

The City Council of the City of Mattoon held a Regular City Council meeting in the Council Chambers of City Hall on December 7, 2021. Mayor Hall presided and called the meeting to order at 6:30 p.m.

Mayor Hall led the Pledge of Allegiance.

Mayor Hall called for a moment of silence in remembrance of the Attack on Pearl Harbor.

The following members of the Council answered roll call physically present in person: YEA Commissioner Jim Closson, YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner David Phipps, and YEA Mayor Rick Hall.

Also physically present were City personnel in person: City Administrator Kyle Gill, City Attorney Dan C. Jones, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Fire Chief Jeff Hilligoss, Police Chief Sam Gaines, and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Hall seconded by Commissioner Graven moved to approve the consent agenda consisting of minutes of the Regular Meeting of November 16, 2021, bills and payroll for the last half of November, 2021.

Bills and payroll for the last half of November, 2021

	<u>General Fund</u>		
Payroll		\$	344,837.88
Bills		\$	715,313.19
	Total	\$	1,060,151.07
	<u>Hotel Tax Administration</u>		
Payroll		\$	3,609.34
Bills		\$	834.54
	Total	\$	4,443.88
	<u>Festival Management Fund</u>		
Bills		\$	11,843.44
	Total	\$	11,843.44
	<u>Insurance & Tort Jdgmnt</u>		
Bills		\$	18,970.00
	Total	\$	18,970.00
	<u>Midtown TIF Fund</u>		
Bills		\$	15,992.10
	Total	\$	15,992.10

<u>Capital Project Fund</u>			
Bills		\$	29,530.45
	Total	\$	29,530.45
<u>I-57 East TIF Dist</u>			
Bills		\$	247.50
	Total	\$	247.50
<u>Water Fund</u>			
Payroll		\$	43,594.49
Bills		\$	96,821.22
	Total	\$	140,415.71
<u>Sewer Fund</u>			
Payroll		\$	40,195.69
Bills		\$	1,243,762.96
	Total	\$	1,283,958.65
<u>Health Insurance Fund</u>			
Bills		\$	188,807.37
	Total	\$	188,807.37
<u>Motor Fuel Tax Fund</u>			
Bills		\$	31,251.14
	Total	\$	31,251.14

Mayor Hall declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Acknowledging the retirement of Parks Maintenance Worker Joel Pittman with more than 24 years of service with the Parks/Lakes/Cemetery Department on November 27, 2021. Commissioner Closson provided a background and accolades of Mr. Pittman’s career with the City. Mr. Pittman thanked the Council, Administrator Gill, Superintendent Stretch and his wife.

Friends of Lake Mattoon – Katie O’Dell

Mrs. O’Dell, President of Friends of Lake Mattoon and resides at 1097 N 3150E Road, Windsor, and Vice President Jette Carman with Secretary Lorreta Cain presented the Council with a background of the Friends of Lake Mattoon, membership, purpose, improvements made, fundraisers and donations; and requested the City to work with them on future projects. Mayor Hall opened the floor for questions. Commissioner Closson stated the City would meet with the Friends of Lake Mattoon to see what could be done. Mayor Hall appreciated everything the group does for the Lake. Commissioner Cox noted the dedicated group had done a lot of good work.

Presentation: Audit – Doehring, Winders & Company, LLC

Mr. Larry Nichols of Doehring, Winders & Company presented the final audit and highlighted the report including the government-wide statements, single audit, opinions, Federally-funded programs/notes/disclosures, city-wide statements, pensions, OPEB, deficit and

council communication letter; and noted providing assistance with the TIF reports, Annual Comptroller Report and Department of Insurance Annual Reports. Mayor Hall opened the floor for questions. Mayor Hall noted the audit covers the year that ended eight months prior, making some improvements, helps plan for the future and appreciated the auditors' time. Mr. Nichols acknowledged good help from Director & Treasurer Wright, Director Barber and Administrator Gill.

Mayor Hall opened the floor for Public comments. Mr. Alex Walker questioned the resuming of the ambulance services. Mayor Hall noted plans to return to previous status per the Court decision, but not overnight.

NEW BUSINESS

Commissioner Graven seconded by Commissioner Cox moved to adopt Special Ordinance No. 2021-1797, levying taxes for all corporate purposes for the fiscal year beginning May 1, 2021 and ending April 30, 2022.

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2021-1797

AN ORDINANCE LEVYING TAXES FOR ALL CORPORATE PURPOSES FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2021 AND ENDING APRIL 30, 2022

BE IT ORDAINED by the Mayor and City Council of the City of Mattoon, Coles County, Illinois:

Section 1. Assumed Equalized Assessed Valuation. The corporate authorities have assumed the Equalized Assessed Valuation (EAV) of property within the municipality will remain the same at \$209,661,877.

