_\_\_

Approved this 2nd day of February, 2021.

\_\_\_\_\_  
Sandra L. Graven, Acting Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Susan J. O'Brien, City Clerk

\_\_\_\_\_  
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_, 2021.

# MATTOON

*MATTOON, ILLINOIS: Working Together to Build the Future*

January 28, 2021

Samuel Gaines  
301 Wabash Avenue  
Mattoon, IL 61938

RE: Chief of Police Appointment and Employment Agreement

Dear Mr. Gaines:

Subject to formal ratification by the City Council during its meeting of February 2, 2021, this letter outlines your continued employment with the City of Mattoon, Illinois. Congratulations on your selection and appointment as the City of Mattoon's Chief of Police effective April 1, 2021.

## **SALARY AND DUTIES**

You will receive a \$91,300.00 annual salary commencing on April 1, 2021. Any increase in this amount will be made annually, if at all, solely by the City Council at its discretion with its approval of the annual budget.

You will receive an annual clothing allowance in the amount of \$650, which shall be paid within 30 days after May 1<sup>st</sup> in each successor fiscal year of this Agreement.

You will be an "exempt executive employee" as that term is defined by the Fair Labor Standards Act, exempt from set hours of work and overtime compensation standards.

You are required to perform the duties of Chief as identified in the job description approved by the City Administrator and City Council as well as all other applicable policies, procedures and ordinance of the City of Mattoon

## **TERMINATION**

You are an "at will" employee of the City of Mattoon. Accordingly, you may be removed or discharged from such position at any time, with or without cause, and without recourse or further entitlement to your rights under this Agreement. In the event of removal, the Police Commissioner shall file with the City Council the reasons for such removal or discharge, which removal or discharge shall not become effective unless confirmed by a majority vote of the City Council. Notwithstanding your removal or discharge as Chief of Police, you will retain rights

pursuant to 65 ILCS 5/10-2.1-4. You may resign at any time subject only to a requirement of one month's notice to the Council.

### **RETIREMENT**

The City will provide a defined retirement benefit for you through the Policemen's Pension Fund. You will contribute an amount defined by state statute by Payroll Deduction to the Policemen's Pension Fund.

### **OTHER BENEFITS**

You currently receive four weeks' vacation and will earn future vacation, sick leave, holidays, personal leave benefits and sick and vacation payouts in accordance with the Mattoon Personnel Policy adopted by the City.

You will receive worker compensation, income disability, medical, dental and life insurance benefits equivalent to benefits provided to other city employees. Future payroll deductions for insurance will be equivalent to other city employees who have managerial responsibilities.

### **VEHICLE AND EQUIPMENT**

You will be provided a vehicle which shall be owned and regularly maintained by the City for conducting the business of the City. Said vehicle shall not be allowed to have an appearance which would cause embarrassment to the office of the Chief of Police or to the City of Mattoon. Reasonable personal use of a vehicle owned by the City is permissible. Regular personal use of a vehicle owned by the City is not allowed.

You will be furnished a cell phone and radio owned by the municipality for the conduct of City business. The operating expenses for such communication equipment shall be borne by the City.

### **PROFESSIONAL DEVELOPMENT**

The City will budget and pay for your membership dues, registration fees, travel and per diem expenses for up to 40 hours per year of continuing professional education so long as that education is directly related to your duties as Police Chief. Additional training may be requested and must be pre-approved by the City Administrator.

### **PERFORMANCE EVALUATION**

The Police Commissioner and the City Administrator will review your performance annually to evaluate progress toward objectives and to update objectives and strategies for the next evaluation period.

### **AMENDMENTS AND EXTENSIONS**

This Agreement may be amended and extended by mayor and council members that assume subsequent terms of office.

Your signature below shall be deemed to be your consent and agreement to the provisions of this instrument for the terms and conditions of employment as Chief of Police for the City of Mattoon, Illinois.

Again, on behalf of the Mayor and the City Council and the entire "City Team" we would like to express how delighted we are to have you on board as Chief of Police.

Sincerely,

MATTOON CITY COUNCIL

By: **Sandra L. Graven**, Acting Mayor

PASSED and APPROVED by the City Council for the City of Mattoon, Illinois at a regular meeting held February 2, 2021.

