

CITY OF MATTOON, ILLINOIS
CITY COUNCIL AGENDA
February 1, 2022
6:30 PM

6:30 PM BUSINESS MEETING

Pledge of Allegiance

Roll Call

Electronic Attendance

CONSENT AGENDA:

Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the Mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.

- 1. Minutes of the Regular Meeting January 18, 2022.**
- 2. Bills and Payroll for the last half of January, 2022.**

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.

NEW BUSINESS

- 1. Motion - Approve Council Decision Request 2022-2211: Authorizing the employment of Travis R. Schmacher as a probationary patrol officer for the Mattoon Police Department effective February 12, 2022, contingent upon successful completion of background, physical and psychological exams. (Hall)**
- 2. Motion – Approve Council Decision Request 2022-2212: Approving the re-appointments of Sarah Dowell, Chris Suerdieck and Bob Zollmann to the Bike Trail Committee with terms ending 08/06/2023. (Closson)**
- 3. Motion – Adopt Resolution No. 2022-3176: Authorizing the funds from the Economic Development Fund in the General Fund in the amount of \$25,000 for administration in conjunction with the Illinois Community Development Block Grant (CDBG) for North American Lighting. (Graven)**
- 4. Motion – Adopt Resolution No. 2022-3177: Giving notice to the Illinois Department of Transportation of the 4th of July parade to be sponsored by the City of Mattoon. (Cox)**
- 5. Motion – Adopt Resolution No. 2022-3178: Giving notice to the Illinois Department of Transportation of the Bagelfest parade to be sponsored by the City of Mattoon. (Cox)**
- 6. Motion – Adopt Resolution No. 2022-3179: Giving notice to the Illinois Department of Transportation of the Veterans Day parade to be sponsored by the City of Mattoon. (Cox)**

7. Motion – Adopt Resolution No. 2022-3180: Giving notice to the Illinois Department of Transportation of the Celebrate Downtown parade to be sponsored by the City of Mattoon. (Cox)

8. Motion – Adopt Special Ordinance No. 2022-1802: Authorizing the establishment of a Grant Writer position in the City of Mattoon. (Hall)

9. Motion – Approve Council Decision Request 2022-2213: Approving the employment of Whitney Carnes for the Grant Writer position with an annual salary of \$45,000 effective February 7, 2022 to fill the newly-created position in order to enhance the City’s ability to research, to write and to receive competitive grants for the City of Mattoon upon completion of a drug screen and background check. (Hall)

10. Motion – Adopt Ordinance No. 2022-5446: Amending the Code of Ordinances Chapter 34.055 Municipal Ambulance Service; Emergency Rescue Service Charges to reinstate the implement ALS Ambulance Service. (Cox)

11. Motion – Adopt Ordinance No. 2022-5447: Amending the Code of Ordinance Chapter 35.01(D)(2) to reinstate charges for Ambulance Services. (Cox)

12. Motion – Adopt Special Ordinance No. 2022-1803: Authorizing the sale of real estate owned by the City located at 33 Westwood Avenue in the amount of \$5,000 to Habitat for Humanity; and authorizing the mayor and city clerk to execute any documents. (Closson) 07-2-14896-000

13. Motion – Approve Council Decision Request 2022-2214: Authorizing the employment of John Wurtsbaugh for the Lakes Maintenance Worker position with the Parks/Lakes/Cemetery Department with a salary of \$53,622.40 effective February 28, 2022 upon completion of a drug screen and background check. (Closson)

14 Motion – Adopt Resolution No. 2022-3181: Approving the continuance of a Local State of Emergency due to the Coronavirus (COVID – 19). (Hall)

DEPARTMENT REPORTS:

**CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT
CITY ATTORNEY
CITY CLERK
FINANCE
PUBLIC WORKS
FIRE
POLICE
ARTS AND TOURISM**

COMMENTS BY THE COUNCIL

Recess to closed session pursuant to the Illinois Open Meetings Act for the purpose of the discussion of collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS 120 (2)(C)(2)). (Hall)

Reconvene

Adjourn

Virtual City Council Meetings Details

August 12, 2021

Due to the Covid-19 “Coronavirus” pandemic, regular and special meetings of the City Council will continue to be held in a “virtual” meeting room. This will allow for safe participation by elected officials, departmental managers, and any citizen interested in attending.

Cisco WebEx hosts the virtual Council Chamber. Join the meetings using the information shown below.

Visit the [City Council Meeting page](#) to view the agenda for upcoming meetings.

The next City Council meeting is scheduled for **6:30 PM – 9:00 PM** on **Tuesday, February 01, 2022**.

February 01, 2022 Virtual Meeting Details: Regular City Council Meeting

At no sooner than 6:20 p.m., visit the Cisco WebEx meeting site by clicking the link below.

<https://bit.ly/MattoonCC220201>

Meeting number (access code): 2552 967 6176

Meeting password: 20819

Additional Instructions

Join meetings by telephone by **dialing 415-655-0001** and use the **meeting number** and **password** shown above.

Participants may be muted when initially connected to the meeting.

If using a phone to call in, you can press ***6** to unmute and mute yourself when public comment is invited.

If you wish to be heard during the public comment portion of the meeting, or wish to comment during the discussion period on an open motion, you need to send your comments in advance to the City Clerk’s office. Your comments will be read into the record, or you will be called upon to speak at the appropriate time. Contact the City Clerk’s office before 4:00 p.m. on the day of the meeting by calling 217-235-5654 or by sending an email message to cityclerk@mattoonillinois.org. NOTE: All those speaking during the meeting must first identify themselves by providing their full name for the record.