

The City Council of the City of Mattoon held a Regular City Council meeting in the Council Chambers of City Hall on June 17, 2025. Mayor Hall presided and called the meeting to order at 6:30 p.m.

The following members of the Council answered roll call physically present in person: YEA Commissioner Erica Butler, YEA Commissioner Jim Closson, YEA Commissioner Dave Cox, YEA Commissioner David Phipps and YEA Mayor Rick Hall.

Also physically present in person were City personnel: City Manager Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Arts & Tourism Director Angelia Burgett, Public Works Director David Clark, Fire Chief Jeff Hilligoss (audio), Police Chief Sam Gaines, and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Hall seconded by Commissioner Cox moved to approve the consent agenda consisting of Regular Meeting minutes of June 6, 2025, bills and payroll for the first half of June 2025.

<u>Bills and payroll for the first half of June, 2025</u>			
<u>General Fund</u>			
Payroll		\$	330,532.08
Bills		\$	145,498.01
	Total	\$	476,030.09
<u>Hotel Tax Administration</u>			
Payroll		\$	5,617.32
Bills		\$	25,753.87
	Total	\$	31,371.19
Bills	<u>Festival Mgmt Fund</u>	\$	6,830.00
	Total	\$	6,830.00
Bills	<u>Capital Project Fund</u>	\$	24,355.87
	Total	\$	24,355.87
Bills	<u>Broadway East Bus Dist</u>	\$	3,368.67
	Total	\$	3,368.67
Bills	<u>Remington Rd & I-57 Bus Dist</u>	\$	103,488.67
	Total	\$	103,488.67
Payroll	<u>Water Fund</u>	\$	49,279.60
Bills		\$	59,163.89
	Total	\$	108,443.49
<u>Sewer Fund</u>			
Payroll		\$	40,255.70
Bills		\$	26,624.42
	Total	\$	66,880.12
<u>Health Insurance Fund</u>			
Bills		\$	4,681.43
	Total	\$	4,681.43
<u>Motor Fuel Tax Fund</u>			

Bills	\$	326,009.34
Total	\$	326,009.34

Mayor Hall declared the motion carried by the following omnibus vote: YEA Commissioner Butler, YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Phipps, YEA Mayor Hall.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.

Proclamation: Lake Land Lakers

Mayor Hall read the following proclamation:

PROCLAMATION

Lake Land College 2025 Baseball & Softball Season

WHEREAS, Lake Land College, Lakers Baseball started in 1971 and has made two appearances at the World Series in 1988 and 2025 under the coaching of Julio Godinez with a record of 45-21 in 2025; and,

WHEREAS, the Lakers Baseball made their first appearance in the NJCAA Division 1 World Series since 1988 and finished fourth in the tournament in 2025; and,

WHEREAS, the Lakers Softball started in 1977 and has made the World Series in 2006, 2011, 2012, 2013, 2014, 2016, 2017, 2018, 2019, 2022, 2024 and in 2025 under the coaching of John Hendrix with an overall record of 45-20; and,

WHEREAS, the Lakers Softball received recognition as All-Regional XXIV and All Great Rivers Athletic Conference (GRAC) Team Awards: Emma Thomas, Noemye Letendre, Kaylie Brake, Paige Collie, Kierra Johnson and Karah Moore; and,

WHEREAS, the City of Mattoon wishes to extend congratulations to both teams and their coaches for a remarkable season.

NOW THEREFORE, BE IT PROCLAIMED, that I, Rick Hall, Mayor of Mattoon, do hereby, recognize June 17th as Lake Land Laker Day in the City of Mattoon, and I call this observance to the attention of all of our citizens.

IN RECOGNITION THEREOF, I, Mayor Rick Hall, have hereunto set my hand and caused the seal of the City of Mattoon, Coles County, Illinois to be affixed this 17th day of June, 2025.

/s/ Rick Hall
Rick Hall, Mayor,
City of Mattoon, Illinois

Coaches Godinez and Hendrix complemented their teams and had pictures taken.

Presentation: Acknowledging the retirement of Captain Melvin Pierce from the Mattoon Fire Department after 27 years of service.