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
**Susan J. O'Brien**

City Clerk

\_\_\_\_\_  
**Kyle M. Gill**

City Administrator

ACCEPTANCE

I, Samuel Gaines, have read the above, accept and agree to the conditions of employment as stated herein. By my signature, I hereby waive any rights, which I may now or hereafter have different from the rights contained in this contract and agree not to assert any rights in regard to termination different from those contained in this instrument.

\_\_\_\_\_  
Samuel Gaines

\_\_\_\_\_  
Date



**Mattoon Police Department**  
**Rules and Procedures**  
**Job Description**  
**Police Chief**

**Title:** Police Chief  
**Classification:** Exempt Executive Employee  
**Compensation Range:** Defined by Employment Agreement

**POSITION SUMMARY:**

The Police Chief for the City of Mattoon shall be responsible for managing the Police Department, performing administrative duties and controlling the operations and morale of the Department. The Chief shall prescribe policies and practices that provide for an effective and efficient operation consistent with the goals and objectives approved by the Police Commissioner and City Administrator.

**ESSENTIAL DUTIES:**

The Police Chief manages the human resource and financial administration functions of the department in coordination with the City Administrator, City Attorney and Treasurer. The Chief, with the approval of the City Council, prescribes departmental policies and rules as may be necessary to the discipline and efficiency of the Police Department. The Chief assists in the negotiation of successor collective bargaining agreements. The Chief has custody of property of the municipality assigned to the Police Department.

- Shall have authority over all members of the department and shall exercise that authority as needed in emergency and non-emergency situations.
- Shall assign personnel to administer the work of the department and shall hold them responsible for the proper administration of such duties committed to their charge.
- Shall have full authority to recall any or all off duty members of the department whenever it is deemed necessary for the good of the department.
- Shall observe the abilities, discipline and morale of the officers and members of the department and shall keep well informed of the conditions and operating efficiency of all police equipment.
- Shall be responsible for the enforcement of the rules, regulations, policies and orders of the department, and all laws and ordinances of the City of Mattoon or the State of Illinois and insure compliance with all State and Federal law enforcement mandates.
- Shall report to the Board of Fire and Police Commissioners any member, who by reason of age, disease, accident or other incompetency does not or cannot fully and promptly perform the duties required of them.

- Shall report to the Board of Fire and Police Commissioners an official evaluation of the manner in which probationary members perform their duties.
- Shall prescribe and regulate the various department uniforms and the times and manner in which they are worn.
- Shall recommend the following to the Commissioner of the department:
  - Requirements and specifications for the police department.
  - Changes to the police department buildings.
  - Changes in the number of personnel.
  - Requirements and specifications for new equipment.
  - Major repairs to current equipment.
  - Sale of equipment or equipment not needed for the operation of the department.
- Shall cooperate with and aid the Board of Fire and Police Commissioners in the administering of their duties as defined by law.
- Shall assist with the preparation of budgets, strategic planning and disaster recovery planning.
- Shall provide monthly operational reports requested by the Police Commissioner and City Administrator.
- Shall enforce and maintain compliance with all federal, state and local laws, ordinance and collective bargaining agreements.
- Shall attend all regular and special meetings of the City Council, unless excused by the Police Commissioner or City Administrator.

**DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES:**

- Bachelor's Degree or signification job related experience and training
- Excellent Communication and leadership skills
- Ability to manage difficult and stressful situations
- Perform or oversee Police Investigations
- Perform or oversee all Police functions

**PHYSICAL DEMANDS AND OCCUPATIONAL EXPOSURES:**

This job requires the employee to meet all physical ability to perform law enforce duties. There is an occasional requirement to lift and/or move up to 50 pounds. The noise level in the work environment may be elevated at times.

**QUALIFICATIONS AND EDUCATION:**

The successful candidate will typically have five (5) or more years of progressively responsible experience, and or any combination of education, training, and experience which provides the required knowledge, skills, and abilities to perform the essential functions of the job.