Section 2. Tax Levy. The amount hereinafter set forth, or so much thereof as may be authorized by law, and the same are hereby levied upon all property subject to taxation within the municipality as that property is assessed and equalized for the current year, to defray expenses and liabilities for the City of Mattoon, Coles County, Illinois, for the fiscal year beginning May 1, 2021 and ending April 30, 2022. The total property tax levy extension is attached hereto and marked as "Exhibit A" and incorporated herein by reference.

Section 3. Maximum Rates for Certain Services. If the equalized assessed value of the municipality ends up lower or higher than the value anticipated by this ordinance, the Coles County Clerk is petitioned to levy the maximum property tax rate authorized by law for General Corporate, Police Protection and Fire Protection.

Section 4. Tax Abatement for General Obligation Bonds. Since alternative revenue sources will be sufficient to pay debt service on the City of Mattoon’s General Obligation Bonds, the 2021 tax levy (to be received in 2022) is hereby abated for the following General Obligation Bonds:

<u>Issue</u>	<u>Tax Levy Years</u>	<u>Bond Ordinance Number</u>
Series 2017A General Obligation Refunding Bonds	2017 thru 2027	Ordinance 2017-5397
Series 2017B General Obligation Refunding Bonds	2017 thru 2027	Ordinance 2017-5398
Series 2014 General Obligation Refunding Bonds	2014 thru 2024	Ordinance 2014-5368

The levy for paying principal and interest on these bonds shall only be abated for the 2021 tax levy. In all other respects, the ordinances that authorized the foregoing bonds shall continue in effect according to the express terms thereof.

Section 5. Amount to be Raised by Tax Levy. The amount to be levied for each purpose is placed in a separate column under the heading “Amount to be Raised by Tax Levy”, which appears over same being as follows, to wit:

	<u>Amount Budgeted</u>	<u>Amount To Be Received from Other Sources</u>	<u>Amount To Be Raised By Tax Levy</u>
General Fund			
General Government	1,098,348	1,098,348	-0-
Public Safety	13,274,049	8,839,021	4,435,028
Public Works	1,182,219	1,182,219	-0-
Health & Welfare	1,596,476	1,596,476	-0-
Culture & Recreation	1,058,377	1,058,377	-0-
Economic Development	50,000	50,000	-0-
Debt Service	500	500	-0-
Other Financing Uses	<u>1,255,039</u>	<u>1,255,039</u>	<u>-0-</u>
Total General Fund	\$ 19,515,008	\$ 15,079,980	\$ 4,435,028

Statutory Authority:

General Corporate Tax (65 ILCS 5/8-3-1): 0.25 Limit	-0-
Fire Protection (65 ILCS 5/11-7-1): 0.15 Limit	-0-
Police Protection (65 ILCS 5/11-1-3): 0.15 Limit	-0-
Parks (65 ILCS 5/11-98-1): 0.075 Limit	-0-
Firemen's Pension (40 ILCS 5/4-118) No Limit	2,443,925

Firemen's Pension (35 ILCS 200/18-185) No Limit	42,143
Policemen's Pension (40 ILCS 5/3-125) No Limit	<u>1,948,960</u>
	\$ 4,435,028

	<u>Amount Budgeted</u>	<u>Amount To Be Received from Other Sources</u>	<u>Amount To Be Raised By Tax Levy</u>
Other Governmental Funds:			
Library Fund	\$ 617,450	\$ 135,228	\$ 482,222
Motor Fuel Tax Fund	1,461,916	1,461,916	-0-
Hotel & Motel Tax Fund	327,748	327,748	-0-
Festival Management Fund	153,925	153,925	-0-
Mobile Equipment Fund	708,613	708,613	-0-
Insurance & Tort Judgment Fund	1,021,035	1,021,035	-0-
Home Rehab Grant Fund	500,000	500,000	-0-
Revolving Loan Fund	20,044	20,044	-0-
Midtown TIF Fund	1,345,750	1,345,750	-0-
East I-57 TIF Fund	155,600	155,600	-0-
East I-57 Business District Fund	13,791	13,791	-0-
South Route 45 TIF District Fund	70,586	70,586	-0-
South Route 45 Business District Fund	0	0	-0-
Broadway East TIF District Fund	89,040	89,040	-0-
Broadway East Business District Fund	348,158	348,158	-0-
Capital Improvement Fund	<u>1,222,826</u>	<u>1,222,826</u>	<u>-0-</u>
Total Other Governmental Funds	\$8,056,482	\$7,574,260	\$ 482,222

Statutory Authority:

Library (75 ILCS 5/3-1, 5/3-4, 5/3-7) 0.23 Limit	\$ 482,222
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	<u>Amount Budgeted</u>	<u>Amount To Be Received from Other Sources</u>	<u>Amount To Be Raised By Tax Levy</u>
Enterprise Funds:			
Water Fund	\$ 4,385,527	\$ 4,385,527	-0-
Sewer Fund	<u>13,525,575</u>	<u>13,525,575</u>	<u>-0-</u>
Total Enterprise Funds	\$ 17,911,102	\$ 17,911,102	-0-
All Fund Totals	\$ 45,482,592	\$40,565,342	\$4,917,250

Section 6. The City Clerk shall make and file with the Clerk of Coles County, on or before the last Tuesday in December, a duly certified copy of this ordinance.

