

The City Council of the City of Mattoon held a Special City Council meeting in the Council Chambers of City Hall on December 21, 2021.

Mayor Hall presided and called the meeting to order at 6:20 p.m.

The following members of the Council answered roll call physically present in person: YEA Commissioner Jim Closson, YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner David Phipps, and YEA Mayor Rick Hall.

Also physically present were City personnel in person: City Administrator Kyle Gill, City Attorney Dan C. Jones, Arts & Tourism Director Angelia Burgett, Public Works Director Dean Barber, Fire Chief Jeff Hilligoss, Police Chief Sam Gaines and City Clerk Susan O'Brien.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Mayor Hall opened the floor for Public comments with no response from the Public.

PUBLIC HEARING

Mayor Rick Hall opened the Public Hearing on the project performance of the Blue Cross/Blue Shield Community Development Block Grant (CDBG) at 6:21 p.m. in the City Hall Council Chambers. Mr. Kelly Lockhart, Executive Director of Coles County Regional Planning and Development Commission (CCRP-DC) and Project Representative noted the due notice of the public hearing in the Journal Gazette-Times Courier on December 11, 2021. Mr. Lockhart noted the purpose of the public hearing was to provide interested parties with the amount of CDBG funds originally applied by the City of Mattoon, the awarded CDBG grant, a description of the CDBG project's use of the grant funds, the milestones and accomplishments of the project, and a description of any variances to the initial concept described in the CDBG grant application. Mr. Lockhart continued with the approval of submission of the \$480,000 application under the provisions of the Economic Development Community Development Block Grant Program (CDBG) administered by the Department of Commerce and Economic Opportunity (DCEO) on June 6, 2019. The City of Mattoon also agreed to invest \$30,000 for program administration. Mr. Lockhart stated the grant was applied for the purpose of constructing a road for a private sector investment in the amount of \$15,216,945 to allow the Blue Cross/Blue Shield development which would create at least 48 FTE jobs. The Illinois Department of Transportation also awarded a grant of \$855,250.02 for this project. Mr. Lockhart stated the project was now complete including the employment of 52 FTE jobs, which was 73.1% of those were low- to moderate-income and injected \$16,137,551.02 in the private sector investment, exceeding the \$15,216,945 agreement with the State of Illinois. Mr. Lockhart noted the few variances to the initial project's implementation, but the construction process went as planned. Mayor Hall opened the floor for Public comment on the grant. Director Barber reiterated the significance of 50 jobs added. Mayor Hall added a beautiful building with a win-win for everyone. With no further comments Mayor Hall closed the Public Hearing at 6:25 p.m.

Commissioner Cox seconded by Commissioner Closson moved to adjourn at 6:25 p.m.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

/s/Susan J. O'Brien
City Clerk

The City Council of the City of Mattoon held a Regular City Council meeting in the Council Chambers of City Hall on December 21, 2021. Mayor Hall presided and called the meeting to order at 6:30 p.m.

Mayor Hall led the Pledge of Allegiance.

The following members of the Council answered roll call physically present in person: YEA Commissioner Jim Closson, YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner David Phipps, and YEA Mayor Rick Hall.

Also physically present were City personnel in person: City Administrator Kyle Gill, City Attorney Dan C. Jones, Arts & Tourism Director Angelia Burgett, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Fire Chief Jeff Hilligoss, Police Chief Sam Gaines, and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Hall seconded by Commissioner Graven moved to approve the consent agenda consisting of minutes of the Regular Meeting of December 7, 2021, bills and payroll for the first half of December, 2021.

