

The City Council of the City of Mattoon held a Regular City Council meeting in the Council Chambers of City Hall on June 20, 2023. Mayor Hall presided and called the meeting to order at 6:30 p.m.

Mayor Hall led the Pledge of Allegiance.

The following members of the Council answered roll call physically present in person: YEA Commissioner Jim Closson, YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Dave Phipps and YEA Mayor Rick Hall.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Community Development/Planning Manager Alex Benishek, Fire Chief Jeff Hilligoss, Police Chief Sam Gaines and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Hall seconded by Commissioner Phipps moved to approve the consent agenda consisting of Regular Meeting minutes of June 6, 2023; bills and payroll for the first half of June 2023; Home Rehab Checks.

Bills and payroll for the first half of June, 2023

General Fund

Payroll		\$	361,483.00
Bills		\$	<u>203,764.28</u>
	Total	\$	565,247.28

Hotel Tax Administration

Payroll		\$	4,636.12
Bills		\$	<u>5,463.38</u>
	Total	\$	10,099.50

Festival Mgmt Fund

Bills		\$	<u>27,696.15</u>
	Total	\$	27,696.15

Insurance and Tort Judgement

Bills		\$	<u>262.00</u>
	Total	\$	262.00

Midtown TIF Fund

Bills		\$	<u>6,234.10</u>
	Total	\$	6,234.10

Capital Project Fund

Bills		\$	<u>775.00</u>
	Total	\$	775.00

Broadway East Bus Dist

Bills		\$	<u>2,879.38</u>
	Total	\$	2,879.38

Water Fund

Payroll		\$	48,962.68
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Bills		\$	24,410.65
	Total	\$	73,373.33
<u>Sewer Fund</u>			
Payroll		\$	46,401.09
Bills		\$	166,984.66
	Total	\$	213,385.75
<u>Health Insurance Fund</u>			
Bills		\$	196,030.50
	Total	\$	196,030.50
<u>Motor Fuel Tax Fund</u>			
Bills		\$	13,592.92
	Total	\$	13,592.92

Mayor Hall declared the motion carried by the following omnibus vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.

Mayor Hall opened the floor for Public comments in-person and online with no response.

NEW BUSINESS

Commissioner Phipps seconded by Commissioner Graven moved to approve Council Decision Request 2023-2378, awarding the bid of \$275,296.42 to Howell Paving, Inc. for the 2023 Resurfacing Project on 14th and 6th Streets and Melody Lane. 23-00351-00-RS

Mayor Hall opened the floor for comments. Director Barber noted with the award of the bid the work can move forward.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Phipps moved to approve Council Decision Request 2023-2379, authorizing the employment of James Zachary Owen as a probationary firefighter for the Mattoon Fire Department effective July 05, 2023, contingent upon successful completion of background, physical and psychological exams.

Mayor Hall opened the floor for comments. Chief Hilligoss provided Mr. Owen's background and completion of background and physical. Mr. Owen appreciated the opportunity and looked forward to working.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Closson moved to approve Council Decision Request 2023-2380, authorizing the employment of Brent Beals as a probationary firefighter for the Mattoon Fire Department effective July 06, 2023, contingent upon successful completion of background, physical and psychological exams.

Mayor Hall opened the floor for comments. Chief Hilligoss provided Mr. Beals' background and completion of background and physical. Mr. Beals appreciated the opportunity and looked forward to serving.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Phipps moved to approve Council Decision Request 2023-2381, authorizing the employment of Colton Dodson as a probationary firefighter for the Mattoon Fire Department effective July 07, 2023, contingent upon successful completion of background, physical and psychological exams.

Mayor Hall opened the floor for comments. Chief Hilligoss provided Mr. Dodson's background and completion of background and physical. Mr. Dodson appreciated the opportunity.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox congratulated all three hires.

Commissioner Cox seconded by Commissioner Phipps moved to approve Council Decision Request 2023-2382, waiving the formal bidding requirement; and authorizing the purchase of 2024 Ford E450 Traumahawk Ambulance from American Emergency Vehicles (AEV) in the amount of \$281,746.11 and the mayor to sign the purchase order.

Mayor Hall opened the floor for comments. Chief Hilligoss noted this purchase as the City's second purchase from AEV, the box had a 20-year warranty, could be remounted into two more chassis and saved money in the long run. Council inquired as to the box as majority and a 2024 vehicle received two years later. Chief Hilligoss stated the box contained all of the technology and the 2024 vehicle due to the chassis taking two years to make resulting in a two-year old chassis with zero miles. Commissioner Cox thanked Chief Hilligoss for his efforts.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Closson moved to approve Council Decision Request 2023-2383, approving a \$3,200 grant by the Tourism Advisory Committee from FY23/24 hotel/motel tax funds to the Mattoon High School in support of the Craig Dixon Golf Invitational to be held September 08-09, 2023; and authorizing the mayor to sign the agreement.