The ideal candidate shall have experience in technical aspects of emergency scene management (NIMS), Emergency Management Preparedness and planning (EMA), hazardous materials response, special technical rescue response. Experience in strategic planning skills, interpretation and enforcement of policies, rules, regulations standards, strong awareness to the safety of the department personnel, ability to develop goals and objectives, priorities of the department, working with members of the community and coordination with the human resource needs is a must.

(65 ILCS 5/) Illinois Municipal Code

5/10-2.1-4. Police and police departments; appointment of members; certificates of appointments

**NECESSARY SPECIAL REQUIREMENT:**

Possession of a valid Illinois Class D Drivers License.

**City of Mattoon  
Council Decision Request**

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MEETING DATE: 02/02/2021 CDR NO: 2021-2086

SUBJECT: Consultant Design Fees – Dewitt Avenue Resurfacing Project from 14<sup>th</sup> Street to Logan Street

SUBMITTAL DATE: 01/25/2021

SUBMITTED BY: Dean Barber, Public Works Director

APPROVED FOR COUNCIL AGENDA: Kyle Gill, City Administrator 01/28/2021  
Date

EXHIBITS (If applicable): Upchurch Proposal, City’s Scope of Services/RFP

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EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: \$82,485.31	BUDGETED: N/A	REQUIRED: N/A

---

IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve the fee proposal in the amount of \$82,485.31 from the Upchurch Group for the design of the Dewitt Avenue Resurfacing Project from 14<sup>th</sup> Street to Logan Street.”


**SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:**

We are preparing plans and specifications for a project on Dewitt Avenue from 14<sup>th</sup> Street to Logan Street. The work includes milling the existing asphalt surface, patching the underlying concrete pavement, asphalt resurfacing, and ADA sidewalks ramps. Construction is scheduled for 2022.

The intersection at 12<sup>th</sup> & Dewitt, and the intersection at Logan & Dewitt were patched last year. We intend to patch the intersection at 6<sup>th</sup> & Dewitt this year. All 3 intersections will then be able to remain open to traffic during the resurfacing project in 2022.

The portions of Dewitt Avenue between those intersections will be closed to all traffic for approximately 30 days for the roadway work (milling, patching, & resurfacing). Residents will have access to their properties from the alleys and sidestreets. Dewitt Avenue will be closed to thru-traffic for an additional 30 days for the sidewalk ramp construction. Residents will have access to their driveways during ramp construction.

The project is being paid from City MFT Funds and our Federal Roadway Funds.

Municipality City of Mattoon	<b>L O C A L  A G E N C Y</b>	 <b>Illinois Department of Transportation</b>  <b>Preliminary Engineering Services Agreement For Motor Fuel Tax Funds</b>	<b>C O N S U L T A N T</b>	Name The Upchurch Group, Inc.
Township				Address 123 N. 15 <sup>th</sup> Street
County Coles				City Mattoon
Section 19-00309-00-RS				State IL

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2021 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

#### Section Description

Name Dewitt Avenue Resurfacing

Route Dewitt Ave. Length 1.08 Mi. 5700 FT (Structure No. \_\_\_\_\_ )

Termini 14<sup>th</sup> Street to Logan Street

Description: 14<sup>th</sup> Street to Logan Street Roadway Resurfacing

#### Agreement Provisions

##### The Engineer Agrees,

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:
  - a.  Make such detailed surveys as are necessary for the preparation of detailed roadway plans.
  - b.  Make stream and flood plain hydraulic surveys and gather high water data, and flood histories for the preparation of detailed bridge plans
  - c.  Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
  - d.  Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
  - e.  Prepare Army Corps of Engineers Permit, Department of Natural Resources-Office of Water Resources Permit, Bridge waterway sketch, and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.
  - f.  Prepare Preliminary Bridge design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches
  - g.  Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
  - h.  Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required

Note: Four copies to be submitted to the Regional Engineer

- i.  Assist the LA in the tabulation and interpretation of the contractors' proposals
- j.  Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT's Bureau of Local Roads & Streets.
- k.  Prepare the Project Development Report when required by the DEPARTMENT.

(2) That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to the AGREEMENT, will be in accordance with current standard specifications and policies of the DEPARTMENT. It is being understood that all such reports, plats, plans and drafts shall, before being finally accepted, be subject to approval by the LA and the DEPARTMENT.

