

The City Council of the City of Mattoon held a Regular City Council meeting in the Council Chambers of City Hall on February 6, 2024. Mayor Hall presided and called the meeting to order at 6:30 p.m.

Mayor Hall led the Pledge of Allegiance.

The following members of the Council answered roll call physically present in person: YEA Commissioner Jim Closson, YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner David Phipps and YEA Mayor Rick Hall.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Public Works Director Dave Clark, Fire Chief Jeff Hilligoss, Police Chief Sam Gaines, Code Enforcement Alex Benishek and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Hall seconded by Commissioner Cox moved to approve the consent agenda consisting of Special and Regular Meeting minutes of January 16, 2024; bills and payrolls for the last half of January 2024; Mayor's Travel Expenses per IML.

<u>Bills and payrolls for the last half of January, 2024</u>			
	<u>General Fund</u>		
Payroll		\$	540,819.47
Bills		\$	324,940.46
		Total	\$ 865,759.93
	<u>Hotel Tax Administration</u>		
Payroll		\$	8,506.24
Bills		\$	2,495.05
		Total	\$ 11,001.29
	<u>Festival Mgmt Fund</u>		
Bills		\$	2,601.54
		Total	\$ 2,601.54
	<u>Insurance and Tort Jdgmnt</u>		
Bills		\$	357,282.00
		Total	\$ 357,282.00
	<u>Capital Project Fund</u>		
Bills		\$	22,230.75
		Total	\$ 22,230.75
	<u>I-57 East TIF Dist.</u>		
Bills		\$	9,310.00
		Total	\$ 9,310.00
	<u>Broadway East Bus. Dist.</u>		
Bills		\$	2,361.31
		Total	\$ 2,361.31
	<u>Remington Rd I-57 Bus. Dist.</u>		
Bills		\$	133,536.09
		Total	\$ 133,536.09

	<u>Water Fund</u>		
Payroll		\$	88,907.69
Bills		\$	<u>92,679.50</u>
	Total	\$	181,587.19
	<u>Sewer Fund</u>		
Payroll		\$	87,579.75
Bills		\$	<u>294,893.24</u>
	Total	\$	382,472.99
	<u>Health Insurance Fund</u>		
Bills		\$	<u>914,181.94</u>
	Total	\$	914,181.94
	<u>Motor Fuel Tax Fund</u>		
Bills		\$	<u>21,869.11</u>
	Total	\$	21,869.11
	<u>Revolving Loan Fund</u>		
Bills		\$	<u>191.65</u>
	Total	\$	191.65

Mayor Hall declared the motion carried by the following omnibus vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.

Mayor Hall opened the floor for Public comments with no response.

Commissioner Phipps acknowledged the retirement of Mark Hirsch with more than 35 years of service with Public Works Department on January 31, 2024; and expressed his appreciation of his work and wished him the best.

NEW BUSINESS

Commissioner Cox seconded by Commissioner Phipps moved to adopt Resolution No. 2024-3271, giving notice to the Illinois Department of Transportation of the 4th of July parade to be sponsored by the City of Mattoon.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2024-3271

WHEREAS, the **City of Mattoon** is sponsoring a **Parade** in the **City of Mattoon** which event constitutes a public purpose;

WHEREAS, this **Parade** will require the temporary closure of **US 45 / IL 121**, a State Highway in the **City of Mattoon** from **Western Avenue to Broadway Ave**;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the **Council** of the **City of Mattoon** that permission to close off **US 45 / IL 121** from **Western Avenue to Broadway Avenue** as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between **9:00 AM** and **10:30 AM** on **July 04, 2024**.

BE IT FURTHER RESOLVED that this closure is for the public purpose of the **4th of July Parade**.

BE IT FURTHER RESOLVED that traffic from the closed portion of highway shall be detoured over routes with an all weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour route to allow an uninterrupted flow of two-way traffic.)* The detour shall be as follows: **The parade will only be crossing the State route at an angle from Western Avenue to Broadway Avenue; therefore, a detour will not be necessary due to the ability to open the road to traffic as required.**

*To be used when appropriate.