Section 7. If any section, subdivision or sentence of this ordinance shall for any reason is held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining part of this ordinance.

Section 8. This ordinance shall be in full force and effect after its adoption, as provided by law.

Upon motion by Commissioner Graven, seconded by Commissioner Cox, adopted this 7th day of December, 2021, by a roll call vote, as follows:

AYES (Names):	<u>Commissioner Closson, Commissioner Cox,</u> <u>Commissioner Graven, Commissioner Phipps, Mayor Hall</u>
NAYS (Names):	<u>None</u>
ABSENT (Names)	<u>None</u>

Approved this 7th day of December, 2021.

/s/Rick Hall
Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on December 7, 2021.

Mayor Hall opened the floor for discussion. Director & Treasurer Wright commented on the prior extension after PTELL with the preliminary levy at 5% increase, PTELL caps, anticipated receiving \$80,000 more than previous year which equated to a \$15.78 increase for a \$100,000 home, and Fire and Police pensions at \$5.5 million. Mayor Hall commented on the pension increases of \$200,000 from last year. Mayor Hall called for additional comments with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Closson moved to adopt Resolution No. 2021-3165, approving an update to the City's Equal Employment Opportunity Plan (EEO).

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2021-3165

**A RESOLUTION APPROVING AN UPDATE TO THE CITY’S EQUAL
EMPLOYMENT OPPORTUNITY PLAN**

WHEREAS, the purpose of an Equal Employment Opportunity Plan is to insure full and equal participation of men and women regardless of race or national origin in the workforce of an agency that receives federal grant funds; and

WHEREAS, it is now necessary for the City Council to update its Equal Employment Opportunity Plan to maintain continued eligibility for federal grants.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS that the Mayor is authorized to sign a document indicating the Council’s approval of an update to the City of Mattoon’s “Equal Employment Opportunity Plan”, a copy of which is attached hereto and incorporated by reference.

Upon motion by Mayor Hall, seconded by Commissioner Closson, adopted this 7th day of December, 2021, by a roll call vote, as follows:

AYES (Names): Commissioner Closson, Commissioner Cox,
Commissioner Graven, Commissioner Phipps, Mayor Hall
NAYS (Names): None
ABSENT (Names): None

Approved this 7th day of December, 2021.

/s/Rick Hall
Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

ATTEST: APPROVED AS TO FORM:

/s/Susan J. O’Brien
Susan J. O’Brien, City Clerk

/s/Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality’s Records on December 7, 2021.

Mayor Hall opened the floor for comments. Administrator Gill noted the biennial update of the Plan, which included demographics from the 2020 Census and need for diversity.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Graven moved to adopt Special Ordinance No. 2021-1798, granting a special use located at 3516 Powell Lane allowing for a Christian school. Petitioner: Maranatha Baptist Church

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2021-1798

AN ORDINANCE GRANTING SPECIAL USE AT 3516 POWELL LANE TO ALLOW A CHRISTIAN SCHOOL

WHEREAS, there has been filed a written Petition for Maranatha Academy requesting a Special Use of the parcels legally described as:

PARCEL I:

ALL THAT PART OF LOT 2 OF THE F.V. NOYES SUBDIVISION OF THE NORTH HALF OF SECTION 15, TOWNSHIP 12 NORTH RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, COLES COUNTY ILLINOIS WHICH LIES NORTH OF THE CENTER LINE OF S.B.I. ROUTE 121 AS EXISTING ON JULY 27, 1963 EXCEPT THE EAST 124.0 FEET HEREOF; AND ALSO EXCEPTING THE FOLLOWING DESCRIBED TRACT: FROM THE NORTHEAST CORNER OF SAID SECTION, MEASURE SOUTHERLY PERPENDICULARLY TO THE EXISTING CENTER LINE OF DEWITT AVENUE FOR 6.62 FEET; THENCE MEASURE WESTERLY ON THE EXISTING CENTERLINE OF POWELL LANE FOR 1,119.64 FEET TO THE PLACE OF BEGINNING; THENCE DEFLECTING 90 DEGREES 30 MINUTES 04 SECONDS TO THE LEFT FROM THE LAST DESCRIBED COURSE SOUTHERLY ALONG THE EAST LINE OF THE ABOVE MENTIONED PROPERTY FOR 80.61 FEET; THENCE DEFLECTING 45 DEGREES 19 MINUTES 43 SECONDS TO THE RIGHT SOUTHWESTERLY FOR 90.44 FEET; THENCE DEFLECTING 67 DEGREES 58 MINUTES 16 SECONDS TO THE LEFT SOUTHEASTERLY FOR 73.04 FEET TO THE NORTHERLY RIGHT OF WAY LINE OF EXISTING F.A. ROUTE 33 (S.B.I. ROUTE 121); THENCE DEFLECTING 46 DEGREES 14 MINUTES 01 SECONDS TO THE RIGHT SOUTHERLY FOR 40.00 FEET; THENCE DEFLECTING 90 DEGREES 00 MINUTES 00 SECONDS TO THE RIGHT TANGENT OF A CURVE TO THE RIGHT HAVING A RADIUS OF 1,211.2 FEET, AND MEASURE NORTHWESTERLY AROUND SAID CURVE ON THE CENTERLINE OF EXISTING F.A. ROUTE 33 FOR 46.70 FEET; THENCE NORTHWESTERLY TANGENT TO THE LAST DESCRIBED CURVE ON SAID CENTERLINE FOR 281.70 FEET; THENCE NORTHWESTERLY AROUND A CURVE TO THE LEFT, TANGENT TO THE LAST DESCRIBED COURSE, HAVING A RADIUS OF

1,300.5 FEET ON SAID CENTERLINE FOR 43.57 FEET; THENCE DEFLECTING 90 DEGREES 00 MINUTES 00 SECONDS TO THE RIGHT FROM A TANGENT TO THE LAST DESCRIBED CURVE NORTHEASTERLY FOR 40.00 FEET; THENCE DEFLECTING 21 DEGREES 52 MINUTES 03 SECONDS TO THE LEFT NORTHERLY ON THE EASTERLY RIGHT OF WAY LINE OF EXISTING F.A. ROUTE 33 FOR 60.99 FEET; THENCE DEFLECTING 89 DEGREES 29 MINUTES 38 SECONDS TO THE RIGHT EASTERLY ON THE EXISTING CENTERLINE OF POWELL LANE FOR 369.58 FEET TO THE PLACE OF BEGINNING.

SAID TRACT SO SURVEYED MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SECTION 15, TOWNSHIP 12 NORTH RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, THENCE AZIMUTH 271 DEGREES 57 MINUTES 52 SECONDS ALONG THE NORTHLINE OF SAID SECTION 15, A DISTANCE OF 1,119.20 FEET; THENCE AZIMUTH 180 DEGREES 31 MINUTES 25 SECONDS A DISTANCE OF 82.26 FEET TO THE SOUTHEASTERLY RIGHT OF WAY LINE OF THE DEWITT AVENUE SPUR AND THE PLACE OF BEGINNING; THENCE

CONTINUING AZIMUTH 180 DEGREES 31 MINUTES 25 SECONDS A DISTANCE OF 146.03 FEET TO THE NORTHERLY RIGHT OF WAY LINE OF FEDERAL AID ROUTE 33 (ILLINOIS ROUTE 121) THENCE ALONG THE SAID NORTHERLY RIGHT OF WAY LINE, ALONG A CURVE TO THE RIGHT, WHOSE RADIUS IS 1,171.20 FEET, AN ARC DISTANCE OF 38.76 FEET TO AN EXISTING IRON PIN MARKING THE INTERSECTION OF THE SAID NORTHERLY RIGHT OF WAY LINE WITH THE EASTERLY RIGHT OF WAY LINE OF THE DEWITT AVENUE SPUR, THENCE AZIMUTH 337 DEGREES 38 MINUTES 50 SECONDS ALONG THE SAID EASTERLY RIGHT OF WAY LINE, A DISTANCE OF 72.95 FEET ACTUAL (73.04 FEET RECORD) TO AN EXISTING IRON PIN MARKING THE INTERSECTION OF THE SAID EASTERLY RIGHT OF WAY LINE WITH THE SOUTHEASTERLY RIGHT OF WAY LINE OF THE SAID DEWITT AVENUE SPUR; THENCE AZIMUTH 45 DEGREES 48 MINUTES 52 SECONDS ALONG THE SOUTHEASTERLY RIGHT OF WAY LINE OF SAID SPUR, A DISTANCE OF 90.44 FEET ACTUAL AND RECORD TO THE PLACE OF BEGINNING

EXCEPTING THEREFROM ANY INTEREST OR ESTATE IN THE MINERALS UNDERLYING THE SURFACE OF THE LAND WHICH MAY HAVE BEEN HERETOFORE CONVEYED OR RESERVED AND ALL RIGHTS AND EASEMENTS IN FAVOR OF ANY SUCH MINERAL INTEREST OR ESTATE.