(3) To attend conferences at any reasonable time when requested to do so by representatives of the LA or the Department.

(4) In the event plans or surveys are found to be in error during construction of the SECTION and revisions of the plans or survey corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.

(5) That basic survey notes and sketches, charts, computations and other data prepared or obtained by the Engineer pursuant to this AGREEMENT will be made available, upon request, to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.

(6) That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

**The LA Agrees,**

1. To pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a, ~~1b, 1c, 1d, 1e, 1f, 1g, 1h, 1i, 1j, 1k,~~ 2, 3, 5 and 6 in accordance with one of the following methods indicated by a check mark:

- a.  A sum of money equal to \_\_\_\_\_ percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT.
- b.  A sum of money equal to the percent of the awarded contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule.

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost	Percentage Fees	
Under \$50,000	10.00	(see note)
First \$50,000	10.00	%
Next \$50,000	7.75	%
Next \$100,00	6.50	%
Next \$200,000	5.60	%
Next \$200,000	5.20	%

Note: Not necessarily a percentage. Could use per diem, cost-plus or lump sum.

c.  On the basis of the following compensation formula:

Cost Plus Fixed Fee  CPFF = 14.5%[DL + R(DL) + 1.4(DL) + IHDC], R=0, NOT TO EXCEED \$82,485.31 WITHOUT PRIOR AUTHORIZATION OF THE LA.

2. To pay for services stipulated in paragraphs 1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k, of the ENGINEER AGREES at actual cost of performing such work plus 180 percent to cover profit, overhead and readiness to serve - "actual cost" being defined

as material cost plus payrolls, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under the paragraph 1b, 1c, 1d, 1e, 1f, 1h, 1j & 1k. If the ENGINEER sublets all or part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge.

"Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

3. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed in accordance with the following schedule:
  - a. Upon completion of detailed plans, special provisions, proposals and estimate of cost - being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES - to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee due under this AGREEMENT based on the approved estimate of cost.
  - b. Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee due under the AGREEMENT based on the awarded contract cost, less any amounts paid under "a" above.

By Mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.

4. That, should the improvement be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a, through 1h and prior to the completion of such services, the LA shall reimburse the ENGINEER for his actual costs plus 180 percent incurred up to the time he is notified in writing of such abandonment -"actual cost" being defined as in paragraph 2 of THE LA AGREES.
5. That, should the LA require changes in any of the detailed plans, specifications or estimates except for those required pursuant to paragraph 4 of THE ENGINEER AGREES, after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus 180 percent to cover profit, overhead and readiness to serve -"actual cost" being defined as in paragraph 2 of THE LA AGREES. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.

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**It is Mutually Agreed,**

1. That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits, agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.

3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For Breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by the LA:

City of Mattoon of the  
(Municipality/Township/County)

ATTEST:

State of Illinois, acting by and through its

By \_\_\_\_\_

City Council

Clerk

By \_\_\_\_\_

(Seal)

Title

Acting Mayor

Executed by the ENGINEER:

The Upchurch Group, Inc.

123 North 15<sup>th</sup> Street

ATTEST:

Mattoon, Illinois, 61938

By *Angela Climer*

By *Dan Hoekel* 1/22/21

Title Office Manager

Title President

<b>Approved</b>
_____
Date
Department of Transportation
_____
Regional Engineer



Element of Work	Employee Classification	Man-Hours	Payroll Rate	Payroll Costs (DL)	Overhead*	Services by Others	In-House Direct Costs (IHDC)	Profit	Total
Field Survey	Land Surveyor I	64	40.59	2597.76	3432.42			904.02	6934.20
	Junior Technician	64	23.73	1518.72	2006.68			528.51	4053.92
	Senior Technician	40	45.57	1822.80	2408.47		600.00	721.33	5552.60
	Project Manager	15	63.36	950.40	1255.76			330.74	2536.90
IDOT Preliminary	Project Engineer	2	60.49	120.98	159.85			42.10	322.93
	Senior Engineer	8	53.53	428.24	565.83			149.03	1143.10
	Senior Technician	8	45.57	364.56	481.69		120.00	144.27	1110.52
IDOT Coord/Approval / Meetings	Project Manager	6	63.36	380.16	502.31			132.30	1014.76
	Senior Engineer	14	53.53	749.42	990.21			260.80	2000.43
Proposed Plan Drawings	Senior Engineer	80	53.53	4282.40	5658.34			1490.28	11431.01
	Staff Engineer	80	31.85	2548.00	3366.67			886.70	6801.38
	Junior Technician	120	23.73	2847.60	3762.53		1800.00	1251.96	9662.10
	Senior Technician	131	45.57	5969.67	7887.72		1965.00	2362.37	18184.77
Special Provisions	Project Engineer	4	60.49	241.96	319.70			84.20	645.86
	Senior Engineer	20	53.53	1070.60	1414.58			372.57	2857.75
Quantity Calculations / Estimates	Staff Engineer	30	31.85	955.50	1262.50			332.51	2550.52
	Senior Engineer	8	53.53	428.24	565.83			149.03	1143.10
Bidding	Senior Engineer	4	60.49	241.96	319.70			84.20	645.86
	Senior Technician	2	45.57	91.14	120.42		30.00	36.07	277.63
QA/QC	Senior Engineer	15	53.53	802.95	1060.94			279.43	2143.31
Admin	Project Manager	5	63.36	316.80	418.59			110.25	845.63
	Engineering Assistant	10	23.49	234.90	310.37			81.75	627.02
<b>Totals</b>		<b>730</b>		<b>28,964.76</b>	<b>38,271.14</b>	<b>0.00</b>	<b>4,515.00</b>	<b>10,734.41</b>	<b>82,485.31</b>

\*Overhead Rate = 1.3213

**COMPANY NAME: The Upchurch Group, Inc.**
**PTB NUMBER: Dewitt Resurfacing**
**TODAY'S DATE: 1/22/2021**

ITEM	ALLOWABLE	UTILIZE W.O. ONLY	QUANTITY J.S. ONLY	CONTRACT RATE	TOTAL
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$28.00	\$0.00
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)			\$70.00	\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00	\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.58	\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day			\$65.00	\$0.00
Vehicle Rental	Actual cost (Up to \$55/day)			\$0.00	\$0.00
Tolls	Actual cost			\$0.00	\$0.00
Parking	Actual cost			\$0.00	\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$11.42	\$0.00
Shift Differential	Actual cost (Based on firm's policy)			\$0.00	\$0.00
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Project Specific Insurance	Actual cost			\$0.00	\$0.00
Monuments (Permanent)	Actual cost			\$0.00	\$0.00
Photo Processing	Actual cost			\$0.00	\$0.00
2-Way Radio (Survey or Phase III Only)	Actual cost			\$0.00	\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual cost			\$0.00	\$0.00
CADD	Actual cost (Max \$15/hour)	X	301	\$15.00	\$4,515.00
Web Site	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Advertisements	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Recording Fees	Actual cost			\$0.00	\$0.00
Transcriptions (specific to project)	Actual cost			\$0.00	\$0.00
Courthouse Fees	Actual cost			\$0.00	\$0.00
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Testing of Soil Samples*	Actual cost			\$0.00	\$0.00
Lab Services*	Actual cost (Provide breakdown of each cost)			\$0.00	\$0.00
Equipment and/or Specialized Equipment Rental*	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Concrete Cylinder Molds	\$2.50/each			\$2.50	\$0.00
Concrete Cylinder Strength Test	\$12.50/each			\$12.50	\$0.00
Moisture Sample Preparation	\$50.00/each			\$0.00	\$0.00
Standard Proctor Curve, ASTM 698	\$225.00/each			\$0.00	\$0.00
Modified Proctor Curve, ASTM1557	\$275.00/each			\$0.00	\$0.00
Apartment Lease	Actual Cost			\$0.00	\$0.00
Copies: Black & White, 8.5"x11"	\$0.15/sheet			\$0.00	\$0.00
Copies: Color, 8.5"x11"	\$1.50/sheet			\$0.00	\$0.00
Copies: Black & White, 11"x17"	\$0.25/sheet			\$0.00	\$0.00
Bond Plots: 24"x36"	\$5.00/sheet			\$0.00	\$0.00
<b>TOTAL DIRECT COST</b>					<b>\$4,515.00</b>