**Bills and payroll for the
first half of December, 2021**

	<u>General Fund</u>		
Payroll		\$	278,100.72
Bills		\$	<u>148,539.87</u>
	Total	\$	426,640.59
	<u>Hotel Tax Administration</u>		
Payroll		\$	3,045.84
Bills		\$	<u>3,224.86</u>
	Total	\$	6,270.70
	<u>Festival Management Fund</u>		
Bills		\$	<u>1,346.68</u>
	Total	\$	1,346.68
	<u>Mobile Equipment Fund</u>		
Bills		\$	<u>203,500.00</u>
	Total	\$	203,500.00
	<u>Insurance & Tort Jdgmnt</u>		
Bills		\$	<u>331,948.43</u>
	Total	\$	331,948.43
	<u>Midtown TIF Fund</u>		
Bills		\$	<u>128,412.65</u>
	Total	\$	128,412.65
	<u>Capital Project Fund</u>		
Bills		\$	<u>44,575.80</u>
	Total	\$	44,575.80
	<u>I-57 East TIF Dist</u>		
Bills		\$	<u>4,815.22</u>
	Total	\$	4,815.22
	<u>So Rte 45 TIF District</u>		
Bills		\$	<u>10,244.73</u>
	Total	\$	10,244.73
	<u>Broadway East TIF Dist</u>		
Bills		\$	<u>27,937.77</u>
	Total	\$	27,937.77
	<u>Broadway East Bus Dist</u>		
Bills		\$	<u>3,312.59</u>
	Total	\$	3,312.59
	<u>Water Fund</u>		
Payroll		\$	45,472.67
Bills		\$	<u>66,245.53</u>
	Total	\$	111,718.20
	<u>Sewer Fund</u>		
Payroll		\$	40,557.15
Bills		\$	<u>105,836.66</u>
	Total	\$	146,393.81
	<u>Health Insurance Fund</u>		
Bills		\$	<u>210,555.14</u>
	Total	\$	210,555.14
	<u>Motor Fuel Tax Fund</u>		
Bills		\$	<u>28,414.20</u>
	Total	\$	28,414.20

Mayor Hall declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Mayor Hall opened the floor for Public comment. Mr. Todd Probst, Lona and Nancy of 1st United Methodist Church explained their mission's team benevolent fund, offering Christian compassion and justice relief including paying water bills and plumbing work and assistance to the Police Department. Mr. Probst thanked Beth Wright, Steve Sudkamp, and Josh and C.R. Neff for their assistance to make their offerings complete. Commissioner Cox reflected on the beautiful church, and the importance to the Downtown area; and thanked them.

Commissioner Closson acknowledged the retirement of Parks/Lakes Maintenance Worker Delbert Hamilton with more than 24 years of service in the Mattoon Parks Department on December 31, 2021; and acknowledged the retirement of Administrative Assistant Debbie Crean with more than 24 years of service with the Parks Department on December 31, 2021.

NEW BUSINESS

Mayor Hall seconded by Commissioner Phipps moved to approve Council Decision Request 2021-2201, approving the promotion of Police Sergeant Michael A. Johnson to the rank of Lieutenant, effective December 25, 2021, due to the retirement of Lt. Sweeney.

Mayor Hall opened the floor for comments. Chief Gaines provided accolades for Sergeant Johnson.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Closson moved to approve Council Decision Request 2021-2202, approving the appointment of Officer Robert Agney to regular employment status with the Mattoon Police Department after successful completion of his probationary period effective 01/02/2022.

Mayor Hall opened the floor for comments. Chief Gaines provided a background and accolades for Officer Agney.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Phipps seconded by Commissioner Cox moved to adopt Resolution No. 2021-3168, approving the supplemental funding of Motor Fuel Tax funds in the amount of \$1,496.59 for the intersection projects located at 12th and Dewitt Avenue and Logan and DeWitt.



**CITY OF MATTOON, ILLINOIS
RESOLUTION NO. 2021-3168**

**Resolution for Improvement Under
the Illinois Highway Code**



Is this project a bondable capital improvement?

Resolution Type

Resolution Number

Section Number

Yes No

Supplemental

2021- 3168

19-00314-00-PP

BE IT RESOLVED, by the Council

Governing Body Type

of the City

Local Public Agency Type

of Mattoon improved under

Name of Local Public Agency

Illinois that the following described street(s)/road(s)/structure be

the Illinois Highway Code. Work shall be done by Contract

Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
Dewitt Avenue	1		12th Street	Logan Street

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Pavement patching at the intersection of Dewitt Avenue & 12th Street and the intersection of Dewitt Ave & Logan Street.

2. That there is hereby appropriated the sum of One-thousand four hundred ninety six and 59/100

Dollars (\$1,496.59) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, _____ Clerk in and for said City

Name of Clerk

Local Public Agency Type

Local Public Agency Type

of Mattoon in the State aforesaid, and keeper of the records and files thereof, as provided by

Name of Local Public Agency

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Council of Mattoon at a meeting held on 12/21/2021

Governing Body Type

Name of Local Public Agency

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand 21st day of December, 2021 and seal this

Day

Month, Year

(SEAL)

Clerk Signature /s/Susan J. O'Brien

Date

[Signature Box]

12/21/2021

Mayor Hall opened the floor for comments with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Closson seconded by Commissioner Graven moved to approve Council Decision Request 2021-2203, awarding the bid in the amount of \$47,882.50 to Consolidated Communications for the Depot Video Surveillance System.

