

The City Council of the City of Mattoon held a Regular City Council meeting in the Council Chambers of City Hall on April 1, 2025. Mayor Hall presided and called the meeting to order at 6:30 p.m.

Mayor Hall led the Pledge of Allegiance.

The following members of the Council answered roll call physically present in person: YEA Commissioner Jim Closson, YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner David Phipps and YEA Mayor Rick Hall.

Also physically present were City personnel: City Administrator/Interim Manager Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Arts & Tourism Director Angelia Burgett, Public Works Director Dave Clark, Fire Chief Jeff Hilligoss, Police Chief Sam Gaines, Community Development & Code Enforcement Manager Alex Benishek and City Clerk Susan O'Brien.

### **CONSENT AGENDA**

Mayor Hall seconded by Commissioner Cox moved to approve the consent agenda consisting of Regular Meeting minutes of March 18, 2025, bills and payroll for the last half of March 2025.

---

#### **Bills and payroll for the last half of March, 2025**

##### **General Fund**

Payroll		\$	298,833.48
Bills		\$	<u>221,999.68</u>
	Total	\$	520,833.16

##### **Hotel Tax Administration**

Payroll		\$	5,092.04
Bills		\$	<u>4,901.05</u>
	Total	\$	9,993.09

##### **Midtown TIF Fund**

Bills		\$	<u>30,771.46</u>
	Total	\$	30,771.46

##### **Capital Project Fund**

Bills		\$	<u>9,514.00</u>
	Total	\$	9,514.00

##### **Water Fund**

Payroll		\$	41,777.40
Bills		\$	<u>48,630.42</u>
	Total	\$	90,407.82

##### **Sewer Fund**

Payroll		\$	39,531.73
Bills		\$	<u>210,512.92</u>
	Total	\$	250,044.65

##### **Health Insurance Fund**

Bills		\$	<u>437,454.45</u>
-------	--	----	-------------------

	Total	\$	437,454.45
	<b><u>Motor Fuel Tax Fund</u></b>		
Bills		\$	4,626.12
	Total	\$	4,626.12

---

Mayor Hall declared the motion carried by the following omnibus vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

### **PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

*This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.*

Mayor Hall opened the floor for Public comments with no response.

### **PUBLIC HEARING – FY26 BUDGET**

Mayor Hall opened the Public Hearing of the Fiscal Year 26 Budget in the City Hall Council Chambers located at 208 N. 19<sup>th</sup> Street, Mattoon, Illinois 61938 at 6:32 p.m. City Administrator Gill reviewed the proposed FY26 Budget including General Fund Revenues and largest Expenditures in each fund of the Police Department, Fire Department, Public Works Department, Parks/Lakes/Cemetery, Community Development, City Manager, City Clerk, Finance Department, Council, Computer IT, Legal, Economic Development, Property Tax versus Pensions, Motor Fuel Tax, Hotel Tax, Festival Management, Mobile Equipment Fund, Revolving Loan Fund, Capital Projects Fund, Midtown TIF (2027), I-57 East TIF (2030), I-57 Business District (2030), Broadway East TIF (2031), Broadway East Business District (2031), South Route 45 TIF District (2031), South Route 45 Business District, Remington Road & I-57 Business District, Water Fund, Sewer Fund, Health Insurance Fund and Insurance & Tort Judgment Fund. The floor was opened for questions. Commissioner Closson inquired as to the inclusion of the Grocery Tax with Administrator Gill stating affirmatively with a reinstatement before January 2026. With no further questions Mayor Hall closed the Public Hearing at 7:06 p.m.

### **NEW BUSINESS**

Mayor Hall seconded by Commissioner Cox moved to adopt Ordinance No. 2025-5490, establishing the Manager Form of Government; and amending the municipal code of ordinances Chapter 31 CITY OFFICIALS Section 31.20 to codify the City Manager position.

