

The City Council of the City of Mattoon held a Regular City Council meeting in the Council Chambers of City Hall on August 15, 2023. Mayor Hall presided and called the meeting to order at 6:30 p.m.

Mayor Hall led the Pledge of Allegiance.

The following members of the Council answered roll call physically present in person: YEA Commissioner Jim Closson, YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner David Phipps and YEA Mayor Rick Hall.

Also physically present were City personnel: City Administrator Kyle Gill, Public Works Director Dean Barber, Fire Chief Jeff Hilligoss, Police Chief Sam Gaines, Code Enforcement Alex Benishek (audio), Lakes Maintenance John Wurtsbaugh, and City Clerk Susan O'Brien.

**CONSENT AGENDA**

Mayor Hall seconded by Commissioner Phipps moved to approve the consent agenda consisting of Regular Meeting minutes of August 1, 2023; bills and payroll for the last half of July 2023; payment of the HOME Rehab check.

---

<b><u>Bills and payroll for the first half of August, 2023</u></b>			
<b><u>General Fund</u></b>			
Payroll		\$	303,935.88
Bills		\$	<u>1,581,533.37</u>
	Total	\$	1,885,469.25
<b><u>Hotel Tax Administration</u></b>			
Payroll		\$	6,059.62
Bills		\$	<u>11,280.09</u>
	Total	\$	17,339.71
<b><u>Festival Mgmt Fund</u></b>			
Bills		\$	<u>17,000.22</u>
	Total	\$	17,000.22
<b><u>Midtown TIF Fund</u></b>			
Bills		\$	<u>45,901.78</u>
	Total	\$	45,901.78
<b><u>Capital Project Fund</u></b>			
Bills		\$	<u>1,251.00</u>
	Total	\$	1,251.00
<b><u>Broadway East Bus. Dist.</u></b>			
Bills		\$	<u>2,023.00</u>
	Total	\$	2,023.00
<b><u>Water Fund</u></b>			
Payroll		\$	44,918.08
Bills		\$	<u>44,963.69</u>
	Total	\$	89,881.77

	<b><u>Sewer Fund</u></b>		
Payroll		\$	43,503.24
Bills		\$	<u>79,384.34</u>
	Total	\$	122,887.58

	<b><u>Health Insurance Fund</u></b>		
Bills		\$	<u>179,550.25</u>
	Total	\$	179,550.25

	<b><u>Motor Fuel Tax Fund</u></b>		
Bills		\$	<u>10,793.90</u>
	Total	\$	10,793.90

Mayor Hall declared the motion carried by the following omnibus vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

**PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

*This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.*

Mayor Hall opened the floor for Public comments. Mrs. Kathryn Miller, 861 N 3585 East Road, Neoga, Illinois, spoke in favor of the OSLAD grant to help preserve as much of Lake Mattoon and encouraged Council to consider what grants were available each year. Mr. Tom Gilbert, neighbor to Mrs. Miller, acknowledged the improvement to the Lake and requested allocations for wake boats.

Mayor Hall called for further Public comments with no response.

**PUBLIC HEARING - OSLAD Grant**

Mayor Rick Hall opened the Public Hearing on the application for an OSLAD Grant for improvements at Lake Mattoon at 6:36 p.m. in the City Hall Council Chambers located at 208 N. 19<sup>th</sup> Street, Mattoon, Illinois 61938. The following members of the Council were physically present in person: Commissioner Jim Closson, Commissioner Dave Cox, Commissioner Sandra Graven, Commissioner David Phipps and Mayor Rick Hall. Also physically present were City personnel: City Administrator Kyle Gill, Public Works Director Dean Barber, Fire Chief Jeff Hilligoss, Police Chief Sam Gaines, Code Enforcement Alex Benishek (audio), Lakes Maintenance City employee John Wurtsbaugh, and City Clerk Susan O'Brien. Members of the Public physically present in person were Kathryn Miller, Tom Gilbert, Nancy Wurtsbaugh, James Hussong, Dianne Hussong, John Heldman, Ed Dowd and Lona Baldwin.