Chief Hilligoss thanked Captain Pierce's wife, Stacy, for her sacrifices while Capt. Pierce served the City; and thanked, provided a background of Capt. Pierce's service with the City, and wished him well during retirement. Capt. Pierce stated he still believed he had the best job in Coles County. Commissioner Cox presented Capt. Pierce with a retirement plaque and thanked him for his service.

Presentation: Acknowledging the retirement of Officer Michael Shane West from the Mattoon Police Department after 27 years of service.

Chief Gaines provided a background of Officer West's 27 years of service with the City including his position as School Resource Officer at the Middle School and presented him with a retirement plaque; and stated Officer West would be missed. Officer West stated he had a good run and enjoyed his service with the City.

Chief Hilligoss notified the Council that with the retirement of Capt. Pierce, Driver Donald Seibert was next to be promoted to Captain, effective Friday, June 20, 2025; provided a background of Driver Seibert's preparations for the position; and congratulated Driver Seibert on his promotion.

Mayor Hall requested any Public comments on the golf carts to be held until the Council considered the motion. Mayor Hall opened the floor for Public comments for those in attendance. Mrs. Ashley Herbert, 1101 Bell, requested the Council to reconsider the idea of backyard chickens. Miss Saylor Morgan, 1100 N 2nd Street, Gays, described her morning routine caring for her chickens and requested the Council to allow her friends to have chickens. Mr. Beau Scott, Executive Director of Fit 2 Serve, stated he did not want to make more work for the police department and provided information on the residential chickens. Manager Gill discussed the issue with Council. Mayor Hall stated someone would be contacted after review. Commissioner Closson inquired whether the High School or FFA continued their programs. Mr. Karl Rabe, adviser of FFA (Future Farmers of America) noted the chicken program at the High School has continued for about 10 years as well as quail, rabbits and tilapia.

Mr. Ed Neil, 500 Wabash, requested the Council address the safety concern involving speeding between 5th Street and Logan Avenue and Charleston Avenue and Lafayette Avenue, and no school speed limit on Charleston Avenue in the Lutheran School area. Chief Gaines stated flashing speed signs were in the process of being displayed. Director Clark noted the State route, which would need prior approval.

Mr. Jacob Kimery, 1717 Edgewater, requested a different way to implement the supplemental liquor license for video gaming, grandfathering existing establishments, willing to help find a different route. Manager Gill stated he had heard from other bar owners and was to meet with some of the owners as well as the mayor.

Mr. Jonathan Kaye, 27th/Broadway Management, requested continuance of a butterfly garden-habitat. Chief Gaines stated the property was on the Mow List. Mayor Hall stated there were complaints from the neighbors and other properties more suited. Mr. Kaye stated he would have the area mowed.

Mr. Dan Picha, 901 3600 East Road, Neoga, requested the Council to address a safety concern at Lake Mattoon due to wake and surf boarding resulting. Manager Gill noted Lake employee John Wurtsbaugh also had a concern of bank erosion and causing turn over in the water stirring the silt. Mr. Jeff Oakley, 24 Branson Drive, Neoga, requested the Council to address the wakeboard boats due to erosion of his property, safety reasons, and sound pollution. Mayor Hall and Manager Gill would look into the issue.

NEW BUSINESS

Commissioner Butler seconded by Commissioner Cox moved to Adopt Ordinance No. 2025-5497, amending Title VII: Traffic Code of the municipal code to establish Chapter 76 Golf Carts regulating the operation of golf carts on streets and alleys under the jurisdiction of the City of Mattoon, Illinois, County of Coles.

