

The City Council of the City of Mattoon held a Regular City Council meeting in the Council Chambers of City Hall on March 1, 2022. Mayor Hall presided and called the meeting to order at 6:30 p.m.

Mayor Hall led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Jim Closson, YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner David Phipps, and YEA Mayor Rick Hall.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Dan C. Jones, Finance Director/Treasurer Beth Wright, Arts & Tourism Director Angelia Burgett, Public Works Director Dean Barber, Fire Chief Jeff Hilligoss, Police Chief Sam Gaines, and City Clerk Susan O'Brien.

**CONSENT AGENDA**

Mayor Hall seconded by Commissioner Cox moved to approve the consent agenda consisting of minutes of the Regular Meeting of February 15, 2022; bills and payroll for the last half of February, 2022; Resolution No. 2022-3182, approving the continuance of a Local State of Emergency due to the Coronavirus (COVID – 19).

**Bills and payroll for the last half of February, 2022**

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	<b><u>General Fund</u></b>		
Payroll		\$	266,799.54
Bills		\$	<u>52,903.16</u>
	Total	\$	319,702.70
	<b><u>Hotel Tax Administration</u></b>		
Payroll		\$	2,920.84
Bills		\$	<u>791.38</u>
	Total	\$	3,712.22
	<b><u>Festival Mgmt Fund</u></b>		
Bills		\$	<u>177.22</u>
	Total	\$	177.22
	<b><u>Insurance &amp; Tort Jdgmnt</u></b>		
Bills		\$	<u>927.04</u>
	Total	\$	927.04
	<b><u>Capital Project Fund</u></b>		
Bills		\$	<u>1,634.86</u>
	Total	\$	1,634.86
	<b><u>Water Fund</u></b>		
Payroll		\$	44,695.66
Bills		\$	<u>19,599.88</u>
	Total	\$	64,295.54

	<b><u>Sewer Fund</u></b>		
Payroll		\$	40,655.85
Bills		<u>\$</u>	<u>19,366.98</u>
	Total	\$	60,022.83

	<b><u>Health Insurance Fund</u></b>		
Bills		\$	166,172.37
	Total	\$	166,172.37

	<b><u>Motor Fuel Tax Fund</u></b>		
Bills		\$	13,701.60
	Total	\$	13,701.60

**CITY OF MATTOON, ILLINOIS  
RESOLUTION NO. 2022-3184**

**DECLARATION OF LOCAL STATE OF EMERGENCY**

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Rick Hall, Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, March 01, 2022, and shall continue until such time as provided in Ordinance No. 2020-5430.

**WHEREAS**, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

**WHEREAS**, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

**WHEREAS**, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

**WHEREAS**, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

**WHEREAS**, the City Administration has coordinated its response with other Coles County governmental entities.

**The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.**

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Rick Hall, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

/s/Rick Hall  
Rick Hall, Mayor  
City of Mattoon, Coles County, Illinois

Mayor Hall declared the motion to approve the consent agenda carried by the following omnibus vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

#### **PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

Mayor Hall opened the floor for Public comments with no response from the Public.

#### **NEW BUSINESS**

Commissioner Closson seconded by Commissioner Phipps moved to approve Council Decision Request 2022-2219, approving the cost proposal in the amount of \$198,870 from Crawford Murphy & Tilly for the design of the Lime Feed System Replacement at the Water Treatment Plant; and authorizing the Mayor to sign the 2022 Standard Agreement for Professional Services regarding the proposal.

Mayor Hall opened the floor for discussion or comments with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Closson moved to approve Council Decision Request 2022-2220, authorizing the employment of Drake A. Grubb as a probationary patrol officer for the Mattoon Police Department effective March 19, 2022, contingent upon successful completion of background, physical and psychological exams.

Mayor Hall opened the floor for discussion. Mayor Hall provided a background of Mr. Grubb. Mr. Grubb looked forward to being a police officer. Chief Gaines added Mr. Grubb was recommended by peers, State's Attorney and was a replacement officer.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall made the motion to adopt Special Ordinance No. 2022-1804, granting the rezoning of 100 Moultrie and 101 DeWitt Avenues from Residential (R-1) to Service Commercial District (C-3) to increase the marketability/useability of the parcels. Petitioner: CUSD#2 06-0-02684-000; 06-0-02680-000

The motion died for lack of second.

Commissioner Cox seconded by Commissioner Graven moved to approve Council Decision Request 2022-2221, waiving the formal bidding requirements for heart monitors; and authorizing the purchase of two new heart monitors from Zoll in the amount of \$71,880.96.

Mayor Hall opened the floor for comments. Administrator Gill noted Chief Hilligoss worked to have a lower cost, which resulted in a reduction of cost. Chief Hilligoss noted the two heart monitors were replacements.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

#### DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT reviewed items from the past week including negotiations, budget, Sports Complex, personnel, and code enforcement items of potential cannabis dispensary locations, numerous calls for garage/fence permits, complaints of renters, and inspections of two hotels. Mayor Hall opened the floor for questions. Director Burgett inquired as to the completion date of the Hilton Garden Inn with Administrator Gill noting complications with their insurance company that need updating. Commissioner Cox inquired as to the opening with Administrator Gill noting the anticipated opening in July of this year. Commissioner Phipps inquired as to an update on demolitions with Administrator Gill stating the new ambulance software also had an inspection module which will allow for data capturing, and the processing of two more demolitions.

CITY ATTORNEY had nothing new to report. Mayor Hall opened the floor for questions with no response.

CITY CLERK noted business as usual with many personnel and insurance issues. Mayor Hall opened the floor for questions with no response.

FINANCE announced notification of the FEMA grant funding in the amount of \$23,432.54 as a second installment citing reimbursement of personal protection equipment due to COVID-19; and distributed and reviewed the Revenue Tracking Sheet and unrestricted cash of the General Fund. Mayor Hall opened the floor for questions with no response.

PUBLIC WORKS reported the bids for the DeWitt Avenue Project were due on Friday, plans for sidewalks, new crossing at Logan Street and Route 16 to be opened at the end of the month. Mayor Hall opened the floor for questions with no response.

FIRE reviewed calls for service including one structure fire, inspections and follow-ups, training, Image Trend (ambulance) software update, and obtaining the price for monitors from Zoll. Mayor Hall opened the floor for questions with no response

POLICE reported on calls for service with 46 arrests. Mayor Hall opened the floor for questions with no response.

ARTS AND TOURISM announced the return of Artworks on May 13<sup>th</sup>, obtaining two of the three Bagelfest entertainers, and finalizing of Lightworks' purchases. Mayor Hall opened the floor for questions with no response.

#### COMMENTS BY THE COUNCIL

Commissioner Closson noted since the implementation of regulation of motorized bikes, there had been a total of 42 registered, creating a safer roadway. Commissioners Cox, Graven and Phipps had no further comments. Mayor Hall provided a Sports Complex update, potential donors, wage issues, and meetings with candidates running for public office and Coles Together.

Mayor Hall seconded by Commissioner Cox moved to recess to closed session at 6:50 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS 120 (2)(C)(2)).

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Council reconvened at 7:41 p.m.

Council with Administrator Gill discussed City Hall's re-opening to the Public.

Commissioner Cox seconded by Commissioner Closson moved to adjourn at 7:49 p.m.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, NAY Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

/s/Susan J. O'Brien  
City Clerk