*\*If other allowable costs are needed and not listed, please add in the above spaces provided.*
**LEGEND**

W.O. = Work Order

J.S. = Job Specific

# MATTOON

MATTOON, ILLINOIS: *Working Together to Build the Future*

December 10, 2020

Stan Fearday  
The Upchurch Group, Inc.  
123 North 15<sup>th</sup> Street  
Mattoon, IL 61938-1215

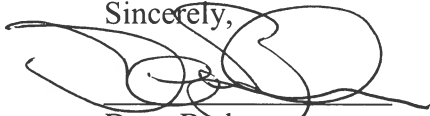
RE: RFP – Dewitt Avenue Resurfacing

We are requesting a cost proposal for design services for a resurfacing project on Dewitt Avenue from 14<sup>th</sup> Street to Logan Street. We intend to complete design work in 2021 for construction in 2022.

Please see the attached Scope of Services and supporting documents for more detail.

Please contact me at 549-0939, or [barberd@mattoonillinois.org](mailto:barberd@mattoonillinois.org), if you have any questions.

Sincerely,



Dean Barber  
Public Works Director



Mayor pro tem  
J. Preston Owen  
Commissioners  
Dave Cox  
Sandra Graven  
Rick Hall

Mattoon City Hall  
208 N. 19th Street  
Mattoon, Illinois 61938  
Mayor: 217-234-4633  
City Clerk: 217-235-5654

City Administrator  
Kyle Gill  
City Clerk  
Susan J. O'Brien

## **SCOPE OF SERVICES DEWITT AVENUE RESURFACING**

**General** – This Scope of Services includes Field Surveys, IDOT Preliminary Engineering, Plans, Specifications, and Cost Estimate for a resurfacing project on Dewitt Avenue from 14<sup>th</sup> Street to Logan Street. Our bid date target is the March 2022 IDOT Letting.

**IDOT Preliminary Engineering** – Funding will be from STU and MFT Funds. The project is intended to conform to IDOT's Local Agency Structural Overlay (LASO) policy. Consultant to secure the Categorical Exclusion from IDOT. A Project Development Report, PESA, or PSI are not included in this Scope of Services. A separate agreement will be prepared if a Project Development Report, PESA, or PSI are required.

**Field Surveys** - Establish the roadway center-line, stationing, and right-of-widths. Precise right-of-way limits and lot lines are not required. There is one right-of-way parcel known at this time. Survey plats for right-of-way acquisition will be paid separately.

Collect topographical surveys with particular emphasis on the sidewalk ramps at each intersection. The City will solicit utility information after preliminary plan sheets are complete. Consultant to plot utility information.

A centerline profile is not required. One cross-section is required at mid-block, in each block, for the purpose of designing the transition from the full overlay thickness to the thickness at the face of curb. One cross-section is required at the centerline of each sidestreet for the same purpose.

**IDOT/FHWA Coordination Meetings** – Consultant to represent the City at any IDOT/FHWA coordination meetings.

**Public Meetings** – The City will conduct any required public meetings.

**Proposed Plan Sheets** - Design the proposed improvements.

- Cover Sheet

- Summary of Quantities

- Typical Cross-Sections

- Plan View Sheets @ 1" = 20'

- ADA Ramp Elevation Details @ 1" = 10'

- Road Closure Details

- Cross-Sections @ 1" = 10' Horizontal & 1" = 2' Vertical

**Specifications** - Prepare bid documents in MFT, Federal-Aid format.

**Estimate** - Prepare the cost estimate and time estimate on IDOT forms. Our preliminary cost estimate is \$1.3 million. Our preliminary time estimate is 60 working days.

**Bidding** - Consultant to upload final PS&E to the IDOT website. Consultant to furnish pdf's with signatures and professional seals to City. IDOT will advertise and distribute bid documents. Consultant to answer bid questions and issue addendums as requested by IDOT. IDOT will conduct the bid opening. City will prepare the award recommendation.