PARCEL II:

BEGINNING AT THE SOUTHEAST CORNER OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 10, TOWNSHIP 12 NORTH RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN AS NOW ESTABLISHED; THENCE NORTH ALONG THE

EAST LINE OF SAID SOUTHWEST 1/4 OF THE SOUTHEAST 1/4, 505 FEET; THENCE WEST PARALLEL TO THE SOUTH LINE OF SAID SOUTHWEST 1/4 OF THE SOUTHEAST 1/4, 400 FEET; THENCE SOUTH PARALLEL TO THE EAST LINE OF SAID SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 505 FEET; THENCE EASTERLY TO THE PLACE OF BEGINNING.

SAID TRACT SO SURVEYED MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 10, TOWNSHIP 12 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, THENCE AZIMUTH 271 DEGREES 51 MINUTES 52 SECONDS ALONG THE SOUTH LINE OF SAID SECTION 10, A DISTANCE OF 399.37 FEET ACTUAL (400 FEET RECORD); THENCE AZIMUTH 0 DEGREES 05 SECONDS 03 MINUTES A DISTANCE OF 505.25 FEET ACTUAL (505 FEET RECORD); THENCE AZIMUTH 91 DEGREES 58 MINUTES 09 SECONDS A DISTANCE OF 399.29 FEET ACTUAL (400 FEET RECORD) TO THE EAST LINE OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SAID SECTION 10, AS ESTABLISHED BY PREVIOUS SURVEY; THENCE AZIMUTH 180 DEGREES 04 MINUTES 28 SECONDS ALONG THE SAID EAST LINE A DISTANCE OF 505.22 FEET ACTUAL (505 FEET RECORD) TO THE PLACE OF BEGINNING, IN COLES COUNTY, ILLINOIS.

EXCEPTING THEREFROM ANY INTEREST OR ESTATE IN THE MINERALS UNDERLYING THE SURFACE OF THE LAND WHICH MAY HAVE BEEN HERETOFORE CONVEYED OR RESERVED AND ALL RIGHTS AND EASEMENTS IN FAVOR OF ANY SUCH MINERAL INTEREST OR ESTATE.

PARCEL III:

BEGINNING AT THE SOUTHWEST CORNER OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 10, TOWNSHIP 12 NORTH RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, COLES COUNTY, ILLINOIS; THENCE NORTH 355 FEET; THENCE EAST 240 FEET; THENCE SOUTH 355 FEET; THENCE WEST 240 FEET TO THE PLACE OF BEGINNING.

SAID TRACT SO SURVEYED MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 10 TOWNSHIP 12 NORTH RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, THENCE AZIMUTH 0 DEGREES 04 MINUTES 28 SECONDS ALONG THE WEST LINE OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SAID SECTION 10, AS ESTABLISHED BY PREVIOUS SURVEY, A DISTANCE OF 354.86 FEET ACTUAL (355 FEET RECORD); THENCE AZIMUTH 91 DEGREES 57 MINUTES 52 SECONDS A DISTANCE OF 241.21 FEET ACTUAL (240 FEET RECORD)

THENCE AZIMUTH 179 DEGREES 58 MINUTES 05 SECONDS A DISTANCE OF 354.89 FEET ACTUAL (355.0 RECORD) TO THE SOUTH LINE OF SAID SECTION 10; THENCE AZIMUTH 271 DEGREES 57 MINUTES 52 SECONDS ALONG THE SAID SOUTH LINE A DISTANCE OF 241.87 FEET ACTUAL (240 FEET RECORD) TO THE PLACE OF BEGINNING.

EXCEPTING THEREFROM ANY INTEREST OR ESTATE IN THE MINERALS UNDERLYING THE SURFACE OF THE LAND WHICH MAY HAVE BEEN HERETOFORE CONVEYED OR RESERVED AND ALL RIGHTS AND EASEMENTS IN FAVOR OF ANY SUCH MINERAL INTEREST OR ESTATE.

PARCEL IV:

BEGINNING AT A POINT 355 FEET NORTH OF THE SOUTHWEST CORNER OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 10, TOWNSHIP 12 NORTH RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, THENCE NORTH 150 FEET; THENCE EAST 170 FEET; THENCE SOUTH 150 FEET; THENCE WEST 170 FEET TO THE PLACE OF BEGINNING, SITUATED IN COLES COUNTY ILLINOIS.

