

The City Council of the City of Mattoon held a Regular City Council meeting in the Council Chambers of City Hall on May 5, 2020.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox , YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall (Commissioner Hall attended by virtual means per Governor Pritzker’s Executive Order 2020-07), YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber – Audio, Police Chief Jason Taylor – Audio, Information Technology Director Brian Johanpeter and City Clerk Susan O’Brien.

CONSENT AGENDA

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting April 21, 2020; bills and payroll for the last half of April, 2020.

Bills & Payroll
last half of April, 2020

	<u>General Fund</u>		
Payroll		\$	253,011.10
Bills		\$	<u>65,369.72</u>
	Total	\$	318,380.82
	<u>Hotel Tax Administration</u>		
Payroll		\$	2,337.57
Bills		\$	<u>5,897.69</u>
	Total	\$	8,235.26
	<u>Insurance & Tort Jdgmnt</u>		
Bills		\$	<u>24,103.00</u>
		\$	24,103.00
	<u>I-57 East TIF Dist</u>		
Bills		\$	<u>9,901.25</u>
	Total	\$	9,901.25
	<u>Water Fund</u>		
Payroll		\$	41,071.02
Bills		\$	<u>69,049.36</u>
	Total	\$	110,120.38
	<u>Sewer Fund</u>		
Payroll		\$	39,876.79
Bills		\$	<u>63,828.30</u>
	Total	\$	103,705.09
	<u>Health Insurance Fund</u>		
Bills		\$	<u>214,994.47</u>
	Total	\$	214,994.47

Motor Fuel Tax Fund

Bills		\$	25,038.84
	Total	\$	25,038.84

Mayor Gover declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, and YEA Mayor Gover.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Mayor Gover opened the floor for Public comments. Mr. Ed Dowd, Executive Director of the Mattoon Chamber of Commerce, by virtual attendance mentioned Governor Pritzker’s Restore Illinois Plan which continued to allow restaurants to provide carry-out and would call for dine-in after June 28th if virus cases were reduced. Mayor Gover acknowledged the need to open everything as soon as possible, but the City would follow Governor Pritzker’s Executive Orders. The Council and Director Dowd continued discussion on the Chamber’s efforts to request reconsideration without causing repercussions. Mayor Gover called for further comments without response.

NEW BUSINESS

Commissioner Cox seconded by Commissioner Graven moved to approve Council Decision Request 2020-2038, awarding the bid in the amount of \$116,700 from Anderson Electric for the Waste Water Treatment Plant Transformer Relocation Project.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Cox seconded by Commissioner Owen moved to adopt Special Ordinance No. 2020-1740, approving a 10-foot easement from the intersection of 19th Street and Broadway Avenue to the west end of Charleston Avenue Bridge over the Illinois Central Railroad to establish long-term access rights for the maintenance, repair and future replacement of the water main.

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2020 -1740

**AN ORDINANCE APPROVING A RIGHT-OF-WAY EASEMENT
FROM KEITH SUMMERS**

WHEREAS, the City of Mattoon owns and maintains a potable water distribution system; and

WHEREAS, the City of Mattoon constructed a water main from the intersection of 19th Street and Broadway Avenue to the west end of the Charleston Avenue Bridge over the Illinois Central Railroad; and

WHEREAS, a portion of the work was located, by verbal agreement, on property owned by Keith Summers; and

WHEREAS, a Right-of-Way Easement is required to established long-term access rights for maintenance, repair, and/or future replacement of said water main.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, that the attached Right-of-Way Easement from Keith Summers be approved.

Upon motion by Commissioner Cox, seconded by Commissioner Owen, adopted this 5th day of May, 2020, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
 Commissioner Hall, Commissioner Owen,
 Mayor Gover
NAYS (Names): None
ABSENT (Names): None

Approved this 5th day of May, 2020.

/s/Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on May 5, 2020.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Hall moved to adopt Resolution No. 2020-3081, approving the continuance of a Local State of Emergency because of the virus (Coronavirus COVID-19).

CITY OF MATTOON, ILLINOIS
RESOLUTION NO. 2020-3081

DECLARATION OF LOCAL STATE OF EMERGENCY

State of Illinois
County of Coles
City of Mattoon

Pursuant to the authority vested in the office of Mayor by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance No. 2020-5430 of the City of Mattoon, I, Timothy D. Gover, the Mayor of the City of Mattoon do hereby declare that a Local State of Emergency exists as of this date, May 05, 2020, and shall continue until such time as provided in Ordinance No. 2020-5430.