CITY OF MATTOON, ILLINOIS

ORDINANCE NO. 2025-5497

AN ORDINANCE AMENDING TITLE VII: TRAFFIC CODE ESTABLISHING THE REGULATION OF OPERATION OF GOLF CARTS ON STREETS AND ALLEYS UNDER THE JURISDICTION OF THE CITY OF MATTOON, COLES COUNTY, ILLINOIS

WHEREAS, the City of Mattoon, Illinois, is authorized pursuant to 625 ILCS 5/11- 1426.1 to designate one or more specific streets under the jurisdiction of the City of Mattoon, Illinois, as egress and ingress routes for the use of non-highway vehicles; and,

WHEREAS, the City Council for the City of Mattoon, Illinois, has considered the volume, speed and character of traffic on the streets and alleys of the City of Mattoon, Illinois; and,

WHEREAS, the City Council for the City of Mattoon, Illinois, has determined that certain types of golf carts, as defined below, may safely operate on the streets and alleys within the corporate limits of the City of Mattoon, Illinois, if properly regulated as provided herein; and,

WHEREAS, such use of all golf carts shall be subject to all requirements of 625 ILCS 5/11-1426.1, et seq., and subject to the limitations set forth in this Chapter, and shall only be allowed for the purpose of transporting persons.

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, ILLINOIS, as follows:

Section 1. Recitals. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2. Adoption of Code. Title VII: TRAFFIC CODE, CHAPTER 76 GOLF CARTS shall be enacted as follows:

TITLE VII: TRAFFIC CODE

CHAPTER 76. GOLF CARTS

§76.01 OPERATON OF GOLF CARTS – STREETS AND ALLEYS.

- (A) Definition: For purposes of this Ordinance, the term "Golf Cart" shall have the same meaning as that term is defined in Section 1-123.9 of the Illinois Vehicle Code.
- (B) Policy statement: the City of Mattoon, in passing this section is not advocating or endorsing the use of golf carts on city streets. Other means of transportation may be safer than a golf cart. All persons who operate golf carts within the city do so at their own risk and peril. In passing this section, the city does not accept any level of liability for accidents, collisions, injuries or death, or destruction of property. In passing this section, the city is merely regulating the use of golf carts on city streets, as invited by the law of the State of Illinois, in an attempt to increase safety on city streets.

(C) Subject to the requirements and regulations of this Ordinance, Golf Carts may be operated on all city roads, streets, and alleys not marked as RED as depicted on the map attached hereto as Exhibit A, which are under the jurisdiction and control of the City of Mattoon, Illinois, and where the posted speed limit is 30 miles per hour or less. No person shall operate a Golf Cart on streets and alleys where the posted speed limit is higher than 30 miles per hour, on bike trails or sidewalks, or on streets and alleys marked as not allowed on the map attached hereto as Exhibit A. Operators are permitted to make a direct crossing in a perpendicular manner on those intersections depicted as BLUE circled crossing locations on the map attached hereto as Exhibit A, and listed as follows:

Approved Crossing Locations

- Intersection of Marshall Avenue & 26th Street
- Lake Land Boulevard (Also Known As: South Route 45 / US Route 121) & Rudy Avenue
- South 9th Street & Oklahoma Avenue
- South 9th Street & Marshall Avenue

- IL-16 (Also Known As: Charleston Avenue) & 15th Street
- 19th Street (Also Known As: US Route 121 / US 45) & Richmond Avenue
- Richmond Avenue & Logan Street
- Dewitt Avenue & 10th Street

(D) Golf Carts shall be operated in the same direction as traffic.

(E) It shall be unlawful to operate or park a Golf Cart on any sidewalks, bike paths, multi-use paths, or other locations within the corporate limits of the City of Mattoon, Illinois, except as permitted by this Ordinance or on private property.

(F) It shall be unlawful to operate a Golf Cart on unimproved alleys when wet or muddy when damage to the alleyway could occur.

§76.02 REQUIRED EQUIPMENT ON GOLF CARTS.

(A) No Golf Cart shall be operated on any street or roadway under the jurisdiction and control of the City of Mattoon, Illinois, unless the Golf Cart is equipped with the following equipment that must be kept in good working condition at all times:

- Brakes;
- Steering apparatus;
- Tires;
- A rear view mirror;
- A red reflectorized warning device (e.g., red reflective tape or emblem) on the front and rear of the Golf Cart;
- A triangular slow-moving emblem as required by 625 ILCS 5/12 709 attached to the rear of the Golf Cart;
- A headlight that emits white light visible from at least 500 feet to the front of the Golf Cart;
- A tail lamp that emits red light visible from at least 100 feet from the rear of the Golf Cart;
- Brake lights on the rear of the Golf Cart;
- Turn signals on the front and rear of the Golf Cart; and,
- Seat Belts for all occupants

(B) Lights. No Golf Cart shall be operated on the streets and alleys under the jurisdiction and control of the City of Mattoon, Illinois, unless such Golf Cart has its head lights and taillights illuminated at all times.