SAID TRACT SO SURVEYED MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 10, TOWNSHIP 12 NORTH RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, THENCE AZIMUTH 0 DEGREES 04 MINUTES 28 SECONDS ALONG THE WEST LINE OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SAID SECTION 10, AS ESTABLISHED BY PREVIOUS SURVEY, A DISTANCE OF 354.86 FEET ACTUAL (355 FEET RECORD) TO THE PLACE OF BEGINNING; THENCE CONTINUING AZIMUTH 0 DEGREES 04 MINUTES 28 SECONDS ALONG SAID WEST LINE A DISTANCE OF 150.36 FEET ACTUAL (150 FEET RECORD); THENCE AZIMUTH 91 DEGREES 57 MINUTES 52 SECONDS A DISTANCE OF 170.0 FEET ACTUAL (170 FEET RECORD) THENCE AZIMUTH 180 DEGREES 04 SECONDS 28 MINUTES A DISTANCE OF 150.36 FEET ACTUAL (150 FEET RECORD) THENCE AZIMUTH 271 DEGREES 57 MINUTES 52 SECONDS A DISTANCE OF 170.0 FEET ACTUAL (170 FEET RECORD) TO THE PLACE OF BEGINNING.

EXCEPTING THEREFROM ANY INTEREST OR ESTATE IN THE MINERALS UNDERLYING THE SURFACE OF THE LAND WHICH MAY HAVE BEEN HERETOFORE CONVEYED OR RESERVED AND ALL RIGHTS AND EASEMENTS IN FAVOR OF ANY SUCH MINERAL INTEREST OR ESTATE.

PARCEL V:

PART OF THE SOUTHEAST 1/4 OF SECTION 10 TOWNSHIP 12 NORTH RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT A CONCRETE NAIL AND I.D. DISK MARKING THE SOUTHEAST CORNER OF SECTION 10, TOWNSHIP 12 NORTH RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, THENCE AZIMUTH 271 DEGREES 57 MINUTES 52 SECONDS ALONG THE SOUTH LINE OF SAID SECTION 10 A DISTANCE OF 1,079.47 FEET TO AN EXISTING SURVEY MARKER; THENCE AZIMUTH 359 DEGREES 58 MINUTES 05 SECONDS A DISTANCE OF 354.89 FEET TO AN EXISTING SURVEY MARKER AND THE POINT OF BEGINNING; THENCE AZIMUTH 271 DEGREES 57 MINUTES 52 SECONDS A DISTANCE OF 71.21 FEET TO AN EXISTING SURVEY MARKER, THENCE AZIMUTH 0 DEGREES 04 MINUTES 28 SECONDS A DISTANCE OF 150.36 FEET TO AN EXISTING SURVEY MARKER; THENCE AZIMUTH 91 DEGREES 57 MINUTES 52 SECONDS A DISTANCE OF 70.93 FEET TO A SURVEY MARKER SET; THENCE AZIMUTH 179 DEGREES 58 MINUTES 05 SECONDS A DISTANCE OF 150.36 FEET TO THE POINT OF BEGINNING, SITUATED IN MATTOON TOWNSHIP, COLES COUNTY, ILLINOIS.

EXCEPTING THEREFROM ANY INTEREST OR ESTATE IN THE MINERALS UNDERLYING THE SURFACE OF THE LAND WHICH MAY HAVE BEEN HERETOFORE CONVEYED OR RESERVED AND ALL RIGHTS AND EASEMENTS IN FAVOR OF ANY SUCH MINERAL INTEREST OR ESTATE.

PIN: 07- 1-00300-000, 07-1-00300-001, 07- 1-00572-000

Street Address:
3516 Powell Lane
Mattoon, IL 61938

WHEREAS, said site(s) are zoned R-3, residential, which does allow the operation of said development; and

WHEREAS, the property is well suited for a Christian school; and

WHEREAS, the Planning Commission held a public hearing for the City of Mattoon, Coles County, Illinois, and has recommended that the request be granted; and

WHEREAS the City Council for the City of Mattoon, Coles County, Illinois, deems that it would be in the public interest to approve a special use to allow the operation of said Christian school.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. Pursuant to enabling authority provided at Section §159.05 of the Mattoon Code of Ordinances, the property legally described as aforesaid, be and the same is granted a special use allowing for lawful right to operate a Christian school.

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3. This ordinance shall be effective upon its approval as provided by law.

Section 4. The City Clerk shall make and record a duly certified copy of this ordinance with the Clerk and Recorder's Office of Coles County, Illinois.

Upon motion by Mayor Hall, seconded by Commissioner Graven, adopted this 7th day of December, 2021, by a roll call vote, as follows:

AYES (Names): Commissioner Closson, Commissioner Cox,
Commissioner, Graven, Commissioner Phipps, Mayor Hall
NAYS (Names): None
ABSENT (Names): None

Approved this 7th day of December, 2021.

