

The City Council of the City of Mattoon held a Regular City Council meeting in the Council Chambers of City Hall on October 19, 2021. Mayor Hall presided and called the meeting to order at 6:30 p.m.

Mayor Hall led the Pledge of Allegiance.

The following members of the Council answered roll call physically present in person: YEA Commissioner Jim Closson, YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner David Phipps, and YEA Mayor Rick Hall.

Also physically present were City personnel in person: City Administrator Kyle Gill, City Attorney Dan C. Jones, Finance Director/Treasurer Beth Wright, Arts & Tourism Director Angelia Burgett, Public Works Director Dean Barber, Fire Chief Jeff Hilligoss, Police Chief Sam Gaines, and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Hall seconded by Commissioner Graven moved to approve the consent agenda consisting of minutes of the Regular Meeting of October 5, 2021, bills and payroll for the first half of October, 2021.

Bills and payroll for the first half of October, 2021

	<u>General Fund</u>		
Payroll		\$	1,991,837.01
Bills		\$	<u>89,196.88</u>
	Total	\$	2,081,033.89
	<u>Hotel Tax Administration</u>		
Payroll		\$	3,284.09
Bills		\$	<u>912.56</u>
	Total	\$	4,196.65
	<u>Mobile Equipment Fund</u>		
Bills		\$	<u>378,131.39</u>
	Total	\$	378,131.39
	<u>Insurance & Tort Jdgmnt</u>		
Bills		\$	<u>9,374.07</u>
	Total	\$	9,374.07
	<u>Midtown TIF Fund</u>		
Bills		\$	<u>907.85</u>
	Total	\$	907.85
	<u>Capital Project Fund</u>		
Bills		\$	<u>48,138.10</u>
	Total	\$	48,138.10
	<u>Broadway East Bus Dist</u>		
Bills		\$	<u>2,524.45</u>
	Total	\$	2,524.45

	<u>Water Fund</u>		
Payroll		\$	44,459.34
Bills		\$	28,738.44
	Total	\$	73,197.78
	<u>Sewer Fund</u>		
Payroll		\$	39,712.93
Bills		\$	178,063.69
	Total	\$	217,776.62
	<u>Health Insurance Fund</u>		
Bills		\$	115,478.10
	Total	\$	115,478.10
	<u>Motor Fuel Tax Fund</u>		
Bills		\$	52,713.62
	Total	\$	52,713.62

Mayor Hall declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Acknowledging the retirement of Engineer Ronnie D. Spurgeon with more than 21 years of service with the Mattoon Fire Department on October 13, 2021. Chief Hilligoss provided accolades and career accomplishments of Engineer Spurgeon. Commissioner Cox expressed gratitude for Engineer Spurgeon’s dedication and legacy of the Fire Inspections Program; and presented Engineer Spurgeon with a retirement plaque.

Acknowledging the retirement of Lt. Donald Sweeney with more than 23 years of service in the Mattoon Police Department on October 23, 2021. Chief Gaines provided accolades and career accomplishments of Lt. Sweeney. Mayor Hall presented Lt. Sweeney with a retirement plaque and expressed appreciation for Lt. Sweeney’s service.

NEW BUSINESS

Commissioner Closson seconded by Commissioner Phipps moved to adopt Special Ordinance No. 2021-1795, authorizing the purchase of real estate from Timothy Thomas Tutt for the DeWitt Avenue & Logan Street sidewalk improvements; and authorizing the mayor and city clerk to sign all necessary documents.

