

**CITY OF MATTOON, ILLINOIS  
CITY COUNCIL AGENDA**

**May 4, 2021**

**6:30 PM**

**6:30 PM BUSINESS MEETING**

**Pledge of Allegiance**

**Roll Call – Outgoing Council**

**Electronic Attendance**

**CONSENT AGENDA:**

*Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the Mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.*

- 1. Minutes of the Regular Meeting April 20, 2021.**
- 2. Bills and Payroll for the last half of April, 2021.**

**Administration of the Oath of Office to New Council by City Clerk**

**Roll Call – Incoming Council**

**PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

*This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.*

**NEW BUSINESS**

- 1. Motion – Adopt Resolution No. 2021-3135: Assigning members of the City Council to departments for the administration of the municipal government. (Hall)**
- 2. Motion – Adopt Resolution No. 2021-3136: Appointing Susan J. O’Brien to the Office of City Clerk and Beth Wright to the Office of City Treasurer. (Hall)**
- 3. Motion – Adopt Resolution No. 2021-3137: Appointing Daniel C. Jones as City Attorney and authorizing the Execution of the Legal Services Agreement for the City Attorney position. (Hall)**
- 4. Motion – Adopt Resolution No. 2021-3138: Designating the depositories in which the funds or moneys of the City may be deposited.**
- 5. Motion – Adopt Resolution No. 2021-3139: Authorizing the Mayor, City Treasurer and City Clerk to sign checks by facsimile signature.**
- 6. Motion – Adopt Resolution No. 2021-3140: Appointing Kyle Gill as City Administrator. (Hall)**

**7. Motion – Adopt Special Ordinance No. 2021-1778: Ratifying employment contracts with City Administrator, City Clerk, Finance Director & City Treasurer, Information Technology Director, Fire Chief, Police Chief, Deputy Police Chief, Public Works Director, Public Works Superintendent, Water Treatment Plant Superintendents, Parks & Recreation Director, and Director of Arts & Tourism. (Hall)**

**8. Motion – Approve Council Decision Request 2021-2136: Approving the plans and specifications for the 2021 fire hydrant replacement project.**

**9. Motion – Approve Council Decision Request 2021-2137: Approving the plans and specifications for the 2021 striping contract.**

**10. Motion – Adopt Special Ordinance No. 2021-1779: Authorizing the Mayor to sign an outright grant agreement by and between the City of Mattoon and John Stanley reimbursing up to \$13,333.34 annually from Mid-town TIF Revenues over a three-year period for structural and roof repairs to the building located at 2117 Commercial Avenue; and authorizing the Mayor to sign the agreement. (Hall) (Multi-Print Solutions)**

**11. Motion – Approve Council Decision Request 2021-2138: Awarding the bid in the amount of \$65,909 from Kinney Contractors for the 2021 Miscellaneous Patching Project. 21-00000-01-GM**

**12. Motion – Approve Council Decision Request 2021-2139: Awarding the bid in the amount of \$56,574 from Bartels Construction for the Richmond Avenue Sidewalk Project. 20-00324-01-SW**

**13. Motion – Approve Council Decision Request 2021-2140: Awarding the bid in the amount of \$79,612 from Bartels Construction for the DeWitt Avenue Patching Project located at intersection of 6<sup>th</sup> and DeWitt Avenue. 19-00314-01-PP**

**14. Motion – Adopt Resolution No. 2021-3141: Approving the MFT expenditure in the amount of \$82,000 for pavement patching at the intersection of 6th Street and DeWitt Avenue; and authorizing the city clerk to sign the document. 19-00314-01-PP**

**15. Motion – Adopt Resolution No. 2021-3142: Approving the continuance of a Local State of Emergency due to the Coronavirus (COVID – 19). (Hall)**

**DEPARTMENT REPORTS:**

**CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT  
CITY ATTORNEY  
CITY CLERK  
FINANCE  
PUBLIC WORKS  
FIRE  
POLICE  
ARTS AND TOURISM**

**COMMENTS BY THE COUNCIL**

**Recess to closed session pursuant to the Illinois Open Meetings Act for the purpose of the discussion of collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS 120 (2)(C)(2)); and litigation which is affecting the City and an action is probable or imminent (5ILCS 120 (2)(C)(11)).**

**Reconvene**

**Adjourn**