(C) Required seating / passengers. A Golf Cart may transport only the number of passengers for which the specific Golf Cart was designed, every passenger shall sit in a seat that was installed by the manufacturer of the Golf Cart. It shall be unlawful for the operator/driver of the Golf Cart to transport passengers unless each passenger is in a seat. It shall also be unlawful for a passenger who would require a car seat or other similar additive safety restraint in a traditional motor

vehicle to be a passenger of a Golf Cart. The operator/driver of the Golf Cart shall not transport anyone who is sitting on the lap of a passenger or in any other location except in a seat. No part of the body of the operator or an occupant shall extend outside the perimeter of the Golf Cart while in operation. Furthermore, all occupants in a Golf Cart shall remain seated at all times that the Golf Cart is in operation.

- (D) Trailers. It shall be unlawful, while operating a Golf Cart on the streets and alleys under the jurisdiction and control of the City of Mattoon, Illinois, to pull a trailer, equipment, or device.
- (E) Age of Operator/License. No person shall operate a Golf Cart on the streets and alleys under the jurisdiction and control of the City of Mattoon, Illinois, unless such operator is at least eighteen (18) years of age and holds a valid motor vehicle driver's license bearing a photograph verifying the identity and age of the operator.
- (F) Speed Limit. No person shall operate a Golf Cart on the streets and alleys under the jurisdiction and control of the City of Mattoon, Illinois, in excess of 30 miles per hour.
- (G) Ordinance and Vehicle Code Obedience. During the operation of a Golf Cart on any street or alley under the jurisdiction and control of the City of Mattoon, Illinois, the operator of such Golf Cart shall obey all applicable rules, regulations, and ordinances of the City of Mattoon, Illinois, and the provisions of the Illinois Vehicle Code, 625 ILCS 5/11-100, et. seq., as amended from time to time. A person operating or who is in actual physical control of a Golf Cart or as described herein on any City Street or other roadway while under the influence is subject to Section 11-500 through 11-502 of the Illinois Compiled Statutes (625 ILCS 5/1 1-500-11-502).

§76.03 CITY PERMIT; ANNUAL FEE.

- (A) No Golf Cart shall be operated on the streets and alleys under the jurisdiction and control of the City of Mattoon, unless said Golf Cart is first permitted by the City of Mattoon, Illinois.
- (B) A person desiring to operate a Golf Cart on the streets and alleys under the jurisdiction and control of the City of Mattoon, Illinois, shall make application for a Golf Cart permit with the Police Chief of the City of Mattoon, Illinois, or his/her designee, on forms provided by the City, and shall contain the following information:
 - i. Name and address of applicant;
 - ii. Name of liability insurance carrier;
 - iii. The serial number, make, model, and description of the Golf Cart;
 - iv. Signed Unconditional and Full General Release of Liability, Waiver, Discharge, and Covenant Not to Sue by applicant and any other person who will operate the Golf Cart. This shall include releasing the city and agreeing to defend, indemnify and hold the city harmless from any and all future claims resulting from the operation of their golf carts on city streets relating to the golf cart owned or operated by the applicant;
 - v. Photocopy of applicable liability insurance coverage card specifically for the vehicle to be operated pursuant to the permit; and,
 - vi. Such other information as the City may require.
- (C) No permit shall be granted unless the applicant's place of domicile is located within the corporate limits of the City of Mattoon, Illinois.
- (D) Prior to the issuance and/or renewal of a Golf Cart permit pursuant to this Ordinance, any person applying for a Golf Cart permit pursuant to this Ordinance shall pay an annual fee of \$150.00 to the City of Mattoon, Illinois based on a calendar year from January 1st to December 31st.