Manager Benishek provided an overview of the IDNR OSLAD grant including \$600,000 funding with zero matching funds, applying for 60% for direct amenity-based funding and with 40% infrastructure funding, and reviewing each year. Commissioner Cox inquired as to the sea walls, dredging of lake and riprap. Manager Benishek state this year's application was for the Marina parking lot. Mr. Wurtsbaugh

reviewed the application for playground equipment for the campground and beach area, receiving letters of commitment from organizations, the submittal of the most qualifying items, showing support for the community grant, the process of obtaining bids, riprap areas of improvement, explained the benefits of riprap over sea walls, receipt of significant compliments on what has already been done, 1,050 registered boats; and thanked Manager Benishek and Grant Writer Whitney Carnes for their work on getting grants. Mr. Wurtsbaugh acknowledged the kayak launch grant as a tremendous asset at the Marina. Mayor Hall with the Council stated Mr. Wurtsbaugh was doing a great job at the Lake. Manager Benishek noted Mr. Wurtsbaugh collected over 100 letters of support within two days after starting the application process; and noted a previous receipt of an OSLAD grant for the Roundhouse Complex in Mattoon. Commissioner Closson inquired whether the paving of the Marina parking lot and riprap would be part of the 40% with Manager Benishek stating all depended on the amount of funding received and the number of feet of shoreline to repair. Mrs. Miller commented on the availability of a wonderful day at a lake without having to travel and complimented Mr. Wurtsbaugh on making the improvements happen. With no further comments or questions, Mayor Hall expressed appreciation for those in attendance and closed the Public Hearing at 6:48 p.m.

### **NEW BUSINESS**

Commissioner Closson seconded by Commissioner Phipps moved to adopt Resolution No. 2023-3260, authorizing the support and adoption of the OSLAD grant application for the Lake Mattoon Marina and Campground Revitalization Project.

---

**CITY OF MATTOON  
RESOLUTION NO. 2023-3260  
Resolution of Support for and Adoption of the Lake Mattoon Marina & Campgrounds  
Revitalization Project**

**WHEREAS**, the City of Mattoon is applying for a State of Illinois Department of Natural Resources Open Space Land Acquisition and Development (OSLAD) Grant for the Lake Mattoon Marina & Campgrounds Revitalization Project; and

**WHEREAS**, it is in the best interest of the City of Mattoon to plan and identify opportunities to improve quality of life for residents; and

**WHEREAS**, the City of Mattoon possesses a valuable natural resource, Lake Mattoon, and desires to preserve and enhance the ability of our residents and visitors to enjoy and access public lands, open space, and public bodies of water.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Mattoon, Illinois, that:

**Section 1.** That the City of Mattoon shall apply for a grant under the terms and conditions of the State of Illinois and shall enter into and agree to the understandings and assurances contained in said applications.

**Section 2.** That the Mayor on behalf of the City of Mattoon Council execute such documents and all other documents necessary for the carrying out of said application.

**Section 3.** That the City of Mattoon approves the proposed improvements which include the paving of the marina parking lot, erosion control measures, playground installations, fishing pier creation, and

other potential projects, as attached and dated August 10, 2023.

**Section 4.** That the City of Mattoon will adopt the certified Public Meeting minutes of the Public Meeting conducted on August 15, 2023 for the discussion of the improvements being considered for the Lake Mattoon Marina and Campgrounds Revitalization Project.

**Section 5.** That the Community Development Department is hereby authorized to provide such additional information as may be required to accomplish obtaining such grant.

**Section 6.** This resolution shall be in full force and effective immediately upon its adoption.

Upon motion by Commissioner Closson, seconded by Commissioner Phipps adopted this 15<sup>th</sup> day of August, 2023, by a roll call vote, as follows:

AYES (Names): Commissioner Closson, Commissioner Cox,  
Commissioner Graven, Commissioner Phipps,  
Mayor Hall

NAYS (Names): None

ABSENT (Names): None

Approved this 15<sup>th</sup> day of August, 2023.

/s/Rick Hall  
Rick Hall, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:  
/s/Susan J. O'Brien  
Susan J. O'Brien, City Clerk

APPROVED AS TO FORM:  
/s/Dan Jones  
Dan Jones, City Attorney

Recorded in the Municipality's Records on 08-15, 2023.