/s/Rick Hall
Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Dan Jones
Dan Jones, City Attorney

Recorded in the Municipality's Records on December 7, 2021.

Mayor Hall opened the floor for comments. Mr. Daniel Haifley, President and Pastor, presented information on the project and explained the project. Council inquired as to the completion date, number of students to be served, number of teachers and current number of students. President/Pastor Haifley stated the Fall of 2022 as a completion date, to accommodate 220-500 students with 25-26 teachers, and currently five teachers with helpers and 22 students. Chief Gaines noted President/Pastor Haifley was the Chaplin for the Police and Fire Departments.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Phipps moved to approve Council Decision Request 2021-2198, ratifying the re-appointments of Terry Brotherton and Bill Standerfer to the Public Works Advisory Board with terms ending 12/31/2024.

Mayor Hall opened the floor for comments with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Closson moved to approve Council Decision Request 2021-2199, authorizing the employment of Colton M. Piper as a probationary firefighter for the Mattoon Fire Department effective December 16, 2021 or sooner, contingent upon successful completion of background, physical and psychological exams.

Mayor Hall opened the floor for comments. Chief Hilligoss provided a background on Mr. Piper with an anticipated December 15th start date. Mr. Piper provided additional information on his background and was excited to start.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Phipps moved to approve Council Decision Request 2021-2200, authorizing the employment of Richard Herschberger as a probationary firefighter for the Mattoon Fire Department effective December 17, 2021 or sooner, contingent upon successful completion of background, physical and psychological exams.

Mayor Hall opened the floor for comments. Chief Hilligoss provided a background on Mr. Herschberger. Mr. Herschberger stated he looked forward to working in Mattoon.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Closson seconded by Commissioner Cox moved to adopt Special Ordinance No. 2021-1799, declaring real estate owned by the City located at 33 Westwood surplus and authorizing the solicitation of bids for the sale of the property.

CITY OF MATTOON, ILLINOIS
SPECIAL ORDINANCE NO. 2021-1799

A SPECIAL ORDINANCE DECLARING THE LOT AT 33 WESTWOOD (PIN 07-2-14896-000), NO LONGER NECESSARY OR REQUIRED FOR USE OF THE MUNICIPALITY AND AUTHORIZING THE SOLICITATION OF BIDS FOR THE SALE OF THE PROPERTY

WHEREAS, the City of Mattoon demolished a residential structure and placed a lien on the property at 33 Westwood in Mattoon; and

WHEREAS, the City of Mattoon later purchased the property at 33 Westwood through the County Tax Sale for \$800.00; and

WHEREAS, there inquires on purchasing the property for the construction of a residence; and

WHEREAS, the City desires to sell the property for development rather than to have the property remain vacate; and

WHEREAS, it would be in the best interest of the City to sell this property for development.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. Pursuant to procedures prescribed by state statute (65 ILCS 5/11-76-4.1), a finding is hereby made by the City Council that the following described real estate at 33 Westwood is no longer necessary or required for the use of the municipality.

Lot Thirty-three (33), of Westwood Addition to the City of Mattoon, Coles County, Illinois. (PIN 07-2-14896-000)

Section 2. The real estate described in this special ordinance is in Mattoon Township.

Section 3. The management staff of the municipality is hereby authorized solicit bids for the sale of the property. Any such contract negotiated shall be subject to ratification by the City Council.

Section 4. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 5. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Commissioner Closson, seconded by Commissioner Cox adopted this 7th day of December, 2021, by a roll call vote, as follows:

AYES (Names): Commissioner Closson, Commissioner Cox,

NAYS (Names): Commissioner Graven, Commissioner Phipps, Mayor Hall
None
ABSENT: (Names): None

Approved this 7th day of December, 2021.

/s/Rick Hall
Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:
/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

APPROVED AS TO FORM:
/s/Dan C. Jones
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on December 7, 2021.

Mayor Hall opened the floor for comments. Administrator Gill elaborated on the City's purchase of the property at \$800 after demolishing the structure, placing lien on the property, tax sale and sealed bids to be opened on January 18th.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Phipps moved to adopt Resolution No. 2021-3166, amending the City's Flexible Spending Account (FSA) Plan to reflect the IRS Announcement 2021-7, allowing personal protection equipment to be reimbursed.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2021-3166

A RESOLUTION AMENDING THE CITY OF MATTOON FLEXIBLE SPENDING ACCOUNT PLAN TO REFLECT THE ADDITION OF IRS ANNOUNCEMENT 2021-7, ALLOWING PERSONAL PROTECTION EQUIPMENT TO BE REIMBURSED

WHEREAS, the City of Mattoon has an employee benefit of a 125 Cafeteria Flexible Spending Account Plan; and

WHEREAS, the IRS has made an announcement allowing for the reimbursement of Personal Protective Equipment (PPE) through Flexible Spending Accounts; and

WHEREAS, the City of Mattoon wishes to formally amend its FSA to include the IRS Announcement 2021-7 modification.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS as follows:

Section 1. The Council hereby approves the amendment to the City of Mattoon Flexible Spending Account Plan to include IRS Announcement 2021-7.