WHEREAS, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency of international concern and on March 11, 2020 declared a worldwide pandemic; and

WHEREAS, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and

WHEREAS, the Governor of the State of Illinois has issued a disaster proclamation on March 9, 2020 due to the impact of the COVID-19 virus and has activated the State Emergency Operations Center; and

WHEREAS, the State Emergency Management Agency has declared a public health emergency due to the impact of the COVID-19 virus; and

WHEREAS, the City Administration has coordinated its response with other Coles County governmental entities.

The nature of the emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the health of members of the community.

During the existence of the Local State of Emergency, the Mayor shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 2020-5430.

This Declaration of Local State of Emergency shall be filed with the City Clerk as soon as practicable.

I, Timothy D. Gover, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

/s/Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

NOTARY ACKNOWLEDGMENT

On this 5th of May, 2020, personally appeared the above-named Timothy D. Gover and acknowledged the foregoing to be his free act and deed, before me.

/s/Susan J. O'Brien
Notary Public

My Commission Expires: 06/10/2023

(Seal)

Print Susan J. O'Brien

Mayor Gover opened the floor for questions/comments/discussion. Council and Administrator Gill re-examined the Mayor's rights and need for possible grant funding, small business grants and FEMA grants due to the reduction of revenues.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Cox moved to approve Council Decision Request 2020-2039, approving a water and sewer billing adjustment in the amount of \$1,020.83 on behalf of Mattoon Rentals.

Mayor Gover opened the floor for questions/comments/discussion. Mayor Gover noted the Council approval was due to the adjustment being over \$1,000.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted many phone calls due to the Governor's orders, upcoming Zoom union negotiations with AFSCME, grievance filed by the Fire Department, and Fire entry-exams scheduled for July 11th. Commissioner Cox expressed his disappointment of another grievance filed by the Fire Union with the uncertainties of the city. Mayor Gover opened the floor for questions with no response. Mayor Gover vouched for the non-stop telephone calls.

CITY ATTORNEY had nothing new to report. Mayor Gover opened the floor for questions with no response.

CITY CLERK noted the processing a new hire and couple of retirements; otherwise, business as usual. Mayor Gover opened the floor for questions with no response.

FINANCE noted per Commissioner Owen's request the major sources of revenue and would update the schedule at each meeting, updated Council on the General Fund unrestricted cash balance of \$4.4 million compared to the end of March at \$4.9 million. Mayor Gover opened the floor for questions with no response, and noted Director & Treasurer Wright would continue to monitor the revenues.

PUBLIC WORKS noted IDOT conducted a pre-construction conference on the Bike Trail construction with a May 26th start date, Marshall Avenue construction to commence on June 8th, Public Works staff was well and working, and the upcoming Champaign Avenue Sidewalks project to be bid. Commissioner Owen inquired as to the starting point of the Bike Trail project with Director Barber stating an unknown starting point, but NeCo was from Charleston.

FIRE Commissioner Hall noted the attempt to hire in July, interviewing for Fire Chief next week, and Administrator Gill's attempt to support the Fire Department with assistance from the shift captains.

Mayor Gover opened the floor for questions with no response. Mayor Gover read an excerpt from a letter from one of the firefighters regarding Administrator Gill as ‘Unfortunately, I thought I was speaking to a individual across his desk that had the same morals and ethics that I do. Which now I realize he does not.’ Mayor Gover expressed his disdain and refuted the accusation.

POLICE reported all were healthy and noted his work with Administrator Gill over ten years and never doubted his word. Mayor Gover opened the floor for questions with no response.

ARTS AND TOURISM Commissioner Hall noted the navigation and attempt to salvage tourism for this summer, noted providing service and promoting Mattoon, announced not immediately replacing the Arts Coordinator position due to her resignation for another job.

COMMENTS BY THE COUNCIL

Commissioner Hall remarked on the First Responders’ efforts and how lucky we were for the quality of service; and noted the Rotary Club’s delivering of meals to the First Responders. Commissioner Owen announced the open Water Meter Reader position and elaborated on the IML’s predictions for this year’s funding which indicated a reduction of Income, Use and PPRT taxes by \$300,000 and the State’s Sales Tax reduction of approximately \$1 million, resulting in the City’s budget overestimated revenues of \$1.7 million for FY21 and the expectation of revenues only getting worse. He added a request to Senator Righter for Department of Revenue estimates of sales taxes more directly instead of currently running three months behind. Council discussed the delays in State information. Commissioners Cox and Graven had no further comments.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 7:02 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O’Brien
City Clerk