---

## **CITY OF MATTOON, ILLINOIS**

### **ORDINANCE NO. 2025-5490**

#### **ESTABLISHING STATUTORY MANAGER GOVERNMENT FORM**

**WHEREAS**, the City of Mattoon is organized, operates and elects its officers under Article 4 of the Illinois Municipal Code, known as the Commission Form Government, 65 ILCS 5/4-1-1 et seq.; and

**WHEREAS**, at the general election held Tuesday, November 5, 2024, a majority of the registered voters casting their vote at the election approved a public referendum to change the form of government in the City of Mattoon by adopting the statutory manager form of government under Article 5 of the Illinois Municipal Code, known as the Managerial Form of Municipal Government, 65 ILCS 5/5-1-1 et. seq.; and

**WHEREAS**, with the adoption of the statutory manager form of government, the City of Mattoon will retain its governmental structure while adopting and implementing the new features of the manager form; and

**WHEREAS**, with the adoption of the manager form of government, the manager will be hired by the City Council and will become the administrative and executive head of the City of Mattoon for most purposes, while the City Council establishes goals, strategic plans, sets policy and approves the budget for the City; and

**WHEREAS**, the City Council hereby provides for and creates the statutory office of City Manager, as approved by the voters of the City of Mattoon, by this amendment of the City Code and integration and implementation of the powers of the City Manager within the City of Mattoon.

**NOW THEREFORE, BE IT ORDAINED** by the City Council of the City of Mattoon, Coles County, Illinois, as follows:

**SECTION 1: Code Amendment.** The current provisions of § 31.20 entitled “CITY ADMINISTRATOR” of Chapter 31, entitled “City Officials” of Title III entitled “Administration” of the City Code of the City of Mattoon (the Code of Ordinances for the City of Mattoon), are hereby deleted and replaced in their entirety with the following:

§ 31.20 CITY MANAGER.

- (A) *Office Established.* There is hereby created the office of City Manager pursuant to enabling statutory authority provided at 65 ILCS 5/5-1-1 *et seq.*
- (B) *Appointment.* The Mayor and City Council shall appoint the City Manager, by majority vote. The person appointed shall be selected on the basis of his or her training, executive and administrative qualifications and experience in the administration of municipal government and need not be a resident of the City at the time appointed. However, the City Manager shall make their permanent residence within the Mattoon, Illinois School District within 6 months of their appointment and installation as City Manager. His or her background and experience shall be consistent with the Manager’s statutory duties, the responsibilities set forth herein and any job description adopted by the City Council. The person shall be appointed without regard to political affiliation, race, sex, national origin, religion or any other illegal discriminatory factor. Any person who has held the position of Mayor or member of the City Council, within one year prior to the appointment to the position of City Manager, is hereby deemed not qualified and shall not be appointed to the City Manager position.
- (C) *Tenure of office.* The City Manager shall be appointed for an indefinite term. The City Manager may at any time be removed from office by the Mayor and the City Council, by majority vote. The City Council and the City Manager may enter into an agreement with respect to other terms and provisions of employment and may provide for salary, salary adjustments, fringe benefits, severance provisions and payment, and other remuneration and benefits of office. The City Manager, with the approval of the Mayor and City Council, may appoint an Acting City Manager to act during the absence or disability of the City Manager to carry out the functions and duties of

the City Manager. Preference will be given to the departmental directors or superintendents of the City in the selection of the Acting City Manager.

