

The City Council of the City of Mattoon held a Regular City Council meeting in the Council Chambers of City Hall on January 3, 2023. Mayor Hall presided and called the meeting to order at 6:30 p.m.

Mayor Hall led the Pledge of Allegiance.

The following members of the Council answered roll call physically present in person: YEA Commissioner Jim Closson, YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Dave Phipps and YEA Mayor Rick Hall.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Arts & Tourism Director Angelia Burgett, Fire Chief Jeff Hilligoss, Police Chief Sam Gaines and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Hall seconded by Commissioner Closson moved to approve the consent agenda consisting of Regular Meeting minutes of December 20, 2022; bills and payroll for the last half of December, 2022; Resolution No. 2022-3228; and approving the continuation of a Local State of Emergency due to the Coronavirus (COVID – 19).

<u>Bills and payroll for the last half of December, 2022</u>			
<u>General Fund</u>			
Payroll		\$	270,395.78
Bills		\$	<u>36,763.50</u>
	Total	\$	307,159.28
<u>Hotel Tax Administration</u>			
Payroll		\$	4,376.21
Bills		\$	<u>3,120.49</u>
	Total	\$	7,496.70
<u>Festival MGT Fund</u>			
Bills		\$	<u>35.19</u>
	Total	\$	35.19
<u>Capital Project Fund</u>			
Bills		\$	<u>23,338.00</u>
	Total	\$	23,338.00
<u>Water Fund</u>			
Payroll		\$	44,621.03
Bills		\$	<u>77,570.78</u>
	Total	\$	122,191.81
<u>Sewer Fund</u>			
Payroll		\$	43,352.61
Bills		\$	<u>26,462.21</u>
	Total	\$	69,814.82
<u>Health Insurance Fund</u>			

Bills		\$	210,288.75
	Total	\$	210,288.75
<u>Motor Fuel Tax Fund</u>			
Bills		\$	5,976.13
	Total	\$	5,976.13

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2023-3228

DECLARATION OF LOCAL STATE OF EMERGENCY

State of Illinois
County of Coles
City of Mattoon

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Rick Hall, Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, January 3, 2023, and shall continue until such time as provided in Ordinance No. 2020-5430.

WHEREAS, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

WHEREAS, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

WHEREAS, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

WHEREAS, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

WHEREAS, the City Administration has coordinated its response with other Coles County governmental entities.

The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Rick Hall, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

/s/Rick Hall
Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

Mayor Hall declared the motion carried by the following omnibus vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.

Mayor Hall opened the floor for Public comments in-person and online with no response.

Acknowledging the retirement of Robert Newlin with 35 years of service with the City at the Dodge Grove Cemetery on December 31, 2022. Commissioner Closson provided a background on Rob Newlin and his years of service while expressing much appreciation for his work; and presented him with a plaque commemorating his time with the City.

NEW BUSINESS

Mayor Hall seconded by Commissioner Cox moved to approve Council Decision Request 2023-2317, waiving the formal bidding requirement; and authorizing the purchase of ten X2 tasers and cartridges in the amount of \$28,238.10 with Police DUI and Video Gaming funds from Axon Enterprise, Inc., a proprietary vendor.

Mayor Hall opened the floor for comments. Chief Gaines noted the current tasers were reaching ten years and were due for replacement. Commissioner Phipps inquired as to the waiving of bid with Chief Gaines stating the tasers were a proprietary brand used by law enforcement.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Closson seconded by Commissioner Phipps moved to approve Council Decision Request 2023-2318, approving the appointment of Robert Pierce to Cemetery Sexton with an annual salary of \$56,839.74 effective January 1, 2023, due to the retirement of Robert Newlin.

Mayor Hall opened the floor for comments. Administrator Gill reviewed Mr. Pierce's employment six months prior; and was more familiar with maintenance work and spraying, after Commissioner Closson inquired about a spraying license.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted Alex Benishek started, reported on permits, development talk and Dunkin Donuts' demo inquiry for concrete removal. Mayor Hall opened the floor for questions with no response.

CITY ATTORNEY announced a Quakenbush hearing on January 27th. Mayor Hall opened the floor for questions with no response.

CITY CLERK noted new employee, Kara Kieffer, started, finished processing various insurance/other benefits, and answering day-to-day issues. Mayor Hall noted his meeting of Ms. Kieffer.

FINANCE distributed and reviewed the November Financial Report including cash position, revenue tracking through December, Department of Revenues' sales tax by industry, and unrestricted cash of general fund. Mayor Hall opened the floor for questions with no response.

PUBLIC WORKS Commissioner Phipps reported on the Street crews' efforts in the brutal weather and his pride of their work, many frozen water lines, and Christmas tree pickup for the Lake Mattoon fish habitats. Administrator Gill noted all the Departments worked well together in the frigid weather. Mayor Hall opened the floor for questions with no response.

FIRE reported on calls for service, inspections and follow-ups, training, two structure fires during the frigid weather; and thanked Public Works for shutting off meters where broken water lines occurred; and announced the preparation of the new CAD dispatch system at 911. Mayor Hall opened the floor for questions with no response.

POLICE reported on calls for service, 33 arrests, and States Attorney's lawsuit against the Safety Act. Mayor Hall opened the floor for questions with no response.

ARTS AND TOURISM reported on finishing up the Lightworks resulting in a solid year, tremendous sponsorship, contracting on the last offer for the third Bagelfest entertainment and starting of Bagelbites; reviewed the \$30,000 grant for students and Mary Fons' legacy of quilting and her upcoming demonstrations. Mayor Hall opened the floor for questions with no response.

COMMENTS BY THE COUNCIL

Council congratulated Rob Newlin and expressed appreciation for his service with the City. Commissioner Closson noted projects with Administrator Gill and IML's State repository for body camera footage. Commissioner Cox extended appreciation to Parks/Lakes/Cemetery Superintendent Kurt Stretch and crews for their efforts in making Lightworks a success while looking forward to 2023; and noted focus on goals set would make 2023 great. Commissioner Graven had further comments. Commissioner Phipps stated looking forward to a great 2023. Mayor Hall updated Council on projects of the sports complex, and new employees started with loss of good employees. Mayor Hall opened the floor for questions with no response.

Commissioner Cox seconded by Commissioner Phipps moved to adjourn at 6:55 p.m.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, NAY Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

/s/Susan J. O'Brien
City Clerk