

The City Council of the City of Mattoon held a Budget Work Session in the Council Chambers of City Hall on February 24, 2022. Mayor Hall presided and called the meeting to order at 6:00 p.m.

Mayor Hall led the Pledge of Allegiance.

The following members of the Council answered roll call physically present in person: YEA Commissioner Jim Closson, YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner David Phipps, and YEA Mayor Rick Hall.

Also physically present were City personnel in person: City Administrator Kyle Gill, Finance Director/Treasurer Beth Wright, Arts & Tourism Director Angelia Burgett (audio), Public Works Director Dean Barber, Fire Chief Jeff Hilligoss, Police Chief Sam Gaines, Deputy Police Chief Ryan Hurst, Parks/Lakes/Cemetery Superintendent Kurt Stretch, IT Director Dalton Roberts (audio), and City Clerk Susan O'Brien.

### PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Mayor Hall opened the floor for Public comments. Mr. Henry Unkraut reiterated a drainage issue in his area; and requested ARP funds to help fund the solution. Mayor Hall stated Commissioner Phipps and Director Barber were well aware of the project, which was on the ARP funding list for Council to consider. Mayor Hall opened the floor for further comments with no response.

The City Council and City Staff reviewed budgetary items in preparation for the FY23 Budget. Administrator Gill reviewed the budget process, initial Department requests, proposed budget in the black, second Council meeting in April for final consideration, budget containing more funding in Mobile Equipment Fund, squad cars, truck and mowers, Fire Department Mobile Equipment Fund, challenges, employee benefits and history, pensions, property tax levy, sales tax, budgeted revenues, changes between last year and this year, budgeted expenditures and Department expenditures; and answered questions of the Council and attendees.

Mayor Hall explained this portion of the budget was for the General Fund, which did not include Water and Sewer funds, and were best projections currently available; and noted Commissioner Graven, Director & Treasurer Wright, Administrator Gill and Department Heads worked on the budget, discretionary items usually purchased at the end of the year, explanation of changes to numbers, reviewed budget now and ARP funds (Administrator Gill noted to be spent by 12/31/2026), some projects started, and some retaining of funds for future expenditures. Administrator Gill acknowledged credit to Department Heads who reviewed the daily operations of the City. Mr. Unkraut further requested funds to alleviate drainage problems with Mayor Hall's response to seek grant funding for some projects. Administrator Gill requested interest of line items. Mayor Hall requested commissioners to communicate directly with Administrator Gill or Director & Treasurer Wright, since the Council will have more information when finalizing the budget in the near future. Commissioner Closson inquired as to Library funding with Director & Treasurer Wright stating Library funding was through a percentage of Personal Property Replacement Tax and Property Taxes.

Administrator Gill opened discussion on the American Rescue Plan Act (ARPA) funds. Administrator Gill requested the Council consider the following items for use of the ARPA funds and spend funds not covered by capital improvements or grants: Westside Drainage, Loss of Revenues for

Tourism/Water Treatment Plant/Waste Water Treatment Plant, Broadband Tower at Water Treatment Plant/City Hall/Depot, Police radio digital repeaters, HVAC at City Hall/Depot/Police Department, Roof at City Hall/Police Department, Housing subdivision infrastructure, Water/Sewer Infrastructure, Sports Complex, Windows at Library, premium pay, new City Hall, New Fire Station, Addition to Fire Station #3, Dam repairs at Lake Paradise, Bike Trail Extension, Broadway Streetscaping, and Sewer Plant Digester Cover. While no decision needed to be made now, Administrator Gill asked Council to discuss with the Department Heads the long-term investments. Council discussed some items were on their long-term plan, immediate needs, wants exceeded funding, other revenues that fund some projects, potential to bring additional revenues to the City with long-term benefits. Director Barber elaborated on the Dam project, Little Wabash Drainage District piping, Bike Trail extension and repairs to the WWTP. Council further discussed the safety issue for repeaters and noted more opportunities in the future.

Commissioner Cox inquired whether the reduction of mask mandates would result in the following resolution to be eliminated with Administrator Gill estimating in the near future.

Mayor Hall seconded by Commissioner Cox moved to adopt Resolution No. 2022-3183, approving the continuance of a Local State of Emergency due to the Coronavirus (COVID – 19).

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## **CITY OF MATTOON, ILLINOIS**

### **RESOLUTION NO. 2022-3183**

#### **DECLARATION OF LOCAL STATE OF EMERGENCY**

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Rick Hall, Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, February 24, 2022, and shall continue until such time as provided in Ordinance No. 2020-5430.

**WHEREAS**, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

**WHEREAS**, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

**WHEREAS**, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

**WHEREAS**, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

**WHEREAS**, the City Administration has coordinated its response with other Coles County governmental entities.

**The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.**

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Rick Hall, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

/s/Rick Hall

Rick Hall, Mayor

City of Mattoon, Coles County, Illinois

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Phipps seconded by Commissioner Closson moved to adjourn at 7:15 p.m.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, NAY Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

/s/Susan J. O'Brien

City Clerk