- (D) *Bond and oath.* Before entering upon the duties of office, the City Manager shall furnish a surety bond in the amount of \$50,000 to be approved by the City Council, said bond to be conditioned upon the faithful performance of his or her duties. The City shall pay the premium of the bond. Before entering upon the duties of office, the City Manager shall take and subscribe to any oath prescribed by the statutes of the State of Illinois.
- (E) *Compensation.* The City Manager shall receive compensation in such amount and manner, as the City Council shall affix from time to time by ordinance or resolution and by agreement.
- (F) *Powers and duties.* The City Manager shall, in all cases, be subject to the authority and direction of the Mayor and City Council. The City Manager shall be, pursuant to 65 ILCS § 5/5-3-7, the executive and administrative head of the City of Mattoon and responsible for the proper administration of all affairs of the City. The powers and duties of the City Manager shall be:
  - (1) To enforce the laws and ordinances within the City of Mattoon.
  - (2) To provide proper support staff and services for the Mayor and members of the City Council.
  - (3) To appoint and, when necessary for the good of the service, suspend or remove all City employees, except when otherwise provided for by law. To appoint and remove all department heads. All decisions to appoint and remove employees shall be consistent with applicable policies approved by the City Council, applicable Federal and Illinois law, valid labor agreements, and consistent with the principles of good municipal administration and due process of law. No appointment shall be made upon any basis other than that of merit and fitness.
  - (4) To develop, recommend and administer such appropriate personnel policies and procedures as the Manager concludes are needed to manage the staff of the City and as approved by the City Council.
  - (5) To serve as the human resource manager of the City. The City Manager is responsible to manage any and all collective bargaining processes of the City, as applicable, and recommend negotiated collective bargaining agreements for consideration and approval by the City Council. The City Manager shall be responsible for administering all collective bargaining agreements. The City Manager shall keep the City Council informed of human relation developments, disputes and staff matters, as well as the status of collective bargaining and the administration of any collective bargaining agreements. The City Council may determine to employ attorneys or other persons with specialized expertise to assist with the conduct of negotiations with bargaining units representing City employees.
  - (6) The City Manager may authorize any administrative officer, subject to the Manager's direction and supervision, to exercise these powers with respect to subordinates in that officer's department, office or agency.
  - (7) To exercise oversight and control of all departments, offices and positions of the City, except as otherwise provided by law.
  - (8) To prepare an annual budget ordinance;
  - (9) To serve as Chief Financial and City Budget Officer, as provided at § 8-2-9.1 *et seq.* of the Illinois Municipal Code, and keep the City Council advised of the present financial status and the future needs of the City. As City Budget Officer, to prepare a report of estimated funds necessary to defray the expenses of the City for the fiscal year for the consideration of the City Council and to prepare and submit to the City Council, by the date set by the City Council, a recommended annual budget for City operations and a capital improvement plan and to administer the approved budget and capital improvement plan.
  - (10) To attend all meetings of the City Council with the right to take part in the discussions, but with no right to vote, unless there is an extreme situation preventing attendance at such a

meeting, and in that case the City Manager will do everything possible to notify the Mayor in advance of their inability to attend such a meeting.

- (11) Manage all purchasing and procurements of necessary goods, materials and services for the City and provide for policies and procedures for City staff to comply with regarding such purchasing and procurement.
  - (12) The City Manager shall, at least annually, report to the City Council with respect to the financial and fiscal affairs of the City. The City Manager will regularly report to the City Council regarding the status of the operations of City departments, services and programs and to assess such operations continuously, making appropriate recommendations for improvements.
  - (13) To perform such other duties as may be prescribed by law, including Article 5 of the Illinois Municipal Code (65 ILCS 5/5-5-1 *et. seq.*), or may be required of him or her by ordinance or resolution of the City Council. The City Administrator shall perform all other executive and administrative duties not specifically enumerated herein with due regard to the executive, administrative and legislative powers granted to the City Council pursuant to 65 ILCS § 5/4-5-2.
  - (14) Those powers vested in the prior position of City Administrator elsewhere in this Code, and outside of this Section 31.20, are hereby vested in the City Manager.
  - (15) The City Manager shall serve as Chair of the Economic Development Revolving Loan Fund Advisory Committee.
  - (16) The City Manager shall designate, in writing, an employee of the City who is not the Mayor or member of the City Council who will serve as the Acting City Manager at any time the City Manager is temporarily unable to fulfill their duties as City Manager, or is otherwise incapacitated. During the absence or disability of the City Manager, the Acting City Manager shall carry out all the functions and duties of the City Manager.
- (G) *Appointment Limitations.* The City Manager is not authorized to make appointments to the board of local improvements, nor the zoning board of appeals or planning commission. Such appointments shall be made by the Mayor with the advice and consent of the City Council. 65 ILCS 5/5-3-11. The City Manager is not authorized to appoint members to boards and commissions that the City is authorized to establish pursuant to statutory authority, other than in applicable provisions of Articles 3.1 and 4 of the Illinois Municipal Code. 65 ILCS 5/5-3-1.
- (H) *City Audit.* The City Council will provide for independent audits of all accounts of the City. Such audits shall be conducted independently of the City Manager by some person or firm selected by the City Council. Full reports of such audits are to be filed in the public records of the City.