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2021-1795

AN ORDINANCE AUTHORIZING A REAL ESTATE PURCHASE FROM TIMOTHY THOMAS TUTT

WHEREAS, Timothy Tutt owns the real estate at 43 Dewitt Avenue which is located at the Southwest Corner of the intersection of Dewitt Avenue and Logan Street; and

WHEREAS, the City of Mattoon is preparing plans for sidewalk and handicap ramp improvements at the Southwest Corner of the intersection of Dewitt Avenue and Logan Street; and

WHEREAS, the City of Mattoon is in need of 75 square feet of additional real estate for the construction of said sidewalk and ramp improvements; and

WHEREAS, Timothy Tutt has agreed to sell the required real estate to the City of Mattoon for the appraised value of \$90.00; and

WHEREAS, a Sketch of the proposed sidewalk and ramp improvements is attached as Exhibit ‘V’; and

WHEREAS, the Warranty Deed for the Real Estate Purchase is attached as Exhibit ‘W’; and

WHEREAS, the Survey Plat for the Real Estate Purchase attached as Exhibit ‘X’; and

WHEREAS, the Appraisal for the Real Estate Purchase is attached as Exhibit ‘Y’; and

WHEREAS, the Title Commitment for the Real Estate Purchase is attached as Exhibit ‘Z’.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, that

Section 1. The purchase of 75 square feet of real estate from Timothy Thomas Tutt in the amount of \$90.00 is approved, as described on the attached Warranty Deed listed as Exhibit ‘W’, and the attached Survey Plat listed as Exhibit ‘X’.

Section 2. The Mayor and City Clerk are authorized and directed to execute any documents necessary to complete the real estate purchase.

Section 3. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 4. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Commissioner Closson, seconded by Commissioner Phipps, adopted this 19th day of October, 2021, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Closson,
Commissioner Graven, Commissioner Phipps, Mayor Hall
NAYS (Names): None
ABSENT (Names): None

Approved this 19th day of October, 2021.

/s/Rick Hall
Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Dan C. Jones
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on October 19, 2021.

Mayor Hall opened the floor for discussion. Director Barber noted the \$90 payment for the real estate.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Cox moved to approve Council Decision Request 2021-2186, authorizing the purchase of replacement bullet proof vests in the amount of \$35,720 from Larry J. Fredericks, L.L.C. for the Mattoon Police Department.

Mayor Hall opened the floor for discussion. Chief Gaines explained the need for vests and available grant. Administrator Gill added a grant application to cover half of the cost was submitted. Commissioner Graven inquired as to delays of shipping with Chief Gaines unsure of delays.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Closson seconded by Commissioner Cox moved to approve Council Decision Request 2021-2187, awarding the 2021/2022 Water Treatment Plant chemical bids to:

Univar Solutions	for	Alum	@	\$0.2480 /pound
Water Solutions Unlimited	for	Ammonium Sulfate	@	\$0.4500/pound
Matheson Tri-Gas, Inc.	for	Carbon Dioxide	@	\$0.0882 /pound
Polydyne, Inc.	for	Cationic Polymer	@	\$0.6600 /pound
Hawkins, Inc.	for	Chlorine	@	\$0.4115/pound
Univar Solutions	for	Fluoride	@	\$0.3000/pound
Water Solutions Unlimited	for	Permanganate	@	\$1.1000 /pound; and
Water Solutions Unlimited	for	Phosphate Blend	@	\$0.6500 /pound.

Mayor Hall opened the floor for discussion. Commissioner Cox inquired as to previous increases with Director Barber noting a significant increase.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Phipps moved to approve Council Decision Request 2021-2188, approving the promotion of Firefighter Anderton Cole to the rank of Driver/Engineer effective October 15, 2021, due to the retirement of Engineer Ronnie Spurgeon.

Mayor Hall opened the floor for comments. Chief Hilligoss provided accolades of Firefighter Cole and his stepping up to be an inspector.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Graven moved to approve Council Decision Request 2021-2189, authorizing the employment of Spencer E. Romine as a probationary firefighter for the Mattoon Fire Department effective October 30, 2021 or sooner, contingent upon successful completion of background, physical and psychological exams.

Mayor Hall opened the floor for comments. Chief Hilligoss provided an update on the progress of Mr. Romine's exams to complete, his family tradition, no Academy necessary and State certified by early November.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Phipps moved to approve Council Decision Request 2021-2190, authorizing the employment of Logan A. Ratliff as a probationary firefighter for the Mattoon Fire Department effective October 30, 2021 or sooner, contingent upon successful completion of background, physical and psychological exams.