If the Golf Cart permit is obtained or renewed after July 1st, the fee shall be \$75.00 through December 31st. Furthermore, prior to the issuance and/or renewal of a Golf Cart Permit, an applicant shall also present the Golf Cart to the Police Department of the City of Mattoon, Illinois, or his/her designee, for an inspection to determine whether the Golf Cart complies with the provisions of this Ordinance and may be operated on the streets and alleys under the jurisdiction and control of the City of Mattoon, Illinois. If an officer with the Police Department of the City of Mattoon, Illinois, or his/her designee determines that the applicant and the Golf Cart comply with the provisions of this Ordinance, then the Police Chief, or his/her designee shall issue a permit to the applicant.

(E) The permit shall be in that form as attached hereto as Exhibit B. The permit, if issued, shall be valid until the 31st day of December following issuance.

(F) A copy of the permit, as well as proof of required insurance, shall always be maintained in the Golf Cart during operation. The permit sticker shall be displayed on the triangular slow-moving emblem attached to the golf cart.

§76.04 MANDATORY INSURANCE.

- (A) No person shall operate a Golf Cart on the streets and alleys under the jurisdiction and control of the City of Mattoon, Illinois, unless:
- (B) The Golf Cart is covered by a liability insurance policy as required under 625 ILCS 5/7-601.
- (C) Every operator of a Golf Cart shall carry with the Golf Cart evidence of insurance as required by 625 ILCS 5/7-602.

§76.05 RELEASE OF LIABILITY.

- (A) No person shall operate a Golf Cart on the streets and alleys under the jurisdiction and control of the City of Mattoon, Illinois, unless that person has executed an Unconditional and Full General Release of Liability, Waiver, Discharge, and Covenant Not to Sue and filed the same with the Police Department of the City of Mattoon, Illinois. The Unconditional and Full General Release of Liability, Waiver, Discharge, and Covenant Not to Sue shall be in that form as attached hereto as Exhibit C,

§76.06 PERMIT REVOCATION.

(A) The Permit issued pursuant to 76.03 of this Ordinance may be revoked by the Police Chief of the City of Mattoon, Illinois, or his/her designee, if:

1. There is any material misrepresentation made by the applicant on the application;
2. The liability insurance required by 76.04 of this Ordinance is no longer in full force and effect; or,
3. There is evidence, as determined in the sole discretion of the Chief of Police of the City of Mattoon, Illinois, or his/her designee, that the permit holder can no longer safely operate the Golf Cart.

(B) The Chief of Police of the City of Mattoon, Illinois, or his/her designee, shall issue a notice of revocation of a Permit in writing and either hand deliver the notice to the permit holder, or send the notice by certified mail, return receipt required, to the Permit holder at the address on the application. The revocation of the Permit shall be effective immediately after personal service, or on the third day after the postmark of the certified mail. In the event of revocation of a Permit, the Permit holder shall not be entitled to the return of any portion of the annual fee.

§76.06 VIOLATIONS; PUNISHMENT.

- (A) Any person who violates any provision of this Ordinance or who aids or abets the violation of any provision of this Ordinance shall be guilty of a petty offense punishable by a fine of not

less than \$50.00 nor more than \$750.00. In addition to any fine, the City may seek injunctive and declaratory relief directing the violator(s) to cure the violation, and the City may revoke any Permit authorized and issued pursuant to this Ordinance.

(B) A separate offense shall be deemed to be committed on each day during or on which a violation of any provision of this Ordinance occurs or continues,

(C) Any second or subsequent offense of any provision of this Ordinance shall result in the revocation of the Golf Cart Permit for a period of not less than three (3) years nor more than five (5) years.

Section 3. Invalidity. In the event a court of competent jurisdiction declares any particular provision of this Ordinance to be invalid or unenforceable, the remaining provisions of this Ordinance shall be construed to be valid and enforceable. The invalidity of any part of this Ordinance shall not affect any other parts thereof.

Section 4. Effective Date. This Ordinance shall be in full effect on August 1, 2025 and approval as provided by law.

Section 5. Repeal of Conflicting Provisions. All prior ordinances or resolutions of the City of Mattoon, Illinois, contrary to the terms and conditions of this Ordinance shall be deemed to be repealed as of the effective date of this Ordinance.