BE IT FURTHER RESOLVED that the **City of Mattoon** assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that the police officers or authorized flaggers shall at the expense of the **City of Mattoon** be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED that police officers, flaggers and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED that all debris shall be removed by the **City of Mattoon** prior to reopening the State Highway.

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the **City of Mattoon** as may be approved by the Illinois Department of Transportation. These items shall be provided by the **City of Mattoon**.

BE IT FURTHER RESOLVED that the closure and the detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for the traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when a detour is required)

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the **City of Mattoon** shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorney's fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the **City of Mattoon** regardless of whether or not such claim, damage or loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED that the **City of Mattoon** shall provide a comprehensive general liability insurance policy or an additional endorsement in the amount of \$1,000,000 per person and \$2,000,000 on aggregate which as the Illinois Department of Transportation and its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation so serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

APPROVED, and ADOPTED by the City Council of the City of Mattoon this 6th day of February, 2024 A.D.

/s/ Rick Hall
MAYOR

ATTEST:

/s/Susan J. O'Brien
MUNICIPAL CLERK

Mayor Hall opened the floor for questions/comments. Commissioner Cox noted the standard four resolutions every year to give notice to IDOT of the parades crossing 19th Street.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Phipps moved to adopt Resolution No. 2024-3272, giving notice to the Illinois Department of Transportation of the Bagelfest parade to be sponsored by the City of Mattoon.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2024-3272

WHEREAS, the **City of Mattoon** is sponsoring a **Parade** in the **City of Mattoon** which event constitutes a public purpose;

WHEREAS, this **Parade** will require the temporary closure of **US 45 / IL 121**, a State Highway in the **City of Mattoon** from **Western Avenue to Broadway Ave**;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the **Council** of the **City of Mattoon** that permission to close off **US 45 / IL 121** from **Western Avenue to Broadway Avenue** as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between **10:30 AM** and **11:30 AM** on **July 20, 2024**.

BE IT FURTHER RESOLVED that this closure is for the public purpose of the **Bagelfest Parade**.

BE IT FURTHER RESOLVED that traffic from the closed portion of highway shall be detoured over routes with an all weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour route to allow an uninterrupted flow of two-way traffic.)* The detour shall be as follows: **The parade will only be crossing the State route at an angle from Western Avenue to Broadway Avenue; therefore, a detour will not be necessary due to the ability to open the road to traffic as required.**

*To be used when appropriate.

BE IT FURTHER RESOLVED that the **City of Mattoon** assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that the police officers or authorized flaggers shall at the expense of the **City of Mattoon** be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED that police officers, flaggers and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED that all debris shall be removed by the **City of Mattoon** prior to reopening the State Highway.

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the **City of Mattoon** as may be approved by the Illinois Department of Transportation. These items shall be provided by the **City of Mattoon**.

BE IT FURTHER RESOLVED that the closure and the detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for the traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when a detour is required)

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the **City of Mattoon** shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and

all claims, lawsuits, actions, costs and fees (including reasonable attorney's fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the **City of Mattoon** regardless of whether or not such claim, damage or loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED that the **City of Mattoon** shall provide a comprehensive general liability insurance policy or an additional endorsement in the amount of \$1,000,000 per person and \$2,000,000 on aggregate which as the Illinois Department of Transportation and its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation so serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

APPROVED, and ADOPTED by the City Council of the City of Mattoon this 6th day of February, 2024 A.D.

