

The City Council of the City of Mattoon held a Regular City Council meeting in the Burgess Osborne Auditorium at 1701 Wabash Avenue on July 19, 2022. Mayor Hall presided and called the meeting to order at 6:30 p.m.

Mayor Hall led the Pledge of Allegiance.

The following members of the Council answered roll call physically present in person: YEA Commissioner Jim Closson, YEA Commissioner Cox, YEA Commissioner Sandra Graven, YEA Commissioner David Phipps and YEA Mayor Hall.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Arts & Tourism Director Angelia Burgett, Fire Chief Jeff Hilligoss, Police Chief Sam Gaines, and City Clerk Susan O'Brien.

**CONSENT AGENDA**

Commissioner Cox seconded by Commissioner Closson moved to approve the consent agenda consisting of Regular Meeting minutes of July 5 and Special Meeting minutes of July 8, 2022; bills and payroll for the first half of July, 2022; and Resolution No. 2022-3200, approving the continuance of a Local State of Emergency due to the Coronavirus (COVID – 19).

**Bills and payroll for the first half of July, 2022**

**General Fund**

Payroll		\$	282,680.84
Bills		\$	<u>390,479.13</u>
	Total	\$	673,159.97

**Hotel Tax Administration**

Payroll		\$	5,083.41
Bills		\$	<u>1,070.71</u>
	Total	\$	6,154.12

**Festival Mgmt Fund**

Bills		\$	<u>337.91</u>
	Total	\$	337.91

**Capital Project Fund**

Bills		\$	<u>60,368.94</u>
		\$	60,368.94

**Broadway East Bus Dist**

Bills		\$	<u>2,531.26</u>
		\$	2,531.26

**Insurance & Tort Jdgmnt**

Bills		\$	<u>1,617.76</u>
	Total	\$	1,617.76

**Water Fund**

Payroll		\$	44,079.93
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Bills		\$	25,205.95
	Total	\$	69,285.88
	<b><u>Sewer Fund</u></b>		
Payroll		\$	41,427.90
Bills		\$	80,215.16
	Total	\$	121,643.06
	<b><u>Health Insurance Fund</u></b>		
Bills		\$	104,571.03
	Total	\$	104,571.03
	<b><u>Motor Fuel Tax Fund</u></b>		
Bills		\$	28,089.74
	Total	\$	28,089.74

**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2022-3200**

**DECLARATION OF LOCAL STATE OF EMERGENCY**

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Rick Hall, Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, July 19, 2022, and shall continue until such time as provided in Ordinance No. 2020-5430.

**WHEREAS**, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

**WHEREAS**, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

**WHEREAS**, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

**WHEREAS**, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

**WHEREAS**, the City Administration has coordinated its response with other Coles County governmental entities.

**The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.**

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Rick Hall, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

/s/Rick Hall  
Rick Hall, Mayor  
City of Mattoon, Coles County, Illinois

Mayor Hall declared the motion carried by the following omnibus vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

### **PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

*This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.*

Mayor Hall opened the floor for any Public comments not involving the Sports Complex, which were to be taken later in the meeting after the presentation, with no response from the Public.

Presentation: Sports Complex – Blake Pierce of Rural King & John Hansen of I.R.R.

Mayor Hall turned the presentation to Mr. Blake Pierce, Director of Finance for Rural King. Mr. Pierce introduced Mr. John Hansen of the I.R.R. Corp., Mr. Gary Smallshaw, Strategic Advisor of Sports Facilities Companies, and Mr. Joe Fackel, Development Advisor of Sports Facilities Companies. Mr. Pierce provided the purpose and a comprehensive briefing including the history of the project, additional parties involved, highlights of development, the project, sports assets of the project, commercial development and Public infrastructure.

Mr. John Hansen provided his background and the project area, project ownership structure, project budget, overall sources and uses, Public finance and revenue bonds, project timeline, economic benefits, current property tax revenues, job creation, potential economic

impacts, tax revenue impacts and recommended next step of a resolution of intent by the Council.

Mr. Gary Smallshow explained the programs for youth, leading the industry since 2003; and provided examples of their advisory development and management of Myrtle Beach Sports Center in South Carolina, Rocky Top Sports World in Gatlinburg, Tennessee, Hoover Mex Complex in Alabama, Rocky Mount Event Center in North Carolina, Cedar Point Sports Center in Sandusky, Ohio, and Bluhawk Development in Overland Park, Kansas.

