

# City of Mattoon Illinois

Date \_\_\_\_\_

Revised 4/12/2024

## FENCE PERMIT APPLICATION

The undersigned hereby makes application for a permit to remodel or construct a fence.

At: \_\_\_\_\_  
address of project

Is applicant the owner in fee of property described?  Yes  No

**BUILDING CODE REQUIREMENTS:** If such application is made by a person other than the owner in fee, it shall be accompanied by a duly verified affidavit of the owner in fee that the person making the application is authorized to make application. If the applicant is not the owner in fee of the property described; give name and address of owner in fee:

NAME \_\_\_\_\_ Contact Information \_\_\_\_\_

Give a brief description of proposed fence construction stating type of materials, length, and height and any unusual details regarding said construction. Applicants must include a simple drawing of the proposed fence with the application.

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This permit is null and void, in part or its entirety, if in conflict with building specifications as outlined under your abstract, subdivision restrictions of Ordinance 96-4835 concerning building lines, front, side or rear yards, intent purpose or other applicable zoning ordinance conflicts. It is the homeowners responsibility to determine where the property lines are located.

### **CONTRACTOR / APPLICANT INFORMATION**

BUSINESS NAME \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Email \_\_\_\_\_ TYPED SIGNATURE \_\_\_\_\_

This is used to send you a copy of your permit

THIS PERMIT EXPIRES SIX (6) MONTHS FROM ISSUED DATE IF CONSTRUCTION HAS NOT STARTED

#### **OFFICE USE ONLY BELOW**

PERMIT NO. \_\_\_\_\_ ISSUED BY \_\_\_\_\_ Issued/Paid Date \_\_\_\_\_

Permit Fee: \$25