

The City Council of the City of Mattoon held a Regular City Council meeting in the Council Chambers of City Hall on June 15, 2021. Mayor Hall presided and called the meeting to order at 6:30 p.m.

Mayor Hall led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Jim Closson, YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner David Phipps, and YEA Mayor Rick Hall.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Arts & Tourism Director Angelia Burgett- audio, Fire Chief Jeff Hilligoss, Police Chief Sam Gaines and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Hall seconded by Commissioner Cox moved to approve the consent agenda consisting of minutes of the Regular Meeting of June 1, 2021, bills and payrolls for the first half of June, 2021.

Bills & Payrolls first half of June, 2021

	<u>General Fund</u>		
Payroll		\$	255,958.09
Bills		\$	<u>97,205.00</u>
	Total	\$	353,163.09
	<u>Hotel Tax Administration</u>		
Payroll		\$	3,383.11
Bills		\$	<u>25,765.23</u>
	Total	\$	29,148.34
	<u>Festival Management Fund</u>		
Bills		\$	<u>3,060.00</u>
	Total	\$	3,060.00
	<u>Insurance & Tort Jdgmnt</u>		
Bills		\$	<u>17,832.00</u>
	Total	\$	17,832.00
	<u>Midtown TIF Fund</u>		
Bills		\$	<u>271.80</u>
	Total	\$	271.80
	<u>Capital Project Fund</u>		
Bills		\$	<u>8,792.50</u>
	Total	\$	8,792.50
	<u>Broadway East Bus Dist</u>		
Bills		\$	<u>4,026.27</u>
	Total	\$	4,026.27

	<u>Water Fund</u>		
Payroll		\$	47,297.59
Bills		\$	<u>46,271.69</u>
	Total	\$	93,569.28
	<u>Sewer Fund</u>		
Payroll		\$	37,255.86
Bills		\$	<u>48,319.01</u>
	Total	\$	85,574.87
	<u>Health Insurance Fund</u>		
Bills		\$	<u>202,721.24</u>
	Total	\$	202,721.24
	<u>Motor Fuel Tax Fund</u>		
Bills		\$	<u>74,863.05</u>
	Total	\$	74,863.05

Mayor Hall declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Mayor Hall opened the floor for Public questions/comments. Mr. Jonathan Kaye, 27th/Broadway, requested a stay on a nuisance complaint regarding his butterfly garden. Mayor Hall and Chief Gaines would address the request. Mrs. Rebecca Darling, 3413 Prairie, voiced her concern about the health/safety issues of 5G deployment with Administrator Gill to review permits and Director Barber noting Consolidated Communications’ upgrading of phone system in the community.

NEW BUSINESS

Mayor Hall seconded by Commissioner Closson moved to approve Council Decision Request 2021-2154, authorizing the employment of Ashley Orr as a probationary patrol officer for the Mattoon Police Department effective July 06, 2021, contingent upon successful completion of background, physical and psychological exams.

Mayor Hall opened the floor for discussion. Chief Gaines provided accolades and background for Ms. Orr.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Phipps moved to approve Council Decision Request 2021-2155, authorizing the employment of Blake Craft as a probationary patrol officer for the Mattoon Police Department effective July 06, 2021, contingent upon successful completion of background, physical and psychological exams.

Mayor Hall opened the floor for comment. Chief Gaines provided accolades and background for Mr. Craft.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Phipps seconded by Commissioner Cox moved to approve Council Decision Request 2021-2156, approving the plans and specifications for the reconstruction of the 14th Street Alley Return behind 1321 Charleston Avenue.