Mayor Hall opened the floor for comments/questions. Commissioner Graven inquired when the application was due with Administrator Gill stating August 31<sup>st</sup>. Commissioner Closson noted the award was to be November 30<sup>th</sup>.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Phipps moved to approve Council Decision Request 2023-2400, approving the re-appointments of Ed Dowd and Jim Wolf to the Tourism Committee for terms ending September 30, 2026.

Mayor Hall opened the floor for comments/questions with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Graven moved to approve Council Decision Request 2023-2401, approving the re-appointments of Matthew Burns, John Coin, Bernie DeBuhr, Janet Snow and Hans Warner to the Mattoon Arts Council for terms ending September 30, 2025.

Mayor Hall opened the floor for comments/questions with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Closson moved to approve Council Decision Request 2023-2402, authorizing the employment of Jessica Stiner as an Ambulance Billing/Code Specialist with a salary of \$38,480 for the City of Mattoon Fire Department effective August 16, 2023, pending passage of a background check and drug screening.

Mayor Hall opened the floor for comments/questions. Chief Hilligoss noted Ms. Stiner's work, Ambulance Coding Certificate, three months as temp, and good review from Brooke Carey. Commissioner Cox noted Ms. Stiner was doing a fine job.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Closson moved to approve Council Decision Request 2023-2403, approving the waiver of formal bidding requirements, and authorizing Monitor Signs to prepare the illuminated MATTOON sign letters in the amount of \$27,550.00.

Mayor Hall opened the floor for questions. Mayor Hall inquired as to the location of the sign with Administrator Gill stating on the corner of Broadway and 19<sup>th</sup> Street. Administrator Gill added Monitor Signs could produce the lettering with less expense, working on a layout, one-sided sign with lettering four feet tall. Commissioner Cox noted the busy intersection providing a nice entryway for the downtown area. Administrator Gill noted the expense was from the Tourism budget. Commissioner Graven inquired as to obstacles for traffic with Administrator Gill noting the sign was clear of the vision triangle.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Closson seconded by Commissioner Cox moved to approve Council Decision Request 2023-2404, awarding the bid in the amount of \$136,864.48 from Howell Paving, Inc. for the Peterson Park Pickleball Court Project.

Mayor Hall opened the floor for comments. Administrator Gill explained the funding of \$100,000 from TIF and \$35,000 from the pump track this year; and fund the pump track next year.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Cox moved to adopt Special Ordinance No. 2023-1869, authorizing a renewal agreement with Aetna for the administration of the Aetna Group Retiree Medicare Advantage/Prescription Drug Plan (MAPD) for calendar year 2024; and authorizing the mayor to sign all documents necessary to complete the renewal.

---

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2023-1869

**AN ORDINANCE AUTHORIZING THE RENEWAL AGREEMENT WITH AETNA FOR THE ADMINISTRATION OF THE AETNA GROUP RETIREE MEDICARE ADVANTAGE & PRESCRIPTION DRUG PLAN (POST-65) (MAPD) FOR MEDICARE RECIPIENTS WHO ARE CURRENTLY ON THE CITY'S HEALTH PLAN AND CURRENT MAPD OF THE MUNICIPALITY**

**WHEREAS**, the City of Mattoon currently has third-party health insurance through Aetna; and,

**WHEREAS**, it is the desire of the Mattoon City Council to continue a relationship with the Aetna Medicare Advantage/Prescription Drug Plan (MAPD) currently offered through the First Mid Insurance Group to the Medicare recipients who are currently on the City's health plan of the City of Mattoon.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1.** The Mayor is authorized to sign the renewal Medicare Advantage Rate Proposal letter and Plan Design for 2024 with Aetna for the administration of the MAPD plan for Medicare recipients who are currently on the City's health plan or who are on the current MAPD plan.

**Section 2.** The City has decided to continue to offer an optional Aetna Medicare Advantage/Prescription Drug Plan (MAPD) health insurance for Medicare recipients who are currently on the City's health plan. This option allows the participant(s) to return to the City's primary health plan at renewal time as long as premiums have continued to be paid to the City. The City reserves the right to make changes or to discontinue the optional MAPD health insurance at its discretion. If the City decides to make changes or to discontinue the optional MAPD health insurance, those actively participating at that time will be allowed to return to the City's primary health plan as long as premiums have continued to be paid to the City.