Section 6. Publication. The Clerk is directed by the corporate authorities to publish this Ordinance in pamphlet form. This Ordinance shall be in full force and effect after its passage and publication in accordance with 65 ILCS 5/1-2-4.

Upon motion by Commissioner Butler, seconded by Commissioner Cox, adopted this 17th day of June 2025, by a roll call vote, as follows:

AYES (Names):	<u>Commissioner Butler, Commissioner Closson,</u>
	<u>Commissioner Cox, Commissioner Phipps,</u>
	<u>Mayor Hall</u>
NAYS (Names):	<u>None</u>
ABSENT (Names):	<u>None</u>

Approved this 17th day of June 2025.

/s/Rick Hall
Rick Hall, Mayor
City of Mattoon, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on 06-17, 2025.

Mayor Hall opened the floor for Public discussion. Mrs. Bobbie Woolbright, 821 DeWitt Avenue, inquired whether her Polaris Ranger would be allowed under the Golf Cart ordinance. Commissioner Butler reviewed the rules for golf carts. Chief Gaines discussed the efforts that went into developing the ordinance. Manager Gill stated the City would start out with golf carts and address any changes in the future. Council with input from Manager Gill and Chief Gaines discussed developing the ordinance to address concerns, IDOT to review this week, age of 18, golf carts at High School, which would be determined by the High School, speed limits signs to deter speeding, other municipalities having golf carts as Effingham, Centralia, Bloomington, add to

the sense of community, crossing signs, potential markets, parking with questions from Jacob and Vee Kimery, ability to reach each restaurant, and enforcement by Police Department.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Butler, YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Closson seconded by Commissioner Phipps moved to adopt Resolution No. 2025-3308, appropriating \$550,000 of Motor Fuel Tax funds for the 2024 Street Maintenance uses; and authorizing the city clerk to sign the document. [24-00000-00-GM] BLR 14220



**Illinois Department
of Transportation**

**CITY OF MATTOON, ILLINOIS
RESOLUTION NO. 2025-3308**

**Resolution for Maintenance
Under the Illinois Highway Code**

District	County	Resolution Number	Resolution Type	Section Number
7	Coles	2025-3308	Supplemental	24-00000-00-GM

BE IT RESOLVED, by the Council of the City of
Governing Body Type Local Public Agency Type
Mattoon Illinois that there is hereby appropriated the sum of
Name of Local Public Agency
Five hundred and fifty thousand dollars and zero cents. Dollars (\$550,000.00)
of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from
01/01/24 to 04/30/25
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Mattoon
Local Public Agency Type Name of Local Public Agency
shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Susan J. O'Brien City Clerk in and for said City
Name of Clerk Local Public Agency Type Local Public Agency Type
Of City of Mattoon in the State of Illinois, and keeper of the records and files thereof, as
Name of Local Public Agency

provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council of Mattoon at a meeting held on 06/17/25
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 18th day of June, 2025
Day Month, Year

(SEAL, if required by the LPA)

Clerk Signature

APPROVED

Regional Engineer
Department of Transportation

Date

Mayor Hall opened the floor for comments. Director Clark noted the initial obligation of funds which cover the expenses of the year and included four additional months due to switching to a fiscal versus calendar year.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Butler, YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Phipps moved to approve Council Decision Request 2025-2605, approving the plans and specifications to perform concrete paving and patching on Remington Road and Swords Drive. 25-00000-04-GM

Mayor Hall opened the floor for comments. Director Clark explained how the concrete panels were cracked in the area, so the crews will have them fixed.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Butler, YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Phipps seconded by Commissioner Cox moved to approve Council Decision Request 2025-2606, approving the engineering proposal in the amount of \$70,000 from the Upchurch Group to complete Phase II Engineering for final plans and specifications for the Right In/Right Out on Illinois Route 16 west of Walmart to connect to the Wooddell Way Extension at Dettro Drive; and authorizing the mayor to sign the proposal.