Mayor Hall opened the floor for discussion. Director Barber noted the small project with the expectation of less than \$25,000 for bidding requirement, but was being proactive.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Graven seconded by Commissioner Phipps moved to adopt Resolution No. 2021-3145, authorizing a loan agreement (#17-5118) with the Illinois Environmental Protection Association (IEPA) in the amount of \$6,799,785.48 for Phase 1 of the Combined Sewer Overflow (CSO) Piping Project located at 2521 N. 6th Street; and authorizing the mayor to sign the documents.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2021-3145

A RESOLUTION AUTHORIZING A LOAN AGREEMENT WITH THE IEPA IN THE AMOUNT OF \$6,779,785.48 FOR PHASE 1 OF THE CSO PIPING PROJECT

WHEREAS, the City of Mattoon owns and maintains a combined storm and sanitary sewer system; and

WHEREAS, the City of Mattoon has constructed a facility at 2521 North 6th Street for the treatment of overflows from said combined sewer system; and

WHEREAS, certain underground piping improvements are required to connect the Combined Sewer Overflow (CSO) locations on the north side of the community to said treatment facility; and

WHEREAS, said underground piping improvements are known as Phase 1 of the CSO Piping Project; and

WHEREAS, the City of Mattoon wishes to enter into a Loan Agreement with the Illinois Environmental Protection Agency (IEPA) for the construction financing for Phase 1 of the CSO Piping Project in the amount of \$6,779,785.48; and

WHEREAS, the principal amount includes the construction contract amount of \$6,582,316.00, and a construction contingency in the amount of \$197,469.48; and

WHEREAS, additional provisions of said Loan Agreement include; an annual interest rate of 1.01%, a 20 year term, and 30% principal forgiveness not to exceed \$2,033,935.64; and

WHEREAS, said Loan Agreement is attached as Exhibit 'X', and said loan is identified as IEPA Loan #17-5118.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mattoon, Coles County, Illinois, that the Loan Agreement with the Illinois Environmental Protection Agency in the amount of \$6,779,785.48, and terms described below, be approved, and that the Mayor and City Clerk be authorized to execute the Agreement.

IEPA Loan #	= L17-5118
Loan Amount	= \$6,779,785.48
Term	= 20 Years
Interest Rate	= 1.01%
Principal Forgiveness	= 30%, Not to Exceed \$2,033,935.64

Upon motion by Commissioner Graven, seconded by Commissioner Phipps, adopted this 15th day of June, 2021, by a roll call vote, as follows:

AYES (Names): Commissioner Closson, Commissioner Cox,
Commissioner Graven, Commissioner Phipps,
Mayor Hall

NAYS (Names): None

ABSENT (Names): None

Approved this 15th day of June, 2021.

/s/Rick Hall
Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

ATTEST: /s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

APPROVED AS TO FORM: /s/Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on June 15, 2021.

Mayor Hall opened the floor for discussion. Director Barber elaborated on the long-term project, requirements by IEPA, this phase as a one-third part of the ongoing 12-year, \$20 million project. Mayor Hall noted the substantial project funded with Sewer Funds. Director Barber noted the loan agreement to finance the project at a one percent interest rate and 30% forgiveness. Mayor Hall opened the floor for further questions/comments with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Closson seconded by Commissioner Cox moved to approve Council Decision Request 2021-2157, awarding the bid in the amount of \$6,582,316 from Stark Excavating for Phase 1 of the CSO Piping Project.

Mayor Hall opened the floor for discussion. Commissioner Cox inquired as to the timeframe for completion with Director Barber stating this portion to be completed in a year with future phases to go through the IEPA process and with years to complete. Mayor Hall opened the floor for further comments with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Closson seconded by Commissioner Graven moved to approve Council Decision Request 2021-2158, approving the hourly-rate-fee proposal from Crawford, Murphy & Tilly for Construction Engineering Assistance with the Phase 1 CSO Piping Project on an as-needed basis; and authorizing the mayor to sign the Professional Services Agreement regarding the project.

Mayor Hall opened the floor for discussion with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Phipps seconded by Commissioner Closson moved to approve Council Decision Request 2021-2159, awarding the bid in the amount of \$378,131.39 from Coe Equipment for a 2021 Truck-Mounted Sewer Jet/Vacuum.

Mayor Hall opened the floor for discussion. Director Barber explained the replacement of the 1998 truck after trade-in.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Graven moved to approve Council Decision Request 2021-2160, approving a \$2,500 grant by the Tourism Advisory Committee from FY21/22 hotel/motel tax funds to the Coles County Modified Midget Racing Association in support of the Tuesday Night Throw Down to be held on June 15, 2021; and authorizing the mayor to sign the agreement.