Mr. Joe Fackel explained the finances and operations of the facility, sales and marketing teams, the complex creating a destination, and highest performance revenues.

Mayor Hall opened the floor for Public questions. Mr. Brian McMichaels of Mattoon stated his opposition and inquired why Rural King didn't finance the project and Council about other areas of the City needing improvement with Mr. Pierce noting the project only successful with community involvement, Mr. Hansen noting the bank loan by a new non-profit corporation, and Mr. Fackel noting the strategic location. Mr. Matt Titus of Charleston voiced his support of the project and questioned who would purchase the bonds and rebates with Mr. Hansen explaining the investment managers and sophisticated Wall Street purchasers of bonds with no rebates on existing revenues of the City and one and one-half percent rebate on new commercial property of the Sports Complex. Mr. Tony Nicholson of Mattoon questioned sophisticated purchasers and a small portion of citizens of Mattoon having investment in the Sports Complex with Mr. Hansen noting the sophisticated purchaser was a legal term who protect people of the risk of capital. Mr. Joe Kirk inquired as to the effects on local sports aspects, an opportunity for locals to use facility, and number of weekends per year to be used with Mr. Fackel responding with locals to use Monday-Friday, massive net positive and weekends to pay for itself. Mr. Pierce added 32-35 weekends with 26 different sports. Mr. Smallshow noted 70 events in year one. Mr. Ed Dowd of Mattoon voiced his support of the project and the added revenue to help fix other areas of improvement in town. Commissioner Cox noted the struggles to balance the budget every year, bold economic development, great opportunity, and once-in-a-generation project. Mr. Kirk Swensen of Mattoon voiced his support of the project with the explanation that financing was not coming from existing financing and inquired as to the current sales tax rate with Mr. Hansen explaining the incremental rate solely from new commercial development and no proposal to change property tax rates while adding an additional business district. Mrs. Katherine Mazard voiced her support of the project as a once-in-a-lifetime opportunity with a holistic approach. Ms. Jennifer Wysocki inquired as to the percentage of the budget for the indoor complex with Mr. Hansen stating \$29 million for Phase 1. Mr. Alex Benishek voiced his support of the project as huge for the community with five economic development phases and focus on what is possible and impacts. Mr. Smallshow added the programs for local schools into the tournament quality facility, and a catalyst for other expansion around the facility. Mr. Mark Masse voiced his support of the facility by bringing people to the city. Mr. Keith Summer voiced his support of the facility and the impressive presentation. Mr. James Rieck thanked the presenters for the presentation and for future developments. Mr. Henry Unkraut of Mattoon inquired as to what the complex pays to the City and to keep people with Mr. Hansen stating job creation and tax revenues of potentially \$39 million over 30 years and well-managed projects work with top notch contractor to bring construction workers here and use local workers or

teach/mentor workforce. Mr. Samuel Mazard voiced his support of the project by addressing the attendees on change being good for the community. Mr. Chris Considine of Mattoon voiced his support by providing examples of unattainable ideas that worked within the community and asked the attendees not to get caught up in the “wrapper” of this facility. Mr. Bob Taylor of Charleston voiced his support due to the impact for the whole county with a once-in-a-generation opportunity. With no further comments Mayor Hall thanked those for their comments and closed the presentation section of the meeting to continue with the agenda items.

## NEW BUSINESS

Commissioner Phipps seconded by Commissioner Closson move to approve Council Decision Request 2022-2276, approving the plans and specifications for the 2022 Hydrant Replacement Project.

Mayor Hall opened the floor for comments/questions with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Cox move to approve Council Decision Request 2022-2277, authorizing the employment of Caleb K. Payne as probationary patrol officer with the Mattoon Police Department, effective August 14, 2022 pending passage of all background, physical and psychological exams.

Mayor Hall opened the floor for discussion. Chief Gaines introduced Mr. Payne, provided his background, and noted his attendance at the Academy in August. Mr. Payne appreciated the delightful opportunity.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Closson seconded by Commissioner Phipps move to approve Council Decision Request 2022-2278, approving a payment in the amount of \$37,500 to the Illinois Environmental Protection Agency (IEPA) for the annual National Pollutant Discharge Elimination System (NPDES) Permit for the operation of the Waste Water Treatment Plant (WWTP).

