

**CITY OF MATTOON, ILLINOIS**  
**CITY COUNCIL AGENDA**  
**March 5, 2024**  
**6:30 PM**

**6:30 PM BUSINESS MEETING**

Pledge of Allegiance

Roll Call

Electronic Attendance

**CONSENT AGENDA:**

*Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the Mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.*

1. Minutes of the Regular Meeting of February 20, 2024.
2. Bills and Payroll for the last half of February 2024.

**PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

*This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.*

**NEW BUSINESS**

1. Motion – Adopt Special Ordinance No. 2024-1892: Granting a variance from the intensity of use and rear yard setback for the property located at 2112 Champaign Avenue to allow for the re-construction of a garage and for the setback to match the existing setback. Petitioner: David Paul, Jr. (Hall) 07-2-0996-000
2. Motion – Approve Council Decision Request 2024-2452: Authorizing the employment of Pierce Farmer as a probationary patrol officer with the Mattoon Police Department effective May 5, 2024. (Hall)
3. Motion – Approve Council Decision Request 2024-2453: Authorizing the solicitation of bids for the roadway portion of the Mattoon Sports Complex, contingent upon the approval of the final plans and specifications by the Illinois Department of Transportation. (Phipps)
4. Motion – Approve Council Decision Request 2024-2454: Authorizing the employment of Craig Henness as Water Treatment Plant Lab Director with a base annual compensation of \$64,292.80, effective March 18, 2024 pending a successful drug testing and background check. (Closson)

**5. Motion – Approve Council Decision Request 2024-2455: Awarding the bid of \$101,965 from Industrial Mechanical, Inc. for the Mattoon Police Department Chiller (Cooling Tower) Replacement; and authorizing the mayor to sign the bid proposal. (Closson)**

**6. Motion – Approve Council Decision Request 2024-2456: Approving Change Order #2 from Fuller-Wente, Inc. by deducting the water main and casing directional boring and adding 1,250 feet of water main and trenching for the US-45 Water Main Project; and authorizing the public works director to sign Change Order #2. (Phipps) 22-00341-01-WM**

**7. Motion – Approve Council Decision Request 2024-2457: Approving the water and sewer billing adjustment in the amount of \$1,036.39 on behalf of Evelyn Missel located at 1620 Frostwood Avenue. (Graven)**

**DEPARTMENT REPORTS:**

**CITY ADMINISTRATOR  
CITY ATTORNEY  
CITY CLERK  
FINANCE  
PUBLIC WORKS  
FIRE  
POLICE  
ARTS AND TOURISM  
COMMUNITY DEVELOPMENT**

**COMMENTS BY THE COUNCIL**

**Recess to closed session pursuant to the Illinois Open Meetings Act for the purpose of the discussion of the appointment, compensation, discipline, performance, or dismissal of specific employees of the City or legal counsel for the City. (5ILCS 120 (2)(C)(1)); and collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS 120 (2)(C)(2)).**

**Reconvene**

**Adjourn.**