Section 2. The Council hereby authorizes the Mayor to sign all documents necessary to make the amendments.

Upon motion by Mayor Hall, seconded by Commissioner Phipps, adopted this 7th day of December, 2021 by a roll call vote, as follows:

AYES (Names): Commissioner Closson, Commissioner Cox,
Commissioner Graven, Commissioner Phipps, Mayor Hall

NAYS (Names): None

ABSENT: (Names): None

Approved this 7th day of December, 2021.

/s/Rick Hall
Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on December 7, 2021.

Mayor Hall opened the floor for comments. Mayor Hall noted the modification of items due to the IRS Announcement 2021-7.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Graven moved to adopt Resolution No. 2021-3167, approving the continuance of a Local State of Emergency due to the Coronavirus (COVID – 19).

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2021-3167

DECLARATION OF LOCAL STATE OF EMERGENCY

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Rick Hall, Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, December 07, 2021, and shall continue until such time as provided in Ordinance No. 2020-5430.

WHEREAS, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

WHEREAS, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

WHEREAS, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

WHEREAS, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

WHEREAS, the City Administration has coordinated its response with other Coles County governmental entities.

The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Rick Hall, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

/s/Rick Hall
Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

Mayor Hall noted the resolution each meeting.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted preparation of agenda items, reviewing other properties for surplus, nuisance calls with Police Department, upcoming TIF and RLF meeting. Mayor Hall opened the floor for questions with no response.

CITY ATTORNEY noted business as usual with nuisance properties including a hearing resulting in the Judge to rule on the Quakenbush property and provide a written decision. Mayor Hall opened the floor for questions with no response.

CITY CLERK noted the Office was processing renewal of liquor licenses, birth/death certificate, Dodge Grove Cemetery requests, and processing the Employee Health Insurance Election Forms/Updates. Mayor Hall opened the floor for questions with response.

FINANCE noted the final installation of property taxes in the amount of \$634,000 with total collections of approximately 99.625% of what was levied; distributed the Revenue Tracking for November, allocation per capita based on new census, unrestricted cash including American Rescue Plan funds. Commissioner Graven noted the funds were half of all the money. Director & Treasurer Wright noted the second half would be received in September 2022.

PUBLIC WORKS congratulated the Downtown business owners for a great Downtown Celebration. Commissioner Cox remarked that the Streetscaping project looked phenomenal with two blocks to go.

FIRE thanked the Council for the new prospective employees; reported on the calls for service, inspections and follow-ups, training, walkthrough of Hilton Garden Inn, ARP and EMS training, and preparation of council agenda items. Mayor Hall opened the floor for questions with no response.

POLICE congratulated the new firefighters, announced the Shop with a Cop event, thanked the businesses for their donations and reported on the calls for service. Mayor Hall opened the floor for questions with no response.

ARTS AND TOURISM Commissioner Cox reported for Director Burgett, who was attending a conference, with a Lightworks update and Hotel/Motel revenues of 98% of pre-pandemic level. Mayor Hall opened the floor for questions with no response.

COMMENTS BY THE COUNCIL

Council welcomed the new firefighters. Commissioner Closson noted a meeting with Director Barber to discuss capital improvements for next year and with Administrator Gill to

discuss the Lakes position job description and advertisement. Commissioner Cox thanked the Mayor for Pearl Harbor Remembrance Day acknowledgement and stated best wishes to the Christian School. Commissioner Graven announced the model train as operational in the Coles County Historical Society Museum, complemented the successful Downtown Celebration and wished the Christian School success. Commissioner Phipps reiterated Director Barber's comments on the Downtown Celebration, thanked Mr. Nichols for the audit, and noted the next Public Works meeting would discuss the upcoming capital budget. Mayor Hall updated Council on the sports complex and professional grant writer for the City.

Mayor Hall seconded by Commissioner Cox moved to recess to closed session at 7:33 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of the appointment, compensation, discipline, performance, or dismissal of specific employees of the City or legal counsel for the City. (5ILCS 120 (2)(C)(1)); collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS 120 (2)(C)(2)); litigation which is affecting the City and an action is probable or imminent (5ILCS 120 (2)(C)(11)).

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Council reconvened at 8:50 p.m.

Commissioner Cox seconded by Commissioner Phipps moved to adjourn at 8:50 p.m.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, NAY Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

/s/Susan J. O'Brien
City Clerk