**SECTION 2: Elected Officials.** Nothing in this Ordinance shall be deemed to diminish or detract from the statutory powers and authority of the City's elected officials, except as provided by law for the implementation of the statutory manager form of government.

**SECTION 3: Superseder.** This Ordinance supersedes and repeals any prior Code provisions, ordinances or part thereof that conflicts with the provisions herein, and to the extent of such conflict, all such prior ordinances are hereby repealed by this reference.

**SECTION 4: Severability.** The provisions of this Ordinance shall supersede any present provisions of the City Code of the City of Mattoon, along with any applicable rules and regulations, and the invalidity of any provisions of this Ordinance by reasons of any such existing Code provisions or City ordinances shall not affect the validity of the surviving portions.

**SECTION 5: Effective Date.** This Ordinance shall become effective upon its passage and approval, as provided by law.

**SECTION 6:** The City Clerk is hereby directed to cause this ordinance to be published in pamphlet

form.

Upon motion by Mayor Hall, seconded by Commissioner Cox, adopted this 1st day of April, 2025, by a roll call vote, as follows:

AYES (Names): Commissioner Closson, Commissioner Cox,

Commissioner Phipps, Mayor Hall

NAYS (Names): None

ABSENT (Names): Commissioner Graven

Approved this 1st day of April, 2025.

/s/Rick Hall

Rick Hall, Mayor

City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien

Susan J. O'Brien, City Clerk

/s/Daniel C. Jones

Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on 04-01, 2025.

Mayor Hall opened the floor for questions. Mayor Hall noted several meetings.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, ABSTAIN Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Phipps moved to adopt Special Ordinance No.2025-1948, ratifying the Employment Agreement of Kyle Gill for the position of Interim City Manager; and authorizing the mayor and city clerk to sign the agreement.

---

## **CITY OF MATTOON, ILLINOIS**

### **SPECIAL ORDINANCE NO. 2025-1948**

#### **AN ORDINANCE RATIFYING THE EMPLOYMENT AGREEMENT OF KYLE GILL FOR THE POSITION OF INTERIM CITY MANAGER**

**WHEREAS**, the City Council enacted Ordinance No. 2025-5490 on April 1, 2025, and thereby established the Managerial Form of Municipal Government under Article 5 of the Illinois Municipal Code, 65 ILCS 5/5-1-1 et seq., in the City of Mattoon; and,

**WHEREAS**, said Ordinance No. 2025-5490 creates the position of City Manager under Section 31.20 of the Mattoon City Code; and

**WHEREAS**, there is a need to appoint an Interim City Manager to perform the duties of City Manager until such time as a City Manager can be formally appointed and installed, and the City Council wishes to appoint such an Interim City Manager; and,

**WHEREAS**, Kyle Gill has been recommended to fill the position of Interim City Manager until such time as a permanent City Manager can be formally appointed and installed; and,

**WHEREAS**, the City of Mattoon enters into employment agreements with members of its management team; and,

**WHEREAS**, the City appoints Kyle Gill as Interim City Manager, effective April 1, 2025, and such appointment shall last until such time as a person can be formally appointed and installed as the City Manager; and the parties wish to memorialize the terms of Kyle Gill's interim employment agreement with the City.

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, A MUNICIPAL CORPORATION, as follows:**

**Section 1.** Kyle Gill is hereby named as City of Mattoon Interim City Manager, effective April 1, 2025, until such time as a City Manager is formally appointed and installed, or until such time as his employment as Interim City Manager is terminated.

**Section 2.** The City Council hereby approves an Employment Agreement with Kyle Gill for the position of Interim City Manager, a copy of which is attached hereto and incorporated herein by reference.