/s/Rick Hall
MAYOR

ATTEST:

/s/Susan J. O'Brien
MUNICIPAL CLERK

Mayor Hall opened the floor for comments with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Phipps moved to adopt Resolution No. 2024-3273, giving notice to the Illinois Department of Transportation of the Veterans Day parade to be sponsored by the City of Mattoon.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2024-3273

WHEREAS, the **City of Mattoon** is sponsoring a **Parade** in the **City of Mattoon** which event constitutes a public purpose;

WHEREAS, this **Parade** will require the temporary closure of **US 45 / IL 121**, a State Highway in the **City of Mattoon** from **Western Avenue to Broadway Ave**;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the **Council** of the **City of Mattoon** that permission to close off **US 45 / IL 121** from **Western Avenue to Broadway Avenue** as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between **10:15 AM** and **11:00 AM** on **November 11, 2024**.

BE IT FURTHER RESOLVED that this closure is for the public purpose of the **Veterans Day Parade**.

BE IT FURTHER RESOLVED that traffic from the closed portion of highway shall be detoured over routes with an all weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour route to allow an uninterrupted flow of two-way traffic.)* The detour shall be as follows: **The parade will only be crossing the State route at an angle from Western Avenue to Broadway Avenue; therefore, a detour will not be necessary due to the ability to open the road to traffic as required.**

*To be used when appropriate.

BE IT FURTHER RESOLVED that the **City of Mattoon** assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that the police officers or authorized flaggers shall at the expense of the **City of Mattoon** be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED that police officers, flaggers and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED that all debris shall be removed by the **City of Mattoon** prior to reopening the State Highway.

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the **City of Mattoon** as may be approved by the Illinois Department of Transportation. These items shall be provided by the **City of Mattoon**.

BE IT FURTHER RESOLVED that the closure and the detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for the traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when a detour is required)

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the **City of Mattoon** shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorney's fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the **City of Mattoon** regardless of whether or not such claim, damage or loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED that the **City of Mattoon** shall provide a comprehensive general liability insurance policy or an additional endorsement in the amount of \$1,000,000 per person and \$2,000,000 on aggregate which as the Illinois Department of Transportation and its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation so serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

APPROVED, and ADOPTED by the City Council of the City of Mattoon this 6th day of February, 2024 A.D.

/s/Rick Hall

MAYOR

ATTEST:

/s/Susan J. O'Brien

MUNICIPAL CLERK

Mayor Hall opened the floor for comments with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Phipps moved to adopt Resolution No. 2024-3274, giving notice to the Illinois Department of Transportation of the Celebrate Downtown parade to be sponsored by the City of Mattoon.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2024-3274

WHEREAS, the **City of Mattoon** is sponsoring a **Parade** in the **City of Mattoon** which event constitutes a public purpose;

WHEREAS, this **Parade** will require the temporary closure of **US 45 / IL 121**, a State Highway in the **City of Mattoon** from **Broadway Avenue to Western Ave**;

WHEREAS, Section 4-408 of the Illinois Highway Code Authorizes the Illinois Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the **Council** of the **City of Mattoon** that permission to close off **US 45 / IL 121** from **Broadway Avenue to Western Avenue** as above designated, be requested of the Illinois Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between **7:00 PM** and **8:00 PM** on **December 06, 2024**.

BE IT FURTHER RESOLVED that this closure is for the public purpose of the **Celebrate Downtown Parade**.

BE IT FURTHER RESOLVED that traffic from the closed portion of highway shall be detoured over routes with an all weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour route to allow an

uninterrupted flow of two-way traffic.)* The detour shall be as follows: **The parade will only be crossing the State route at an angle from Broadway Avenue to Western Avenue; therefore, a detour will not be necessary due to the ability to open the road to traffic as required.**

*To be used when appropriate.

BE IT FURTHER RESOLVED that the **City of Mattoon** assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that the police officers or authorized flaggers shall at the expense of the **City of Mattoon** be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED that police officers, flaggers and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED that all debris shall be removed by the **City of Mattoon** prior to reopening the State Highway.

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the **City of Mattoon** as may be approved by the Illinois Department of Transportation. These items shall be provided by the **City of Mattoon**.