Mayor Hall opened the floor for comments. Director Clark explained how having the engineering proposal prepared allows the City to apply for more grants and have a better chance to obtain grant funds.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Butler, YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Butler seconded by Commissioner Closson moved to adopt Resolution No. 2025-3309, approving the payment design costs for completing final plans, specifications, and bid documents for construction a Right In/Right Out entrance on Illinois Route 16 west of Walmart and connecting it to the extension of Woodell Way on the west side of Dettro Drive for the lump sum amount of \$70,000.00 using Rebuild Illinois Funds (RBI); and authorizing the city clerk to sign the resolution. 13-00259-00-PV



CITY OF MATTOON, ILLINOIS
RESOLUTION NO. 2025-3209

Resolution for Improvement
Under the Illinois Highway Code

Is this project a bondable capital improvement?

☒ Yes ☐ No

Resolution Type

Resolution Number

Section Number

Original

2025-3309

13-00259-00-PV

BE IT RESOLVED, by the Council

of the City

Governing Body Type

Local Public Agency Type

of Mattoon

Name of Local Public Agency

Illinois that the following described street(s)/road(s)/structure be improved under

the Illinois Highway Code. Work shall be done by Contract

Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
Dettro to IL Loop Road.	0.7		Dettro Drive	IL 16

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Phase II Engineering to construct a Right In / Right Out intersection at IL 16 and then connect with Wooddell Way at Dettro Drive.

2. That there is hereby appropriated the sum of Sixty-nine thousand four hundred nine and 33/100

Dollars (\$69,409.33) for the improvement of

said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Susan O'Brien

City

Clerk in and for said City

Name of Clerk

Local Public Agency Type

Local Public Agency Type

of Mattoon

Name of Local Public Agency

in the State aforesaid, and keeper of the records and files thereof, as provided by

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Council

of Mattoon

at a meeting held on June 17, 2025

Governing Body Type

Name of Local Public Agency

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 18th day of June, 2025

Day

Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

06/18/2025

Approved

Regional Engineer Signature & Date
Department of Transportation

Mayor Hall opened the floor for comments. Director Clark stated this request for Rebuild Illinois funds which had to be obligated by the end of June including the next two resolutions which were for the same reasons.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Butler, YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Closson seconded by Commissioner Butler moved to adopt Resolution No. 2025-3310, approving the payment of the City of Mattoon's portion of construction costs for the extension of Wooddell Way west of Dettro Drive in the amount of \$175,000.00 using Rebuild Illinois Funds (RBI); and authorizing the city clerk to sign the resolution. 23-00353-00-PV.



**Illinois Department
of Transportation**

**CITY OF MATTOON, ILLINOIS
RESOLUTION NO. 2025-3310**

**Resolution for Improvement
Under the Illinois Highway Code**

Is this project a bondable capital improvement?

☒ Yes ☐ No

Resolution Type	Resolution Number	Section Number
Original	2025-3310	23-00353-00-PV

BE IT RESOLVED, by the Council of the City
Governing Body Type Local Public Agency Type

of Mattoon Illinois that the following described street(s)/road(s)/structure be improved under
Name of Local Public Agency
the Illinois Highway Code. Work shall be done by Contract
Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
Wooddell Way	0.075		Dettro Drive	400 Feet West

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Construction a new section of Wooddell Way west of Dettro Drive. This will be new concrete pavement, curb and gutter, and storm sewer

2. That there is hereby appropriated the sum of One hundred seventy-five thousand and 00/100.

\$175,000.00 Dollars (\$175,000.00) for the improvement of
said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Susan O'Brien City Clerk in and for said City
Name of Clerk Local Public Agency Type Local Public Agency Type

of Mattoon in the State aforesaid, and keeper of the records and files thereof, as provided by
Name of Local Public Agency

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Council of Mattoon at a meeting held on June 17, 2025
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 18th day of June, 2025
Day Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

/s/ Susan J. O'Brien

06/18/2025

Approved

Regional Engineer Signature & Date
Department of Transportation

Mayor Hall opened the floor for comments. Director Clark stated this request was the same principle.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Butler, YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Cox seconded by Commissioner Phipps moved to adopt Resolution No. 2025-3311, approving the payment of the City of Mattoon's portion of engineering costs to complete the Phase



Printed 06/12/25

Commissioner Phipps seconded by Commissioner Butler moved to adopt Special Ordinance No. 2025-1965, approving the interest rate and terms for a \$45,000 loan from the Revolving Loan Fund to Melissa M. Walker-Harden of Studio 21 to finance the RLF loan at the Studio 21 Facility located at 1408 Broadway Avenue, Mattoon, Illinois.