**Section 3.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 4.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by Mayor Hall, seconded by Commissioner Phipps, adopted this 1st day of April, 2025, by a roll call vote, as follows:

AYES (Names):	<u>Commissioner Closson, Commissioner Cox,</u>
	<u>Commissioner Phipps, Mayor Hall</u>
NAYS (Names):	<u>None</u>
ABSENT (Names):	<u>Commissioner Graven</u>

Approved this 1st day of April, 2025.

/s/Rick Hall  
Rick Hall, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM

/s/Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones  
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on 04-01, 2025.

Mayor Hall opened the floor for comments/questions. Mayor Hall noted this was part of the process going forward to be finished in several weeks. An interim manager is needed until a permanent city manager is named.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, ABSTAIN Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Phipps seconded by Commissioner Cox moved to adopt Resolution No. 2025-3298, approving an intergovernmental agreement between the State of Illinois, Illinois Department of Transportation and the City of Mattoon for cost sharing of the Phase 1 Engineering Study of the IL 16 and Swords Intersection in the amount of \$114,350; and authorizing the mayor and city clerk to sign the agreement.

---

**CITY OF MATTOON, ILLINOIS**

**RESOLUTION NO. 2025-3298**

**A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE STATE OF ILLINOIS, ILLINOIS DEPARTMENT OF TRANSPORTATION AND THE CITY OF MATTOON**

**WHEREAS**, the City of Mattoon is preparing to conduct a Phase I Engineering Study for the IL 16 and Swords Drive intersection; and

**WHEREAS**, the State of Illinois acting through its Department of Transportation is providing a portion of the project funding in the form of a \$114,350.00; and

**WHEREAS**, the terms and conditions for said grant are detailed in the attached Intergovernmental Agreement between the State of Illinois, Department of Transportation and the City of Mattoon.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council for the City of Mattoon, Coles County, Illinois, that the attached Intergovernmental Agreement between the State of Illinois, Department of Transportation and the City of Mattoon be approved; and authorize the mayor and city clerk to sign the intergovernmental agreement.

Upon motion by Commissioner Phipps, seconded by Commissioner Cox, adopted this 1st day of April, 2025, by a roll call vote, as follows:

AYES (Names):	<u>Commissioner Closson, Commissioner Cox,</u>
	<u>Commissioner Graven, Commissioner Phipps,</u>
	<u>Mayor Hall</u>
NAYS (Names):	<u>None</u>
ABSENT (Names):	<u>None</u>

Approved this 1st day of April, 2025.

/s/Rick Hall  
Rick Hall, Mayor  
City of Mattoon, Coles County, Illinois



ATTEST:

APPROVED AS TO FORM

/s/Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones  
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on 04-01, 2025.

Mayor Hall opened the floor for questions with no response.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Phipps seconded by Commissioner Closson moved to adopt Resolution No. 2025-3297, approving the final MFT payment in the amount of \$45,223.02 for improvements on Marshall Avenue Project; and authorizing the city clerk to sign the document. 14-00266-03-PV



CITY OF MATTOON, ILLINOIS  
RESOLUTION NO. 2025-3297

Resolution for Improvement  
Under the Illinois Highway Code

Is this project a bondable capital improvement?

☒ Yes ☐ No

Resolution Type	Resolution Number	Section Number
Original	2025-3297	14-00266-03-PV

BE IT RESOLVED, by the Council of the City  
Governing Body Type Local Public Agency Type  
of Mattoon Illinois that the following described street(s)/road(s)/structure be improved under  
Name of Local Public Agency  
the Illinois Highway Code. Work shall be done by Contract  
Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
Marshall Ave.	0.22	NA	14th Street	17th Street

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

New concrete pavement, concrete curb and gutter, inlets, sidewalks, driveways and other associated items.  
Rebuild Illinois (RBI) will be used for this project.