**Construction Engineering** - Construction Engineering Services are not included in this Scope of Services.

**Pavement Design** - Consultant to design the HMA overlay thickness in accordance with LASO policy and secure IDOT approval. An overlay thickness of 2" HMA binder course, and 1-1/2" HMA surface course was used for the initial cost estimates.

**Items furnished by the City**

- Preliminary Cost Estimate
- Preliminary Cover Sheet Info & Typical Cross-Sections
- Preliminary Ramp Designs & Sidewalk Limits
- Pavement Patching Limits
- Staging/Construction Notes
- Traffic Control Example (2020 Dewitt Avenue Patching Plans)

**6<sup>th</sup> Street Patching** – The City will cause the pavement to be replaced thru the 6<sup>th</sup> Street intersection as part of a separate project. Construction of that project is scheduled for 2021.

**Sidewalks** – Design of sidewalk ramp improvements at each intersection is included in the project scope. Mid-block sidewalk patching is not included in the project. The limits for the sidewalk work at each intersection are shown based on the preliminary ramp designs and the adjacent sidewalk conditions. These limits may need extended after ramp elevation designs are complete. Consultant to determine the final sidewalk removal and replacement limits.

**Curb & Gutter** – There is no curb & gutter replacement proposed except at the sidewalk ramps. The milling and resurfacing will extend from face of curb to face of curb. The pavement patching will extend from the edge of pavement to edge of pavement. The curb & gutter removal and replacement limits shown at the handicap ramps are the minimum. Consultant to select the actual removal limits based on field conditions after the ramp designs are complete (extend removal limits to nearby joints or castings where needed).

**Side Streets** – Consultant to determine if Incidental HMA transitions are required at the sidestreets.

**Driveways** - There are no private entrance improvements included.

**Utilities** – There are no known utility construction or relocations proposed.

**Traffic Control Details** – Pattern the road closure details after the details shown in the Dewitt Ave Patching Plans, except that Changeable Message Boards will not be required.

**DEWITT AVE RESURFACING  
14<sup>TH</sup> TO LOGAN  
STAGING / CONSTRUCTION SEQUENCE**

**6<sup>th</sup> Street**

The City will replace the pavement thru the 6<sup>th</sup> Street intersection in 2021 as a separate project. This will allow 6<sup>th</sup> Street to remain open to north-south traffic during the resurfacing project. It also allows 6<sup>th</sup> Street to serve as the dividing line between the east half of the resurfacing project and the west half of the resurfacing project for staging / traffic control purposes.

**Traffic Control General**

Require Dewitt Ave to be closed in stages for milling, patching, and resurfacing. Require Dewitt Ave to be closed in stages for ramp construction. Prepare traffic control details similar to those used in the 2020 Dewitt Avenue Patching Project. Require that the intersections at 14<sup>th</sup>, 12<sup>th</sup>, 6<sup>th</sup>, and Logan remain open to North-South traffic thru-out construction.

**Staging / Construction Sequence**

Construct the project in 2 stages with the 6<sup>th</sup> Street intersection as the dividing line (east half and west half).

**Milling, Patching & Binder**

Contractor to select which stage to construct first. Close that half of the project to traffic. Complete all milling, patching, and binder course in that stage before opening to traffic.

We will not be allowing non-construction traffic on the pavement after milling until patching and HMA binder are complete because of the pavement condition (subject to severe spalling).

We will be performing the patching after milling. This changes the patching thickness from 10-1/2" to 8", which is a significant cost difference on this project.

**Sidewalk Ramps**

Require the sidewalk ramp construction to occur under similar, but separate, staging.

The contractor can decide whether to perform the sidewalk work before or after the milling, patching, and binder in each stage, but not during. We will allow the sidewalk ramp construction on the west side of 6<sup>th</sup> Street to occur at the same time as the milling, patching, and binder on the east side of 6<sup>th</sup> Street, and vice-versa.

The sidewalk ramp construction presents very different obstacles for residential access than the milling, patching, and binder. I want residents to have the ability to park on the sidestreets during milling, patching, and binder. And be able to access their homes without the ramps torn out or construction activity in the way. Require that residents be given access to their drives, within the road closures, during ramp construction.

