

CITY OF MATTOON, ILLINOIS

CITY COUNCIL AGENDA

May 6, 2025

6:30 P.M.

6:30 P.M. BUSINESS MEETING

Pledge of Allegiance

Roll Call

Electronic Attendance

CONSENT AGENDA:

Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the Mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.

- 1. Minutes of the Regular Meeting of April 15 & Special Meeting of April 23, 2025.**
- 2. Bills and Payroll for the last half of April 2025.**
- 3. Mayor's Bills – Lobby Day**

Administration of the Oath of Office to New Council by City Clerk

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.

Presentation: Dr. Julie Elbert of the Daughters of the American Revolution recognizing Officer AJ Roley for his actions

Presentation: Acknowledging the retirement of Lt. Scott Robison with 20 years of service from the Police Department on May 2, 2025.

Presentation: Acknowledging the promotions of:

Sergeant Peter Lusk to Lieutenant effective May 3, 2025

Officer Mike Bennett to Sergeant effective May 3, 2025

Probationary Officer Grant Gaines to Regular Officer status effective May 5, 2025.

NEW BUSINESS

1. Motion – Adopt Ordinance No. 2025-5492: Updating the municipal code to reflect the change in government including the city manager.

2. Motion – Adopt Resolution No. 2025-3304: Appointing Kyle M. Gill to the position of City Manager.

3. Motion – Adopt Resolution No. 2025-3305: Appointing Susan J. O’Brien to the Office of City Clerk and Beth Wright to the Office of City Treasurer.

4. Motion – Adopt Resolution No. 2025-3306: Designating the depositories in which the funds or moneys of the City may be deposited.

5. Motion – Adopt Resolution No. 2025-3307: Authorizing the Mayor, City Treasurer and City Clerk to sign checks by facsimile signature.

6. Motion – Adopt Special Ordinance No. 2025-1954: Ratifying employment contracts with City Manager, City Clerk, Finance Director & City Treasurer.

7. Motion – Adopt Special Ordinance No. 2025-1955: Granting a Special Use for a Tier II Short-Term Rental located at 808 Broadway Avenue. Petitioner: Toby Ferris 07-1-03948-000

8. Motion – Adopt Special Ordinance No. 2025-1956: Granting a Special Use for a Digital Display Sign located currently on a portion of 06-0-00588-000 that will be deeded to the City in the near future. Petitioner: Richard Rhodes of Dusty’s Outdoor Media

9. Motion – Adopt Special Ordinance No. 2025-1957: Granting a Special Use for a Cannabis Dispensary located at 511 Lake Land Boulevard. Petitioner: T C APPLICCO, L.L.C. 07-1-05018-000

10. Motion – Adopt Special Ordinance No. 2025-1958: Authorizing the city manager to sign an outright grant agreement by and between the City of Mattoon and First Neighbor Bank. reimbursing up to \$108,8982.50 from Broadway Avenue East TIF Revenues over a three-year period for engineering costs, pavement removal, earthwork site utilities and seeding to the property located at 808 Broadway Avenue East; and authorizing the city manager to sign the agreement. 06-0-00554-006

11. Motion – Adopt Special Ordinance No. 2025-1959: Granting a variance for Fire Station #3 to allow yard setback requirements for a building addition located at 2700 Marshall Avenue. Petitioner: City of Mattoon

12. Motion – Adopt Ordinance No. 2025-5493: Updating the municipal code to increase the effectiveness of the Corridor Development by amending Sections 159.56, 159.57, 159.58, 159.59, 159.60 and 159.61.

13. Motion – Approve Council Decision Request 2025-2597: Approving Change Order #5 in the amount of \$313,989.65 for the Sports Complex Roadway Project to extend Wooddell Way east to Dettro Drive; and authorizing the Public Works Director to sign the request. 23-00353-00-PV

14. Motion - Approve Council Decision Request 2025-2598: Waiving the formal bidding requirement; approving the proposal in the amount of \$34,300.00 from Midwest Marine Construction to construct a sea wall at the Lake Paradise Pump House; and authorizing the city manager to sign the proposal.

15. Motion – Approve Council Decision Request 2025-2599: Waiving the formal bidding requirement; approving the proposal in the amount of \$72,118.00 from Hydro-Kinetics for the

replacement of the modulating electric actuators on Filter #4 at the Water Treatment Plant; and authorizing the city manager to sign the proposal.

16. Motion – Approve Council Decision Request 2025-2600: Ratifying the appointment of Toby Ferris to the Planning Commission with an unexpired term of 08/17/2028.

17. Motion – Adopt Ordinance No. 2025-5494: Authorizing the boundary modifications amendment to the area known as the Coles County Enterprise Zone for boundary expansion to include the Rural King Hangar Project; and authorizing the mayor to sign the intergovernmental agreement.

COMMENTS BY THE COUNCIL

Adjourn.