Mayor Hall opened the floor for discussion with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Graven seconded by Commissioner Cox move to approve Council Decision Request 2022-2279, approving a water and sewer adjustments in the amounts of \$1,027.58 and \$1,455.28 for Thomas White due to a water leak at 2420 DeWitt Avenue.

Mayor Hall opened the floor for discussion. Commissioner Graven noted the adjustment was greater than \$1,000 over two months and proper paperwork had been received.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Graven move to approve Council Decision Request 2022-2280, approving the promotion of Firefighter Zachary Dye to the rank of Driver/Engineer effective July 20, 2022, due to the retirement of Driver/Engineer Dillon Kircher.

Mayor Hall opened the floor for discussion with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Phipps move to approve Council Decision Request 2022-2281, approving the promotion of Firefighter Joshua Welling to the rank of Driver/Engineer effective July 22, 2022, due to the retirement of Engineer Jason Root.

Mayor Hall opened the floor for comments. Chief Hilligoss described the promotional test where Zach was first and Josh was second.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Closson seconded by Commissioner Cox move to approve Council Decision Request 2022-2282, awarding the bid of \$49,111.00 from Kross Masonry for the City Hall Tuckpointing Project.

Mayor Hall opened the floor for discussion. Commissioner Closson questioned the budgeted amount of \$167,000 with Director Barber explaining the budgeted amount was for repair of the Police Department roof, but City Hall took priority with its issues and was for the top seven feet of City Hall as well as three other sections.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Graven seconded move to adopt Special Ordinance No. 2022-1818, amending the 2022-2023 Compensation Plan for Managerial and Non-Union Non-Managerial employees to establish a full-time Festivals Coordinator position.

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**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2022-1818**

**AN ORDINANCE AMENDING SPECIAL ORDINANCE 2022-1815, THE 2022-2023 COMPENSATION PLAN FOR THE MANAGERIAL AND NON-UNION NON-MANAGERIAL EMPLOYEES OF THE MUNICIPALITY FOR THE ESTABLISHMENT OF A FULL-TIME FESTIVALS COORDINATOR POSITION**

**WHEREAS**, The City of Mattoon employs a temporary Festivals Coordinator in the Tourism Office; and

**WHEREAS**, The Tourism Office would like to restructure the work assignments and enhance the duties of the office; and

**WHEREAS**, hiring a full-time Festivals Coordinator is desired to fulfill the effort; and

**WHEREAS**, The City Council deems the position be amended in the WAGE AND SALARY SCHEDULE in APPENDIX A of Special Ordinance 2022-1815 appropriate.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Mattoon as follows:

**Section 1. Recitals.** The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

**Section 2. Amendments.** The Festival Coordinator position is to be classified as Pay Grade 8 of Appendix A of the City of Mattoon Compensation Plan effective July 19, 2022, with a Base Hourly Wage Rate of \$17.36, and is hereby approved by the corporate authorities.

Pay Grade	Job Classification	Base Hourly Wage Rate
7	Arts Coordinator, <del>Festivals Coordinator</del>	\$12.61 to \$15.76
8	Festivals Coordinator	\$17.36

**Section 3.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 4.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by Commissioner Cox, seconded by Commissioner Graven, adopted this 19th day of July, 2022, by a roll call vote, as follows:

AYES (Names): Commissioner Closson, Commissioner Cox,  
Commissioner Graven, Commissioner Phipps,  
Mayor Hall

NAYS (Names): None

ABSENT (Names): None

Approved this 28th day of July, 2022.

/s/Rick Hall  
Rick Hall, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/Dan C. Jones  
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on July 28, 2022.

Mayor Hall opened the floor for comments. Commissioner Closson noted the employee was well-deserved and others were deserving to have their pay increased. Mayor Hall stated discussion would be held in executive session at the next meeting.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded Commissioner Phipps move to approve Council Decision Request 2022-2283, authorizing the employment of Mindy White as Festivals Coordinator with an annual salary of \$36,108.80 in the Tourism Department, pending a drug screening and background check.