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2025-1965

AN ORDINANCE APPROVING AN INTEREST RATE AND TERMS FOR \$45,000 LOAN FROM THE REVOLVING LOAN FUND TO STUDIO 21 MELISSA M WALKER-HARDEN FOR EQUIPMENT AND RENOVATIONS FOR STUDIO 21 AT 1408 BROADWAY AVENUE, MATTOON

WHEREAS, the City of Mattoon has a Revolving Loan Fund (RLF) Program; and,

WHEREAS, STUDIO 21, Melissa M. Walker-Harden has submitted a Revolving Loan Application for RLF funds in the amount of forty-five thousand (\$45,000) for equipment and working capital at 1408 Broadway Avenue; and,

WHEREAS, the equipment and working capital costs are to establish the business operations; and,

WHEREAS, the Mattoon Revolving Loan Fund (RLF) Committee has reviewed said RLF Application and recommends City Council approval in accordance with the applicable guidelines.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Mattoon as follows:

Section 1. The City Council hereby approves the Studio 21, Melissa M. Walker-Harden RLF loan request in the amount of forty-five thousand (\$45,000) for a fixed annual interest rate of 3% for a term of eight (8) years for renovations at 1408 Broadway Avenue.

Section 2. The Municipal Clerk is hereby directed to file a certified copy of this ordinance in the City Revolving Loan File.

Section 3. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Upon motion by Commissioner Phipps, seconded by Commissioner Butler, adopted this this 17th day of June, 2025, by a roll call vote, as follows:

AYES (Names):	<u>Commissioner Butler, Commissioner Closson,</u>
	<u>Commissioner Cox, Commissioner Phipps,</u>
	<u>Mayor Hall</u>
NAYS (Names):	<u>None</u>
ABSENT (Names):	<u>None</u>

Approved this 17th day of June, 2025.

/s/Rick Hall
Rick Hall, Mayor
City of Mattoon, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien

/s/Dan C. Jones

Recorded in the Municipality's Records on _____ 06-17, 2025.

Mayor Hall opened the floor for comments. Manager Gill noted this grant was similar to the past grants (Harold's Cleaners as an example) with Studio 21 as a new business, new equipment including three beauty salon chairs to rent out.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Butler, YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Phipps, YEA Mayor Hall.

Commissioner Butler seconded by Commissioner Closson moved to approve Council Decision Request 2025-2607, authorizing the purchase of a new TV450B Case Track Loader (skid steerer) in the amount of \$65,700 with trade-in attachments from Birkey's Construction Equipment for use in the Public Works Department; and authorizing the city manager to sign the invoice.

Mayor Hall opened the floor for comments. Manager Gill noted the trading-in of the older skid steer for a replacement of equipment; explained Sourcewell cooperative purchasing advantages were more than the three quotes the City received; and reviewed the Case bid as lower with ease of maintenance.

Mayor Hall declared the motion carried by the following vote: YEA Commissioner Butler, YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Phipps, YEA Mayor Hall.

COMMENTS BY THE COUNCIL

Council thanked those in attendance for good dialogue and input, efforts in bringing the golf cart ordinance to Council, and appreciation of attendees with good citizens' feedback. Mayor Hall added the time expended for the Phase II bond sales which occur at the end of the month with Phase II moving ahead so construction to be completed in the next 12 months to coincide with the June '26 baseball schedule, and appreciated the time and efforts by Manager Gill.

Commissioner Cox seconded by Commissioner Phipps moved to adjourn at 7:55 p.m.

Mayor Hall declared the motion carried by the following vote: NAY Commissioner Butler, YEA Commissioner Closson, YEA Commissioner Cox, YEA Commissioner Phipps, YEA Mayor Hall.

/s/Susan J. O'Brien
City Clerk