Mayor Hall opened the floor for comments. Commissioner Cox noted the well-attended long-term event. Administrator Gill noted the event had grown over the last 40 years sponsored over the last

18 years including the updated title of the event which utilizes two different courses and 40 participating teams.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Graven moved to approve Council Decision Request 2023-2384, approving a \$700.00 grant by the Tourism Advisory Committee from FY23/24 hotel/motel tax funds to the Douglas Hart Nature Center in support of the Gallery of Gardens event to be held July 08, 2023; and authorizing the mayor to sign the agreement.

Mayor Hall opened the floor for comments/questions with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR updated Council on meetings of the Mid-town TIF, Sports Complex TIF and its schedule, developments with Manager Benishek, 20-acre site for relocation of a business, solar farms to be built: Evergreen Court, N. 33rd Street and Western Avenue west of 43rd Street. Mayor Hall inquired as to the size needed for solar farms with Administrator Gill stating 20 acres. Mayor Hall opened the floor for questions. Commissioner Graven inquired as to the North 6th Street solar farm with Director Barber stating a new design was submitted every six months. Administrator Gill noted the State had not awarded the permits.

CITY ATTORNEY updated Council on the telephonic status conference with the judge and Quakenbush resulting in an in-person court appearance scheduled for August 9th, and the first appearance by the former Brown Shoe Factory owners resulting in a progress report for court next month. Mayor Hall opened the floor for questions with no response.

CITY CLERK noted the processing new hires/retirements/resignations, insurance issues, audit preparation and receipt of a petition for new sidewalks between the 2700 and 3200 blocks of Walnut by Robert Bryant. Mayor Hall opened the floor for questions with no response.

FINANCE distributed and reviewed the May Financial Report including the changes from previous reports, cash position and revenue tracking. Mayor Hall opened the floor for questions with no response.

PUBLIC WORKS updated Council on the construction of the Bike Trail Expansion Project and the City-wide cleanup including five and a half tons of televisions were disposed. Commissioner Phipps inquired as to the timeline for completion of the 6th Street and 14th Street resurfacing with Director Barber stating the contractors would put the City on their schedule.

FIRE reported on calls for service, inspections and follow-ups, two fires: Bimbo Bakeries and 305 Piatt Avenue, training, and working with Matt Henson who is 911's Director to update 911 mapping to include everything within the City. Mayor Hall, Chief Hilligoss and Administrator Gill discussed annexing properties. Mayor Hall opened the floor for questions with no response.

POLICE reported on calls for service, 71 arrests, training, and 2022 Officer of the Year Rolando Monte de Oca, who's work ethic was outstanding. Mayor Hall opened the floor for questions with no response.

ARTS AND TOURISM Director Burgett was absent.

COMMUNITY DEVELOPMENT reported on Amtrak corridor meetings, Emerald Acres rezoning and plat, economic development software, advocacy fee ordinance, TIF application revision, demolition of 3025 Commercial Avenue, liquor ordinance, Bagelfest event, Image Trend software, housing partnership with IDHA, Mattoon in Motion and housing app, applied for grant for almost \$300,000 to allow for housing rehabs and demos; and announced the first Move to Mattoon resident relocated to the City.

COMMENTS BY THE COUNCIL

Council congratulated the three new Fire Department hires. Commissioner Closson reported on the softball tournaments and Dog Park Committee. Commissioner Cox inquired as to the family who moved to Mattoon with Manager Benishek stated from Texas with two others to be from California and Washington; and congratulated Firefighter Mason Prah who was on Lake Land College's Paramedic Program Honors List. Commissioner Graven had no further comments. Commissioner Phipps noted interviews this week for open positions. Mayor Hall noted interest in Mattoon, trash can complaints, possible restart of recycling program. Commissioner Cox, Mayor Hall, Commissioner Graven, Administrator Gill and Manager Benishek expounded on the trash pickup issues. Chief Gaines stated an update on the Police Department's Facebook page could help. Mayor Hall continued with reviewing the liquor ordinance and discussion with new owner of former Mattoon Memorial Hospital and his plans.

Commissioner Cox seconded by Commissioner Phipps moved to adjourn at 7:15 p.m.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, NAY Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

/s/Susan J. O'Brien
City Clerk