Mayor Hall opened the floor for comments. Commissioner Phipps inquired whether the salary fell in line with what was budgeted with Director Burgett stating affirmatively. Commissioner Graven inquired whether the full-time position would eliminate the other temporary positions with Director Burgett answering the elimination of the retiring Kim Janssen and other temporary employee.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Cox move to approve Council Decision Request 2022-2284, authorizing the release of all Executive Session minutes from May 18, 2010 through June 30, 2022, except for May 18, 2010; February 01, 2012; July 2, 2013; June 15, 2017; December 19, 2017; January 02, 16, 2018; February 06, 2018; March 06, 20, 2018; April 03, 17, 2018; May 01, 15, 2018; June 05, 19, 2018; July 03, 11, 2018; August 07, 2018; October 02, 2018; November 06, 2018; December 18, 2018; January 15, 2019; February 14, 2019; March 19, 2019; April 02, 16, 2019; May 07, 21, 2019; June 18, 2019; July 02, 2019; August 20, 2019; October 15, 2019; November 05, 19, 2019; December 17, 2019; January 07, 2020; March 17, 2020; April 21, 2020; May 19, 2020; June 16, 2020; July 07, 21, 2020; August 18, 2020; September 01, 15, 2020; October 06, 2020; December 15, 2020; January 19, 2021; April 06, 2021; May 04, 18, 2021, June 01, 2021; July 06, 20, 2021; September 21, 2021; October 05, 19, 2021; 11 02, 16, 2021; December 07, 2021; January 04, 18, 2022; February 01, 15, 2022; March 01, 15, 2022; April 05, 19, 2022; May 03, 17, 2022; June 21, 2022; and to approve the destruction of Executive Session verbatim records which have been approved for release in written form through December, 2020.

Mayor Hall opened the floor for comments. Attorney Jones stated most dealt with collaborative bargaining or personnel and were reviewed twice a year.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

#### DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT updated Council on permits for last month; and requested those who wish to attend the IML Conference to contact him. Mayor Hall opened the floor for questions with no response.

CITY ATTORNEY noted business as usual. Mayor Hall opened the floor for questions with no response.

CITY CLERK noted the introduction of new employee Anna Miller to the Office, garbage hauler license renewals, processing of new hires, insurance issues and preparation of council packet/agenda. Mayor Hall opened the floor for questions with no response.

FINANCE distributed and reviewed the June Financial Report, cash position, unrestricted cash and revenue tracking. Mayor Hall opened the floor for questions. Commissioner Graven noticed a difference between what we budgeted and were receiving. Mayor Hall was interested in the categories. Treasurer/Director Wright would review and drill down.

FIRE reported on calls for service and training, and noted the town of Windsor voted to have Mattoon process its ambulance billing which would offset Image Trend billing. Mayor Hall opened the floor for questions with no response.

PUBLIC WORKS noted the DeWitt Avenue project would be complete the second week of August. Commissioner Graven inquired as to Logan with Director Barber noting the State's work from Old State Road to Logan Avenue. Mayor Hall opened the floor for further questions with no response.

POLICE reported on calls for service and 37 arrests. Mayor Hall opened the floor for questions. Commissioner Cox elaborated on an email describing the reduction of meth supply. Chief Gaines noted the reduction of meth arrests and the Department's aggressive battle in fighting meth; and stated the safe passage program was helping addicts to get help. Commissioner Cox provided accolades for the program and reductions.

ARTS AND TOURISM thanked the Council for approving Ms. White's employment; announced Bagelfest week activities and Arts Coordinator Julia Degler's award of a \$30,000 grant for six Art workshops for children in 2023. Mayor Hall opened the floor for questions with no response.

#### COMMENTS BY THE COUNCIL

Commissioner Closson noted emphasizing plans for the pickle ball courts in Peterson Park, Dog Park breaking ground in August; and questioned the closed doors at City Hall. Administrator Gill noted the door closures were for recommended security. Mayor Hall expressed his desire to allow the Public inside the building to a certain point where the Public would have access to contact the department desired. Chief Gaines advised not to open City Hall due to a security issue; and stated not too many were completely accessible as before COVID. Council discussed accessibility. Administrator Gill noted discussions with Heart Technologies and Kone Elevator. Mayor Hall requested a recommendation in 30 days.

Commissioner Cox noted Our Town Mattoon was a huge success and well presented.

Commissioner Graven had nothing further.

Commissioner Phipps noted the great job with Our Town Mattoon and suggested more parties. Director Burgett added on August 26<sup>th</sup> a Band Aid concert was scheduled to raise funds for the school band.

Mayor Hall noted progress on the Liquor Ordinance update for Council consideration in the near future.

Commissioner Cox seconded by Commissioner Phipps move to adjourn at 9:06 p.m.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, NAY Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

/s/Susan J. O'Brien  
City Clerk