Mayor Hall opened the floor for comments with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Phipps moved to approve Council Decision Request 2021-2161, approving a \$1,000 grant by the Tourism Advisory Committee from FY21/22 hotel/motel tax funds to the Rabbit Renegades RBA in support of the Summer Rabbit Show to be held on July 23-24, 2021; and authorizing the mayor to sign the agreement.

Mayor Hall opened the floor for discussion. Commissioner Cox acknowledged the diversity of Tourism events which brings people from a wide area. Mayor Hall noted the Hotel/Motel Tax funding for events which reciprocates the event; and noted his attendance of the weekend Quilt Show where visitors attended from all over.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Closson seconded by Commissioner Cox moved to approve Council Decision Request 2021-2162, approving the plans and specifications for the Waste Water Treatment Plant Primary Pump Replacement Project.

Mayor Hall opened the floor for comments with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Closson moved to adopt Resolution No. 2021-3146, approving the continuance of a Local State of Emergency due to the Coronavirus (COVID – 19).

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2021-3146

DECLARATION OF LOCAL STATE OF EMERGENCY

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Rick Hall, Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, June 15, 2021, and shall continue until such time as provided in Ordinance No. 2020-5430.

WHEREAS, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

WHEREAS, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

WHEREAS, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

WHEREAS, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

WHEREAS, the City Administration has coordinated its response with other Coles County governmental entities.

The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Rick Hall, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

/s/Rick Hall
Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

Mayor Hall opened the floor for comments. Administrator Gill noted the Governor's executive order was for 30 days after May 28th with an extension to be determined and allowing the City to be eligible for grant funds.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT announced the IML Annual Conference in September, Comprehensive Plan online, attendance of a Coles County Executives meeting, three potential developers' meetings, preparation of next week's June 22nd Council Planning Workshop, and the need for a special meeting immediately prior to the July 6th meeting for close-out of a small business grant. Mayor Hall opened the floor for questions with no response.

CITY ATTORNEY announced a status hearing for Great Foods in August with a possible State Liquor Commission hearing in September/October. Mayor Hall opened the floor for questions with no response.

CITY CLERK noted with the opening of city hall, the office has been busy with window customers; processed a new hire and insurance issues; otherwise, business as usual.

FINANCE updated Council on the FY21 Treasurer's Report which had a small general fund deficit and with publication in the newspaper in the near future, Revenue Tracking Report indicated strong revenues and Unrestricted Cash of \$6.7 million. Mayor Hall opened the floor for questions with no response.

PUBLIC WORKS updated Council on Todd Fuller and Bartels' completion of the sidewalks on the south side of Broadway this week, and Bartels' completion of Marshall Avenue. Commissioner Closson complimented the Public Works crews on repairing potholes at the recycling bins, street sweeping and alley repairs.

FIRE reported on calls for service, inspection and followups, training, truck repairs, trucks completed annual pump testing, the need for Fire reporting software, due to the discontinuation of Firehouse by the manufacturer, and potential fire burn of the former Lake Land College police house. Mayor Hall opened the floor for further questions with no response.

POLICE—announced the new hires’ attendance of PTI training on July 6th, calls for service, and disbanding of the auxiliary police due to the State’s police reform. Council discussed the police reform and standardized training with Chief Gaines. Mayor Hall opened the floor for questions. Ms. Amanda Chivera inquired about police ride-alongs with the Chief stating those would continue.

ARTS AND TOURISM thanked the Council for approving the two grants and announced the mural was progressing. Mayor Hall opened the floor for questions with no response.

COMMENTS BY THE COUNCIL

Council welcomed the new police officers. Commissioner Closson met with Superintendent Stretch on the upcoming Ohio Valley Baseball tournament. Commissioner Cox noted his attendance of the World War II tank dedication in Peterson Park. Commissioner Graven had no further comment. Commissioner Phipps praised the Fire, Police and Public Works for their work after the last storm; and thanked Director Barber for the tour of downtown initiatives. Mayor Hall reminded the Public of the Long-term Planning meeting on June 22nd; and remarked on a citizen’s compliments of Mattoon.

Commissioner Closson seconded by Commissioner Cox moved to adjourn at 7:26 p.m.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, NAY Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

/s/Susan J. O’Brien
City Clerk