BE IT FURTHER RESOLVED that the closure and the detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for the traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when a detour is required)

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the **City of Mattoon** shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorney's fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the **City of Mattoon** regardless of whether or not such claim, damage or loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED that the **City of Mattoon** shall provide a comprehensive general liability insurance policy or an additional endorsement in the amount of \$1,000,000 per person and \$2,000,000 on aggregate which as the Illinois Department of Transportation and its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation so serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

APPROVED, and ADOPTED by the City Council of the City of Mattoon this 6th day of February, 2024 A.D.

/s/Rick Hall
MAYOR

ATTEST:

/s/Susan J. O'Brien
MUNICIPAL CLERK

Mayor Hall opened the floor for comments with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Phipps seconded by Commissioner Closson moved to adopt Resolution No. 2024-3275, approving a grant agreement between the City of Mattoon and the State of Illinois Department of Transportation authorizing the expenditure of \$185,000 or as much as may be needed to match the required funding to complete the proposed sidewalk improvements and ADA ramps on Western Avenue from 43rd Street to Noyes Court for the Riddle Elementary Sidewalk Project; and authorizing the mayor to sign the agreement. 21-00333-00-SW

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2024-3275

A RESOLUTION APPROVING A GRANT AGREEMENT BETWEEN THE CITY OF MATTOON AND THE STATE OF ILLINOIS DEPARTMENT OF TRANSPORTATION FOR SIDEWALK IMPROVEMENTS AND ADA RAMPS FROM 43RD STREET TO NOYES COURT FOR THE RIDDLE ELEMENTARY SIDEWALK PROJECT

WHEREAS, the City of Mattoon is proposing to improve sidewalks and ADA ramps from 43rd Street to Noyes Court for the Riddle Elementary Sidewalk Project 21-00333-00-SW; and

WHEREAS, the above stated improvements will necessitate the use of funding provided through the Illinois Department of Transportation (IDOT) and the City of Mattoon and the use of these funds requires a joint funding agreement (“Agreement”) with IDOT; and

WHEREAS, said sidewalk improvements include earthwork, curb & gutter, and sidewalks; and

WHEREAS, the estimated cost of said sidewalk improvements is \$285,000.00; and

WHEREAS, the City of Mattoon has obtained a grant in the amount of \$100,000.00 for the construction of said sidewalk improvements from the State of Illinois, Department of Transportation, Safe Routes To School Program (SRTS); and

WHEREAS, the improvement requires matching funds and said matching funds from the City of Mattoon would be appropriated from the Capital Projects Fund in the amount of \$185,000.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Mattoon, Coles County, Illinois

Section 1. That the City Council hereby appropriates \$185,000 or as much as may be needed to match the required funding to complete the proposed improvement from City Capital Projects Fund; and,

Section 2. That the City Council of the City of Mattoon, Coles County, Illinois, approves the Agreement attached as Exhibit ‘X’ between the City of Mattoon and the State of Illinois, Department of Transportation; and authorizes the Mayor to execute the Agreement; and,

Section 3. The City Clerk of Mattoon is directed to transmit 5 (five) copies of the Agreement and Resolution to IDOT District 7 Bureau of Local Roads and Streets.

Section 4. This resolution shall be in full force and effect from and after its adoption and approval as provided by law.

Upon motion by Commissioner Phipps seconded by Commissioner Closson, adopted this 6th day of February, 2024 by a roll call vote, as follows:

AYES (Names): Commissioner Closson, Commissioner Cox,
Commissioner Graven, Commissioner Phipps,
Mayor Hall
NAYS (Names): None
ABSENT (Names): None

Approved this 6th day of February, 2024.

/s/Rick Hall
Rick Hall, Mayor
City of Mattoon, Coles County, Illinois

ATTEST: APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on 02-06-2024

Mayor Hall opened the floor for comments. Commissioner Graven questioned the 'or as much as may be needed' phrase. Administrator Gill used the example of a change order where the City splits the cost and is hopefully lower. Commissioner Phipps added the estimate was at the top end and had no overage expected.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Closson seconded by Commissioner Cox moved to approve Council Decision Request 2024-2444, waiving the formal bidding requirements for the purchase of a new Dri-Prime CD300M Electric Pump form Xylem, Inc.; authorizing the allocation of \$129,475.45 of the American Rescue Plan Act (ARPA) funds to pay for the purchase; and authorizing the mayor to sign the purchase order.