**Section 3.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 4.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by Mayor Hall, seconded by Commissioner Cox, adopted this 15<sup>th</sup> day of August, 2023, by a roll call vote, as follows:

AYES (Names): Commissioner Closson, Commissioner Cox,  
Commissioner Graven, Commissioner Phipps,  
Mayor Hall

NAYS (Names): None

ABSENT (Names): None

Approved this 15<sup>th</sup> day of August, 2023.

/s/Rick Hall  
Rick Hall, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/Dan C. Jones  
Dan C. Jones, City Attorney

Recorded in the Municipality's Records on \_\_\_\_\_ 08-15, 2023.

Mayor Hall opened the floor for comments. Clerk O'Brien noted the \$15.45 increase per month on the premium and good plan for the retirees. Administrator Gill noted the lack of a "doughnut hole" portion of insurance and no deductibles.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

**DEPARTMENT REPORTS:**

CITY ADMINISTRATOR updated Council on the Joint Review Board meeting earlier today on the Remington Road TIF including the absence by the county, unanimous vote to recommend to council, Public Hearing on September 5<sup>th</sup> with three ordinances for September 19<sup>th</sup>; and announced the lead-base paint abatement at City Hall started. Mayor Hall opened the floor for questions with no response.

CITY CLERK noted dealing with personnel and insurances, business as usual. Mayor Hall opened the floor for questions with no response.

FINANCE Commissioner Graven reviewed the Major Sources of Revenue report indicating excess reserves as dwindling. Mayor Hall opened the floor for questions with no response.

PUBLIC WORKS updated Council on the Howell Asphalt paving of the bike trail, Todd Fuller seeding the bike trail, Bartels on the Lafayette sidewalks, and activities around the Depot. Mayor Hall opened the floor for questions with no response.

FIRE reported on calls for service, inspections and follow-ups, fires, training with transportation division of the school board and bus fire training, three major wrecks on the interstate involving two extrications, proud of firefighters, public service events, and 305 Moultrie fire. Mayor Hall opened the floor for questions with no response.

POLICE reported on calls for service, 43 arrests, incidences with loitering and defacing public property at the Depot and Heritage Park, resulting in removal with no purpose, the locking of the Depot due to vandalism, Director Barber working on an automatic door for passengers, and a request to Canadian National to clear the brush along the railroad tracks. Mayor Hall opened the floor for questions with no response.

COMMUNITY DEVELOPMENT Administrator Gill reported on the issuance for permits for the indoor sports complex, inspection at Dunkin Donuts, and junk property citations to have owners repair or demolish. Mayor Hall opened the floor for questions with no response.

## COMMENTS BY THE COUNCIL

Commissioner Closson reported on the Harvest of Hope concert event and the hours the Parks employees had and their good job of cleaning afterward, transitioning to Lightworks, vandalism in the Parks. Commissioner Cox reiterated concerns about the Police Department and Depot; thanked the Police Department and Director Barber for the solution; commended the Fire Department on their efforts with the three wrecks; and announced a Tourism Report for Bagelfest for the second meeting in September. Commissioner Graven thanked the Police Department for the clearing of Heritage Park; voiced issues with Depot and the efforts to make it safer and more pleasant. Commissioner Phipps commended work on the Bike Path finishing structurally; noted the Parks and Harvest for Hope was good for visitors and community; and thanked Parks and Tourism for putting the event together with Rural King. Mayor Hall noted his attendance at the Joint Review Board meeting of the taxing bodies and citizen with much support behind the project, infrastructure meeting, issues with sidewalks and vandalism, homeless issues, property cleanup issues, liquor ordinance reviews, and progress with the sports complex as planned. Commissioner Graven added commented on the successful National Night Out hosted by the First Southern Baptist Church. Chief Hilligoss stated it was a good event.

Commissioner Cox seconded by Commissioner Phipps moved to adjourn at 7:16 p.m.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, NAY Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

/s/Susan J. O'Brien  
City Clerk