2. That there is hereby appropriated the sum of Forty-five thousand, two hundred twenty-three, and 02/100

\$45,223.02 Dollars ( ) for the improvement of  
said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Susan O'Brien City Mattoon Clerk in and for said City  
Name of Clerk Local Public Agency Type Local Public Agency Type  
of Mattoon in the State aforesaid, and keeper of the records and files thereof, as provided by  
Name of Local Public Agency  
statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by  
Council of Mattoon at a meeting held on April 01, 2025  
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 2nd day of April, 2025  
Day Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

04/02/2025

Approved

Regional Engineer Signature & Date  
Department of Transportation

Mayor Hall opened the floor for comments. Interim Manager Gill noted the long-term Marshall Avenue Project and its final bill. Director & Treasurer Wright noted initially the bill was \$167,000; and after receiving grant revenue, the bill was lower.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Phipps seconded by Commissioner Graven moved to approve Council Decision Request 2025-2580, approving the engineering proposal in the amount of \$228,700 from the Farnsworth Group to conduct a Phase I Engineering Study of the IL Route 16 and Swords Drive Intersection; authorizing \$114,350 in Motor Fuel Tax Funds to fund the City's portion of the work; and authorizing the mayor to sign the proposal.

Mayor Hall opened the floor for comments. Director Clark noted the City's portion was 50% of the amount, the City taking the lead on this project and would work with IDOT.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Phipps seconded by Commissioner Closson moved to adopt Resolution No. 2025-3299, approving an intergovernmental agreement between the State of Illinois, Illinois Department of Transportation and the City of Mattoon for the cost of the Lincoln Prairie Trail Lighting Design Agreement in the amount of up to \$14,000; and authorizing the mayor and city clerk to sign the agreement. (Agreement No. JN 725 012)

---

## CITY OF MATTOON, ILLINOIS

### RESOLUTION NO. 2025-3299

**WHEREAS**, the City of Mattoon is preparing to design solar lighting for the Lincoln Prairie Trail Tunnel under I-57 in conjunction with the improvements of the I-57 and IL 16 interchange project being undertaken by the Illinois Department of Transportation; and

**WHEREAS**, the State of Illinois acting through its Department of Transportation is providing reimbursement of the project funding in the form of a \$14,000.00 to design solar tunnel lighting for the Lincoln Prairie Trail under I-57 project; and

**WHEREAS**, the terms and conditions for said grant are detailed in the attached Intergovernmental Agreement between the State of Illinois, Department of Transportation and the City of Mattoon.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council for the City of Mattoon, Coles County, Illinois, that the attached Intergovernmental Agreement between the State of Illinois, Department of Transportation and the City of Mattoon be approved; and authorize the mayor and city clerk to sign the intergovernmental agreement.

Upon motion by Commissioner Phipps, seconded by Commissioner Closson, adopted this 1st day of April, 2025, by a roll call vote, as follows:

AYES (Names):	<u>Commissioner Closson, Commissioner Cox,</u>
	<u>Commissioner Graven, Commissioner Phipps,</u>
	<u>Mayor Hall</u>
NAYS (Names):	<u>None</u>
ABSENT (Names):	<u>None</u>

Approved this 1st day of April, 2025.

/s/Rick Hall  
Rick Hall, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM

/s/Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones  
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on 04-01, 2025.

Mayor Hall opened the floor for comments. Interim Manager Gill explained the bike trail under the Interchange on 57 and requested solar lighting; and stated the State would pay for the lighting. Director Clark noted taking the lead with Farnsworth and desire to have solar lighting to eliminate a power expense.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Phipps seconded by Commissioner Closson moved to approve Council Decision Request 2025-2581, approving the engineering proposal from the Farnsworth Group for the design of solar lighting in the tunnel for the Lincoln Prairie Trail under I-57 in the amount of \$14,000; and authorizing the mayor to sign the proposal.

Interim Manager Gill noted the approval of Farnsworth to perform the study.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Graven seconded by Commissioner Phipps moved to approve Council Decision Request 2025-2582, approving the water and sewer billing adjustment in the amount of \$1,038.17 on behalf of Katherine Wright located at 711 S. 16<sup>th</sup> Street.

Mayor Hall noted the common adjustment.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Graven seconded by Commissioner Cox moved to approve Council Decision Request 2025-2583, approving the water and sewer billing adjustment in the amount of \$1,137.62 on behalf of Kristen Becker located at 2721 Commercial.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Commissioner Mayor Hall.