Mayor Hall opened the floor for comments. Administrator Gill explained the draught causing the need for the rental of an 8" pump, and the City owning the pump so the pump on a trailer could be moved as needed and at Lake Paradise – multipurpose. Commissioner Closson added the rent of the pump cost \$52,000 a year. Mayor Hall inquired whether the pump would be on the trailer part of the year with Administrator answering affirmatively and tied to an electrical unit. Commissioner Phipps inquired as to the waiver of bids with Administrator Gill responded with the established vendor of current rentals provided a one-shop system and largest vendor in the area. Commissioner Cox inquired as to the lifespan of the pump with Administrator Gill responding with 10-15 years easily depending on the use. Mayor Hall noted the better position to serve the community.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Closson seconded by Commissioner Cox moved to approve Council Decision Request 2024-2445, waiving the bidding requirements; and authorizing the allocating of \$120,428.56 of the American Rescue Plan Act (ARPA) funds to accept the proposal from Vandevanter Engineering for the rehabilitation and pump replacements at Sarah Bush Lift Station; and authorizing the mayor to sign the proposal.

Mayor Hall opened the floor for comments/questions. Administrator Gill explained the same situation, Sarah Bush's lift station was 20 years old, needed replaced, City's use of Vandevanter pumps in the past, uniform pumps with repair kits, other municipalities' satisfaction with these pumps and had a good price. Mayor Hall inquired as to the waiving of bids with Administrator Gill noting the long lead time to have pumps replaced and other issues.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Graven seconded by Commissioner Phipps moved to approve Council Decision Request 2024-2446: Approving a water and sewer billing adjustment in the amount of \$1,019.16 on behalf of Quality Housing LLC located at 111 Peach Court.

Mayor Hall opened the floor for comments/questions. Treasurer and Director Wright noted the leaky toilet and cost. Mayor Hall noted the routine motion.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Closson seconded by Commissioner Graven moved to approve Council Decision Request 2024-2447, rejecting the bid of \$749,968 for the Wastewater Treatment Plant Primary Clarifier Rehabilitation – 1955 Tanks from Curry Construction, due to budget constraints.

Mayor Hall opened the floor for questions/comments. Director Clark noted the bid was well over the estimate and another option to pursue.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Closson moved to approve Council Decision Request 2024-2448, authorizing the employment of Steve C. Bily to a Custodian III position with a salary of \$42,868.80 for the Police Buildings and Burgess Osborne Auditorium effective February 26, 2024, pending a background check and drug screening.

Mayor Hall opened the floor for comments/questions. Commissioner Graven expressed her opinion on hiring with another employee issue, not feeling this was the best interest to hire.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, NAY Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Phipps moved to approve Council Decision Request 2024-2449, authorizing the allocation of \$40,000 from donations to pay for a Housing Study to be conducted by Mattoon in Motion and Partner Valuation Advisors.

Mayor Hall opened the floor for comments. Manager Alex Benishek explained the alternate housing study actual results, donations from M.A.I.D. for housing issues, provides for gap development with eight different kinds of housing causing new opportunities, data to create real-world results to help solve the housing crisis in our community. Mayor Hall added Mattoon in Motion had the right path. Commissioner Phipps stated a giant leap and robust study to use for the long term.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, Abstain Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR noted the filling of vacancies, union negotiations, budgets with Treasurer and Director Wright, and meetings with developers and solar housing. Mayor Hall opened the floor for questions with no response.

CITY ATTORNEY updated Council on the former Brown Shoe developments including owner contacts and proposed fining back to day one. Administrator Gill noted no one had been out there, possible outside proposal to purchase to use at another Brown Shoe building. Attorney Jones noted the March 4th report on progress to the judge.