Mayor Hall opened the floor for comments. Chief Hilligoss provided a background for Mr. Ratliff, family tradition, completed paramedic training and ready for National testing.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Closson moved to adopt Resolution No. 2021-3159, approving the continuance of a Local State of Emergency due to the Coronavirus (COVID – 19).

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2021-3159

DECLARATION OF LOCAL STATE OF EMERGENCY

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Rick Hall, Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, October 19, 2021, and shall continue until such time as provided in Ordinance No. 2020-5430.

WHEREAS, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

WHEREAS, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

WHEREAS, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

WHEREAS, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

WHEREAS, the City Administration has coordinated its response with other Coles County governmental entities.

The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Rick Hall, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

/s/Rick Hall
Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

Mayor Hall opened the floor for comments with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted business as usual with different projects. Mayor Hall opened the floor for questions with no response.

CITY ATTORNEY updated Council on the Quakenbush property with the Judge's Order as a nuisance with the addressing of penalties on October 29th. Mayor Hall opened the floor for questions with no response.

CITY CLERK noted various insurance open enrollments preparations, insurance processing, new hire and retirement processing and a wide variety of citizen inquires. Mayor Hall opened the floor for questions with no response.

FINANCE distributed and reviewed the September Financial Report including revenues/expenditures, cash position, revenue tracking, unrestricted General Fund cash; and announced the audit nearing completion with a report on November 16th and the tax levy actuarial report indicating the Fire and Police Pension increases of \$200,000 statutorily with recommended funding at \$750,000 more than the statutory minimum. Mayor Hall opened the floor for questions with no response.

PUBLIC WORKS updated Council on the Broadway Streetscaping and lighting to be completed by the Trunk or Treat event. Mayor Hall opened the floor for questions with no response.

FIRE thanked the Council for the new hires; and reported on the calls for service, inspections and follow-ups, training, and November 3rd FAA inspection at the airport. Mayor Hall opened the floor for questions. Commissioner Cox inquired as to the inspection replacement since Engineer Spurgeon retired with Chief Hilligoss announcing Andy Cole would attend inspection classes to be certified.

POLICE noted calls for service with 46 arrests. Mayor Hall inquired as to the implementation of a Fire & Police Explorer Group. Chief Gaines noted the process had started to find volunteers for the program. Chief Hilligoss added local children to be involved and possible future employees. Commissioner Graven noted success of past Explorer programs. Mayor Hall opened the floor for questions with no response.

ARTS AND TOURISM announced the upcoming events of Trunk or Treat, Fall Follies, Douglas Hart Nature Center's Haunted Hike and Halloween activities, Lightworks' November 18th walkthrough with vehicles on November 19th, and Veterans Day Parade on November 11th. Mayor Hall opened the floor for questions with no response.

COMMENTS BY THE COUNCIL

All Council congratulated those new hires and retirements. Commissioner Closson provided an update on campground leases, applications for retiring Deb Crean's position, softball tournaments and State baseball tournaments and Special Olympics. Commissioner Cox thanked the Police Department for handling a complaint by Moultrie neighbors. Commissioners Graven and Phipps had no further comments. Mayor Hall noted positive things in the City.

Commissioner Cox seconded by Commissioner Graven moved to recess to closed session at 7:08 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of the appointment, compensation, discipline, performance, or dismissal of specific employees of the City or legal counsel for the City. (5ILCS 120 (2)(C)(1)).

Council reconvened at 8:11 p.m.

Mayor Hall seconded by Commissioner Cox moved to approve Council Decision Request 2021-2191, approving the promotion of Police Officer Devin Patterson to the rank of Sergeant, effective October 23, 2021, due to the retirement of Lt. Sweeney and the unprecedented circumstances of needing to maintain 15 Command Officers to most effectively protect the citizens of Mattoon and there is no current Lieutenants' List in effect.

Mayor Hall opened the floor for discussion with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, NAY Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Closson moved to adjourn at 8:13 p.m.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

/s/Susan J. O'Brien
City Clerk