## **Staging / Construction Sequence**

### **HMA Surface Cse**

The road can be opened to traffic after the binder is placed. The HMA surface can be placed under flaggers, or closures, at contractor's option (it is a 2 day operation).

Surface should be placed over the concrete intersections at 12<sup>th</sup> and 6<sup>th</sup> for overall smoothness. It also eliminates the need for transition patches to obtain full HMA thickness. Surface should not be placed over the concrete at Logan. A transition patch is included on the west side of the Logan Street concrete. There is a similar transition patch at the west end of the project. The east side of the Logan Street patch is the City/IDOT jurisdiction line.

### **Access to residences**

Almost every resident has existing access from the side street or the alley. There are 2 residences that will require some special accommodations. The City will address those accommodations.

### **Signage**

Each sidestreet should have 1 advance warning sign and 2 Type III barricades. Each end of a closure on Dewitt Ave should have 2 advance warning signs and 4 Type III barricades.

Road Closed Ahead signs and No Thru Truck signs should set at the intersection of US-45 & Dewitt when there is a closure on either stage. Similar signage should be included at Logan & Dewitt when the west half of the project is closed and the east half is open.



**City of Mattoon  
Council Decision Request**

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MEETING DATE: 02/02/2021 CDR NO: 2021-2087

SUBJECT: Plans and Specifications for the Broadway Avenue Streetscaping Project from 17<sup>th</sup> Street to 16<sup>th</sup> Street

SUBMITTAL DATE: 01/25/2021

SUBMITTED BY: Dean Barber, Public Works Director

APPROVED FOR COUNCIL AGENDA: Kyle Gill, City Administrator 01/28/2021  
Date

EXHIBITS (If applicable): Plans and Specifications are available in the City Clerk's Office for Public Viewing.

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EXPENDITURE	AMOUNT	CONTINGENCY FUNDING
ESTIMATE: N/A	BUDGETED: N/A	REQUIRED: N/A

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IF IT IS THE WISH OF THE COUNCIL TO SUPPORT RECOMMENDATIONS CONTAINED IN THIS REPORT, THE FOLLOWING MOTION IS SUGGESTED:

“I move to approve the Plans and Specifications for the Broadway Avenue Streetscaping Project from 17<sup>th</sup> Street to 16<sup>th</sup> Street.”

SUMMARY OF THE TOPIC FOR WHICH A COUNCIL DECISION IS REQUESTED:

The bid opening is scheduled for February 24.

The project is scheduled to be constructed in 4 stages:

- Stage 1 – The south side of Broadway Avenue from 17<sup>th</sup> Street to D to Z Sports.
- Stage 2 – The south side of Broadway Avenue from D to Z Sports to 16<sup>th</sup> Street.
- Stage 3 – The north side of Broadway Avenue from the Depot Parking Lot to Luigi's outdoor dining area.
- Stage 4 – The north side of Broadway Avenue from the Luigi's outdoor dining area to 16<sup>th</sup> Street.

The project will include new water services, ADA parking and sidewalk improvements, brick boulevards, landscaping islands, and ornamental street lighting.

All work is scheduled to be complete by October 31. The project is being paid from Mid-Town TIF Funds.

**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2021-3120**

**DECLARATION OF LOCAL STATE OF EMERGENCY**

State of Illinois  
County of Coles  
City of Mattoon

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Sandra Graven, Acting Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, February 02, 2021, and shall continue until such time as provided in Ordinance No. 2020-5430.

**WHEREAS**, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

**WHEREAS**, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

**WHEREAS**, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

**WHEREAS**, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

**WHEREAS**, the City Administration has coordinated its response with other Coles County governmental entities.

**The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.**

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Sandra Graven, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

\_\_\_\_\_  
Sandra L. Graven, Acting Mayor  
City of Mattoon, Coles County, Illinois

**NOTARY ACKNOWLEDGMENT**

On this 2<sup>nd</sup> of February, 2021, personally appeared the  
above-named Sandra L. Graven and acknowledged the foregoing to be her free act  
and deed, before me.

My Commission Expires: 06-10-2023 \_\_\_\_\_  
Notary Public

(Seal) Print Susan J. O'Brien

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**Nothing follows**