CITY CLERK worked on many personnel and insurance issues, various reports, council packet information; otherwise, business as usual. Mayor Hall opened the floor for questions with no response.

FINANCE noted on compiling of departmental asks for the budget, meetings with Department Heads, optimistic budget being balanced; distributed and reviewed the Revenue Tracking including the major sources of revenue and unrestricted cash in the General Fund. Mayor Hall opened the floor for questions with no response.

PUBLIC WORKS updated Council on the resolution for Riddle School sidewalks with an IDOT letting on March 8th to be finished before school starts, IL Route 16 to Lake Land Boulevard right-of-way issue, letting this year; weekly staff meetings, Lake Paradise still over the spillway, water/sewer leaks and new lines, WWTP insurance visit, vehicle and equipment list and maintenance on equipment. Mayor Hall inquired as to his first few weeks with Director Clark acknowledging a good staff, better communications and team effort. Administrator Gill and Treasurer & Director Wright noted his preparing several budgets. Mayor Hall opened the floor for questions with no response.

FIRE reported on calls for service, training, good State ambulance inspections, crews assisted Boy Scouts with their merit badges, County tabletop, Chief Officer training class and new engine should arrive on the 13th with radio installations on the 14th and in-service the following week. Mayor Hall opened the floor for questions with no response.

POLICE reported on calls for service, 51 arrests, and the annual report provided to Council. Mayor Hall and Chief Gaines discussed the successful result of a kidnapping using the flock camera. Mayor Hall added developers are interested in the police force, security and crime and the importance of the police and fire departments. Mayor Hall opened the floor for questions with no response.

ARTS AND TOURISM Commissioner Cox welcomed Mindy White from Tourism and appreciated her attendance; and reported on Lightworks, major sponsors and revenue increased, expenses were about \$32,000 less than last year, big year on investments and repairs of displays, car count up 2,000, and walk-throughs tripled from last year with around 9,800 people, Bagel Bites and plans, 4th of July volunteers needed, and the 2-year educational program attended by Director Burgett and Festival Coordinator Mindy White at the next meeting. Mayor Hall opened the floor for questions with no response.

COMMUNITY DEVELOPMENT reported on two grants received: \$600,000 OSLAD grant for Marina improvements and \$65,000 boat access ADA kayak launch, Town Hall meeting March 14th at Elevate, 600 responses to survey, housing ordinances for the Planning Commission, Chicago Tree Grant for tree inventory, a developer's proposal of a \$40,000 easement near the Dog Park to develop broadband, North Water Consultants proposal of a watershed management plan with funding using ARPA funds, notices to junk property owners, visitors' data for lakes with a polygon of 120,000 visitors and 2,000,000 visitors downtown per cell phone data, which was used at Lightworks as a demo resulting to numbers close to the counters. Administrator Gill and Manager Benishek discussed a potential solar farm on Western Avenue in a 250–300-foot strip along Western Avenue (12 acres) with 12 one acre lots for new homes to be built as a buffer to the solar farm.

COMMENTS BY THE COUNCIL

Commissioner Closson complimented Alex Benishek, Whitney Carnes and John Wurtsbaugh on the grant, Mr. Wurtsbaugh's plans for the lake and cleanup at the campgrounds. Commissioners Cox and Graven had no further comments. Commissioner Phipps thanked Coordinator White and Director Burgett's attendance at the Exchange Club. Mayor Hall noted discussions on housing issues, taxi cabs and the sports complex.

Mayor Hall seconded by Commissioner Phipps moved to recess to closed session at 7:19 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS 120(2)(C)(2))

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Council reconvened at 7:39 p.m.

Commissioner Cox clarified that Lightworks revenues exceeded expenses over \$32,000.

Commissioner Cox seconded by Commissioner Closson moved to adjourn at 7:41 p.m.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, NAY Commissioner Graven, ABSTAIN Commissioner Phipps, YEA Mayor Hall.

/s/Susan J. O'Brien
City Clerk