Mayor Hall opened the floor for comments. Mayor Hall noted the continuing vandalism and would help control the situation.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Graven moved to adopt Resolution No. 2021-3169, approving the continuance of a Local State of Emergency due to the Coronavirus (COVID – 19).

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2021-3169

DECLARATION OF LOCAL STATE OF EMERGENCY

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Rick Hall, Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, December 21, 2021, and shall continue until such time as provided in Ordinance No. 2020-5430.

WHEREAS, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

WHEREAS, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

WHEREAS, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

WHEREAS, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

WHEREAS, the City Administration has coordinated its response with other Coles County governmental entities.

The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Rick Hall, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

/s/Rick Hall

Rick Hall, Mayor

City of Mattoon, Coles County, Illinois

Mayor Hall opened the floor for comments with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted reviewing a request for the Revolving Loan Fund and contact with Mr. Kelly Lockhart at CCRP-DC, receiving six

applications so far for the open Parks/Lakes Maintenance position with a January 5th deadline, answering questions of Fire Department, attending a telecommunications meeting for a County tower serving the County, Sports Complex meeting, an incentives to locate to Mattoon meeting with the Mayor, Dean Willaredt and Ed Dowd, an electric car charging station meeting with Director Barber and Commissioner Phipps, reviewing water bills of customers, and gathering information for our attorneys. Mayor Hall opened the floor for questions with no response.

CITY ATTORNEY noted business as usual. Mayor Hall opened the floor for questions with no response.

CITY CLERK reported the Office was processing liquor license renewals, birth/deaths, many Dodge Grove Cemetery burials and personnel/insurance issues. Mayor Hall opened the floor for questions with no response.

FINANCE – Commissioner Graven distributed the Financial Report for November from Director and Treasurer Wright, noting the income and use taxes were based on the new census per capital which caused a decrease of \$18,437.27 for December. Mayor Hall expected the reduction to continue. Mayor Hall opened the floor for questions with no response.

PUBLIC WORKS updated Council on Public Works' projects of Stark Excavating's sanitary sewer piping project, Hild's Landscaping tree planting project paid by Lumpkin Family Funding; and noted good bids for cameras at the Depot. Mayor Hall opened the floor for questions with no response.

FIRE reported on the calls for service, inspections and follow-ups, training, Haz Mat and EMS training, and Operation Sleighride serving 163 students through the Life Academy with \$4,100 collected. He also noted the AFG grant of over \$9,000 to purchase 30 sets of turnout gear. Mayor Hall questioned the response time for the grant. Chief Hilligoss expected sometime in May or June.

POLICE reported on calls for service and 34 arrests. Mayor Hall opened the floor for questions with no response.

ARTS AND TOURISM reported on her attendance of the IL Governor's Conference on Tourism; and updated Council on the Lightworks and processing of the letters of intent for grantees next year. Mayor Hall opened the floor for questions with no response.

COMMENTS BY THE COUNCIL

The Council extending Christmas and New Year's wishes. Commissioner Closson reported on tree damage at Dodge Grove after the December 10th storm, and his viewing of the Sports Complex Zoom call. Commissioner Cox had no further comments. Commissioner Graven thanked the Police Department for the vandalism recovery of the Depot. Commissioner Phipps noted his viewing of the Sports Complex Zoom call, and thanked the Methodist Church for their service. Mayor Hall remarked on a video for Franklin Covey and the Seven Habits Program tied with the School's Lift Program, attendance with Administrator Gill on WEIU radio program, his video with the WEIU-TV's program; recognized the Public Works, Chief Hilligoss and Police Department for their service after the near miss of a tornado; recognized First Methodist Church; and reported on a meeting with Administrator Gill and State Senator Bailey on what the City needs. Mayor Hall called for additional questions with response.

Commissioner Cox seconded by Commissioner Phipps moved to adjourn at 6:56 p.m.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, NAY Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

/s/Susan J. O'Brien
City Clerk