Mayor Hall seconded by Commissioner Closson moved to approve Council Decision Request 2025-2584, approving the bid of \$171,600 from Taylor Roofing for the roof restoration on the Police Department building through OMNIA Partners, Public Sector Contracting Services.

Mayor Hall opened the floor for comments. Interim Manager Gill noted the Federal bid letting, Taylor Roofing in local area, other bidder as Industrial Roofing, Taylor's 30-year warranty, received pricing on City Hall but determined to wait on those numerous repairs.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Phipps seconded by Commissioner Closson moved to approve Council Decision Request 2025-2585, authorizing the employment of Tyler Borntrager as Maintenance Worker III with an annual salary of \$48,630.40 effective April 07, 2025, pending passage of a drug screening and background check.

Mayor Hall opened the floor for comments. Interim Manager Gill noted this was the last new hire for Public Works with 17 in budget; explained Mr. Bontrager's experience with field tiling and heavy equipment; and a welcomed addition.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

Mayor Hall seconded by Commissioner Cox moved to approve Council Decision Request 2025-2586, ratifying the re-appointment of Mark Welton to the Police Pension Board with a term ending 04/30/2027.

Mayor Hall opened the floor for comments/questions. Mayor Hall noted his contact with Mr. Welton who was happy to take the role; and was a good addition to the Board.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

### **DEPARTMENT REPORTS:**

CITY ADMINISTRATOR noted budget work with Director & Treasurer Wright, attendance at tomorrow's IML Lobby Day to contact our local legislators. Mayor Hall opened the floor for questions with no response.

CITY ATTORNEY noted business as usual while preparing items for the council meeting. Mayor Hall opened the floor for questions with no response.

CITY CLERK noted open enrollment for our 457s and 125 insurances; and business as usual.

FINANCE distributed and reviewed Major Sources of Revenue, ARPA reporting, unrestricted cash, budget amendment and water/sewer rates for next meeting. Mayor Hall opened the floor for questions with no response.

PUBLIC WORKS noted significant maintenance work on streets and sidewalks by the crews, lift station power outages over the weekend due to storms and IEPA reporting. Mayor Hall opened the floor for questions with no response.

FIRE reported on calls for service, eight inspections and follow-ups, various training, vehicle accident on DeWitt Avenue East and Lerna Road and business as usual. Mayor Hall opened the floor for questions with no response.

POLICE reported on calls for service and 494 arrests. Mayor Hall opened the floor for questions with no response.

ARTS AND TOURISM working with Peyton Morrow for second alley mural with 80's theme, the upcoming Gardenfest on May 10<sup>th</sup> in Lytle Park, Bagelfest entertainment announcement on April 8<sup>th</sup>, Artisan Fair in park on April 12<sup>th</sup>, and preparing maps and guides. Mayor Hall opened the floor for questions with no response.

COMMUNITY DEVELOPMENT updated Council on Grant Writer Cather and his congressional spending request for the right-in and right-out at Walmart through Senator Durbin's office; Interim Manager Gill and his preparations for corridor development changes, childcare facility planning discussion, update on former Brown Shoe factory having a new demolition contract with owner and submitted a variance to the Planning Commission for the Fire Station #3 addition.

#### **COMMENTS BY THE COUNCIL**

Commissioner Closson updated Council on the Parks ballfield preparations, Park employees replacing roof on Bandshell and invitation from Carolyn Cloyd on the Coles County Veterans Support Coalition's "At Ease" Program which assists in the transitions into civilian life at 10:00 a.m. on Saturday. Commissioners Cox, Graven and Phipps had no further comments. Mayor Hall congratulated Kyle on Interim City Manager; and explained a visit to Rosie's Dinner in Naperville which was owned and operated by veterans and interested in a satellite franchise in Mattoon.

Commissioner Cox seconded by Commissioner Phipps moved to adjourn at 7:34 p.m.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Closson, YEA Commissioner Cox, NAY Commissioner Graven, YEA Commissioner Phipps, YEA Mayor Hall.

/s/Susan J. O'Brien  
City Clerk